

American Mosquito Control Association
Board of Directors Meeting
Friday, March 1, 2019

AMCA BOARD MEMEBERS IN ATTENDANCE

Jason Kinley, President
Ary Faraji, PhD, President-Elect
Mark Breidenbaugh, PhD, Vice President
William Walton, PhD, Past President
Gary Hatch, Treasurer
Jason Trumbetta, Industry Director
Robert Duryea, North Atlantic Regional Director
Christopher Lesser, South Atlantic Regional Director
Gregory Barron, North Pacific Regional Director
Brian Byrd, PhD, Mid-Atlantic Regional Director
Herff Jones, South Central Regional Director
Mark Clifton, PhD, North Central Regional Director
Gary Goodman, South Pacific Regional Director
Lee Cohnstaedt, PhD, West Central Regional Director
Catalina Alfonso-Parra, PhD, International Director

AMCA STAFF IN ATTENDANCE

Heather Gosciniak, Executive Director
Brittany Noll, Membership & Operations Coordinator
Joseph Conlon, Technical Advisor

GUESTS

Kristen Healy, AMCA Member
Jennifer Henke, AMCA Member

CALL TO ORDER: WELCOME & INTRODUCTIONS

Board President, Jason Kinley called the AMCA Board of Directors Meeting to order at 8:01 AM ET.
Introductions took place of all board members and staff in attendance

APPROVAL OF AGENDA

- **ACTION:** A motion was made to approve the AMCA Board of Directors Meeting Agenda. The motion was seconded and passed unanimously.

HQ HOUSEKEEPING

The Conflict of Interest form was distributed to all board members for signature. HQ requested board members read, disclose any conflicts and return to AH to keep on file. Executive Director, Heather Gosciniak informed the new board members that she will be scheduling board orientation and sending out board reminders after the Annual Meeting.

OLD BUSINESS

President Kinley reviewed the following open Board charges:

- The CDC proposal
 - The CDC contract leftover funding strategy
 - ESA ACE-PH partnership
 - JAMCA special issue on disaster recovery
 - RISE membership
 - Developing country membership category
 - AMCA history on website
 - AMCARF contribution support level
 - Legislative & Regulatory Committee- McDermott Will & Emery expenses
- **CHARGE:** South Atlantic Regional Director, Chris Lesser and North Atlantic Regional Director, Bob Duryea to reach out to membership to find a new Archives Committee Chair
 - **CHARGE:** President-Elect, Ary Faraji, Treasurer, Gary Hatch, South Atlantic Regional Director, Chris Lesser, South Pacific Regional Director, Gary Goodman, and Science & Technology Committee member, Craig Stoops to form a task force to develop a fundraising plan for AMCARF
 - **CHARGE:** Membership Committee to conduct a member survey over the next year to evaluate AMCA member benefits and programs.

NEW BUSINESS

A discussion was held concerning a strategic planning session for the board.

- **CHARGE:** Headquarters to send out a Doodle Poll to schedule this.

Kristen Healy and Jennifer Henke presented to the Board of Directors their idea to form a Women's Group within the AMCA. They reported that an informal discussion of Annual Meeting attendees took place earlier in the week to explore interest in this type of group. Results of those discussions may lead this group to focus on mentoring and diversity & inclusion opportunities.

- **CHARGE:** Present a written proposal to the Board for the possibility of a Diversity and Inclusion Group.

A discussion took place regarding frequency of Board calls throughout the year. The board will hold quarterly conference calls in addition to the in-person meetings this year.

In an effort for committees to communicate more often with each other the committee grand rounds will be introduced. The purpose of these grand rounds is to report accomplishments, current charges, and other pertinent items amongst committees.

The idea of a new committee was discussed to comprise of other industry associations. It was discussed that this already exists as part of the L&R and public relations committees.

A discussion was held regarding the formation of a Technical Advisor Search Committee in the wake of Joe Conlon's upcoming retirement. Technical Advisor Conlon plans to stay on as the technical advisor until the Salt Lake City Annual Meeting in 2021.

- **CHARGE:** This search committee will consist of the Executive Committee, Legislative & Regulatory Committee Chairwoman, Angela Beehler, South Pacific Regional Director, Gary Goodman, and South Atlantic Regional Director, Chris Lesser. The current technical advisor, Joe Conlon will also assist with this task.

A conversation was held regarding Board Liaisons. Now that Mid-Atlantic Regional Director, Dennis Salmen is no longer on the board, the new Mid-Atlantic Regional Director, Brian Byrd will take on the role as Training and Member Education Board Liaison. As President-Elect, Ary Faraji will now take the lead for the AMCARE Review Committee.

REGIONAL DIRECTOR REPORTS

- South Atlantic Regional Report
Regional Director, Chris Lesser presented his regional report to the board. He attended three of the Train the Trainer Workshops, and two meetings in South Carolina. He also reported that fifty members from the Florida Mosquito Control Association volunteered for this year's Annual Meeting.
- South Pacific Regional Report
Regional Director, Gary Goodman presented his regional report to the board. He has the South Pacific Annual Meeting coming up that he will be attending to represent AMCA.
- North Central Regional Report
Regional Director, Mark Clifton presented his regional report to the board. His region will be bringing back Springfield Days this year.
- West Central Regional Report
Regional Director, Lee Cohnstaedt presented his regional report to the board. He attended the Utah Annual Meeting.
- North Pacific Regional Report
Regional Director, Gregory Barron presented his regional report to the board. His region has several meetings coming up including: The Oregon Workshop, The Mosquito Control Workshop, Idaho Association Meeting, and the Montana Workshop.
- International Regional Report
Regional Director, Catalina Alfonso-Parra presented her regional report to the board. She presented that she met with Latin American meeting attendees before the Latin American Symposium on Tuesday and attendance was very high this year as Orlando is very accessible.

- North Atlantic Regional Report
Regional Director, Bob Duryea presented his regional report to the board. He attended the Northeast Annual Meeting, and the New Jersey meeting is coming up in two weeks. New Jersey now has the legislation to address ticks.
- Mid-Atlantic Regional Report
Regional Director, Brian Byrd presented his report to the board of directors. He participated in the North Carolina Train the Trainer Workshop and will be attending the Mid-Atlantic Association meeting.
- South Central Regional Report
Regional Director, Herff Jones presented his report to the board of directors. He is currently preparing for the Louisiana Spring Workshop; LSU Short Course are coming up; and the Louisiana State Association Meeting will take place 12/3/19-12/5/19.
- Industry Report
Industry Director, Jason Trumbetta presented his report to the board of directors. He received positive feedback from exhibitors from this meeting. He also brought up the possibility of adjusting the expense and sponsorship price for exhibitors.

EXECUTIVE SESSION: MANGEMENT CONTRACT

- o **ACTION:** A motion was made for the AMCA Board of Directors to go into Executive session at 10:07 AM ET. The motion was seconded and passed unanimously.
- o **ACTION:** A motion was made for the AMCA Board of Directors to come out of Executive Session at 10:23 AM ET. The motion was seconded and passed unanimously.

SCHEDULING OF FALL INTERIM BOARD MEETING

Two possible dates were presented to the board for scheduling the Interim Board Meeting:

- September 23-25 (Mon-Wed)
- October 7-9 (Mon-Wed)
- o **CHARGE:** Headquarters to send out a Doodle Poll to the board for availability of these two dates.

ANNUAL MEETING DEBRIEF & FUTURE SUGGESTIONS

The following items were discussed as a debrief of the Annual Meeting. Future suggestions were also discussed:

- The unofficial final registration count was 1203. HQ will report on the final count.
- The attendee and exhibitor surveys will be sent out after the meeting.
- The plenary session was successful with a keynote style approach.
- The banquet was enjoyable with the musical performance.
- There were issues with the AV company regarding presentations freezing and projector quality. This AV company was only contracted for one year.
- There should be a plan going forward on how to narrow down submissions for talks and should consider a committee for peer review.

- A push to educate moderators on how to moderate should take place.
- Overall the sessions went well. Try to avoid long session rooms in the future.
- There were issues with the Trustee Tour- bus drivers got lost and buses arrived late to begin tour.
- A lot of positive feedback concerning the current decorator- AEX
- Great feedback on Field Day returning to the Annual Meeting.
- Award Winners- reserved tables at front of banquet for the award winners; only letting 1st place winners talk
- Have succession plans for competition organizers – i.e. Student competition, Latin American Symposium, etc.

WRAP-UP & ADJOURN

- **ACTION:** A motion was made to adjourn the Board of Directors meeting at 11:02 AM ET. The motion was seconded and passed unanimously.