Tuesday June 19, 2:03-3:33pm

Present: Linda Blair, Daniel Boomhower, Pamela Bristah (recording), Paul Cary, Michael Colby, Kirstin Dougan, Paula Hickner, Steve Landstreet, Jerry McBride (presiding), Laurie Sampsel, Mark Scharff

Absent: Jim Cassaro

The meeting was called to order by Jerry McBride at 2:03pm.

01. Approval of Agenda
   It was moved by Kirstin Dougan and seconded by Steve Landstreet that the agenda be approved. The motion passed unanimously.

02. A-R Business Office Contract
   It was moved by Paula Hickner and seconded by Mark Scharff to move into executive session. The motion passed unanimously. The Board moved into executive session to review and approve contracts, and to make personnel appointments.
   It was moved by Laurie Sampsel and seconded by Pamela Bristah that the MLA Business Office contract with A-R Editions be approved as presented.
   The motion passed unanimously.

03. A-R Publication Contract
   It was moved by Steve Landstreet and seconded by Daniel Boomhower that the MLA Publication contract with A-R Editions be approved as amended.
   The motion carried unanimously.
   It was moved by Laurie Sampsel and seconded by Steve Landstreet to move out of executive session.

04. Eric Harbeson Survey
   It was moved by Paula Hickner and seconded by Daniel Boomhower that the survey on Libraries and Institutional Sound Recordings by Eric Harbeson be approved for distribution to MLA members.
   The Board agreed to discuss the larger issue of Board approval for surveys at the fall 2012 meeting, to clarify what the Board needs to approve, and to clarify the language on Board approval of surveys in the Administrative Handbook. The policy is in place so that only well-conceived surveys go out to MLA members, so that anything sent to all MLA members has Board oversight, and so that survey results stating opinions of MLA members have official MLA backing. For the later discussion, Dougan asked the Board to consider that for schools which require institutional review board (IRB) approval for surveys, MLA may need to approve them before the IRB does, as IRB-approved surveys are difficult to change.
   The motion carried unanimously.

05. Appointment of Web Editors
   It was moved by Paula Hickner and seconded by Mark Scharff to move into executive session. The motion passed unanimously. The Board moved into executive session to review and approve contracts, and to make personnel appointments.
   It was moved by Kirstin Dougan and seconded by Mark Scharff that Michelle Oswell be appointed Web Editor and that Jon Haupt be appointed Assistant Web Editor beginning 1 July 2012.
   The motion passed unanimously.
   It was moved by Laurie Sampsel and seconded by Steve Landstreet to move out of executive session.
   The motion passed unanimously.
   The Board reviewed revisions to McBride’s MLA IT plan for changing web support providers and establishing a Web Committee, among other actions. Cary and Dougan recommended a board member act as an advisor to the Web Editors as they identify a new web support company; McBride will recruit a board member and will also ask Jim Zychowicz to participate.
It was moved by Daniel Boomhower and seconded by Michael Colby to approve the MLA IT plan as amended. The motion carried unanimously.

06. MLA-L Advertising
McBride had requested a co-owner of MLA-L, Dick Griscom, to consider whether and how MLA could ban advertising on MLA-L. The Board reviewed and commented on Griscom’s report. The issues include: MLA will begin selling advertising in its newsletter and web site starting in July, making “free” advertising on MLA-L problematic; MLA-L doesn’t belong to MLA, so any policies can only take the form of suggestions to Griscom; MLA has no more right to advertise its publications or products on MLA-L than other publishers or vendors. Sampsel said that the RFP from the Information Technology included hosting MLA-L; McBride can ask Griscom if he’d be interested in this possibility in future. McBride will let Griscom know that MLA will not request any formal or informal policy statement on MLA-L, but that the Board would like him to encourage people to use MLA-L as a discussion forum and not as an advertising venue, and that he can use any appropriate means to encourage people to not advertise on the list. McBride will ask Shelley to invite vendors to advertise on the MLA site, as soon as possible. McBride also noted that Griscom will revise the MLA page on MLA-L to clarify that MLA-L does not belong to MLA, and operates independently of MLA.

07. IAML Donated Materials Program
This program arranges for libraries to donate unwanted materials to libraries in third-world and post-Soviet countries. The Neal Ratliff Fund was set up by IAML-US as a pass-through fund to support the program, chiefly to cover shipping costs, and currently holds $2,376.00. With the merger of IAML-US and MLA, the US arm of this program needs a new coordinator; the coordinator position is currently under the aegis of the Resource Sharing and Collection Development Committee. Policies and procedures for the US arm of the program are posted on the MLA site at http://www.musiclibraryassoc.org/awards.aspx?id=1001

As this IAML program has international reach, it is important that MLA continue to participate, and if possible, to increase the program’s visibility in the United States. The Board suggested possible coordinators. McBride and Colby will draft a message for MLA-L calling for a new coordinator, and McBride may recruit applicants at the forthcoming IAML meeting. The new coordinator will be encouraged to find efficient and easy ways to coordinate materials and libraries.

08. Westin Denver Contract
It was moved by Paula Hickner and seconded by Mark Scharff to move into executive session. The motion passed unanimously. The Board moved into executive session to review and approve contracts, and to make personnel appointments.

It was moved by Steve Landstreet and seconded by Paula Hickner that the contract between MLA and the Westin Denver Downtown Hotel be approved as presented for the 2015 annual meeting.

The motion carried unanimously.

It was moved by Laurie Sampsel and seconded by Steve Landstreet to move out of executive session. The motion passed unanimously.

09. Approve Chapter Grants
The Finance Committee recommends that a grant of $500 to the Mountain Plains Chapter for the purpose of travel funding for new members to the chapter meeting be approved. The motion passed unanimously.

10. Conference and Program Committee Structure Taskforce
The Planning Committee submitted a draft charge and suggested membership to the Board. Bristah suggested expanding the list of issues the taskforce will consider re: offering sessions online, preconference workshops and their fiscal implications, and Get Involved sessions. She also suggested the taskforce consider a programming approach used by ARLIS: members are surveyed for which topics they’d like to see at the next conference, with the results sent to the membership to solicit program proposals.

The Board reviewed the proposed membership, and suggested other names and roles, possibly someone not closely involved with recent conferences, and possibly someone involved with ARSC or ARLIS program planning. McBride will work with Dougan to fine tune the taskforce charge and membership.

It was moved by Mark Scharff and seconded by Steve Landstreet to establish a task force on the conference and program committee structure. The motion carried unanimously.
11. Adjournment

Pending approval to meet at the University of Pittsburgh and hotel availability, the Board will hold its fall 2012 meeting in Pittsburgh, Sept. 28-29. Finance and Planning Committees will no longer meet face to face during Board meetings, but will meet online instead.

It was moved by Mark Scharff and seconded by Laurie Sampsel to adjourn the meeting at 3:33pm. The motion passed unanimously.