

American Mosquito Control Association
Board of Directors Meeting
Sunday, February 24, 2019

AMCA BOARD MEMEBERS IN ATTENDANCE

William Walton, PhD, President
Jason Kinley, President-Elect
Ary Faraji, PhD, Vice President
Wayne Gale, Past President
Gary Hatch, Treasurer
Jason Trumbetta, Industry Director
Robert Duryea, North Atlantic Regional Director
Christopher Lesser, South Atlantic Regional Director
Gregory Barron, North Pacific Regional Director
Herff Jones, South Central Regional Director
Mark Breidenbaugh, PhD, North Central Regional Director
Gary Goodman, South Pacific Regional Director
Lee Cohnstaedt, PhD, West Central Regional Director
Catalina Alfonso-Parra, PhD, International Director (via phone)

AMCA STAFF IN ATTENDANCE

Heather Gosciniak, Executive Director
Brittany Noll, Membership & Operations Coordinator
Joseph Conlon, Technical Advisor

AH STAFF IN ATTENDANCE

Kelly Mariotti, Chief Relationship Officer

NOT IN ATTENDANCE

Dennis Salmen, Mid-Atlantic Regional Director

GUESTS

Joe Greenfield, Ruotolo, Spewak & Co (called in)
Angela Beehler, Legislative & Regulatory Committee Chairwoman
Karl Malamud-Roam, Chemical Control Subcommittee Chair
Kristy Burkhalter, Young Professionals Advisor
Seth Britch, Science & Technology Committee Chair (called in)
Janet McAllister, Bylaws & Policy Committee Chair
Isik Unlu, Member Education Committee Chair (called in)

CALL TO ORDER & WELCOME

Board President, William Walton called the AMCA Board of Directors Meeting to order at 8:03 AM ET. The agenda was reviewed.

- **ACTION:** A motion was made to approve the AMCA Board of Directors Meeting Agenda. The motion was seconded and passed unanimously.

APPROVAL OF MINUTES

The minutes of the following board meetings were reviewed: November 9, 2018 (Interim Board Meeting) and January 29, 2019 (Board Call).

- **ACTION:** A motion was made to approve the minutes of the following board meetings: November 9, 2018 (Interim Board Meeting) and January 29, 2019 (Board Call). The motion was seconded and passed unanimously.

OLD BUSINESS

President Walton reviewed the following Interim Board Meeting action items:

- Legislative & Regulatory Committee Items: The UAVSI membership was activated; AMCA is attempting to join RISE.
- CDC Contract: The contract has been officially closed. The board will need to decide what they want to do with the remaining funding. The NACCHO Sub Award training was completed.
- Awards: Industry Director, Jason Trumbetta spoke to Bayer concerning the Kelly Labell Award. The sponsoring company, Bayer, is supportive of AMCA's direction for a platform to present the award. This year, the award will be presented at the Banquet on Thursday, February 28, 2019.
- Membership: The AMCA Membership is currently in the process of voting to eliminate the Associate membership category. The Membership Committee will be presenting to the board their recommendation on how to proceed with the Developing Country Membership.
- Bylaws: The Bylaws and Policy Committee is working on editing the wording to remove board members. The Whistle Blower Policy is updated and no further action is needed. Committee Chair, Janet McCallister will present the committee's suggestion on removing a board member in their committee report.
- Young Professionals: AH is working with Committee Advisor, Kristy Burkhalter on implementing the INSTARS Program in the membership database.
- Finance: The International Travel Fund will be discussed in the Treasurers Report.
- Annual Meeting: The 2023 Annual Meeting contract has been finalized for Reno, Nevada.

CONSENT AGENDA

The following reports were listed in the Consent Agenda:

- Technical Advisor Report
- JAMCA Editor Report
- Public Relations Committee
- Publications Committee
- Archives Committee
- Bylaws and Policy Committee

The board elected to remove the Archives and Bylaws and Policy Committees reports from the Consent Agenda.

The archives committee report was discussed. It was mentioned the AMCA history on the AMCA website stops at the year 2010 and has not been updated since then

- **CHARGE:** Develop ad hoc committee to update the History Webpage on the AMCA website.

The Bylaws & Policy Committee report was discussed. The committee reported committee member, Zane McCallister left the mosquito industry and needs to be replaced.

- **CHARGE:** The Bylaws & Policy Committee to find a replacement for Zane McCallister.
- **ACTION:** A motion was made to approve the items on the Consent Agenda with charges applied to the Archives Committee and Bylaws & Policy Committee Reports. The motion was seconded and passed unanimously.

TREASURER'S REPORT

Treasurer, Gary Hatch reviewed the International Travel Fund policy. A donation of \$15,0000 was made by SAC YOLO in the past for this travel fund. The current balance of the fund is \$4,000. The Finance Committee asked the board what they would like to do with this money.

- **ACTION:** A motion was made for the Finance Committee to re-evaluate and clarify the use of the International Travel Fund and bring this information back to the board for approval. The motion was seconded. Thirteen approved, 1 abstained. The motion passed.

Joe Greenfield of Ruotolo, Spewak & Co. called in to present the 2017/2018 Audit Report to the board.

- **ACTION:** A motion was made to approve the 2017/2018 Auditor Report. The motion was seconded and passed unanimously.

Treasurer Hatch, and Executive Director, Heather Gosciniak presented an update on the AMCARE contribution goal. There was a charge from the Interim Board Meeting for Headquarters to work with the Finance Committee and the Science & Technology Committee to set contribution goals. The Science & Technology Committee felt it was a conflict of interest to be involved in this as their charge is to set the policy and procedures for the AMCARE.

- **CHARGE:** Continue discussion of fundraising efforts at the end of the year with the President-Elect, Jason Kinley.

ESA ACE PUBLIC HEALTH PARTNERSHIP UPDATE

Members of the ESA-AMCA ACE Public Health task force will be meeting on Wednesday, February 28th to discuss the progress and next steps of the partnership. The task force is currently looking at the topics for the ACE Public Health.

L&R COMMITTEE REPORT

Legislative & Regulatory Committee Chairwoman, Angela Beehler, presented the Committee report to the Board of Directors. This included an update on all Legislative & Regulatory Subcommittees. Members of the committee reached out to other organizations for federal funding requests this past year. Support for funding for the SMASH Act continues to be on the radar. The committee drafted three federal funding requests: Division of Vector Borne Disease; SMASH Act; IR4 request. These federal funding requests will be accessible to AMCA members through the website the week of the Annual Meeting.

The NPDES bill has been re-introduced as the Red Tape Act. A new court case has emerged against mosquito control regarding NPDES permits in Vermont.

The ESA Subcommittee requested Subcommittee Chair, Mike Riles be replaced by incoming North Central Regional Director, Mark Clifton.

- **ACTION:** A motion was made that the ESA Subcommittee select a different individual for Chair as the chair should be a current member of the subcommittee and not an incoming AMCA Board Member. The motion was seconded and passed unanimously.

Chemical Control Subcommittee Chair, Karl Malamud-Roam presented the Chemical Control Update to the Board of Directors. He also reviewed a proposal for a new contract with Vector Control Consultants. The Board will discuss the proposal and let him know how they would like to proceed.

The Federal Lands Subcommittee proposed the contents of the US Fish and Wildlife Service Handbook be tracked and noted how it effects operations.

- **ACTION:** A motion was made to authorize Federal Lands Subcommittee Chair, Bill Meredith to track the contents of the US Fish and Wildlife Service Handbook and how it effects operations. The motion was seconded and passed unanimously.

YOUNG PROFESSIONALS REPORT

Young Professionals Committee Advisor, Kristy Burkhalter presented the Young Professionals Committee report to the Board of Directors. The items included in the report were: the Industry Shadowing Program, YP activities at the Annual Meeting, and the INSTARS program.

ANNUAL MEETING

Executive Director Gosciniak presented to the Board of Directors an Annual Meeting update. This update included registration, sponsorship revenue, exhibits, and new offerings taking place at the meeting. New offerings for this year include the return of Field Day, pre-conference workshop, overflow room for the plenary session, transportation to Disney Springs, and a meeting theme. Vice President, Ary Faraji provided additional information on the meeting theme of "The times, they are a changin'".

Executive Director Gosciniak suggested the Board evaluate the current selection process and criteria for future Annual Meetings based on Board feedback. The criteria used to select future Annual Meeting sites has not been evaluated in many years. Executive Director Gosciniak suggested a task force be

created to review this information as well as take one year off from site selection to do so. The idea of multi-year contracts with properties or cities was discussed.

- **CHARGE:** Treasurer, Gary Hatch, South Pacific Regional Director, Gary Goodman, South Central Regional Director, Herff Jones, West Central Regional Director, Lee Cohnstaedt, Vice President, Ary Faraji, and Industry Director, Jason Trumbetta to form a task force to reevaluate the site selection process for future Annual Meetings in the next year.

SCIENCE & TECHNOLOGY COMMITTEE

Science & Technology Committee Chair, Seth Britch called-in to present the committee report to the Board of Directors. The GIS Subcommittee requested to renew the ArcGIS subscription for a \$500 annual fee.

- **ACTION:** A motion was made to renew the ArcGIS subscription for a \$500 annual fee. The motion was seconded and approved unanimously.

MEMBERSHIP COMMITTEE

Membership Committee Chair, Heather Gosciniak presented the committee report to the Board of Directors. A recommendation was put forth to proceed with the UN Classifications for developing country membership criteria. If approved by the board, the Bylaws change to add a developing country membership category would be provided to the Bylaws & Policies Committee for review.

- **ACTION:** A motion was made to proceed with the developing country recommendation by the Membership Committee to use the UN Classifications for developing country status. The motion was seconded and passed unanimously.
- **CHARGE:** Provide the Bylaws & Policies Committee with an updated bylaws change recommendation report to include the UN classification.

Due to the meeting running ahead of schedule the Board elected to proceed with the AH Partnership Survey Results and AH Updates prior to the lunch break.

AH PARTNERSHIP SURVEY RESULTS AND AH UPDATES

Association Headquarters Chief Relationship Officer, Kelly Mariotti reviewed the AH Partnership survey with the Board of Directors. It was noted the Board rated staff members with very high marks for their support to AMCA. Ms. Mariotti also provided the Board with a Save the Date for the AH Leadership Forum in November.

EXECUTIVE SESSION- MANAGEMENT CONTRACT

- **ACTION:** A motion was made for the AMCA Board of Directors to go into Executive Session at 1:06 PM EST. The motion was seconded and passed unanimously.
- **ACTION:** A motion was made for the AMCA Board of Directors to come out of Executive Session at 1:53 PM EST. The motion was seconded and passed unanimously.

The board elected to begin new business prior to the Training and Member Education Committee update since the board meeting was running ahead of schedule.

NEW BUSINESS

A discussion was held concerning the funds spent on the McDermott Will & Emery (MWE) services. A better understanding of level of expenses is needed for the services provided.

- **CHARGE:** Legislative & Regulatory Committee Chair, Angela Beehler to provide clarification to the Board of Directors regarding the services AMCA is receiving from MWE.

Technical Advisor, Joe Conlon updated the board on the APHL publication on the laboratory aspects of Zika Response. AMCA received a few copies of this publication.

- **CHARGE:** HQ to mail Joe all copies of the book.

TRAINING AND MEMBER EDUCATION COMMITTEE

Guest, Janet McAllister, approached the Board of Directors as a representative of the CDC with a request to update the *AMCA Best Practices for Integrated Mosquito Management* to include best practices on *Culex*, emergency response, and outbreak. In addition to updating the BPM the CDC also requested the student materials for the in-person Train-the-Trainer be updated to include these topics. The CDC would provide funding to AMCA to complete these updates. More on-site training opportunities could also be added if needed. The CDC asked AMCA to submit an unsolicited proposal for these updates within 4-6 weeks.

- **CHARGE:** President-Elect, Jason Kinley to speak with Janet McAllister more in the upcoming week about this request to gain additional clarity. Should the AMCA proceed, the Executive Director, Chair of the Training and Member Education Committee, President, and President-Elect to be involved in developing this proposal.

Training and Member Education Chair, Isik Unlu called-in to present the Board of Directors with a Committee update.

Committee Chair Unlu, Executive Director Gosciniak and Vice President, Ary Faraji presented the AMCA Board of Directors with a recap of the NACCHO-AMCA Sub-Award.

Committee Chair Unlu and Executive Director Gosciniak presented the Board of Directors with three business models for use of the remaining funds from the 2016 CDC contract. A discussion took place on the business models and the unsolicited request of the CDC.

- **CHARGE:** The ask from the CDC now takes precedence and the Board of Directors will focus on the CDC proposal first, then come back to this topic at a later time.

NEW BUSINESS (CONTINUED)

A discussion was held regarding the possibility of combining the Student Competition and the Latin American Student Competition.

- **CHARGE:** West Central Director, Lee Cohnstaedt, and International Director, Catalina Alfonso-Parra will talk to the Latin American Students during the meeting to get their feedback on this possible change and report back to the board.

CLOSING COMMENTS/ADJORN

- **ACTION:** A motion was made to adjourn the AMCA Board of Directors Meeting on February 24, 2019 at 4:05 PM ET. The motion was seconded and passed unanimously.