Wednesday, August 8, 2:04-3:12pm

Present: Linda Blair, Pamela Bristah (recording), Paul Cary, Michael Colby, Kirstin Dougan, Paula Hickner, Steve Landstreet, Jerry McBride (presiding), Laurie Sampsel, Mark Scharff

Absent: Daniel Boomhower

Guest: Jim Cassaro

The meeting was called to order by Jerry McBride at 2:04pm.

1. Approval of Agenda

It was moved by Mark Scharff and seconded by Steve Landstreet that the agenda be approved. The motion passed unanimously.

2. Roundtable Guidelines

The Planning Committee presented a draft Roundtable Guidelines document, with a number of issues flagged for Board review. The Committee proposed to re-activate MLA’s existing policy for taking and reporting attendance at roundtable meetings. The results would be reviewed by the Board to see if roundtables have attendance issues; if so, the Board could re-activate MLA’s existing minimum 10-person attendance policy for roundtable meetings. A related proposal suggested changing the requirement that letters of support for roundtable renewal be physical letters, allowing emails instead, and possibly eliminating letters of support altogether. Consensus was to move to email if the attendance policy was re-activated.

The Board agreed to strike a sentence from the Administrative Handbook regarding alternative forms of organization for roundtables, and discussed limiting roundtables to a single coordinator. The Board agreed to the proposal that roundtable coordinators must be current personal MLA members, mirroring the policy for committee chairs.

The Board discussed how roundtables would report attendance, whether via their reports published in the MLA Newsletter, in a report due soon after the annual meeting, or as part of the annual Board report process.

The guidelines were referred back the Planning Committee for further revision, with the next Board review at the fall meeting.

3. Music Discovery Requirements

At its spring meeting, the Emerging Technology and Services Committee presented a Music Discovery Requirements document; the Board endorsed the document, and moved to publish it as an e-publication. Upon subsequent appeal from the Committee and after consultation with Phil Vandermeer, chair of the Publications Committee, and Mark McKnight, editor of the Technical Reports series, the Board agreed to the Committee’s recommendation to make the MDR document freely available on the MLA site.

Laurie Sampsel moved and Steve Landstreet seconded that the Board rescind its earlier vote to publish the MDR as an e-publication and instead make it freely available on the MLA website. The motion passed unanimously.

4. Branch Libraries Task Force

The task force presented its report at the Board’s February meeting in Dallas, and the Board requested that it follow up by creating an online toolkit with resources for branch libraries faced with closure, and by writing articles on branch libraries and subject specialization. The task force recommended forming two new task forces instead, and requested it be dissolved. McBride dissolved the task force; the Board tabled discussion of next steps to the fall meeting.

5. Reschedule September 12 Virtual Meeting

McBride proposed rescheduling the September 12 online meeting to September 10 or 11. Since the Finance and Planning Committees will also need to meet online prior to the September 28-29 fall meeting, Board consensus
was to move agenda items from the September online meeting to the face to face meeting, and not to meet online in early September.

6. Adjournment

   It was moved by Kirstin Dougan and seconded by Steve Landstreet to adjourn the meeting at 3:12pm. The motion passed unanimously.