

AMCARF Budget Worksheet 2019

Project Title:	
Principal Investigator:	
Position, Affiliation:	
Start Date:	
End Date:	

Total Budget Request

Personnel	\$0.00
Fringe	\$0.00
Travel (research-related)	\$0.00
AMCA Annual Meeting Travel & Registration	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Sub-award(s) ATTACH SEPARATE BUDGET WORKSHEET	\$0.00 (must enter this manually on this sheet)
Total	\$0.00

Personnel

Staff Member (Last Name, First Name)	Project Role	Salary	Fringe Benefits	FTE	Salary Requested	Benefits Requested	Total
Sample: Doe, Jane	Principal Investigator	\$50,000.00	\$15,000.00	30%	\$15,000.00	\$4,500.00	\$19,500.00
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
Total Personnel Costs		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

AMCA Annual Meeting Travel & Registration

Principal Investigator (Last, First)	Purpose of Travel	Hotel Rate (incl. taxes)	# nights	Total Hotel	Airfare	Miles	Rate	Total Mileage	Food	Cab	Meeting Registration	Total
Sample: Doe, Jane	AMCA Conference	\$199.00	2	\$398.00	\$0.00	150	\$0.56	\$84.00	\$100.00	\$0.00	\$365.00	\$947.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
Total AMCA Annual Meeting Costs			0	\$0.00	\$0.00	-		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Supplies and miscellaneous expenses

Item Name and Description	Expense
Sample: Chemical reagents	\$500.00
Total Supply Expense	\$0.00

Equipment (\$1,000 or more per item)

Item Name and Description	Expense
Sample: Water chemistry meter	\$1,350.00
Total Supply Expense	\$0.00

Travel (research-related)

Staff Member (Last Name, First Name)	Purpose of Travel	Hotel Rate			Airfare	Miles	Rate	Total Mileage	Food	Cab	Rental Car	Total
		(incl. taxes)	# nights	Total Hotel								
Sample: Doe, Jane	Trips to field sites (1 trip per month for 12 months at 25 miles each)	\$0.00	0	\$0.00	\$0.00	300	\$0.56	\$168.00	\$0.00	\$0.00	\$0.00	\$168.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
				\$0.00			\$0.56	\$0.00				\$0.00
Total Travel Costs			0	\$0.00	\$0.00	-		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00