

WHAT IS NOVITASPHERE?

Novitasphere is a FREE, secured, web-based Internet Portal that Part B Providers, Billing Services, and Clearinghouses may utilize to interface with the HIPAA Eligibility Transaction System (HETS), Novitas Solutions (Novitas), and the Medicare standard systems.

ARE YOU READY FOR FASTER
ACCESS TO YOUR INFORMATION?

ENROLL IN
NOVITASPHERE TODAY!

1. Determine who will be the Office Approver or primary person from your office responsible for accessing the application.
2. Complete the Electronic Data Interchange (EDI) Portal Enrollment Form.
3. Await instructions for creating an Enterprise Identity Management (EIDM) User ID for the Office Approver, setting up your organization in EIDM, and having users request their roles.

ADDITIONAL INFORMATION

The **Novitasphere** webpage will provide valuable information on the following and more...

- Frequently Asked Questions
- Novitasphere User Manual
- Technical Requirements
- Steps to Enroll
- Enrollment Forms

Go to www.novitas-solutions.com, select your jurisdiction and then select **Novitasphere** from the menu on left.

NOVITASPHERE HELP DESK

The **Novitasphere** dedicated help desk is available for general inquiries, inquiries regarding the enrollment process, navigation assistance and password resets.

Monday – Friday
8 a.m. - 5 p.m. (ET)
1-855-880-8424



Novitasphere



**Your link to online Medicare
claims, eligibility, and more
for Part B Providers, Billing
Services & Clearinghouses**

NOVITASPHERE FEATURES

Eligibility

Claim Information

Secure Message

Claim Submission

Electronic Remittance Advice (ERA)

Claim Correction

MailBox

NOVITASPHERE PART B FEATURE DETAILS

Eligibility:

- Effective Dates
- Deductible
- Date of Death
- Therapy Limits
- Medicare Advantage Plan Information
- Medicare Secondary Payer (MSP) Information
- Home Health
- Hospice
- Preventive Services
- Hospital and Skilled Nursing Facility (SNF) Days

Claim Information includes a provider summary, the option to request a duplicate remittance, and detailed claim information such as:

- Status of the Claim
- Billed and Allowed Amounts
- Paid Amount
- Check Number and Status of Check
- Deductible and Coinsurance
- Patient Paid Amount
- Medigap and Crossover Information
- MSP Information
- Diagnosis Codes
- Procedures and Modifiers
- Reduction Indicators
- American National Standard Institute (ANSI) Reason Code Narratives
- Local Coverage Determination (LCD) and National Coverage Determination (NCD) Information

Secure Message

Submit your PHI/PII securely and with confidence.

- Obtain Comparative Billing Reports (CBR)
- Submit Medical Review Records
- Check Medical Review Submission History

Claim Submission

Claim files (837) may be submitted directly through the portal or individual claims can be entered using the Direct Data Entry (DDE) function. Retrieve file status through electronic reports (999, 277CA) for batch claim files as well as acknowledgements for DDE claims. Claim submission is not required through Novitasphere – you may continue to submit claims and/or receive ERA files through your Billing Service or Clearinghouse, while still utilizing the other features in Portal.

ERA

Retrieve 835 ERA files for batch and/or DDE claims.

Claim Correction

Make these corrections directly in Novitasphere:

- Change the referring provider name and NPI
- Change the number of services or units
- Change the claim diagnosis codes
- Add, change, or delete eligible modifiers
- Change the procedure code
- Change the date of service
- Change the place of service
- Change the billed amount

Novitasphere will only show a reopen button on a claim that is eligible to be reopened and the data fields on the claim will only open when information is eligible to be edited.

MailBox

The MailBox will contain requested remittance advice over 45 days old, Claim Correction Confirmations, Secure Message Notices, and Medicare Communications which includes portal related news.