I. Date: 15 September 2021  
II. From: A-R Editions, Inc.  
IV. BOARD ACTION REQUIRED: Approval of the Rest API for YM  
V. BRIEF SUMMARY OF ACTIVITIES  
A. MLA Business Office from 10 May 2021 to 15 September: Highlights  
   • FY 2022 Renewal  
     o The Business Office worked with the AO and AAO on the renewal, with the site updated and testing by 6/7/2021. As of this date the renewals are roughly 28.5% behind the aggregate membership numbers at the end of FY2021  
   • YM API/New Rest API  
     o The new Rest API is implemented and tested, with scripts and reports updated.  
   • MLA Audit  
     o The MLA Audit took place at the Business Office on 16 and 17 August (on site), with additional work requested later that week. In advance of the on-site visit, the Business Officer prepared the requested files that document various MLA functions during last fiscal year. During the audit SVA requested reports to document transactions from the beginning of the current fiscal year to the audit.  
   • Claims and Covid  
     o Claims continue but have lessened. Claims are primarily from third-party agents, not from libraries, and in some cases multiple copies have been sent. Some agents have also been submitting claims in advance for all four issues of the Notes year.  
   • Notes Mailings  
     o Notes mailings are on schedule, with the September issue in members’ hands in the first days of month. In some areas deliveries may take longer, depending on USPS procedures.  
B. MLA Monographic Series (Co-Publications): Highlights  
   • 2021 Titles  
     o Archer-Capuzzo (IB) was released in late June 2021  
     o Payette (IB) is in first proofs, with the release date planned for this calendar year.  
     o Hartsock/Lisius (TR) is with the copyeditor  
   • 2022 Titles  
     o The manuscript of the career book (TR) will be copyedited after Hartsock/Lisius.  
   • Backlist Sales  
     o Backlist sales continue but are lower than previous years, and JLZ is monitoring sales.  
C. MLA Business Office Contract  
   • The single-year contract for the current fiscal year was completed.  

A-R Editions appreciates the opportunity to work with MLA. Please let me know if you have any questions about this report or other matters  

Respectfully submitted,  

James L. Zychowicz