I. Call to Order

President Michael Rogan called the meeting to order at 3:32 pm.

Ia. Agenda Approval

The agenda was approved.

II. Approval of 2015 Denver Meeting Minutes

The minutes of the February 28, 2015 business meeting were approved.

III. Administrative Officer’s Report Paula Hickner

MLA’s operating income for fiscal year 2014-2015 (which ended June 30, 2015) was $830,427, which was 92.5% of the budgeted amount. $9,575 was transferred from our named funds to underwrite awards and other designated expenses.

MLA’s expenses for fiscal year 2015 totaled $624,912, or 79.7% of the budget. We ended the year with a surplus of $126,641.

On June 30, 2015, MLA’s investments totaled $1,169,018. This includes just under $800,000 in the MLA Fund. Approximately 78% of the Association’s investments are handled at Fidelity and the remaining 22% are in socially responsible funds at Calvert.

Donations for calendar year 2015 totaled $34,882. This total includes $11,640 raised for the Ochs/Notes endowment.

In calendar year 2015, MLA’s monographic series which are co-published with A-R Editions sold 195 units for a total of $8,435. $965 will come to MLA as royalties. No new titles were published in 2015. MLA’S remaining titles at Scarecrow sold 100 units for a total of $3,480, with approximately $564 in royalties being paid to MLA.

MLA’s yearly audit began last August. The audit for fiscal year 2015 was complex and required extra billed hours by our auditing firm (SVA) to be completed. The IAML/IMS meeting in June--which is the last month of the fiscal year--and reorganization at our business office at A-R Editions put extra demands on our regular bookkeeping processes. Books were closed on FY2015 in November.

The IAML/IMS meeting in New York was a rousing success and it made a tidy surplus of approximately $100,000, of which $10,000 is being sent to the Italian branch of IAML for this summer’s meeting in Rome, another $20,000 is being put aside for the next time the US branch hosts IAML, and a portion of the remaining income is being earmarked to help support regional participation in the MLA meeting next year in Orlando. Our thanks go to Jane Gottlieb, Barbara Dobbs Mackenzie, and Jim Cassaro for their incredible work on behalf of the IAML/IMS meeting last June.
Our meeting in Denver also came in well under budget. Jim Farrington’s and Diane Steinhaus’s watchful eyes kept the convention budget under control while throwing a super party for over 400 of their closest friends.

Additionally, several officers, editors, and members refused honoraria or didn’t claim complete reimbursement for travel expenses incurred on behalf of the Association. Our thanks to all of them as well.

As of February 22, 2016, MLA’s list of members and subscribers totaled 956, compared to 1,004 on Feb 16, 2015. This represents a decrease of just under 5%. Personal and institutional IAML membership was at 226 on February 22nd.

The recent election was open from November 4th through November 25th, 2015. Ballots were sent to 557 eligible members, and we received 390 responses for a response rate of 70% which compares favorably to recent years.

Under the leadership of Assistant Administrative Officer, Paul Cary, MLA piloted a program of integrating chapter dues into the national renewal cycle. Greater New York chapter members were able to pay their chapter dues upon renewal with MLA national. The pilot ran with few problems and MLA hopes to provide this functionality to other regional chapters.

President Michael Rogan and Paul Cary have been working with YM (that is “YourMembership” which is our membership platform) to devise a workflow for creating appointment letters. This function has been part of our business office’s services, but it is hoped that we may be able to streamline this labor intensive task through the use of YM.

I’d like to thank MLA’s Board of Directors, Past President Michael Colby, President Michael Rogan— affectionately known as M1 and M2, Jim Zychowicz, Katie Cummings, and Pat Wall at our business office, everyone out there who have answered my many emails, and especially outgoing AAO Paul Cary for all of their help and support in the past year as I learned (and am still learning) about international wire transfers, the beauty of Dropbox, investing for Dummies, and the importance of Excel formulas. Thank you.

IV. President’s Report  Michael Rogan

My first year as President has been busy with many exciting developments as well as many administrative details. I am working with the Administrative Officers and the Business Office to streamline the appointment letters process; at this point letters should be being received electronically. I have been working with the Administrative Officers and the Web Committee to pilot and evaluate a project to renew membership for a chapter at the same time in the same process as renewing national membership. The initial pilot with the Greater New York chapter was enlightening (we learned a lot), and we hope to roll out this opportunity to some additional chapters during this coming renewal cycle in June. It is an important goal of mine that MLA chapters and the national organization have stronger relationships, particularly where national infrastructure can benefit chapter management and communication.

I have signed two publication contracts—one for a volume in the Index and Bibliography Series and for a volume in the Technical Reports series, renewed the contract with ALA for 3 more MLA Webinars,
signed a contract for our conference hotel in 2018 in Portland, Oregon (January 31st through February 4th), an extension of one year to our contracts with A-R for Membership Services and the publication of Notes, and a license agreement with Springshare, supplying committee requests to be able to use the LibGuides product.

I submitted the annual IAML US National Branch Report to the editor of Fontes, and was deeply impressed with MLA’s level of activity and accomplishments that I was describing. I am proud to serve such a committed and engaged community.

Speaking of IAML, I represented the U.S. National Branch at the IAML-IMS Joint Congress in New York City in June of 2015. The topic of that meeting was “Music Research in the Digital Age” and it went splendidly thanks to the efforts of a fabulous Organizing Committee co-chaired by Jane Gottlieb, Barbara Mackenzie and James Cassaro. Captivating programs, awesome tours and special events, and fascinating colleagues from all over the world, made for a very special week and stretched my perspective of our profession and our community. The success of the New York IAML Congress begat conversations that have taken shape among myself, Barbara Mackenzie, President of IAML, and Brian Macmillan, President of CAML (the Canadian branch), and launched a proposal to create a Regional IAML meeting to attempt outreach to Latin American music librarians and archivists. MLA will host this outreach effort at our 2017 Orlando Annual Meeting, which we are tentatively calling our Pan-American Conference. You will be hearing more about this in the coming months as preparations get under way, and about how you can contribute to the outreach.

I deeply appreciate working with the creative and committed team I have on the Board of Directors, at the MLA Business Office, and throughout MLA’s Administrative Structure; you inspire me and give me the energy to stay on top of all the many facets of the MLA Presidency.

V. Other Reports

A. Convention Manager (Jim Farrington)

For this meeting, there were 440 registered attendees, with 29 students and 21 first-time attendees. There were 293 downloads of Guidebook, and V-Cube had preliminary reports of 44 simultaneous users of the livestreamed sessions, with 477 total views. Jim invited everyone to the reception, to take place in the Hall of Mirrors. He thanked the exhibitors, acknowledging new exhibitors Berlin Philharmoniker, Bloomsbury Publishing, ISD Distributor of Scholarly Books, Musical Theater Songs, Paraclete Press, and Vocal Masterclassics. Sheri Stormes and the Midwest Chapter were thanked for sponsoring Friday’s coffee break, with local favorite Graeter’s ice cream and a performance by members of the Cincinnati Opera. Additional thanks went to Development Officer Susannah Cleveland; the staff at the Hilton Cincinnati Netherland Plaza; V-Cube for livestreaming; Pam Boeing-Rogers from the Cincinnati Convention and Visitors Bureau, who was at the conference and provided helpful recommendations for navigating the city; Program Committee chair Katie Buehner, also for designing the conference logo, website, and setting up Guidebook; and Jim Zychowicz, Pat Wall, and Katie Cummings from the Business Office. Jim expressed appreciation to Diane Steinhaus, who has been Assistant Convention Manager and will take over as lead at the close of this meeting.

B. Development Officer (Susannah Cleveland)
Susannah expressed her gratitude to the general members who give to the association. In an effort to provide greater transparency and incentive, invitation to the donors reception at the annual meeting next year will be extended to those who give $350 or more during the calendar year. (This update will be posted on the MLA website.) This year’s silent auction raised $931—thanks go to the volunteers, donors, and bidders. Michael Ochs was also thanked for his matching campaign for his endowment fund for Notes to honor past editor Jane Gottlieb and current editor Deborah Campana, raising the fund to $11,640. Judy Tsou has started a matching campaign of her own this year for the Diversity Scholarship Fund, and has challenged members to match her gift of $10,000. This challenge was launched Wednesday during the annual meeting, and has already raised $4,270 in the last three days, bringing the total to $23,545. The goal is to raise $50,000 for the Diversity Scholarship Fund in order to be able to offer this scholarship to students. Judy was thanked for providing this matching challenge.

C. Notes Editor (Deborah Campana)

Deborah thanked former editor Jane Gottlieb, Jim Zychowicz and the staff of A-R Editions, and the entire editorial staff of Notes for helping her transition into the position, and for all of their work. She especially acknowledged Leslie Andersen, who is stepping down after ten years as editor of video reviews. Stephen Henry will take over this responsibility, adding this medium to his current column, “Digital Media Reviews.”

The March 2016 issue has been released, with articles centering on the theme of sound collections in use today. The June issue is currently in press, with the theme of collectors assembling collections.

With the help of David Williamson and Beacher Wiggins of the Library of Congress in adjusting the Z39.50 search protocol, the “Books Recently Published” column now includes a fuller listing of foreign language books. A new feature, “Notes Now,” is an occasional email blast of Project MUSE and JSTOR links to contents previously published in Notes. Deborah thanked Ray Heigemeir and Paul Cary for their assistance with this feature. Soon to come will be access to the full electronic version of Notes through the MLA website for members, and a new cover design for the September 2016 issue. Deborah encouraged everyone to contact her or any of the editors with ideas for future articles.

D. Archivist (Sandy Rodriguez)

From her report:

As we experience a number of leadership changes in the Board, committees, roundtables, and officer appointments, I’d like to invite you to submit official records that are not needed by your successor to carry out business to the MLA Archives. If you have questions on what to transfer, please refer to the Transfer Guidelines on the MLA Archives page located under Our Organization on the MLA website. You may also feel free to contact me and Vin Novara directly for guidance. Contact information can be found on the MLA Archives page. A separate call for transfer of materials will be issued via MLA-L shortly after the conclusion of the conference. Many thanks to those who have already contributed materials!

I do have a number of updates regarding a variety of MLA Archives-related projects.

I am happy to report that we are able to accept electronic submissions to the MLA Archives, whether contained on physical digital media (such as flash drive) or deposited via Dropbox. I have submitted
updated transfer guidelines to the Board and am waiting on feedback and approval before further dissemination.

Due to funding provided by the MLA Board and matched by the University of Maryland, Vin Novara has hired a graduate student, Melissa Wertheimer to take on reappraisal, deaccessioning, arrangement, description, and processing of our enormous archive. The funding was to be used to jump-start our work on this project and provide more meaningful data on articulating resource needs for completing the project. However, I’m thrilled to report that Melissa has made such significant progress on this project, that she is actually slated to complete the entire project with the use of only the provided start-up funds! In doing her work, we were also able to bring the chapter materials transfer project to a close. Once the finding aid for the MLA Archives has been created, I will be working to identify gaps in receipt of materials and will move to more active pursuit of materials to deposit in the archives. Thanks to the MLA Board and University of Maryland for supporting this initiative. I cannot express enough my gratitude for Vin Novara who is providing stellar guidance and direction to his graduate student, Melissa, and keeping me apprised of developments.

Finally, in response to the strategic initiative to form an internal Archival network to support chapter archives, I worked with Ray Heigemeir to set up a workspace containing all MLA Archive-related reports, guidelines, official forms, contact information for each chapter, as well as a section to share chapter collection management policies. For those of you included in the network, stay tuned for further developments!

E. Program Chair (Katie Buehner)

Katie thanked everyone who had proposed a session or poster, and to all the presenters at this year’s annual meeting. She thanked the members of the Program Committee for their hard work: Kirstin Dougan, David King, Andy Leach, Alan Ringwood, and Scott Stone. This was the first conference without a Local Arrangements Committee, so the Program Committee took on some additional responsibilities. Scott Stone was instrumental in arranging the tours and Kirstin Dougan provided the website content, including the restaurant list. New to the program this year were the Digital Humanities workshops, and thanks go to the Cataloging and Metadata Committee, the Emerging Technologies & Services Committee, and the Digital Humanities Roundtable for working with the Program Committee to make them happen. Katie thanked Convention Managers Jim Farrington and Diane Steinhaus, and Jim Zychowicz, and thanked everyone for the opportunity to serve as Program Chair.

F. Publicity & Outreach Officer (Sara Nodine)

Sara announced that she will represent MLA at the American Library Association (ALA) annual meeting in Orlando, 23-28 June. The table will be next to the library schools’ tables. Please contact her if you are interested in being at the table with her. The MLA blog (http://blog.musiclibraryassoc.org/?page_id=104) is up and running again, with Katie Buehner’s posts counting down to this conference. New blog posts will be published weekly. MLA is also represented on Facebook (https://www.facebook.com/Music.Library.Association/) and Twitter (https://twitter.com/musiclibassoc).

G. Web Manager (Ray Heigemeir)
Ray thanked the members of the Web Committee for their hard work, dedication, and enthusiasm. Over the past twelve months, there have been 93,016 overall site visits to the MLA website, with 47,208 returning and one-time visitors, and 370,480 individual pages visited. He requested that the committee chairs and coordinators of roundtables, system user groups, and task forces update and enhance their group pages. He asked the presenters at this meeting to consider submitting presentation materials to the website; the form is at http://www.musiclibraryassoc.org/mpage/mla_2016_slides, and Ray’s email is raymondh@stanford.edu. There is a 30MB file size limit, and the deadline for submission is March 18, 2016. Lastly, he asked members to log in to update their online profile pages and add profile photos.

VI. Remembrances

Bonlyn “Bonny” Hall was remembered by Linda Fairtile. James Rigbie Turner was remembered by John Shepard. A moment of silence followed.

VII. Awards Michael Rogan

The Carol June Bradley Award was not awarded this year, as the Board suspended granting the award until fundraising allows the Bradley fund to support the award.

A. Freeman Travel Grant

MLA awards the Kevin Freeman Travel Grant to students, recent graduates, or other colleagues who are new to the profession for support to attend the MLA annual meetings. This year’s recipients are Jessica Dieringer, Charlotte Plank, Patrick Sifuentes, Matthew Testa, Laura Thompson, and Rachel Wishkoski.

B. ARL/MLA Diversity and Inclusion Fellows

The ARL/MLA Diversity and Inclusion Initiative provides financial support to library school students from under-represented groups to pursue the master’s in library and information science degree in music library programs, while also gaining valuable, hands-on experience in a large academic music library environment. This year’s fellows are Opetoritse “Ritse” Adefolalu, Avery Boddie, Morgan Davis, and Jessica Redhouse.

C. Lenore Coral IAML Travel Grant

Offered biennially, the Lenore F. Coral IAML Travel Grant is intended to help support travel and conference fees to attend an annual meeting of the International Association of Music Libraries, Archives and Documentation Centres (IAML). This year’s recipients are Reed David and Nurhak Tuncer. They are presenting jointly at the 2016 IAML Rome conference on the topic, “The Cataloging of Self-Published Items in Libraries.”

D. Publications Awards

1. The Vincent H. Duckles Award for the best book-length bibliography or other research tool is presented to Edward Komara and Greg Johnson: 100 Books Every Blues Fan Should Own (2014). Edward Komara accepted the award.

3. The Eva Judd O’Meara Award for the best review in *Notes* is given to Richard Taruskin for his review of *Bewitching Russian Opera: The Tsarina from State to Stage*, by Inna Naroditskaya, published in *Notes*, March 2014.

D. Research Awards

The Walter Gerboth award is awarded to an MLA member in the first five years of their professional library career, to assist with research-in-progress in music or music librarianship. This year’s award is given to Sonia Archer-Capuzzo, for her research on constructing a biography of Lev Aronson. Michael Rogan read a written response from her, thanking MLA for the award.

The Dena Epstein Award supports research in archives or libraries internationally on any aspect of American music. This year, the award is given to two recipients: Louise Toppin, (University of North Carolina, Chapel Hill), for a bibliography of the concert works by composers of the African Diaspora, and Jessica Stearns (University of North Texas), for research on Christian Wolff’s notation and its context.

E. Special Achievement Award

The A. Ralph Papakhian Special Achievement Award recognizes extraordinary service to the profession of music librarianship in a focused time frame or in a focused area. For 2015, the award is given to Mark Puente. Mark has been MLA’s most diligent advocate for issues of equality in music librarianship. Recognizing a need for greater diversity in music librarianship, Mark worked on a demographic study of our profession to gather concrete data on the ethnic and racial make-up of our membership. He co-authored an article in *Notes* which served as a call to action. His efforts led MLA toward working with the Association for Research Libraries (ARL) on a successful IMLS-funded grant to support studies in music librarianship for individuals from minority populations. The inspiration for and much of the work for this grant proposal came from Mark. The recipients of these grants have enriched and broadened our Association. Mark’s efforts, however, did not stop at securing funding. Mark also serves as an active and effective mentor to the recipients, advising and encouraging them as they work toward a new career.

Mark’s efforts have moved MLA forward in its efforts towards diversity, equality, and inclusion. Thanks to Mark Puente, MLA is finally making progress, and continues to make progress, in this important area.

Mark accepted the award and thanked the ARL/MLA Diversity & Inclusion Initiative fellows and its extended community, the membership, and the Board for their continued work and support on this issue.

F. MLA Citation Award

The MLA Citation Award, the Association's tribute for lifetime achievement, is awarded in recognition of distinguished service to music librarianship over a career. Citation recipients become Honorary Members of MLA. The MLA Citation for this year is awarded to David Gilbert, UCLA.

Michael Rogan read the text of the award:

He has served the profession as editor, leader, mentor, and visionary. Over 25 years as a music librarian at institutions both large and small, he has diligently maintained a standard of service and scholarship in spite of challenges, which remains a model to others. In 30 years as an MLA member he has served on
the Board of Directors, edited the Music Review column for *Notes*, chaired a strategic planning task force, acted as IAML liaison, and was one of the Association’s first Sustaining Members.

An enthusiast of French music, he has edited and written prefaces for new editions of scores and provided pre-concert talks for an engaged public. A tireless advocate for new librarians and diversity in the profession, he has mentored both music and library school students and helped launch the ARL/MLA Diversity & Inclusion Initiative. Attentive to his patrons and professionally generous to his fellow music librarians, his quiet yet consistent support has made a lasting impact on music librarianship and the future of the Music Library Association.

The Music Library Association is pleased to confer upon David Gilbert, the MLA Citation. David Gilbert accepted the award and thanked all the students and staff of the UCLA Music Library, and the association.

**VIII. Searches and Election Results** Michael Rogan

Michael Rogan announced the new Board Members-at-large: Hermine Vermeij, Assistant Fiscal Officer; Suzanne Eggleston Lovejoy, Assistant Parliamentarian; and Gerry Szymanski, Assistant Planning and Reports Officer. Lisa Shiota was re-elected for a second term as Recording Secretary. Mark McKnight is the new Vice President/President-Elect. Michael expressed gratitude for the work of the outgoing Board Members-at-Large: Fiscal Officer Tracey Rudnick, Planning and Reports Officer John Shepard, and Parliamentarian Damian Iseminger.

Four searches were conducted at Cincinnati, with the following appointments approved by the Board: Assistant Administrative Officer, Janelle West; Assistant Convention Manager, Wendy Sistrunk; Web Manager, Katie Buehner; and Copyright Website Editor, Marci Cohen. The search for the Technical Reports Editor position will be extended through the end of March.

**IX. Old Business**

None.

**X. New Business**

None.

**XI. Announcements**

Barbara Dobbs Mackenzie, president of IAML, thanked those who attended the 2015 New York meeting, and thanked the association for being a “wonderful partner.” She was happy to see the IAML designation on the badges at the MLA meeting, stating that “MLA is a very important part of IAML,” and cited several members who currently serve in the organization. She is excited for the 2017 Pan American regional conference in Orlando, FL, and invited everyone to attend the annual congress in Rome this year, 3-8 July. Details can be found at [http://www.iaml2016.org/](http://www.iaml2016.org/). They are currently looking into the possibility of livestreaming their sessions as well.

Katie Buehner presented a video (produced with the assistance of Donna Arnold, Andrew Justice, and David Huff), à la Harry Potter, inviting members to the 2017 Orlando meeting, 22-26 February. ([https://youtu.be/mw60brmJYRI](https://youtu.be/mw60brmJYRI))
XII. Adjournment

Michael Rogan gave heartfelt thanks to Past President Michael Colby and outgoing Assistant Administrative Officer Paul Cary, saying that their quality of work has been exemplary and that it has been a pleasure to work with them. President Michael Rogan adjourned the meeting at 4:54 pm.