



# 2018 Report of the Annual Business Meeting & House of Delegates

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## 2018 Report of the Annual Business Meeting and House of Delegates

The Annual Business Meeting of the Minnesota Pharmacists Association was called to order by Speaker of the House Tony Olson at 2:15 p.m.

The House of Delegates Session was then convened by Speaker Olson. Delegates were asked to sign in on delegate rosters to be counted by the Credentials Committee.

Vice Speaker of the House Alison Knutson introduced the head table, which included Speaker Tony Olson, Vice Speaker Alison Knutson, Parliamentarian Terry Hietpas, Secretary Marsha Millonig (MPhA Interim Executive Director) and MPhA Staff Director Bryan Mowry.

Vice Speaker Knutson welcomed all delegates and asked them to rise where they were seated to be sworn in. Delegates raised their right hand and stated: *“I promise to uphold the constitution and bylaws of the Minnesota Pharmacists Association.”* Delegates were then thanked for their service to the House.

Parliamentarian Hietpas presented a procedural overview of the House of Delegates meeting provided a delegate orientation to the House Rules and Process. Hietpas also provided a brief review of Robert’s Rules of Order. He was joined in the demonstration by Pharmacy Leadership Society Poppy Wang.

Credentials Committee Chair Kyler Anderson then presented the Credentials Committee Report, indicating, *“All delegates have been asked to sign the delegate rosters to indicate their attendance. As chair of the Credentials Committee, I certify that there are 68 delegates present and signed in, and we have achieved the delegate attendance necessary for a quorum.”*

Speaker Olson reviewed the Adoption of House Rules agenda item.

***A motion was made to adopt the House Rules as presented. The motion passed.***

Speaker Olson reviewed the Adoption of Order of Business agenda item. The Rules Committee moved to adopt the order of business.

***A motion was made to adopting the Order of Business. The motion passed.***

President Michelle Aytay presented the President’s Annual Report, noting that the full detail of the report could be accessed by members on the MPhA website along with full reports from each of the MPhA Committees. Aytay expressed gratitude for the dedicated volunteers of MPhA – board members, committee chairs and committee participants. She recognized the leadership residents for their MPhA advocacy work. She noted the wonderful student pharmacist activity and involvement in MPhA and the importance of developing leadership. The strong collaboration with stakeholders through the Pharmacy

Advocacy Task Force was noted as we continue to make efforts to advance patient care. She also expressed appreciation for the membership for allowing her to serve in the Presidency.

***A motion was made and seconded to accept the MPhA President's Annual Report. The motion passed.***

MPhA Treasurer Doug Lobdell then presented the Treasurer's report. Lobdell noted that 2017 was a successful year for MPhA with improvements to the Association's balance sheet and budget performance. Working from a practical budget for fiscal year 2017, the association reduced long term liabilities. MPhA ended fiscal year 2017 with net operating income of \$88,685, compared to income from operations of \$82,123. This allowed the Association to completely pay off long term liabilities bringing total liabilities on December 31, 2017 to \$24,858.93; this is compared to \$46,628.52 on December 31, 2016. Total equity at the end of the period was \$181,010.41, an improvement of \$80,685.15 over the same period in 2016.

Total revenue from operations for the year ending December 31, 2017 was \$496,528; this is compared to total revenue from operations of \$489,867 over the previous year. Our revenue opportunities continue to be in membership, conferences, and contributions. Membership dollars were down 18.5%, but our conference and meetings continued to provide nice profitability. Contributions were up by 81%, including a \$45,110 increase in sponsor/general contributions and a \$15,360 increase in contributions to the Pharmacy Advocacy Fund.

Total expenses for the year were \$415,842, up 1.4% over the previous year. As expected, most of the year's expenses were for purchased services for association management and direction. The association spent \$20,000 during the year on lobbying expense. The MPhA Board of Directors elected to extend our agreement for association management services with Ewald Consulting and with Marsha Millonig for Interim Executive Director services through 2019.

Looking forward, the Board of Directors approved a lean budget for 2017, continuing a philosophy of conservative revenue forecast and reasonable corresponding expenses. The budget includes increased investment in key leadership and advocacy. Net excess revenue will be used to begin the creation of a reserve. We look forward to another successful year in 2018.

***A motion was made and seconded to accept the MPhA Secretary-Treasurer's Annual Report. The motion passed.***

President Michelle Aytay presented Doug Lobdell with a MPhA Distinguished Service Award for his tremendous service as Secretary-Treasurer from 2013-2018. She noted that Lobdell has been critical to MPhA's efforts to get on stable financial footing. She said this would not have been possible without Doug's willingness to serve and his unwavering leadership to the Executive Finance Committee, Board of Directors and the MPhA/Ewald staff

Past President Molly Ekstrand then read the report of the Leadership Development and Nominating Committee:

The Leadership Development and Nominating Committee respectfully submitted the following policy proposals for consideration by the MPhA House of Delegates at the May 31, 2018 session of the house:

Resolved that the Minnesota Pharmacists Association approve the following candidates for President-Elect, recommended by the Nominating Committee (Leadership Development Committee) and endorsed by the MPhA Board of Directors, to run as candidates for President-Elect on the ballot in 2019:

- Ann Byre
- Michelle Johnson

Resolved that the Minnesota Pharmacists Association approve the following candidates for Speaker and Vice Speaker of the House of Delegates for 2018-2019, recommended by the Nominating Committee (Leadership Development Committee):

- Speaker of the House: Tony Olson
- Vice Speaker of the House: Alison Knutson

***A motion was made and seconded to accept the report of the Leadership Development and Nominating Committee. Upon vote, the motion was adopted.***

Speaker Olson then opened nominations for the positions for 2019 President-Elect, Speaker, Vice Speaker, APhA Delegates and NCPA Delegates.

Speaker Olson reviewed nominations for APhA Delegates per MPhA Policy, which are the MPhA President and the two PGY1 Pharmaceutical Care Leadership Residents:

APhA Delegates:

- Jason Varin (incoming President-Elect)
- Sara Massey (leadership resident)
- Kyle Walburg (leadership resident)

Speaker Olson then opened nominations for the positions for the APhA Delegate, and NCPA delegates. Nominations received from the floor included:

APhA Delegates:

Alison Knutson  
Michelle Aytay, alternate

NCPA Delegates:

No nominations for the NCPA House of Delegates were received.

***A motion was made and seconded to close each set of nominations; upon vote the motions were adopted.***

Speaker Olson introduced MPhA Committee Co-Chairs and thanked them for their service. It was noted that committee reports would not be presented orally, but all are posted on the MPhA website under About Us/House of Delegates for review by the membership and were included in the meeting folders.

Speaker Olson and Vice Speaker Knutson then turned the Houses' attention to policy deliberations.

**Mork presented policy 18-001.**

**Mork presented:**

**Policy Proposal 18-001 – Professional & Organizational Affairs Recommendation on MPhA Vaccination Policy**

**Submitted by: Professional & Organizational Affairs Committee**

**Resolution 18-001**

**Category:** SCOPE OF PRACTICE

**Policy Number:** 07-001

**Title:** Immunizations

**Proposed Policy:** The Minnesota Pharmacists Association supports the development of legal, regulatory policies and payment systems that allow pharmacists to administer **influenza** vaccinations to all eligible recipients. ~~and all other indicated vaccines to patients 10 and older.~~

**Adopted Policy:** The Minnesota Pharmacists Association supports development of legal, regulatory policies and payment systems that allow pharmacists to fully participate in public health activities, which may include population health, vaccination, disease prevention and emergency responses.

*A motion was made to approve the recommendation. A motion was made and seconded to amend the recommendation. Delegate Johnson provided amended language underlined. A motion was made to second the amendment. Upon vote, the motion passed to accept the amended language. Upon vote, the amended policy language passed.*

Certain policies were referred to the Public Affairs Committee with recommendations to review. Public Policy Committee Co-Chair Jeff Lindoo presented policies 18-002 through 18-003.

**Lindoo presented:**

**18-002 Online Pharmacies**

**Submitted by: MPhA Public Affairs Committee**

**Resolution 18-002:**

**Category:** PUBLIC HEALTH

**Policy Manual Line Item:** 80

**Policy Manual Subcommittee 2016 Item 91**

**Year:** 2004

**Subheading:** Online Pharmacies

**Title:** Online Pharmacies

**Proposed Policy:** 1. MPhA opposes the sale of prescription drugs without in-person evaluation of the patient by a licensed ~~practitioner~~ prescriber, ~~and presentation of a valid prescription to a licensed pharmacist.~~

The requirement for an in person evaluation or examination shall be met if the examination has been completed in any of the following circumstances:

- (1) The prescriber examines the patient at the time the prescription or drug order is issued;
- (2) The prescriber has performed a prior examination of the patient;
- (3) Another prescriber practicing within the health care organization as the prescriber has examined the patient;
- (4) A consulting prescriber to whom the prescriber has referred the patient has examined the patient; or
- (5) The referring prescriber has performed an examination in the case of a consultant prescriber issuing a prescription or drug order when providing services by means of telemedicine.
- (6) The evaluation method is authorized by the Centers for Medicare and Medicaid Services.

2. MPhA supports all means or measures that limit online prescription drug sources to licensed pharmacies only. 3. MPhA encourages regulation or other means that require the disclosure of at least the identity, geographic address, pharmacist-in-charge, and current licensure of an online pharmacy. 4. MPhA encourages online search engines and all other solicitors of online advertisements to adopt policies that limit acceptance of advertisements from online prescription drug sources to licensed pharmacies only. 5. MPhA emphasizes that use of online pharmacies does not replace the need for effective patient counseling, education, and medication therapy management.

**Subheading:** Online Pharmacies

**Title:** Online Pharmacies

**Passed Policy:** 1. MPhA opposes the sale of prescription drugs without in-person evaluation of the patient by a licensed prescriber. The requirement for an in person evaluation or examination shall be met if the examination has been completed in any of the following circumstances:

- (1) The prescriber examines the patient at the time the prescription or drug order is issued;
- (2) The prescriber has performed a prior examination of the patient;
- (3) Another prescriber practicing within the health care organization as the prescriber has examined the patient;
- (4) A consulting prescriber to whom the prescriber has referred the patient has examined the patient; or
- (5) The referring prescriber has performed an examination in the case of a consultant prescriber issuing a prescription or drug order when providing services by means of telemedicine.
- (6) The evaluation method is authorized by the Centers for Medicare and Medicaid Services or the originating state governance.

2. MPhA supports all means or measures that limit online prescription drug sources to licensed pharmacies only. 3. MPhA encourages regulation or other means that require the disclosure of at least the identity, geographic address, pharmacist-in-charge, and current licensure of an online pharmacy. 4. MPhA encourages online search engines and all other solicitors of online advertisements to adopt policies that limit acceptance of advertisements from online prescription drug sources to licensed pharmacies only. 5. MPhA emphasizes that use of online pharmacies does not replace the need for effective patient counseling, education, and medication therapy management.

*A motion was made and seconded to approve the recommendation.*

*A motion was made and seconded to refer the language back to the Public Affairs Committee. Upon vote, the motion to refer was rejected.*

*Delegate Rehrauer made a motion to amend the policy which was seconded. Upon vote, the amended policy language was rejected.*

*Delegate Cernohous made a motion to amend the policy which was seconded. Upon vote, the amended language passed.*

*Upon vote, the amended policy language passed.*

**Lindoo presented:**

**18-003 Medical Cannabis**

**Submitted by: MPhA Public Affairs Committee**

**Resolution 18-003**

**Category: PHARMACY PRACTICE**

**Policy: MPhA Position Statement on Medical Cannabis**

1. MPhA advocates for resolution of the federal and state conflicts surrounding the legal and regulatory status of cannabis and its various components.
2. MPhA supports legal and regulatory changes to facilitate clinical research related to the clinical efficacy and safety associated with the use of cannabis and its various components.
3. MPhA encourages health care provider education related to the efficacy and safety of cannabis, and comprehensive clinical management of patients using cannabis and its various components.
4. MPhA supports the engagement of a pharmacist's expertise in patient use of cannabis and its various components when federal, state, or territory laws establish a program of distribution.
5. MPhA supports the establishment of a USP monograph for the standardization of cannabis and its various components.

*A motion was made to approve the recommendation. Upon vote, the motion passed.*

**Horning presented:**

**Advisory Recommendation 18-004 – Editorial Advisory**

**MPhA Privacy Policy**

**Advisory Recommendation 18-004:**

In light of recent high-profile data breaches of corporate websites and data collection on social media sites with a lack of transparency to users, the MPhA Editorial Advisory Committee believes that it would be helpful for our organization to develop a document to guide us for consistency in collecting member

information and to help our members be aware of good data security. The committee therefore recommends that the Board of Directors/House of Delegates create a charge for the Editorial Advisory Committee to investigate and recommend a policy for the association.

**Lemke presented:**

**Advisory Recommendation 18-005 – Student & New Practitioner Committee Recommendation on Recruitment**

**Submitted by: MPhA Student & Resident Relations Committee**

**Advisory Recommendation 18 – 005:**

The Committee requests the Board consider adding as a charge to increase recruitment and involvement of new practitioners and residents on committees and in MPhA.

**Lemke presented:**

**Advisory Recommendation 18-006 – Student & New Practitioner Committee Recommendation on Recruitment**

**Submitted by: MPhA Student & Resident Relations Committee**

**Advisory Recommendation 18 – 006:**

The Committee requests the Board consider adding as a charge to identify residents or new practitioners to be involved in Duluth to increase participation.

Speaker Olson and Vice Speaker Knutson then led elections for Speaker, Vice Speaker, APhA and NCPA Delegates. Speaker Olson informed the Delegates that all nominees could be accepted by acclamation.

Speaker Olson and Vice Speaker Knutson then turned attention to the new business items to be considered.

**MPSA Student Pharmacist Rowan Mahon presented new business item 18-007: Medication Repository/Recycling**

18-007

**Topic:**

Medication Repository/Recycling

**Proposal:**

MPhA supports the establishment of medication repositories that would allow skilled nursing facilities licensed under chapter 144A or assisted living facilities registered under chapter 144D, where there is centralized storage of drugs and 24-hour on-site licensed nursing coverage provided seven days a week, to donate medications for reuse. Medications donated would have to meet these safety regulations:

1. The drug's expiration date is at least six months after the date the drug was donated.
  - a. If a donated drug bears an expiration date that is less than six months from the donation date, the drug may be accepted and distributed if the drug is in high demand and can be dispensed for use by a patient before the drug's expiration date;
2. The drug is in its original, sealed, unopened, tamper-evident packaging that includes the drug's lot number and expiration date.
  - a. Single-unit-dose drugs may be accepted if the single-unit-dose packaging is

unopened;

3. The drug or the packaging does not have any physical signs of tampering, misbranding, deterioration, compromised integrity, or adulteration;
4. The drug does not require storage temperatures other than normal room temperature as specified by the manufacturer or United States Pharmacopoeia, unless the drug is being donated directly by its manufacturer, a wholesale drug distributor, or a pharmacy located in Minnesota.
5. The drug is not a controlled substance.

***A motion was made and seconded to approve the recommendation. Upon vote, the motion passed.***

**MPSA Student Megan Olander presented new business item 18-008: Caring for Immigrant and Refugee Populations**

New Business

18-008

**Topic:** Improving Care of Immigrant and Refugee Populations

**Proposal:**

MPhA encourages the involvement of pharmacists in providing care to immigrant and refugee populations and recommends every patient receive printed drug information in their native language.

***A motion was made and seconded to approve the recommendation. Upon vote, the motion passed.***

President Aytay led delegates in the recognition of Past Presidents of MPhA and thanked them for their past and on-going leadership of MPhA. Past Presidents in attendance included: Lowell Anderson, Bruce Benson, Molly Ekstrand, Paul Iverson, Jeff Lindoo, Gary Schneider, Randy Seifert, Scott Setzepfandt, Steve Simenson, Todd Sorenson, Jill Strykowski, and Brent Thompson.

President Aytay then thanked outgoing Past President Molly Ekstrand for her service on the Board and presented her with the Green President's Jacket. President Aytay then thanked outgoing board members Lauren Lemke, Sarah Anderson and Doug Lobdell.

President Aytay then thanked outgoing board members Lauren Lemke and Sarah Anderson and President Aytay then addressed delegates and installed the 2018-2019 MPhA Board of Directors, including: herself as Immediate Past President herself, President-Elect Craig Else, Treasurer Tim Affeldt, Speaker of the House Tony Olson, Vice Speaker Alison Knutson, At-Large Director Ann Byre, At-Large Director Michelle Johnson, At-Large Director Cheng Lo, At-Large Director Rebecca Pickler, At-Large Director Sarah Westberg, Rural Director Reid Smith, Rural Director Heather Bibeau, Metro Director Amanda Brummel, MPSA Director Michaela Wermers, MPSA Director Jorgen Kvaal, Ex-Officio Members: Bruce Benson, Joe Litsey.

2018-2019 Board members present raised their right hand, and stated: *"I pledge to uphold the articles and bylaws of the Minnesota Pharmacists Association and contribute my professional expertise to the work of the board in its guidance of association initiatives and goals."* Board members were congratulated and welcomed to the board. It was noted that President Varin and board members who were not in attendance would be installed at the next regular meeting of the board.

Aytay then recognized and extended thanks to outgoing MPhA board members: Sarah Anderson, Lauren Lemke and Doug Lobdell.

Past President Ms. Ekstrand extended sincere thanks to Immediate Past President Michelle Aytay and her family for their commitment over the past year of service, and presented Aytay with the MPhA President's Gavel.

President Aytay commended Speaker Tony Olson for his excellent job commanding the House of Delegates.

Delegates heard a recorded address from President Jason Varin.

***A motion was made and seconded to adjourn, upon vote the motion was adopted and the House adjourned at 5:12 p.m.***

**Respectfully Submitted by:**

*Marsha Millonig, Interim Executive Director, acting as Secretary of the House of Delegates*