American Mosquito Control Association
Board of Directors Meeting
Thursday, November 10th, 2022

Minutes
Grand Sierra Resort
Reno, Nevada
(Zoom Option Available)

Present

AMCA Board Members in Attendance
President    Mr. Dennis Wallette
President-Elect Dr. Kristen Healy
Past President Dr. Mark Breidenbaugh
Treasurer    Mr. Gary Hatch
Industry Director Dr. Broox Boze
International Director Dr. Catalina Alfonso-Parra
North Atlantic Director Mrs. Priscilla Matton
Mid-Atlantic Director Mr. Michael Doyle
West Central Director Dr. Levi Zahn
North Central Director Dr. Mark Clifton
South Atlantic Director Mr. Robert Cartner
South Central Director Mr. Herff Jones
South Pacific Director Mr. Gary Goodman

Excused Absences
Vice President Dr. Rui-De Xue
North Pacific Director Mr. Gregory Barron

Staff in Attendance
Ms. Megan MacNee, Executive Director; Ms. Natalie Perry, Events Manager;

Guests
Dr. Dan Markowski, Technical Advisor; Mrs. Angela Beehler, Legislative & Regulatory Committee Chair;
Gino Castoneda, Ruotolo, Spewak & Co; Jennifer Henke, Science & Technology Committee Chair; Chloe
Wang, YP Advisor

Call to Order/Agenda/Minutes

Meeting was called to order by President Dennis Wallette at 8:33 am.

- Motion to approve the agenda was moved, seconded, and carried. (Mr. Goodman/Dr. Breidenbaugh)
- Motion to approve the minutes of August 25, 2022 with amendments was moved, seconded, and carried. (Mr. Goodman/Dr. Boze)

Review of Strategic Planning Session

Ms. Megan MacNee, Executive Director, reviewed the vision, values and mission drafted by the board during the strategic planning session.
Motion to approve the proposed mission, values, and vision was moved, seconded, and carried. (Dr. Boze /Dr. Clifton)

Ms. MacNee reviewed the recommended goals drafted by the board during the strategic planning session.

Motion to approve the proposed goals was moved, seconded, and carried. (Dr. Boze /Mr. Doyle)

A discussion took place on the next steps for the strategic plan including drafting of a report for the membership, updating committee chairs, and assigning board liaisons to develop tactical plans for each goal. Additionally, the board expressed interest in a committee audit, considering our make up of committees, membership, and committee charges.

Directors Reports

During Director reports, President Dennis Wallette, noted the written reports provided in the board packet. Additional updates were provided verbally including:

Angela Beehler, provided an update on the hemp related lawsuit in North Pacific.

Levi Zahn updated that West Central’s in-person meeting will be taking place Feb 8-9.

Robert Cartner gave South Atlantic’s verbal update including the upcoming meetings in South Carolina and Florida. As well as Puerto Rico’s second meeting taking place.

The North Central report was provided by Mark Clifton verbally including an update on the Northeastern meeting, refunding of Midwest Center of Excellence at the University of Wisconsin. Additionally, a discussion on a position or best practices for barrier treatments took place.

Gary Goodman of South Pacific noted the upcoming MVCAC meeting at Disneyland Hotel in late January.

Mark Breidenbaugh provided an update from his attendance at the 8th Annual PAMCA Meeting. They are interested in developing a work study program for technicians and are working with Notre Dame on it.

Treasurer’s Report

Audit Report

The audit report for the 2021-2022 fiscal year was provided by Gino Castaneda of Ruotolo, Spewak & Co. Mr. Castaneda presented the unmodified opinion for the audit, nothing that net assets for AMCA increased by $197,292, of which $146,692 is unrestricted, in the fiscal year. A discussion on the audit followed.

Financial Update

Gary Hatch, Treasurer, presented the September 2022 financial reports. At this time we have reached 75% of our membership goals and over 100% of Legislative Advocacy budget. A discussion took place on sustaining member reviews.

2021-22 Surplus Discussion

Mr. Hatch reviewed the reserves and cash flow over recent years.
American Mosquito Control Association  
Board of Directors Meeting  
Thursday, November 10th, 2022

- **Motion** to approve the auditor’s report was moved, seconded, and carried. (Mr. Jones / Mr. Goodman)
- **Motion** to approve the treasurer’s report was moved, seconded, and carried. (Mr. Jones / Mr. Goodman)

**Membership Report**

Ms. MacNee reviewed the membership update from November 1st. There was a discussion on the process for renewals for regular members.

A discussion took place on YP membership and a formal standing committee. The board noted, it wants to encourage membership within the YPs do not want to create a separate membership category.

- **Charge:** The board charged the Membership Committee to work with the Bylaws Committee and YPs to have a bylaw proposal for the standing committee by the Annual Committee for board review.

An update was provided on the Diversity and Inclusivity Subcommittee.

**Awards Update**

Dr. Breidenbaugh provided the Awards nominations for the 2023 meeting. A discussion took place on the Grassroot Award and if a limitation on one nomination per district. The board noted there is no interest in changing the policy at this time.

The discussion took place on the Medal of Honor and that while it is the habit to award two individuals, the policy does limit it to one. The board recommended looking at updating the policy to consider updating the policy in the future.

- **Motion** to approve the awards report was moved, seconded, and carried. (Mr. Hatch / Dr. Boze)

**Science & Technology Committee Update**

Jennifer Henke, S&T Committee Chair, provide the S&T Report. Ms. Henke request the board make a motion on the Research Fund proposals for this year.

The board discussed the state of the Research Fund and reviewed the recommendations from the subcommittee.

- **Motion** to approve the top two proposals recommend by the subcommittee was moved, seconded, and carried. (Mr. Goodman / Dr. Healy)

Discussion took place on funding for the 2024 year. Efforts next year will be increased to create culture of giving both individually and from organizations beginning at the annual meeting.

- **Charge:** The board charged staff to include option to make a donation to the AMCA Research Fund on the sustaining member application in the 2023 renewal process.
American Mosquito Control Association  
Board of Directors Meeting  
Thursday, November 10th, 2022

Legislative & Regulatory Update

Angela Beehler, L&R Chair, provided the report. Mrs. Beehler reviewed the committee charges, structure and subcommittees, and budget.

On regulatory issues, Mrs. Beehler reported on the upcoming ESA reporting requirements, the Maine PFAS in products law, a status update on the National Strategy for Preventing Vector Borne Diseases in Humans.

Additionally, Mrs. Beehler provided an update on legislative issues, including a bill for funding state Fish and Wildlife, One Health legislation introduced, and an update on funding increase for CDC - $15 million within the proposed budget.

Technical Advisors Update

Dan Markowski, Technical Advisor, provided an update. Discussion took place on how the TA should keep the board apprised of work. The board requested Dan to attend Executive Committee meetings as well as provide monthly reports with a summary of activities and issues of importance.

YP Group Update

Chloe Wang, YP Advisor, provided an update on the advisors and committees. Including a Wing Beats article and the recent creation of regional and state YP Groups.

Discussion took place on the interest of both YPs and industry to bring back not just the travel stipend but the full industry shadowing program. Staff, Dr. Boze, and the YPs will work on the necessary steps to get it kicked off.

Executive Director Report

Digital Infrastructure Update

Ms. MacNee presented the recommended digital infrastructure plan which including switching AMCA to Growth Zone for its Association Management System and website management. The addition of CE21 as a learning management system. And the addition of an analytics system of Acumen. As well as a one-time data clean up as we transition to the new systems.

Ms. MacNee walked through the pros and cons, the various options, and the one time and long term costs.

A discussion took place on the various options.

- Motion to approve the recommendation and fund onetime costs from the special projects fund of $21,999 to implement was moved, seconded, and carried. (Dr. Clifton / Mr. Jones)

Upcoming Board Vacancies

A discussion took place regarding the two vacancies that will be created on the board when two regional directors move into officer positions. The South Pacific and South Central regional directors.
The recommendation of the board is for the Technical Advisor to work with the current directors and regional committees to review possible candidates and bring them back to the board to review by the January meeting. Formal motions will be made at the Friday meeting of the Annual Meeting.

Financial Report Continued

The board returned to the discussion of the surplus funds from 2021-2022.

- **Motion** to move the surplus funds to the special project fund for the purpose of supporting the goals of the strategic plan was moved, seconded, and carried. (Mr. Doyle / Dr. Clifton)

*Board adjourned to Executive Session*

*Adjourn*

The meeting was adjourned by President Wallette at 3:28 pm.