

MUSIC LIBRARY ASSOCIATION
Minutes of the Board of Directors
Online Meeting, April 9, 2013

Tuesday, April 9, 2013, 2:10-3:48pm EDT

Present: Linda Blair, Stephanie Bonjack, Pamela Bristah (recording), Paul Cary, Michael Colby (presiding), Michael Duffy, Paula Hickner, Steve Landstreet, Jerry McBride, Rick McRae, Mark Scharff

The meeting was called to order by President Colby at 2:10pm.

1. Agenda

It was moved by Steve Landstreet and seconded by Mark Scharff that the agenda be approved. The motion passed unanimously.

2. Web Transition to YourMembership.com

Cary provided an update: after Board review of the YourMembership.com contract, MLA signed the contract and made an initial payment, and a host name was chosen. Cary, outgoing Web Editor Michelle Oswell, and Web Manager Verletta Kern will select a layout; the framework will then be set up. At that point, MLA will need to determine who has administrative access, and the administrative permissions will be established.

3. Honoraria Task Force

The new task force will be named the Special Officers and Editors Honoraria Policy Task Force. The Board reviewed the task force charge, as drafted by Colby. **It was moved by Steve Landstreet and seconded by Michael Duffy that the Board approve the task force charge: The task force will review [the report of the Board's Special Officers and Editors Honoraria Task Force](#). Taking into account MLA's finances, membership trends, and the goals and objectives of the MLA Strategic Plan, the task force will recommend a policy for honoraria and an implementation timeline by the fall 2013 Board meeting. The draft policy will be disseminated for membership review via email after the fall 2013 Board meeting, and will be available for membership discussion at the 2014 meeting in Atlanta.** The motion passed unanimously.

4. Ad Hoc Nominating Committee Report

The committee was charged to examine the current nomination procedures and criteria for all MLA offices and for the MLA Citation and produce a Nominating Committee handbook, to make procedures and criteria consistent and public. The committee submitted an initial version of the handbook and FAQs for future nominating committees.

Per the charge, after initial Board review the draft handbook will be made available to the general membership for comments. Following the comment period, the Planning Committee will draft the final version of the handbook for approval by the Board at its spring meeting.

It was moved by Michael Duffy and seconded by Jerry McBride to send the committee report and draft handbook to the general membership for comments. The motion passed unanimously. The Board suggested that the committee's editorial comments be removed from the draft handbook before it is sent out for review by the membership. Colby will notify committee chair Susannah Cleveland; Board members with suggestions for specific handbook changes will also contact Cleveland.

5. Lenore Coral IAML Travel Grant Committee

This grant is given every other year. Colby requested that the Board send suggestions for committee members to him or to Paula Hickner, with the proviso that committee members be IAML members.

6. Bibliographic Control Task Force

The BCC requested corrections to two motions passed in San Jose.

It was moved by Jerry McBride and seconded by Rick McRae to accept the first motion on the BCC TF: to amend a motion previously adopted at the San Jose meeting (agenda item 14.d) in order to remove an unintended phrase re: distributing members of the Descriptive Cataloging Subcommittee to other portions of the BCC structure. The amended motion is: to charge the BCC to explore a phase-out plan for the

Authorities Subcommittee, including how to distribute current members of the Authorities Subcommittee into other portions of the BCC structure. The motion passed unanimously.

It was moved by Paula Hickner and seconded by Steve Landstreet to accept the second motion on BCC TF: to amend a motion previously adopted at the San Jose meeting (agenda item 14.d) in order to remove an unintended phrase re: distributing members of the Metadata Subcommittee to other portions of the BCC structure. The amended motion is: to charge the BCC to explore a phase-out plan for the MARC Formats Subcommittee, including how to distribute current members of the MARC Formats Subcommittee into other portions of the BCC structure. The motion passed unanimously.

Colby will notify BCC Chair Beth Iseminger.

7. Announcement: Establishment of Retirees Roundtable

Colby announced that he received the requisite six letters to establish a Retirees Roundtable. The Board affirmed the suggestion to make Linda Solow Blotner its first coordinator; Colby will notify Blotner.

8. Request to Establish an Archives Committee

The Archives Roundtable requested it be retired and that an Archives Committee be established. Board requested clarification that the proposed committee would focus on general music archives, but not the MLA Archive, which is managed by the MLA Archivist and a curator. The Board also requested that the role of the MLA Archivist vis-à-vis the committee be clearly defined. Colby will get in touch with Archives Roundtable Coordinator Matthew Snyder regarding the charge, intent, and purpose of the proposed committee, as well as clarification on the relationship of the MLA Archivist to the proposed committee.

9. Conference and Program Committee Structure Task Force

It was moved by Michael Duffy and seconded by Stephanie Bonjack to extend the charge of the Conference and Program Committee Structure Task Force to the end of October 2013.

Board consensus was to instead request the task force chair to submit a progress report before the spring Board meeting, describing work done to date. The motion did not pass. Colby will notify the task force chair.

10. Other

a. Annual Report (Steve Landstreet)

The draft of the 2012 Annual Report lists the 2013 Board on the title page. Board consensus was to request the editor to remove this, and to list the 2012 Board as part of the Board report. Landstreet will notify Misti Shaw.

b. 2013 San Jose Conference Survey Update (Steve Landstreet)

There have been 222 responses to date, compared to a total of 249 for the 2012 survey. Board consensus was to stop here, and not send a third reminder to MLA-L to solicit more responses.

c. 2015 Program Committee

The Board briefly discussed appointments to the 2015 Program Committee.

11. Adjournment

It was moved by Rick McRae and seconded by Steve Landstreet to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 3:48pm.

Appendix I: New Policies Adopted by the Board

No new policies were adopted.