Music Library Association
Annual Business Meeting
Louisville, Kentucky; 26 February 2000

I. Call to order. President Paula Matthews called the meeting to order at 4:00 p.m.

II. Approval of minutes. The minutes of the meeting of 20 March 1999 were approved as submitted.

III. Treasurer's report. Laura Gayle Green, Treasurer, began her report by reminding the membership that the Music Library Association will be closing out its back account with USTrust in the next few weeks. If members have any reimbursement checks written from the USTrust account, they should be cashed as soon as possible.

The balance sheet from fiscal year 1998/99 has been published along with other annual reports in the November-December issue of the MLA Newsletter, and copies are available at this business meeting. In summary, the operating budget last year ended up with a negative balance of over $28,000. The operating budget reserve has plummeted from nearly $32,000 to $3,500. Green presented a chart illustrating the various fluctuations of the budget surplus, beginning in 1987/88 to the current fiscal year, focusing on FY98/99 through FY99/00. The lines represented on the chart included actual income, actual expenditures, the balance between these two lines, and surplus.

During MLA's fiscal year covering July 1, 1998 to June 30, 1999, the total Operating Budget Income was just over $308,000, while Operating Budget Expenditures totaled nearly $336,500, leaving the net loss of $28,574. The overall gain in assets last year was $63,419, less than half of the previous year's gain. This gain is due to the Association's investment accounts.

Supplemental and Endowment income totaled $7,759, down from just under $25,000 last year. The value of the Awards account at year's end was nearly $141,000, an increase of over $11,000 from the close of fiscal year 1997/98. Donations to the various awards funds is important to the work of the Association, recognizing excellence in publications as well as supporting excellence in music librarianship. The value of the General Endowment Fund (now called the MLA Fund) at the end of fiscal year 1998/99 was just under $575,000, an increase of over $75,000 from July 1, 1998.

For fiscal year 1999/00, the Board again approved a balanced budget, with no planned surplus. At mid-year, the budget is not performing as well as in previous years, in part because of the transition from MLA's previous subscription management firm to a new management services firm in the middle of a budget year. The balance sheet shows that the Association has total assets of $317,000 as of February 18, 2000. Every operating budget, although put together with fairly firm figures in hand, performs differently. As always, Green is happy to answer any questions that members may have about MLA's finances.

Green closed by thanking the Association for the privilege and honor of serving as Treasurer. She was warmly applauded for her report.

IV. Executive Secretary's report. Donna Boettcher, Executive Secretary, reported on the following areas.

A. Election.
884 ballots were mailed, and 421 returned, for a return rate of 47.6%. 419 were counted as two were postmarked after the deadline. No spoiled ballots were received. Patricia Falk of Bowling Green State University was thanked for once again serving as election teller.

B. Publications.
   The Index and Bibliography series realized sales of 168 volumes. Total billings for this series were $1,419.41.
   No new titles were published. Inventory stands at 596 pieces.
   188 volumes were sold from the Technical Reports series and 796 pieces remain in inventory.
   Total billings for this series were $2,631.23. While no new titles were issued this year, MLA's first publication under an agreement with Scarecrow Press, Technical Report no. 26, a publication which focuses on collection development policies authored by Amanda Maple and Jean Morrow, should be available in the summer of 2000. An additional technical report, based on articles that will appear in the March 2000 issue of Notes, also is in progress. TR no. 20 (Cassano's Space Utilization) is out of print.
   Sales of the Association's other publications totaled 79 pieces, generating billings of $1,326.16.
   July-December 1999.
   No new titles were published from July 1999 through December 1999.
   12 volumes of the Index and Bibliography were sold, generating billings of $126.65. 584 pieces remain in inventory.
   20 volumes of the Technical Report series were sold, generating billings of $327.55. 778 pieces remain in inventory.

2. Sales of the Association's other publications totaled 18 pieces, generating billings of $331.86, while 3,185 pieces remain in inventory.
   MCB subscriptions totaled 642 as of January 2000.
   MLA has signed a contract with Scarecrow Press for the publication of the Basic Manual Series.
   The 1999 Membership Handbook was mailed in mid-April. Final corrections to the 2000 Handbook have been submitted, with an anticipated shipping date during the third week of April.

C. Membership.
Based on the 30 April 1999 report, membership figures are as follows: 752 Individual, 600 Institutional, 99 Student, 142 Retired, 3 Life, 19 Honorary, 2 Associate, 23 Sustaining, 6 Corporate Member, and 8 Corporate Patron. Total membership, including individual and institutional, is at 1,654. MLA welcomes the new Corporate Members: AAA Music Hunter, JRH Media Services, and Music Library Service Company.

Individual subscribers to Notes number 29, 528 Institutional, and 43 Grats for a total of 600.
D. Contributions.
Contributions made in Calendar Year 1999 are as follows: 28 unrestricted, 3 at the patron level ($3,101.91); 13 to the Ducksell Award Fund ($485.00); 21, 1 at the patron level to the Epstein Award Fund ($4,750.75); 28 to the Freeman Travel Grant Fund ($1,128.00); 12 to the Gerboth Award Fund ($520.00); 26 to the MLA Fund in honor of Diane Parr Walker ($1,555.00); and 24 general contributions ($1,439.55). MLA received a total of $12,980.21 in contributions. At year’s end there were 8 Corporate Patrons, 7 Corporate Members, and 32 Sustaining Members.

In closing, Boettcher thanked the membership for the continuing opportunity to serve MLA. She publicly acknowledged Bowling Green State University, and Chris Miko, Dean of Libraries, for the generous support they offered her and MLA during the past several months. Boettcher in turn received a hearty round of applause for her report.

Matthews and the membership then recognized the extraordinary work Boettcher and Green have done over the past year with enthusiastic applause.

V. President’s Report.
A. Appointments.
Matthews began her report by thanking Executive Secretary Bonna Boettcher and Treasurer Laura Gayle Green. They have both been appointed for another year, Boettcher graciously agreeing to serve for a fifth year.

MLA’s Advertising Manager Susan Dearborn, Convention Manager Don Roberts, Placement Officer Paul Orkiszewski, and Publicity Officer Alan Karass have been reappointed. Matthews extended a warm thanks to all. A special thanks was given to Susan Hayes Hitchens who has served the Association ably as Convention Manager and Assistant Convention Manager since 1995. Gordon Rowley succeeds Hitchens in this role. Matthews thanked the Assistant Convention Manager Search Committee: Susan Hitchens, Michael Rogan, and Kathryn Glennen, chair. Matthews also recognized Lenny Bertrand for technical support work at the convention, Darren Heden of American Audio, the Tulane staff, and all the staff who remained at home so that MLA members could attend this meeting.

Matthews expressed deep appreciation and thanks to Notes Editor Richard Griscom, who will be succeeded by Linda Solow Brotner. Thanks to the search committee: Don Krummel, Nancy Nuzzo, Daniel Zager, and Deborah Campana, chair.

The Program Chairs for the next three annual meetings were announced: 2001 in New York City is Michael Rogan, 2002 in Las Vegas is Stephen Davison, and 2003 in Austin is Brian Cockburn. The Local Arrangements Co-Chair for 2001 are Jane Gottlieb and John Shepard, the 2002 co-chairs are Robert Follet and Cheryl Taranto, and the 2003 chair is David Hunter. One change in committee personnel was announced, others may be found by consulting the Administrative Structure.

Matthew Wise takes over as chair of the Bibliographic Control Committee from Linda Barnhart. Barnhart did a superb job chairing this group.

Matthews then announced external MLA appointments and administrative changes: Kathryn Miller Goldman of Astrachan, Gunst, Goldman, & Thomas has been appointed the Association’s attorney; the accounting firm Hertzbach & Company has been engaged; management services are now based at Kimmel & Associates of McLean, Virginia; and banking services are now provided by Credstar, also in the Washington, D.C. area. Convention and Directors’ & Officers’ insurance policies cover the Association for the first time.

Three committees have been recently appointed: The Nominating Committee consists of Virginia Danielson, John Drusevelove, Jean Harden, Rebecca Littman, Nancy Loring, Anna Seaberg, and Roberta Chodacki, chair. The committee is charged to develop a diverse slate of candidates and encourage the membership to participate in the administration of the Association by voting in the upcoming fall election. Charles Herold, Nancy Nuzzo, and Ralph Papakhian, chair, comprise the Technical Reports Editor Search Committee charged to find a replacement for Phil Vandermeere. The Executive Secretary Search Committee members Jane Gottlieb, Richard Griscom, Susan Oderwald, and Diane Parr Walker, chair, will as part of their charge, revise the position description, given the recent transition in administrative services.

Matthews thanked all the committee chairs for their leadership and hard work and the new appointees for agreeing to serve.

B. Roundtables.
Matthews reminded the membership that nine roundtables are up for renewal this year: Archives, Black Music, Conservatories, New Members, Organ Music, Sheet Music, Small Academic Libraries, Technical Services, and World Music. Renewals as well as the formation of new roundtables require six letters of support to be sent via U.S. mail to the President by May 15, 2000.

C. Acknowledgements and Announcements.
The spring Board meeting is scheduled to occur in Bowling Green, Ohio, June 7-11, 2000. Many thanks to Bonna Boettcher for hosting the meeting.


Matthews thanked the MLA members retiring before the upcoming meeting in New York City for all their service and contributions to the Association and profession, and encouraged them to remain active. She also thanked special guests.
VI. Other Reports.

A. Kimball & Associates.

Susan Oderwald, MLA Executive Director, thanked the membership for the privilege of attending the conference and the warm welcome she has received. Her introduction to MLA and its membership has been quite enjoyable. She also thanked the MLA Board and the Ad Hoc Administrative Services Review Committee for conducting a thoughtful review process. It has been a very positive transition. Oderwald summarized what has already taken place during the transition process and what is currently in process. She reviewed the names of the K&A support personnel and described the organization's philosophy and working style.

B. Notes Editor.

In his final report as Notes Editor, Richard Griscom provided an update on the March and June 2000 issues. He then thanked: Dan Zager, the Notes staff, Susan Dearborn and the advertisers, the A-R Editions staff, Don Krummel, the staff at the Universities of Louisville and Illinois Music Libraries, the MLA Board, the journal readers, and the Association for the opportunity to do something he had always wanted to do. Griscom was warmly applauded for his work.


Ad Hoc Task Force on Plan 2001 Implementation Interim Coordinator Leslie Troutman reminded the membership that the Association is beginning the final year of the plan. Though much has been accomplished in all areas of the plan, she encouraged the membership to continue to move forward with its implementation.

D. Newsletter Editor.

President Matthews announced for MLA Newsletter Editor Linda Hartig that the submission deadline for issue no. 120 is 3 March.

E. Convention Manager.

Convention Manager Don Roberts thanked Matthews for her hard work during her first year as President. She received a standing ovation. Roberts then thanked the 490 conference attendees, including 374 MLA members, 33 non-members, 32 students, 7 one-day registrants, and 44 exhibitors representing 46 firms. He also thanked Program Committee Chair Ruthann McTyre, Local Arrangements Co-Chairs Karen Little and Paula Hickner, and the Hyatt Convention Services Manager Cara Sarisccany and Meeting Concierge Jason McDaniel.

Future meetings were announced as follows: February 21-24, 2001, at the New York City Grand Hyatt; February 18-21, 2002, at the Las Vegas Riviera; February 12-15, 2003, at the Austin Renaissance; and 2004, in Washington, D.C. In 2005, MLA should meet in the west. Roberts has received an invitation to consider Honolulu as a potential meeting site. He shared with the membership some cost estimates for hotel rooms, and airfares from various U.S. cities to Honolulu, and then took a straw poll at this meeting to assess the membership's interest in looking into this proposal further. The membership indicated that the proposal sounded appealing and Roberts should continue to investigate the feasibility of the proposal.

Roberts closed by thanking Susan Hitchens for her many contributions over several years as Convention and Assistant Convention Manager. He looks forward to seeing everyone in New York City and asks the membership to please stay at the Grand Hyatt.

F. Development Committee.

Laura Dunkner, chair, reported that the committee met twice during the conference and that there will probably be a forthcoming MLA Newsletter article on the committee's work. A new brochure, The MLA Fund - Investing in MLA's Future, authored by Gordon Rowley with assistance from James Farrington, debuted at this meeting. Dunkner thanked: the Development Committee and Marketing Subcommittee members; those that joined MLA in Louisville or upgraded their membership to the Sustaining level; those that contributed merchandise to the silent auction; and everyone who contributed to MLA funds and made purchases. Those donations and purchases resulted in a grand total of $10,045 raised at this meeting.

Dunkner and the committee were thanked for this wonderful news and all their efforts.

G. IAML-US.

IAML-US President Sherry Vellucci invited the MLA membership to join IAML-US and attend the upcoming IAML meetings: August 6-11, 2000 in Edinburgh, Scotland; July 8-14, 2001 in Périgueux, France; August 4-9, 2002 in Berkeley, California; 2003 in Tallinn, Estonia; 2004 in Oslo, Norway; 2005 in Warsaw, Poland; and 2006 in Sweden. Vellucci was thanked for her report.

H. Publications Committee.

Nancy Nuzzo, chair, thanked all the editors for their hard work, and Jean Morrow and the editorial board for the new Basic Music Library Series, to be published by Scarecrow Press. She announced that working groups are looking at a variety of items: the MLA Website and server, the MLA logo and publication design, and the issue of music journal representation in products such as JSTOR. The working groups will be coming up with recommendations to forward to the Board. Nuzzo and the committee were applauded for their excellent work.

I. US RILM, US RISM, and NISO.

Lenore Coral thanked the RILM volunteers for their hard work this year and reminded the membership that new abstractors are always welcome. She reported that Sarah Adams is the new head of the U.S. RISM Office, replacing John Howard. Coral also reported on principally ISO activities related to ISWC (a numbering scheme for musical works used by licensing agencies) and library statistics. Matthews thanked Coral for her report and work.

J. Archives, Joint Committee with the University of Maryland.

Archives Committee Chair Jane Edminster Penner reviewed the procedure outgoing chairs and officers should follow when preparing to hand over their committee files. MLA Archives transmittal forms are available at the MLA Website and are also available from her on request.
VII. Remembrances.
Norbert Carnovale was remembered by Laura Dankner; John Emerson was remembered by John Roberts, Susan Sommer offered a remembrance of Irene Heskis, and Suzanne Eggleston remembered Harold Samuel.

VIII. Awards.
A. Publications.
The Eva Judd O'Meara Award for best review published in *Notes* in 1998: Andrew Dell'Antonio, for his review of Rose Rosengard Subotnik's *Deconstructive Variations: Music and Reason in Western Society* (Minneapolis: University of Minnesota Press, 1996) which appeared in *Notes*, vol. 54, no. 4, pp. 894-897.

President Matthews thanked the Publications Awards Committee: Mark Germer, Jerry McBride, and Wayne Shoaf, chair.

B. Dena Epstein Award.
Two recipients were granted awards: Jo Burgess to support her project on southern Illinois folk music, and Karen Rege to support her research on Arthur Farwell and his relationship to the Arts and Crafts Movements of the early twentieth-century. President Matthews thanked the Epstein Award Committee: George Bozziwick, Dena Epstein, Peter Munstedt, Joan O'Connor, and Therese Zoski Dickman, chair.

C. Kevin Freeman Travel Grant.
Recipients were Daniel F. Boomhower, D. J. Hoek, Andrew Leach and G. Dale Vargason Jr. Matthews thanked the Committee: Marsha Berman, Brad Young, and Mimi Tashiro, chair.

D. Walter Gerboth Award.
The Walter Gerboth Award was presented to G. Dale Vargason, Jr., in support of his project to expand his Master's thesis from the State University of New York at Buffalo on Ernst Bacon into a monographic bio-bibliography of the composer; and to John M. Bewley in support of his plan to study the scores in both the Ormandy and the recently acquired Stokowski archives of the University of Pennsylvania that the conductors marked and arranged, to analyze their contributions and those of their copyists. President Matthews thanked the Committee: Alan Green, Margaret Ericson, and Mary Wallace Davidson, chair.

IX. Election Results.
President Matthews introduced the newly elected Vice President/President Elect James Cassaro, Recording Secretary, Lynn Gullickson, and Board Members-at-Large: Allie Goudy, Leslie Troutman, and Philip Vandermeer. She thanked all members who stood for election, and the Nominating Committee: Kathleen Abromelt, Linda Solow Botler, Mark Scharff, Nancy Zavak, and Michael Colby, chair. She also gave special thanks to the outgoing Board Members for their service: Past President Diane Parr Walker, Recording Secretary Roberta Chodacki, and Members-at-Large Bonnie Jo Dopp, Robert Curtis, and Ned Quist.

X. Announcements.
A. Matthews congratulated the Atlantic Chapter, MLA's newest chapter that was formed by a merger of the Chesapeake and Pennsylvania chapters. Donna Fournier is the newly elected chapter chair.

B. Meetings.
Matthews encouraged everyone to stop by the MLA booth at the upcoming Public Library Association annual meeting in Charlotte, North Carolina, March 29-31, 2000.
*Toronto 2000: Musical Intersections*, a mega meeting of several cooperating societies engaged in musical research and the teaching of music in U.S. and Canadian colleges, is scheduled for November 1-5, 2000 in Toronto, Canada. Alison Hall has worked to include MLA in a joint program with CAMI.

C. Acknowledgments.
President Matthews again thanked the Local Arrangements and Program Committees and chairs; Nancy McKenney for sponsoring the tour to Shakerstown; and Richard Griscom (he has officially paid his debt for securing the meeting site and then moving away); the hotel staff, the first-time attendees and mentors; the corporate patrons and members; donors; exhibitors; sponsors; and everyone who contributed to make this a wonderful meeting.

XI. New Business.
A. Local Arrangements Committee co-chairs Jane Gottlieb and John Shepard, with assistance from Suki Sommer and the committee, exuberantly welcomed the MLA membership to New York City and the Grand Hyatt Hotel next year.

B. President Matthews then asked that those who were not MLA members in good standing to please leave the room. She proceeded to read a statement prepared by MLA's attorney and entertained questions.

XII. Adjournment.
The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Roberta Chodacki
Recording Secretary