Department of Natural Resources
Recreation Grant Programs
2020 Workshop
Grants Management Staff

- UP, Livingston: Merrie Carlock
- Oakland: Erin Campbell
- Western: Lindsay Ross
- Southern: Andrea Stay

Grants Management: 517-284-7268

www.michigan.gov/dnr-grants
Other Grants Management Staff

Dan Lord
Grants Management Section Manager

Jon Mayes
Unit Manager & MNRTF Program Manager

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LWCF, RPGP & Marine Safety Grant Program Manager

Chip Kosloski
Wildlife Habitat & Fisheries Habitat Grant Program Manager

Kammy Frayre
Invasive Species, Clean Vessel Act Program Manager and Conversion Officer

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Financial Specialist MNRTF

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Payment Officer for multiple grant programs

Lance Brooks
Payment Officer and MiRecGrants Analyst

Rachel Schumaker
Administrative Assistant, Secretary MNRTF Board & Post Completion Compliance

www.michigan.gov/dnr-grants
Workshop Agenda

PART ONE
What’s New

PART TWO
Grant Basics

www.michigan.gov/dnr-grants
Part One

2020 – What’s New
MiRecGrants Tutorials and Update

- **Video Tutorials Available:**
  - Registration
  - General Navigation
  - Managing Members
  - 5-Year Recreation Plan
  - Project Agreement Submission
  - PSB Submission and Contractor Selection
  - Reimbursement Request

- **New Software Update Coming – Summer 2020**
Updated Scoring Criteria

• What: Categorical weights, language across all programs
• Why: Confirmation to ensure integrity of programs, clarity and consistency
• Who: mParks, MUCC, MTGA, HOL, DNR, NPS
• How: Staff analysis and evaluation, shared recommendations, addressed input

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Legislative Update

• MNRTF: Senate Joint Resolution O
  – 25% minimum for acquisition and development
  – November ballot for a vote of the people

• Recreation Passport Opt-Out
  – House and Senate Bills
Land and Water Conservation Fund

• State Historical Preservation Office review (Section 106)
  – No cost
  – 30-60 day review period

• Boundary Map

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Michigan Natural Resources Trust Fund (MNRTF)

2019 Results:

Total Eligible Applications 160 $53.8 million
Total Grants Recommended 78 $25.6 million

Success Rate – Development
46% (28% in 2018)

Success Rate – Acquisition
62% (83% in 2018)

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Land and Water Conservation Fund (LWCF)

2019 Results:

Total Eligible Applications 28  $6.4 million

Total Grants Recommended 21  $4.6 million

Success Rate – Development
75% (52% in 2018)

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Recreation Passport Grant Program (RPGP)

2019 Results:

Total Eligible Applications 70 $7.2 million
Total Grant Awards 18 $1.9 million

Success Rate – Development
26% (21% in 2018)

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Michigan’s Iron Belle Trail

2019 Results:
MNRTF awarded over $4.9 million to “core projects” of the Iron Belle Trail (2 acquisition, 7 development)
Anticipated Funding 2020

$1.5 Million
$2.5 Million
$21 Million
Application Guidelines
Eligibility

- State and Local units of Government
- Huron-Clinton Metropolitan Authority
- Regional Recreation Authorities
- School Districts (if sole provider of outdoor recreation)
- Federally-recognized Native American Tribes (LWCF only)
- DNR Approved 5-Year Recreation Plan
- Capital Improvement Plan (RP only)

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Eligible Development Projects

- Outdoor Public Recreation
- Trails
- Trailheads
- Water trails
- Canoe/kayak launches

- Marina/boat launches
- Fishing piers
- Picnic pavilions
- Athletic fields
- Playscapes
- Campground
- And more

www.michigan.gov/dnr-grants
Long Term Obligations

• Open to the public

• MNRTF & LWCF – public outdoor recreation *in perpetuity*

• RP – public outdoor recreation 20 years for outdoor site elements and 40 years for buildings

• Park must be well maintained

• Program acknowledgement signage required

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Min./Max. Grant Request Amounts

- TF Acquisition has no minimum or maximum
- TF Development is $15,000 minimum and $300,000 maximum – 25% match minimum
- LWCF Development is $30,000 minimum and $300,000 maximum – 50% fixed match
- RP Development is $7,500 minimum and $150,000 maximum – 25% match minimum
- Reimbursement Grants – based on % (not max amount)

www.michigan.gov/dnr-grants
Other Funding Sources

- **MDOT – Transportation Alternatives Program (TAP)**
  www.michigan.gov/tap

- **USFHA - Federal Land Access Program (FLAP)**
  http://flh.fhwa.dot.gov/programs/flap/

- **MEDC – Community Development Block Grant**
  https://www.miplace.org/programs/community-development-block-grant/
  Resources: https://www.miplace.org/resources/

- **EGLE - Coastal Water Trails; Coastal Zone Management**
  www.michigan.gov/coastalmanagement
  www.michigan.gov/dnr-grants
Other Funding Sources

• MDNR
  – Recreation Trails Program (RTP) - typically for DNR-owned linear parks
  – IBT Appropriation/Grant program
  – Waterways Program
  – Boating Infrastructure Grants
• Private Funders (community foundations, etc.)

www.michigan.gov/dnr-grants
MDOT Transportation Alternatives Program

October 1, 2020: Secured Match Required by DNR
Work with your TAP and DNR Grant Coordinators

<table>
<thead>
<tr>
<th>MDOT TAP Application Due</th>
<th>Tentative Funding Decision</th>
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<tbody>
<tr>
<td>10/16/2019</td>
<td>2/19/2020</td>
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<tr>
<td>2/26/2020</td>
<td>7/22/2020</td>
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<tr>
<td>6/24/2020</td>
<td>11/18/2020</td>
</tr>
<tr>
<td>10/14/2020</td>
<td>3/10/2021</td>
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</table>
General Time Line

- **February 1** – 5-year Recreation Plan due (if expired)
- **April 1** – Application Deadline
- **April / May** – DNR Review for completeness and project and applicant eligibility
- **June / July** – Site visits
- **September** – Preliminary/Supplemental period
General Time Line

- **November** – Final scores provided
- **December** – Awards Recommended for TF and LWCF
  Approved for funding in RP
- **Spring of following year** – Approval of funding
  - Legislative and Governor approval for MNRTF
  - National Park Service for LWCF
- **Two year project period**
The Application

- Project Information
- Narrative
- Attachments
The Application

• Project Information
  – Location
  – Title
  – General Project Description
SECTION A: APPLICANT SITE AND PROJECT INFORMATION

Instructions:

- Click Save to save changes
- See the 2019 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Michigan Natural Resources Trust Fund

2019 Grant Application

This information is requested by authority of Part 19 of Act 431 of 1994, to be considered for a recreation grant.

<table>
<thead>
<tr>
<th>Is the application for site development or land acquisition?</th>
<th>Development</th>
<th>Acquisition</th>
</tr>
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| Name of Applicant (Government Unit) | SIGMA VSS | SIGMA Address Code | County
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Washtenaw County</td>
<td></td>
<td></td>
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</table>

Name of Authorized Representative

Title

Address

PO Box 8645

Telephone (734) 971-6337

Fax

City

Ann Arbor

State

MI

ZIP

48107

E-mail

State House District

\[
\]

State Senate District

\[
\]

U.S. Congress District

\[
\]

Proposal Title (Not to exceed 80 characters)

Proposal Description
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<th>Page Name</th>
<th>Note</th>
<th>Created By</th>
<th>Last Modified By</th>
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<td>Section G: Natural Features of The Project Site</td>
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<td>Section I: Natural Resource Recreation Opportunities</td>
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<td>Section J: Public Access Opportunities</td>
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<td>3/21/2018 1:20:25 PM</td>
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<td>Application Narrative</td>
<td>Alan Bean</td>
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</table>
The Application

Narrative

1. Project Justification and Support
2. Project Description
3. Natural Resource Access/Protection
4. Other Information

www.michigan.gov/dnr-grants
The Application

• Attachments
  – Maintenance Plan
  – Project location map(s)
  – Advance notice of a public meeting
  – Signed minutes of the public meeting
  – Certified resolution from governing body
  – Documentation of match
  – Notice of Intent to regional planning commission
  – Photos
  – Environmental report (if applicable)
REQUIRED CONTENT FOR DEVELOPMENT APPLICATIONS

* Maintenance Plan:
  Browse... No file selected. □ DELETE
  60665-MaintenancePlan.pdf

* Project Location Map(s):
  Browse... No file selected. □ DELETE
  60666-LocaitonMap.pdf

* Site Development Plan:
  Browse... No file selected. □ DELETE

* Boundary Map(s) delineating the legal boundaries of the park site(s) outlined in red; show easements in green:
  Browse... No file selected. □ DELETE
  60665-BoundaryMap.pdf

* Photographs of the site - digital images, combine into one tile:
  Browse... No file selected. □ DELETE
  60665-Photo_pages.pdf

* Certified Resolution: from the highest governing body:
  Browse... No file selected. □ DELETE
  60665-18-109_LLS-TR.pdf

* Advance Notice of the public meeting for public comment and to pass the resolution for the application:
The Application - Attachments

Site Plan Important Elements:
- North Arrow
- Landscape Features
- Proposed Development
- Existing Development
- Future Development
- Access Drive Street
- Labeled Project Boundary
Site Plan: Accessible Routes
The Application - Attachments

- Site control form, deeds and easements
- Preliminary floor plans/elevation drawings of any proposed structures

www.michigan.gov/dnr-grants
The Application - Attachments

Boundary Map

Important Elements:

• North Arrow
• Outlined in Red
• Easements in Green
• Parcel Dimensions
• Legal Description should match
• Labeled: Boundary Map

www.michigan.gov/dnr-grants
Boundary Map Parcel
Whitefish Trail
RESTORATION PROJECT
Ottawa National Forest - Watersmeet Township

PROJECT BOUNDARY MAP
(Jun 21, 2016)

LEGEND
- Green: Section Boundary - Number
- Red: Project Boundary Line
- Blue: 25 Ft. Trail Corridor
- P: County Highway 535
- New Parking Area

NOTE ON TRAIL ROUTE
The entire trail corridor resides within National Forest Lands.

By
WATERSMEET TOWNSHIP TREASURER
Date 6-23-16
The Application – Attachments

Acquisition Only:

• A plat or parcel map for each parcel
• Any easements necessary for access
The Application

• Recommended Supporting Documentation
  – Minutes of other public meetings to gather input and support
  – Expert documentation of natural resource values
  – Letters of support for the project
Common Issues

- Public Support – Provide letters of support
- Scope Items – Use pulldown menu
- Uploads – Label files so they are easy to ID
- Universal Design:
  - Letter/meeting minutes specific to review of proposed development
  - Provide details or descriptions

www.michigan.gov/dnr-grants
### Project Cost Estimate Table

**YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.**

<table>
<thead>
<tr>
<th>SCOPE ITEM</th>
<th>DNR ONLY</th>
<th>QUANTITY</th>
<th>TOTAL ESTIMATED COST</th>
</tr>
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<tbody>
<tr>
<td>Trail 8' wide or more</td>
<td>UD</td>
<td>4,265 LFT</td>
<td>$341,100.00</td>
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<tr>
<td>Bench(es)</td>
<td>UD</td>
<td>4</td>
<td>$3,500.00</td>
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<tr>
<td>Recycle Bin(s)</td>
<td>N/A</td>
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<td>$3,500.00</td>
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<tr>
<td>Trash Bin(s)</td>
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<td>Signage</td>
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<td>$4,900.00</td>
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<th>Other:</th>
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</thead>
<tbody>
<tr>
<td>Other:</td>
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</tr>
</tbody>
</table>

Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.

(New rows will appear as rows are completed and Saved)
Potential Problem Areas

- Inadequate and undocumented match
- Contamination
- Does not meet ADA requirements
- Applicant has an unresolved conversion
- Applicant has “Residents Only” policy
- Readiness and feasibility of project
<table>
<thead>
<tr>
<th>Development Scoring Criteria</th>
<th>MNRTF - Dev</th>
<th>LWCF</th>
<th>RP</th>
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<tbody>
<tr>
<td>Natural Resources</td>
<td>X</td>
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<tr>
<td>Urban Area</td>
<td>X</td>
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<tr>
<td>Additional Applicant Match</td>
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<tr>
<td>Trails OR Regionally Significant</td>
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<tr>
<td>Entrance Fees</td>
<td>X</td>
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<tr>
<td>Public Support</td>
<td>X</td>
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<tr>
<td>Universal Design</td>
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<td>Renovation</td>
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<tr>
<td>Site Quality</td>
<td>X</td>
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<tr>
<td>Overall Park Design</td>
<td>X</td>
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<tr>
<td>Maintenance</td>
<td>X</td>
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<tr>
<td>Applicant History and Compliance</td>
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<td>Sustainable Design</td>
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<td>Per Capita Dev Grant Assistance</td>
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## MNRTF Scoring Criteria
### Development

1. Public Support | 10
2. Proposed Maintenance | 20
3. Site Quality | 70
4. Quality of Overall Park Design | 30
5. Applicant History (conversion -50) | 50
6. Natural Resources Access and Conservation | 60
7. Financial Need of the Applicant | 40
8. Urban Area Recreation Opportunities | 60

[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants)
## MNRTF Scoring Criteria

### Development

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
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<td>9. Applicant Match</td>
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<tr>
<td>10. Entrance Fees</td>
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<tr>
<td>11. Universal Access Design</td>
<td>35</td>
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</table>

### Maximum Total Points: 450

### Potential Board Priority Points: 50

### Total: 500

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# LWCF Scoring Criteria

<table>
<thead>
<tr>
<th>Criterion</th>
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<tbody>
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<td>1. Need for Project</td>
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<tr>
<td>2. Site Quality</td>
<td>80</td>
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<td>3. Applicant Compliance (conversion -40)</td>
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<td>4. Financial Need of the Applicant</td>
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<tr>
<td>5. Quality of the Overall Park Design</td>
<td>70</td>
</tr>
<tr>
<td>6. Entrance Fees</td>
<td>30</td>
</tr>
<tr>
<td>7. Universal Access Design</td>
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</table>

**Total Points Available** 400

[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants)
<table>
<thead>
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<th>Criteria</th>
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<td>Need for project</td>
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<td>Site Quality</td>
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<td>Quality of Overall Park Design</td>
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<tr>
<td>Applicant History (conversion -25)</td>
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<tr>
<td><strong>Total Points Available</strong></td>
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Acquisition Applications

Michigan Natural Resources Trust Fund

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Acquisition Scoring Criteria
MNRTF Only

1. Public Support 10
2. Proposed Maintenance 20
3. Site Quality 85
4. Applicant History (conversion -50) 55
5. Natural Resources 90
6. Financial Need of the Applicant 40
7. Urban Area 60
8. Entrance Fees 25

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Acquisition Scoring Criteria
MNRTF Only

10. Land Ownership 15
11. Motorized Recreation Use 5

Total Points for Core Criteria 450
Potential Board Priority Points 50
Total 500

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Board Priorities - MNRTF Only - Max 50 points

Acquisition & Development:
• Trails
• Regionally Significant

Acquisition Only:
• Wildlife/ ecological corridors/hunting access
• Lake and River public access
You are Awarded a Grant....Then What?

- Congrats! Good luck!
- Recommendations for funding announced in December
- MNRTF – appropriations bill introduced in January
- RP – Director recommends
- LWCF – Director recommends to National Park Service
- January 2021:
  - Development can begin design/engineering
  - Acquisition can begin 40-year title search and environmental due diligence

www.michigan.gov/dnr-grants
You are Awarded a Grant….Then What?

- **Read the Development or Acquisition Project Procedures Booklet**
- Project cannot be bid until
  - The Project Agreement is executed
  - Plans, specifications & bid doc’s approved
- Applying April 1, 2020 – Development
  - Design, engineering: January 2021
  - Construction: 2021 to 2023

www.michigan.gov/dnr-grants
Additional Resources

• Presentation posted online
• Webinars recordings posted online:
  – Scoring Criteria
  – Workshop Presentation
• Application Guidelines
• Project Procedures

www.michigan.gov/dnr-grants
Contact Information

Phone: (517) 28-GRANT (517-284-7268)

Program Information and Forms:
www.michigan.gov/dnr-grants

Sign up for e-mail updates:
www.michigan.gov/dnr