

MUSIC LIBRARY ASSOCIATION

Meeting of the Board of Directors
Seattle, Washington, February 4, 6 and 7, 1976

Wednesday, February 4: 9:00a.m.-12:30 p.m., 2:00 p.m.-5:30 p.m., 7:15 p.m.-10:00 p.m.
Friday, February 6: 1:40 p.m.-3:25 p.m.; Saturday February 7: 1:05 p.m.-3:15 p.m.

Present: Shirley Emanuel, Dena Epstein, David Fenske, Barbara Henry, Donald Leavitt, Michael Keller, Michael Ochs, Geraltine Ostrove, James Pruett, Jack Ralston, Nina Romani, Harold Samuel, Linda Solow, Susan Sommer; for V.A., William Weichlein; for V.B, Forrest Alter, Mary Ashe; for IX.C.3, Walter Gerboth; for IX.C.4., Members of the Association; for IX.E., John Tanno; for XII., Binnie Braunstein, Lenore Coral, Johanna Fritsche, John Gibbs, George Hill, Marianne Kozlowski, Morris Martin, Suzanne Perlongo. Clara Steuermann presiding.

I. Recording secretary's report.

The minutes of the previous meeting in Montreal were approved with the following correction:

II.A., 1.2 change "\$562.50" to "\$1,572."

II. Treasurer's report. Shirley Emanuel

The treasurer had mailed fourth quarter 1975 and annual 1975 financial reports to Board members. She also noted the following correction of a typographical error in the checking account balance as of December 31, 1974 which should read: \$18,746.78. In 1974 our share of the royalties from Pendragon Press for Barry Brook's Thematic Catalogues in Music was \$160.70, whereas in 1975 we did not receive anything. To increase sales there were these suggestions: 1) pass the remaining stock on to a jobber (e.g. Joseph Boonin, Inc.), 2) send flyers to jobbers ourselves, 3) place a ½ page ad in NOTES if space is available.

By means of extraordinary appropriations Katherine Skrobela has been receiving funds from MLA to subsidize her transportation expenses to the AACR revision meetings. So that she could attend the Seattle meeting, where a report on, and discussion by MLA members of, the revisions were to take place, a similar subsidy was provided from funds already authorized (president's fund, travel funds). Approval for disbursement was given by the president with the advice of the treasurer and finance officer. The president noted that in the past we have not subsidized individuals in this fashion. Leavitt suggested the next finance committee allocate more money for travel. Ostrove felt the expenditure was justified by the uniqueness of Skrobela's work, the recognition it was receiving from the revision committee, and its importance to music librarianship.

Samuel asked if the 1975 surplus of \$ 3,000+ should not be put into an account where it will gather interest. Emanuel advised against doing so right away, preferring to keep it in the checking account as a "cushion." She added that for about nine months a year we have around \$10,000 in that account, a sufficient sum to make it worthwhile to look for a bank offering interest-bearing checking accounts.

Because of Emanuel's accomplishment in bringing us from a budgeted deficit of \$2,953 to a surplus of \$3,019.38 in 1975, Samuel moved, with second: Brava to Mme. Treasurer. Carried unanimously.

Pruett stated that when Kurtz Myers begins working with G. K. Hall on his second volume of cumulated record ratings he will use some of the money in the

record ratings account for clerical purposes. Emanuel said that we can use other funds and eventually reimburse ourselves so that there will be no penalty for using the account, with which a savings certificate had been purchased, before it matures completely. (See also X.)

III. Fiscal officer's report. Donald Leavitt.

The audit of the 1974 books was performed in October. Notification of those concerned of the specific appropriations in the 1976 budget is in progress.

IV. Business manager's report. Nina Romani

Copies of the growth index were distributed. For the first time we have more members than subscribers. Also distributed was a list of new publications, copies of which were available in the registration area. The four new publications, Technical Reports 3, Index and Bibliography Series 12 and 13 and the Directory of Music Librarians were displayed. Copies of all are ready to send out from the Ann Arbor office. It was asked how many complimentary copies are given to authors, to which Pruett responded that five are given to each principal author and one to each of the others. Corrections were made to the draft of the calendar, including Romani's request that both member and subscriber billings be moved up to July 1, with the second billing set for October 1. So moved by Sommer, seconded by Henry. Motion carried. Distribution of lists of chapter area members by the executive office to chapters was discussed. Romani will now do so on September 1 and Feb. 15 each year. There is a small charge for the (outside) production of the lists. The Postal Service has informed us that to satisfy regulations governing second class mailing permits our student membership fee must be more than 50% of the regular fee. Now, the former is \$7.50 and the latter \$16.00. Leavitt moved, with second by Fenske, that beginning with Volume 33 of NOTES the student rate be raised to \$8.50. Carried. Whether retirees should be allowed reduced-rate or free subscriptions was discussed; no change from present policy was made.

We have two back volumes of NOTES, 29 and 30, which have not yet been transferred to the AMS Press for sale because procedures broke down when we changed printer. Romani said that the return of undeliverable copies of NOTES with corrected addresses is not desirable because of the poor condition in which they are returned. Until recently we paid not the bulk rate but a per-ounce cost for copies returned, or as much as 58¢ each. Since removing the return-postage guaranteed statement from the wrappers we have paid only 13¢, but this rate may rise to 25¢. If we added the Music Cataloging Bulletin to our third-class permit we could save about 11¢ per copy. After discussion of the probable increase in the length of time for delivery, it was moved by Fenske, with second by Leavitt, that the MCB be mailed third class. Motion carried.

V. Convention reports.

A. Convention coordinator's report. William Weichlein.

A list of future meeting sites was distributed. Summer meetings listed for 1978-81 are all during ALA meetings. Weichlein asked the Board to reconsider reducing national meetings to one a year. Noting that the Olympic Hotel had a thoroughly professional staff with whom it had been a pleasure to deal, he then warned against future meeting planner's exceeding their budget, especially with last-minute arrangements, as had just occurred.

B. Forrest Alter and Mary Ashe described their plans for the next meeting in Chicago, informing the Board that topics will be somewhat broader than usual as they are designed to include art, administration of departments having other subjects in addition to music, and collection development in such departments.

VI. Member-at-large reports.

A. Susan Sommer

1. Retrospective periodical indexing. Sommer continues to coordinate information about projects under way. She maintains a file of them and will respond to questions about such projects.
2. Copyright. The senate bill will probably be passed next week. Copies of their report were available in Seattle. The report discusses the relationship of section 107 (fair use library copying by libraries) and 108 (amplifications and restrictions), and it is now established that the provisions of the former section are in no way restricted by the provisions of the latter. The words "a musical work" have not been deleted from 108, but the report contains examples of fair use copying using music. So we are not limited to the extent we had thought we would be. However, a serious complication remains, the interpretation of the term "systematic copying" in 108(g)2 to mean "relating to a system." As a result, ALA, Medical LA, ARL and SLA may recommend that library systems discontinue photocopying. A letter opposing the entire clause has been sent to Rep. Kastenmeier's committee, for to attempt a reinterpretation of the term seems futile at this time. Frank McKenna, executive director of SLA, thinks 1) that the entire bill will probably be enacted by June and 2) penalties established for infringement of 108(g)2 will probably result in some basic changes in policy by libraries.

B. Donald Leavitt.

In a memo the Board's attention had been drawn to a proposed bill which would give perpetual statutory protection to all recordings fixed before Feb. 15, 1972. Such a provision is favored by the recording industry, but would scarcely be in the best interests of libraries and their patrons. With the encouragement of Barbara Ringer, register of copyrights, Leavitt asked the Board to consider making a statement in opposition to the proposed legislation. Discussion led to a consensus in favor of doing so, and he, Sommer and Keller were asked to prepare a letter to Rep. Drinan, who is known to be in sympathy with the public interest. The letter was approved by the Board after a motion to do so was made by Henry with second by Ralston.

C. Jack Ralston.

Committee reports were collected and duplicated for distribution to members in Seattle.

D. David Fenske.

An index to Board meeting minutes for 1975 had been sent to Board members. The publicity materials compiled by Susan Sonnet have been sent to him.

E. Barbara Henry.

The index of Board policies was brought up-to-date. Only four people responded to her effort to begin a consultants file. The letter about aspects of consulting which had been sent to selected people had asked five questions, and a résumé of their answers was given. Henry had also written to SLA inquiring about their consulting service. The response emphasized the need to proceed with caution, since despite strong disclaimers to the contrary, people will consider any name given them by the Association to be an official recommendation. Henry thinks it better 1) to promulgate a guide or form letter for people requesting consultants, for which she will prepare a draft, and 2) to write an article about her experience with this project.

VII. Past-President's report. James Pruett.

Reports from Chapters were distributed. There have been many expressions of relief over the revision of the policy about chapter publications. The archives, now at LC, are not in usable form. Steuermann suggested the Chesapeake chapter volunteer to straighten them out (M-F 8:30-5:00; perhaps Saturdays could be arranged) according to categories designated by Jane Franck.

VIII. President's report. Clara Steuermann.

- A. Election. The president welcomed recently elected officers; Epstein, vice-president/president elect; Ostrove, recording secretary; and Keller, Ochs and Solow, members-at-large. Of 432 ballots cast in that election, only 421 were considered valid for members-at-large because of the remainder fewer than three of the six persons running were voted for. Board members questioned why members could not vote for only one or two candidates for otherwise the voter would be disenfranchised. It was the consensus that votes could be cast for up to three and that a sentence on the ballot should appear in clarification of this policy. Also, losers as well as winners should be notified. Candidates have not been properly informed that the winners, while invited to attend the winter Board meeting, must do so without travel subsidy from the Association, as their terms of office will not yet have begun. It should be the responsibility of the nominating committee chairman to make this clear. It was suggested that the real question is shouldn't transportation be paid, to which the president responded that we cannot take that up as a financial consideration right now. The recording secretary volunteered to resume work on the Handbook for Officers and Committee Chairmen, hoping to have a draft ready for the spring Board meeting. The nominating committee chairperson's responsibilities would be included. The next nominating committee will be chaired by Henry. The president referred to another matter related to the election, A letter to her from Ostrove, who had been asked by Anita Lamkin of the Chesapeake Chapter whether she could vote as the representative of her library even though she had not been officially designated MLA representative by her director. Since Lamkin is not a national member, Steuermann said only an official appointment from the library would enable her to vote.
- B. Copies of the administrative structure were mailed to Board members. The president noted that some new Board members would be obliged to relinquish committee responsibilities owing to new responsibilities of their elected positions.
- C. Musicdata, Inc., one of the firms interested in producing a Music in Print, has asked that any criticisms of their publication Choral Music in Print be brought to their attention. (See also VIII.G.4.)
- D. RILM. The \$500 which the Board voted to donate has been sent to Barry Brook.
- E. RISM. Last November Albert T. Luper and Frederick Crane of the University of Iowa School of Music wrote a letter to Friedrich Blume complaining about the high cost of RISM and asking that certain steps be taken to reduce the cost. Copies of the letter were sent to IMS and IAML officers and to other members of the RISM commission. Copies were also distributed to Board members who felt we should not comment on the part of the Association.
- F. White House conference on library and information sciences. No action has been taken recently.
- G. Relationship with other organizations.
1. CNLA. Board members received copies of the minutes of the winter council meeting (Ruth Hilton, secretary/treasurer). The president appointed Sommer our representative to their joint committee on library education.
 2. IAML. A meeting of the joint MLA/IAML committee was scheduled during the Seattle meeting. The next IAML meeting will be in Bergen, Aug. 15-21. In a letter to Steuermann, Rita Benton, editor, complained that some reports about last summer's IAML meeting appeared in the MLA Newsletter before appearing in Fontes Artis Musicae. She subsequently suggested that MLA articles might be prepared by persons other than the official IAML reporter for Fontes.
 3. IFLA. The next meeting will be held in Lausanne, August 23-28.
 4. MPA/MLA. The next joint committee meeting will be on April 9. Among the topics to be discussed is Music in Print, a project in which two publishers have expressed interest. (See also VIII.C.)

IX. Committees and projects.

- A. Advanced notation. Noting that Ruth Hilton's work has been far more extensive than keeping the books (a complicated enough task in itself) including such things as voluntary proofreading, the president suggested she be recognized for her extraordinary assistance. So moved by Fenske with second by Leavitt. Motion carried.
- B. Cataloguing and classification committee. Epstein asked to be relieved of all official obligations except that of coordinator of the contributing libraries (i.e., those sending copy to Music, Books on Music and Sound Recordings) now that she holds a national office. Harvard and the University of Illinois, whose cataloguing practice is now in full conformity with that of LC, have asked to be included among the contributing libraries. The Board extended thanks to Katherine Skrobela for all the work she and her committee have done.
- C. Goals and objectives committee (G and O).
 1. Executive secretary search committee. McClellan's committee's report had been mailed to the Board, and he and the Board discussed it in detail. The committee did not consider whether the office should remain in Ann Arbor but agreed that the office and officer should be in the same place. While their job description emphasized the need for a library degree, discussion revealed a greater interest in requiring business skills. Leavitt had investigated the D.C. office of the American Anthropological Association, a consortium sharing common business facilities, including an accountant. The possibility of MLA's acting similarly was examined with reference to 1) other associations sharing professional interests with MLA, 2) which might be the likely group to initiate such affiliation, and 3) cost. Steuermann distributed a memo from the American Association of Archivists specifying their business expenses over a period of a year-and-a-half and adding that all salaries are paid either in full or in part by grants. It is not possible at present to calculate the cost of MLA's executive office owing to our bookkeeping system. Each member of the Board was asked to state his or her opinion of the direction we should take: maintain the status quo, emphasize the business management approach, attempt to form or join a consortium, other. The predominant feeling was that we need more information, particularly financial, about the Ann Arbor office and about consortia.
 2. In preparation for the open Board session on the G and O report, the Board was asked to consider each of the 18 recommendations it contained. Opinions about the more controversial points were aired, but without the intention of imposing any potential consensus of opinion on the membership. It was agreed, however, that because the recommendations could easily be grouped in categories (executive office, Board and business meetings, officers and committees, publications, finances) they should be taken up in this fashion rather than individually. Convention registrants also received a list of recommendations as extracted from the entire report published in NOTES.
 3. Gerboth joined the Board to present a proposal for an MLA publications council, offered as a counter-proposal to the recommendation of the G and O report, and prepared after consultations among four chairpersons of the publications committee. The council would comprise all editors of MLA serials and other publications, the executive secretary, all chairpersons of committees having anything to do with publications, one or two others and, as needed, persons specializing in graphic arts and publicity. The chairperson could be the chairperson of the publications committee or could rotate, and he or she would report to the Board rather than the chairperson of the publications committee (which would not cease to exist). The council would meet only at national meetings, where agenda items would include publications planned for the following year and who is preparing or considering what publications. Providing for broad involvement of MLA members, the council would also be able to solve problems lack of organization has posed in the past and to facilitate budget planning.

4. Open session. Copies of the list of recommendations and an extended transcript of the discussion are appended to these minutes. The president requested comments from the outgoing members-at-large.
- D. Membership directory. Don Phillips has asked for comments pro and con. Sommer noted that those members who are not presently employed as music librarians should have a category which allows them to be included.
- E. Publications. John Tanno delivered a written report and Board members also received copies of correspondence relating to some projects under consideration. Among the latter:
1. Pruett moved, with second by Sommer, that approval of John Baron's Inventory of Printed French Airs and Chansons. . . be tabled until the April Board meeting, by which time questions about it raised by Board members can be answered. Motion carried.
 2. After being assured that Alice Tischler will assume the responsibility of establishing her rights to publish material which may have originally belonged to the Black Music Center at Indiana University, Pruett moved, with second by Sommer, that Tanno continue work on her manuscript. Motion carried.
 3. Epstein reported that Hans Lenneberg had offered to give to her, for transmission to Tanno, the manuscripts comprising the Manual of Music Librarianship, 2nd ed.
 4. Cumulated M Schedule by Siegrun Folter. The Library of Congress prefers that a Class M cumulation appear in its established format and under its own imprint. MLA would provide an index and a typist. The Board advised Tanno to continue with this project.
 5. MCB cumulation. Efforts to create a proper format continue. Tanno presented samples of two, one of which could appear in several months, and a second which would take perhaps a year-and-a-half to produce. Fenske moved, with second by Leavitt, that the Board approve option one, subject to the discretion of the publications committee. Motion carried.
- Pruett moved, with second by Fenske, that the Board thank Linda Dobbs for indexing vol. 1-5 of the MCB. Motion carried.

X. NOTES. James Pruett.

Much material has been sent to the archives. Printing costs for 1975 were over \$1,000 below those of 1974. Advertising revenue has risen, but cuts in the sizes of ads can be expected. Although postage has risen, the decrease in our paper weight has kept this cost down for us. Articles for the March and June issues were described. Epstein expressed her hope that a greater proportion of reviews would be written by librarians. Both G. K. Hall and Gale Research are interested in publishing Kurtz Myers' second cumulation of record reviews. (See also II, last para.) Many copies of the reprinted Supplements to NOTES remain unsold, but we have recouped our initial investment.

XI. Placement service.

Carolyn Hunter has requested that Barbara Maxwell be appointed her assistant, as she needs and has already been using Maxwell's help. The president will respond that if Hunter needs help she can obtain it, but that the Board will be considering some alternatives at its April meeting.

XII. Meeting with Chapter representatives. James Pruett presiding.

Keller stated that the past-president's presence at the New York State Chapter's spring meeting was widely appreciated, and extended his thanks. Braunstein reported that the Chesapeake Chapter had had great difficulties in obtaining the slide show for its fall meeting where the presentation was well received. She suggested MLA market it, so that in addition to avoiding mailing difficulties, people who wish to do so could have it permanently. Pruett referred to the planned

revision of the U.S. volume of the RISM Directory of Research Libraries and asked the chapters to consider how they might provide assistance. Charles Lindahl is coordinator.

XIII. Future Board meetings.

Spring: Baltimore; Fall: Washington, D.C.

XIV. Reappointment of business manager and treasurer.


Letters asking the willingness of each to serve another term were sent and answered in the affirmative. Sommer moved, with second by Leavitt, that Emanuel be reappointed treasurer. Motion carried. Leavitt moved, with second by Sommer, that Nina Romani, business manager, be reappointed. Motion carried.

XV. New business.

Ostrove reported that she was attempting to have updated a list of income tax deductions originally prepared for AMS members some years ago, with the objective of distributing it to MLA members. Janet Knapp has given permission for us to use the list in this way. However, Ostrove reached her accountant during the tax season and has not yet been able to find out how much the necessary work will cost, if anything.

The meeting was adjourned.

Respectfully submitted,



Geraldine Ostrove
Recording Secretary