I. Report date: September 14, 2022

II. Name of Committee: Cataloging and Metadata Committee

III. Members:
- **CMC**
  Hermine Vermeij (Chair), Rebecca Belford (Incoming Chair), Keith Knop (Content Standards Subcommittee Chair), Karen Peters (Encoding Standards Subcommittee Chair), Janelle West (Vocabularies Subcommittee Chair), Casey Mullin (BIBCO Music Funnel Coordinator), Mark Scharff (NACO-Music Project Coordinator), Leonard Martin (SACO Music Funnel Coordinator), Kristi Bergland (CMC Secretary/Webmaster), Kirk-Evan Billet (MCB Editor), Susan Vita (LC Representative), Jay Weitz (OCLC Representative)
- **Content Standards Subcommittee**
  Keith Knop (Chair), Linda Bagley, Emily Colucci, Reed David, Sarah Holmes, Chelsea Hoover, Ivan Kaproth-Joslin, Chuck Peters, Amanda Scott, Hannah Spence, Casey Mullin (BIBCO Music Funnel Coordinator), Christopher Holden (LC Representative), Jay Weitz (OCLC Representative)
- **Encoding Standards Subcommittee**
  Karen Peters (Chair), Jim Alberts, Janice Bunker, Ethan D'Ver, Jessica Grimmer, Rahni Kennedy, Anna Alfeld LoPrete, Jeff Lyon, Laura Thompson, Damian Iseminger (LC Representative), Jay Weitz (OCLC Representative)
- **Vocabularies Subcommittee**
  Janelle West (Chair), Anne Adams, Josh Aldorisio, Kristi Bergland, Blaine Brubaker, Ann Churukian, Patty Falk, Mary Huismann, Allison McClanahan, Rick McRae, Jennifer Olson, Tomoko Shibuya, Tracey Snyder, Clare Spitzer, Mark Scharff (NACO-Music Project Coordinator), Leonard Martin (SACO Music Funnel Coordinator), Maarja Vigorito (LC Representative), Jay Weitz (OCLC Representative)

IV. Board Action Required
- None

V. Brief Summary of Activities
- **Cataloging and Metadata Committee (Hermine Vermeij)**
  - MLA 2022-2030 Strategic Plan and committee/subcommittee reports
    - CMC members realized in writing 2022-2023 goals for the FY22 annual report that much of the work of CMC and its subcommittees did not fit into the goal
areas or specific points in the new Strategic Plan (Organize Strategically; Develop and Retain Membership; Cultivate Inclusivity; Strengthen Communication).

- While the values expressed in the plan are important foundations to our work, much of our output and accomplishments are professional resources with a broader reach than the MLA membership, or membership of any one organization. We found our work well represented in the 2011-2020 plan, particularly “value of the profession” and “advocacy.” After much time and discussion, we were finally able to form rather thin connections, primarily with Goal Area 2, Develop and Retain Membership.

- After an email discussion with MLA Board members, we have contacted the Planning Officers to suggest some revisions to the Strategic Plan.

  - Meetings and events
    - CMC had its summer meeting (remotely) in August.
    - CMC representatives have continued to meet with their liaison groups remotely. Although ALA Annual did take place in person this summer, none of the meetings CMC reps would be required to attend took place in person.

  - Resources and communication
    - Reports from summer meetings will be posted on the CMC website and submitted to the MCB soon.

- Music Discovery Requirements Revision Work
  - The Music Discovery Requirements (MDRs) were most recently revised in 2017. Recent updates and changes to MARC, RDA, BIBFRAME, and MLA’s best practices prompted discussion of a new MDR revision.
  - The current MDR document’s level of detail is both a strength and a weakness. CMC is interested in pursuing something briefer that might be able to hold more attention and increase usage, especially in communications with systems vendors.
  - Previous MDR versions were created by MLA task forces under the auspices of ETSC, with participants from throughout MLA to bring varied expertise (cataloging, non-MARC metadata, discovery, instruction, etc.). The maintenance plan from the 2017 version recommends convening a working group rather than a task force for the next revision. CMC believes that a document like this would be best championed by a public-facing group, with considerable support from catalogers. We are in discussions with PSC to form a working group officially reporting to them, but with a high level of cataloging expertise in the membership, to create a document that would be a useful tool to support music library professionals in communication with systems staff, developers, and vendors. This could include:
    - A one-sheet version for easy consumption by a vendor or LSP committee
○ Prioritization of requirements into Needs, Enhancements, and Nice-to-Haves
○ Maintenance and updates of Appendices A and B, which are valuable reference documents

○ Title authority control
  ■ CMC has been holding discussions on the future of title authority control and the use of the 240 field. New developments from LC’s Network Development and MARC Standards Office’s (NDMSO) work on BIBFRAME “bibhubs” may require a response.

○ MLA Linked Data Working Group
  ■ Since May 2022, the Linked Data Working Group continues work toward several music linked data projects. This year LDWG is devising and implementing projects/activities in four main areas: BIBFRAME, Wikidata, linked-data in MARC, and outreach. Since the MLA Annual Meeting, working group membership has increased to 14 members and is meeting twice monthly.
  ■ On a parallel track, Chair Kevin Kishimoto has been working with Nancy Lorimer and Damian Iseminger on completing revisions to the Performed Music Ontology. Ontology work is ongoing, but is nearing completion. Once final revisions have been checked and verified, we will need to find a suitable long-term host for the ontology.

● Content Standards Subcommittee (Keith Knop)
  ○ Meetings and events
    ■ The chair attended the July meeting of CC:DA as the liaison from MLA.
    ■ The chair presented a three-part webinar August 9-11 on cataloging using the MLA Best Practices in the new RDA Toolkit and associated documentation.
  ○ RDA Best Practices
    ■ Work on maintenance, polishing, and fleshing out existing Best Practices in the new Toolkit continues.
    ■ The subcommittee has begun work on new content based on questions and suggestions submitted while the Toolkit was frozen.
    ■ MLA RDA Metadata Guidance added several sections on electronic resource cataloging, developed in collaboration with the Electronic Scores Working Group’s cataloging subgroup. These will be released with the September Toolkit update, along with appropriate references to the document from within the MLA Best Practices in the Toolkit.
  ○ Other work
    ■ The RDA Steering Committee (RSC) released three RDA proposals for comment prior to the October RSC meeting.

● Encoding Standards Subcommittee (Karen Peters)
At the end of May 2022, the Chair began gathering comments from ESS and Cataloging and Metadata Committee (CMC) members on the 2 proposals and 6 discussion papers being considered at the MARC Advisory Committee (MAC) meetings set for June 28-30, 2022. Based on the comments, she wrote MLA's response to the proposals and papers and submitted the response to the MAC Chair on June 21.

In her capacity as MLA's representative to the MAC, the Chair attended and participated in the (virtual) MARC Advisory Committee Meetings on June 28-29 (a June 30 meeting proved unnecessary), including introducing the discussion paper ESS co-authored with OLAC to examine the possibility of adding subfield $3 (Materials Specified) to the MARC 041 (language code) field. At the meeting, MAC determined that the ESS/OLAC discussion paper should be turned into a formal proposal for consideration during the January 2023 MAC meetings.

In late August, the Chair submitted her report of the June MAC meetings and LC’s June BIBFRAME Update Forum to the CMC Chair for eventual publication in the Music Cataloging Bulletin.

During this period, the Metadata for Music Resources (MMR) Task Group (Ethan D'Ver (Leader), Anna LoPrete, Jeff Lyon, Laura Thompson) worked to ensure that all of the resources listed in the MMR have appropriate descriptions, supplying brief descriptions for the 23 resources that lacked them, and editing other descriptions as needed. Next steps will include reviewing suggestions received for new content and communicating with the Web Editor regarding any additions to the website that should be made as a result of the review.

Vocabularies Subcommittee (Janelle West)

Types of Composition List task group (P. Falk, TG coordinator):
- Open proposals: Gesang/Gesänge (German)—revision
- Completed terms/revisions: Piesň/Piešní (Slovak); Concert piece; Előadási darab/Előadási darabok (Hungarian); Villanelle/Villanelles—updated as type; Song/Songs—edited
- Project to add plural forms for non-preferred/variant type terms to the Types of Composition List: Projected completion in fall 2022
- In progress: Minor revisions to the Manual (preface, principles, general list)

LC Vocabularies Maintenance task group (A. Adams, TG coordinator, in collaboration with L. Martin, SACO Music Funnel Coordinator):
- Monthly review of LC SACO Tentative Lists; comments sent to LC when appropriate. Typically, responses are sent on multiple terms each month.
- Develop or submit LC medium and genre/form proposals (LCMPT/LCGFT) gleaned from LC’s new LCSH proposals or MLA-based sources.
  - Under review: Liturgical terms related to chant; Hymns scope; Topical and genre terms related to Minstrelsy
  - Completed and sent to SACO: LCGFT—Mixtapes (new), Sampler Albums (Sound recordings) (revised), Simplified editions (Music) (revised),
Experimental music (new), Postludes (Music) (new); LCSH—Mixtapes (revised), Treble voices as parenthetical qualifier

○ Thematic Indexes List [MLATI] task group (A. Churukian, coordinator):
  ■ Six open proposals under review
  ■ Sent to LC and approved: Meyer-Lupo (AAP/VAP); Binder (Fleischer) (AAP/VAP)
  ■ MLATI website updated to include links to the online versions when available

○ Deriving Faceted Music Terms task group (J. West, TG coordinator, in collaboration with Gary Strawn, programmer, Northwestern University):
  ■ In progress: Updated mappings between new and revised LCSH, LCMPT, and LCGFT with MCB as primary resource
  ■ Guiding document reviewed and annotated by outgoing and incoming chairs of the Subcommittee, now under review with the task group

○ MLA Best Practices for LCMPT and LCGFT task group (M. Huismann, TG coordinator)
  ■ Projected completion: MLA 2023
  ■ BP for LCMPT: Draft underway; goal for VS review—mid-October 2022; goal for CMC review—November 2022
  ■ BP for LCGFT: Writing to begin mid-October 2022; goal for VS review—November 2022; goal for CMC review—December 2022

○ Administrative/Chair (J. West)
  ■ Reported on behalf of MLA at the SAC business meetings in June
  ■ Continued work with ad hoc task group to craft the survey on LCSH usage

VI. Alignment with the 2022-2030 Strategic Plan Directions

● Mission Statement:
  ○ provide leadership for the collection and preservation of music of all kinds and information about music in libraries and archives;
  ○ develop and deliver programs that promote continuing education and professional development for information professionals who work with music materials and provide or support access to music research;
  ○ ensure and enhance intellectual access to music for all by contributing to the development and revision of national and international standards and vocabularies for the description, organization, and retrieval of music information;

● Goal area 1: Organize Strategically
  ○ Objective 1.6: Develop a publishing strategy for MLA that defines the roles of official publishing outlets, including open access. Consider a plan that deliberately shifts MLA’s publishing toward open access over time. Support and enhance open access publishing for music disciplines by developing bibliographies of open access projects and initiatives and developing information and support for open access projects undertaken by MLA members

● Goal Area 2: Develop and Retain Membership,
Objective 2.4: Support members working in various disciplines within an organization that also includes aspects of music librarianship

Objective 2.6: Promote MLA as being an Association that will advocate for our profession, our members, our users, our institutions and for diversity. Prioritize the visibility and awareness of advocacy efforts

Goal Area 3: Cultivate Inclusivity

Objective 3.4: Reflect DEIA principles in MLA’s leadership, membership, core values, mission, strategies, and operations. Devote resources to clarifying and strengthening the “E” and “I” in DEIA

Objective 3.5: Prioritize accessibility at all MLA events, in-person and virtual, and in all MLA virtual spaces