I. Call to Order. President Jim Cassaro called the meeting to order at 4:00 p.m.

II. Approval of 2001 meeting minutes. The minutes of the meeting of 24 February 2001 were approved as submitted.

III. Treasurer/Executive Secretary’s Report.

A. Budget.

Laura Gayle Green, Treasurer/Executive Secretary, reported the most recent data on MLA’s fiscal year 2000/2001. Total Revenues and Gains were $355,426 while the total expenses were $512,591, making for a deficit of $157,591. A withdrawal of $95,000 was made from the MLA Fund in May 2001 to make up for the end of fiscal year cash flow deficit, while the other deficits can be attributed in part to investment losses because of the market.

Donations to the Awards and Endowments totaled $5,983 in FY 2000/2001, with some of the conference donations appearing in the first quarter of FY 2001/2002, due to moving duties regarding check and credit card processing from the Treasurer/Executive Secretary to the MLA Business Office. The value of the MLA Awards investments was at $144,833 as of 30 June 2001 and the value of the MLA Fund was at $455,822 as of 30 June 2001. These investments are down from $150,535 for Awards and $591,495 the previous June 30.

B. Management Services.

From her perspective as Treasurer/Executive Secretary, the A-R staff have taken MLA light years ahead towards MLA’s Plan 2001 with providing quality services and information that will make committee work more effective, and thus allow the MLA leadership to focus more on the “big picture” and MLA’s future. In working with A-R, revenue leaks are being plugged. We have an accurate record of who our members and subscribers are; issues of MCB are no longer being sent to non-subscribers; claims problems inherited from K&A are being cleaned up; a placement service subdatabase has been generated and A-R sends labels to Renée McBride monthly. Matt at A-R can generate a variety of reports from the membership database fairly easily. Small mailings (such as to honorary members) are easier to produce now.

C. Elections.

1090 ballots were mailed, 436 were cast, and five were rejected because they were postmarked beyond the deadline. The return rate was 40%.

D. Membership.

MLA members stand at 1909 as of 6 February 2002. There are eight Corporate Patrons, six Corporate Members, 639 individual members, 452 institutional members, 132 retired members, 66 student members, three life, five associate, 44 sustaining, and 20 honorary. There are 493 institutional subscribers to Notes.

E. Publications.


F. Other activities and Business.

Green discovered that she had archived over 10,000 messages from MLADB-L or regarding MLA business since 1999. The forwarding order from the Canton and McLean addresses have been renewed at least three times. The Canton bank account has been closed out and the McLean account with Sun Trust is in the process of being closed out. Attempts to receive non-profit status in Nevada were not successful. Appropriate forms and procedures for filing tax on MLA Shop and Auction sales were obtained. Deposits for the Las Vegas and Vancouver hotels were taken care of. The MLA tax return will be filed in another two weeks; it was a bit late due to delays in booking income and questions from Hertzbach. 1099 form information was mailed to Hertzbach, who completed the forms. Forms were mailed to the recipients and the IRS by 25 January.

IV. President’s Report

Jim Cassaro, President, reported that a Search Committee for Treasurer/Executive Secretary had been appointed (Paula Matthews, Chair; Bonna Boettcher, Ralph Papakhan, Brad Short, James Zychowicz, Laura Gayle Green, ex officio). The timetable for the search was as follows: Applications due May 1, 2002; search committee to conduct initial phone interviews; final interviews to be conducted during the MLA Board’s spring meeting in Madison, WI, June 7-10, 2002. Transition was planned so that new incumbent will be firmly in place by the time of the Austin meeting in 2003.

Regarding management services, the one-year anniversary of signing a contract with A-R Editions, Inc. to provide professional management services was Feb. 9, 2002. There have been several addenda to our contract to include financial accounting responsibilities, the tracking of publications royalties, the maintaining of author’s copyright clearance forms, and the distribution of tearsheets. As of January 1, 2002, the Association will no longer offer a 10% discount to jobbers, which will save us $5000-$8000 each year. As of the March 2002 issue, the Music Cataloging Bulletin will be produced by and mailed from our business office, resulting in a savings of $1200 per year.

A new Corporate Patron/Member logo was unveiled. This image is available in either gif or jpeg format from our management service. The Association signed onto a number of amicus briefs, including one on digital audio. Our Legislation Committee, chaired by Bonna Boettcher has been quite industrious in keeping our interest in applicable legislation and copyright initiatives as they pertain to music.

Several roundtables were renewed this year: American Music, Bibliography, Jewish Music and Contemporary Music. A number of roundtables are up for renewal this coming year: Jazz and Popular Music, Social Responsibilities, World Music, Women in Music, Research in Music Librarianship and Video. In the realm of appointments: a) all special officers & editors have been re-appointed for another year; b) Patricia Stroh has been appointed Program Chair for the 2005 MLA meeting in Vancouver, B.C.; c) Kenneth Calkins has been appointed Program Chair for the 2003 meeting in Austin, Texas, replacing Brian Cockburn in this position.

Two search committees finished their work and made recommendations to the Board at this meeting. Stephen Manztz has been appointed as our new MLA Newsletter Editor effective 1 July 2002. Thanks go to the Search Committee, Judy Tsou, Chair, Sarah Adams, and Don Roberts, for their work. The rotation of duties between the Assistant Convention Manager and Convention Manager has been changed to 2-2 from 1-2-1. This necessitates our current Convention Manager, Gordon Rowley, to serve one more year to bring this sequence into play. Graciously Gordon has agreed to do so.
Board actions included the following: a donation of $250 made to ALA’s legal efforts against CIPA (Children’s Internet Protection Act); Basic Manual Series: contracts signed for the library instruction and media equipment manuals; Index/Bibliography Series: approved the publication of Bibliographic Control of Music: A Retrospective Bibliography, 1882-2000 by Richard Smiraglia and J. Bradford Young; approved Memphis as the site of the 2006 MLA annual meeting pending successful hotel negotiations. This meeting will celebrate the Association’s 75th anniversary. An ad-hoc committee to plan the anniversary celebration will soon be appointed. Proposals for annual meeting sites for 2007 and 2008 are being sought. Approved the printing of two brochures: “Membership Opportunities,” and “Planned Giving.” Approved the purchase of a secure server and production of both print and online versions of the MLA Handbook.

The continuing legal issues with a former banking institution were explained. The Association, with the help of its legal counsel, will settle this account in a timely fashion.

Notes

The money to endow the Notes Endowment Fund was generously donated by Michael Ochs. Hence the fund will be identified as the “Michael Ochs Endowment Fund for Notes.” The Board issued a challenge to the membership to meet or exceed the amount donated by Ochs by the close of the Austin meeting in February 2003. The dividends generated by this fund will form a discretionary account for the Notes Editor.

V. Other reports.

The A-R Management Services team, the Notes editor, the Newsletter Editor, the Convention Manager, the Development Committee, IAML-US, and the Program Chair for the 2003 meeting submitted reports.

VI. Remembrances

Sidney Beck was remembered by Suki Sommer, Sylvia Goldstein and Ron Freed were remembered by Joe Boonin, Elizabeth Olmstead was remembered by Karen Little, Edie Tibbets was remembered by Roberta Chodacki Ford and Jane Gottlieb presented a remembrance of Richard French.

VIII. Awards.

A. Publications.


B. Dena Epstein Award.

Two recipients were granted awards: Clemens Gresser for his study of the New York School composers (Earle Browne, John Cage, Morton Feldman, and Christian Wolff) from 1950-1970 and the performance of their music, and Robert Haskins for his research on the compositional processes involved in John Cage’s Number Pieces.

C. Kevin Freeman Travel Grant.

The recipients were Alicia Hansen and Michael Duffy.

D. Walter Gerboth Award.

The Walter Gerboth Award was presented to John Anderies for his project, “Tri-College Digital Music Initiative: Developing a Core Integrated Collection.”

The members of the awards committees were recognized and thanked.

IX. Election results

President Cassaro introduced the newly elected Board members: Members-at-Large, Joe Boonin, Virginia Danielson and Alan Green; Recording Secretary Michael Colby, and Vice-President/President-Elect Laura Dankner. Board members ending their terms of service, Philip Vandermeer, Leslie Troutman, Allie Wise Goudy and outgoing Past-President Paula Matthews, were thanked for their service.

X. Announcements

The Local Arrangements Committee for the 2003 Meeting in Austin, Texas was introduced. The membership was given a big Texas invitation.

XI. New Business.

There was no new business.

XII. Adjournment.

The meeting was adjourned at 6:00.