I. Date: 11 January 2022
II. From: A-R Editions, Inc.
IV. BOARD ACTION REQUIRED: None
V. BRIEF SUMMARY OF ACTIVITIES
A. MLA Business Office from 15 September 2021 to 10 January 2022: Highlights
   • FY 2022 Renewal
     o The Business Office continued to process renewals through the Summer and Fall, with the total renewed to date approximately 89% of the total for FY 2021. Renewals and new members are still occurring.
   • MCB Renewal
     o The 2022 MCB renewal is underway, with libraries still subscribing (to date, we have 140 subscribers (88% of the 159 for 2021).
   • MLA Audit
     o Refinements on the audit of FY 2021 continue, with a complete report anticipated soon.
   • Claims and Covid
     o Claims have reduced, with a couple of libraries just now receiving journals sent over a year ago.
   • Notes Mailings
     o Notes releases continue to be schedule, with fewer delays reported to the Business Office during the last quarter.
   Business Office Orientation
     o JLZ gave orientation on the Business Office processes to Sylvia Yang, and has a similar session planned for the new development office Sara White.
B. MLA Monographic Series (Co-Publications): Highlights
   • 2021 Titles
     o Three titles released in 2021: Carli (BM); Archer-Capuzzo (IB); and Payette (IB)
     o Hartsock/Lisius (TR) is in production, and Cleveland/Shaw is being copyedited.
   • 2022 Titles
     o Two titles are planned for release in 2022: Hartsock/Lisius (TR); and Cleveland/Shaw (TR). Two other manuscripts are due: Johnson (BM) and Weisbrod (TR), and either may shift into 2023.
C. Other: Toward an IT Officer
   The idea of an IT Officer emerged from the Business Office’s discussions at various times with the AO and various officers. The goal would be to have a focus for technological elements of MLA, including its website and various platforms MLA uses for other efforts, like Open Access.
   A-R Editions enjoys working with MLA and looks forward at the opportunity to resume Spring board meetings in person. Please let me know if you have any questions about this report or other matters

Respectfully submitted,

James L. Zychowicz