

MUSIC LIBRARY ASSOCIATION
 Minutes of the Meeting of the Board of Directors
 Roosevelt Hotel, New York City
 July 9 and 11, 1974

Tuesday, July 9: 9:30 a.m. - 12:15 p.m.; 1:40 p.m. - 6:00 p.m.; 8:00 p.m. - 10:00 p.m.
 Thursday, July 11: 8:15 a.m. - 10:15 a.m.; 9:20 p.m. - 11:10 p.m.

Present: Lenore Coral, Ruth Hilton, Donald Leavitt, Kurtz Myers, Geraldine Ostrove, Harold Samuel, Susan Sommer, Susan Sonnet, Clara Steuermann, William Weichlein (July 9, daytime and July 11, evening); for item VII. A, Gerald Warfield; for item VII. D, Garrett Bowles, Bruce Carr, Vern Frudd, Kathryn Logan, Ruth Watanabe; for item VIII, Frank Campbell, Dale Good; for item X, Kathryn Logan, Kathleen Mc Morrow, Morris Martin, Suzanne Perlongo, Janet Somers, John Tanno. James Pruet presiding.

I. Recording secretary's report.

The minutes of the previous Board meeting in Washington, D. C. were approved with the following corrections:

p. 1, II., (1.6	change "Friedman" to: Freedman
p. 2, III., C., (1.5	change "Westfield (N. J.)" to: Westfield (Mass.)
(1.9	put curves around "but not of books/ scores and bindings"
IV., (1.8	change "Dorothy McAdoo" to: Dorothy McAdoo Bogner
p. 4, VII., E., 1., (1.3	change "Wink" to: Wenk

II. Treasurer's report. Ruth Hilton.

- A. The treasurer distributed the second quarter 1974 financial report, the first report (for the same period) of the Ghent notation congress, and a half-year budget comparison, the last including details of selected appropriations and expenditures.
- B. Ford grant. There was discussion of the rate at which certain categories of funds are being expended. It was the consensus that the president send a letter to Kurt Stone expressing the Board's concern in this matter. The president asked the treasurer to prepare and send to the Board monthly financial reports of grant expenditures.
- C. \$5,000 has been withdrawn from our checking account and deposited in the MLA Development Fund established in memory of Richard S. Hill. The Fund and the record ratings account have each been used to purchase separate 4-year notes. These must be renewed after that period if we wish maximum interest to continue to accrue. The reserve fund has been shifted so as to accrue interest on a daily basis.
- D. A lawyer at the Freedman firm (Mr. Jurrust) is at the point of sending a summons to Vienna House in order to collect their unpaid Notes advertising bill. Microcard Editions owes us \$515.00. The treasurer will try to collect it with a registered letter. If she fails, she will turn the matter over to Mr. Jurrust.
- E. Notes' low advertising income and low expenditures for postage in this category indicate solicitation letters and follow-ups are not being sent. Other danger signals are noted in the half-year budget report.

III. Executive secretary's report. William Weichlein.

- A. Growth index. As of July 1, 1974 membership was relatively low; subscriptions were the lowest since October 1970. About 80-100 new members and subscribers can be expected beginning in September. We have 477 foreign subscribers and 131 foreign members.
- B. Whether to reduce the press run of the September issue of Notes from 4,500 copies was discussed. Weichlein said the saving would be negligible, so no action toward reduction was taken.
- C. Upon request, Weichlein will bring lists of MLA life members and exchanges to the next Board meeting.
- D. Morris Martin had a new MLA logo prepared and sent it for Board approval. Coral

moved, with second by Sommer, that it be our policy to have only one logo and that it be the one now on Notes. Motion carried.

- E. Membership categories; costs and benefits. That institutional subscribers through agencies do not receive the Newsletter has caused some complaint. Should we eliminate this subscriber category, or cannot institutional subscribers also receive the Newsletter, but not other membership mailings? Individual subscribers (as opposed to individual members) do not get the Newsletter, etc., either. The question of what membership in MLA represents was raised. Are we mainly or merely a publisher or, as many seem to feel, something considerably more? Weichlein suggested changing the address plates so that institutional subscribers may, at their request, become members of MLA and thereby receive all mailings they do not now receive. The cost would be \$300-\$400. The Board agreed, and the necessary address plate changes will be made. Weichlein also informed the Board of the following per unit postage costs for Notes: U. S. - 7¢; P.U.A.S. - 17¢; other foreign - 20¢. 16 1/2% of each mailing is foreign. He suggested that for the P.U.A.S. countries the subscription fee be increased by 50¢, and that for the other foreign countries \$1.00 more be charged. So moved for the '74-'75 volume, by Leavitt, with second by Sommer. Motion carried. N.b., the Notes masthead must be changed.

- F. Future meetings. San Juan. Over 60 persons have already registered. The Board will leave Monday morning, February 3, 1975 and arrive in the afternoon. The preliminary program was read.

A list of other sites, tentative and confirmed, through winter 1980 was distributed.

IV. Vice president's report. Clara Steuermann.

A report of chapter officers and activities for January-June 1974 was distributed. Steuermann attended the Greater New York Chapter meeting on May 11 and commented on revitalization of activities there. She also emphasized the importance of our going to other library associations to offer our services rather than waiting for them to come to us. Joan Flintoff and her colleagues have made two short films, one of which is about cataloguing. Board members expressed interest in seeing these, and Sonnet volunteered to try and get them to show at the October Board meeting.

V. Members-at-large reports.

- A. Donald Leavitt, fiscal officer.

The fiscal officer's files have been received from Troy Brazell and a description of this job has been received from the treasurer. Shirley Emanuel has agreed to accept the office of treasurer. Sommer moved, with second by Steuermann, that Emanuel be appointed, the term to begin at the conclusion of the San Juan meetings. Carried unanimously. Emanuel will want to resign as placement director effective at that time. The finance committee meeting will be September 28.

- B. Lenore Coral.

The résumé of Board policies is finished, and copies will shortly be ready to send to Board members. Coral will chair a study session on music libraries on Friday November 1, 9:00 a.m. at the AMS meeting at the Mayflower Hotel in Washington.

- C. Susan Sonnet.

Advertising deadlines for those publications which should receive information about MLA will shortly be sought. Pruett expressed hope that the executive secretary's office will then maintain an up-to-date calendar file of publications.

- D. Susan Sommer. Copyright.

A mark-up of the Senate bill took place a few days before the Board meeting. Another letter setting forth our position was sent (copies will be sent to the Board). In a new version of the bill the words "a musical work" are still in, only now in section 108(h). Sommer suggested that, with elections coming, we should keep in touch with members of Congress who tend to think as we do. She mentioned Senators Hart (Michigan) and Hugh Scott (Pennsylvania) as representing

states with many MLA members. The report of the Registrar^{or} of Copyright for 1973 included 95,296 musical compositions (many of which are unpublished).

VI. President's report.

A. Administrative structure changes.

- 1. Fred Blum has resigned as chairman of the audio/visual and microforms committee.
- 2. By mail, prior to the meeting, the Board had approved a search committee's choice of Ruth Henderson as new editor of the Music Cataloguing Bulletin. For confirmation, see item IX.

B. Announcements.

- 1. Upon learning from Representative Brademas that a proposed 1976 White House conference on library and information services had been approved by a House committee, Pruett sent a letter asking for a transcript of the related hearings of November 29, 1973, during which an MLA letter of support for the conference had been recorded.
- 2. Pruett read a brief report from Michael Keller, who had attended a Canadian Association of College and University Libraries workshop held in June at the University of Manitoba.
- 3. Myers called attention to recordings being made by Radio Canada which are being deposited at LC but which are not available for sale. There was some discussion about whether other United States libraries might also be able to receive these recordings.
- 4. The ARL has prepared a statement supporting the policy of those of its member libraries who feel it necessary to charge for the service of inter-library loan.
- 5. NMC. Thor Wood's report of the June meeting was read. Sonnet moved, with second by Myers, that we not renew our membership. Discussion: Pruett suggested sending a letter to NMC explaining our dissatisfactions. He will also contact William Newman, who was president of AMS when they withdrew. Also, it was suggested he ask Karl Kroeger of the Moravian Music Foundation why that organization remains a member. The Board vote was 3 in favor of the motion, 4 against. Motion defeated.

VII. Committees and projects.

A. Committee on advanced notation: Ghent Congress. Gerald Warfield.

With copies of correspondence, memos and reports in hand, the Board received additional information about the Congress from Warfield and spent some time questioning him further. A list of Europeans who have been invited (not all of whom have accepted) was read. There will be 30 panelists and an unspecified number of delegates. Moderators for individual sessions have apparently not yet been selected. The names of André Jurrès and William Austin were mentioned. The question of how publications will be controlled is still not settled. There will be a report of the Congress prepared for the San Juan meeting.

B. AMS/MLA joint committee on RISM.

The committee has been reactivated with Otto Albrecht as chairman, and Frank Campbell and Edward Waters. Libraries should still be reporting their newly-received material. Coral suggested Notes reprint the method of submitting reports. Leavitt noted that encouragement from the RISM office to libraries is needed.

C. Publications committee.

- 1. Mary Davidson submitted a written report. She and David Hamilton both wish to resign in the near future.
- 2. Four new lists have been added to the Basic Music Collection: 2 of study scores for chamber music and 2 of performance editions for the same.
The slow pace of our publications (in general) was discussed. Pruett commented that one reason for this is the fact that the committee is responsible for production as well as for editing. Responsibility for the former should be elsewhere.
- 3. Manual. Lenneberg submitted a written report in which Skrobela's article

was reported not to have been completed. In view of the time elapsed since most articles had been submitted, the president was requested to ask Lenneberg immediately to notify contributors that they could make minor revisions. Further action was deferred until later in the Board meeting, after the president would be able to telephone Lenneberg. When discussion was resumed it was learned that Skrobela's article was written and had been submitted.

4. Survey of Musical Instrument Collections. A cost sheet and an advertising flyer were distributed, the latter bearing the title page, selections from an inside page, cataloguing-in-publication data and a statement of September availability. It was decided to print 2,500 copies.

D. Goals and objectives committee.

At the Board's invitation, the committee and the Board met for nearly two hours. Chairwoman Watanabe first discussed the questionnaire, which they consider to be phase 1 of their work, and how it was formulated. She apologized and assumed responsibility for its having been sent out later than originally planned. Although some have expressed the feeling that a questionnaire was not the most useful tool to survey the membership, it was decided to use it as a point of departure, to give the committee something to interpret. Phase 2 will consist of getting in touch with certain groups of people and individuals, e.g., an open meeting of public librarians was scheduled during the national meeting currently in session; the executive secretary was to be interviewed as one step in the process of determining how MLA works; each current Board member and some past officers and Notes editors will be asked to provide written job descriptions. The products of phases 1 and 2 will provide the raw materials for the committee's report. Members will meet for two days in September and again for two days in November. They hope to have a viable report on phase 1 ready for the San Juan meeting, and plan their final report for some time after that. Suggestions for topics the committee might consider and approaches they might utilize were invited from the Board, who participated in discussion throughout the session. Board members hoped there would be a preliminary report, of larger scope than that presented at the open session of the committee as part of the NYC program, subsequent to the September committee meeting. Sommer moved, with second by Steuermann, that the Board convey an expression of thanks for and confidence in the committee's work. Motion carried.

E. American Revolution bi-centennial committee.

Copies of two reports of recent meetings of the co-chairpersons Jack Ralston and Jean Geil and of the president's letter of response were distributed.

Comments on proposed projects; other suggestions:

1. Directory of libraries holding "considerable American music materials." Coral suggested the MLA chapter structure be utilized in making a survey of locations. (The subject will be brought up in a general way at the chapter chairpersons luncheon.) Myers suggested producing a preliminary list of locations and also questioned why there should be a minimum of 3,000 titles in order for the collection to be listed. He proposed hobbyists' associations and organizations other than libraries, in addition to institutions, as worthy of investigation, the NMC for example. The survey should be budgeted. Mary Davidson's survey may have located some collections.
2. Traveling exhibit of early American music. It was felt that we should prefer projects of long-term value and avoid the spectacular.
3. Myers suggested reprinting the two or three Notes articles on American music and then expanding into a series, perhaps organized by topic.
4. Code for cataloguing American sheet music. NYPL's was added to the list of such codes, and the question of whether Bessie Smith also has one was raised.
5. New index for Wolfe.
6. Do all these suggestions constitute a series of publications?
7. The committee was advised to investigate who is receiving bi-centennial grants and the procedures for applying, and not only how to spend funds.
8. State arts councils are a possible source of money.

- F. Professional education committee report on educational standards for a music librarian. There is an indication that chairman Donald Krummel is promulgating the report. However, it is not known whether the standards are to be considered minimum or maximum, as there is no philosophical consensus on this point among members of the committee.

VIII. Notes.

- A. Frank Campbell's written report was distributed. Our grant request to the Martha Baird Rockefeller Foundation for a Notes/Goals and Objectives committee conference was approved, although for not quite the entire amount requested (\$6,500 of \$8,610). A preliminary agenda for the meeting was available for perusal.
- B. Pruett announced that until the expiration of his term as president Campbell would continue to assist in the editing of Notes, even though the latter's editorship officially terminated with the completion of volume 30.

- IX. Music Cataloging Bulletin. It was moved by Coral, with second by Sommer, that the appointment of Ruth Henderson as next editor be confirmed. Motion carried.

X. Meeting with chapter officers.

A. Formation of new chapters.

1. Suzanne Perlongo reported on a nascent Pennsylvania chapter whose initial meeting is planned for September 29, in conjunction with a Pennsylvania Library Association meeting in Lancaster.
2. Morris Martin described a meeting 10 days previous of six music librarians from the Dallas/Fort Worth/Denton/Houston area who hope to convene a meeting of Texas music librarians in October.

B. Other comments.

1. Tanno announced a fall joint meeting of the Southern California MLA and AMS chapters, to last perhaps 1 1/2 days.
2. Dorothy McAdoo Bogner's solicitation of support in Newsletter, 16 for the New England chapter's statement favoring the music librarian's participation in certain music department and library administration meetings has not elicited much interest in either the Northern New York or Southern California chapters.

- C. Steuermann chose the following topic for discussion from among 24 suggestions and comments about chapter activities made during a prior meeting: Chapters should maintain closer relations with state and regional library associations.

Comments:

1. The Southeast Library Association has no particular awareness of MLA.
2. In southern California the subject of audio/visual materials brings the state library association and MLA chapter together.
3. The Greater New York chapter has never made contact with their regional library association.
4. In Texas there has not yet been the chance.
5. If more "packages" such as the slide show were available from the central, national source, these would stimulate and facilitate realization of our educational objectives.
6. Individual MLA members have to go out into the field to talk and to find out what is needed.
7. It is necessary that regional activities be promoted on the national level.
8. It would be advantageous if there were designated specialists who would be available to assist in particular kinds of circumstances or with particular problems.

XI. Other business.

- A. The index of volumes 1-4 of the MCB has been completed, and it remained to decide whether it should be a regular or an extra issue. Sommer moved, with second by Sonnet, that it be an extra issue, the cost to be absorbed by the Association. Motion carried. Thanks will be conveyed to Linda Dobbs, who prepared the index.
- B. At the cataloging and classification committee open meeting there had been

discussion of the fact that many libraries, in order to achieve maximum benefit from their participation in OCLC, are in-putting music data with which the system cannot adequately cope, but which all wish they could retrieve as they can book cataloguing. The low priority now assigned by LC to implementing MARC for music and phonorecords (1979) makes the situation worse, and may require an enormous amount of recataloguing which no one will have time or money for. Steuermann moved, with second by Sommer, that we approve a resolution urging strongly that the MARC program for music and phonorecords be implemented before 1979. Motion carried. Resolution to be sent to William J. Welch, director, Processing Department, LC.

- C. MLA's stand in favor of full analytics for recordings was established by vote at the Urbana meeting in the presence of Fred Bindman, who is expected to convey our feelings to Sumner Spaulding at LC.
- D. Royalties received from the Da Capo Press for Earlier American Music amounted to \$717.18 as of December 31, 1973. This amount is beyond the advance of \$150.00 received for every volume published.

XII. The fall Board meeting will probably be in New Haven.

The meeting was adjourned.

Respectfully submitted,



Geraldine Ostrove
Recording secretary