

MUSIC LIBRARY ASSOCIATION
Minutes of the Meeting of the Board of Directors
Iowa City, Iowa, September 23-25, 2005

Friday, 23 September: 2:00-6:30 p.m.; Saturday, 24 September: 8:30 a.m.-6:30 p.m.; Sunday, 25 September, 8:30 a.m.-12:00 pm

Present: Linda Blair, Bonna Boettcher, Pam Bristah, Paul Cauthen, Michael Colby (Recording), Laura Dankner, Amanda Maple, Ruthann McTyre, Nancy Nuzzo, Matthew Wise

Guests: Annie Thompson.

The meeting was called to order by President Boettcher.

I. Approval of Agenda.

The following additions were made to the agenda:

- VIII. B. Communications with SAM on the joint 2007 meeting
- IX.A.2. Report of the Marketing Subcommittee
- XV.B. Aid to hurricane victims

It was moved by Pamela Bristah, seconded by Matthew Wise, and carried unanimously that the agenda be approved as emended.

Motion

II. Recording Secretary's Report. Michael Colby
Copious corrections were noted.

It was moved by Matthew Wise, seconded by Ruthann McTyre and carried unanimously that the minutes of the June 4-5, 20 2005 (Middleton, Wisconsin) meeting be approved as corrected.

Motion

III. Parliamentarian's Report. Matthew Wise.
No report.

IV. Treasurer/Executive Secretary's Report. Nancy Nuzzo.

Notes on 2004-5 budget (provisional, pre-audit):

1. Overview

Total operating income was \$381,640.13 or 99.02% of the budgeted amount; under budget by \$3,787.14. Total operating expenses were \$359,506.90, or 93.01% of budget; under budget by \$27,009.73. We expected a deficit of \$1,089.36; instead the operating surplus was \$23,222.59. Contributions totaled \$10,921.75

2. Highlights

Income

Dues came in at \$136,121.98 or 94.92% of budget

Notes came in at \$107,086.69 or 100.37% of budget. This includes subscriptions, advertising, and royalties.

Convention income came in under budget but expenses were also lower than expected.

Expenses

Convention expenses came in under budget. Surplus on meeting: \$21,759.38.

Miscellaneous expenses include Fidelity Investment Advisory fees and bank and credit card fees. Both came in slightly higher than budgeted.

As previously reported, the 2004 audit went significantly over budget.

Several overages will be submitted for approval by the Finance Committee. (See IX.C).

2004/05 Investment Accounts as of 9/1/05

A new account was opened with Fidelity. This will hold temporarily restricted assets. It was funded by transferring assets defined as temporarily restricted by the 2003-04 audit from the Fidelity Permanently Restricted account, and depositing donations made to the RILM Fund and the Ochs Fund as of mid June.

Notes on 2005-6 1st quarter budget to date

Overall

Income:

Dues are at \$101,503.00 or 74.11%. Last year they were at 81.56%.

Sales are at \$34,632.65 or 26.26%.

Total income is at \$136,962.70 or 49.8%.

Expenses:

7.021 BCC travel to ALA

7.04 MLA Subsidies have been paid except for RISM

8.01 Archives subvention paid

Contributions:

Have received \$1,280 in contributions during the 1st quarter.

Nancy Nuzzo was thanked for her immeasurable service to The Association.

It was moved by Laura Dankner, seconded by Amanda Maple and approved unanimously to reappoint Nancy Nuzzo as Treasurer/Executive Secretary.

Motion

V. Past President's Report. Laura Dankner.

Laura Dankner reported that she has contacted the Southern California and New York State/Ontario chapters on the approval of their grant applications. The award checks were prepared and distributed. Chapter chairs were contacted to submit their changes to the Administrative Structure.

As much as was possible, Dankner monitored the chapter chairs listserv. She is planning to attend the upcoming NEMLA/NYSO chapter meeting. Given recent events, she noted that the Board would be wise to consider some disaster management of historical MLA files.

VI. President's Report. Bonna Boettcher.

Bonna Boettcher welcomed the Board to Iowa City, expressing her appreciation to Ruthann McTyre and the University of Iowa Libraries for their generous hospitality.

The co-publishing agreement with Scarecrow Press has taken a good deal of time and energy. Following the Middleton meeting, there was communication with Karen Little, chair of Publications, who suggested that it was time for communication between the MLA President and Ed Kurdyla, Managing Editor of Scarecrow. He was contacted via e-mail, outlining the editors' concerns and asked to schedule a phone conversation. As reported via Board-L, this conversation seemed productive. Unfortunately, the improved communication didn't filter to the editors. When Karen was asked for an update on progress, she reported that the editors were still quite frustrated. Another message was sent to Ed, asking him to schedule a conference call with Karen, the editors, and appropriate members of his staff. Neither Karen nor Bonna received a response to this request, and in mid-August, Karen drafted a strong memo to Martin Dillon, second in charge. This memo received nearly immediate attention, and Ed restated similar assurances that had been discussed via phone earlier in the summer. More details are shared under the report of the Publications Committee later in the agenda (IX.G).

Two search committees have been appointed and are poised to begin work. Paula Matthews agreed to chair the Treasurer/Executive Secretary Committee; other members include Daniel Boomhower, Ken Calkins, Nancy Nuzzo, and Pat Wall. Ned Quist agreed to chair the Assistant Convention Manager Committee, and is joined by Christine Clark, Jim Farrington, Brad Short, and Jim Zychowicz. Vacancy notices will be going out sometime in the near future, with final recommendations due to the Board at our February meeting. Paula or Ned would welcome suggestions for candidates for either position.

Appointments continued throughout the summer; with reminders to chairs that they need to get in touch with the President to add new members to committees. Since our last meeting, nine new committee members have been appointed. Bonna and Nancy Nuzzo both realize that the committees sections of the web site are problematic, with only the PDF version guaranteed to be accurate. They will be working with Amy to try to address this problem. Also, working with Amy and Allie, Bonna and Nancy revised the giving text for the web site. Thanks much to those who sent in comments and corrections – they have been forwarded on to Amy.

Board minutes for 1964-1989 have been scanned as PDFs and sent to Amy to add to the website as she has time. In an attempt not to move the President's files twice in two years, Bonna is planning to keep a few files, including current documents, and to forward the bulk of them on to the incoming Vice President-President Elect after the close of the elections.

Following the Middleton meeting, a tropical fruit basket was sent to the A-R staff on behalf of the Board. Additionally, a floral arrangement was ordered for Ruthann's father-in-law's memorial service, from the Board. Thanks have been received from both.

A copy of the commissioned score arrived at A-R during early August; Jim Zychowicz sent it on to Bonna.

Contributions of \$100 or more were acknowledged in two batches: July and September.

Karen Little and Jim Cassaro were asked to comment on the issues Darwin Scott raised regarding the MLA contract with JSTOR. Karen is willing to coordinate JSTOR; Jim raised good questions about the moving wall.

The contract for Jeffrey Noonan's *The Guitar in Late Nineteenth-Century Periodicals, 1882-1933* was signed and returned to Mark Palkovic.

Bonna concluded her report with two questions. Should we, as an association, do something in response to our colleagues who have been affected by Hurricane Katrina and its aftermath? If so, what? This was discussed under XV.B.

VII. Editors' Reports.

A. Basic Manual Series.

The Board reviewed the report submitted by Jean Morrow.

It was noted that there is now a production schedule for Jim Farrington's *Audio and Video Equipment Basics for Libraries*.

Jean Morrow was thanked for her report.

B. Copyright Web Site.

The Board reviewed the report submitted by Brian Cockburn.

Brian Cockburn was thanked.

C. Index and Bibliography Series.

The Board reviewed the report submitted by Mark Palkovic.

The Board thanked Mark Palkovic for his work .

D. Music Cataloging Bulletin.

The Board reviewed the report submitted by Mickey Koth

The Board thanked Mickey Koth for her report.

E. Newsletter.

The Board reviewed the report submitted by Stephen Mantz.

Boettcher expressed her appreciation to Stephen for printing past issues for placement in the Archives.

The Board thanked Stephen Mantz.

F. Notes.

The Board reviewed the report submitted by Jim Cassaro.

The Board appreciates the cost savings realized by utilizing online proofs instead of sending hard copy via FedEx.

The Board thanked Jim Cassaro.

G. Technical Reports.

The Board reviewed the report submitted by Steve Wright.

The Board thanked Steve Wright for his work.

H. Website.

The Board reviewed the report submitted by Amy Dankowski.

The Board decided that in order to reduce the work load, it would not be necessary to create the linked bookmarks within the Administrative Structure.

The Board thanked Amy Dankowski for her report.

VIII. Special Officers' Reports.

A. Advertising.

The Board reviewed the report submitted by Susan Dearborn.

Billings to date for the first three issues of *Notes*, volume 62, total \$6,453.88. At this time last year the billings for advertising totaled \$4,816.81. New and returning advertisers were noted. There was discussion about the history of the office; it was noted that the advertising manager had once been a member of the *Notes* staff; this was changed in 1993. Matthew Wise noted that the *Administrative Handbook* reads that the Advertising Manager receives an honorarium, when the officer current receives a percentage of advertising revenue. Nancy Nuzzo cautioned against over defining the details of honoraria in the *Administrative Handbook*; this information should be in the *Fiscal Policies Handbook*.

It was moved by Matthew Wise, seconded by Amanda Maple and unanimously defeated that the wording in the *Administrative Handbook* be revised to read that the Advertising Manager is reimbursed a percentage of the advertising revenue generated. **Motion**

It was moved by Laura Dankner, seconded by Pam Bristah and unanimously approved to reappoint Susan Dearborn for a final one-year term as Advertising Manager. **Motion**

Susan Dearborn was thanked for her years of service

B. Convention Manager.

1. Convention Managers Report.

Annie Thompson met with the Board. The Board also reviewed the report submitted by Annie Thompson. She had hoped to have a better projection on exhibitors at this point, but should have the information soon. The Board felt that planning for the meeting was well under control.

It was moved by Amanda Maple, seconded by Paul Cauthen and approved unanimously to appoint Gordon Rowley as Convention Manager. **Motion**

The Board applauded the efforts of the Convention Managers in revising the *Convention Handbook* and were thanked for their work.

2. Joint Conference with the Society for American Music.

The Board reviewed the document submitted by Assistant Convention Manager Gordon Rowley on the joint conference to be held with the Society for American Music (SAM). Discussion-to-date with Mariana Whitmer included several ideas that the Board liked: one fee for the joint meeting, there will not be separate registration fees for SAM and MLA. Since MLA's Convention Managers are handling most of the planning, there should be some compensation from SAM; the details need to be worked out. The Board identified some additional issues: will there be a single mailing for registration for both SAM and MLA members; data is needed on the anticipated number of SAM attendees; and would a combined local arrangements committee be feasible. MLA will not track SAM's fund raising. Rowley and Whitmer will continue their discussion, with a goal of a letter of agreement in the near future.

C. Placement Officer.

The Board reviewed the report submitted by Jennifer Ottervik.

It was the sentiment of the Board that the Placement Officer not feel obligated to mount a new "Career Resources" column on personnel issues every month. One topic suggested for future columns was handling personnel issues. The Placement Officer could place a query for topics on MLA-L and should feel free to consult with the Personnel Subcommittee for ideas and material, since this does appear as part of their charge.

Jennifer Ottervik was thanked for her report.

D. Publicity Officer.

The Board reviewed the report submitted by Ken Calkins.

Ken Calkins was thanked for his report.

E. Management Services.

The Board reviewed the report submitted by Jim Zychowicz.

Jim Zychowicz was thanked for his report, with kudos and love.

IX. Reports of Standing Committees.

A. Development/Marketing.

The Board reviewed the report submitted by Allie Goudy and Laura Gayle Green.

The Board regretted seeing Allie Goudy's intention to step down as Development Chair and expressed its concerns over the future leadership of the committee. The Board looks forward to seeing the new items the Marketing Subcommittee will bring to the MLA Shop.

Boettcher thanked Allie Goudy and Laura Gayle Green for their reports.

B. Education.

The Board reviewed the report submitted by Holling Smith-Borne.

Some details of the 2006 program were discussed. It was the Board's opinion that the Continuing Education Forum needs to follow the program proposal process and that the Education Committee should work with the appropriate committee (determined by the topic). It was determined that Ruthann McTyre would coordinate the call for "Hot Topics" with Holling Smith-Borne. In the future, the call for poster sessions should be timed so that the information on their content can be included in the draft program which the Board reviews at its Fall meeting. The Board was happy to see efforts at communication with the Membership Committee.

Regarding the pre-conference workshop, the Education Committee needs to ensure that the Convention Managers and the Program Chair are apprised of the plans. The Legislation Committee should be aware of the content of the session on copyright and have the opportunity to sound in. It was recommended that the breakfast be dropped and replaced by a coffee break; the cost savings could lower the number of registrants needed to break even to 60.

It was moved by Matthew Wise, seconded by Ruthann McTyre and unanimously approved to support the pre-conference workshop, with the costs adjusted to break even at 60 registrants.

Motion

Holling Smith-Borne was thanked for his report.

C. Finance/Investments.

Fiscal Officer Pamela Bristah reported on the meeting of the Finance Committee.

The convention budget shows a slight deficit. Firm projections are not possible at this point; some expenses were projected at the high end. Expenses for live internet access are included in this convention budget for the first time. The Ochs Fund is helping to pay for the *Notes* luncheon for the first time. Registration fees will be the same as last year, to help offset the unusually high hotel rates. A reduced registration fee is being offered members within their first three years as members; A-R may be able to verify length of membership. Reduced registration will also be offered to those affected by hurricanes Katrina and Rita. There will be 20 complimentary registrations for special guests invited in honor of the 75th anniversary. It was noted that there are several line items that will be unique to this convention budget, due to its special anniversary nature.

The Board unanimously approved the recommendation of the Finance Committee that the proposed convention registration fees as amended, be set as follows:

Motion

Early MLA & Affiliates	\$165.00
Early 1 st Three Years	\$150.00
Early (non-member)	\$250.00
1 st Three Years work grant	\$90.00
Student	\$90.00
Hurricane-affected attendees	\$90.00
Regular MLA & Affiliates	\$240.00
Regular (non-member)	\$295.00
Single Day	\$100.00
Exhibitors (incl. in table fee)	\$-----
Exhibitors (additional paid)	\$120.00

The Board unanimously approved the recommendation of the Finance Committee to approve the 2006 convention budget as amended.

Motion

Pam Bristah reported that the committee had reviewed proposals from two auditing firms. In the meantime, some constraints regarding the cost of the audit are now in place with Herzbach. The committee will monitor the situation and revisit it at the next Board meeting, if necessary.

1. Investments Subcommittee

Risk levels on the existing investment accounts have been adjusted and set for the new temporarily-restricted account. The subcommittee had discussed making the Duckles, Gerboth and Epstein funds self-supporting. **The Board unanimously approved the recommendation of the Finance Committee that the Association use funds at hand to allow the Duckles, Gerboth and Epstein award funds to become self-supporting at the 2005-2006 award levels, so that the Development campaign can focus on fully funding the Freeman and US RILM funds. Pending the financial situation of the Association, this will be accomplished by June 30, 2006, but in any case no later than June 30, 2008.**

Motion

D. Membership.

The Board reviewed the report submitted by Michael Rogan.

The Board discussed the proposed pilot program to offer discounted conference registration to a limited number of attendees who would in turn work some hours at the conference. It was suggested that the pilot program be advertised on MLA-L, chapter listservs, in the conference mailing and on the conference website. It should not be listed as an option on the registration form. Bonna will contact Michael Rogan about this, as well as other details which still need some attention. At this point it is too late to administer an application review process, so the first requests received will be the ones honored. A "lottery" process, similar to that used for pre-conference workshops, was suggested. The question was raised as to whether the applicant needs to be a member of MLA; it was noted that the Convention Managers report indicated that membership was required. The committee should evaluate the process after the meeting.

Boettcher thanked Michael Rogan for his excellent work, with special note made of his efforts at communication between committees.

E. Nominating Committee.

The Board reviewed the report submitted by Pauline Bayne.

It was moved by Matthew Wise, seconded by Amanda Maple and approved unanimously to accept the recommendation of the Nominating Committee for the Board of Directors slate. One Board member was recused from the vote.

Motion

Boettcher thanked Pauline Bayne and her committee for their work.

F. Program Related.

1a. 2006 Memphis Ad Hoc Committee, 75th Anniversary.

The Board reviewed the report submitted by Roberta Ford.

Pamela Bristah inquired where the audio-visual equipment for the oral history program was funded. It should be part of the convention budget; Boettcher will see that Roberta and the Convention Managers are in communication on this. Dankner inquired about Augusta Read Thomas's travel expenses, Bonna noted that that they are part of the commission contract. Bonna will check with the Convention Managers on this. Bonna will also ask Jane Penner to contact the Convention Managers regarding needs for the online exhibit.

Roberta Ford was thanked for the phenomenal work she has been doing in working with such a broad group of people.

1b. SFE Document.

A question arose in the document about the funding for the cake. Pam Bristah noted that it is all in the convention budget.

1c. Blues Lyrics Competition.

The Board was enthusiastic about the blues lyrics contest.

2. 2006 Memphis Program.

The Board reviewed the report submitted by Program Chair Lois Kuyper-Rushing.

Matthew Wise wondered if the committee had considered a tracks system, such as that implemented by ALA, which reduces meeting conflicts for attendees following a specific track, such as meetings of interest to catalogers. It was also asked whether the new program process allows for committees with special needs, such as the need of all subcommittees to meet prior to the meeting of the parent committee. Some of these adjustments need to be made in the current program.

In response to questions raised by Lois in the report, the Board felt that the process for suggesting a program should be clarified, so that the person proposing it would know that he or she would be responsible for organizing the session should it be approved. At the same time, there should be a method for suggesting topics, which should then be forwarded to the appropriate committee.

It appeared that some of the Program Committee's suggestions were ignored by the person or committees responsible for the session. The Program Committee has authority for the program; in the future if their suggestions are not acted upon, it should be within the Committee's purview to withdraw the session.

There were several specific changes suggested for this program, which Ruthann will convey to Lois.

The Board thanked Lois Kuyper-Rushing for her work.

3. 2006 Memphis LAC/fund-raising.

Fund-raising for the meeting has been successful. Alexander Street Press will contribute toward the tote bags. It was noted that it is wonderful to see that registration for tours will go directly to the

tour company. The Convention Manager will look into putting this recommendation in the Convention Manual.

4. 2007 Pittsburgh LAC.

The Board reviewed the report submitted by Local Arrangements chair Jim Cassaro. Boettcher was happy to see so much activity out of the committee already.

G. Publications.

The Board reviewed the report submitted by Publications Chair Karen Little.

The Board discussed the recent situation with Scarecrow Press. At this point, Scarecrow finally appears to be making a fresh start. The editors need to give Scarecrow a chance at this point and work with them in good faith, but should not hesitate to communicate any problems back to Bonna. We would like to see everything back on track by the time of the next Board meeting. Every publication now in Scarecrow's hands should have a publication schedule by February. Bonna will ask Karen to communicate this to Scarecrow.

In the event the situation does not improve, we should have a new publisher lined up before the move is made. There could be legal fees involved. Bonna has asked Karen and the editors to explore other publisher alternatives. They should look into what arrangements other professional organizations have and look into university presses. Dankner is willing to assist in this process.

Thanks were extended to Karen Little for her work.

X. Reports of Special Committees.

A. Administration.

The Board reviewed the report submitted by Paula Elliot.

The Board discussed the Integrated Library Systems Subcommittee document on ILS requirements at some length, and while it will likely serve as a good basis for the subcommittee's program in Memphis, it should probably not be distributed outside of MLA as it stands. The discussion kept coming back to the question of the purpose of the document. The cataloging world has been bringing focus on the "work" as related to its expressions and manifestations, and such ideas have great potential for the description and retrieval of music materials. There is a role for MLA to play in shaping the next generation of ILS systems to reflect these principles. This might be done through a working group, including the ILS Subcommittee, but also with representation from the BCC and RAPS, to re-envision the document. The approach could be similar to that which the cataloging world has taken in the move away from AACR2 to RDA, i.e. more focused on principles than specific functions. The session in Memphis should provide a good forum to gather comments that will play into a re-envisioned document. We also ask the subcommittee to discuss the Board's recommendations and look forward to their response.

The Board was pleased to see the work the Personnel Subcommittee has been doing with the mentoring program.

Regarding the Statistics Subcommittee's survey, the Board would like the subcommittee to explore some questions with the membership: why is the response dropping, and who uses the results and how? The question was raised as to how reliable a voluntary instrument is. Is the effort going into this survey worth the uses that are made of it? Perhaps an analysis of trends might be more useful to the membership than the current survey.

The Board looks forward to the appearance of the Facilities Subcommittee's column in the *Newsletter*.

Paula Elliot was thanked for her report.

B. Awards.

1. Bradley.

No report.

2. Epstein.

The Board reviewed the report submitted by Jim Farrington.

It was moved by Ruthann McTyre, seconded by Paul Cauthen and unanimously approved to accept the recommendation of the Epstein Award Committee.

Motion

The Board thanked Jim Farrington and the committee for their efforts.

3. Freeman.

The Board reviewed the report submitted by Alicia Patrice.

Linda Blair noted that paraprofessionals are not eligible for the award and suggested that the Board consider supporting the travel of paraprofessionals to the meeting in the future. It was noted that

chapters could support paraprofessional travel, as well. It was thought a good idea that any consideration of changing the criteria for the Freeman award to increase eligibility should pass through the Northern California Chapter, which provided the original impetus for this award. Bonna will ask Alicia if the committee wants to bring this to the Northern California Chapter. Nancy Nuzzo strongly urged that all award committees furnish complete names and addresses of the recommended award recipients.

It was moved by Ruthann McTyre, seconded by Michael Colby and unanimously approved to accept the recommendation of the Freeman Award Committee. Motion

The Board thanked Alicia Patrice and the committee for their efforts.

4. Gerboth.

The Board reviewed the report submitted by Sarah Adams.

It was moved by Linda Blair, seconded by Ruthann McTyre, and unanimously approved to accept the recommendation of the Gerboth Award Committee. Motion

The Board thanked Sarah Adams and the committee for their efforts.

5. Publications.

The Board reviewed the report submitted by Manuel Erviti.

It was moved by Matthew Wise, seconded by Ruthann McTyre, and unanimously approved to accept the recommendations of the Publication Awards Committee. Motion

The Board thanked Manuel Erviti and the committee for their efforts.

C. Bibliographic Control.

The Board reviewed the report submitted by Nancy Lorimer.

The Board appreciates the strong representation BCC representatives provide for MLA and appreciates the committee's ability to budget and manage their funds.

Nancy Lorimer was thanked for her report.

D. Legislation.

The Board reviewed the report submitted by Gordon Theil.

It was moved by Amanda Maple, seconded by Ruthann McTyre, and carried unanimously to approve the recommendation of the Legislation Committee that MLA support the repeal of Section 215 of the USA Patriot Act and to support the committee's statement to the Copyright Office on Orphan Works. Motion

Gordon Theil was thanked for his report.

E. Preservation.

The Board reviewed the report submitted by Alice Carli.

It was moved by Matthew Wise, seconded by Ruthann McTyre, and carried unanimously to approve the posting of the binding survey on the MLA web site, with the recommendation that the committee also post notice of the survey to MLA-L. Motion

Alice Carli was thanked for her report.

F. Public Libraries.

The Board reviewed the report submitted by Stephen Landstreet.

Stephen Landstreet was thanked for his report.

G. Reference and Public Services.

The Board reviewed the report submitted by Paul Cary.

It was moved by Ruthann McTyre, seconded by Amanda Maple, and carried unanimously to approve the Board's interim action approving the Information Literacy document. Motion
 Congratulations were offered to the committee for getting their objectives completed and accepted by ACRL.

The Board thanked Paul Cary for his report.

H. Resources Sharing and Collection Development.

The Board reviewed the report submitted by Brian Doherty.

The Board will expect a report on the ALA draft Guidelines for the Interlibrary Loan of Audiovisual Formats at its next meeting.

1. American Music Archives Task Force.

The Board reviewed the report submitted by John Bewley.

It was moved by Ruthann McTyre, seconded by Matthew Wise and approved unanimously to accept the recommendation of the task force to endorse the Mellon Grant proposal and to dismiss the Task Force with our thanks. Motion

2. Resources for Music Libraries Task Force.

The Board reviewed the report submitted by Daniel Boomhower.

Boomhower plans to visit the ALA offices in Chicago soon to test out the software ALA wants to utilize. The Board had several concerns, including: how pricing as an annual subscription would affect the market, which is seen as including many public libraries and small academic libraries; what contractual arrangements would be between the editor and ALA; relationships with third parties; and managing the size of the publication, possibly by setting a limit to number of entries. The Board identified several specific questions we would like Boomhower to bring to Patrick Hogan of ALA Publications during his visit. These include: what would the annual subscription cost be; would it be possible to offer the product not by subscription but as an updated one-time purchase; what would the contractual obligations be between ALA, MLA and the editor; what honoraria schedule ALA has in place for *Resources for College Libraries*, which appears to be a comparable undertaking; how ALA would respond to bringing the focus down to a smaller and more basic collection; issues around working with vendors and third parties; and downloading fees for records.

It was moved by Amanda Maple, seconded by Pam Bristah and unanimously approved to ask Daniel Boomhower to meet with Patrick Hogan of ALA Publications with the Board's questions and, contingent upon answers, that MLA proceed to negotiate a contract with ALA for a new edition of *A Basic Music Library*.

Motion

It was moved by Matthew Wise, seconded by Ruthann McTyre and unanimously approved that, contingent upon commencement of contract negotiations with ALA regarding a new edition of *A Basic Music Library*, we establish a search committee to write a job description for its editor or editors.

Motion

Boettcher thanked Brian Doherty and the committee for their reports.

XI. Joint Committees.

A. AMS, Joint Committee on RISM.

The Board reviewed the report submitted by John Shepard.

The Board thanked John Shepard for his report.

B. Archives, Joint Committee with the University of Maryland.

The Board reviewed the report submitted by Jane Penner.

Also see IX.F.1.a.

Jane Penner was thanked for her report.

C. MPO/MOLA/MLA.

The Board reviewed the report submitted by George Boziwick.

The Board looks forward to the "Ask MOLA" program at the Memphis meeting.

The Board thanked George Boziwick for his report.

E. RILM/US Office.

The Board reviewed the report submitted by Dan Zager.

The Board thanked Dan Zager for his report.

XII. Representatives to Other Organizations.

A. ALA.

The Board reviewed the report submitted by Alan Karass.

The Board discussed the idea of closer affiliation with the ACRL Arts Section. The Board was interested in the idea but had concerns regarding the effect on the ALA Representative's time and what impact this affiliation might have on the current Organizational Liaison to ACRL Arts, who has been involved and responsive in this role. Bonna will contact Alan with these concerns.

Discussion of Organizational Liaisons raised the question of what is done with the liaisons reports. It was discovered that the Board had previously decided that their reports could be published in the *Newsletter* and/or posted on the MLA website.

Alan Karass was thanked for his report.

B. NISO.

The Board reviewed the report submitted by Mark McKnight.

The Board would like to see Mark McKnight participate in the working group on the International Standard Music Number. As there could be possible fiscal implications, more information would be needed before any monetary commitments could be made. **It was moved by Amanda Maple,**

Motion

seconded by Matthew Wise and unanimously approved that MLA participate in the NISO Working Group to Revise the International Standard Music Number.

Mark McKnight was thanked for his work with NISO.

XIII. External Liaisons.

A. MOUG.

The Board reviewed the report submitted by Stephen Luttmann.

The Board was pleased to see MOUG's plans to place an ad in the Memphis program.

Stephen Luttmann was thanked for his report.

XIV. Old Business.

A. IU Conference Management Service proposal.

The board reviewed the proposal from the Indiana University Conference Management Service. It was observed that the estimated fee was roughly double our current expense and that the proposal doesn't appear to offer any services we are not currently receiving. The Finance Committee had reviewed the proposal from Indiana University Conference Services and recommended that the Board not pursue contracting out conference services at this time due to fiscal constraints. The Board concurred with that recommendation.

B. Committee overlap.

The Board reviewed the report submitted by Ruthann McTyre and Amanda Maple. The report proposes that a task force be charged, comprised of the chairs of the Education Committee, Outreach Subcommittee, Membership Committee and Personnel Subcommittees. Among the issues this task force would address is that of recruitment. There are at least two aspects of recruitment: recruitment into the organization and recruitment in the profession. The former falls within the charge of Membership, but the latter doesn't appear to be addressed anywhere. Not currently in the charge of the Library Schools Liaisons Subcommittee, an effort could be made to get recruitment efforts into schools of music. The task force should look into charges as their first task. The current charge of the liaisons focuses on standards for education, perhaps that should be changed to emphasize recruitment into the profession. Building connections with MENC and NASM could aid this; perhaps the Organizational Liaisons to these groups should be part of the task force.

The task force should also explore whether the committees could be consolidated. Distinction should be made between outreach and recruitment. The Education Committee might need to be renamed the Continuing Education Committee. They might need to be more closely involved with the Program Committee; perhaps the chair should be a voting member of that committee. It could be beneficial to develop a long-term perspective to the program. For example, there may be continuing education topics that could be identified as needing to be repeated every few years. The idea also arose of having the Personnel Subcommittee work to assist the Placement Officer.

Communication between committees could be improved. Is the committee chair's checklist being utilized and could it contain items that would improve communication? Ruthann and Amanda's report proposes a listserv for committee chairs; this should be put into action right away. Bonna will send out the first message, explaining why it was created.

Amanda will write up her notes from this discussion and share them with the Board. A charge for the task force should be ready for the February Board meeting.

XV. New Business.

A. Mellon Grant proposal from Deane Root and Mariana Whitmer.

See X.H.1.

B. Hurricane response.

The Board discussed how MLA could respond to the people and areas affected by hurricanes Katrina and Rita. A major collection at Tulane may have been destroyed and there is damage in the surrounding states and areas. Audiovisual collections in public libraries were likely affected. MLA would first need an assessment of which collections and which members were most adversely affected.

We have already made a gesture in lowering conference fees for affected members. An informational web site or blog on the hurricanes was suggested; Bonna will contact the Information Sharing Committee to see if they are interested in pursuing this. The Preservation Committee could play a role in MLA's response as well. Bonna will also contact Diane Steinhaus of the Southeastern MLA Chapter for

information on affected collections. It was also suggested the MLA-L and the Placement Officer could offer assistance and information for job seekers displaced by the hurricanes.

Bonna Boettcher will work on a statement from the Board.

XVIII. Adjournment.

It was moved by Matthew Wise, seconded by Ruthann McTyre and carried unanimously carried to adjourn the meeting at 10:42 a.m.

Motion

Respectfully submitted by Michael Colby, Recording Secretary.

Appendix I. New Policies Adopted by the Board.

1. Duckles, Gerboth and Epstein Award funds to be made self-supporting (IX.C).
2. MLA to support the repeal of Section 215 of the USA Patriot Act (X.D).
3. MLA to participate in US Copyright Office discussions on Orphan Works (X.D).
4. Information Literacy Standards for Music Undergraduates endorsed (X.G).
5. Mellon grant for American Music Archives approved (X.H.1).
6. Enter negotiations with ALA Publications for a new edition of *A Basic Music Library* (X.H.2).
7. Reports from Organizational Liaisons may be published in the *Newsletter* and/or posted on the MLA web site (XII.A).
8. MLA to participate in the NISO Working Group on the International Standard Music Number (XII.B).