

MUSIC LIBRARY ASSOCIATION

Minutes of the meeting of the
Board of Directors
in New York City
October 15-16, 1971

Friday, October 15

Graduate Center of the City University of New York, 1:25 pm. Bill McClellan presiding.
Present: Frank Campbell (a little later), Richard Colvig, Dena Epstein, Ruth Hilton,
Marion Korda, Bill McClellan, Beverley Procter, Jim Pruett, Don Seibert, Mary
Wallace, Bill Weichlein.

I. Secretary's report

The minutes of the previous meeting were approved as distributed.

II. Treasurer's report

Ruth Hilton said she would mail to Board members a report for the 3d quarter, ending
Sept. 30. She said that at the moment we have about \$18,800 in the checking account.

III. Executive Secretary's report

Bill Weichlein reported that he had discovered the MLA membership figure for January
1965, the month before the Ann Arbor office opened - the number of members was 825, the
number of subscribers unknown. He commented that the growth in MLA membership in what
will soon be seven years since that time is "rather good".

In response to the Board's request at their last meeting, he submitted figures
regarding student members. There are 167 at the moment, of whom 30 started with v. 24
of Notes (Sept. '67) If these have retained their membership, the breakdown will be as
follows:

30	will	have	been	members	for	5	years
18	"	"	"	"	"	4	"
48	"	"	"	"	"	3	"
54	"	"	"	"	"	2	"
<u>17</u>	will	be	new	members			
<u>167</u>	total						

He felt that foreign student memberships should be abolished, it being too expensive
to send 4 copies of Notes overseas for \$6.50, but the Board felt that we should
continue.

He reported that at the moment we have 215 standing orders for the Index series and
444 paid subscriptions to the Cataloging bulletin. An official second-class permit has
finally been received from the Post Office, after a six-year battle, and Mr. Weichlein
is now working on getting the special second-class rate for non-profit organizations.
The present rate is 1.3 cents per piece and the non-profit rate 2/10 of a cent per piece.
He reported that there will be no need for extra part-time help this year. He circu-
lated lists of titles of the 36 supplements to Notes which had been printed since 1947,
and gave the numbers of copies in stock of the 29 in-print titles. It was agreed that
a notice concerning the availability of these supplements be put in the Newsletter,
that \$1.00 per item be charged, and that new copies be printed on demand.

As Convention Co-ordinator Bill Weichlein reported that he had made a file of past
program topics for the last six years, a file which will be available to future program
chairmen. A new edition of the Convention handbook is now in the hands of the program
and local arrangements chairmen for meetings through the summer of 1973. He summarized
the state of preparations for the Tucson, Chicago, Bloomington, Las Vegas and Puerto
Rico meetings. He said that with permission of the Board he was shifting the dates of

the Chicago meeting back to Thursday, Friday, Saturday, June 29-30, July 1, from earlier in the week, since the hotel was charging \$8-11 more per room per day for the earlier dates.

IV. Reports of Members-at-Large

Mary reported that she has received about 800 replies to her postcard questionnaire surveying music collections in the United States. She intends to send out about 400 follow-ups, and she said that of the \$2,000 budgeted for the project, \$1193 has been spent with another \$300 now due for salaries. She expects that the remaining \$500 should take care of the project. She is not sure that the information is worth publishing as a directory, but she thinks it would be useful for committee and chapter chairmen.

V. Vice-President's report

Don Seibert said he would like to set up a committee to work with LC on the MARC format for sound recordings and scores, in response to their invitation in the Sept. issue of the Music cataloging bulletin. Several names were suggested to him as possible committee members.

VI. President's report

A. New committee chairmen positions and representatives since July 1, 1971

- a. Professional Education - Donald Krummel
- b. United States Book Exchange - Edward N. Waters
- c. MLA/NASM Committee - Chairman, Mrs. Clara Steuermann, Troy Brazell
- d. Program - winter, 1973, Local Arrangements, Dominique de Lerma
 Program, Gerald Gibson
 summer, 1973, Local Arrangements, Don Roberts
 Program, Miss Raymonde Sullivan
- e. Newsletter - Miss Raymonde Sullivan, Associate editor
- f. AMS/MLA Translation Center - Chairman, Stoddard Lincoln, Barbara Hampton,
 Raymonde Sullivan.

B. Other matters

Bill McClellan reported that although MLA had disclaimed affiliation with the Council of Creative Artists, Libraries and Museums (cf. p. 4 of Minutes of Board meeting, April 2-3), the Council had sent him a progress report on their efforts to have the tax law altered to encourage the creative artist to make gifts of manuscripts, etc. to libraries and museums. Bill McClellan said that the Council had circulated to all their members the MLA resolution passed at the business meeting in Dallas, June 25, as well as similar resolutions from other bodies.

He reported that a column on MLA appeared in the National Music Council Bulletin, v. 31, no. 3 (spring/summer, 1971) It reports on the Washington meeting of MLA, and mentions MLA publications.

He circulated copies of a letter from William Welsh, Director of Processing at LC, in which Mr. Welsh said that LC supported the Music Library Association's proposal that outside library reports for music and phonorecords be included in the National union catalog beginning in January 1973. He said music libraries would have to be willing to pay a substantially higher price for the catalog to cover the salaries of the additional music cataloging editors the project would require. The Board agreed the tool would be so valuable that most music libraries would be unable to afford to be without it.

The Secretary reported that the Canadian Music Library Association, which had earlier written to MLA inquiring about becoming a chapter (cf. Board minutes for April 2-3, p. 7), had now disassociated itself from the Canadian Library Association and was in the process of constituting itself a chapter of IAML with the initials CAML, Canadian Association of Music Libraries.

VII. Report of Notes' editor

Frank Campbell reported that the September issue of Notes had been three weeks late and that he could elicit no reason from the printer for the delay. The indexer has resigned, and as yet has not been replaced. It was agreed that publicity for MLA publications should go in the Notes for Notes column, and that publicity items about the forthcoming March issue containing the supplement to the RISM anthologies of printed music should go to the editors of JAMS and the MLA Newsletter.

Discussion centered around the internship in scholarly editing. Notes' Book review editor, Neil Zaslaw, submitted a report in which he highly praised the intern and asked that the Board continue its support of the project. The Board agreed that the purpose of the internship was to be a learning situation for the student, and was not sure whether this was what was happening, or whether the main emphasis was being shifted to editorial support for the Book review editor. It was agreed that Frank would ask Neil if he needed assistance in the form of pure secretarial help. It was pointed out that the Music review editor, for example, receives no such assistance.

VIII. Other publications

A. Newsletter

It was agreed that the Newsletter should be more formal in tone, and that there should be "less waste air". More information on chapter activities should be included.

B. Manual

Hans Lenneberg sent a tentative outline of contents for the Manual. He has sent out letters to writers for most of the chapters, but needs suggestions for people to contribute material on conservatory libraries and on public libraries. A few names were suggested. Jim moved that Hans be invited to come to Tucson to discuss the Manual, and that plane fare and two nights' lodging be provided. Ruth seconded the motion, which was carried.

C. Non-LC cards for music (1956-70)

Betty Olmsted is now pinning down people to do the editing of cards. Her short list of questions Bill McClellan circulated to Board members, who wrote down their replies.

D. Earlier American music

Bill McClellan reported that as yet nothing has been published in this series.

E. Other publications

Jim Pruettt reported that Miriam Whaples' Bach aria index (Index series no. 11) is out at \$3.00 per copy and that Lenore Coral's 2d edition of the Vivaldi concordance has been typed and is being corrected. Bill Weichlein should get the copy in a couple of weeks. Under current consideration are a Glinka works index, a bibliography of Puerto Rican music, a bibliography of analyses of 20th century music which appear in books and periodicals, and a discography of the Cleveland Orchestra. It was agreed the the 1st three of these projects "looked good". Barbara Greener's Renaissance news index is still in the works.

The meeting adjourned at 4:30 pm.

Saturday, October 16

Graduate Center of the City University of New York, 9:45 am. Bill McClellan presiding. Present: the same people as on the day preceding, but with Walter Gerboth present all day, and Frank Campbell absent in the morning and present in the afternoon.

IX. Committees and representatives

A. Finance

The Finance Committee submitted in written form a few questions. It was agreed

that MLA should not continue paying for group meals at conventions if finances are tight, and that the matter would be left to Bill Weichlein in each case.

B. Nominating

Melva Peterson, Chairman of the Nominating Committee, submitted the Committee's choice of candidates for the forthcoming election, along with a few questions in written form. It was agreed that the names of the people forming the Nominating Committee should go on the ballot, and that legal-size paper be used for the ballot if necessary.

C. Continuing Education

Lenore Coral, Chairman of the Continuing Education Committee, submitted a budget proposal for completion of the Committee's filmstrip on building book and score collections in small public libraries. She said that their material could remain in slide format rather than be converted to a filmstrip, thus eliminating \$200 from the \$800 budget, and the Board agreed that slide format would be best for the time being. Dena felt that the Board should reiterate its support to the Committee, and should suggest that they try to have the project ready for the Chicago meeting. It was agreed that the slide/tape package could be sent to state library conventions, and could be tied to the MLA exhibit. Mary thought that chapter chairmen should see it, and Ruth felt that a preview by our own members would be a good idea before the package is sent outside. Walter said that such a preview could be done during the business meeting.

D. Institutes

It was announced that a one-day institute on audio-visual equipment would be held on Wednesday, June 28, in Chicago prior to the MLA meeting. Don Shetler, in charge of it, wants to charge a \$10 registration fee. It was agreed that we need good publicity for the institute, as well as more information as to what Shetler is planning to present.

E. Publicity

Ruth circulated sheets giving advertizing rates and circulation figures for various journals, as well as a list of those with whom we have exchange ads. Jim felt that exchange ads should be limited for a certain period of time to four journals - Journal of the American Musicological Society, Current musicology, Ethnomusicology, and Perspectives of new music - to see how well the exchange works out. He also felt that we should try placing paid advertisements in certain journals, such as the Music educators' journal, Choice, and Library journal, keying the ad to see how good the response is. Richard Colvig felt that ads for the Bach aria index should be placed in Music (the magazine of the American Guild of Organists), and in all choral journals. It was agreed that titles in our ads should be annotated, and that Steve Fry, who has agreed to produce copy for the ads, should work with the Publications chairman. It was also agreed that our logo MLA should appear on our ads, as well as "Music Library Association" written out in full.

F. Resolutions

Bill McClellan reported that we have received a resolution asking that resolutions be given to the Board by the Resolutions Committee and then to the membership by ballot.

G. Exhibits Director

It was reported that 15 spaces at Tucson have been reserved by exhibitors. Some Board members wondered whether a cocktail hour should be held for the exhibitors, since some money will be left over from their fees. It was agreed that they should be invited on an informal basis to a cocktail hour in the President's suite.

H. ALA Council

Bill McClellan said that Guy Marco recommends that we should hold off his resigning from the ALA Council for the time being (cf. Board minutes for June 23-26, p. 1 and 4) because ALA members are voting on the proposed constitutional changes, and we should wait to see what the result of their vote is.

I. Archivist

Bill McClellan reported that June Frank is going through Notes for names of founding officers and committee members, and is requesting transfer of papers and documents from

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them. It was also reported that Mrs. Vivian Perlis, who had spoken in Dallas on The Charles Ives oral history project, has an itinerary worked out in connection with this project, and has offered to collect at cost for MLA tapes on early MLA history. MLA would get the original tape, a duplicate tape, and a typed transcript, and for \$100 would get a fair amount of material. The Board agreed on Mrs. Perlis' undertaking of this project, and said that she should not only be provided with names of people to contact, but also with background information on them. Phil Miller was suggested as a person who could help in these matters.

XI. Citations

After some discussion it was decided that no citations would be presented at Tucson. It was pointed out that 1966 Board minutes say the Nominating Committee are the ones who should present names for citations.

The meeting adjourned at 12 noon for lunch, and reconvened at 1:45 pm.

X. Proposed Budget for 1972 (*wasnt budget approved*)

The Board went over carefully the '72 proposed budget, discussion of which had been postponed until after lunch. Dena moved that \$100 be left in the budget for Vivian Perlis' oral history project for MLA (see top of this page) Mary seconded the motion, which was carried. Jim moved that \$180 be included in the budget for placing an ad in Music educators' journal. Don seconded the motion, which was carried. Ruth moved we continue the internship in scholarly editing with Neil Zaslaw, Notes' Book review editor, for another year at the same price. Walter seconded the motion, which was carried. Ruth moved that we limit the internship to a maximum of two years for one intern. Walter seconded the motion, which was carried. Ruth suggested that the editor or person being helped be notified that the intern is not to be used for clerical duties. It was suggested that Lenore Coral, Chairman of the Continuing Education Committee, be told to go ahead with slides, but not tape, for her filmstrip project. Since \$200 was required for production of the tape, this meant that only \$400 of the \$600 required for slides plus tape would be needed. Ruth moved we allot Lenore the \$400, saying how we arrived at the figure. Don seconded the motion, which was carried. It was hoped that Lenore might be able to produce something for the Tucson meeting. The \$800 allotted for group meals was deleted, and the figure for Board travel was changed from \$5000 to \$6500 after Bill Weichlein looked up Tucson fares.

XII. NYPL financial crisis

The Board agreed that Walter and Frank should draft a letter to be sent out immediately over Bill McClellan's signature to the President of the New York Public Library expressing the Board's deep concern at the prospect of complete cessation of public service at the beginning of the new year in the New York Public Library's research collections in music, theatre, dance and recorded sound. Bill McClellan said he has written to head people of the National Music Council asking that they write to the people mentioned on the list circulated by the Library. Walter said that there should be extensive letter-writing by MLA's New York chapter.

XIII. Musician's guide (1971 ed.)

The Musician's guide want to reprint in their 1971 edition a few articles from Notes at the \$5-per-page reprint rate. The Board decided that we should not extend this fee to other MLA publications, but keep it just to Notes and the Manual.

XIV. Constitution and By-laws

Walter went over with the Board the changes incorporated in the Constitution and By-laws as a result of the Board's suggestions at Dallas and the Committee's own thinking. The Board recommended a few additional changes in wording.

XV. Tucson meeting

Bill Weichlein outlined contents of the program for the Tucson meeting to be held Feb. 3-5. He listed expenses in the budget, totalling \$585, which, divided by 100, produces a \$6.00 registration fee. Ruth moved we accept the Tucson budget. Jim seconded the motion, which was carried. The meeting adjourned at 4:00 pm.

Respectfully submitted

B. Procter

Beverley Procter
Recording Secretary