

I. ~~Reaction~~ p. 6 ~~VI~~ . 2. "form" not "form"  
 "Hogan" not "Hank"  
 MUSIC LIBRARY ASSOCIATION  
 p. 2. VI A. 1. C.  
 P. 5 VII. A. M.L.A. "youth" meeting  
 Minutes of the meeting of the  
 Board of Directors  
 in New York City  
 April 2-3, 1971

Friday, April 2

Lincoln Center, 1:15 pm. Bill McClellan presiding.  
 Present: Frank Campbell, Richard Colvig, Dena Epstein, Walter Gerboth, Ruth Hilton,  
 Marion Korda, Bill McClellan, Beverley Procter, Jim Pruett, Don Seibert,  
 Mary Wallace (a little later), Bill Weichlein.

Bill McClellan opened the meeting by welcoming to the Board Marion Korda, who will be  
 completing for Wiley Hitchcock his term as Member-at-Large. Wiley had been forced to resign  
 due to the pressure of other commitments.

I. Secretary's report

The minutes of the previous meeting were approved as distributed, with the following corrections:

- p. 2, VI B 2 desisted becomes took no action
- p. 5, 9th line from bottom Wiley Hitchcock's name is deleted

II. Treasurer's report

Ruth Hilton presented the financial report for the 1st quarter, ending March 31,  
 showing the balance in the checking account to be \$14,817.89 and in the savings  
 account \$6561.85. The loss on the Washington conference was \$633.50. Conference  
 expenses included \$548.86 for three coffee sessions and over \$300 for the printing  
 of the program. Ruth suggested that if the conference co-ordinator got in touch  
 with her before each conference she could offer tips and warn of pitfalls.

III. Executive Secretary's report

Bill Weichlein reported that another two square feet of floor space was lost in  
 his office when the overstock of the Notes index for v. 19-20 arrived, and he estimated  
 that at MLA's planned rate of publication there would be no floor space at all in the  
 present office in one more year.

He distributed handouts to illustrate the upsurge in MLA business. Total income  
 from regular sources amounted to \$42,661.77 in 1969, and \$49,934.42 in 1970. Comparative  
 figures from the 1st quarter of this year and the last two years showed income to be  
 \$6,988.49 in the 1st quarter of 1969, \$8,185.99 in the 1st quarter of 1970, and  
 \$9,136.61 in the 1st quarter of 1971. He reported a total of 3626 members and  
 subscribers at the end of the 1st quarter of 1971, or 3676 including gifts, exchanges,  
 and honorary and life members, these figures representing the total after the annual  
 cancellation of delinquent members and subscribers.

The move to a new office would involve expenses of about \$5500 for the 1st year, he estimated, broken down as follows:

rent	\$1500
equipment	1180
additional part-time help	2500
moving	100
phone (including installation)	200
	<u>\$5480</u>

For the 2d year, the equipment and moving figures would be deleted, resulting in a  
 total of \$4200, providing the rent remained the same. The part-time help would be

concerned with handling the records of all publications other than Notes, since the maintenance of the file of about 3700 subscriptions to Notes is pretty much a full-time job. The extra help should also make possible the handling of clerical work for a number of committees (duplicating, mailing, etc.) and for institutes held in connection with MLA conferences.

In the question period it was brought out that the Executive Secretary did not feel his honorarium should be reduced since, certainly in the first year of moving to a new office (he expected the move to take place June 1), his duties would probably be increased, not lessened. Jim Pruett moved that a budget of \$5500 be provided to cover the first year of operation in the new office, June 1, 1971 through May 31, 1972. Dena Epstein seconded the motion, which was carried.

Bill Weichlein brought up a few other unsolved matters, including the problem of how to distribute the 700 copies of Musical discourse from the New York times, and 50 copies of Concert life in New York, 1902-1923, both titles by Richard Aldrich and now in the possession of his grandson, John Winthrop Aldrich, who had written MLA offering the 750 copies for distribution. Marion Korda suggested that a note be put in the Newsletter saying that the volumes are available to the first who request them, and it was agreed that this be done.

IV. Reports of Members-at-Large

Dena Epstein brought her completed index to the Board minutes of 1970.

Mary Wallace distributed to the Board copies of her postcard which will be mailed as part of her project of surveying American music libraries. The cost of printing 6500 postcards was \$80, she said. Mary said she bought a copy of the American library directory, and pays a capable woman \$2.50 an hour to establish a mailing list from it and entries in the Musical America directory.

V. Vice-President's report

See p. 4.

VI. President's report

A. Changes and additions in administrative structure

1. New committee chairmen:

- a. Nominating - Melva Peterson
- b. Cataloging and Classification - Richard Hunter
- c. Constitution and By-Laws - Mrs. Madeleine ~~Hunter~~ *Hogan*
- d. Selection and Acquisitions - Jean Geil
- e. Automation - Garrett Bowles

2. New committees:

Joint MLA/NASM Committee: Eulan Brooks, Clara Steuermann, Bill Weichlein. The NASM half has yet to be appointed, Bill McClellan said.

3. New special officers and positions:

- a. Editor of Newsletter - Don Roberts  
Associate Editor - Mrs. Phoebe Law
- b. Exhibits Director - Richard Walker
- c. Personnel and Placement Director - Shirley Piper  
The Board agreed that someone inquiring about jobs should be asked to join MLA to be eligible for personnel and placement service.

4. Disbanded committees:

- a. American Music History Project
- b. RILM
- c. Statistics (incorporated in Music Library Administration Committee)

B. Additional assignments for Board members

Bill McClellan announced that it will be Richard Colvig's job to co-ordinate information from MLA representatives to other associations, and Marion Korda's job to communicate Board activities to the Newsletter and to Stephen Fry, Chairman of the Publicity Committee.

C. Policy concerning expenses for participants at MLA conventions

The draft submitted by Bill McClellan was reworked by the Board, resulting in the following.

1. The Local Arrangements and Program Chairmen are required to submit a detailed tentative budget to the Board of Directors for approval. For the summer meeting the budget shall be submitted preferably by the preceding winter meeting but no later than the spring Board meeting; for the winter meeting, preferably by the summer meeting but no later than the fall Board meeting.
2. The Program Committee may include in its preliminary budget amounts requested for expenses for outstanding participants who would be unable to participate without some reimbursement. These amounts fall within the total convention budget and will therefore affect the registration fee.
3. A record of expenses, and appropriate bills, receipts and vouchers shall be sent to the Treasurer.

Before being worked into the final form, above, the first two items took the form of motions. The first was moved by Jim Pruet, seconded by Ruth Hilton, and carried. The second was moved by Ruth Hilton, seconded by Dena Epstein, and carried. The Board also agreed that a revised convention manual be drawn up, and that the Convention Co-ordinator be responsible for providing details of preceding conventions as an aid in drawing up the convention budget.

D. Qualifications of a music librarian

It was agreed that since there had appeared in the Newsletter a slightly different version of the qualifications agreed upon by the Board on November 14 (the latter version appearing in the "green" Board minutes), a correction should appear in the Newsletter. It was also agreed that the correct statement should be sent to MLA's Professional Training Committee (of which Bill Weichlein is chairman) and that their reworking of it be submitted to the membership at the business meeting in Dallas. Suggestions by the membership should go back to the Committee for incorporation into the statement, and the final statement should then be forwarded to the Association of American Library Schools and to ALA. Bill Weichlein said he would bring a draft statement from his Committee to the Board in June, and he thought it might be a good idea if an entire session were devoted to the topic at the Tucson meeting next winter.

Bill McClellan had received in mid-February from Jim Coover and Guy Marco a letter addressed to the Board and deploring the statement on qualifications of a music librarian which appeared in the Newsletter as "retrogressive, dangerously misleading, timid, and an invitation to amateurism". The writers felt that it fell far short of the high standards adopted by MLA in a resolution in 1940. They felt that their letter should be published in an official publication of the Association (perhaps the Newsletter) so that the membership might have a chance to familiarize themselves with the issue, and that the 1940 resolution should be presented to the membership for re-ratification. The authors were also disturbed about the procedural aspects of the Board's action. They felt that any policy statement on such a crucial matter should have the approval of the entire membership, and not just the Board of Directors.

Mary Wallace suggested that along with a corrected statement in the Newsletter, there should also appear an explanation of the background of that statement (that it was prepared by the Board for NASM) and an outline of what is going to happen (that it is going to MLA's Professional Training Committee for reworking, to the membership for suggestions, etc.) She felt that Jim Coover and Guy Marco should be asked if they want to revise their response in the light of the corrected statement. The Board agreed with Mary's suggestions, and felt that no attention should be paid to the resolution of 1940.

E. Other matters

1. Checklist of music library consultants

Bill McClellan said that he had asked Ruth Watanabe to set up a checklist of music library consultants, containing brief biographical sketches of people whom one could consult on such matters as book selection, planning library facilities, etc. He said there was a precedent for such a work, John Berry's Directory of library consultants published by Bowker in 1969.

2. Council of Creative Artists, Libraries and Museums

Bill McClellan passed around a copy of a resolution adopted by the Council of Creative Artists, Libraries and Museums protesting the amendments to the Internal Revenue Code by sections 170 (e) and 1221 of the Tax Reform Act of 1969. Such amendments, the resolution said, have curtailed gifts to libraries and museums through denying tax deductions to the creative artist proportionate to the artistic value of the work. The Council listed MLA as "among the organizations which are affiliated" with it. Walter moved that Bill McClellan write to the Council saying that MLA has never been affiliated with it. Richard Colvig seconded the motion, which was carried. Donald Seibert suggested that Thor Wood, through whom the resolution had reached Bill McClellan, be called to the Board meeting if he were available. When Thor appeared he was told that MLA had already drawn up a similar resolution at its last Board meeting, and it was suggested to him that the Council could say something to this effect at the end of its resolution, rather than list MLA as an "affiliated institution". Ruth said that the danger in this latter terminology was its possible prejudicial effect on MLA's hoped-for tax-exempt status. "Among the organizations which concur with the above resolution" might be a possible rewording of "Among the organizations which are affiliated with the Council" and Thor said the Council would probably agree to the rewording. In such a case, the Board agreed that the document would then go to the MLA lawyer for final approval.

The meeting adjourned at 5:30 pm.

Saturday, April 3

Lincoln Center, 10:15 am. Bill McClellan presiding.  
Present: the same people as on the day preceding.

V. Vice-President's report

Don Seibert said that in response to his letter addressed to experts recommended by various Board members in Washington, he had received evaluations of LC's MARC format for phonorecords from Garrett Bowles and from Ritvars Bregzis. It was agreed that Garrett Bowles, chairman of MLA's Automation Committee, should now be the person to collect information concerning LC's MARC work for music, and to send it to Don. It was agreed to transmit to LC the Board's resolution re MARC recorded on the last page of the "yellow" minutes.

VII. Report of Notes' editor

Frank Campbell reported that the June issue of Notes would be about one week late because proof had not been received in time.

He reported that he wrote to Friedrich Blume and to Henle concerning the proposal that supplements to RISM's Recueils imprimés appear in Notes. Henle replied that it would still publish the material itself, and Blume that he wished to discuss the matter with Vladimir Federov and François Lesure. Frank said this conversation was to have taken place this past week, and that he would like to write to all three to learn the results of it. Ruth Hilton felt that if Henle were going to publish the material anyway, Notes was not the place in which to have it published. Jim Pruett disagreed. He liked the immediacy and wide distribution which publication in Notes would provide. It would

be providing a service at a nominal investment, he said, and Frank thought it a "feather in our cap" to be chosen for publication of the material. Ruth felt that in that case Henle should say "originally published in Notes" in its eventual publication, and Jim said that along with publication in Notes, MLA should make stapled offprints available for those libraries wishing to insert the pages in or beside their RISM volumes.

Frank mentioned that Wolfgang Rehm of Bärenreiter has asked that Notes publish an article on Gesamtausgaben by Alfred Mann of Rutgers. Frank has agreed on condition the article not deal solely with one publisher. Alfred Mann has agreed that such a work would need several contributors. It was pointed out that a session on Gesamtausgaben might be a valid topic for an MLA session, and Frank and Jim agreed they might possibly conduct such a session at Tucson next winter.

Discussion revolved around how one chooses people to write reviews for Notes. Jim, editor of music reviews, said that in his case it often boils down simply to finding someone who can and will do it. It is not easy, he said, to find someone who (i) can write literately, (ii) can read score, and (iii) has something to say.

VIII. Other publications

A. Newsletter

"youth"

Don Roberts, new editor of the Newsletter, has asked the Board for ideas for the Newsletter. Copies of newsletters from AMS, from the College Music Society, and from the Society for Ethnomusicology were passed around. The MLA youth meeting in Washington had suggested that the Newsletter contain articles, but the Board felt the Newsletter was not the proper publication to carry articles. Walter said the primary purpose of the Newsletter was to distribute news. Abstracts of papers given at chapter and annual meetings might be included, he said, and résumés of chapter and committee activities. Such reports would get names into the publication, and names make news. It was also felt that announcements of future MLA meetings, along with names of the Program and the Local Arrangements Chairman should appear in each Newsletter. It was agreed that for the first year with the new editor frequency of publication remain the same at three times per year. Bill Weichlein said that as far as postage is concerned, increase in weight results in a geometric increase in price. It was agreed that if the size of 4-6 pages for the Newsletter remained the same, but with a 25% reduction in size of print, increased content could be achieved without an increase in cost.

B. Technical information reports for music media specialists

A suggestion had been received from Troy Brazell that MLA start a new series called Technical information reports for music media specialists, to appear occasionally, like the Index series. He had a few titles to suggest for such a series, and he felt that the editor-in-chief of the series should also be chairman of MLA's Committee on Music Library Administration. Mary suggested that the editor should be a member of the committee, but not the chairman, and after discussion the Board agreed he should not necessarily be the member of any committee. It was agreed that further negotiations between Troy and the Publications Committee should continue.

C. Manual of music librarianship

Hans Lenneberg is chairman of the ad hoc committee preparing a revision of the Manual, with Katherine Skrobela and Linda Solow as committee members. Hans thinks the Manual should serve a three-fold purpose:

- (i) a handbook for beginners
- (ii) a textbook for courses in music librarianship
- (iii) an authority and reference book for reference librarians.

It was agreed that it would take some years to get out a new edition, and the question of reprinting the old Manual as a sort of stopgap was discussed. It was agreed that the audio-visual chapters were now out-of-date, and that the question was an ethical one - do we want this out-of-date information disseminated. There have been several requests for the Manual, however, and it was agreed that there was still worthwhile

material in it, and that a reprint would result in less pressure on the editorial committee of the new Manual. Ruth moved that 300 copies be reprinted, that it be made known generally that copies are available, and that those who requested it be specifically notified. Mary seconded the motion, which was carried.

#### D. Other publications

Jim Pruett reported that the Bach aria index of about 80 pages has been typed and corrected, and the preface of about 10 pages is being typed. He said Lenore Coral has a revised Vivaldi index available in manuscript form, but that there are errors in it, and that with LC now changing to Fanna numbering for Vivaldi, possibly Fanna should be given more prominence. He said that Kirby Rogers and Richard Appel have proposed a complete revision of the former's index to Maurice Frost's English & Scottish psalm & hymn tunes (MLA index series, no. 8) and that he has asked them for sample pages. He said that Jean Geil, Chairman of the Selection and Acquisitions Committee has Basic lists 5-7 now ready (on music history, chamber music and music theory, respectively) and they are to undergo revision by her Committee. Ruth Hilton suggested that an ad for them be put in the Newsletter, and Richard Colvig added that the same should be done in Library journal.

Apparently the College Music Society is preparing a booklist of 3500 titles (of books, not music) edited by Fred Freedman and to be published by Da Capo Press. It was agreed that Bill McClellan should write a diplomatic letter to Fred telling him of MLA's activity in this area, and investigating possibilities of co-operation, etc.

The meeting adjourned at 12:30 for lunch, and reconvened at 2:10 pm.

Jim reported that Dominique de Lerma had written asking if royalties from his Black music bibliography might go to the Black Music Center to be used to encourage a black student in music librarianship. The Board agreed that no author of an MLA publication can determine how the profit from the sale of his book is to be used - it all goes into the general MLA pot.

### IX. Committees

#### 1. Record analytics

Walter said that Olga Buth, Chairman of the Committee for Record Analytics, had recently recommended to him that MLA get a foundation grant to turn over to LC to provide the salary of another person who could make analytics for recordings. Bill McClellan pointed out that since the Music Division of LC is one of the few in LC with no backlogs, there is no eagerness on the part of LC to provide one more staff member there. He suggested that the Committee and LC together work out a proposal for getting another staff member.

#### 2. Constitution and by-laws

It was announced that Walter is sitting in as consultant to this Committee, which is under the chairmanship of Madeleine Hogan. In accordance with the proposed constitution and the decision taken by the Board at Toronto last year, it was agreed that, subject to the approval of the membership, the four members-at-large whose terms expire this year - Dena Epstein, Marion Korda, Jim Pruett and Mary Wallace - should draw lots at the Dallas meeting to see which two of the four should continue through 1972. These two along with Richard Colvig would <sup>be</sup> ~~from~~ three of the six members-at-large, the other three being elected at the next election, with the result that from that time on three members-at-large would be elected each year for a two-year period.

#### 3. General matters

It was agreed that the committee chairmen reports which are now supposed to go to Jim should go to Marion Korda who will distribute their essence to the Newsletter and to all other committee chairmen, and who will edit and put together the official annual report of committees distributed at the winter meeting.

*Not true  
corrected  
by resolution*

Ruth said that as far as expenses for committees are concerned, she had so far supplied money for postage and petty supplies. She said that committee chairmen should send plans for big expenses to her not later than July 1 for the coming calendar year.

X. Procedure for membership approval of official stands, resolutions, etc.

Bill McClellan said that at the moment there are three ways official MLA stands are taken: (i) ballot to the entire membership (ii) vote of the membership present at the business meeting (iii) Board action

Walter said that preliminary agenda for the business meeting could be circulated prior to the meeting itself. Bill McClellan said he would appoint one or two resolutions people to help prepare and write resolutions usually voted upon at business meetings.

XI. National union catalog

The Board agreed, in response to a query from Betty Olmsted, that if anyone brings alphabetized cards of original cataloging to Dallas, the cards will be included in the 80 or more drawers of cards in the process of being alphabetized. It was also agreed that an announcement should be put in the preliminary program of the Dallas meeting and in the forthcoming Cataloging bulletins that volunteers will be welcome at Dallas to continue alphabetizing the cards.

XII. Canadian Music Library Association

Bill McClellan announced that he had had passed on to him by the Secretary a letter from Bill Rolph, Documents Librarian at McMaster University, Hamilton, Ontario, asking if CMLA could become a chapter of MLA. The Secretary had replied that as far as she knew, any group of MLA'ers could form a chapter of MLA, although one characteristic of such a group was that they usually existed in a small enough geographical area that they could gather easily for meetings of their own. She strongly urged CMLA members to join MLA, and pointed out that nine Canadians had attended the MLA meeting in Washington, the largest Canadian contingent in MLA's history. Bill McClellan reported that he likewise had encouraged membership in MLA, and had suggested to Mr. Rolph that if he wished to pursue the matter further, he write to MLA's Vice-President for guidelines in forming an MLA chapter.

XIII. Smaller libraries and MLA

In response to a query from Richard Colvig, Bill McClellan mentioned the following as being amongst MLA's helps to small libraries:

- (i) basic music lists
- (ii) Brief rules for cataloging
- (iii) sessions at recent MLA conferences designed for non-specialists
- (iv) MLA's travelling exhibit to conferences of other library associations
- (v) a few articles in Notes, such as Ruth Watanabe's on music periodicals.

XIV. Nonprint Media Statistics Conference, Washington, D.C., March 26-27, 1971

Bill McClellan reported that the Nonprint Media Statistics Committee, a subdivision of the ALA Administration Division, had invited about 30 organizations to deal with non-print media statistics. It was suggested that Mary Wallace's survey of music collections would be of interest to them, that our committee on music terms for the ALA glossary could be of assistance, and also our Statistics Committee (now incorporated into the Music Library Administration Committee)

XV. Future meetings

June 24-25, 1971	Dallas, Texas	Board meeting afternoon of June 23, and probably one other evening
January, 1972	Tucson, Arizona	

June 29-30, 1972  
 January, 1973  
 June, 1973  
 January, 1974  
 June, 1974  
 January, 1975  
 June, 1975  
 January, 1976  
 January, 1977

Chicago, Illinois  
 Bloomington, Indiana  
 Las Vegas, Nevada  
 Urbana, Illinois  
 New York City  
 San Juan, Puerto Rico  
 ?

invitation from David Wood, Seattle  
 invitation from Eulan Brooks, Austin, Texas

The last two invitations were approved by the Board.

XVI. Student membership

Ruth Hilton moved that beginning with the 1971-72 year the student membership fee be raised to \$6.50. Don Seibert seconded the motion, which was carried.

XVII. Committee on Advanced Notation

It was announced that the MLA Committee on Advanced Notation had received a grant of \$55,000 for their project of codifying modern systems of notation. A description of the job is awaiting approval.

The meeting adjourned at 4:30 pm.

Respectfully submitted,

*B. Procter*

Beverley Procter  
 Recording Secretary