

WORK PLAN – PARKS AND RECREATION 04.27.2020

Governor Whitmer issued an Executive Order 2020-42 on April 24, 2020 that eased restrictions of non-essential services. The easing of restrictions that included landscaping opened the door for parks staff to resume normal duties.

While the job duties will go back to normal, the way in which we manage will be different. Below are some changes that will take place immediately:

- Staggered shifts will allow staff to mobilize vehicles/trailers with equipment while keeping social distancing and gatherings to a minimum.

7:30 – 3:30

Jon Hummel

Ed Smith

Dave Kruskie

Joe Conti

8:30-4:30

Mark Lennemann

Tyler Hart

Jimmy Whitney

Derek Rasmussen

- All staff need to have the appropriate PPE on hand at all times. Masks will need to be worn if in a closed building unless an office. When at shop, keep garage door(s) open.
- Until further notice, only one person per vehicle. Staff may need to use personal vehicles to meet at the job site.
- Each vehicle will need to be disinfected after every shift. Sanitizer will be in every vehicle at all times.
- Staff is required to work while balancing proper social distancing requirements of 6 feet. If two people are required to be closer than 6 feet, masks will be worn.
- Supervisors will need to communicate with each other to avoid staff gatherings at the shop. Lunches will need to either be in shifts or take at the job site.
- Avoid unnecessary trips to City Hall and DPW. Work with appropriate staff.

This work plan will be re-evaluated as restrictions change. Staff will need to understand that schedules may change per direction of Parks and Recreation Director.