

Music Library Association  
Minutes of the Meeting of the Board of Directors  
Library of Congress, Washington, D.C.  
October 2 - 3, 1976

Saturday, October 2: 9:25 a.m. - 12:30 p.m.; 1:15 - 5:00 p.m.  
Sunday, October 3: 9:15 a.m. - 3:10 p.m.

Present: Shirley Emanuel, Dena Epstein, Barbara Henry, Michael Keller, Michael Ochs, Geraldine Ostrove, Jack Ralston; Saturday and Sunday mornings, *Jinda Solow* Nina Romani; for IX.A and D, Jane Franck; for IX.A, Carol Mekkawi

Absent: David Fenske  
Clara Steuermann presiding.

I. Secretary's report.

The minutes of the previous meeting in Chicago were approved after the following corrections were made:

- p. 1, Present: change "Evansan" to "Evensen"
- p. 2, IV, 1.2 change "up owing" to: up partly owing
- p. 3, C, 1.8 change "thereby avoiding" to: rather than approaching
- p. 5, E.3, 1.2 change "insufficient budget" to: overburdened staff
- IX, B, 1.1 change "early" to: out-of-print
- C, 1.2 change "fall through" to: not succeed
- p. 7, XIV, A.1.a, 1. 2-3 omit: book sales
- 1.6 omit: or
- 1.7 change "but including" to: or
- 1.9 add at end: and 4 Newsletters
- 1.10-11 omit everything after "mailings"
- 1.14 insert before closing parentheses: ; assume 1/3 address changes each year
- 1.15 add 1.15a: notice of summer and winter meetings

II. Treasurer's report. Shirley Emanuel

- A. Ochs moved, with second by Solow, that the half-year budget comparison, tabled at the previous meeting, be accepted. Motion carried.
- B. The checkbook balance as of October 2, 1976 was \$27,021.95

III. Fiscal officer's report. Michael Ochs

- A. Finance committee meeting and 1977 budget  
Ochs expressed thanks to committee members not present at the Board meeting, James Coover and Melva Peterson. Copies of the proposed budget were distributed. Ochs explained the budget was formulated as though we would not move the Ann Arbor office because not enough was yet known about the financial aspects of the SLA situation (see also B. below and IX.C) to do otherwise. If we move, we might have to use the reserve fund. Budget requests added up to an apparent deficit of \$25,000, which the committee reduced to \$5,920. Amendments to the proposed budget were made. (See also XI.) Ochs moved, with second by Solow, that the cost of selling our mailing lists be raised as of October 1, 1976 to \$100 for one (either members or subscribers) and \$190 for both (member, subscribers). Motion carried. Discussion led to another motion by Ochs, with second by Keller, that effective with vol. 34

of Notes (September 1977) dues be raised according to following schedule:

Institutional members	\$25.00
Institutional subscribers	\$20.00
Individual subscribers	\$18.00
Individual members	
income to \$10,999	\$20.00
\$11,000 - 14,999	\$25.00
\$15,000 and over	\$30.00
Student members	\$11.50
Retired persons who have been	
members for 5 years	\$11.50
Foreign postage addition	\$ 2.50

The motion was carried. Keller moved, with second by Solow that the amended budget be accepted. Motion carried. The treasurer was given a round of applause for her work.

B. Report of SLA and CMS meetings.

1. CMS. Keller moved, with second by Henry, that we reject CMS as a possibility for the merging of our executive offices. Motion carried.
2. SLA. Board members had received written reports from most of those who had visited the SLA office in August and September. If we move there we would probably do so after the winter meeting, so that March and April would be "interim" months in the Ann Arbor office. The merger would occur in phases as successively more of our business operations would be performed by SLA. Many questions remain, however, and the Board asked the President to use the list of questions prepared when CMS was being investigated when submitting further questions about costs of various items and services to Frank McKenna, executive director of SLA. It was noted that MLA's funds would be in a separate bank from those of SLA.

IV. Business manager's report. Nina Romani

Copies of the growth index were distributed. There seems to have been a good response to our advertisement in the Schwann Catalogue. The addition of the Constitution and By-Laws to the membership list resulted in our losing our place in the printer's production schedule, so publication has been delayed.

Speaking on behalf of the Board, the President expressed regret at the death of long-time MLA member Ida Rosen.

V. Convention manager's report.

- A. Stephen Fry has been designated program chairman for next August's meeting in Santa Barbara. With regard to the possible suspension of subsequent summer meetings, neither the President nor Morris Martin could find someone to write a position paper against such a suspension, as the Board had agreed should be done. Epstein suggested we discontinue winter meetings instead. This would require a Constitutional amendment.
- B. For the IMS meeting following ours in Santa Barbara it was asked if we want to rent exhibit space (\$100) or buy an ad in the program booklet (up to \$100 for a full page). Ochs moved, with second by Solow, that we take a table for \$100 and a full-page ad, both pending approval of the 1977 budget [agenda of this meeting taken out-of-order]. Motion carried. The ad will be principally for our publications.
- C. SEM, meeting in mid-November, has invited us to exhibit, at \$3.00 an item or an entire table. It was decided to do the former. Recommended were

the Puerto Rican bibliography, the Frost index and the Survey of Musical Instrument Collections. Ochs moved, with second by Ralston, that we ask John Tanno to see this matter through, that we authorize him to spend up to \$15.00, and that the choice of titles be at his discretion. Motion carried.

- D. Boston, winter 1978. The Boston Area Music Librarians (BAML) are the planning committee for the meeting. Steuermann reported that in a meeting with some BAML members in September, Katherine Skrobela's suggestion to have a day-long institute on the new edition of the AACR was developed to an event lasting a day-and-a-half, to be repeated on the weekends surrounding the regular meeting (dates still to be chosen). Mary Lou Little has been in touch with someone at Nelinet (New England Library Information Network, a node of OCLC) who has agreed to speak at each workshop. Others who might also appropriately speak were mentioned (MARC office, LC music cataloguer, etc.). It was felt Little would be a good local person to ~~be~~ <sup>with</sup> ~~in charge of the workshop~~ <sup>Seibert</sup> and that it would be effective to have the syllabus intended for workshop participants worked out to some extent in time for the Nashville meeting.

## VI. Members-at-large reports.

### A. Barbara Henry.

1. Nominating committee report. A slate of six candidates for the election of members-at-large was presented, and a recommendation made that Edward Waters receive a citation if he had not already received one. Epstein moved, with second by Solow, the report be accepted. Motion carried. Henry, chair, Garrett Bowles and Katherine Holum were the committee's members.
2. Consultants and clients. No comments were received from the Board about the guidelines Henry had circulated. The Board's preference for publishing the guidelines was Notes, because it is indexed in Library Literature. James Pruett, editor, will be asked, but if that won't be possible soon, we shall try the Newsletter. Other means suggested of disseminating the guidelines were to distribute them at our national meetings, to send them to chapter presidents, and to distribute them at the NASM meeting scheduled for the end of November.
3. Project to collect 20th-century publishers' catalogues. As a modus operandi we should first find out which libraries may already be collecting catalogues, and which catalogues before assigning publishers to particular libraries. We could call upon chapters, especially to collect catalogues of local publishers. Henry invited Board members to send her their thoughts about the feasibility of working through chapters. Ralston referred to an article in Series 1 of Notes, where a library in each state was designated to collect music materials in that state. Perhaps some of those libraries are still doing so. Notes for Notes and the Newsletter were cited as places to publicize the project.

B. David Fenske and Jack Ralston. Two form letters to cover information about MLA when sent to schools and publications were distributed to the Board. Keller moved, with second by Ochs, that the letters be accepted. Motion carried. Pending approval of the 1977 budget, mailings to the addresses included with Fenske's and Ralston's previous report will be sent.

C. Linda Solow. IAML. Solow reported on the Bergen meeting last August.

### D. Michael Keller.

1. Development. Board members were asked to submit suggestions for projects which members and friends of MLA might consider funding.
2. A fully worked-out plan for awarding three prizes, for a book-length bibliography, an article-length bibliography, and a review printed in

Notes, was presented and discussed. The budget will indicate whether prize money will be available and whether a fund-raising campaign, proposed for fiscal 1978, can be undertaken. Keller moved, with second by Ochs, that the proposal for prizes be accepted. Motion carried.

VII. Vice-president's report. Dena Epstein

- A. Chapters. Epstein will attend several fall meetings. Charles Lindahl has solicited the aid of chapters in preparing the 2nd ed. of vol. 1 of the RISM Directory of Research Libraries. The formation of a new, four-state South-central chapter and a subdivision of the Midwest Chapter are being contemplated.
- B. Contributing libraries - Music, Books on Music and Sound Recordings. Acting as the deputy of coordinator Garrett Bowles, Epstein met with Fred Bindman and Robert Blazis, editor. She had brought sample cards representing LC copy for record analytics and copy for the same works done but not submitted for publication by contributing libraries. Neither had any idea how complete the outside cataloguing is, and they agreed both versions should be included. Approval from LC will be required.
- C. ALA. Voicing our continued concern over how we might increase ALA's recognition of MLA, especially with regard to their publications related to music, Epstein ~~met with~~ their recently formed publications committee <sup>who</sup> ~~whose chairwoman~~ works at the University of Chicago. That committee is also dissatisfied with ALA publications, which are controlled by its publications department. Epstein offered our services as referees and readers. Her ideas were well received. She will write to the ALA publications <sup>committee</sup> ~~department~~, and if she does not receive a response, ~~the committee will take the matter up~~. She has in mind the possible distribution by ALA of our Basic Lists. It was moved by Keller, with second by Solow, that Epstein be authorized to proceed. Motion carried.
- D. Epstein will chair sessions at the Midwest Chapter and AMS national meetings in November.

*Spoke with a member of*

VIII. President's report. Clara Steuermann

- A. A letter from Nancy Reich requested our assistance in enabling Claude Abravanel to visit the U.S. from his home in Jerusalem. Steuermann agreed to respond by expressing our encouragement and interest and indicating we will make known his desire to come, but regretting we cannot offer financial support.
- B. LC Task Force. Responses by the Board and individual members of MLA to the Task Force's invitation to comment on LC led to meetings first between the President and John Cole, chairman, and then between the President and Daniel Boorstin. (The number of MLA responses was high.) Boorstin asked for recommendations of candidates for Chief of the Music Division, something the Board is reluctant to do. An open letter has been drafted, though not presented to the Board, which presumably would sign it. However, there is some doubt Boorstin would be amenable to our suggestions, were names to be mentioned.
- C. OCLC. The task force will meet in October.
- D. ~~Dartmouth College had a bi-centennial exhibit~~ including the Bio-bibliographical Index of Musicians in America since Colonial Times for which Steuermann was asked to prepare a brief annotation.
- E. The Xerox Corporation's reprint department has asked for permission to reprint articles from Notes, offering us 10% of sales income. James Pruett and William Weichlein are both against our participation. Keller commented that Cornell maintains a long list of journals which have given blanket permission to copy without royalties. The Board response to Xerox will be no.

*The Assoc of Research Libraries mounted a Bicentennial exhibit consisting of 76 works of American scholarship*

- F. A New York Jazz Museum has recently opened.
- G. The papers read at the ARLIS/MLA session at the Chicago meeting last summer will be published in both organizations' Newsletters.

IX. Committees and projects.

- A. Archives. Two letters from Solow commenting on the objectives of the archive and on Jane Franck's manual of organization were received by the Board. Franck discussed some of the principals the manual is intended to implement. We should first define the areas of most importance to us, then delegate authority for the selection of documents to be retained. The participation of the LC Music Division, the Board, and the archivist must be defined. (LC intends only to receive and store, not to organize or service the archive other than to bring it to readers. At present, the materials, in several locations in LC's stacks and restricted case areas, are not ready to be used.) Records management, the organizing of our records as they are created, should begin. Solicitation of retrospective material would follow. An archive should be arranged according to the administrative structure of the organization. The Chesapeake Chapter will provide volunteers who, with Henry as LC liaison, will begin sorting material according to Franck's plan. Work space is needed and work must be done during the Music Division's regular hours. Mekkawi and Franck will meet in January to discuss procedures at greater length and perhaps to visit the storage areas where the materials are now housed.
- B. CNLA. Board members received minutes of the spring council meeting and other documents. Their joint committee on prison libraries has been disbanded. Ruth Hilton has been re-elected secretary treasurer. Our representatives are Melva Peterson and Susan Sommer.
- C. Executive officer. The Board agreed to communicate with the executive officer search committee for the purpose of recommending candidates for acting executive secretary.
- D. IFLA. The Board received an annual report of our activities prepared by Steuermann and copies of correspondence from Epstein (authorized at the Chicago meeting to write on behalf of the Board) to Margreet Wijnstroom, IFLA Secretary, and C. P. Ravilious, chairman of the working group for ISBD(NBM). The correspondence represented our efforts to effect clarification and amendment of certain features of the newly formulated bibliographic description insofar as it refers to recordings. The need for more active participation by MLA in IFLA was also discussed. Franck, reporting on her attendance at last summer's meeting, noted first that, with the exception of a few minor amendments proposed from the floor, all of the approximately 100 new statutes and 30 amendments were passed without floor discussion. The new statutes provide us with an opportunity to become more active, for there is now a special libraries section. She urged strongly that we not confine our interest to cataloguing, but consider our participation from the point of view of the entire profession. We should increase the number of MLA representatives, which requires more money from us to subsidize them. The next meeting, in Brussels in September, will take place just after the IAML meeting [now, just before: IAML has been rescheduled].
- E. A letter from Frits Knuf about his international directory of musical instrument collections expressed his intentions to check his American entries against those in our Survey, and to offer his volume separately from ours. No Board action toward negotiating his distribution of the Survey was taken.
- F. Legislation.
  - 1. The new copyright legislation has passed the House and Senate. If signed [since then, done] it will take effect January 1, 1978.

2. Rep. Fred Richmond is hoping to gather support for HR 8274, allowing an income tax check-off for NEH and/or NEA.
- G. MPA. A joint MLA/MPA meeting was held on September 20. Keller prepared a preliminary draft recommending bibliographical data for scores to be included in publishers' catalogues and other advertising matter. Ronald Freed (Peer-Southern), new president of MPA, hopes to have a meeting with members of both organizations at our Nashville convention to discuss the draft. MPA still wants a music-in-print, which they think should appear in Notes. The dramatic rise in Boosey & Hawkes prices, about which many complaints have been received, was brought up by John Owen Ward, who ascribed it to the costs of reprinting the items affected.
- H. NASM. William McClellan, chairman of the Joint committee, prepared a draft of their revision of library items for NASM's Self Survey Report (required as a preliminary to accreditation visitations).
- I. Publications committee. John Tanno, chairman, presented a revised pricing formula which includes reduced prices for members and wholesalers. He also recommended publication in the Index and Bibliography Series of J. M. Edwards' Literature for Voices in Combination with Electronic and Tape Music. So moved by Solow, with second by Henry. Motion carried.

XI. Winter and spring board meetings.

During the discussion of the proposed budget the Board added an appropriation for travel which will enable it to have a meeting next spring.

XII. New business.

Discussion about the executive office led to a consensus that it is essential the continuity of our business affairs be maintained during the transition from one administration to the next.

The meeting was adjourned.

Respectfully submitted,



Geraldine Ostrove,  
Recording Secretary