I. September 19, 2020
II. Kathleen DeLaurenti, Open Access Editor
III. On behalf of Editorial Board members: Paul Carey, Morgan David, Matthew Vest
IV. Brief Summary of Activities
   1. Website review
      o Began website review; goal to be completed December 2021
   2. Public Domain Song Anthology
      o 137,046 downloads since online publication in March 2020 (the week the editorial board members were all moved to remote work for COVID)
   3. Archival Description of Notated Music
      o 108 downloads in first 11 months of availability
   4. Open backlist titles for digital access
      o Editor met with President, Publications Committee Chair, and Administrative Officers to identify issues that require board action before moving forward