

MUSIC LIBRARY ASSOCIATION

Minutes of the Meeting of the Board of Directors

New York, New York
October 30-November 1, 1981

Friday, October 30: 7:30 PM-12:15 AM; Saturday, October 31: 9:30 AM-12:15 PM, 2:30-5:45 PM; Sunday, November 1: 9:00-10:30 AM.

Present: Garrett H. Bowles, Olga Buth, Harold J. Diamond, George R. Hill, Margaret F. Lospinuso, Kathleen J. Moretto, John A. Shiffert, Jr., Charles Simpson, John W. Tanno, Ruth T. Watanabe. Frank C. Campbell and Neil Ratliff for certain topics. Donald W. Krummel presiding.

1. Secretary.

It was moved, seconded, and unanimously passed, that the minutes of the Philadelphia board meeting, June 12-13, 1981, be approved.

The Secretary will prepare the usual listings for the Bowker Annual and will contact their office with the results of the election in early January 1982.

2. Education Committee.

It was moved, seconded, and unanimously passed, that the initial survey form on bibliographic instruction circulated to the board by mail before the meeting be approved for duplication and distribution.

3. Legislation Committee.

It was moved, seconded, and unanimously passed, that a form entitled "Survey of Music Libraries on Phono/Photocopying" previously circulated to the board by mail be approved for duplication and distribution.

4. Proposed subcommittee of the board to consider questionnaires.

It was moved and seconded that the president be empowered to appoint special subcommittees of the board consisting of no fewer than three persons, for purposes of acting on matters that would appear to be essentially routine and basically non-controversial (e.g., approval of official survey forms). After discussion, the motion was defeated (0 affirmative, 6 negative, 3 abstentions), the sense of the board being that such matters should be considered by the full body.

5. Index of board policies and index to minutes.

Charles Simpson distributed an index to board minutes for February and June 1981. John W. Tanno distributed a revised list of board policies dated October 1981. In response to a letter from Tanno to Krummel offering to sell a floppy disk containing the updated index in machine-readable form for \$10.55 including tax, it was moved, seconded, and passed (7 affirmative, 0 negative, 1 abstention) that the purchase be made.

6. ALA (American Library Association) activities.

A report from Dena J. Epstein, MLA representative to ALA, dated September 15, 1981, was circulated to the board. Discussion concerning the advisability of having a publicity committee was held, but no action was taken.

7. Annual meeting in Los Angeles, January 31-February 7, 1982.

A draft of the preliminary program was available for board inspection. In addition to a workshop on public services, visits to a number of libraries in southern California have been scheduled, including the University of California, Los Angeles; University of Southern California; William Andrews Clark Library;

California Institute of the Arts; and the Henry E. Huntington Library and Art Gallery. Hotel rates will be \$58, single; \$68, double; and \$78, triple: hotel cards have not yet been received by the business office in Philadelphia.

8. Annual meeting in Philadelphia, 1983.

Thomas Heck, Ida Reed, and Marjorie Hassen have been appointed program committee for the meeting. A memorandum dated October 23, 1981, concerning involvement of the Pennsylvania Chapter in the planning of this meeting was received by the board through Ruth Watanabe, past president.

9. Annual meeting in Boulder, Colorado.

The meeting will be held in late February or early March.

10. Suggestions for future meetings.

Discussion was held of possibilities, but it was anticipated that no action would be taken until the new president-elect is known and can participate.

11. Nominating Committee.

With appropriate abstentions, the board approved the report of the committee (Dale L. Hudson, chair): President, Mary W. Davidson, John W. Tanno; Secretary, Pauline S. Bayne, George R. Hill; Members at Large (3 to be elected): Gillian Anderson, Brenda Goldman, Robert Parks, Neil Ratliff, Vicki Skinner, Annie Thompson. The president announced that Kathleen Moretto will represent the board in the counting of ballots in the Philadelphia office. The committee recommended, and the board approved unanimously the awarding of a citation to Anna Harriet Heyer. Other citations are under consideration.

12. Convention scheduling.

After discussion, it was moved, seconded, and unanimously passed, that negotiations be authorized with the Music OCLC Users Group for the mailing of materials for their meeting in Los Angeles in exchange for a copy of their mailing list on labels to be used by MLA in connection with its membership campaign.

13. Purple sheets.

After discussion, it was moved, seconded, and passed (7 affirmative, 2 negative, 0 abstentions) that the board reaffirm previous actions on the matter of purple sheets. During the discussion it was noted that the board in taking this action does not seek to prevent publication of the purple sheets as a private venture, nor to prevent the publication of the information in the Music Cataloguing Bulletin, but that it does not believe that the purple sheets should be an official MLA publication at this time. Board members as individuals expressed support for the purple sheets as a means of communication among cataloguers, but the board declined to officially sanction another MLA publication.

14. Membership campaign.

Moretto circulated copies of "An Invitation to Subscribe" to the board with the explanation that it had cost \$325 to print 1000 copies of the brochure. The American Musicological Society has agreed to distribute them in convention packets at the national meeting in Boston later this month. It is anticipated that next year MLA will purchase the mailing list of the Japanese Musicological Association on labels at a cost of \$90 for the ongoing campaign. Discussion included consideration of approaching the Martha Baird Rockefeller Foundation for assistance in financing the membership campaign. Krummel distributed a compilation by Allen Hoffman, October 1981, of members listed in the 1979 directory but not in 1981.

15. MMC report from John Shiffert, Jr.

Shiffert reported that very rough estimates indicate that approximately 55 hours per week are being spent on MLA business operations this year, compared to approximately 70 hours last year. The Modern Language Association automated mailing list is now functioning, if not yet in final form. In the long run, MMC wants to work with MLA at a reasonable profit; in the short run (i.e., for the next year), MMC hopes to arrive at more exact evaluations of the time involved and the money involved to pay for that time. Brent Farber's letter of 13 October 1981 notwithstanding, MMC would be willing to manage the affairs of the Association at a fee of \$20,000; an incentive plan was proposed such as might produce an additional \$2000 through membership recruitment and sales of the mailing list.

Shiffert distributed copies of the inventory of MLA publications, October 1, 1981; Membership breakdowns, October 15, 1981; and lock box deposits, September 28-October 28, 1981, as part of his report.

Krummel distributed copies of documents concerning the MLA-MMC relationship, including letters of October 13 and 14, 1981, from Multiservice to MLA and his response to Multiservice dated October 19, 1981, for the information of the board and for further discussion in executive session.

16. MLA Archives.

Neil Ratliff, University of Maryland, joined the board to participate in discussion of this topic. He distributed a draft of an agreement between the University of Maryland and MLA to locate the archives at the University. Also proposed was a permanent archives advisory committee (Frank C. Campbell, James B. Coover, Janet Somers, representing MLA; Neil M. Ratliff, Bruce Wilson, and Joanne Harrer, Director of Libraries, representing the University of Maryland). It was proposed that the MLA archives would be officially located at the University of Maryland, and that negotiations with the Library of Congress concerning material now housed there would continue. It appears that the Library of Congress would place the material on permanent loan, and the University of Maryland would accept materials under these conditions if not available otherwise. It was agreed that board members would study the draft contract, and that an ad-hoc committee consisting of the MLA members of the proposed advisory committee mentioned earlier in this paragraph would draft a contract for board action in February 1982.

17. Editor of Notes.

After discussion, it was moved, seconded, and unanimously passed, that Susan T. Sommer be appointed Editor of Notes effective ^{during} ~~with~~ volume 38. It was the sense of the board that the term should be not less than four years. The committee (Frank C. Campbell, chairman) was discharged and offered applause in thanks for its efforts.

18. Executive Secretary search committee.

Tanno reported that he had met with Walter Gerboth and Marguerite Iskenderian to discuss possible candidates, and that the committee is proceeding on the assumption that the board still desires an Executive Secretary to be appointed. An advertisement in number 46 of the Newsletter will solicit applications and nominations.

19. Budget approval.

After discussion of the entire budget, reproduced in its final form on pages 5-12 of these minutes, it was moved, seconded, and unanimously passed, that the recommendation of the Publications Council ~~be~~ ^{MMR} be accepted, with reconsideration being given to issuing Index and Bibliography Series numbers 13, 14, and 15 as a combined publication, or as separate publications with addenda and corrigenda.

It was moved, seconded, and passed (7 affirmative, 1 negative, 1 abstention) that the recommendation of the Editor of MLA Technical Reports be accepted.

It was then moved, seconded, and unanimously passed, that the budget as proposed by the Finance Committee be accepted.

20. MMC contract discussion.

The sense of the board was clear to the president, and it was moved, seconded, and unanimously passed, that he be empowered to authorize a contract with MMC for 1982 at a management fee of \$20,000.

21. Dues structure.


A committee (Moretto, Lospinuso, Tanno) was appointed to reconsider the need for changing the dues and subscription structure, and it will report its findings to the board.

22. Greater New York Chapter.

A request for board approval was transmitted through the past president, and after discussion it was moved, seconded, and unanimously passed, that the board approve the publication by the Greater New York Chapter of a Directory of Music Collections in the Greater New York Area. The secretary was directed to inform F. Maxine Brown, chair of the chapter publications committee, of the decision.

The meeting was adjourned.

Respectfully submitted,


George R. Hill
Secretary