I. REPORT DATE:  , 2022

II. NAME OF COMMITTEE: NOTES, (Jonathan Sauceda, Editor)

III. EDITORIAL STAFF: Assistant Editors: Richard Griscom, Lisa Shiota, Scott Stone. Contributing Editors: Manuel Erviti, book reviews; James Procell, Matthew Ertz, book list; Matthew Ertz, music reviews; Kathleen Abromeit, music list; Andrea Morris, periodicals; Stephen Henry, new media reviews; Elizabeth Berndt-Morris, music price index; Martin D. Jenkins, Notes index; Stephen Mantz, advertising manager.

IV. BOARD ACTION REQUIRED: Approval of attached survey to be printed in Notes, emailed directly to MLA members, sent to MLA-L, AMS, SEM, SMT, IAML, and IMS email distribution lists.

V. BRIEF SUMMARY OF ACTIVITIES:
   a) Past issue: Vol. 78, no. 3 (March 2022), published and mailed.
   b) Upcoming issue: Vol. 78, no. 4 (June 2022), on schedule to be mailed in June 2022.
   c) Future special issues are being planned for open access and music libraries, performing arts librarianship, and music librarianship since the turn of the century. Other suggestions welcome!
   d) Staffing changes: Lisa Shiota for Anne Shelley (Assistant Editor for Electronic Vendors), Andrea Morris for Lindsay Hansen Brown (New Periodicals), Elizabeth Berndt-Morris for Paul Cary (Price List), Suzzane Bratt for Stephen Henry (New Digital Media Reviews).
   e) Please note the following correspondence I received from Frannie Lyons of A-R on March 14, 2022 regarding international mail charges: “I just got word this morning from our international shipping company that due to shortages of equipment and drivers, effective immediately they will be adding a fuel surcharge of $0.13/pound to all shipments. They also assured us that they will reevaluate this charge if and when these shortages no longer impact their business. Since we don’t ship a large quantity internationally, I am hoping this addition won’t significantly impact your budget, but I feel it is prudent that you are aware of that regardless. Please feel free to pass my message along to any interested parties.”

VI. Implicit Bias Testing Reporting
   a) Several tests from Harvard’s Project Implicit completed.
   b) Completed DEIA training offered by the University of Rochester.