

**MUSIC LIBRARY ASSOCIATION  
Minutes of the Meeting of the  
Board of Directors  
Online Meeting, April 6, 2015**

Monday, April 6, 2015 4:07 pm – 5:02 pm EDT

Present: Paul Cary, Michael Colby, Paula Hickner, Damian Iseminger, Andrew Justice, Laura Moody, Tracey Rudnick, Michael Rogan (presiding), Darwin Scott, John Shepard, Lisa Shiota (recording)

The meeting was called to order by President Michael Rogan at 4:07 pm.

**1. Approval of agenda**

**It was moved by Michael Colby, and seconded by Damian Iseminger, to approve the agenda.** The motion passed by majority vote.

**2. Approval of 2015 Denver meeting minutes**

**It was moved by Michael Colby, and seconded by Damian Iseminger, that the minutes of the Board meeting held in Denver, CO on February 24, 25, 28, and March 1, 2015 be approved as amended.** The motion passed by majority vote.

**3. Approval of MCB Search Committee Recommendation**

The search committee for the *Music Cataloging Bulletin* Editor (Cate Gerhart, Chair), gave the Board its recommendation for the position. They had interviewed two candidates by conference call last month. **It was moved by John Shepard, and seconded by Michael Colby, to approve the recommendation by the MCB Editor Search Committee for the *Music Cataloging Bulletin* Editor position.** The motion passed unanimously.

**4. Approval of 2015 EOP Instructor Payment Recommendation**

The Educational Outreach Program Subcommittee proposed to pay MLA members who serve as instructors for the webinars hosted by ALA Editions 5% of MLA's revenue from the webinars, to be split evenly between instructors (with a maximum of three instructors per webinar), or \$100 for each instructor, whichever is greater.

The Board generally expressed concern that the rate seems low, given the level of expertise of the instructors and the amount of preparation needed to produce content for a webinar. Discussions in the past when the partnership was created originally revolved around giving all of the revenue to MLA instead of paying the instructors, not knowing how successful the webinars would be. It was stated that ALA Editions pays its own instructors \$500 or 5% of the revenue, and ALA's Association for Library Collections & Technical Services (ALCTS) pays \$150 per presenter. The current Board feels that the instructors deserve more compensation for their efforts, especially given the webinars' success this past year.

It was suggested whether a flat fee should only be offered, and a question was raised concerning

comparing this payment to an honorarium structure. It was generally agreed that the minimum fee should be higher than \$100. A decision on a payment structure should be finalized well before the next webinar.

**It was moved by Michael Colby, and seconded by John Shepard, to approve the proposal by the Educational Outreach Program Subcommittee for a payment structure for MLA members serving as instructors for the MLA/ALA Editions webinar series.** The motion was not passed. Michael Rogan will contact the EOP chair, Grover Baker, and let him know about the Board's discussion. A revision of the proposal may be received before the 2015 Spring Middleton meeting, and the Board will likely need to vote online in order to give enough notice to the upcoming instructors.

## **5. Approval of Updated Oral History Release Form**

The Oral History Committee gave its updated interview release form and a draft of its guidelines on conducting oral history interviews for review.

The Board had some misgivings that the release form did not include an explicit statement on the rights to the interview's contents. There were also other suggestions for editing the language of the form. Paula Hickner suggested that a work colleague of hers, who is a vice president of the Oral History Association, could give advice to the committee.

**It was moved by Michael Colby, and seconded by Laura Moody, to approve the updated release form as drafted by the Oral History Committee.** The motion was not passed. Michael Rogan asked the Board to send him recommendations for revision, and he will forward them to the chair, Rob DeLand.

## **6. Emerging Technologies & Services Committee Request for a Task Force to Update Music Discovery Requirements**

The Emerging Technologies & Services Committee (ETSC) submitted a proposal to create a task force to revise the Music Discovery Requirements document, especially in light of RDA implementation and other technological considerations (<http://committees.musiclibraryassoc.org/ETSC/MDR>). A task force is approved by the President in consultation with the Board. Michael Rogan stated that this project is an excellent example of collaborative efforts among committees and external entities. He mentioned that Beth Iseminger, chair of the newly formed Cataloging and Metadata Committee (CMC) would be willing to work with this task force. Paul Cary requested that someone from the Open Access Publications Working Group (either himself or Dick Griscom) be included in these discussions as well.

## **7. Response to Dena Epstein Award Request for Guidance**

The issue of selection criteria for the Dana Epstein award continues to be presented before the Board (see minutes of the 2015 Denver Board meeting, section 09.a.iii); namely, what constitutes archival and library research in light of the availability of online digital resources. The committee appears to be uncomfortable with allowing the award to be used for purposes beyond traveling to libraries and archives. The Board maintains the position that if an applicant can justify that their use of the award supports his/her research, then the application should be considered. Some Board members wondered whether the committee has looked into how other research grants are handling their selection processes, and whether the committee needs a consultant/mentor to help them reframe and explicitly document the selection criteria.

## **8. Future Conference Planning**

In-depth discussion on re-allocating responsibilities formerly held by Local Arrangement Committees needs to begin as soon as possible. A draft mapping responsibilities to other committees and officers was introduced. The Planning Committee will do further analysis and propose recommendations. It was noted that there is still no word at this time from HelmsBriscoe or the Convention Managers on possible meeting sites for 2018 and beyond.

**9. Approval of Denver 2015 Meeting Survey**

John Shepard produced a draft of the survey, in which suggestions for edits from the Board from previous email exchanges were used. It was recommended that dissemination of the survey be done widely, through MLA-L, in a broadcast message to the membership and meeting attendees. The Board thanked John for his work on the post-conference survey.

**It was moved by Damian Iseminger and seconded by John Shepard to approve the survey for the 2015 Denver annual meeting.** The motion was unanimously approved.

**10. New Business**

No new business to report.

**11. Adjournment**

**It was moved by Damian Iseminger and seconded by Michael Rogan to adjourn the meeting.** The motion was approved unanimously. The meeting adjourned at 5:02 pm.

**APPENDIX I: New Policies Adopted by the Board**

**None**