

**Music Library Association
Annual Business Meeting
New York, NY; February 24, 2001**

I. Call to Order. President Paula Matthews called the meeting to order at 4:00 p.m.

II. Approval of 2000 meeting minutes. The minutes of the meeting of 26 February 2000 were approved as submitted.

III. Treasurer's Report.

Laura Gayle Green, Treasurer, reported on fiscal year 1999/2000. The Statement of Activities from fiscal year 1999/2000 was published along with other annual reports in the Nov.-Dec. issue of the MLA Newsletter, and copies were available at this business meeting. In the past year, due to the transfer to a new management services, and our lost income described in the statement Paula made to the membership last year, MLA had to withdraw \$66,000 from the MLA Fund during calendar year 2000 to meet operating expenses. Additionally, the Association's records were in need of some clean up after their transfer from Kimball and Associates.

A-R Editions will now be managing our membership and subscriber cycles, as well as our membership database. MLA also experienced the first professional external audit of its books, by Hertzbach and Associates, P.A. of Owing Mills, Maryland. The audit brought forward recommendations to bring MLA's financial procedures and policies in accordance with non-profit organization financial practices. The Association's books will undergo an annual professional audit in coming years, to help ensure the financial health of the organization as well as sound business practice. The Administrative Handbook has been adjusted to reflect this practice.

During MLA's fiscal year covering July 1, 1998 to June 30, 1999, Operating Budget Income totaled just over \$309,275, while Operating Budget Expenditures totaled nearly \$373,243, leaving the net loss of \$63,968.00. The overall gain in assets last year amounted to \$6,382, due to our investments.

Supplemental and Endowment income totaled \$7,440, down from \$7,759 of the previous year. The value of our Awards account at year's end was \$150,535, an increase of \$9,000 from the close of FY 1998/99. Giving to the various awards funds is important to the work of the Association – recognizing excellence in publications as well as supporting excellence in music librarianship.

The value of MLA's General Endowment Fund (now called the MLA Fund) at the end of FY1999/00 was \$591,495 – an increase of \$16,000 from July 1, 1999.

For FY 2000/01, the Board approved a deficit budget, assuming a nearly \$7,000 deficit and an infusion of \$25,000 from the MLA fund. At mid-year, the budget is performing better than last year, due in part because of ongoing subscription and membership cleanup, and because of the healthy registration for this conference.

Green reported that at this time, our organization is fiscally sound. Our investments are sound, and certainly kept the bills paid during a difficult time. She hoped that MLA will have a surplus going into FY 2001/2002, and that we can entertain "repaying" the MLA fund.

Green closed by thanking the Association for the privilege and honor as serving as Treasurer.

IV. Executive Secretary's Report. Bonna Boettcher, Executive Secretary, reported on the following areas:

A. Election.

1,060 ballots were mailed, and 425 returned, for a 45.6% return rate. One ballot was received late and not counted.

B. Publications.

1. Fiscal Year 1999-2000

The *Index & Bibliography Series* realized sales of 49 volumes. Total billing for this series were \$943.50. There were no new titles published. Inventory stands at 391 pieces in inventory

65 volumes were sold from the *Technical Reports Series* and 718 pieces remain in inventory. Total billings for the series were \$1,594.60. No new titles were published in this series.

Sales of the Association's other publications totaled 28 pieces, generating billings of \$638.50.

2. July 2000-January 2001

Notice was just received of one new title in the *Index & Bibliography Series*. 24 volumes were sold in this series, generating billings of \$479.50. 367 pieces remain in inventory.

Two new titles were published in the *Technical Reports Series*. 81 volumes were sold, generating billings of \$1,740.98. 838 pieces remain in inventory.

Sales of the Association's other publications totaled 21 pieces, generating billings of \$553.00.

749 subscriptions to *MCB* were reported as of 1/01. This was reported with caution, as there are still coding problems in the database.

C. Membership.

Based on the 15 February 2001 report, membership figures are: 883 Individual, 964 Institutional, 70 Student, 130 Retired, 3 Life, 17 Honorary, 5 Associate, 42 Sustaining, 11 Corporate Member, and 9 Corporate Patrons.

There are 425 Institutional subscribers to *Notes*.

D. Contributions.

Contributions made in Calendar Year 2000 are as follows: 40 unrestricted, 1 at the patron level (\$4,510.50); 8 to the Duckles Award Fund (\$230.00); 17 to the Epstein Award Fund (\$970.40); 24 to the Freeman Travel Grant Fund (\$980.00); 15 to the Gerboth Award Fund (\$569.50); 73 to the MLA Fund (\$4,138.25). MLA received a total of \$11,398.65 in contributions. At year's end there were 9 Corporate Patrons, 11 Corporate Members, and 42 Sustaining Members.

V. President's Report

Paula Matthews, President, reported that the contractual agreement with Kimball and Associates for management services for the Association was terminated in December 2000. A contract was signed with A-R Editions for management services on February 9, 2001, in Madison, Wisconsin. The Board will hold its spring meeting at the A-R offices in Wisconsin. The first ever professional external audit of the Association's finances was completed by Hertzbach and Co. The constitutional amendment combining the duties of the Treasurer and Executive Secretary into one office was approved by the membership. Katherine Goldman of the law firm Astrachan, Gunst, Goldman & Thomas of Baltimore has been instructed to continue the investigation of Academic Services.

Matthews thanked the outgoing committee chairs, officers, representatives and outgoing Board members Leslie Bennett, Jim Farrington and Brad Short for their service. Profound and special thanks were given to Bonna Boettcher for her exceptional five years of service to the Association as Executive Secretary. Also thanked were American Musicological Society President Jesse Ann Owens and American Library Association Executive Director William Gordon for their presence at this meeting.

Outgoing President Matthews expressed her confidence in and affection for incoming President Jim Cassaro to lead the Association in the next two years.

VI. Other reports.

The Notes editor, the Newsletter Editor, the Convention Manager, the Development Committee, IAML-US, the Publications Committee, US RILM, US RISM, NISO and the Archives Joint Committee with the University of Maryland, submitted reports.

VII. Remembrances

Calvin Elliker was remembered by Charles Reynolds, Nathan Eakin was remembered by Brad Short, Irene Millen was remembered by Kirby Dilworth, William Lichtenwanger was remembered by Don Krummel, Philip de Sellem was remembered by Susan Vita and Suki Sommer presented remembrances of Irene Heskes.

VIII. Awards.

A. Publications.

The **Vincent H Duckles Award** for best book-length bibliography or other research tool in music published in 1999: David Fallows, *A Catalogue of Polyphonic Songs, 1415-1480*. Oxford; New York: Oxford University Press, 1999 and James B. Sinclair, *A Descriptive Catalogue of the Music of Charles Ives*. New Haven, CT: Yale Univ. Press, 1999.

The **Richard S. Hill Award** for the best article on music librarianship or article of a music-bibliographic nature published during 1999: Jeremy Smith, "From 'Rights to Copy' to 'Bibliographic Ego': A New Look at the Early Edition of Byrd's 'Psalmes, Sonets & Songs,'" *Music & Letters* vol. 80, no. 4, pp. 501-530.

The **Eva Judd O'Meara Award** for best review published in *Notes* in 1999: Philip Brett, for his review of *The Beggar's Opera*, realized by Benjamin Britten, and two other Britten scores that appeared in *Notes*, vol. 55, no. 3, pp. 735-739.

B. Dena Epstein Award.

Three recipients were granted awards: Ruth A. Inman for her study of the Martin and Morris Music Company, and Elizabeth Bergman Crist for her study of Aaron Copland's music between 1932 and 1946, and Roberta Lindsey for her research on the Aaron Copland Collection at the Library of Congress.

C. Kevin Freeman Travel Grant.

The recipients were James Alberts, Clayton Crenshaw, and Melanie Zeck.

D. Walter Gerboth Award.

The Walter Gerboth Award was presented to David Hursh in support of his census survey concerning reference services in American academic music libraries.

E. Special Achievement Award.

The Special Achievement Award was presented to Jane Gottlieb in recognition of her guidance in our Plan 2001.

F. MLA Citation.

The MLA Citation for lifetime achievement was presented to three recipients: Carol June Bradley, Stephen M. Fry, and Melva L. Peterson.

IX. Election results

President Matthews introduced the newly elected Board Members-at-Large: Elisabeth Rebman, Michael Rogan and Neil Hughes.

X. Announcements

Laura Gayle Green was appointed the new Treasurer/Executive Secretary; Judy Pinnolis was appointed the MLA Website Editor; Michelle Koth was appointed the *MCB* Editor; Steve Wright was appointed the *Technical Reports* Editor; and Mark Palkovic was appointed the *Index and Bibliography Series* Editor.

XI. New Business. There was no new business.

XII. Adjournment. The meeting was adjourned at 6:00.