

MUSIC LIBRARY ASSOCIATION

Minutes of the Meeting of the Board of Directors
Rochester, New York, June 1-3, 1990

Friday, June 1: 5:00-9:00 PM; Saturday, June 2: 9:30 AM - 1:00 PM,
2:00-5:00 PM; Sunday, June 3: 9:00-11:40 AM.

Present: Joseph Boonin, Nina Davis-Millis, Dale Hudson, Nancy Nuzzo, Ralph Papakhian, Don Roberts, Susan Sommer (presiding), Joan Swanekamp, Gordon Theil, Sherry Vellucci, Ross Wood.

I. Recording secretary's report.

The minutes of the meeting of February 20-24, 1990 (Tucson) were approved with the following correction:

p.13, X.B: change second sentence to read "...MLA has provided a set of mailing labels..."

II. Treasurer's report. Sherry Vellucci.

Vellucci distributed a 1989/90 Third Quarter packet containing Balance Sheet, Summary Operating Budget Report, Supplemental Income Report, Calvert Investment Funds Report and Awards Budget Report, and a 1989/90 Fourth Quarter-To-Date packet containing Summary Operating Budget Report, Supplemental Income Report, Calvert Investment Funds Report and Awards Budget Report.

1. Vellucci explained expenditures in "Miscellaneous" lines 11.02 and 11.03 of the 1989/90 Fourth Quarter-To-Date Summary Operating Budget Report.

2. Review of the 1989/90 budget to May 27, 1990:

- a. Income is at 83.3% of the figure anticipated in the budget.
 - (1) Dues are at 95.2% and will probably reach budget.

- (2) Sales, at 69.2% are the low area, primarily because of overly optimistic projections for the TR series.
- (3) Meetings are at 109.1%; the conference and preconference show a combined surplus of \$9935.
- (4) Placement, at 70.6%, may reach budget.
- b. Expenditures are at 81.2% of expected levels.
 - (1) Management Services are at 76.2%.
 - (2) Program expenses, at 86.1%, reflect better budgeting in 1989/90 (were at 58% last year).
 - (3) Other member services are at 58.6%; the low figure is due to no ANSI travel and no conference tapes.
 - (4) Publications are at 83.1%
- c. A surplus of \$27,000 is predicted for 1989/90. The 1988/89 surplus was \$25,243.

3. Supplemental Income Report.

- a. New bookkeeping lines were created for income in Special Endowment Funds (E7.0); each gift line will be tracked separately. A \$1000 anonymous gift was transferred into the Special Endowment Fund.
- b. Regular contributions are down \$340; endowment contributions are up \$1000.
- c. Board members were reminded that gifts to MLA in the form of sustaining memberships go into the operating budget and increase the surplus. Other gifts (contributions, Gerboth Fund, Special Endowment Fund) are received as Supplemental or Endowment income.
- d. Royalties are down \$490. ALA is remaindering A Basic Music Library.
- e. The Gerboth Fund is down \$25.00.
- f. Interest income may reach \$10,500 (\$1000 less than 1988/89).

4. Investment Accounts. Vellucci transferred \$2000 from checking into the Growth Fund for the new Special Endowment Fund. As of May 29, 1990, MLA holds 6,787.857 shares at \$27.27 per share, for a total value of \$185,104.86.

5. Awards. Expendable income stands at \$2,587.86; all budget funds for awards have been spent.

6. Academic Services will now provide deposit summaries that conform to our budget outline.

III. Executive Secretary's report. Ralph Papakhian.

Papakhian distributed a membership report, a table showing ALANET costs during 1989/90, a draft 1990/91 full calendar, and the 1990 Membership Directory.

1. The Administrative Structure as of 4/19-90 was printed in the 1990 Membership Directory (shipped 5-22-90). A summary will appear in the September issue of Notes. Changes in chairs will be reported by Sommer in her Newsletter column; other changes will be reflected in the committee, chapter, and round table annual reports which appear in the November-December issue of the Newsletter.

2. Membership.

a. Since the Tucson meeting, MLA has gained 22 new members.

b. Ninety notices were sent in May to "unpaid" members who will not receive renewal notices. Papakhian receives this list from Academic Services, which drops unpaid members' Notes subscriptions in December. Sommer noted that she never received the list of members dropped since 1985; Papakhian will follow up.

c. The Notes member/subscriber breakdown shows 2725 members/subscribers as of April 1990 compared to 2730 in April 1989.

(1) Membership increased by 12 to 1883 members. The number of student members increased by 20; Papakhian noted that there were a lot of students at the First Time Attendees reception in Tucson. He sent new copies of the MLA brochures to library schools and wondered whether that contributed to the increase.

(2) The number of subscribers dropped to 795 in April 1990, from 812 in April 1989. Many of the dropped subscriptions were institutional second copies.

(3) Gratis memberships remained at 47.

d. MCB gained 1 individual and 11 institutional members for a total of 850 members.

3. ALANET usage. The average monthly cost has been \$293. ALANET fills a communication need at a somewhat high cost. It is difficult to estimate what costs in telephone and postage are being

offset by ALANET use. Users can reduce costs by signing on once a week and deleting mail and files, which otherwise generate storage fees. Some savings can be achieved by connecting during non-prime time. Papakhian will find out what times are non-prime.

4. Publications.

a. About 50 brochures have been mailed since Tucson. The revised Music Librarianship brochure is almost ready for publication. (See VII.A.1.a below)

b. Membership directory. Papakhian apologized for the lateness of the directory and for problems with the format. The format and content which he receives from Academic Services require a lot of editing and additional information. Papakhian has budgeted \$250 for a form, to be included in the renewal mailing, which will show the directory information that is on file at Academic Services. Members will be asked to make corrections to this form.

c. One hundred copies of the new edition of the Library School Directory have been duplicated and are available for \$5.00 each, pre-paid, from Papakhian.

d. The membership directory and Notes, vol. 46, nos. 3 and 4 will be submitted for copyright shortly.

e. New membership application cards, with the names of current board members and convention dates, will be printed.

f. Inventory. Some volumes of Notes should be "reduced." Papakhian will give a full report in Indianapolis.

5. Academic Services. The current contract expires on June 30; the new contract has been sent to Sommer and James Henderson for their signatures. There are no major changes in the new contract. Academic Services is considering using upper and lower case for our directory because other customers as well as MLA have asked for that feature.

6. Related organizations. Exchanges are working smoothly. ARLIS has been in contact about starting up an electronic mail service similar to MLA-L.

7. MLA-L. There are now nearly 230 subscribers. Papakhian hopes to have file serving and mail logging by the end of the year. He suggested storing the Administrative Structure there, where changes could be announced and the structure could be easily updated.

8. MLA stationery. A new supply of envelopes is being

printed. Requests may be sent to Papakhian at any time.

9. Draft calendar. The board examined the calendar and made corrections. The final version will be distributed with the minutes of the June board meeting.

IV. Vice-President's report. Don Roberts.

1. Roberts reported that both tasks assigned to him in Tucson have been completed: California chapters were reminded to utilize the standard form of directory questionnaire as modified by the Midwest Chapter; and the request for tax-exempt status designation for the chapters was completed. With great ceremony, Vellucci then signed the MLA and IRS copies of the letter granting blanket tax exemption for MLA chapters. The calendar was amended to include an annual date for reporting to the IRS that the chapters still exist.

2. Roberts is taking an active role in communicating with chapters and recently attended meetings of the Northern California and Pacific Northwest chapters. The California chapters are preparing for their 50th anniversary meeting in the fall of 1991, and may issue an invitation to the board to hold the fall board meeting in conjunction with that celebration. Roberts learned that the Pacific Northwest chapter buys MLA conference tapes and circulates them to chapter members, and feels this is an idea worth spreading to other chapters. Many chapter attendees do not regularly attend the national MLA conferences. Board members agreed that some of these people should be identified and put to work.

Roberts will attend the Southeast Chapter meeting in the fall. It will again be policy for the Vice-President or Past-President to attend at least one chapter meeting per year in addition to his/her own.

V. President's report. Susan Sommer.

1. Sommer summarized the outcome of several tasks assigned to her in Tucson. Her study of a recent list of dropped subscribers/members revealed a number of individuals who have left, or never were in, music librarianship, and a number of institutional second copies. An additional \$2000 has been pledged to the Special Endowment Fund. Sommer read letters of thanks from awards recipients David Hunter, Thomas Mathiesen, Francois Lesure, John

Beckwith, and Joshua Rifkin, and a letter praising the production quality of the Newsletter from H. Wiley Hitchcock.

2. Sommer reported on recent appointments and other changes to the administrative structure. She will send a list of these changes to Papakhian.

3. Sommer suggested that an appropriate activity for the Online Reference Services Subcommittee of the Reference and Public Service Committee might be to summarize the notices on MLA-L, except those concerning cataloging, for publication in the Newsletter.

4. The search for an assistant convention manager will commence at a later date.

VI. Parliamentarians' report. Joseph Boonin and Dale Hudson.
No report.

VII. Committees.

A. Standing Committees.

1. Development.

a. Brochures. Sommer distributed a letter from Development Committee chair Geraldine Ostrove presenting seven alternatives to the title, "Music Librarianship--Is It for You?" A straw poll of the board revealed a preference for the current title or "Music Librarianship--A Career for You." Sommer will review the text of the revised brochure and circulate it for board approval if that seems advisable.

b. Membership. During the brainstorming session on Saturday afternoon, board members agreed that there seems to be a cap on the number of members MLA can attract. Rather than focus development efforts on increasing or expanding MLA's membership, the board agreed that MLA's strategic goal should be to maintain membership at current levels.

c. Fund raising. Sommer distributed a sheet from Ostrove showing a nylon portfolio selected by Ostrove and Anna Thompson as a possible 60th Anniversary commemorative item to be sold at the Indianapolis meeting. In the ensuing discussion the board separated the 60th anniversary event from the sale of MLA items or their distribution as premiums for donations to MLA. There was agreement that the "bake-sale" approach to development can be effective if the contributions are channeled into a particular area. The board agreed that to commemorate the 60th anniversary, the usual free folders should be imprinted with something appropriate.

In terms of fund raising, the board does not oppose the idea of premiums for contributions solicited at national meetings. The board agreed that at this level of fund raising, contributions should be targeted for something specific, and found the Gerboth Fund to be the most appropriate focus of fund raising activity at this time. The board's support for this level of fund raising does not preclude larger goals or fund raising efforts.

There was little enthusiasm for the nylon portfolios, but most board members did like the idea of mugs or canvas book bags.

2. Education.

- a. The committee has been restructured and has plans.
- b. Library School Directory. See III.3.c above.

3. Finance. Gordon Theil.

a. Budget. Theil distributed the summary 1990/91 MLA Proposed Budget. He noted that MLA is now in a period of deficit budgeting, which is in line with expectations at the time of the dues increase. MLA's surplus of over \$90,000 will carry us through this period. The 1990/91 budget contains more realistic income and expenditure figures.

(1) The board unanimously approved a Finance Committee recommendation for approval of four overages in the 1989/90 budget:

6.06	Vice-President/Past-President	\$316.00
6.10	Nominating Committee	\$17.01
7.09	Program Committee	\$15.98
9.06	Notes	\$204.45

(2) The board unanimously approved a Finance Committee recommendation that the board give Elizabeth Gamble authority to publish Music Cataloging Decisions as soon as she receives copy.

(3) It was moved by Joseph Boonin, seconded, and unanimously carried that Notes Music Review editor and Book Review editor honoraria be increased to \$500.

(4) The board unanimously approved a Finance

Committee recommendation that the board accept the same award levels as last year.

(5) The Finance Committee motion that the board approve the proposed 1990/91 operating budget carried unanimously.

b. Investments Subcommittee. Sommer read a letter from subcommittee chair Linda Blotner reporting that the subcommittee has not finished its work and will submit a report for the fall board meeting. It was noted that the subcommittee recently gained new members and that the subcommittee has a longer term responsibility than the terms of its members allow.

4. Program.

a. 1991. Indianapolis. The board was sent a report from Jane Gottlieb, chair of the Program Committee for the 1991 meeting; a schedule of that meeting; a letter to Gottlieb from Beth Christensen, organizer of the plenary session on video; an outline of the Ephemera session; minutes of the May 7, 1990, meeting of the 1991 Local Arrangements Committee; and a letter to Gottlieb from Ian Fairclough concerning open and closed meetings.

(1) No meetings have been scheduled for Sunday morning, but meeting space is available for groups that need it. (The board will meet on Sunday morning instead of Saturday night.)

It was not possible to schedule Steve Smolian's "Technology Open Forum." He has been notified.

Concern was expressed about the availability of a large screen for the video presentation at Plenary Session I. Gottlieb and Thompson will be advised of the board's concern.

The title of the Ephemera session may need to be recast.

(2) The problem of how to disseminate information about programs or discussions planned by round tables was discussed. Don Roberts fielded questions about round tables at the chapter meetings he attended, and suggested that information about round table meetings should be distributed in registration packets. Sommer will suggest to Gottlieb that four to six weeks before the conference, she send a letter to round table coordinators requesting a paragraph describing their agenda, and distribute this information in the registration packets.

Because round table agendas vary in their degree of formality, Sommer should explain in her conference opening remarks that the form of a round table session is determined by the

round table itself. The board perceived a need to meet with round table coordinators in a setting more formal than the Chairs, Editors, etc. reception. The tendency is for round tables to try to present plenary-type sessions at their meetings; coordinators should be discouraged from doing that, and be advised that they are invited to present proposals for plenary sessions.

(3) MLA has been subsidizing the conference tape service. It needs better publicity and distribution. Gottlieb and Thompson will investigate Convention Recordings International, Inc., the firm used by the Society of American Archivists to tape their meetings. Unlike the firms used at previous meetings, this is a company that can follow us from year to year

(4) Board members do not perceive a problem with the use of "open" and "closed" to describe sessions.

(5) In another context, the board expressed a desire for convention name tags to identify the board, Program Committee, Local Arrangements Committee, and first-time attendees.

b. 1992. Baltimore.

All is under control.

In terms of the program, a notice about mentoring programs at MLA conferences posted on MLA-L by Michele Gotz was discussed. Gotz suggested "Ask MLA" sessions like the "Ask ARLIS" question and answer sessions ARLIS offered at its latest national conference. Each session dealt with a central issue with long-time members fielding questions from the floor.

Recognizing the need for MLA to do more in the area of training (as MOUG has), and the need for a forum at which new members of the profession can ask questions, and the board's desire to begin providing program guidance, the board referred this matter to Beth Christensen, 1992 Program Committee chair, with the understanding that the committee is not obligated to include this program.

Christensen should speak to Gotz for details.

c. 1993.

Sommer distributed a proposal from K ren Nagy to host a Bay Area MLA meeting in 1993 or 1994. Sommer has also received proposals from Seattle and Kansas City.

ARLIS and the Sonneck Society have expressed interest in meeting with MLA. Millis-Davis will contact the incoming president of ARLIS and find out how far ahead they have planned.

Sonneck is planning to meet in the Bay Area in 1993.

Christine Hoffman has examined the proposals from Kansas City and Seattle and contacted hotels at both sites. Both are feasible locations for MLA conferences. Dates are not easily chosen, even three to four years in advance.

Board members endorsed continuing the pattern of rotating meeting sites around the country if possible.

It was moved by Don Roberts, seconded, and unanimously carried that contingent on our ability to conclude satisfactory hotel arrangements, MLA try to meet in the Bay Area in 1993, in the middle part of the country in 1994, in the east in 1995, and in Seattle in 1996.

Board consensus was that this is a preference, not a mandate. Hoffman will need to investigate hotels in the Bay Area and report at the fall board meeting, which she is scheduled to attend.

Sommer will send copies of the Seattle and Kansas City proposals to the board; board members were instructed to save the Bay Area information and bring it to the fall board meeting.

5. Publications.

a. Notes. Michael Ochs is investigating printing firms to see if any can do Notes better, faster, or less expensively than Edwards Brothers. Board members were encouraged to send comments regarding the "Index to CD Reviews" to the committee charged with examining the readership and use of that column (Christine Hoffman, David Knapp, Dick LeSueur).

b. TR and Index series.

The responsibilities of the Notes Ad Manager and the Publicity Officer in advertising the availability of numbers in MLA's series are not clear. The preparation of camera-ready copy is not necessary for the publicity aspects of the Publicity Officer's job, nor does she have a budget line to pay for advertising. The Notes Ad Manager does make up camera-ready copy for Notes ads.

The board agreed that it would be appropriate for Chris Olson to ask Susan Dearborn to make up camera-ready copy for ads for MLA series, and for Olson to place these ads in relevant publications.

It was moved by Don Roberts, seconded, and unanimously carried that a line for advertising specific MLA publications be added to the Publicity Officer's budget (line number 8.0588).

Sommer will notify Olson and ask her to submit her budget as an overage for 1990/91.

c. Music Cataloging Decisions. Sommer did not send a letter to H. Avram as requested by Elizabeth Gamble. It was the board's feeling that a letter stating MLA's intent to publish unless advised otherwise by LC, would be more expedient. (See also VII.A.3.(2) above.)

B. Special Committees.

1. Ad hoc on 60th Anniversary Commission.

Bruce Adolphe has finished the piece. Board members examined a fax of the first page of the score. The 60th anniversary was discussed briefly in the context of development. (See VII.A.1.c above.)

2. Awards.

a. Publications. The board sensed a positive response to the naming of the awards (see also V.1 above).

b. Distinguished Service Award. The committee has not finished its work and will report at the fall board meeting.

3. Bibliographic Control. Sommer commended J. Bradford Young for the work he is doing as chair.

4. Preservation.

A new column in the Newsletter focuses on preservation issues. Sommer recently attended a meeting of the American Council of Learned Societies and spoke at length with George Farr. Sommer felt this encounter raised MLA's profile, and she learned that the NEH Preservation Program receives few music or sound recordings proposals.

VIII. Round Tables. Round tables were discussed in the context of conference planning (see VII.A.4.a above).

IX. Special Officers.

A. Convention Manager. Sommer distributed a report from

Christine Hoffman.

1. Hoffman has suggested that MOUG channel its needs for space, food, and AV equipment through her. Although this will be more work for her, it will reduce confusion.

2. Hoffman's report presented a schedule of exhibit hours for the Indianapolis meeting, taking the program schedule and exhibitor preferences into account. The 1990 exhibitor survey, the results of which were summarized and appended to Hoffman's report, shows that many exhibitors would like "exhibits-only" periods, local staffing, and more specific drayage instructions. Shipping arrangements will need to be especially well handled in Indianapolis because of the short time (1 1/2 hours) available for exhibitors to pack up. Boonin recalled that the situation in Eugene was handled the best of recent conferences. He also noted that staffing exhibits is the greatest expense for an exhibitor, and supported the concept of local staffing. MLA might have better luck with local people outside MLA than with student members, who, like MLA member exhibitors, do not want to miss sessions.

The board supported the idea of a common exhibit table, though it seems like a lot of work for the convention manager.

Several board members commented on the presence in Tucson of new vendors, particularly vendors of audio and video equipment. It was agreed that it is to MLA's benefit to encourage these vendors to exhibit at MLA conferences.

B. Publicity. Publicity matters were discussed in the context of the TR and Index series (see VII.A.5.b above).

C. Placement. A proposal from Paula Matthews, Placement Officer, for an MLA mentoring program was distributed.

Discussion brought the board to a consensus that mentoring is an idea worth pursuing. It is an opportunity for MLA to make a good first impression. Swanekamp pointed out that many conference attendees come from small institutions and have no contacts; the mentoring program would provide an opportunity for newcomers to find their way around and meet people. Boonin stressed the importance of an evaluation of the program (point 4 on page 2 of the proposal). Roberts volunteered to help Matthews and Fiskens with the project.

It was moved by Joseph Boonin, seconded, and unanimously carried that the board give Paula Matthews and Pat Fiskens permission to implement the mentoring program on a trial basis at the

Indianapolis meeting.

Papakhian suggested that Sommer should speak formally about MLA's structure at the first-time attendees orientation and reception. Mentors should be invited to this event.

A notice about mentoring posted by Michele Gotz on MLA-L was discussed. See VII.A.4.b.

X. Representatives, Joint Committees, Projects.

A. Joint Committee on MLA Archives

1. Taping meetings. See VII.A.4.a.(3)

2. Publishers' archives. It has come to the attention of music librarians that as music publishers go out of business, are taken over by large corporations, or are forced to dispose of materials for tax purposes, historical information is lost. Music publishers are inexperienced in archival matters and could benefit from the assistance of music librarians, who stand to benefit from the preservation of publishers' archives. The subject was discussed at a recent joint MLA/Music Publishers Association meeting; it was noted that the MPA members who attend MLA/MPA meetings are from small companies or are not in positions in their firms to make archival decisions. Some publishers might not want outsiders to see their files; an archivist's negotiating skills will be needed.

The narrow temporal window and focus on the New York City Area make this project inappropriate for the Archives Round Table or Preservation Committee.

It was moved by Nina Davis-Millis, seconded, and unanimously approved that Susan Sommer appoint a working group to look into coordinating the deposit of publishers' archives. The board suggested including a member of MLA/MPA, an archivist, and a music librarian concerned with this problem. The group might want to consider the role that the University of Maryland archives is able to play. The new Newsletter column on preservation would be a good outlet for reports on this project.

B. MLA/MPA. See X.A.2 above.

C. CNLIA. Sherry Vellucci suggested that CNLIA might be a good source of information when MLA is ready to consolidate the offices of Treasurer, Convention Manager, and Executive Secretary into one position and establish an office.

D. NISO.

1. Ad hoc Working Group on an International Standard Music Number. Sommer read a letter from Lenore Coral containing the happy news that the proposed ISMN is close to being accepted. Votes on the documents will take place in June and early fall.

2. ANSI X3VI.M8 Committee. The board discussed this in the context of budget deliberations. The committee is concerned with developing a music mark-up language, which could have implications for the inclusion of music incipits in authority and bibliographic records. The nature of the committee's work and the pattern of its activities have led the board to question the value and effect of MLA's involvement. The 1990/91 budget is funded for one person to attend the next meeting of the committee. A written report will be requested from the attendee and the appropriateness of MLA's involvement will be evaluated.

Meanwhile, Sommer will contact the chair of the committee and find out where and when the next meeting will take place. A representative will be chosen accordingly.

Dale Hudson will also investigate the status of this project.

E. RILM. The U.S. Office is moving along under the superb guidance of Lenore Coral and has no immediate needs. The International Office is starting to catch up. RILM is planning a CD ROM product for September 1990.

It was noted that high-level financial considerations are driving many decisions about music in online databases.

F. RISM. Sommer passed around the second issue of Info RISM, which contains a story about the libretto project at the University of Virginia. The project has been funded through 1991. The A/II manuscript project has also been funded again, by NEH. RISM A/II will be coming out on CD ROM instead of fiche as soon as Eastern European countries are able to acquire this technology.

XI. New business.

A. Strategic planning.

1. Honoraria. The discussion of honoraria as a strategic planning issue grew out of budget deliberations and a suggestion that honoraria be increased 5%. While acknowledging that

honoraria need periodic review, the board did not support an across-the-board percentage increase. The philosophy and reasoning behind MLA's honoraria were questioned: are they honors or salaries? Does MLA have a policy or philosophy regarding honoraria? The positions of Treasurer, Executive Secretary, and Convention Manager were singled out as being different from other positions which receive honoraria, because these three could eventually be combined into one salaried position if MLA establishes its own business office. It was suggested that regular increases in honoraria could lessen the shock if the total of the three approached this salary. Later in the meeting it was estimated that MLA will need \$500,000 to set up an office and pay this salary. This could be the focus of a fund raising campaign.

Periodic reviews and increases in honoraria would relieve recipients of having to argue for increases themselves. Board members wondered on what basis they would review honoraria.

It was moved by Joan Swanekamp, seconded, and unanimously carried that the Parliamentarians be charged with soliciting, receiving, and maintaining job descriptions for all recipients of honoraria.

Ross Wood moved, and it was seconded, that the board review all honoraria at the annual meeting of the association. Discussion recommended every two years as an appropriate interval for increases. The motion carried with eight votes for, none against, and one abstention.

There was also a feeling that regardless of the honoraria issue, MLA should move to become a professional society with its own office, and start planning for the combined salaried position discussed earlier. Vellucci mentioned the role that CNLIA could play in providing models for this process.

2. Brainstorming.

What happens when we grow up? In what directions can we point our assets? How do we raise money for a full-time office?

How big can MLA get? There seems to be a cap on the size that we can be; there is a finite number of institutions. In what ways can we grow in terms of programs and activities? We could invite orchestral librarians and archivists to join. Can we maintain ourselves? Is the goal of development to increase membership or maintain membership? The board agreed that the strategic goal of MLA should be to maintain membership at current levels.

Mentoring: it is the logical next step from welcoming newcomers. It makes MLA better; students go back and relate their

positive experiences.

What if MLA receives a windfall? Do we attract that type of gift? How do we get the first one?

What we want to accomplish as an association should determine the financial aspects. What can we do for the membership? There is a concern for making directories available. Should we make a composite directory?

The areas in which MLA has excelled and has had the biggest impact are training and our input in "big library things." In these areas, what should we be doing that we aren't?

We have had a tremendous impact on librarianship in general, but nothing has been written about it. We should support research in this area, and raise the profile of music librarianship. MLA could establish standards for collections. Our input into bibliographic control standards has been excellent. What is next? Access?

We have never had a good textbook for training, and need one that deals with practical issues, such as uniform titles.

MLA could play a role in NASM accreditation. Let NASM see that we are professionals and could help in that process. This would also raise our profile.

Let people know that we have standards. It is up to us to let them know. It is up to the board to charge a committee to develop standards. Standards would be helpful to music librarians in their everyday work, as justification for increasing staff, etc. For example, how long does it take to catalog a sound recording? The automation article and Smiraglia's article on uniform titles have been helpful. Who will do this if we don't? Public libraries should not be left out; should standards be established by type and size of library? We need standards for the library itself, collections, budgets, equipment, shelving, preservation, automation. ACRL standards don't have "teeth;" the Public Library Output Measure is supposedly good. Two Scandinavian countries have library standards.

Why haven't we done this before? Reasons given: we got bogged down; standards are hard to agree on; it is an elitist thing to do; there is an emotional block on the part of the membership. Has the board been a slave of consensus? What are the association's values and priorities? We need to see the big picture.

MLA's committee structure is great. The "bubble up" theory is in place; we need more "trickle down." MLA is now in a position to ask for things. The board should decide on a few things that ought to be done and specify a time by which they should be accomplished.

Training and preparation of music librarians: some courses in the Library School Directory do not qualify as programs in music

librarianship. The Medical Library Association issues a certificate. Should we have an accrediting body to accredit music librarians? We should be more selective about who gets listed in the Library School Directory. We should be more specific about which schools have bona fide programs in music librarianship. MLA could put its star of approval on these programs.

The accrediting process could be done in lieu of standards.

Perhaps the blockage of the membership or board against standards no longer exists.

Training: MOUG is far more effective than MLA for training in music cataloging. MLA should be teaching music cataloging. We could use development funds to pay a trainer. Training could take place at a preconference workshop or during a traveling institute available to chapters. The New England Chapter is compiling a document listing chapter members and their areas of expertise. This will be sent to public libraries. The Southern California Chapter held a workshop on binding music materials. Some needs are met at MLA meetings. The board should let committees know that we would like to see more plenary sessions on teaching basic skills. At the national level, MLA could develop "shows" that would travel to chapter meetings; topics could include cataloging, collection development. The Public Library Committee has done one on reference service in music, geared to non-music librarians. How about having open committee meetings for this (not plenary sessions), or holding a workshop for a fee.

MLA needs to maintain high quality in program content. We might commit more dollars to subsidize program content; we could become more adventuresome in our programming; we could look outside the association.

The board agreed that we should be giving the Program Committee chair some guidance as to what should to be covered.

We have been good at the "big things;" what are going to be the big things of the next fifteen years? Shrinking support staff, shrinking professional staff, limitations imposed by automation, access through automation. Decisions about access are being made by automation vendors. Research is needed in this area. How have we tapped former music librarians who are now systems librarians? Could we have some of these people come to our meetings, invited by the Automation Subcommittee? For the long term, we should not focus on systems. They're antiques. In twenty years, we will have national systems at various levels. This is not being accomplished by the library community; it is being done by scholars who are using workstations. Other points of concern: What kind of administrators

do we have--are any "book people" anymore? Preservation is an area of concern. In terms of access to information, library users are getting more sophisticated; music is being left behind. What about those users we won't see because they dial in? How will we know who they are? It changes the whole philosophy of access. The one thing that we have that is obviously different is sound recordings, yet so many systems are unable to distinguish between scores and sound recordings.

What can we do? Have a plenary session with a panel and then an open forum. Bring in people from outside MLA and librarianship.

The music workstation, MIDI: are there implications for music libraries? Does the local publication of music have collection level implications? What about the trend of computer centers and libraries getting together?

What are the copyright implications of document delivery? Our administrators will be asking for us to use it; how will we handle scores and sound recordings? What about the cooperative collection and sharing of information, not books?

What are the implications for MLA? Who is MLA's Alvin Toffler? The profession should take steps to be at the forefront. We need to look at the literature and find out what is significant for music librarianship.

The board agreed to look over these notes, and set three or four goals.

XI. B. Fall board meeting. The meeting will take place October 4-7 in Charlottesville. Keep in mind that this is a holiday weekend (Columbus Day is Monday, October 8) when making travel arrangements.

C. The meeting was adjourned at 11:40 AM, Sunday, June 3, 1990.

Submitted by Nancy Nuzzo, Recording Secretary.

Appendix I. New Policies Adopted by the Board.

1. It will again be policy for the Vice-President or Past-President to attend at least one chapter meeting per year in addition to his/her own. [IV.2]
2. MLA's strategic goal in terms of membership is to maintain membership at current levels. [VII.A.1.b]

3. Parliamentarians are responsible for soliciting, receiving, and maintaining job descriptions for all recipients of honoraria. [XI.A.1]
4. The board will review all honoraria at the annual meeting of the association. [XI.A.1]

Appendix II. List of actions to be taken.

Action	By whom	By when
1. Track down list of members dropped since 1985 [III.2.b]	Papakhian	soon
2. Delete mail and files weekly [III.3]	ALANET users	regularly
3. Find out what times are non-prime for ALANET [III.3]	Papakhian	soon
4. Distribute calendar with June minutes [III.9]	Papakhian/ Nuzzo	July
5. Send Administrative Structure changes to Papakhian [V.2]	Sommer	soon
6. Suggest that the Online Reference Services Subcommittee summarize MLA-L [V.3]	Sommer	soon
7. Convey to Ostrove discussions re: brochure, membership, fund raising [VII.A.1.a-c]	Sommer	soon
8. See what Local Arrangements can do re: 60th anniversary imprint on folders [VII.A.1.c]	Sommer	by fall
9. Give Gamble go-ahead and ask her to write letter [VII.A.3.a.(2)] and [VII.A.5.c]	Sommer	soon

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|---|--------------|----------|
| 10. Notify Ochs re: review editor honoraria [VII.A.3.a.(3)] | Sommer | soon |
| 11. Notify Awards chairs re: levels [VII.A.3.a.(4)] | Sommer | soon |
| 12. Contact Thompson and Gottlieb about large screen [VII.A.4.a.(1)] | Sommer | by fall |
| 13. Contact Gottlieb about Round Tables and "open" and "closed" [VII.A.4.a.(2) and (4)] | Sommer | soon |
| 14. Talk about round tables in opening remarks [VII.A.4.a.(2)] | Sommer | February |
| 15. Schedule a board - round table meeting at the conference [VII.A.4.a.(2)] | Sommer | by fall |
| 16. Ask Local Arrangements to mark name tags [VII.A.4.a.(5)] | Sommer | by fall |
| 17. Make 1992 program suggestion to Christensen [VII.A.4.b] | Sommer | soon |
| 18. Contact incoming ARLIS president [VII.A.4.c] | Davis-Millis | by fall |
| 19. Distribute Seattle and KC proposals [VII.A.4.c] | Sommer | by fall |
| 20. Bring Bay Area and other proposals to fall meeting [VII.A.4.c] | Everyone | then |
| 21. Send comments re: Index to CD Reviews [VII.A.5.a] | Everyone | soon |
| 22. Contact Olson re: ads [VII.A.5.b] | Sommer | soon |

23. Tell Hoffman that board supports common exhibit table [IX.A.2]	Sommer	soon
24. Notify Matthews and Fiskens of approval of mentoring program [IX.C]	Sommer	soon
25. Help Matthews and Fiskens with mentoring program [IX.C]	Roberts	as needed
26. Speak formally about MLA at at first timers reception [IX.C]	Sommer	then
27. Appoint working group on publishers' archives [X.A.2]	Sommer	soon
28. Contact chair of ANSI X3VI.M8 committee [X.D.2]	Sommer	soon
29. Investigate status of ANSI X3VI.M8 committee	Hudson	soon
30. Solicit, etc., job descriptions for honoraria recipients [XI.A.1]	Boonin/ Hudson	by Feb.