

**MUSIC LIBRARY ASSOCIATION**  
**Minutes of the Meeting of the Board of Directors**  
**Middleton, Wisconsin, June 4-5, 2009**

Thursday, 4 June: 8:41am-5:45pm; Friday, 5 June: 8:35am-5:28pm

Present: Paul Cary, Linda Fairtile, Lois Kuyper-Rushing, Karen Little (recording), Nancy Lorimer, Stephen Mantz, Ruthann McTyre (presiding), Jennifer Riley, Michael Rogan, Philip Vandermeer

Guests: James Cassaro (VII.G., VIII.C., IX.E.), James Zychowicz (VIII.F.)

The meeting was called to order by President McTyre.

**I. Approval of Agenda**

**It was moved by Lois Kuyper-Rushing, seconded by Nancy Lorimer, and carried unanimously that the agenda be approved.**

**II. Recording Secretary's Report.** Karen Little

**It was moved by Paul Cary, seconded by Linda Fairtile, and carried unanimously that the minutes of the Board meeting held in Chicago, Illinois, February 16-17, 19, 21, 2009 be approved as corrected.**

**III. Parliamentarian's Report.** Nancy Lorimer

The Administrative Handbook is being brought up-to-date. Some changes include moving the responsibility of the maintenance of the Activities Roster from the Parliamentarian to the Treasurer/Executive Secretary. A section on the position of Development Officer needs to be written. And the handbook needs to state that reimbursement for the Treasurer/Executive Secretary expenses should go to the President for processing. Many handbooks have been created across the organization including a Fiscal Policies Handbook, a Convention Managers Handbook, a Program Committee Handbook, a Local Arrangements Handbook, a BCC Handbook, and an Advertising Handbook. A question asked was the about the relationship between the Convention Managers Handbook and the Program Committee and Local Arrangements handbooks. Are they coordinated? The Parliamentarian will gather all known handbooks and, when appropriate, reference them in the Administrative Handbook, rather than repeating information in multiple places.

The Parliamentarian also presented information on Board voting procedures, specifically voting between Board meetings. See discussion under Board Voting Procedures found under IX.L

**IV. Treasurer/Executive Secretary's Report.** Michael Rogan

**Budget**

Total Operating Income as of May 18, 2009 is \$413,116.87, which is 85.17% of the budgeted amount of \$485,065.00 for Fiscal Year 2008-2009. Membership dues are 13% below the expected budgeted amount (\$114,010.50 vs. 130,030.00). Notes subscriptions are 12% below the expected budgeted amount (\$34,740.00 vs. \$39,460.00). Other Notes income (advertising and royalties) is only 6% below expectations (\$109,269.30 vs. \$116,500.00).

Total Operating Expenses as of May 18<sup>th</sup> amount to \$438,580.12, or 81.1% of the total budgeted amount of \$540,773.00 for FY2008-09, and includes Convention expenses totaling \$144,995.37, which outpaced Convention income (\$138,972.50) by 4%. As discussed at the February Board Meeting in Chicago, line 6.012 Online Database and Web Design has significantly exceeded its expected budget of \$21,000.00, having now risen to \$42,775.00. The overage has been anticipated, due to the costs of expanding the development of the online directory to link to MLA's e-commerce site and allow for secure member entry of data for renewals and conference registrations. There is also a Board authorized overage in 9.083 Website Development of \$11,646.00 for the initial deposit to Astrachan, Inc. to redesign and support our public website. These expenditures could be seen as a sort of capital investment in MLA's web-based infrastructure, which is reflected in the authorization by the Board to use the MLA Fund to support them.

**Investments**

Investment accounts as of the close of the First Quarter (March 30, 2009) were at a total value of \$652,613.27, down from \$677,025.44 at the start of the calendar year (as reported at the February board meeting).

However, the rate of loss is less than in immediately prior quarters. Fidelity Funds total value \$513,696.63 (for a depreciation of \$20,197.20). Calvert Funds total value \$139,916.34 (for a depreciation of \$4,215.23).

### **Membership**

The Business Office reports that at this time (we have just initiated the renewal cycle) MLA has 1,281 members with an expiration date of 6/30/09 — meaning current but not yet renewed for the FY2010 membership year, and 346 members with an expiration date of 6/30/08 — meaning lapsed members. A special outreach effort is being made to lapsed members to encourage them to rejoin MLA.

Since the new online member directory is fully integrated with MLA's e-commerce capabilities at the A-R business office, membership renewal is expected to be easier and more timely than it has ever been.

### **Publications**

Scarecrow reports they sold 251 individual titles from MLA monographic series since the start of the calendar year 2009 (through April, the last complete month for which there is a report), yielding sales of \$7,636.03. The big seller was of course our most recent publication, Uniform Titles for Music (Technical Reports 31). Lifetime totals for the various series: Basic Manual Series \$112,584.13; Technical Reports Series 81,262.45; Index & Bibliography Series \$133,897.68. As was noted in February, our contract with Scarecrow will end with Calendar Year 2009, and our publications have already begun to move to A-R. What to do with the available back inventory needs to be discussed among A-R, Scarecrow, and the Publications Committee.

## **V. Immediate Past President's Report. Philip Vandermeer**

Since the February annual meeting I have:

1. Boxed Presidential files to send to the MLA Archives;
2. Worked with Ralph Papakhian to update the Chapter Chairs listserv;
3. Continued to consult with the new President on issues and procedures;
4. Worked with the joint task force on MLA / IAML affiliation;
5. Sent out the call for Chapter grants.

From that call, I received three requests from Chapter Chairs for funding of specific projects and initiatives.

**Southern California Chapter** – requests \$475.00 to support outreach efforts, exhibiting at the California Library Association meeting in Pasadena, Oct. 2009. They are planning to focus on the upcoming San Diego meeting as well as encouraging California librarians to join MLA.

**Texas Chapter** – requests \$1,900 to support outreach efforts, exhibiting at the Texas Library Association meeting. According to Tina Murdoch, "Next year's cost for the smallest space has not been posted yet, but based on this past years', we could estimate about \$700 for the exhibit space, which would admit three individuals. (Since the booth must be manned at all times, we'd need three, I think.) If funds permit at all, we'd also like to help cover their lodging costs: 3 people X 4 nights X est. \$100 per night = \$1200."

**Atlantic Chapter** – requests \$500 to support two pre-conference educational workshops prior to their meeting in Gettysburg, PA.

As I reported to the MLA membership in February, serving as President of this wonderful organization has been the highest honor and privilege of my career and I look forward to completing my term of service over the next nine months.

## **VI. President's Report. Ruthann McTyre**

It has been a very busy first 100-or-so days since Phil handed over the gavel in Chicago:

§ 73 Appointment letters (and that is after Phil took care of a substantial number prior to the Chicago meeting – thank you, Philip!)

§ Sent Astrachan contract to Kathryn Goldman before signing final version

§ Signed contract for Philadelphia 2011 meeting with the Marriott

§ Letter to Smith College president regarding the proposed closing of the library, in support of a letter from Jean Morrow which had been copied to me. Received a reply from Smith's president outlining an alternative plan which keeps the library open on a reduced schedule.

§ Letter to Mellon Foundation, confirming the completion of the grant and MLA's participation in the project

§ Learn-by-typing the new Administrative structure

§ Appointed Development Officer Search Committee, whose work is completed

§ Appointed Dan Boomhower to chair the Digital Archive Collections Task Force (see RSCD report,

IX.R.1.)

§ 2 personal thank-yous for gifts over \$100

§ Newsletter Search Committee selected but not yet appointed (Kirstin Dougan, chair, Paula Elliot, Gerry Szymanski, Michelle Hahn and Linda Solow Blotner)

§ In the fall – 2 more search committees: *Notes* editor and Assistant Convention Manager

§ 2 “From the President” articles for the Newsletter

§ IAML-US preliminary discussions (see New Business, XIV.B.)

§ Asked Phil to attend IAML in Amsterdam July 2009

§ Appointed Gordon Theil as MLA’s representative to HRCAP; sending him to HRCAP – funding for apprx. \$1000

§ Update from Big Band: Alan Green asked to step down as manager/wrangler for the band after 7 years. John Brower was the one band member who stepped up to take over this job. Alan also reports that Mike Fitzgerald and Vinny Pelote will work together to choose repertoire.

§ Sent letters of sympathy to Martie Sievert and IAML as well as to the Music Library of Sweden upon Anders Lönn’s death and received thanks from both.

§ Appointed Dan Zager as replacement for Paula Matthews on Grove Advisory Panel

§ E-mail correspondence with Caspar Grathwohl, VP and Publisher, OUP, regarding Dan’s appointment and MLA’s concern over Laura Macy’s replacement. His reply:

“Thank you for your note. I am pleased to welcome Professor Zager to the Grove Advisory Panel. The MLA representative is an important post and I will write to Professor Zager to introduce myself as well as set up a time for us to have an initial conversation about Grove. As you note, I am indeed in the midst of a search for a new Grove Editor in Chief and I’m talking to as many musicologists and music librarians as I can to best understand what is need most out of the post. Perspectives vary, but everyone has echoed your sentiment that the EIC role is primary to ensuring Grove Music’s ongoing high standards. It is my top priority. “

In addition, I received this e-mail from Gerry Ostrove and forwarded it to Dan Zager for his opinion, which is below.

Dear Ruthann,

That message from Jane Bernstein forwarded by David to MLA-L, about the change in the administration of New Grove online, prompts me to ask you whether any in MLA beyond me are extremely disappointed about the search interface, which in my view is about as tacky as it could be. This is an issue apart from the search engine itself, which also has serious limitations that I've corresponded with Laura about from time to time.

If others agree with me that these and possibly comparable aspects of this distinguished reference tool — to me the primary music reference source in English — are in a poor enough state to justify major complaint, I'd like to urge MLA to do something about it. For example, could the reference subcommittee be charged with investigating and then preparing a report that MLA, representing the entire profession in the U.S. (and maybe CAML too?), would send to the editors? I'm not sure the scholarly societies would buy into this if they prefer to choose their battles and concentrate on quality of content (as if that weren't an equally compelling concern of music librarians), but they might. The search engine was bad enough when Macmillan had New Grove.

I think that may have abated somewhat, though I haven't done systematic testing. But as an example of a problem, I discovered only by accident how you get the article about a term at the top of your hit list (put it in quotes). And I am perpetually annoyed and doubtless done in over the lack of vocabulary control. I believe Oxford is actually a NACO contributor, so you can't say the publisher never heard of that concept.

And added to all that, the Oxford interface is a joke.

Thanks for considering this.

Best,

Gerry

Dan’s reply:

MLA could, of course, set up a task force to make recommendations to OUP. What I worry about is that the expenditure of time and energy on the part of music librarians would not be matched by a willingness on the part of OUP to implement the undoubtedly fine recommendations that would come from the music library community. In my short time representing MLA on the Grove Advisory group I'm struck by how even the smallest change seems to be a very big deal to OUP. For ex., they keep hearing that we want an interface where we don't have to "turn off" other OUP reference sources in order to search ONLY Grove. They're going to make this change, but it seems to be onerous for them to do so. Please don't misunderstand--they want to be responsive to our needs, but it seems to take a lot of time and involve a lot of people. I do think they are responsive and cooperative, but given

how many electronic reference works they are marketing I suppose it just takes them a lot of time to make changes to any single work. I think they would receive MLA's suggestions with respect, but I'm not sure they would implement quickly. They kind of remind me of our ILS vendors and their updates--I always wonder how they decide to emphasize certain functionalities over others! (We use Voyager by Endeavor, though I've not heard of any vendor who has managed to garner the respect and admiration of the library community.) Perhaps that's enough for now--and we can talk further as you see fit."

There is a steep learning curve to being MLA President, but thanks to the so-far unending patience of Immediate Past President Phil Vandermeer, our friends at A-R, my trusty side-kick T/Ex Michael Rogan, the entire board, and of course the membership, it has been an exciting and a humbling experience. It is an honor to have the opportunity to serve MLA in this way.

## **VII. Editors' Reports.**

The following reports were submitted for review by the Board. In the case in which the editor requested no action from the Board (or only budget action), the publication and editor's name is merely listed. In the case in which Board action is requested, a fuller discussion follows. In all cases, the Board warmly thanks the editors for their efforts.

- A. Basic Manual Series (Jean Morrow)**
- B. Basic Music Library (Daniel Boomhower)**
- C. Copyright Web Site (Eric Harbeson)**
- D. Index and Bibliography Series (Mark Palkovic)**
- E. Music Cataloging Bulletin**
- F. Newsletter (Stephen Mantz)**

No report submitted.

Steve Mantz will be completing his term as Newsletter editor in the coming year. A search committee for his replacement will be appointed soon with the goal of filling the position by September so that Steve and his replacement can overlap duties through December.

See report of Newsletter Taskforce under IX.Q.

- G. Notes. (Jim Cassaro)**

Jim Cassaro will be completing his term as *NOTES* editor in the coming year. A search committee for his replacement will be appointed soon.

- H. Technical Reports (D.J. Hoek)**

Editors no longer need to solicit approval from the Board for new publications.

- I. Web Editor (Amy Pawkowski)**

## **VIII. Special Officers' Reports**

The following reports were submitted for review by the Board. In the case in which the officer requested no action (or only budget action) from the Board, the officer's name and their title is merely listed. In the case in which Board action is requested, a fuller discussion follows. In all cases, the Board greatly appreciates the officer's contributions to the organization.

- A. Advertising Manager (Wendy Sistrunk)**
- B. Convention Manager (Paula Hickner)**
- C. Development Officer (Jim Cassaro)**
  - 1. Marketing Subcommittee (Mary Brower)**
- D. Placement Officer (Susannah Cleveland)**
- E. Publicity and Outreach Officer (Renee McBride)**

The Board feels that there are no mandatory meetings at which the Publicity and Outreach Officer must exhibit. It is likely that greater flexibility will result (and better results, over all) if the Publicity and Outreach Officer is supported with a certain amount of funding and she decides where best to direct her efforts and those funds.

Regarding the need for additional support, if the flexibility resulting from the understanding that no exhibits are mandatory, the Board is pleased to continue the discussion as to whether best support would be garnered from a committee (such as the Development Officer has) or the use of an assistant (such as the Convention Manager has).

- F. Management Services (Jim Zychowicz)**

Jim presented a demonstration of the features of the online membership directory and took suggestions for improvements.

## **IX. Committee Reports**

The following reports were submitted for review by the Board. In the case in which the chair or officer requested no action (or only budget action) from the Board, the committee and the chair's name is merely listed. In the case in which Board action is requested, a fuller discussion follows. In all cases, the Board greatly appreciates the committee's contributions to the organization

**A. Ad Hoc Nominating Committee**

No report submitted.

**B. Awards (various)**

The voting necessary for the Freeman Award can be done electronically in the Fall.

**C. Bibliographic Control (Kathy Glennan)**

President McTyre will discharge the MLA/OLAC Joint Task Force on Best Practice Guidelines for Cataloging Playaways. Treasurer/Executive Secretary Michael Rogan will make the requested changes to the Administrative Structure.

**D. Career Development and Services (Sheri Stormes)**

**1. New Members' Forum (Pat Fiskén)**

In the future, the New Members and First Time Attendees buffet will be by invitation only and all reasonable attempts will be made to communicate this to the membership.

**E. Development (Jim Cassaro)**

**F. Education (Holling Smith-Borne and Abby Cross)**

No board action was requested but it was agreed that there were perhaps more people on the committee than necessary.

**G. Emerging Technologies and Services (Grace Fitzgerald and Gerry Szymanski)**

**H. Facilities (Alicia Hansen)**

**I. Finance (Paul Cary)**

After review and discussion, the Board acted on the following:

**It carried unanimously to accept the recommendation of the Finance Committee that the Advertising Manager's honorarium for 2009-2010 be set at \$5000 and that all other administrative structure honoraria for 2009-2010 remain at 2008-2009 levels.**

Paul Cary did review the history of honoraria distribution. Fiscal policies dictate that the amount distributed not exceed 15% of the total budget. Last year the figure was 10.25% and next year it will be 9.45%. But there is lack of clarity as to what actually constitutes total budget so it wasn't clear whether this analysis was helpful or not.

**It carried unanimously to accept the recommendation of the Finance Committee, with one amendment, that unrestricted donations be applied to the MLA Fund unless otherwise directed by the Board.**

**It carried unanimously to accept the recommendation of the Finance Committee, with one amendment, that the budget overage for 2008-2009, resulting from all web and e-commerce projects, be covered by a transfer from the MLA Fund. The Treasurer/Executive Secretary is directed to transfer an amount to cover these capital expenditures plus any fees associated with the transfer.**

During the discussion on the budget overage, it was noted that a mechanism that automatically permits the board to close gaps in the budget with unrestricted donations was needed. There was general agreement that the MLA Fund exists to address exigencies such as those from 2008-2009 but there was no vote on this notion.

**It carried unanimously to accept the recommendation of the Finance Committee that exhibit and advertising fees for the 2010 annual meeting set by the convention managers be adopted as follows:**

<b>1. Exhibit table package</b>	<b>\$550</b>
<b>2. Packet Insert Service</b>	<b>\$300</b>
<b>3. Advertising, back and inside covers</b>	<b>\$375</b>
<b>4. Advertising, full-page</b>	<b>\$275</b>
<b>5. Advertising, half-page</b>	<b>\$175</b>

**Corporate patrons received a 20% discount and Corporate members receive a 10% discount on exhibit table rates. Registered exhibitors, Corporate Patrons, and Corporate Members receive a \$200 discount on packet insert.**

**It carried unanimously to accept the recommendation of the Finance Committee that the FY 2009-10 budget be approved.**

**J. Legislation (Jerry McBride)**

**K. Nominating (Eunice Schroeder)**

**L. Planning (Lois Kuyper-Rushing)**

The Planning Committee was asked by President McTyre to discuss many issues and to bring issues worthy of discussion to the full Board. The following actions were taken by the board in response to those discussions.

*Guidelines for leaders in the association*

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that the Board create a set of guidelines for committee chairs, special officers, and round table coordinators. The guidelines should include a timeline for issuing open calls for new members, obtaining responses, and making membership recommendations to the President; strategies for maintaining diversity; the relationship to the annual program and program formation; the need to verify current MLA membership for all current and recommended new members; the role of ex-officio members on committees; and any other relevant topics.**

*Annual reporting*

Two Planning Committee recommendations were withdrawn after discussion. They were a recommendation that committee appointments operate on a fiscal year basis and that the Board adjust the due date of full Board reports to before the September Board meeting rather than the summer Board meeting. Instead, the Board acted on the following recommendation:

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that the Annual Report cover the fiscal year July 1 through June 30. All Committee Chairs, Special Officers, Chapter Chairs, Representatives to Other Organizations, and Editors, as well as Round Table Coordinators must submit reports to the relevant Board officer by the date specified by the Board.**

After the lengthy discussion of the timing of annual report submission, editing of the annual report was discussed.

**It carried unanimously to accept the recommendation of the Planning Committee that Annual Report editing become a responsibility of the Newsletter Editor.**

And the Planning Committee recommended to the Board that A-R Editions be asked for a cost estimate for developing the ability to collect committee annual reports via their e-commerce site. President McTyre will work with Treasurer/Executive Secretary Michael Rogan to see that that is done.

*Annual meeting*

To provide a bridge between the work of the Local Arrangements Committee and the Program Committee (on which the Planning and Reports Officer sits as an ex-officio member), the following action was taken:

**It carried unanimously to accept the recommendation of the Planning Committee that the Local Arrangements Committee Board Liaison role be shifted from the Assistant Planning and Reports Officer to the Planning and Reports Officer.**

It was agreed that President McTyre would communicate to the Program and Local Arrangements Committees the importance to those committees of the liaison role filled by the Planning and Reports Officer.

In an effort to make informed decisions about the size, scope, and offerings within the association's annual meetings, the following action was taken:

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that the President appoint a Task Force to design and implement a survey to learn about members' opinions on specific aspects of the annual conference. This survey should be issued following the San Diego meeting.**

It was also recommended by the Planning Committee that specific information on the target number of concurrent meeting rooms that would significantly expand the number of hotels suitable for MLA annual meetings be requested from the Convention Manager. Assistant Convention Manager Bonna Boettcher has developed a reduced meeting room scheme and President McTyre will share that with the Board.

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that the President appoint a Task Force to develop a list of “greening” initiatives that MLA should investigate for its conferences.**

A fair amount of discussion took place regarding the role(s) and functioning of the Program Committee(s). At the conclusion of these discussions, it was decided that the Parliamentarian should revise the Administrative Handbook to reflect current Program Committee practices. Also, the following action was taken:

**With one vote against and all other votes for, the recommendation of the Planning Committee, with amendments, that the President appoint a task force to develop guidelines for Program Committee members to identify conflicts of interest they have with specific program proposals and to develop procedures for Program Committee members to recuse themselves from deliberations and votes on proposals for which they have a conflict of interest was accepted.**

*Term limits*

In order to more consistently and in a more orderly fashion evaluate the performance of editors and to extend the current term limit notion to more positions within the organization, the following action was taken:

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that it institute one year terms, subject to annual evaluations, for all editor positions.**

*Board voting procedures*

Much discussion took place regarding the current practice of emergency voting done by three Board members (President, President Elect/Past President, Recording Secretary) between formal Board meetings and whether or not this should be expanded to include additional, perhaps all, Board members. Much precedent for this expansion is available but many issues, such as those outlined in Roberts Rules, exist that would take careful thought to manage. And a constitutional change would be required to expand the voting rights. As such, the following action was taken:

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that the Parliamentarian provide, in September, a draft constitutional ballot regarding the expansion of Board voting between meetings.**

*Ex-officio member voting procedures*

The question of whether or not ex-officio members of committees have voting privileges or should have those privileges was discussed. The recommendation of the Planning Committee that they not have voting privileges was withdrawn in favor of a review of common practices both internally and externally. Michael Rogan and Steve Mantz will undertake this review.

*Web editor*

The need to review the job description of the web editor was discussed with the goal of working to determine whether or not the currently listed job responsibilities are what they should be. As a result, the following action was taken.

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that the current web editor and assistant web editor job descriptions be reviewed and rewritten.**

*Chapter publications*

The Board discussed the role of the Publications Committee and that of publications published by chapters. It was thought unnecessary that chapters keep the Chair of the Publications Committee informed of such publications (as required by Administrative Handbook V.H.8.a.3.) but instead recognize that the Chair of the Publications Committee is available as advisor on request from the chapters on publication issues. A revision of the charge of the Publications Committee might be justified given this clarified role. The following action was taken based on this new understanding of the Publications Committee Chair’s role:

**It carried unanimously to accept the recommendation of the Planning Committee, with amendments, that V.H.8.a.3 be eliminated from the Administrative Handbook.**

In addition, Administrative Handbook V.H.8.a.4. needs to be revised to remove the need for Board approval of materials intended for publication.

*Affiliate membership*

The Planning Committee recommended that ALA’s Affiliate Membership be stated on the MLA web site. President McTyre will see that that is done.

*Other topics*

The Planning Committee also briefly touched on other issues that may need fuller discussion at future meetings. Those other issues include the recognition that providing online presentations and meet capability is an increasing need for the association and may well generate an income stream; a continuing need to evaluate our annual meetings with an eye toward downsizing; the need for clear definitions for gratis and honorary members – who is who and what that means; and what constitutes a round table versus a committee.

And it was agreed that it is time that the Board move forward with the process of setting goals, now that the mission statement is in place. This should help us, as an association, be where we want to be in five years.

**M. Preservation (Lisa Lazar)**

**N. Annual Convention**

**1. San Diego Program (Diane Steinhaus)**

Discussion about conflict of interest concerns is detailed under IX.L

The Board felt it was the responsibility of the Program Committee to assure that individuals submitting program proposals be members of MLA. And the Board encouraged the addition of a question on the webform about this, making it the submitter's responsibility to answer the question at the time of application. The Program Committee Handbook should be updated to reflect this.

**2. San Diego Local Arrangements (Ken Calkins)**

**3. Chicago Program (Suzanne Moulton-Gertig)**

**O. Public Libraries (Blair Whittington)**

**P. Public Services (Jim Farrington)**

**Q. Publications (Linda Solow-Blotner)**

The Board discussed a request from Linda Solow-Blotner about the possibility of discontinuing our contract with Scarecrow before December 2009. It was felt that this was driven by the need for a plan for the inventory and negotiation regarding the rights of the inventory. It was decided that Michael Rogan, Linda Solow-Blotner (and Publications Committee members, as she wishes), and A-R Editions who have a potential interest in the inventory and are potentially a storage option for it should work with Scarecrow on the issue of the inventory. Once a plan is in place, implementation of that plan can begin and then the Board would be in a better position to decide about terminating the contract before it expires at the end of December 2009.

It was also requested that a list of titles that should be allowed to go out of print be supplied to the Board by the September Board meeting.

**1. Newsletter Task Force**

The new Newsletter Editor will be given the survey results and will be encouraged to suggest changes if warranted. There remains an even split among survey respondents with regard to preference of print or online. Increased presence of newsletter type information on the website seems likely.

**2. Archiving Task Force**

The report and the recommendations included in it should be considered and implemented, as appropriate, by the Publications Committee.

**R. Resource Sharing and Collection Development (Joe Clark)**

The new charge proposed by the Committee was approved by the Board.

**1. Digital Audio Collections Task Force (Daniel Boomhower)**

**X. Joint Committees**

The following reports were submitted for review by the Board. In the case in which the chair requested no action (or only budget action) from the Board, the committee and chair's name is merely listed. In the case in which Board action is requested, a fuller discussion follows. In all cases, the Board greatly appreciates the committee's contributions to the organization.

**A. AMS, Joint Committee on RISM (Barbara Hagg-Huglo)**

**B. Archives, Joint Committee with University of Maryland (Gerry Ostrove)**

**C. MPA/MOLA Joint Committee (George Boziwick)**

MPA will prepare a statement for inclusion in an upcoming "Notes for Notes" column as a reminder to the library community that publishers are making rental scores available on a one-off sales basis. The general consensus is that most publishers are glad to do this, and that this information is not

commonly known by libraries, conductors, and others who would be interested. The request for rental scores to be delivered bound or unbound should be made by the purchasing institution at the point of sale.

**D. US RILM Office (Sarah Adams)**

**XI. Representatives to Other Organizations**

The following reports were submitted for review by the Board. In the case in which the representative requested no action (or only budget action) from the Board, the organization and the representative's name is merely listed. In the case in which Board action is requested, a fuller discussion follows. In all cases, the Board greatly appreciates the representative's contributions to the organization.

- A. ALA (Alan Karass)**
- B. NISO (Mark McKnight)**

**XII. External Liaisons**

**A. MOUG**

The Board reviewed the report submitted and warmly thanked Alan Ringwood for his efforts.

**XIII. Old Business**

**A. Mellon Foundation Final Report (George Boziwick)**

The final report has been submitted and all funds have been distributed.

**B. New Committee Structure (Ruthann McTyre)**

Several issues seem worthy of review now that the basics of the new committee structure are in place. One specific question is whether or not it would be advantageous to change the Fiscal Officer position so that would be an elected position. Another is the possible separation of Treasurer/Executive Secretary position into two positions. Also a review of our current Board structure – number of board members, board member responsibilities – might be appropriate at this time. Reviewing what like organizations do might be helpful in this regard.

**C. Search Committee Recommendation**

**1. Development Officer – validate emergency action**

**It was moved by Paul Cary, seconded by Jenn Riley, and carried unanimously that Jim Cassaro be appointed Development Officer to serve a term beginning July 1, 2009.**

**XIV. New Business**

**A. ARL/IMLS Grant-Diversity Program (Mark Puente)**

The Board supports Mark Puente's pursuit of a IMLS grant focused on recruiting more people from traditionally underrepresented minority groups into music librarianship and looks forward to future reports from him on his progress.

**B. IAML-US Affiliation (Ruthann McTyre and Philip Vandermeer)**

Although discussed in the past (1985 and 2004), it was felt a careful study of the ramifications of IAML-US becoming an affiliate of MLA should be undertaken at this time. A report will be given at the Fall Board meeting and the discussion will continue. Potentially, a Town Hall meeting on the subject could be held in San Diego.

**XV. Adjournment**

**It was moved by Lois Kuyper-Rushing, seconded by Paul Cary, and carried unanimously to adjourn the meeting at 5:28pm.**