

MUSIC LIBRARY ASSOCIATION
Minutes of the Meeting of the Board of Directors
Ann Arbor, Michigan; June 6-8, 1986

Friday, June 6: 8:10-10:40 P.M.; Saturday, June 7: 9:55-12:15 A.M., 1:55-7 P.M.;
Sunday, June 8: 9:15-12 A.M.

Present: Dee Baily, Linda Solow Blotner, Lenore Coral, Peggy Daub, Karen Griffith,
Ruth Henderson, Geraldine Ostrove (presiding), Ralph Papakhian, Ida Reed, John
Roberts, Richard Smiraglia.

I. Recording secretary's report.

A. The minutes of the meeting of February 9-10 and 12, 1986 (Milwaukee) were approved with the following corrections:

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p. 1, line 10: change "Obersservers" to: Observers.

p. 1, corrections to minutes, p. 3: change paragraph to: "Apropos a dues increase, Blotner pointed out that the fees MLA pays to Academic Services are computed on a per capita basis, although there is a minimum fee. In addition there are a one-time keying cost for each member and costs for separate mailings (i. e. for meetings), ballots, and revised constitutions, etc. If we could increase our membership by about 200 members, however, Academic Services would charge us the minimum rate, and we would reduce the amount of money we pay for each membership. Thus a significant increase in membership would be required for the organization to realize savings in this area."

p. 2, Section II, 3, C: change last sentence to: Coral will inform the chapters about filing for tax-exempt status.

p. 2, Section III, 1, b, second sentence: delete "regular."

p. 2, Section III, 1, c: delete second sentence.

p. 3, Section III, 2, a, last sentence: change "storage" to: sales.

p. 4, Section V, 3, b: change second parenthetical comment to: ... (Joan Swanekamp will be appointed...)

p. 5, Section VII, B, 1, d: delete last sentence.

p. 8, Section VII, B, 6, b: change penultimate sentence to: Ostrove appointed Michael Fling to replace Thompson as interim editor.

p. 8, Section VII, C, 3, last sentence: change "Janis" to: Janice.

p. 8, change last sentence to: She will appoint Joan Swanekamp to replace Smiraglia...

p. 9, line 2: delete "and Jay Weitz."

p. 10, Section VIII, 1, second paragraph, fourth sentence: delete "even the submission of an annual report is elective."

p. 11, Section IX, 1, c: change final word, "Milwaukee," to: Minneapolis.

p. 12, Section X, 2: change last sentence to: "Jean Bowen expressed her views on the recent and current usefulness of CNLIA to the MLA." [No decision was made to withdraw from CNLIA.]

p. 13, Section X, 7, first sentence: delete "and swamped."

p. 14, New policies: delete policy 4.

p. 14, New policies: add new policy 4: Students who are MLA members will be charged a reduced registration fee at annual meetings.

p. 14, List of actions, action 1: change to: "Inform chapters how to file for tax-exempt status;" action to be taken by Coral (delete Griffith).

p. 14, List of actions: delete action 6.

B. Index to the minutes. Henderson will begin work by spring 1987 on a cumulative index to the minutes, 1983-1986.

Index to board policies. Ostrove noted a critical need also for an updating of the index (1964-1983) to board policies. (The board voted to discontinue this index, June 1985.) The handbook is an unsatisfactory substitute because opinion is indistinguishable from policy, and the dates for adoption of policies are absent, whereas the evolution of a policy may be traced in an index. Roberts suggested adding to the handbook the dates of incorporation of policies. ~~All agreed that this would be helpful.~~

II. Treasurer's report. Karen Griffith.

1. Griffith reported a balance, as of March 31, of \$170,777. The net gain for the nine-month period July 1-March 31 was \$46,350, a drop of \$14,286 from the 1984-1985 net gain of \$60,636 for the same period.

2. IRS matters. Griffith has submitted the half-year report, and the IRS has responded by requesting form 1028, which was already submitted. Griffith will seek advice from the accountant.

3. Fund accounting. Griffith's efforts to track specific gifts have not yet proven fruitful. Beyond knowing where gifts are and how interest accrues, the amount of interest earned by each is an unknown factor.

4. MLA investments. Griffith recommends that, rather than being given a specific charge, the Investment Committee examine several established funds whose purpose it is to make moral investments, with particular attention to the funds' moral bases and their rates of return. A recommendation for a specific fund should then be presented to the board.

IIA. Report of the Treasurer Search Committee. *It was moved, seconded, and unanimously passed that the report of the Treasurer Search Committee, in which Sherry Vellucci was recommended for appointment to the post, be accepted. * *It was moved, seconded, and unanimously passed that the exemplary work of the committee (Don Roberts, chair; Blotner, Papakhian) be commended. * Papakhian noted the excellent quality of the pool of candidates. *It was moved, seconded, and unanimously passed that the board recognize Griffith's excellent work as treasurer. * The transferral of responsibilities will take place at the time of the fall board meeting, which both Griffith and Vellucci will attend; Vellucci will take office following that meeting.

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III. Executive secretary's report. Linda Solow Blotner.

1. The transition to a new computer program that will allow an alphabetic sort of the membership and subscription files (rather than only by ZIP code) is expected to occur in October. A new edition of the membership directory is planned for completion by the time of the annual meeting in Eugene.

2. Blotner will initiate a practice of sending information concerning new members to chapters herself, in an effort to close what has been a troublesome gap in communication.

3. The membership billing form will be expanded to include: a sustaining members' category, a space for contributions, and the statement that MLA has tax-exempt status.

4. New printings of the MLA and music librarianship brochures are expected to be completed by fall.

5. A new exchange agreement has been negotiated with SEM. An exchange of exhibits has been arranged with CMS; MLA will present an exhibit at their fall meeting.

6. Refunds have been sent to recipients of citations who were erroneously charged for dues. Coral and Roberts were assigned to recommend a fitting memorial for the use of the refund to Vincent Duckles in accordance with the instructions of Madeline Duckles that it be used to send a worthy and needy member to a conference.

7. Blotner distributed updated lists of officers, the administrative structure, and the 1986-1987 MLA calendar.

IV. Report of the vice president/president-elect. Lenore Coral.

Coral has written to the chapters asking that they indicate by the end of June if they want to be included in the application for tax-exempt status. She will contact those that have not yet responded.

V. Parliamentarian's report. Peggy Daub.

1. Revised handbook. Daub distributed a report describing the philosophy of the handbook and listing remaining questions about the new version of the handbook, together with copies of the new version of the handbook itself (made complete by the close of the meeting with the addition of the revision of Section VII [see Section VII of these minutes]). The board enthusiastically commended the parliamentarians for their work. Future revisions to the handbook will be made through the distribution of replacement pages. These will be issued cautiously, and in consultation with the president, until board minutes have been approved.

2. Handbook index. Daub will complete the revised index before the fall board meeting.

VI. Committees.

A. General.

- 1. Ad hoc Committee on Committees report. De ferred until fall board meeting.
2. Summary of recent appointments. See individual committee reports, Section VI, C: Administration, Preservation, and Reference and Public Service.
3. The following committees have been dissolved: Audio-Visual, Microforms, and the subcommittee on Universal Availability of Publications and Music (of the Reference and Public Service Committee).

B. Standing.

1. Development.
- a. In response to the committee's report, Ostrove will review with Karen Nagy the list of documents requested and discuss with Blotner a means of making them available to the committee.

b. Baily mentioned the necessity for reserving an option to not declare a winning entry for the T-shirt contest.

c. Possible acknowledgments for sustaining memberships might include listing members' names in the program of the annual meeting or the president's annual report. The committee will present recommendations by fall.

d. The board preferred to not establish a policy that the chair of the committee report in person at the board meeting in conjunction with the annual meeting. This can be decided as circumstances dictate.

2. Education. Ostrove asked for suggestions for a new chair.

3. Finance. Ralph Papakhian.

a. Old business. Overages to the 1985-1986 budget were unanimously approved as follows: Subscription Services: \$3,462.71 (budget line 6.1); Convention manager: \$51.58 (line 6.4); honorarium for convention manager: \$250 (anticipated overage; line 6.41); Placement Service: \$147.95 (line 8.6); Miscellaneous (carry-over expenses from previous year): \$3657.32 (line 11.2).

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b. Fiscal 1987 budget. Papakhian drew the following items from the 1987 budget to the attention of the board. The committee recommended sale of the library school surveys at \$2.50 each (rather than cost), a \$500 (each) increase in the honoraria of the executive secretary and treasurer (total: \$2500 each), an increase in the honorarium of the convention manager to \$2500, reimbursement for travel expenses (already covered under current policy), lodging, and up to \$25 per diem for days of board meetings (both new policies) for the vice president/president-elect, members-at-large, and the recording secretary. New honoraria of \$250 each were recommended for a publicity officer (when that person is appointed), editors of the Index Series, the MCB, Technical Reports, and a \$500 honorarium was recommended for the editor of the newsletter. [See Section VIII, 2, h for honorarium for the placement officer.]

The committee's recommendations were unanimously accepted; the 1987 fiscal budget was unanimously approved. The Nominating Committee will be informed of the change in policy regarding financial support for lodging and sustenance for the vice president, members-at-large, and the recording secretary.

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4. Nominating. Criteria for MLA citations. The committee recommended, in response to its charge to review, revise, or rewrite the criteria for the awarding of MLA citations, that the criteria be revised as follows: 1. Recipients shall have contributed significantly to the field of music librarianship; 2. Recipients are not required to be MLA members. (Current criteria are: 1. contributions to national affairs of MLA; 2. furthered the aims of MLA, even if not via MLA directly; 3. MLA membership not a basic requirement.) The committee furthermore recommended that the citation be awarded on the basis of at least one outstanding and specifically identifiable contribution to the profession and that an additional award be established for meritorious service to MLA. The consensus of the board was that basing the award upon significant contributions to the field of music librarianship did not preclude the awarding of the citation for contributions to national affairs of MLA and that a single award, which should not become automatically linked to a retirement, was sufficient. *It was moved, seconded, and unanimously passed that the two revised criteria recommended by the committee for the awarding of MLA citations be adopted and that this be the sole regular award of this nature.*

5. Program.

a. Workshop. Baily suggested that the board establish a policy that the workshop not be scheduled in conflict with the meetings of other organizations meeting concurrently the week of the MLA annual meeting, such as MOUG and RLG. If the workshop were scheduled to precede the annual meeting, for example, MOUG and RLG could meet simultaneously following the MLA meeting. Other suggestions included incorporating workshop sessions in the program for the annual meeting or scheduling workshops independently of annual meetings. No agreement was reached, since there will be no workshop in conjunction with the 1987 meeting.

Plans for a 1987 workshop were cancelled by a presidential decision earlier this spring, which was prompted by the necessity for concluding hotel arrangements and influenced by a misunderstanding at the close of the Milwaukee meeting of the intent of the Education Committee to plan a 1987 workshop and also a lapse in communication to the committee of the board's new schedule for a two-year cycle for the planning of programs, which should prevent similar future misunderstandings. *It was moved, seconded, and passed (5 in favor, 3 abstentions) that the board send an expression of regret to the Education Committee for the circumstances that arose surrounding the misunderstanding involved in the cancellation of the 1987 workshop. * Ostrove will call the earlier deadlines to the attention of the chair of the next workshop, the new chair of the Education Committee (when that person is appointed), and the new convention manager.

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b. Chair's report, 1987 meeting. The board was very pleased with the preliminary program for the Eugene meeting and impressed with the work accomplished (as reflected in the detail present in the program) in the short time since Carolyn Rabson was appointed to succeed Reed as chair. Questions and points raised, which Ostrove will discuss with Rabson, included: the possible greater suitability of one of the sessions for the 1988 meeting in Cleveland, reconsidering the titles of some of the sessions for better clarity, strengthening the content or re-defining the scope of one session, and comments concerning scheduling.

c. Board meetings and other events: Wrap-up session. The board agreed that the wrap-up session instituted last year in Milwaukee should be repeated and recommended changes in scheduling to allow for a slightly longer session.

Board meetings. The Finance Committee will meet all day Tuesday (2/10), and the board meetings will begin Tuesday evening, continue during the day on Wednesday (2/11), and conclude Saturday evening (2/14). The board meetings will conflict with the MOUG meeting, but the board agreed by consensus that it will no longer attempt to avoid all conflicts in scheduling its own meetings, because meetings scheduled too far in advance of a conference prevent members from attending as observers and the board from meeting with members having expertise relevant to topics under discussion. Ostrove will inform the Nominating Committee of this change in scheduling.

Social events with the board. The board would like to again schedule an event with new members, at which coffee and dessert would be served (scheduled on the preliminary program for Wednesday (2/11) to precede the exhibitors' reception); a vice president/president-elect's cocktail reception for chapter officers and newsletter editors (suggested time: 5:30-7, Thurs. (2/12)); and a president's cocktail reception for committee and sub-committee chairs, roundtable coordinators, representatives, special officers, and editors (suggested time: 6:30-8, Fri. (2/13)).

6. Publications.

a. Acting upon the recommendation of the committee, *it was moved, seconded, and unanimously passed that a list of currently available committee reports, publications, and services and chapter publications be published annually in the newsletter. The list shall be compiled by the newsletter editor in consultation with the committee and chapter chairs.*

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b. Search committee: MCB editor. The committee (Coral, chair; Smiraglia, and Iskenderian) expects to make a recommendation for the fall board meeting.

c. Search committee: Notes editor. A committee will be appointed soon.

d. Technical Reports and Index and Bibliography series. *It was moved, seconded, and unanimously passed that the three projects recommended for publication by Michael Fling be approved: a one-volume cumulation of Wenk (Analyses of 19th and 20th Century Music, 1940-1985), a reprint of Whaples's Bach Aria Index, and a reprint of Smiraglia's Shelflisting Music.*

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e. Ad hoc Committee on MLA Publications, final report. The committee recommended its dissolution, since several concerns that existed when it was formed have, in the meantime, been addressed, and it has found the publications program otherwise to be a positive reflection on MLA. *It was moved, seconded, and unanimously passed that the committee's report be accepted.*

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C. Special.

1. Administration. Ross Wood has been appointed chair; Patricia Brennan will chair the Statistics Subcommittee.

2. Bibliographic control. A proposal for the administrative relocation of MARBI has not yet been received from the committee. An official letter should be sent to ALA before its summer meeting. Ed Glazier will replace Richard Koprowski as the RLG representative to the committee. Glenn Patton has been replaced by Joan Schuitema as OCLC representative and by Jay Weitz on the MARC Formats Subcommittee. Linda Barnhart is no longer a member of the MARC Formats Subcommittee.

3. Legislation. The present chair would like to resign; a successor is needed.

4. Preservation. Jerry McBride has been appointed chair. Barbara Strauss will continue to serve as a member of the committee.

5. Public libraries. *It was moved, seconded, and unanimously passed that, since projected income equals expenditures, the committee's proposal for a day-long seminar on music reference service for general librarians who work with music materials in public libraries (to be held in connection with the 1987 Indiana Library Association meeting in Indianapolis) be included in the MLA budget.*

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6. Reference and Public Service. Bonnie Jo Dopp has been appointed chair. Robert Acker will chair the On-Line Reference Services Subcommittee.

7. Resource and Collection Development. Ostrove will relay the board's view to the committee that its proposal to OCLC for a collection analysis study could be strengthened through refereeing of its methodology. Several members of the board are willing as individuals to make suggestions and to read later versions if the committee so desires.

VII. Roundtables.

1. MLA handbook, Section VII. *It was moved, seconded, and defeated (3 in favor, 5 opposed) that a provision for sending requests to roundtable coordinators annually by the fiscal officer for the requesting of funding be added under section VII, D, Projects. * *It was moved, seconded, and unanimously passed that Roberts's rewritten version of Section VII of the handbook be accepted, as amended by the board.*

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2. Other. Interest in three new roundtables has been expressed: social responsibilities, American music, and film music.

VIII. Special officers.

1. Convention manager. Martin Silver has been appointed convention manager beginning in March 1987.

a. 1987, Eugene. Reed raised the question of incorporating the banquet payment in the registration fee again, since there was some criticism of this action in connection with the Milwaukee meeting. Blotner will explain in the covering letter accompanying registration materials that the scheduling of a banquet is a trade-off with the hotel for meeting room space and that the cost of an additional banquet ticket cannot be construed as being commensurate with the actual cost of the banquet. A student registration rate will be added; jobs for students may include local students, as well as MLA student members. The consensus of the board regarding a policy statement on musical events for conferences (as requested by the 1987 program committee) was that it is best to not establish a policy. Reed suggested the initiation of a roommate matching service for conferences, based on the model of ARLIS; the board agreed that it would like to see this happen if the local arrangements committee can work out the details.

b. 1988, Minneapolis. *It was moved, seconded, and passed (6 in favor, 3 opposed) that the dates of the meeting be set for February 9-15. * The recommendation of the Minneapolis/St. Paul music librarians for a choice of hotel, the Radisson University Hotel, was accepted.

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c. 1989, Cleveland. The dates of the meeting were set for March 12-18, one of the weeks recommended by the Cleveland Area Music Task Force.

d. 1990+. Invitations for future meeting sites have been received from Tempe, Arizona, and Montgomery, Alabama. Complete proposals will be requested, which will be considered at the fall board meeting, in addition to an excellent proposal from Indianapolis that has already been submitted. The Greater New York Chapter, which has not yet prepared a proposal, was advised to consider a joint meeting with another organization as a possible means of ameliorating exorbitant hotel rates.

e. Change in annual meeting date. Baily urged that a new survey be conducted concerning the time of year the annual meeting is held. Comments were that this would be the third survey covering that topic within ten years and that a major change in meeting time would require a reorganization of the present MLA calendar. *It was moved, seconded, and defeated (3 in favor, 5 opposed) that a survey be included in the registration packet for the next annual meeting, dealing with the single question of whether there should be a permanent change in the annual meeting date. *

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2. Placement. The following actions were taken in response to changes proposed by Laura Dankner.

a. Dues. *It was moved, seconded, and passed (5 in favor, 2 opposed, 1 abstention) that dues for individual subscribers begin each September, be increased from \$7 to \$10, and that half-year subscriptions be eliminated. * *It was moved, seconded, and unanimously passed that dues for institutional subscribers begin each September, be increased from \$7 to \$15, and that half-year subscriptions be eliminated. * Blotner will check with Jim Henderson to see whether subscriptions (both individual and institutional) might be handled by Academic Services. MOTION MOTION

b. Registration eligibility. *It was moved, seconded, and unanimously passed that present eligibility be retained* (i. e. that individual members of the placement service need not be MLA members). MOTION

c. Services. Counseling: the board agreed that private counseling sessions during MLA national meetings should not be advertised as a service for which subscribers pay, because the placement officer is not intended to be a professional counsellor, should assist all candidates equally, and could become involved in liability issues. The placement officer is free to continue to advise candidates, as long as it is not advertised as a service. The language of the handbook should serve as a guide. *otherwise*

Résumés: *It was moved, seconded, and passed (7 in favor, 1 opposed) that the placement service no longer collect and maintain a file of candidates' résumés. * MOTION

d. Publication schedule. *It was moved, seconded, and passed (7 in favor, 1 abstention) that the placement officer be given the freedom to determine her own publication schedule. * MOTION

e. Library schools. It was suggested that Dankner collaborate with the Development Committee and send a recommendation to the fall board meeting for a means of increasing the awareness of library schools of MLA and of encouraging their aid in the dissemination of information about available jobs.

f. Assistant placement officer. *It was moved, seconded, and unanimously defeated that a post for an assistant placement officer be established. * MOTION

g. The final sentence in the penultimate paragraph of the suggested revised version of the registration form was ammended as follows: "To these ends the Service publishes a monthly Job List of positions currently available. Members of the Service with questions are invited to contact the Placement Officer." This paragraph should be appended to the Job List whenever possible.

h. Honorarium. *It was moved, seconded, and unanimously passed that the placement officer be given an annual honorarium in the amount of \$250. * MOTION

3. Publicity. Ostrove and Christine Hoffman are writing a job description for this new post. Ostrove expects that substantial action will have occurred by the time of the next board meeting.

IX. Representatives, joint committees, projects.

1. ALA. In response to Brenda Goldman's report, the board suggested that a formal request be made that an MLA representative be appointed to the RTSD Audio-Visual Committee and also recommended names to Goldman for following up her suggestions for possible cooperative ventures between ALA groups and MLA.

elect president, past president
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2. Council of National Library and Information Associations. A report of the May 2 meeting was received from Christine Hoffman, who has been elected to a three-year term as president of CNLIA. The question arose whether we should add an additional representative to replace Hoffman or whether one was sufficient, since several other organizations send only one delegate. Ostrove will discuss the matter with our representatives, Hoffman and Jean Bowen. Representatives of several other organizations have expressed interest in sharing exhibit space with one another at ALA meetings to reduce costs. MLA will begin in fiscal 1987 to pay representatives' expenses for the luncheon that takes place as a part of CNLIA meetings.

3. MLA Archives. Deferred until fall board meeting.

4. MLA/Music Publishers Association. Neil Ratliff would like to resign as coordinator. MPA has begun to publish a fiche catalog of music in print, for which publishers are encouraged to submit their catalogs. The groundwork has been laid for a project involving rental music in libraries.

5. National Information Standards Organization (Z-39). Barbara Strauss has been nominated to serve on the Binding Standards Committee of NISO (Z-39).

6. RILM: U.S. RILM office. The international office has reversed its earlier directive concerning university press imprints: the responsible national committee will now be determined by the location of the university. Cambridge and Oxford imprints for 1982 have already been done by the U.S. office, but the new policy will take effect with 1983. RILM will consistently include UMI numbers and ISBN's beginning with the 1982 volume if the numbers have been included in the information submitted to the RILM office.

7. RISM U.S.A. Copies of the Interim Performance Report (Jan. 31, 1986) were distributed. Ostrove will request further information concerning the anticipated production of offline products as described on page 5 of the report.

8. Associated Music Libraries Group, Title II-C proposal. Funding for this proposal, for which MLA wrote a letter of support (12/13/85), will not be renewed. Ostrove has copies of reports for this year's work.

X. New business.

1. A description of the project under the direction of George Hill for producing a bibliography and a series of indexes of Denkmäler and Gesamtausgaben was received. The project has been awarded a two-year grant of \$119,647 by NEH.

2. A memo was received from Steve Smolian describing an idea for a plan to generate income for MLA involving use of its property rights as a tax-exempt organization. The matter will be referred to the Investment Committee.

XI. Next meeting. [The following information supersedes the tentative plans made at the board meeting.] The next board meeting will be held in Evanston, in conjunction with the Conference on Music Bibliography (October 10-11). The Finance Committee will begin its meeting Tuesday (10/7) after lunch, and the board meeting will begin on Wednesday morning (10/8), with three sessions scheduled for that day, concluding the following morning (10/9). The Midwest Chapter meeting begins the same afternoon.

Respectfully submitted,



Ruth Henderson
Recording secretary

Appendix 1.

New Policies Approved by the Board

1. Beginning with the fiscal 1987 budget, the vice president/president-elect, members-at-large, and the recording secretary will receive reimbursement for lodging and per diem expenses for days of board meetings.
2. Beginning with the fiscal 1987 budget, honoraria will be granted the publicity officer, the placement officer, and the editors of the Index Series, the MCB, Technical Reports, and the newsletter.
3. The placement service will no longer collect and maintain a file of candidates' résumés.

Appendix 2.

List of Actions To Be Taken

<u>Action</u>	<u>By Whom</u>	<u>By When</u>
1. Compile cumulative index to the minutes, 1983-1986.	Henderson	Spring 1987
2. Add dates of incorporation of policies to handbook	Parliamentarians	Begin immediately
3. Consult accountant concerning IRS request for form 1028	Griffith	As soon as possible
4. Examine investment funds having moral bases	Investment Committee	As soon as possible
5. Formulate recommendation for use of Duckles dues refund	Coral and Roberts	As soon as possible
6. Complete revised index to handbook	Daub	Before fall board meeting
7. Determine means of providing Development Committee with documents requested	Ostrove and Blotner	As soon as possible
8. Recommend plan for acknowledging sustaining members	Development Committee	Fall board meeting

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| 9. Appoint new chair of Education Committee; convey regrets of board to Ed. Committee concerning circumstances involved in cancellation of 1987 workshop | Ostrove | As soon as possible |
| ✓ 10. Bring earlier deadlines for workshop programs to the attention of chair of next workshop, new chair of Ed. Committee, and new convention manager | Ostrove | As soon as possible |
| ✓ 11. Discuss board comments on 1987 program with Rabson | Ostrove | As soon as possible |
| ✓ 12. Inform Nominating Committee of change in scheduling of Eugene board meetings and of new policy concerning financial support of board members for board meetings | Ostrove | As soon as possible |
| 13. Compile list of available committee and chapter publications, etc. for newsletter | Nuzzo | Annually |
| 14. Recommend new <u>MCB</u> editor | <u>MCB</u> Editor Sch. Committee | Fall board meeting |
| ✓ 15. Appoint search committee for <u>Notes</u> editor | Ostrove | As soon as possible |
| ✓ 16. Inform Fling of board approval of his three recommendations for publication | Ostrove | As soon as possible |
| → 17. Inform Tanno of board acceptance of his report | Ostrove | As soon as possible |
| ✓ 18. Query Swanekamp for committee recommendation concerning MARBI | Ostrove | As soon as possible |
| → 19. Appoint new chair for Legislation Committee | Ostrove | As soon as possible |

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| 20. Notify Lamb of board action on her committee's proposal | Ostrove | As soon as possible |
| 21. Relay board comments on OCLC collection analysis proposal to Fenske | Ostrove | As soon as possible |
| 22. Incorporate explanation of combined registration/banquet fee in covering letter for 1987 annual meeting registration material | Blotner | Fall |
| 23. Explore possibility of establishing roommate service for 1987 annual meeting | Local Arr. Committee | Fall |
| 24. Notify Silver of board action regarding dates for Minneapolis and Cleveland meetings and Minneapolis hotel | Ostrove | As soon as possible |
| 25. Prepare proposals for annual meeting sites | Reps. from Tempe and Montgomery | Fall board meeting |
| 26. Communicate board actions on placement service to Dankner | Ostrove | As soon as possible |
| 27. Inquire whether Academic Services can handle placement service subscriptions | Blotner | As soon as possible |
| 28. Prepare recommendation for enlisting support of library schools in publicizing job information | Dankner and Development Committee | Fall board meeting |
| 29. Communicate board suggestions regarding ALA report to Goldman | Ostrove | As soon as possible |
| 30. Continue efforts toward filling post of publicity officer | Ostrove (and Hoffman) | Fall board meeting |
| 31. Confer with CNLIA representatives concerning a representative to replace Hoffman | Ostrove | As soon as possible |
| 32. Appoint new MLA/MPA coordinator | Ostrove | As soon as possible |
| 33. Request further information from RISM-U.S.A. concerning production of offline products | Ostrove | Fall board meeting |

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