I. Report Date: 17 May 2022

II. Name of committee: Open Access Editorial Board

III. Editorial Staff: Matthew Vest, Open Access Editor; Morgan Davis, Kathleen DeLaurenti, and Paul Carey, Editorial Board Members

IV. Board Action Required: approval of web pages copy, including Call for Proposals (see below)

V. Brief Summary of Activities:
   a. Music Library Association Publications in Internet Archive – Backlist Titles Project completed by Kathleen DeLaurenti
   b. Collaborated with Publications committee to develop an open Access mission statement, which informed the web pages copy and Call for proposals
   c. Use of Open Access Publications
      • 169,816 downloads, The Public Domain Song Anthology
      • 328 views, Music Library Association Publications in Internet Archive
      • 143 downloads, Archival Description of Notated Music in Humanities Commons
      • 325 downloads, Guidelines for Archival Description of Notated Music, A Supplement to Describing Archives: A Content Standard in Humanities Commons
      • 170,612 total downloads/views

VI. Implicit Bias Testing Reporting
   a. Kathleen DeLaurenti and Morgan Davis completed Harvard trainings
   b. Matthew Vest attended the Groundwater Institute through MLA

Music Library Association Open Access Initiative [Main Page]

The Music Library Association Open Access Initiative develops publishing opportunities that promote equitable access to diverse perspectives in music and libraries and that advance research, creative work, and a richer universe of knowledge and art.

MLA Open Access publications help authors increase readership, gain significant public engagement with their work, enhance interdisciplinary conversation, and realize faster impact of their work.

In order to promote MLA open access projects, we support work that advances:

- historically excluded perspectives;
- publications valuable to marginalized communities;
- projects that will benefit from open access publishing;
- emerging approaches to music and music library collections, services and pedagogy;
- bibliodiversity and perspectives in music scholarship;
- new, innovative, and sustainable modes of open publishing.

Recent Open Access projects include:

- The Public Domain Song Anthology
- Music Library Association Publications in Internet Archive
- Archival Description of Notated Music in Humanities Commons
- Humanities Commons Core Repository in Humanities Commons
  - All members are invited to contribute by uploading their work and selecting “Music Library Association” under “Groups”
The Music Library Association invites proposals for open access publishing projects. Please see Proposal Guidelines for Authors and Reviewers [link] for more information about the proposal process. Direct submissions and inquiries to the Open Access Editor:

Matthew Vest, Open Access Editor

Editorial Board Members: Paul Cary, Morgan Davis, Kathleen DeLaurenti

Proposal Guidelines for Authors and Reviewers for MLA Open Access Publications [secondary page]

The Open Access Editor invites all interested authors to request a preliminary consultation about their project before submitting a full proposal. If you have questions about the process or if you would like to discuss your project before submission, please ask the editor for a consultation.

OA Proposal Guidelines

Proposals should include the following elements:

• Description of the proposed project, including:
  o Scope
  o Methodology
  o Summary of the relevance and timeliness of project
• Plan and rationale for open access publication, including:
  o How the project will benefit from being published in an open environment
  o How the project will take advantage of online technologies
  o Scope of anticipated multimedia elements, if applicable
  o Timeline for periodic revisions, if applicable
• Annotated outline with the scope of each section for publication.
  o Annotations should be brief (100 words maximum)
• Description of your intended audience (for example instruction, collection development, or technical services librarians; library administration/management; general readers; undergraduate or graduate students; scholars; professionals; music librarians in non-music specialties, etc.) and anticipated audience impact
• Anticipated completion date
• Curriculum vitae of the author(s)

Guidelines for Proposal Reviewers

• Does the project meet the guidelines?
• Is the text written clearly and succinctly?
• Is the subject matter comprehensively developed and appropriately defined?
• Does the publication contribute to scholarship with regard to the subject area?
• Could the proposed project be published digitally in a sustainable way that MLA could support?
• Are the description, rationale, outline, and audience clearly defined and aligned to maximize project impact? Should the author consider adjusting them in developing the project?
• Does the work require periodic revision? Does the author identify and describe a sustainable process for ongoing revision?