I. Date: 10 September 2023
II. From: A-R Editions, Inc.
IV. BOARD ACTION REQUIRED: None (but some recommendations are below)
V. BRIEF SUMMARY OF ACTIVITIES
A. MLA Business Office from 25 April 2023 to 10 September 2023: Highlights
   • Membership Renewals
     o The FY 2024 renewal involved preparation and testing in June 2023 for opening of the renewal on 5 July 2023. The preparation incorporated the new rates for FY 2024, along with corresponding gratis codes for the members who use them.
     o To date the membership renewal as a whole represents approximately 59% of the FY 2023 individual members (this is lower than the 65% at the same time with the last renewal), and the renewal numbers for specific membership types are detailed in a report JLZ shared with the president, CFO, and ACFO.
     o The Business Office is prepared to assist in sending messages to the membership as it did in the past to encourage members to renew now.
       ▪ Renewing now benefits MLA, not only for the cash flow that occurs, but also in reducing the cost of shipping back issues of Notes to members when they renew later in the fiscal year.
   • Annual Audit
     o In response to SVA’s steep increase in price for the annual audit, Pat Wall assisted in locating an audit firm Wegner to handle the audit of fiscal year 2023.
     o JLZ and Pat Wall prepared the battery of audit reports that are usually required, and we have the files ready for the audit, which will occur later this Fall.
   • Notes Mailings
     o Returns of Notes remain low, and we monitor returns as more members renew. Now that classes are back in session, it is time for a reminder to members about reviewing their profiles and updating as necessary.
   • Notes Claims
     o Notes claims are low, with most from Ebsco for institutional subscribers. In a few cases, claims from institutions outside the US are for issues sent to them at an address in Alabama provided by Ebsco.
B. MLA Monographic Series (Co-Published with A-R Editions): Highlights
   • New Titles
     o A volume on managing institutional recordings by Liza Weisbrod and Beth Thompson (TR40) was released in August 2023.
     o A-R received the manuscript for Casey Mullin’s monograph on cataloging, and the plan is to release the book in CY 2024.

A-R Editions enjoys working with MLA and looks forward to a rewarding new fiscal year!

Please let me know if you have any questions about this report or other matters.

Respectfully submitted,

James L. Zychowicz