Wednesday, November 14, 2012, 2:00-3:35pm

Present: Linda Blair, Daniel Boomhower (present for agenda items 1-3; absent for agenda items 4-7), Pamela Bristah (recording), Paul Cary, Michael Colby, Kirstin Dougan, Paula Hickner, Steve Landstreet, Jerry McBride (presiding), Laurie Sampsel, Mark Scharff

The meeting was called to order by President McBride at 2:00pm.

It was moved by Steve Landstreet and seconded by Michael Colby that the agenda be approved. The motion passed unanimously.

1. Conference Program as Mobile App
   The Convention Managers proposed making the conference program available via a mobile app, starting with the 2013 conference in San Jose. As proposed, A-R Editions would contract out developing the app, most likely use Guidebook software, and donate the $1000-1200 needed for the initial year. MLA would print the same number of booklets for 2013, survey attendees and exhibitors regarding their preference for print vs. online, and reduce print runs as possible for future conferences. In the proposal, Development Officer Jim Cassaro stated that MLA may be able to get sponsors to cover the costs of the app in future years. It was moved by Michael Colby and seconded by Laurie Sampsel to develop a mobile app for the conference program booklet.
   The Board discussed a possible impact on conference booklet advertising. Printing the conference booklet costs $3000-4000 annually, usually offset by advertising. The survey question can be added to the annual conference survey; the Convention Managers should submit their question for review.
   The motion passed unanimously. McBride will notify the Convention Managers.

2. Student Survey Revision
   The Membership Committee submitted a revised version of their survey of student members of MLA. It was moved by Mark Scharff and seconded by Steve Landstreet to adopt the student membership survey developed by the Membership Committee.
   The Board suggested a small number of further changes. The motion passed unanimously. McBride will notify the Membership Committee.

3. California Chapter Merger
   The Northern and Southern California Chapters submitted a legal agreement to merge. Daniel Boomhower moved and Steve Landstreet seconded that the Board approve the merger of the Northern and Southern California Chapters into a single California Chapter.
   In Board discussion, Colby noted that chapters have merged before, so there is historical precedent, and McBride noted that there used to be one California chapter, before it split into northern and southern chapters.
   The agreement stipulates that MLA “remove either the MLA SCC or MLA NCC as a Subsidiary Organization of the Company and change the name of the remaining chapter to the “California Chapter of the Music Library Association.” Blair will confirm which chapter will be removed and which chapter will be renamed, and will notify the Board.
   As the Board had not yet reviewed the new chapter’s constitution and bylaws before approving the merger, as required by the agreement, the motion was tabled until such review. It was moved by Laurie Sampsel, seconded by Kirstin Dougan, and passed unanimously to table the motion on the chapter merger. The Board will meet online in December to vote on the merger. McBride requested the Board review the proposed constitution and bylaws, and email comments to him as soon as possible.

4. IAML Outreach
   At its September meeting in Pittsburgh, the Board agreed to get more information regarding MLA’s participation in a IAML outreach program to fund IAML memberships for libraries in countries not currently involved in IAML, with a focus on Latin American countries. IAML sent two lists of countries and libraries not
currently involved in IAML. One lists countries/libraries that could likely afford IAML membership but are not yet members; the other lists countries/libraries that likely could not afford membership.

The purpose of the outreach program is to get countries involved with IAML—ideally, participating in RILM and RISM; at the least, contributing lists of significant publications in music from their countries to IAML’s annual list of recent publications. McBride proposed he spearhead MLA involvement for its first year, as Past President, and transition it, possibly to the Membership Committee, in future. He suggested sponsoring four libraries in four countries—two from each of the two lists—as a one-year experiment, with the requirement that each submit a list of recent publications to IAML. The libraries would receive *Fontes Artis Musicae* and MLA membership, including *Notes*. The sponsorship would cover one year; in the offering letter, MLA would ask if, at the end of the year, the library would be able to continue IAML membership on its own.

The Board offered suggestions for selecting the four libraries, and settled on leaving that decision to McBride. Libraries would submit their lists of recent publications to McBride and the Board, to confirm they are submitting them, and MLA would send them on to IAML.

Institutional membership in IAML is 65 Euros for 2013, about $84 in US dollars. The sponsorships would be funded by the Ratliff Fund, a fund inherited from IAML-US to promote IAML outreach. MLA’s participation in this program provides the opportunity to raise further donations to the Ratliff Fund.

It was moved by Steve Landstreet and seconded by Kirstin Dougan to fund up to four IAML memberships for countries in Latin America for 2013 from the Ratliff Fund, and to include membership to MLA. The motion passed unanimously, with one voting member absent.

McBride requested Board members send names of specialists in Latin American music to him.

It was moved by Pamela Bristah and seconded by Paula Hickner to move into executive session. The motion passed unanimously, with one voting member absent.

The Board moved into executive session to discuss contracts, membership status, and a committee chair appointment.

### 5. Moulton-Gertig book proposal contract

The editor of the Index and Bibliography Series submitted a new title proposal for Board approval. Per a February 2009 Board vote, Board approval is no longer required for publications of any of the three monographic series. Board approval was required when MLA self-published its monographic series; once A-R Editions became MLA’s publisher, the approval process consisted of editor approval, peer-review, and A-R’s approval; the Board removed itself from the approval process. McBride will inform A-R it can go forward with publication and sign the contract; Sampsel will update the Administrative Handbook.

### 6. University of Maryland Archives Curator membership

It was moved by Michael Colby and seconded by Laurie Sampsel to grant the Curator of the MLA Archives a complimentary membership in MLA. The motion ratifies a decision made by the Board in 2009, but not formally documented. Prior to 2009, MLA’s archive at the University of Maryland Archives was managed by the music librarian, usually a MLA member. In 2009, the University of Maryland appointed a general curator to manage its archives, with responsibility to manage collections for 20+ organizations, with the result that MLA was no longer the default professional organization of the Curator. In order for the Curator to participate in MLA committees and other activities related to his relationship to MLA, the Board granted the Curator membership in MLA.

The motion passed by a majority, with one voting member absent. McBride will notify Vin Novara; Blair will work with Jim Zychowicz set up the membership; Sampsel will add to the Administrative Handbook.

### 7. RISM Joint Committee appointment

The term of the current chair, who was appointed by AMS, is now up. Chairs are selected by AMS and MLA in rotation, so the new chair will be appointed by MLA. No Board motion is needed, but simply Board confirmation.

The Board confirmed McBride’s recommendation for incoming chair. McBride will notify the parties involved.

It was moved by Steve Landstreet and seconded by Michael Colby to move out of executive session. The motion passed unanimously, with one voting member absent.

The next meeting of the Board will take place online on Wednesday, Dec. 12, 2012, at 2PM EST.
Cary requested Board members send ideas and suggestions for a new Board members packet to him.

Adjournment

It was moved by Kirstin Dougan and seconded by Steve Landstreet to adjourn the meeting at 3:35pm. The motion passed unanimously, with one voting member absent.
Appendix I: New Policies Adopted by the Board

1. To approve a mobile app for the conference program booklet.
2. To fund up to four IAML memberships for countries in Latin America for 2013 from the Ratliff Fund, and to include membership in MLA.
3. To grant the Curator of the MLA Archives complimentary membership in MLA.