

American Mosquito Control Association
Interim Board Meeting
Friday, November 9, 2018

AMCA BOARD MEMEBERS IN ATTENDANCE

William Walton, PhD, President
Jason Kinley, President-Elect
Ary Faraji, PhD, Vice President
Wayne Gale, Past President
Gary Hatch, Treasurer
Jason Trumbetta, Industry Director
Robert Duryea, North Atlantic Regional Director
Christopher Lesser, South Atlantic Regional Director
Gregory Barron, North Pacific Regional Director
Herff Jones, South Central Regional Director
Mark Breidenbaugh, PhD, North Central Regional Director
Gary Goodman, South Pacific Regional Director
Catalina Alfonso-Parra, PhD, International Director (via phone)

AMCA STAFF IN ATTENDANCE

Heather Gosciniak, Executive Director
Brittany Noll, Membership & Operations Coordinator
Jeana Hoffman, Meeting Coordinator
Joseph Conlon, Technical Advisor

AH STAFF IN ATTENDANCE

Kelly Mariotti, Chief Relationship Officer

NOT IN ATTENDANCE

Dennis Salmen, Mid-Atlantic Regional Director
Lee Cohnstaedt, PhD, West Central Regional Director

GUESTS

Kristy Burkhalter (via phone)
Janet McAllister (via phone)
Isik Unlu (via phone)

CALL TO ORDER & WELCOME

Board President, William Walton called the AMCA Interim Board Meeting to order at 8:03 AM EST. The agenda was reviewed.

- **ACTION:** A motion was made to approve the AMCA Board of Directors Agenda. The motion was seconded and passed unanimously.

REVIEW OF CONFLICT OF INTEREST POLICY:

Executive Director, Heather Gosciniak reviewed the Conflict of Interest Policy with the board of directors and requested that they all complete and sign the policy by the end of the meeting.

APPROVAL OF MINUTES:

The minutes of the following board meetings were reviewed: February 25, 2018; March 2, 2018; June 21, 2018, and September 27, 2018.

- **ACTION:** A motion was made to approve the minutes of the following board meetings: February 25, 2018; March 2, 2018; June 21, 2018, and September 27, 2018. The motion was seconded and passed unanimously.

CONSENT AGENDA:

The following reports were listed in the Consent Agenda:

- Executive Director Report
 - Technical Advisor Report
 - Executive Committee Report
 - Membership Committee Report
 - Training & Education Committee Report
 - Nominating Committee Report
- **ACTION:** A motion was made to approve the items on the Consent Agenda. The motion was seconded and passed unanimously.

REVIEW OF 2018 GOALS AND ACTION ITEMS:

President Walton reviewed the 2018 goals and action items with the Board of Directors. Progress for each item was discussed. Items discussed included:

1. Association management contract RFP concluded. Currently reviewing bids.
2. NPDES
3. BiOps on NMFS and EPA policies related to ESA and pesticide deposition rates
4. MOU with Ent. Soc. America certification program: ACE-PH
5. AMCARE contributions
6. CDC contract
7. AMCA social media

TRESURER'S REPORT:

AMCA Treasurer, Gary Hatch reviewed the unaudited 2017/2018 year-end Financials. Highlights included:

- Overall status of operating net income (loss). It was stated AMCA ended the year with an operating loss due to the expenses of the Legislative & Regulatory special projects exceeding budget.
- Membership revenue met budget.
- Annual Meeting exceeded budgeted income by approximately \$40,000 due to more attendees than budgeted and controlled expenses.
- JAMCA revenue and expenses missed budget but was offset by the additional income from the Annual Meeting.
- The Legislative Advocacy program exceeded expenses of special projects and therefore had a loss of \$78,000.
- More contributions were received for the Research Fund compared to last year. A total of \$75,000 was budget for 2019 fund disbursements. A discussion took place regarding increasing contributions to the fund through additional approaches.
 - **CHARGE:** The Finance Committee and the Science and Technology Committee to providing a target amount for yearly AMCARF contributions and viable mechanisms to achieve those goals for the program.

Treasurer Hatch mentioned the International Travel Fund has not been used in quite some time. This fund is a Restricted Fund.

- **CHARGE:** AH to research the International Travel Fund usage to date and provide update at next board meeting.
- **ACTION:** A motion was made to approve the Treasurer's Report. The motion was seconded and passed unanimously.

CDC TRAINING PROGRAM:

Executive Director, Heather Gosciniak and Training and Member Education Chair, Isik Unlu reviewed the final report submitted to the Centers for Disease Control and Prevention for the AMCA Training and Certification Program. All deliverables and tasks were completed according to the contract. AMCA estimates there will be left over funds from the contract. AMCA is awaiting official close-out notice from the CDC.

- **CHARGE:** The Training and Member Education Committee and HQ to develop business models for use of remaining funds from the CDC contract. Business models to be presented at Board Meeting on February 24, 2019.

COMMITTEE REPORTS:

Annual Meeting Committee:

Committee Chair, Ary Faraji reviewed the Annual Meeting Committee report. 370 abstracts were received for the 2019 Annual Meeting. This will be the first year that abstracts will need to be rejected due to high number of submissions. To date 28 exhibitor applications have been received, and \$75,000 has been committed to sponsorships. The Annual Meeting Committee is currently working with the Local Arrangements Committee in arranging Field Day. Annual Meeting registration is currently open and 25 attendees have registered to date. A Keynote Speaker for the Plenary Session has been booked and the agenda for the Banquet is being discussed.

Awards Committee:

Awards Committee Chair, Wayne Gale reviewed the committee's recommendations for 2019 awardees.

- **ACTION:** A motion was made to approve the 2019 Awardees presented in the committee report. The motion was seconded and passed unanimously.

Public Relations Committee:

Public Relations Committee Chair, Joseph Conlon reviewed the Public Relations Committee report. Brian Massery will no longer be the education outreach point of contact. Stormy Freese has volunteered to coordinate education outreach at future meetings. Committee Chair Conlon made the request for reimbursement for transportation costs and lunches for future Education Days at the Annual Meeting. The amount requested is up to \$150 each year.

- **ACTION:** A motion was made to approve Committee Chair Conlon's request for a \$150 reimbursement for Education Day expenses at the Annual Meeting.

Bylaws and Policy Committee

Bylaws and Policy Committee Chair, Janet McAllister reviewed the committee report via phone. The Kelly Labell Award is an award presented by Bayer during the AMCA Annual Meeting Banquet. The Bylaws and Policy Committee felt that this is not an appropriate platform for this award to take place. The committee also questioned if this is an award that AMCA would want to take over if Bayer, at some point, decides they no longer want to sponsor it.

- **ACTION:** A motion was made for AMCA to not take ownership of this award should Bayer decide to no longer sponsor it. The award is for the Kelly Labell Foundation. AMCA will provide a venue for the presentation of this award. The motion was seconded and passed unanimously.
- **CHARGE:** Industry Director, Jason Trumbetta to contact Bayer concerning this matter.

The bylaws and policy committee also provided their report and recommendation regarding the Associate Membership, as requested by the AMCA Board of Directors. The only difference between the Regular and Association Memberships is voting rights since JAMCA is now open access.

- **CHARGE:** Bylaws and Policy Committee to initiate the bylaws change process by member vote to remove the Associate Membership.

The committee researched a Developing Country Member category as requested by the board. There are various resources for tiers in determining a developing country. The committee felt it is not within their purview to make that determination.

- **CHARGE:** Membership Committee to determine criteria for identifying developing countries and present recommendation to the board.

The committee is unsure of the committee charge related to the current Whistle Blower Policy. The committee requested that charge be clarified.

- **CHARGE:** AH will research the AMCA Whistle Blower Policy to identify if the current charge is still valid or if it has been completed.

The committee has updated the wording in the Bylaws for removing board members. This is a current charge to the committee.

- **CHARGE:** President Walton will review this charge and inform the AMCA Board of Directors if additional discussion is required.

Legislative and Regulatory Committee

Committee Chair, Angela Beehler presented the Board of Directors with an update. The UAS subcommittee recommended the AMCA Board approve the association joining AUVSI at the corporate member level not to exceed \$600 per year.

- **ACTION:** A motion was made for the AMCA to join the AUVSI. The motion was seconded and approved by a vote of 11 in favor, 1 abstain.
- **CHARGE:** HQ to activate the AUVSI membership.

Science and Technology Committee

The S&T Committee (AMCARF Sub-Committee) recommended the AMCA Board of Directors approve a 12 month no cost extension to Dana Price's project, and to NOT take back any remaining funds after 12 months if unspent.

- **ACTION:** A motion was made to approve the 12 month no cost extension for Dana Price's project. The motion was seconded and passed unanimously.

Young Professionals Committee

Committee Advisor, Kristy Burkhalter presented the Board of Directors with an update of YP activities. The industry shadow program is moving forward. The INSTARS program is making progress. There were no action items listed.

2023 ANNUAL MEETING SITE SELECTION

Executive Director, Heather Gosciniak and Meeting Coordinator, Jeana Hoffman presented the Board of Directors with a presentation on the three finalists for the 2023 Annual Meeting. The finalists consisted of Palm Springs, CA; Las Vegas, NV; Reno, NV. All three finalists called in to the meeting to present additional information to the board.

The Board of Directors voted for the 2023 Annual Meeting location/venue by way of paper ballot. The Grand Sierra Resort in Reno, NV won with majority vote.

SPECIAL PROJECTS/TASK FORCES

NACCHO Sub-Award Partnership:

NACCHO sent AMCA a Sub-Award Partnership Agreement for the 2019 Vector Control Workshops to cover expenses and training time. AMCA can offer NACCHO the Train the Trainer Workshop end-learner training which is a one day event with slight adjustments to the content. The #9 clause in the agreement needs to be adjusted to clarify ownership of AMCA materials.

- **CHARGE:** Executive Director, Heather Gosciniak to speak to NACCHO about negotiating the #9 clause and offering the training with slight adjustments.

ESA MOU Status Update:

President Walton stated the MOU with ESA for the ACE Public Health has been signed and the partnership is beginning to be executed. Executive Director, Heather Gosciniak reviewed the ESA signed MOU with the Board of Directors.

RISE Membership Discussion:

The topic was discussed to reconsider a renewal of membership to RISE.

- **ACTION:** A motion is made to rejoin RISE. The motion was seconded and approved by a vote of 10 in favor, 1 opposed, and 1 abstained.

NPDES Support Discussion:

A discussion took place to continue supporting NPDES. This is contingent on the Farm Bill. This will play out within the next couple of weeks and there will be information on whether any regulatory reform measures will take place.

REGIONAL DIRECTOR REPORTS:

North Central Regional Director's Report

North Central Director, Mark Breidenbaugh presented his update to the Board of Directors. He stated he recommended to the Board President, Bill Walton 1 of 2 candidates for the North Central Regional Director position.

North Pacific Regional Director's Report:

North Pacific Director, Greg Barron presented his update to the Board of Directors. There will be a meeting in Oregon on November 14, 2018 where they will be discussing the booth for the AMCA 2019 Annual Meeting. The Train the Trainer program that took place last Spring in Washington was very successful. The Northwest Fall Meeting just occurred and there will be an Idaho meeting next Fall.

South Atlantic Regional Director's Report:

South Atlantic Director, Chris Lesser presented his update to the Board of Directors. Chris presented an AMCA update at both the Florida and South Carolina Annual Meetings. Chris is currently working with the Local Arrangements Committee for the 2019 Annual Meeting Field Day event.

North Atlantic Regional Director's Report:

North Atlantic Regional Director, Bob Duryea presented his update to the Board of Directors. There was a lot of rain in Bob's region this past year, causing record numbers of positive mosquitoes. Bob spoke at the NJMCA meeting and gave the AMCA update. He will also be speaking at the Northeast MC meeting.

South Central Regional Director's Report:

South Central Regional Director, Herff Jones presented his update to the Board of Directors. Herff was preparing for his annual meeting that occurred the first week of December 2018. He attended the Texas Annual Meeting and presented the AMCA update. His region was looking to rejuvenate the LMCA/TMCA joint meetings and hoping to do this in 2020. Herff will be attending the Mississippi Spring Meeting and attended the master training program in Mississippi.

South Pacific Regional Director's Report:

South Pacific Regional Director, Gary Goodman presented his update to the Board of Directors. Gary has his California meeting coming up in February 2018. It has been a busy year for West Nile in Central Valley California. Gary presented the AMCA update at the Hawaii meeting last Spring, and he will be giving a presentation at an Arizona training session on vector borne disease this spring.

ESA is having a meeting next week in Vancouver. Vice President, Ary Faraji was invited to attend along with AMCA member, Mustapha Debboun. President Walton will also be attending this meeting.

EXECUTIVE SESSION

- **ACTION:** A motion was made for the AMCA Board of Directors to go into Executive Session at 3:04 PM EST. The motion was seconded and passed unanimously.

A private discussion was held regarding evaluation of the Technical Advisor and the management contract RFP update.

- **ACTION:** A motion was made to approve Technical Advisor, Joe Conlon's bonus in the amount of \$7500. The motion was seconded and approved unanimously.
- **ACTION:** A motion was made of the AMCA Board of Directors to end Executive Session at 3:57 PM ET. The motion was seconded and passed unanimously.

NEW BUSINESS:

Chemical Control Subcommittee Chair, Karl Malamud Roam presented the Board of Directors with a BiOp update.

- **CHARGE:** The Board of Directors will discuss Karl's update at a later date and get back to Karl with comments or questions.

ADJOURN:

A motion is made to adjourn the AMCA Board of Directors Interim Board Meeting on November 9, 2018 at 4:15 PM ET. The motion was seconded and passed unanimously.