



MISSISSIPPI PRESS ASSOCIATION
**EDUCATION
FOUNDATION**
ESTABLISHED 1983

Education Reimbursement Grant Winter 2020 Application

The MPA Education Foundation will provide up to twenty (20) Education Reimbursement Grants in the amount of \$100.00 each for one person per member newspaper to attend the Mid-Winter Conference Jan. Feb. 6-8, 2020, in Jackson.

Specifications:

- Grants will be awarded to one person per newspaper.
- Individual receiving grant must be an employee of an MPA member newspaper.
- Reimbursement grant will be funded up to \$100.00 of conference costs. Grant may be used for reimbursement of conference fees, food, lodging, or mileage. Receipts are required.
- A completed application is required.
- Grants will be awarded on a first-come, first-served basis.

Successful Completion Required: Applicants must attend the MPA Mid-Winter Conference on Feb. 6-8, 2020, to be eligible for MPAEF Reimbursement Grant. Verification of Attendance in the form of receipts is required for reimbursement.

Amount of Reimbursement Available: The maximum amount is \$100.00

Payment Processing Time: Once receipts have been turned in and have been reviewed, checks are normally issued within 10 business days – *if the application is completed (including Verification of Attendance).*

Verification of Attendance: Verification of attendance must be provided. It may be in the form of registration and/or receipts.



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Education Reimbursement Grant Winter 2020 Application

First Name Last Name

Name of Newspaper City

Newspaper Address Work Phone

Fax Applicant's Email Address

Publisher's Signature Date

I, _____, have read and agree to the MPAEF Reimbursement Grant Specifications and agree to the terms provided as an applicant for the MPAEF Education Grant. I agree to attend the conference and provide the required invoices, receipts, and Verification of Attendance.

Applicant's Signature Date

Reimbursement of grant awards – submit a copy of an itemized, dated invoice with copies of receipts to MPA Education Foundation for reimbursement. Invoice and receipts are to be submitted to MPAEF within sixty days after the conference. Verification of Attendance must accompany the invoice and receipts. FAX invoice, receipts and Verification of Attendance to: 601-981-3676, or email to mgilmer@mspress.org

ATTN: Monica RE: MPAEF Education Grant

Any grant for which information has not been received within sixty days after the grant period ends will be considered expired. Mississippi Press Association Education Foundation is not liable or responsible for injuries, additional expenses, or other unexpected occurrences.