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Music Library Association
Minutes of the Meeting of the Board of Directors
Royal Victoria College, McGill University, Montreal
August 16, 17 and 22, 1975

Saturday, August 16, 7:20 - 10:00 p.m.; Sunday, August 17, 9:20 a.m. - 12:15 p.m.,
1:00 - 5:45 p.m.; Friday, August 22, 1:35 - 3:30 p.m.

Present: Shirley Emanuel, Barbara Henry, Donald Leavitt, Geraldine Ostrove, James Pruett,
Susan Sommer; August 16 and 17: David Fenske, Jack Kalston, Nina Romani; for IV:
William Weichlein; for VIII. A.: John Tanno; for VIII. E.: Katherine Skrobela.
Clara Steuermann presiding.

I. Recording secretary's report.

The minutes of the previous meeting in Ann Arbor, Michigan were approved as distributed.

II. Treasurer's report. Shirley Emanuel.

A. Unpaid bill from Vienna House. Since the April Board meeting we have received
1572. - ~~\$500.50~~. Of the original total due (\$1,100) they still owe us a couple of
hundred dollars. In a letter to the president from Ruth Hilton the Board was
informed that "Faber has paid all it legally owes against the Vienna debt...
However, the original judgement still stands, and if the lawyers should, by
chance, ever collect on it, we would repay Faber, and keep the difference
still owed us."

B. The second quarter financial report, a half-year budget comparison and two
reports (second quarter 1975 [by Ruth Hilton] and July 1, 1974 - June 30,
1975) of the Goals and Objectives (G and O) committee expenditures had been
mailed to Board members.

Maude Brogan of the Martha Baird Rockefeller Fund wants a brief financial
report, a request it was felt Emanuel's present report would satisfy. The
Fund's grant to the G and O committee was \$6,500; MLA paid the balance, \$3,081.90.

It was asked whether the treasurer felt a lag between Romani's deposits of
money in MLA accounts and her being notified of how much money we have. Emanuel
responded that the period is brief and insufficient to deter her from disbursing
funds when she had to do so. Romani urged that next year subscription renewal
billings be moved up to July 1 and member billings to August 1. The latter,
presently due to be mailed August 15, will be late this year.

C. The president announced the annual audit will be done in the fall by Emanuel,
Henry, Leavitt and Ostrove. They asked that a non-Board member be added to the
group, suggesting Carol Mekkawi. Steuermann approved, subject to the condition
that Mekkawi be a national, not just a chapter, member.

III. Business manager's report. Nina Romani.

A. The growth index was distributed. July 1, 1975 is down a bit from a year earlier,
mainly because Japanese subscribers, who want a type of mailing not
permitted under our 2d-class permit, have been receiving single issues.

B. Mis-information and complications prevented the publications exhibit from
arriving at McGill for the IAML meeting.

C. A letter from Forrest Alter inquired about student membership for a high school
opera lover who patronizes his library. Section III. A. of the Constitution
and By-laws prevents this. Fenske moved, with second by Sommer, that we extend
student privilege to this individual for four years only. Discussion included
comments that we should not suspend the Constitution and that an amendment
would be inappropriate. The question called, none voted in favor and all voted
against. Motion defeated.

D. Bonding. In response to Board discussion and action at the previous meeting
Romani reported that eligibility depends on a yearly audit by a CPA firm
and a deductible clause. Her consultant advised that in an organization like
MLA the chances of needing bonding are remote; it might be preferable to
continue our present procedures for an annual audit and also attempt better

internal control, such as two signatures on each check. Board reaction to the latter suggestion was that it would be impractical.

IV. Convention coordinator's report. William Weichlein.

A. Future meetings. A list was distributed. Changes made as it was discussed led to the following schedule, with summer meetings after 1977 unconfirmed:

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|------------------------|--|
| 1976, Feb. 4-7 | Seattle (University of Washington) |
| 1976, July 20-23 | Chicago (with ABA) |
| 1977, Feb. 2-6 | Nashville (Country Music Foundation) |
| 1977, July 6-9 | Santa Barbara (UCSB) |
| 1978, Jan. 31 - Feb. 3 | Springfield, Ill. (Lincoln Land Community College) |
| 1978, June 27-30 | Chicago (ALA) |
| 1979, winter | (Boston/Cambridge?) |
| 1979, June 26-29 | Dallas (ALA) |
| 1980, winter | Washington, D. C. |
| 1980, June 30 - July 3 | New York City (ALA) |
| 1981, winter | New Haven (Yale; 50th anniversary) |
| 1981, June 30 - July 3 | San Francisco (ALA) |

Weichlein asked if it was necessary to have a banquet or luncheon at national meetings. An advantage mentioned was the sharing of a meal with people you don't know; disadvantages, that it costs a lot and is received poorly if another event is not scheduled to liven it up. Board consensus was that it is desirable if done properly, e.g., local color events, good speaker, music, enough time to meet and sit with new people.

- B. Convention account. We gained \$1,546 on the San Juan meeting. The money will probably not be added to the general fund but entered separately to give some leeway for future convention expenses.
- C. Gale Research is eager to do a music publication and wants MLA to suggest large-scale index projects. Board members mentioned: a retrospective periodicals index, RILM (Gale doesn't want things already begun), a cumulation of music subject headings (they don't want single-volume works), American music imprints 1826-?, music in print, music entries from Mansell in edited order (later found to have been proposed by Mansell itself). The president asked others with ideas to send them to Weichlein, who is an official consultant to Gale.

V. Past-president's report. James Pruett.

Report on chapters. Stephen Toney, chairman of the Pacific Northwest chapter, has resigned and moved to Washington, D. C. Pruett attended two spring meetings and plans to visit others in the fall, when the G and O report will be on several agendas. We need a file of chapter constitutions; new chapters, in particular, seek help when formulating such a document. Chapter publications tend to be area union lists. All libraries in the region benefit from these, but they might also be collated into a national publication. A revision of the publications policy for chapters was distributed. Pruett moved, with second by Fenske, that it be adopted. Discussion concentrated on a clause in item IV: to whom final drafts should be sent. Two small additions to items IV and VI were made. The question was called; all voting members were in favor of the motion. John Tanno will be advised that chapter publications must be identified as such.

Board members will receive a full report on chapters in the fall.

VI. Members-at-large reports.

A. Donald Leavitt.

1. Copies were distributed of the summer 1975 Newsletter of the American Folklore Society in which the contracted transfer of its business affairs to the American Anthropological Association was announced.
2. Pelican Records requested Leavitt's intercession in a letter informing him that efforts by the California State Legislature to remove law governing the unauthorized use of recorded material would interrupt the company's efforts to reprint what it considers to be historically important recordings.

Finance officer's report.

5. Barry Brook in soliciting two-year financial support from American scholarly societies for RILA. In discussing his request to RILA it was mentioned that American publications, including this one, have not been properly recognized and supported by Europeans; we cannot let RILA terminate; we might utilize the development fund, support of this nature being of far more importance than subsidizing an individual in library school; is a matching grant from NIH possible? (No.) It was moved by Sommer, with second by Leavitt that, from interest earned on the development fund, we allocate \$1,000 in 1976 and \$500 in 1977, payment to be made on January 1 of the respective years (the dates coincide with the beginning of the interest earning period). Motion carried. It was subsequently determined that the terms of the 4-year savings certificate whose interest was to be used prevent interest as well as principal from being used without penalty. In view of this, Sommer moved, with second by Leavitt, that we rescind the relevant motion. Motion to rescind carried. Emanuel suggested we send Brook \$1,000 from our operating funds on January 1, 1976 and that, should our checking account appear to be too low at any point thereafter, we draw on interest accumulated on the reserve fund as reimbursement. Sommer moved, with second by Leavitt, that we contribute \$500 to RILA from our operating funds on January 1, 1976 with the understanding that reserve fund interest can be used to reimburse ourselves should that be necessary. Motion carried.
4. Proposed 1976 budget. Emanuel distributed the proposed budget and Samuel distributed copies of the minutes of the August 15-16 finance committee meeting. With regard to the committee's recommendations requiring separate action:
 - a. The Board agreed that Notes advertising rates should not be raised at this time, but suggested the next finance committee reconsider this question, and also look into ad rates of comparable journals.
 - b. The Board tabled the recommendation that the cumulated Notes Supplements not be transferred to the AXS Press, and that the MLA business office retain and sell all copies.
 - c. Pruett moved, with second by Sommer that the price of single Basic Lists be raised to \$.25. Motion carried.
 - d. Samuel moved, with second by Pruett, that back volumes of the MCB be sold for \$8.00. Motion carried.

It was requested 1) that the chairman of the publications committee submit a progress report to the treasurer in time for consideration at the annual finance committee meeting, and 2) that chairpersons of the nominating committees also notify the treasurer of the geographic locations (but not the names) of persons on the proposed slate so that travel costs could be estimated when preparing the budget. Leavitt was asked about requests for funds for projects which had to be eliminated, with a view toward reconsidering the most worthy of them at the time of the half-year budget review. He mentioned a request by Pruett for a single consultation with a CPA (\$500-\$1,000) to help with a financial reorganization.

Skrobela had requested another 4-page insert about the AACR revision for the MCB. It was decided this could be included with the December 1975 issue, for which payment need not be made until after the increased subscription rate would begin. After some further discussion Pruett moved, with second by Sommer, that the proposed budget be approved as amended (see also VI. D. 3.). Motion carried.

B. Susan Sommer. Copyright.

Sommer distributed copies of a letter sent from the president on behalf of MLA to the counsel to Rep. Kastenmeier (D., Wis.) chairman of the House subcommittee which held hearings on the proposed copyright legislation (H.R. 2223). Entered into the record of the hearings of May 14, 1975, the letter represented our continued effort to eliminate the exemption of music from fair use library photocopying. Sommer was available to testify at the hearings on that day, and she later wrote Rep. Danielson (R., Cal.) responding

to remarks made by publishers' attorneys who had testified. She summarized two major problems, 1) publishers have interpreted the bill's term "systematic copying" as copying of anything involved in a library system (e.g., Interlibrary Loan) and 2) they insist on restricting discussion to technical, scientific and medical journals and to so-called "royalties" paid to the authors whose articles appear in them. A publishers' coalition has appropriated \$35,000 for lobbying. SLA announced that CNLA is trying to arrange a matching grant of \$2,000, dependent on contributions from at least three of its member organizations, for the same purpose. Sommer suggested we appropriate \$50-\$100 to help; Samuel suggested \$250. Pruett moved, with second by Samuel, that the president be empowered to allocate \$100 for the CNLA copyright defense fund as requested by the SLA Board of Directors. Motion carried.

- C. Harold Samuel bowed out of the retrospective index to music periodicals project because he cannot devote to it the time required.
- D. David Fenske reported he is working on the 1974 index to Board minutes.
- E. Barbara Henry distributed a draft of a letter to be sent for the purpose of compiling a list of music library consultants. She invited comments from the Board.

VII. President's report. Clara Steuermann.

- A. Lenore Coral's final revision of the statement on standards for music title pages has been sent to John Owen Ward of the MLA/MPA joint committee.
- B. Rep. John Brademas has introduced legislation to restore tax deductions to artists and authors who contribute their works. Steuermann responded stating MLA's support and received a reply. She also wrote to Rep. Al Ullman of the Ways and Means Committee and subsequently learned that the subject was not being pursued further at the present time.

VIII. Committees, representatives, special officers.

A. Publications committee.

John Tanno presented a detailed written report for which he was warmly thanked. There was lengthy discussion of the Manual of Music Librarianship, whose editorship it was generally agreed should be changed. The manuscripts should be collected, preferably from Lenneberg, but otherwise re-solicited from the contributors. Fenske moved, with second by Samuel, that the president be instructed to write to Lenneberg accepting his offer, made in a letter to her last year, to relinquish the editorship, and asking him to send the manuscripts to her immediately. Carried unanimously. Leavitt moved, with second by Samuel, that if the president has not received the manuscripts by October 1, 1975 she instruct the chairman of the publications committee, with a copy to Lenneberg, to re-solicit them from contributors. Carried unanimously. The matter was reopened at the Friday session of the Board meeting. It was moved by Pruett, with second by Henry, that in the light of new information presented by the president at that time and of the discussion which followed, the two earlier decisions be rescinded in the best interests of the Association. Motion carried.

B. Nominating committee.

Susan Sommer, chairwoman, presented the following slate for Board approval: for vice president/president elect: Dena Epstein, Donald Leavitt; for recording secretary: H. Vern Frudd, Geraldine Ostrove; for members-at-large: Marsha Berman, Michael Keller, Kathryn Logan, Michael Ochs, Suzanne Perlongo, Linda Solow; for citations: Eva O'Meara, William Lichtenwanger. Sommer described the method by which candidates were selected and added that her committee (Susan Sonnet, William Weichlein) also has suggestions of who should do the citation calligraphy. All were surprised Eva O'Meara had never received a citation, but the Ann Arbor office has no record that she has. Samuel volunteered to consult a file about her at Yale to see if the award is mentioned there. Samuel moved, with second by Pruett, that the slate be accepted as presented. Motion carried.

- C. Joint committee on the Union List of Serials. A written report was received from Garrett Bowles. The committee has considered whether it could continue to exist and has decided to do so. Bowles' recommendation we continue our membership was

approved by the Board. Howard Rovelstad, our representative to the committee, is retiring from the University of Maryland and also from the committee.

D. Executive secretary search committee.

Dena Epstein and Walter Gerboth are the other members of William McClellan's committee. McClellan has asked what the Board wants him to do. Steuermann responded that the job description should be completed by the Seattle meeting. Further suggestions from the Board were: that the report be presented at the open session of its meeting there; that the committee be urged to meet together before then; that the Board be sent their report before Seattle; and that they give due consideration to both the financial ramifications of the job and to whether their report should reflect what they consider to be the ideal situation or what is practical for the immediate future.

E. Cataloguing and classification committee.

Kathleen Skrobela, MLA representative to the AACR code revision committee explained that although she has no vote, her comments are solicited and listened to because few others know anything about music cataloguing. Chapter 14 (sound recordings) was virtually done by the time she began to attend, so she couldn't achieve the changes she wanted. She has been influential in the discussions of chapter 13 (music) and chapter 4 (filing titles).

F. Goals and objectives committee.

Discussion of the San Juan (i.e., unrevised) final report alluded initially to the concept of "broadening the base" of MLA operations and activities and then proceeded in the order of topics covered in the report, with specific reference to its recommendations.

1. In a letter to the president Kathryn Logan asked if Board and business meeting minutes should be published. This subject had been raised in the Board meeting of April 20-21, 1974 (IX. B.), and although no change from present practice was made the president (Pruett) subsequently began a column for the Newsletter, Report from the President, which continues to appear. Pruett explained it had been his intention to inform members of business transacted during Board meetings. Steuermann said she had not prepared her column with quite that purpose but would consider doing so. [The recording secretary has recently been mailing Board minutes to the Newsletter editor.] How to widen distribution of business meeting minutes was also discussed, with a suggestion they be enclosed with preliminary programs of national meetings. Other comments: such a mailing would probably be a waste of paper; the charge that MLA is an elitist organization comes in part from people's not knowing about meeting transactions; business meetings have become regimented and are not sufficiently controversial.
2. Samuel criticized the sociological aspect of the G and O report, the fact that it is solely retrospective, having been based largely on responses to a questionnaire.
3. In response to the recommendation we begin a second journal Pruett remarked that it is not easy to find articles. He thought it possible that Technical Reports might ultimately develop into a technical journal. (See also 7. below.)
4. Administration.
 - a. Some members who have already commented on the report have objected to vesting more power and decision-making in an executive director. It is too great a centralization of power and rather than "broadening the base" would tend to make MLA administratively top-heavy.
 - b. We might not have the money to spend on the higher salary required in any event. Were dues increased so as to obtain the necessary income and charged according to a sliding scale we would be likely to lose members.
 - c. How much time does the treasurer spend on her job? Not a whole lot; a bit for the quarterly report and most on the preparation of the budget. The suggestion that all financial transactions emanate from the business office would result in the elimination of the present check-balances. The business officer would write his or her own check, which might raise auditing problems and require a professional audit every

- year. Perhaps we should hire expertise in the person of a development officer.
- d. Samuel summarized the discussion by stating that Board consensus appeared to be that a full-time, salaried, professional executive director would concentrate too much power in this office and not broaden the base of the organization. However, we could consider combining the offices of treasurer and business manager.
5. Members-at-large.
- a. The duties recommended for members-at-large would result in a particularly short term for the chairman of the publications committee, a specialized job requiring abilities not necessarily possessed by persons elected. A member-at-large could serve on the publications committee just as one now serves on the finance committee.
 - b. That the finance committee needs someone experienced in publication led to the suggestion that the chairman of the publications committee be a member of the finance committee.
 - c. Would the proposed junior/senior structure lock us into something? Could it not be utilized at the president's discretion? Do we have a right to require specialized qualifications of members-at-large? We could take advantage of specialization according to the talents of whoever has been elected.
 - d. The fiscal officer could be appointed according to the junior/senior proposal instead of for two years, as is done now.
6. Board of Directors. None of the recommendations for the distribution of administrative responsibilities listed on p. 3 of the report really "broadens the base." The closest to do so, the committee on committees, still couldn't reach out to younger members any better than the vice president/past president does now. Furthermore, the president would be removed one step from his present relationship to committees. The real problem is getting committees to do things. Steuermann will explore the possibility of utilizing the Board as a committee on committees in Seattle, where new committee members will have to be appointed. She will also continue to refer to the G and O questionnaire responses, where individuals who want to work for MLA are identified.
7. Publications.
- a. A list of MLA publications is not easily found by everyone who might be looking.
 - b. Is a new journal needed, or only more technical information? At present, it was felt not, but we should study the feasibility of one. An annual was proposed as a solution to publishing the kind of information members seem to want but which Notes does not always provide. (See also 3. above.)
- G. Carolyn Hunter submitted a lengthy Placement Service report which the Board received with thanks.
- H. Nyal Williams sent a letter to the president describing the size of the MLA publications exhibit, recent mailing costs, and potential costs of exhibiting it at conferences (up to \$200). He asked the Board for recommendations about sending it to national, regional and state library conferences, how he should prepare a budget for sending it out in the future, whether proceedings of the Ghent notation congress should be included, and if Basic Lists sent with the exhibit can be given away.

IX. Other business, new business.

- A. Vincent Duckles, IAML-US chairman, has written proposing the establishment of a joint committee with MLA on international music librarianship. It was asked if such a committee would provide a channel of communication between the two organizations and if the formality of such a committee would emphasize the differences between the organizations. Board consensus was that, while "international music librarianship" need not be part of the title, the proposed committee was a good idea. Steuermann will meet with Duckles about it in Montreal.
- B. The president distributed a Proposal concerning training in music librarianship

based on material from The Society for American Archivists. She invited Board members' comments for the Seattle meeting, and noted that a conference of the kind mentioned in the first paragraph would be a likely project for Federal funding.

- C. Upon learning of the untimely death of Fred Freedman, who suffered a heart attack, the Board issued the following resolution: "The Board of Directors of the Music Library Association acknowledges with sorrow the sudden death on July 12th of our colleague Frederick Freedman. We shall remember Fred as an enthusiastic, active member of our profession; as a man of personal warmth who cared about people and helped them personally as well as professionally. His ideas and projects were implemented to serve many needs, and they remain as his legacy to future practitioners in the fields of music bibliography and music librarianship." Announcements will also be made in Notes and at the Seattle meeting.
- D. Notes editor's report. James Pruett.

The September issue will be one week late. The December issue will have a new feature by Steve Fry, a list of new reference books with short descriptive annotations, and Charles Lindahl will do the same for new serial titles, most likely in the March issue. Neal Zaslav has resigned as book review editor and will be succeeded by Charles Atkinson. The paper weight will be changed to Edwards Bros.' house stock. Harold Diamond is doing a fine job as advertising manager.

Kurtz Myers will retire in October 1976; he may spend the following 18 months doing a new cumulation of his Index to Record Reviews. Pruett has spoken to G. K. Hall about publishing it, ^{who will speak} and ~~has also spoken~~ to Crown Publishers about reprinting the first volume. Thus there could be a two-volume set.

- E. MCB.

To review the history of the index/cumulation project, the president distributed references to it from four issues of the MCB. Although the Board had voted to publish an index to v. 1-4 as a free extra issue (July 9, 1974, IX. A.), that was never done. Now Ruth Henderson wants to publish a paste-up cumulation through v. 5 which would be over 100 p. long (Linda Dobbs will index v. 5). Board members were unclear about what would be included in the proposed cumulation, and questioned Skrobela during her visit to the Board meeting and also Henderson, who prepared a detailed description and distributed it between the second and third days on which the Board met in Montreal. Questions remained, however, about the usefulness of including a cumulation to class M, which had been announced as a forthcoming publication to include all additions and changes collated with the original schedule (cf. John Tanno's report) and also the music subject headings, a new list of which was said to be in progress compiled by Ruth Hilton and Fred Bindman. Ostrove noted the necessity for publication of Dobbs' index as soon as possible and observed that it could be utilized for the monthly issues we already have. An index attached to the cumulation would be a different thing, as the cumulation would collate the material and, longer present it in its present order. Samuel moved, with second by Pruett, that the manuscript of Dobbs' index to separate issues of v. 1-5 of the MCB be submitted to the publications committee as soon as possible. Motion carried. Sommer moved, with second by Pruett, that Henderson consult with the publications committee about the most appropriate form for a cumulative presentation of the information published in the MCB. Motion carried.

The meeting was adjourned.

Respectfully submitted,

Geraldine Ostrove

Geraldine Ostrove
Recording secretary