

MUSIC LIBRARY ASSOCIATION

Minutes of the Meeting of the Board of Directors  
Indiana University, Bloomington, Indiana, January 31, 1973

Wednesday. Indiana University Memorial Union.

10:15 a.m. - 12:00 noon; 2:15 p.m. - 5:00 p.m.; 7:35 p.m. - 10:50 p.m. William McClellan presiding.

Present: Troy Brazell, Lenore Coral, Richard Colvig, Dena Epstein, Ruth Hilton, Marion Korda, William McClellan, Kurtz Myers, Geraldine Ostrove, James Pruett, Don Seibert, Susan Sonnet, Clara Steuermann, William Weichlein; for the final session, also Frank Campbell, Dale Good, Mary Wallace.

I. Recording secretary's report

A. The minutes of the previous meeting were accepted with the following corrections:

- p. 1. III. C: add following Revolutionary Bi-Centennial Commission, "of the National Music Council"  
III. D. 5: correction: The Gale Research Company's cumulation of additions and changes to Class M extends through 1970.  
III. D. 6: following "November 15" read ", 1972 as a supplement."  
p. 2. (IV) C. l. 1: change "1974" to "1975"  
V. F. 1: refer to Article IV, sections A and C of the Constitution and By-Laws.  
p. 3. VIII. A. l. 3: change "survey for" to "survey possibly for"  
VIII. B. 1: change "Flemming" to "Fleming"  
change "Edinburgh" to "Edinboro"  
p. 4. IX. B. l. 2: delete "past president]"

B. The first Annual Report of the Activities of the Board of Directors was distributed. It was pointed out that the Board does not appoint the advertising manager of Notes as stated on p. 1, second item under Publications (MLA), and that the title of the volume mentioned in the last item on that page is Manual of Music Librarianship. As copies of the report had already been prepared for the business meeting, corrections of the two items will appear in any later issues of the report which might be made.

II. Treasurer's report. Ruth Hilton reviewed the fourth quarter report for 1972 and the annual report for 1972, both of which had been mailed to Board members prior to the meeting. Bill Weichlein suggested that the finance committee establish a policy concerning net gain or net loss at the end of each year. Ruth proposed taking some money from the checking account, should the balance be too high, and putting it in the development fund or into a reserve fund.

With regard to royalties, those for Da Capo are coming in, whereas those from the AMS Press are not. It has been necessary to send AMS a letter requesting their payments be made yearly, in the fall. (See below, item III. C.)

III. Executive secretary's report

- A. Bill Weichlein reported that the growth index of current paid circulation saw dramatic gains during the fourth quarter. As of January 1, 1973 we have the largest membership in our history, 3,804, thus making possible a figure of 4,000 by the year's end.
- B. Bill also distributed a memo documenting various categories of income, by year, since banking in Ann Arbor began in 1969. The 1972 figure is approximately \$11,000 higher than that of 1969. He made the following comments and recommendations on the basis of the figures presented:
1. That No. 8 of the Index series be reprinted, as orders are still coming in and the supply is exhausted. The cost is estimated at under \$100. Dena

moved we do so, with second by Richard. Motion carried.

2. While we reprint the MLA brochure yearly, we also need to reprint the music librarianship brochure.
  3. That we display the Cataloguing Bulletin at several state library association meetings. (See below, item VI. B.)
- C. Royalties
1. From University Microfilms we received \$20.50 in 1968, about \$55 in 1970, and \$109 in 1972.
  2. The last check we received from the AMS Press was in December, 1971. We lack the proper contact with the firm and should negotiate a contract with them with the aid of legal council, coordinating negotiations with University Microfilms, who has the rights to reprinting Notes on microfilm. The contract should provide for a yearly statement of the number of sets of Notes sold and the percentage of receipts we are to receive.
- D. We cannot locate our articles of incorporation. This document is needed to support, among other things, applications for grants as a non-profit organization.

#### IV. Convention coordinator's report

- A. Bloomington. Advance registration is high and we may have as many as 200 members present.
- B. Las Vegas, summer 1973. As yet, neither a budget nor a program has been received by the Ann Arbor office. The Sands will be our hotel, meeting rooms have been booked and people have been engaged to work at the registration desk.
- C. Urbana, winter 1974. A hotel has been chosen. Jack Ralston is program chairman. The meetings, whose theme is music in the United States, will coincide with a festival of American music at the University of Illinois.
- D. New York City, summer 1974. Nothing to report.
- E. San Juan, February 4-9, 1975. The date is during the vacation season, when the cheapest hotel rooms are \$35.00 single, \$45.00 double. The travel agency acting as our consultant will send a representative to the Urbana meeting. Troy moved, with a second by Dena, that owing to the high cost of accommodations we cancel the San Juan site and meet elsewhere. Dena amended the motion to include informing the membership of our decision at the approaching business meeting. Motion carried.

#### V. Members'-at-large reports

- A. Dena Epstein distributed the index to the 1972 Board meetings, remarking that the minutes' detailed outline form made the index unwieldy. It was suggested that the indexer's references need be made only to the page, or to the one or two major number and letter indications of a particular subject.
- B. Marion Korda distributed the reports of committees. She asked if the Board thought them effective and wondered if reports should appear only in the Newsletter rather than also as a separate hand-out at business meetings. The member-at-large might, for example, extract the most important material and send it to the editor of the Newsletter; or the full report could be edited by the Newsletter editor. It was agreed that the editor should cease soliciting reports independently, and instead work through the appropriate member-at-large.
- C. Clara Steuermann had no additions to the 1973-74 calendar, but agreed to ask Frank Campbell for the publication schedule of Notes so that the Board would have that information.
- D. Richard Colvig distributed the Handbook for Officers and Committee Chairmen, which the rest of the Board acknowledged with appreciation.
- E. Troy Brazell's report included the following fiscal matters:
  1. Letters have been sent to committee chairpersons advising them of their budgets for 1973.
  2. Now that alternative arrangements have been made for the non-LC cards for music project (see below, item X. B. 1.), the amount budgeted for it may be withdrawn.
  3. We might consider doing two things with funds in our checking account at a year's end: put something in our savings account or in the development fund.
  4. There will be a mid-year review of those items withheld when the budget was

presented last October.

- F. Don Seibert reported on cataloguing matters
1. Sumner Spaulding of the Library of Congress has taken under consideration the term "sound recording" and will suggest it as an international standard term to appear following a filing title.
  2. Concerning the NUC contributing libraries project, the seven libraries submitting music copy have been asked to type their cards on a special card stock using a specified format and typewriter. The request was not part of the original agreement and compliance is optional.

#### VI. Vice-president's report

- A. Jim Pruett distributed a compilation of reports from chapter officers and committee representatives which is to be considered as a supplement to last June's report.
- B. There is now an MLA "promotion book," a looseleaf album containing samples of and excerpts from our publications, which will be circulated to various society and association meetings.
- C. Jim also distributed the results of a survey of changing subscription rates of society periodicals to which Notes has been compared. In general, we have not increased our rates to the extent of other groups listed; in terms of size and frequency of activities, MLA's charges are relatively low.

#### VII. President's report

- A. With regard to the administrative structure, committees will be reconstituted and appointments redesignated with the new administration.
- B. Other matters
  1. The ALA committee on flood-damaged libraries has asked to be informed of music needs which have come to our attention. The committee also solicited contributions. Bill Weichlein said that his office has already responded to requests from individual libraries for copies of Notes.
  2. The College Music Society has inquired whether we would like to present a session at their meeting in Atlanta next winter between Christmas and New Year, and whether the two organizations might meet jointly in the future. We agreed to participate initially according to the former proposal.
  3. MLA has been invited to celebrate Oscar Sonneck's 100th birthday, which will be in October 1973.
  4. Barry Brook and members of the Music Publishers Association have approached W. W. Bowker in an attempt to publish a Music in Print.
  5. Wiley Hitchcock has proposed that we recommend to the editors of the Reader's Guide to Periodical Literature that they include Stereo Review. Jim so moved, with second by Dena. Motion carried.
  6. The Partnership of the Arts, a lobbying group, is trying to encourage members of Congress to support the National Foundations for the arts and for the humanities. We cannot lobby, but can bring attention to the Partnership's programs.
  7. MLA Archives.
    - a. We still have no word from the music division at LC regarding whether they will serve as a repository.
    - b. Vivian Perlis has completed taping interviews with Eva O'Meara and Carlton Sprague Smith.

#### VIII. Committees and representatives

- A. Lenore Coral presented the slide show project of the continuing education committee and distributed a short list of definitions which will accompany it. The music exhibit which is a part of the program has been planned but not compiled. Joseph Boonin had offered to contribute the scores that will comprise it, but the Board decided that purchasing them would be preferable. The question of whether we should charge auditors for copies of the Basic Lists which were prepared in conjunction with the project was raised. Dena moved, with second by Kurtz, that this project be part of our educational program for public libraries,

and that the exhibit, including duplicate copies of Basic Lists, be sent free to groups which request it for one year, after which we will reconsider such a policy and also the effectiveness of the presentation. Organizations at whose meetings the exhibit is presented shall be asked to report to us how it was received. Motion carried. To advertise the show it was proposed we list it in directories of audio-visual services and offer it for use in library schools. If we were to sell it copyright would be necessary.

**B. Advanced notation.**

1. The MLA committee is participating in planning an international symposium on new musical notation to be held at the University of Ghent in the fall of 1974. The committee is looking for funds to sponsor travel expenses of the 15 American participants.
2. A letter from Gardner Read to Bill McClellan requested that MLA consider assisting in distributing microfilm copies of his book on 20th-century notation. Jim suggested Mr. Read contact more commercial publishers. It was felt that microfilm might not be the best format for distributing the book.

C. Bill McClellan distributed a proposal to form an MLA committee on goals and objectives and invited suggestions of people to serve on such a committee.

D. A final report from the joint MARC/MLA committee concerning the MARC music format will be sent to Board members who request it.

E. The National Music Council has established four new committees: music education, performance, technology and community service, on which MLA members have been invited to serve. Following discussion about NMC activities, Dena moved, with second by Troy, that we request a report by the next Board meeting from our NMC representative Thor Wood concerning whether MLA should continue to be a member of that organization.

F. Report from Richard Hagan, MLA representative to SLA. So as to assist SLA in responding to requests for MLA publications, the Board agreed to send copies of our brochure for their files, along with copies of the Music Librarianship as a Career brochure. SLA has proposed we meet concurrently in 1976 at Denver. Dena suggested we respond with an inquiry concerning planned activities of their Humanities Division.

IX. Future meetings with ALA. Discussion included the question of how many national meetings we should schedule each year. We shall poll the entire membership on both subjects with the understanding that the majority response will not be binding on the Board.

**X. Publications**

**A. Report of Notes editor**

1. Printing costs. A chart of estimates of printing costs from seven printers was distributed and also samples of various pages of Notes from two of them. Frank favors Edwards Bros. (Ann Arbor) over Humphrey, but will pursue the matter further before a decision to change printers is made.
2. Mailing of back issues. Don Seibert will continue drop mailing, which has included issues from approximately the three most recent volumes, until the question of Notes' printer is decided. Subsequently, he would like to be relieved of that responsibility.
3. L'Affaire Marco. Guy mailed to the Board copies of a letter requesting their reconsideration of Frank's refusal to publish his article and implying that sufficient grounds for suit might exist. This was felt by the Board not to be the case.
4. Dena brought to the Board's attention that Robert Stevenson's article in the December 1972 issue included material about manuscripts in the Newberry Library whose initial publication was presumably to have been by a graduate student at the University of Chicago with whom Stevenson had met. There was no way for Frank to have known this at the time the article was accepted. The student has been informed that his doctorate will not be jeopardized as a result.
5. Frank enumerated future articles complete and in progress.

## B. Other publications and matters

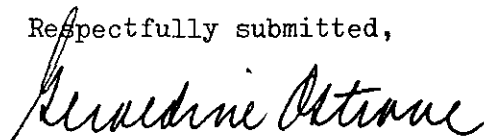
1. Non-IC cards for music, 1956-70. Rowman and Littlefield has agreed to publish a catalogue and a contract has been drafted. The Board suggested certain changes in the latter, advised that it be settled with the aid of legal council and suggested titles for the catalogue. Sigla will be included only for Harvard and NYPL because their cataloguing varies from that of other libraries. Rowman and Littlefield has requested our mailing list which Dena moved, with second by Clara, that we supply free. Motion carried.
2. Da Capo has officially dissociated itself from the publication of Record Ratings, 1966-69 supplement.
3. Hans Lenneberg reports that chapters for the revised edition of the Manual of Music Librarianship are being received,
4. Scholarly Press has asked to reprint the Saltonstall bibliography, the rights to which are not MLA's, and the Union List of Music Periodicals, 1949-1964, a publication of the Northern California chapter.
5. Mary distributed a report of her committee's work in progress and submitted two items for the Board's approval. Don moved, with second by Dena, that Arthur B. Wenk's Analyses of Twentieth-Century Music be published. Motion carried. Mary moved, with second by Dena, that the following title change be made so as to increase the kind of material it may include: MLA Index and Bibliography Series. Motion carried.
6. Wiley Hitchcock reported via memo on the current status of Da Capo's series Earlier American Music. This subdivision of the Plenum Publishing Corp. is not being phased out, as previously announced.

XI. The spring Board meeting will be in Ann Arbor on Friday and Saturday, April 13 and 14.

XII. Reappointment of the executive secretary and the treasurer. Jim moved, with second by Dena, that Bill Weichlein be reappointed. Motion carried. Dena moved, with second by Richard, that Ruth be reappointed. Motion carried.

The meeting was adjourned.

Respectfully submitted,



Geraldine Ostrove  
Recording secretary