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MUSIC LIBRARY ASSOCIATION
Minutes of the Meeting of the Board of Directors
Library of Congress, Washington, D. C.
April 20-21, 1974

Saturday, April 20, 9:30 a.m. - 12:30 p.m.; 2:10 p.m. - 6:35 p.m.; Sunday, April 21, 9:10 a.m. - 1:00 p.m.

Present: Frank Campbell, Lenore Coral, Ruth Hilton, Donald Leavitt, Kurtz Myers, Geraldine Ostrove, James Pruett, Harold Samuel, Susan Sommer, Susan Sonnet, Clara Steuermann, William Weichlein. James Pruett presiding.

I. Recording secretary's report.

The minutes of the previous meeting were approved with the following corrections:

It was noted there is a discrepancy between actions of the Board regarding the Association's paying Ruth Hilton's transportation to a CNLA copyright meeting (p. 1, II. A & B. 3 and p. 5, VIII. D. 2.). Coral moved, with second by Samuel, that Hilton's transportation, if she attends, be paid from the general fund. Motion carried.

Coral suggested that in the future, when the same subject arises more than once in a Board meeting, the minutes include cross references between or among such similar items.

II. Treasurer's report. Ruth Hilton.

The first quarter 1974 report was distributed.

The IRS owes us a refund for money which they took from our bank account.

Vienna House, publisher, owes us \$1,500 for NOTES advertising. Sommer suggested that rather than engaging a lawyer and suing, we should hire a bill collector. After some discussion, Samuel moved, with second by Sommer, that the treasurer phone Ellis Friedman of New York City to discuss the matter, that it be undertaken by him or a person whom he recommends and that an expenditure of up to \$500 be authorized to pay for the services thereby rendered MLA. Motion carried.

A bank account through which transactions relating to the Ford Foundation grant for the Ghent notation congress has been established (cf. VII. A.). The bank (First National City of New York City) requires a general resolution (i.e. contract) authorizing our appointed officers to transact this business. The document was executed and Board members received copies, one of which is appended to these minutes. (It was possible to draw on the account prior to the signing of the contract.)

The matter of settling accounts related to the MLA/ARSC joint meeting in Bloomington was concluded after the Urbana meeting.

III. Executive secretary's report. William Weichlein.

- A. Growth index. Copies were distributed. The April 1 total is up, but July will show a decrease owing to deletion of delinquents and individual cancellations. However, many are expected to renew in the fall and winter.
- B. Income and expenses. The executive office income was down approximately \$500 the first quarter, not a serious decline. Second class postage is going up again, and whereas third class mailers are suffering very little from such increases, magazines are having serious difficulties. With the lifting of Phase IV economic controls printing costs can be expected to rise, and paper stock - controlled until July 1, 1974 - may rise up to 11¢ even before then. Cheap paper is hard to get, so we may have to send NOTES in envelopes instead of wrappers. Weichlein said we shall be obliged to raise the price of NOTES, suggesting the finance committee consider recommending doing so at the earliest possible opportunity. Samuel suggested the committee consider such an increase in the light of potential increases

in the prices of other music-related journals. The drop in NOTES advertising revenue was discussed.

- C. Publications. The Cataloguing Bulletin is out of several back issues. Weichlein asked to be given discretion to reprint as seems appropriate. So moved by Steuermann with second by Sonnet. Motion carried.

The slide show has been shown at the University of Wisconsin, Louisiana State University, the Westfield (N. J.) Athanaeum and the University of Washington - Seattle. Turn-around time is slow, the most frequently we can send the show out being around twice a month. As a result, requests for it have had to be refused. Coral said there is another copy each of tape and slides (the masters) (but not of books/scores and bindings) which would cost ca. \$100. Steuermann moved, with second by Sommer, that we buy a second set of these. Motion carried.

The March issue of NOTES will be in the mail in a few days.

- D. Conventions.

New York. Preliminary program submitted. Meetings will be in the headquarters hotel (Roosevelt), CUNY Graduate Center, Juilliard and NYPL at Lincoln Center. Registration fee: \$5.00.

Future ALA meetings: 1976, July 20-23: Chicago.
1977, June 21-24: Detroit.
1978, June 27-30: Chicago.

Winter MLA meetings:

1975 - San Juan. Well under way. John Anthony Donald Thompson was born February 20, 1974.

1976 - Seattle, Olympic Hotel. No program chairperson yet.

1977 - Austin wants to delay. Nashville?

1978 - Invitation received from Springfield, Illinois.

There has been no recent response from Walter Collins regarding coordination of a meeting with CMS. Simultaneous meetings rather than a joint meeting may be the most likely arrangement. Samuel extended a tentative invitation to Yale, pending completion in 1978/79 of the new music library.

- IV. Vice-President's report. Clara Steuermann.

A résumé of 24 topics, problems and suggestions from the Board/chapter officers meeting in Urbana was distributed. Most chapter chairpersons have responded to the letter and questionnaire sent in March regarding chapter activities. Frequently mentioned were that chapters train future national leaders, and that the public library/academic library dichotomy is obvious and heavily weighted to favor the latter. Steuermann suggested MLA assume the initiative in identifying non-music library groups and take our expertise to them rather than expecting them to come to us for assistance. Dorothy McAdoo's recent Newsletter report of the New England chapter's statement regarding librarian-faculty coordinated administrative action was discussed and added to the agenda of the chapter officers/Board meeting joint session schedule for July.

- V. Members-at-large reports.

- A. Donald Leavitt, fiscal officer.

1. Transfer of duties from previous fiscal officer. Documents have not yet been received from Troy Brazell.
2. Plans for establishing interest-bearing accounts. Procedures for doing so were set forth: 1) Development fund. Withdraw \$5,000 from our checking account and add this to the \$4,000+ in the Hill/development fund. It was the consensus that a 4-year note be purchased. 2) The Record - Ratings account will be used to purchase a second 4-year note. Dividends to accrue in both cases.
3. Preliminary report of the search committee for a successor to the present treasurer. The preliminary list contained 28 names. Members of the finance committee present at this Board meeting met to reduce the list, arriving at a second, ranked list of four, each of whom would be approached as necessary.

- B. Susan Sonnet summarized an analysis of MLA ads or other appearances in a

list of selected publications and suggested we establish a time table for communicating with all publications in which we wish information about MLA and its activities to appear. Such a project seems to anticipate the appointment of a member-at-large as publicity officer.

- C. Lenore Coral read from her file of Board policies extracted from minutes of meetings beginning in 1963. Certain subjects reappear, and decisions related to them sometimes disagree.
- D. Susan Sommer. The proposed copyright legislation is still tied up in committee and probably will be for the rest of this Congressional session. Sommer advised against our hiring counsel because of the potentially enormous cost, suggesting we try other avenues of exerting influence, the political and the individual. Both can be effective in making people aware of the proposed legislation and its implications. Sommer, Coral, Leavitt and Ostrove were charged with drafting a letter of response to the letters from Wattenberg and Wattenberg which appeared in the report of Senate Judiciary sub-committee hearings held last August, the response to be sent to both the Senate and the House.

VI. President's report. James Pruett.

- A. Administrative structure. The list of April 15 was distributed.
- B. Other organizations.
 - 1. CNLA. Meets May 3 in New York City.
 - 2. IFIA. Copies of information and correspondence relating to the 40th General Council Meeting, Washington, D. C., November 16-23, 1974, were distributed. MLA has asked to send an official observer to the session of their Committee on Standardization and to others that concern matters relating to music libraries.
 - 3. IAML. Upon favorable vote by members present at the Urbana meeting of the U. S. branch, Thor Wood, chairman, has written asking that MLA consider the handling of membership dues by our executive office. Possible means of doing so were also suggested. Weichlein opposed the idea as impractical for the following reasons: 1) the office of executive secretary as it now exists is being reevaluated and will not be occupied by him for much longer; 2) it would be difficult to incorporate IAML business into the Ann Arbor operations; 3) Wood's proposed joint billing would not be good, as individuals' composite checks would have to be divided and separate accounts set up. Samuel moved, with second by Steuermann, that in view of these considerations we decline Wood's invitation to join forces. Motion carried.
 - 4. NMC. Meets in New York City June 12 and would like suggestions of things to discuss. The president was asked to instruct our representative, Thor Wood, to suggest they form a goals and objectives committee.
- C. Response from MLA committee chairpersons regarding committee charges. Reports received subsequent to the Urbana meeting were distributed. Board discussion of the length of projects relative to the length of life of committees, the contents of yearly reports and the duties of the member-at-large concerned with committee activities followed.
- D. Announcements.
 - 1. The Instrument of Gift whereby the Library of Congress has agreed to be the repository for MLA's archives, has been signed in duplicate, the copies to be deposited in the executive office and at LC.
 - 2. Representative Brademas of Indiana has sent a news release announcing that the proposed White House conference on libraries has been approved.
 - 3. MLA/MPA joint committee meeting, April 19, 1974. A list of publishers and their U. S. agents will be prepared annually and sent to MLA members and subscribers. The Board agreed we should provide our mailing list free in exchange for this MPA service. A 4-page brochure giving instructions for renting music has been prepared. Procedures for its distribution have not yet been established. ISRN, a project instituted

by Billboard Publications, has been withdrawn. The issue is now dead.

VII. Committees and projects.

- A. Advanced notation. Ghent Congress. Copies of recent correspondence between the president and Kurt Stone had been sent to Board members. Arrangements for dispersing the funds have been made (cf. Treasurer's report). Sommer moved, with second by Coral, that the Board instruct the president to instruct the committee to report to him and the Board their recommendations regarding the copywriting and disposition of materials generated during the course of the project, and to do so by May 22. Coral moved, with second by Steuermann, that the motion be tabled until later in the meeting. Motion carried. When the subject was reopened (so moved by Steuermann, second by Coral; motion carried) the motion was carried. In a letter to the president, Kurt Stone had strongly urged we not insist a music librarian be included among the congress participants (i.e. transportation to be paid by money from the Ford grant). Steuermann moved, with second by Coral, that the Board select and subsidize a delegate to the congress. Motion carried, 4 in favor, 3 against, 1 abstain. Samuel moved, with second by Leavitt, that Steuermann be the delegate. Motion carried. Sommer moved, with second by Leavitt, that if necessary, Mary Davidson be asked as first alternate and Ann Basart as second alternate. Motion carried.
- B. Cataloguing and classification committee, sub-committee on record analytics progress report. Fred Bindman has been asked by Sumner Spaulding to suggest what IC should do about record analytics. On the basis of open discussion at the Urbana meeting and responses to a questionnaire sent with the December 1973 Music Cataloguing Bulletin, Sommer moved, with second by Sonnet, that the Board enthusiastically support IC's preparing full record analytics. Motion carried.
- C. American Revolution bi-centennial committee of MIA. The Board received copies of correspondence from co-chairpersons Jean Geil and Jack Ralston which included suggestions for projects. From suggestions by Board members, the president compiled a list of persons likely to be interested in serving on the committee. He will convey the list to Geil and Ralston.
- D. Nominating committee. Members are Shirley Emanuel, chairwoman, Adele Dailey, Ray Reeder and Janet Somers. Offices open are 3 members-at-large.
- E. Publications committee.
 1. Index series. The Fuld list of manuscripts is well on its way; Thompson's bibliography about Puerto Rican music is near the final typing stage; Wenk's bibliography of analyses of contemporary music in periodicals needs some checking, which is being done.
 2. Manual, 2d ed. The president was instructed to write to Lenneberg (cc: Davidson) expressing concern that publication is still being delayed and suggesting that 1) the manual, consisting of chapters by the present authors, be ready in manuscript by July 1; 2) if this is not possible, others be asked to prepare the 3 problem chapters in time for the manuscript to reach the publications committee by September 1.
- F. Search committee for a new editor of the Music Cataloguing Bulletin. Progress report from Lenore Coral, chairwoman. Other members of the committee are Olga Buth, Dena Epstein and Katherine Skrobela. The first chosen candidate has refused; 2 more have been approached. It is hoped to propose someone at the July Board meeting. However, the Board was willing to act by mail before then.
- G. A grant application to the Martha Baird Rockefeller Foundation to support a combined meeting of a NOTES editorial planning group and the goals and objectives committee is in its first draft. A final draft will be sent to Board members for their comments.
- H. Open Forum. Report from Jean Bonin of the Urbana meeting. Responses to the questionnaire were highly commendatory of all aspects of the winter meeting. Weichlein suggested future questionnaires include preliminary

preparations and exhibits. Pruett will ask Pauline Shaw, incoming open forum chairwoman, to draft a questionnaire for the New York meeting, copies to be sent to Sommer and Weichlein.

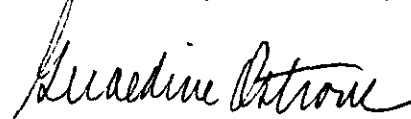
VIII. NOTES.

- A. The editor's report enumerated advantages and disadvantages of Edwards Brothers' printing the journal, decisions related to grant proposals, and plans for the future.
- B. Statement from James Pruett, incoming editor, on transfer of responsibilities and plans. Board members thanked Pruett for a fine report in response to their request for a written statement. The executive secretary will write to the University of North Carolina expressing MLA's appreciation for enabling the editorial office to be located there.
- C. Renewal of contract with Edwards Brothers. The contract is the same as last year's, with two exceptions: they do not hold themselves responsible in cases of inability to get paper, nor for increases in composition, printing or binding costs. Pruett will renew for another year.

IX. Other business.

- A. Music manuscript appraisals. A letter from Thor Wood suggests MLA consider policing abuses of tax credits for donated manuscripts in a manner comparable to that of the Art Dealers Association. Sommer observed that the general music materials market is very different from the art market, and is much smaller. She thought one of Wood's proposals, being available to the IRS in questionable cases, a possibility. Others felt the whole idea to be impractical. Samuel moved, with second by Sommer, that the president's response be that the Board does not wish MLA to become involved with IRS evaluations, and that our principal concern, which we have already expressed, is the restoration of tax credits for donations of manuscripts by their creators. Motion carried.
 - B. Shall Board minutes be published, in abstract or complete, in the Newsletter? It was felt the entire minutes should not appear. Suggestions were 1) that the president could delegate a Board member to abstract the minutes and the Board approve the abstract, and 2) the inclusion of general topics for forthcoming Board meetings might elicit comments from the membership.
 - C. Coral proposed that supplements to Adkins' list of dissertations be issued as an offprint and that we approach those in AMS who would be involved to ask about the feasibility of this being done. The president will write to AMS.
 - D. The Board expresses congratulations to Morris Martin for the 2 fine issues of the Newsletter he has edited.
- X. Fall Board meeting. October 11-12 in New Haven, New York City or Baltimore. An invitation to Madison, Wisconsin had to be declined owing to the greater expense of transportation.

Respectfully submitted,



Geraldine Ostrove
Recording secretary.