

MUSIC LIBRARY ASSOCIATION

Minutes of the meeting of the Board of Directors in Washington January 27-28, 30, 1971

Wednesday, January 27

Continental Hotel, 5:05 pm. Walter Gerboth presiding. Present: Frank Campbell, Dena Epstein, Walter Gerboth, Ruth Hilton, Wiley Hitchcock, Bill McClellan, Beverley Procter, Jim Pruett, Don Seibert, Mary Wallace, Bill Weichlein. After supper, Richard Colvig.

I. Secretary's report

The minutes of the previous meeting were approved as distributed, with the following corrections:

Table with 4 columns: Line reference, Original text, Correction, and Resulting text. Includes corrections for p. 1, last line of II; p. 1, 3d line of IV; p. 1, 4th line of IV; p. 2, VI F; p. 3, 2d last line of VII; p. 4, 1st line of VIIIa.

II. Treasurer's report

Ruth Hilton presented the financial report for the 4th quarter, ending December 31, showing the balance in the checking account to be \$24,119.94 and in the savings account \$6480.90, a total of \$30,600.84. She said that as of January 26 the total was about \$25,000.00 in the checking account. Her report for the whole year showed a gain of \$7610.64 in the checking account.

III. Executive Secretary's report

Bill Weichlein reported a membership of 3610 at the end of the 3d quarter, or 3656 including gifts, exchanges, and honorary and life members. This latter figure, he said, represented the highest paid circulation for the beginning of the year since he has had contact with MLA. We are now about 90-95% paid up, and final billings to both members and subscribers are in the mail. He said that in the last five years, membership has increased by 41.7% and subscribers by 34.5%.

He reported that he did not think office space could be provided for MLA at Ann Arbor much longer, and that either the office would have to be moved to another city (resulting in the appointment of a new Executive Secretary) or commercial space sought in Ann Arbor. After outlining the implications of each alternative, he advocated the latter. He recommended the appointment of a half-time assistant, in addition to Linda's full-time job, and a reduction in his own honorarium, since he would function solely in an advisory capacity, and look after bank deposits and important correspondence.

Ruth Hilton suggested that the handling of all MLA publications except Notes be shifted somewhere else, as a partial solution to the problem, but neither Bill Weichlein nor Jim Pruett agreed with this suggestion. It was decided that the matter would be further discussed at the April Board meeting.

#### IV. Reports of Members-at-Large

Three dates were advanced four days each on Mary Wallace's MLA calendar for 1971: April 9 to April 5 for copy due for the Music cataloging bulletin, and April 19 to April 15 and May 19 to May 15 for the mailing of the Music cataloging bulletin.

Dena Epstein said that she had her index to the minutes both on cards and on sheets. It was agreed it should be cumulated in sheet form.

Mary Wallace submitted a two-page proposal for a survey of music collections in the United States, outlining purposes of the survey, methods of locating music libraries, ways of making incoming information from them available, and costs of the project as far as she was able to estimate them. Ruth Hilton moved that funds be found for implementing Mary's proposal. Bill McClellan seconded the motion, which was carried.

Jim Pruett felt that MLA's membership list, moved out of Notes, should be made available free to members. It was agreed it should not be made part of Mary's project.

Mention was made of the Directory of music faculties in American colleges and universities, edited by Harry Lincoln. Bill Weichlein estimated that one small advertisement placed in Library journal would sell 1,000 copies.

#### V. Vice-President's report

Bill McClellan had a June-December report for all chapters ready for distribution at the conference. He reported that the Washington-Baltimore chapter had separated itself from the corresponding AMS chapter, and would be meeting solely as an MLA chapter in future. The Board commended him for his idea of chapter reports in tabular format.

Bill Weichlein expressed interest in acquiring an attendance-list of those present at chapter meetings so that he could have publicity material sent to them if their names were not on the MLA membership list.

The meeting adjourned for supper at 7:30 pm. and reconvened at 8:55 pm.

#### VI. President's report

##### A. Administrative structure

1. Walter Gerboth said there could be no complete listing of committees and their personnel at this time, since they would be reconstituted on January 30.
2. He reported the creation of an ad hoc committee consisting of Hans Lenneberg, Linda Solow and Katherine Creelman Skrobela, to review the scope and format of the Manual of music librarianship.
3. He said that Melva Peterson had submitted to him a two-page report as CNLA representative.

##### B. Legal affairs

1. Walter said that at the moment we have two legal opinions in writing stating that MLA is a non-profit organization.
2. He reported that certain medical libraries are involved in lawsuits for copying copyright material. The Medical Library Association is supporting the libraries, and has asked member libraries of CNLA to write congress members supporting the Medical Library Association's stand. Walter desisted, on behalf of MLA.

##### C. Preparation of agendas, minutes, reports, etc. for meetings

Walter reported that the number of copies of printed material necessary for conferences has now increased to such an extent that there is difficulty in carrying it to meetings. It was agreed that henceforth such material should be prepared by those in charge of local arrangements.

##### D. Joseph Boonin, Inc., package

Walter mentioned Joseph Boonin's four-page advertising folder, Music scores for public libraries, based on two of MLA's basic music collection lists, one for study scores and the other for vocal scores. Joseph Boonin commends MLA and its lists in his folder.

E. Statements for NASM

It was agreed that the sentence on p. 7 of the minutes, immediately following item VI A 1 (i) 4, had been inadvertently omitted in the statement forwarded to NASM.

Walter said he heartily endorsed the idea of a joint NASM-MIA committee to investigate mutual problems, a suggestion put forth by Warren Scharf in an address to the MIA Midwest chapter meeting in October.

F. Expenses for speakers at MIA conferences

→ The Board agreed that in agreeing to pay expenses for conference-speakers Gardner Read, Kurt Stone and C.S. Smith, Walter had contravened an earlier decision of the Board in this matter. Bill McClellan moved that the Board's former policy of non-payment of travel expenses to convention speakers be rescinded. Wiley Hitchcock seconded the motion, which was carried. The Board agreed to discuss the matter further at a future Board meeting.

VII. Report of Notes' editor

A. Financial report

Sam submitted his detailed report in written form, showing the expenses for the Notes year 1970 to be \$40,020.93 - less than the \$42,592.00 budgeted. He also submitted yearly figures for each of the last five years, showing the average printing cost per copy (increased from \$1.58 to \$1.83 over the five-year period) the average number of pages per issue (varied between 211 and 241), the average price per page (increased from \$24.88 to \$34.88), the average number of pages of ads per issue (increased from 45.75 to 55.5), the average income per page of advertising (increased from \$60.11 to \$84.72) etc. He also submitted, in tabular form, comparative figures for the last 20 issues of Notes showing, for each issue, the number of copies printed (increased from 3200 to 4300 in the five-year period) the number of pages per issue (varied between 180 and 264), the number of advertising pages (increased from 35 to 62 per issue), the printing cost (increased from \$4783.60 to \$8331.55), the postage cost per issue (increased from \$59.74 to \$179.81) etc. He also submitted comparative figures showing the increase in expenses and in advertising income for Notes for the past five years.

B. Lesure letter

A copy of François Lesure's letter to Frank Campbell was distributed, in which Lesure said that he was under no commitment or restraint concerning the publication of a supplement to RISM's Recueils imprimés, and that he liked the idea of MIA's publishing the supplement in the same format as the RISM volumes. It was agreed that Frank Campbell should write to Lesure, saying that he is writing to Friedrich Blume, president of the Commission mixte du RISM, and to the publisher of RISM, Henle, for their reaction.

C. Notes for March, 1971

Frank Campbell announced that the next issue of Notes would be about two weeks late due to his recent illness.

VIII. Other publications

A. Manual of music librarianship

→ A suggestion had been received from Hans Lenneberg advocating a three-person editorial board for a future edition of the Manual, rather than a single person, in order to take advantage of various kinds of expertise. Jim Pruett thought that the chairman of this editorial board should be editor-in-chief of the Manual. Dena suggested that Hans might fill these roles.

B. Music cataloging bulletin

It was agreed that a brief summary of the speeches and the gist of the question-and-answer sessions of the Cataloging Institute should be published in the Music cataloging bulletin.

C. MLA brochure revision

It was agreed that the new MLA brochure should appear in a "jazzier color", that it should cite MLA publications, and that revision of it should await the appointment of committee chairmen by Bill McClellan.

D. Newsletter

It was announced that Ben Ludden has resigned as editor, and that Karen Kester, associate editor, has been approached to assume the job, but is thinking it over. Walter said he wants the Newsletter to have improved coverage, and greater frequency and size, and he said he has asked the meeting of new MLA'ers to come up with volunteers to work with the editor.

E. Basic music collection lists

It was announced that the lists no. 1-4 had been revised and printed.

F. Thematic catalogues in music; an annotated bibliography

Walter announced that he had received a "Dear colleague" letter from Barry Brook stating that the volume Thematic catalogues in music is expected to go to the printer in the late spring of 1971, and that it will appear under the sponsorship of the Music Library Association and will incorporate all items from MLA's Checklist and from the Queens College supplement. The Board agreed that 25% of the royalties should go to MLA because 1/4 of the material in the new volume will be that of the former Checklist.

G. Other publications

Jim Pruett announced that camera-ready copy is now prepared for the Bach aria index (MLA index series no. 11) and that the first editing of the Black music bibliography has been completed and the typescript is being returned to Dominique de Lerma.

IX. Committees and representatives

A. Institutes

Walter announced that Ruth Watanabe is planning an institute on selection and acquisition for the meeting in Dallas. Since the hotel room for the institute has to be rented, a \$10 registration fee will be charged, with an attendance of 45 required to break even.

B. Personnel and Placement

It was pointed out that CNLA has issued a Guide to placement services available for librarians, and that the American Association of Law Libraries has a Recruitment checklist, 1969. It was agreed that MLA's Personnel and Placement Committee could do more, and that it needed restructuring.

C. Music library administration

Walter reported that Troy Brazell's minimum music materials budget study has been published in College and research libraries.

D. Music Industry Code Agency

Standards Committee Z39 of the American National Standards Institute has agreed to form a subcommittee of the Music Industry Code Agency to prepare a proposal for an American national standard to cover a universal numbering system for music industry products. The Board agreed that MLA should look for a member to serve on this committee.

X. National union catalog

Walter announced that drawers of catalog cards from LC's Navy Yard Annex would be available throughout the conference for those wishing to pitch into the project of getting the cards filed.

XI. New stationery design

Walter passed around the master of MIA's new stationery design.

XII. Samschrift

Board members examined, one by one, the unique volume of tributes to be presented to the former editor of Notes, Harold Samuel, at a cocktail party the next day. Walter said the gift would be an electric tool Sam could use in his hobby, furniture making. Walter planned to present him, along with a packet of bandaids, a catalogue picture of the heavy tool, which was being delivered to Sam's home.

XIII. Budget for 1971

The 1971 budget, approved by the Board in November, had been distributed by mail. The total income expected is \$70,585, the expense \$66,166, leaving an apparent surplus of \$4,419.

XIV. Voting results

A. The following officers were elected:

- President, Bill McClellan
- Vice-President, Donald Seibert
- Treasurer, Ruth Hilton
- Member-at-Large, Richard Colvig

B. All the constitutional amendments were passed, paving the way for a complete rewriting of the constitution, with legal advice.

XV. Future meetings

Walter announced that Don Roberts will be the local arrangements chairman for the Las Vegas meeting in the summer of 1973.

The meeting adjourned at 11:30 pm.

Thursday, January 28

Hotel Continental, 3:25 pm. Walter Gerboth presiding.

Present: the same people as on the day preceding, with Kathie Logan.

Kathie Logan reported that at the meeting of under-five-year-MIA'ers the preceding evening, she had been charged with the job of getting in touch with the new editor of the Newsletter. The meeting felt the Newsletter would be a good medium for providing answers to "nitty-gritty questions". The meeting wanted another, similar, meeting in Dallas, and Kathie was elected as moderator.

Ruth Hilton said that the Finance Committee proposed that a Richard S. Hill memorial editorial internship for an intern to aid the Book Review Editor of Notes be established on a one-year experimental basis for the spring and fall academic terms of 1971, the stipend to be \$300 each semester. Mary Wallace moved that this be done. Don Seibert seconded the motion, which was carried.

The meeting adjourned at 4:15 pm.

Saturday, January 30

Hotel Continental. Luncheon meeting, 1:15 pm.

Present: Frank Campbell, Richard Colvig, Dena Epstein, Walter Gerboth, ~~Wiley Hitchcock~~, Bill McClellan, Beverley Procter, Jim Pruet, Don Seibert, Bill Weichlein, Kathie Logan, Stephen Fry. After the luncheon, Carroll Wade.

I. Aaron Copland's birthday present to MIA

We were told that the holograph of Aaron Copland's Larghetto pomposo tune with its dedication to MIA on the occasion of the Association's 40th birthday was deposited in the Library of Congress, while remaining the property of MIA. Jim Pruet moved that it be given to the Library of Congress. Dena Epstein seconded the motion, which was carried.

II. Price of MIA's list of subscribers and members

Bill Weichlein felt that the price of selling the MIA mailing list of subscribers and members should be raised from \$100 to \$125. Jim Pruett moved that this be done. Dena Epstein seconded the motion, which was carried.

III. MARC

Dena Epstein moved that in view of the fact that Harvard's automated program includes music and phonorecords with no apparent problems, the MIA Board recommend to LC that the MARC program include music as well as sound recordings, and that if for administrative purposes this is not feasible, LC pursue simultaneous development of programs for sound recordings and music. Richard Colvig seconded the motion, which was passed unanimously.

On behalf of the Board, Jim Pruett extended a warm vote of thanks to Carroll Wade, Local Arrangements Chairman, and to Kathie Logan, Program Chairman, for a job well done for the conference just concluded.

The meeting adjourned at 2:30 pm.

Respectfully submitted

*B. Procter*

Beverley Procter  
Recording Secretary