

**MUSIC LIBRARY ASSOCIATION**  
**Minutes of the Meeting of the Board of Directors**  
**Online Meeting, July 29, 2014**

Tuesday, July 29, 2014 4:06-5:33 pm EDT

Present: Stephanie Bonjack, Paul Cary, Michael Colby (presiding), Mike Duffy, Paula Hickner, Damian Iseminger, Rick McRae (audio only), Tracey Rudnick, Michael Rogan, John Shepard, Lisa Shiota (recording)

Guest: Scott Stone, chair, Program Committee (#2)

The meeting was called to order by President Michael Colby at 4:06 pm.

**0. Adoption of agenda**

**It was moved by Rick McRae, and seconded by Tracey Rudnick, to approve the agenda.** The motion passed unanimously.

**1. Approve Middleton 2014 minutes**

Mike Duffy asked about the second paragraph of the Parliamentarian's Report (section 03) about the Board approval (in Middleton 2013 minutes, section 09.g) for reimbursement of gas, tolls, parking, and 50% per diem, which was discussed at the meeting, but was not part of his original report. Lisa Shiota said she would give Mike the references to that meeting.

**It was moved by Damian Iseminger, and seconded by Stephanie Bonjack, that the minutes of the Board meeting held at Middleton, Wisconsin on May 30-June 2, 2014 be approved as amended.** The motion passed unanimously.

**2. Denver 2015 Program**

Scott Stone, chair of the Program Committee, was invited as a guest to present and discuss the tentative schedule for the Denver 2015 meeting. Among the comments by the Board were about the omission of the Hot Topics session (Scott felt that the Town Hall discussions by the Bibliographic Control Committee (BCC) and Public Services would cover most questions by members), whether all proposals were accepted (ten were rejected, of which three were sent back to ask if a poster session could be presented instead), the number of plenaries (three are scheduled; the Program Committee was mindful that last year's post-conference survey recommended fewer than three), and general scheduling (there are scheduled breaks to allow for networking and social time, also in response to the survey).

Paul Cary mentioned that he, Scott, and Convention Manager Jim Farrington will be talking to two vendors who offer live videorecording for conferences. The plan is to set up recording in one of the big rooms, recording the sessions in that room for all three days of the conference. Scott stated that the committee scheduled sessions that would have broad interest in the room. Damian Iseminger

noted that meeting participants will need to know that recording is taking in that room, and that this year will be an experiment to inform future videorecordings. Tracey Rudnick questioned whether it made sense to have the recording in a large room, as there is a possibility that the room may not be as fully populated if people know that the sessions will be recorded and thus be available to view without being in the room.

Michael Rogan asked about the status of the pre- and post-conference workshops. It was proposed that the Archives workshop be scheduled as a Wednesday pre-conference, and THATCamp as a Sunday post-conference at the University of Colorado. Scott said that he hadn't heard recently from Lisa Hooper, chair of the Education Committee and coordinator of the pre-conference workshops.

Scott mentioned that chapter meetings scheduled were in response to chapter requests, and that MOUG and Board meetings are to be scheduled.

**It was moved by Michael Rogan, and seconded by Damian Iseminger, to approve the tentative program for the 2015 Denver meeting.** The motion passed unanimously.

### **3. Endowment policy**

The Board reviewed the endowment policy by Susannah Cleveland that had been slightly revised since the 2014 Atlanta meeting. The revisions were to make references to the Fiscal Policies Handbook where applicable instead of spelling out procedures so that the endowment policy would not need to be revised every time the Handbook was revised. It was generally understood that this policy concerns establishing new funds and gifts going forward, instead of applying to existing funds.

Tracey asked if there was a standard for this type of document, and whether periodic review of this policy should be spelled out within this document or within the Fiscal Policies Handbook. It was agreed that assessment of all MLA policies should occur on a regular basis.

**It was moved by Michael Rogan, and seconded by Mike Duffy, to approve the endowment policy as amended.** The motion passed unanimously.

### **4. BCC proposal (funnel leads)**

BCC proposed to extend the term limits for the Program for Cooperative Cataloging (PCC) Subject Authority Cooperative Program (SACO) music funnel coordinator, and to establish the term limit for the newly created position of PCC Bibliographic Cooperative Program (BIBCO) music funnel coordinator. The proposal is for the coordinators to have five-year terms, renewable up to two times, for a maximum of fifteen years. The rationale for a five-year term is to allow for longevity in the position, which could help in applicant pools.

If approved, BCC will post the BIBCO music funnel coordinator position with this stated term. There are currently discussions between BCC and the Music OCLC Users Group (MOUG) to transfer the Name Authority Cooperative Program (NACO) music funnel coordinator position from under MOUG to BCC. If the transfer occurs, the term limits will apply to the NACO funnel coordinator as well.

There was some concern that the maximum term limit was too long. Damian noted that renewals were subject to BCC and Board approval and not automatic, and other non-music funnel

coordinators do not have term limits at all. Michael Colby added that the music funnels have more structure than non-music funnels.

**It was moved by Mike Duffy, and seconded by Damian Iseminger, to approve BCC's proposal for term limits for PCC music funnel coordinators.** The motion passed unanimously.

## **5. 2017 meeting**

The Board again reviewed the recommendations from the Convention Managers for a location for the 2017 meeting. The two locations given were the Tradewinds Resort in St. Petersburg Beach, and the Rosen Plaza Hotel in Orlando, both in Florida. Transportation, location of meeting rooms to hotel rooms, proximity to amenities, and pricing were discussed. Absence of a Local Arrangements Committee providing suggestions on activities and amenities (as recommended by the 2013 Conferences and Program Committee Task Force Report) was also mentioned. There were some misgivings on having to choose between two locations in Florida rather than looking at other possibilities on the Eastern Seaboard.

There was further concern about clearly communicating our needs to the Convention Managers and to Helms Briscoe. This needs to be addressed when choosing a location for the 2018 meeting.

Michael Colby stressed the urgency in making a decision now before the hotels become booked. He called for further discussion on the listserv and a final vote online by Friday of this week.

## **6. Adjournment**

Michael Colby will send out a Doodle poll to determine a date and time for an online meeting in August/September before the fall meeting. **It was moved by Damian Iseminger and seconded by Mike Duffy to adjourn the meeting.** The motion was approved unanimously. The meeting adjourned at 5:33 pm.

**APPENDIX I: New Policies Adopted by the Board- none**