I. August 19, 2022

II. Technical Reports and Monographs in Music Librarianship Series

III. Name – Anna E. Kijas, series editor; Bonnie L. Finn, lisa k. Hooper, Nurhak Tuncer, editorial board members

IV. Board Action Required – none

V. Brief summary of activities
   a. Books released
      i. *Annotations for music catalogers* (update of Hartsock’s Notes for Music Catalogers); released in July 2022.
   b. Books under contract and manuscripts in progress:
      iii. Proposal for *Describing Music Resources Using Faceted Vocabularies*, by Casey Mullin has been accepted and contract has been signed with manuscript to be delivered on or before March 31, 2023.
   c. Submitted a panel proposal with Melanie Zeck and Lois Kuyper-Rushing for MLA 2023 called “So you want to write a book? We’ll help!: Introducing a Toolkit for Prospective Authors”

VI. Alignment with the 2022-2023 Strategic Plan Objectives
   a. Goal Area 1: Organize Strategically
      i. Objective 1.4 - Contribute to the discussion with the Publications Committee and MLA editors to review how to best support MLA’s strategy through our publications.
   b. Goal Area 2: Develop and Retain Membership
      i. Objective 2.3 - Collaborate with series editors to create a resource that will support authors throughout the publishing process.
   c. Goal Area 3: Cultivate Inclusivity
      i. Create synchronous and asynchronous opportunities for series editors to meet and be transparent about the publishing process with potential authors, especially for early-career or first-time authors who may also be members of underrepresented groups.
      ii. Work with the editorial board to identify potential authors with diverse backgrounds and perspectives.
      iii. Collaborate with the editorial board when reviewing proposals and manuscripts in order to grow expertise and potential for future editor openings.