

MUSIC LIBRARY ASSOCIATION

Minutes of the Meeting of the Board of Directors

Los Angeles, California, November 4-5, 1978

Saturday, November 4: 9:00 AM--6:05 PM; Sunday, November 5: 9:00 AM--12:35 PM.

Present: Mary Ashe, Ann Basart, Maria Calderisi, Shirley Emanuel, George R. Hill, Jon Newsom, Don Roberts, Martin Silver, Ruth Watanabe, William J. Weichlein. Garrett Bowles for the Saturday sessions. Dena J. Epstein presiding.

I. Visit to offices of Davis/Replogle and general question period.

The Board and Garrett Bowles visited the offices, observed a demonstration of the capabilities of the mini-computer, and had a frank discussion with Jean Replogle and her associates in the firm. After lunch, the Board continued discussions at the Arnold Schoenberg Institute, thanks to the kind hospitality of the Institute and its Archivist, Clara Steuermann.

II. Recording Secretary's report. George R. Hill.

A. The minutes of the previous meeting in Evanston were approved with the following corrections:

p. 3, section VI.C, l. 13.	change "IAML/US." to read "IAML."
p. 4, section VI.E, l. 6.	change "October" to "November"

B. It was moved, seconded, and passed, that former board members receive copies of minutes for a full year after the expiration of their terms, and that Section II.D, page 7, of the Handbook for Officers and Committee Chairpersons be modified to reflect this policy.

III. Treasurer's report. Shirley Emanuel.

At the moment, the checking account has a balance of \$14,200.44. By the end of September, receipts accounted for 84% of the projected budgeted income. There has been no significant decline in membership in spite of the increase in dues, and there should be no difficulty in meeting budget projections.

IV. Fiscal Officer's report: Budget for 1979. Jon Newsom.

Newsom presented a 7-page Proposed Budget - 1979. [The final budget as approved by the board is included as Appendix I to these minutes.] Resolutions concerning the business office and the budget were read to the board, as follows:

The officers unanimously agree that the decision made by them on the Davis/Replogle management firm in Ann Arbor September 23 must be reconsidered because of the limitations of the computer system reported by Jean Replogle and other considerations listed by Shirley Emanuel in a table prepared for the Finance Committee.

The Finance Committee, concerned about a projected deficit of \$15,800, and considering the officers' reopening the decision on a management firm, recommends a budget with a manageable deficit (\$4650) based on the estimates of Multiservice Management of Philadelphia. [These resolutions were passed at the Finance Committee meeting November 2 at which all four negotiating officers were present.]

[It was agreed after some discussion of the budget to consider item IX.B.1.d-e out of order, to benefit from the presence of Garrett Bowles. Actions taken are reported under those numbered sections in these minutes.]

A motion was offered that "the President, President-Elect, Treasurer, and Executive Secretary negotiate a letter of agreement with an association management firm, by arranging the necessary meetings in Ann Arbor and expending such travel funds as are needed to accomplish this end." The motion was tabled by unanimous vote and the meeting recessed until 9:00 AM Sunday.

At 9:00 AM Sunday, the motion was removed from the table by unanimous vote. The motion that the President, President-Elect, Treasurer, and Executive Secretary negotiate a letter of agreement with an association management firm, by arranging the necessary meetings in Ann Arbor and expending such travel funds as are needed to accomplish this end, was approved by a vote of 7 affirmative, 2 negative, 0 abstentions.

Approval of the budget as revised was moved, seconded, and passed, by a vote of 7 affirmative, 2 negative, 0 abstentions. [This budget is reproduced as Appendix I.]

V. Executive Secretary's report. William J. Weichlein.

Weichlein distributed copies of the growth index, which indicates a slight increase in the number of paid members and a slighter decrease in the number of paid subscribers in October 1978 compared with October 1977. Totals for both in 1978 are 3628; in 1977, 3594.

There are 2 very part-time people working in the Ann Arbor office; Weichlein himself is working weekends, and is hopeful that the office will move soon. The second billing for members, subscribers, and advertisers has been completed.

A request from Professor Barry S. Brook has been received for permission to reprint Notes articles by Professor Gustave Reese in a memorial volume. It was moved, seconded, and passed, that permission be granted upon receipt of the standard fee established for reprinting Notes articles.

In response to a request from a library school for free sample issues of Notes to distribute to classes, it was the consensus that MLA could not honor such requests.

VI. Convention Manager's report. William J. Weichlein.

A. New Orleans, 1979. An attendance of 250-300 is projected, and 14 of the available 27 exhibit tables have been sold. Weichlein anticipates that another 3 will be sold by January 3, the deadline. He summarized the principal sessions. The MLA-MPA Joint Committee has requested time for a program, perhaps taking time from the Open Forum and the business meeting. Mary Davidson is investigating possibilities.

B. San Antonio, 1980. A contract has been signed with the hotel.

C. New Haven, 1981. Space has been blocked at the Sheraton Park Plaza Hotel.

D. Los Angeles, 1982. It was moved, seconded, and passed, that the Association accept Los Angeles as its meeting site in 1982. The invitation was extended by Stephen Fry, University of California at Los Angeles.

VII. Members-at-Large reports.

A. Mary Ashe. Ashe reported on the session presented by MLA at the ALA "Media for Libraries" meetings in Chicago. Thanks are particularly due to Arne Arneson, Gail Davidson, Irwin Kraus, Cheryl Osborn, and Kathleen Shamp. A letter of thanks and invitation for MLA to participate in next year's program at ALA in Dallas was received by the President from Leon L. Drolet, Chair of the PLA-AV Committee of ALA. It was moved, seconded, and passed, that MLA's Public Library Committee be authorized to accept the invitation.

B. Ann Basart. Basart reported that Professor Daniel Heartz is organizing a Festschrift for Vincent Duckles's 70th birthday in 1983, and was seeking a possible outlet for publication. Several suggestions were made, including the possibility that the Publications Committee might sponsor a separate publication.

- C. Maria Calderisi. Calderisi distributed a copy of a proposed article for the MLA Newsletter reporting on the IFLA conference in Czechoslovakia, August 27 - September 2, 1978. Three music librarians were in attendance. It is clear that we need to consider our involvement in IFLA; what we are now doing is inadequate, and we need more representation. We have a commitment to go to Copenhagen. Whether MLA can be a viable voice in this forum remains to be seen. Calderisi, Clara Steuermann, and Don Roberts will make recommendations or a proposal concerning IFLA to the board in the future.
- D. Jon Newsom. [see IV.]
- E. Don Roberts. IAML/US is seeking to increase membership, and permission was requested to include a form in the MLA convention-ballot mailing. It was moved, seconded, and passed, that an IAML/US brochure be included in the next MLA mailing.
- F. Martin Silver. [no report.]

VIII. Vice-President/President Elect's report. Ruth Watanabe.

Watanabe discussed trends in chapter meetings, noting that a pattern of differentiation between chapter and national meetings seems to be developing. Chapters seem to be concentrating on items of local, rather than national, interest, and with some of the technical aspects of the profession.

IX. President's report. Dena J. Epstein.

A. Administrative structure changes. Suzanne Perlongo will edit the Newsletter beginning with the fall issue. The Nominating Committee for the February 1979 ballot is composed of Marsha Berman, Vern Frudd, Don Leavitt, and Pauline Bayne, chair. Linda Solow will head the Publications Committee, enlarged by Dale Hudson, Jim Pruett, in charge of production, and Neil Ratliff. Charles Simpson has been added to the Automation Committee. Walter Gerboth has succeeded Don Krummel on the MLA Prize Committee, and Dee Bailey has succeeded Walter as chair of the AMS/MLA Translation Center. Charles Lindahl and Margaret Lospinuso have been added to the AMS/MLA Joint Committee on RISM. Wilma Reid Cipolla, head of the Serials Department at SUNY-Buffalo, has succeeded Judith Rycombel as our representative to the Joint Committee on the Union List of Serials. Norma Jean Lamb will head the Open Forum. Melva Peterson has agreed to head the new IAML/US - MLA Joint Committee on RILM, while Danny Hatcher has replaced Melva on the Finance Committee.

1. Copies of the new MLA brochure were displayed.
2. IAML/US - MLA Joint Committee on RILM. A joint committee has been appointed: Melva Peterson, chair; Lenore Coral, Joan Meggett, and possibly one other member. The committee will seek to work with the staff of RILM to increase coverage.
3. It was moved, seconded, and passed, that the Audio-visual and Microforms Committee be divided into 2 committees. Arne Arneson will continue as chair of the Audio-visual Committee, and a new Microforms Committee will be named.

B. Relations with other organizations.

1. American Library Association.
 - a. ALA is willing to extend one complimentary registration to MLA for ALA midwinter meeting and for conferences.
 - b. Epstein showed an advance copy of A Basic Music Library; Essential

Scores and Books, by the Music Library Association, ed. Pauline Shaw Bayne (Chicago: ALA, 1978. 173 p.), and expressed pleasure in the appearance of the publication.

- c. PLA invitation to Dallas meeting. [see VII.A.]
- d. Don Seibert's proposal. Epstein circulated a letter of October 11 from Seibert and her response of October 27 as a supplement to material circulated earlier by mail. On 15 September, Seibert proposed a "Draft resolution for special library associations," the text of which follows:

While the American authors of the Anglo-American Cataloging Rules II were limited (no doubt for practical reasons) to the Library of Congress and the American Library Association, it seems vital that the process of on-going code revision should be broadened to include, as much as possible, the American library community as a whole.

In more specific terms, this means including the special library associations in the code revision process on a voting basis.

The most promising means of achieving this seems to be: establishing a joint committee to succeed the CCRC, this joint committee to be composed of voting representatives from ALA and the special library associations.

The joint committee should be structured in such a way that the generalists (i.e., the ALA committee members) remain in the majority. A number of suggestions have been made as to how this might be achieved, and these should most appropriately be the subject of discussion between ALA and the special library associations.

NOTE: Among the suggestions have been: 1) increasing the size of the committee's membership, 2) shared votes for special library representatives (e.g., a shared vote for music, art and sound recordings).

It was moved, seconded, and passed unanimously, that the Board approve the draft resolution in principle.

It was moved, seconded, and passed (with one abstention) that in communicating the substance of the resolution to other library associations, the Board feels that an indispensable preliminary should be the identification of the appropriate person within each organization to whom the letter should be addressed.

It was moved, seconded, and passed unanimously, that the Chair of the Cataloging and Classification Committee be authorized to identify the appropriate individuals to whom the resolution should be sent.

It was moved, seconded, and passed unanimously, that the Chair of the Cataloging and Classification Committee be further authorized to send the draft resolution with a covering statement that the resolution has been approved in principle by the Board of Directors of the Music Library Association at its meeting on November 4, 1978.

- e. Board policy on polling. New board members were reminded of the procedure for taking action between board meetings by means of a 2-page document entitled "Handbook for Officers and Committee Chairpersons, Spring 1977 (Draft) - Revisions and Suggestions."

f. ALA Yearbook article. It was the consensus of the meeting that it would be helpful if ALA would channel the request for the annual article through the Board, or at least inform the Association of the name of the person assigned to write the article, so that adequate information could be provided.

2. IAML. [see VII.E.]

3. MPA, Music Publishers' Association. A revised list of American agents for European publishers has been promised in time for publication in the March 1979 issue of Notes. At the last meeting of the joint MLA-MPA committee, interest was expressed in reviving a committee to work on standards for publishers' catalogs, advertising, and promotion. The publishers mentioned that in the case of scores available on rental only, occasionally copies can be made for dissertations and similar specialized uses.

4. CCLC Music Users' Group. Epstein has learned that their next meeting is scheduled for Columbus, Ohio, January 8-9, 1979.

5. Sonneck Society. Close cooperation between program chairmen has resulted in joint sessions in New Orleans.

6. CNLA. A meeting is scheduled in New York on December 1.

7. Z 39. Our representatives remain active.

8. UNESCO. Epstein responded to a questionnaire, giving information about the Association.

9. National Music Council. Carolyn Owlett Hunter inquired of the President as to why MLA was not a member of the Council. She was informed that MLA had been a member at one time but had resigned, as had the American Musicological Society, because the results were not commensurate with the expense.

C. Business office. [nothing additional]

D. Epstein was recently recipient of the Chicago Folklore Prize, and was mentioned as President of MLA.

X. Committees and projects.

A. Archives. Action deferred.

Al. Administration. A draft of a cover letter and questionnaires were received from the Committee, their response to the Board's action in Evanston, June 12, 1978, IX.I. Board members are to review these materials and submit reactions in writing to the President.

B. Automation. [No action.]

C. Cataloging. [See IX.B.1.d.]

D. 50th Anniversary. [No report.]

E. MLA Prize. [No report.]

F. NEH project. Epstein distributed copies of Lenore Coral's final report and cover letter of 17 August 1978.

G. Newsletter. Suzanne Perlongo is the new editor, replacing Morris Martin.

H. Nominating. Pauline S. Bayne, chair, submitted under date of October 19 the following members to stand for election as Members-at-Large: Arne Arneson,

Forrest Alter, Stephen Fry, Gerald Gibson, Kathryn Logan, and Ida Reed. The Committee further recommended that MLA citations be presented to Gladys Chamberlain and Otto E. Albrecht. It was moved, seconded, and passed unanimously, to accept in principle the citations.

I. Selection. [No report.]

XI. Notes.

University Microfilms has submitted a proposed new contract for the distribution of Notes by microfilm and on-demand paper copies. The Board instructed the Executive Secretary to inform University Microfilms that the Association does not wish to change the terms of the existing contract.

XII. Future board meetings.


- A. The College Music Society has tendered an invitation to hold a board meeting at their new quarters in Boulder, Colorado.
- B. The MLA calendar will be updated after the move of the business office. Board meetings in New Orleans are scheduled for February 5, 1979, 2:00-6:00 and 7:00-10:00 PM, and on February 6, 9:00 AM-12:00 Noon, 2:00-5:00 PM.

XIII. New business.

- A. ERA. Letters from Stuart Milligan and George J. Euelow resigning their memberships in the Association in protest of the "Board action on ERA at the Boston meeting" were received.
- C. Postal rates for printed music. Epstein circulated a letter from Arista Music Company, Brooklyn, NY, to William McClellan, October 10, 1978, urging MLA to write to Congress about increased postal rates. The matter has been referred to the Music Publishers' Association.

The meeting was adjourned.

Respectfully submitted,



George R. Hill
Recording Secretary

MLA - BUDGET 1979

Approved by Board 5 November 1978

Excluded: disburseable royalties and irrelevant transactions.

Summary:	1979 total income	117995
	1979 total expense	<u>122653</u>
	expected deficit	4658

INCOME

Miscellaneous (mailing lists)	2000
Placement (100 at 7.00; 70 at 3.50)	945
NOTES subs and dues	80000
NOTES single issues	150
NOTES advertising	15500
Convention	6000
Royalties	350
Da Capo 100	
UM 100	
AMS 150	
Index series	6000
MCB	4800
Technical reports	1800
Instruments survey	100
MCB supplement	200
Fuld	<u>500</u>
TOTAL	117995

EXPENDITURES

Operating costs

Miscellaneous (Honorarium) 2000

Postage 2485

Business office and officers 2300
Prize committee 5
MLA/AMS RISM 25
Nominating committee 5
Education committee 25
Cataloging committee 10
Selection and acquisitions committee 10
Administration committee 105

Supplies, including xeroxing 1670

Business office and officers 1500
MLA/AMS RISM 25
Administration committee 100
Education committee 25
Cataloging committee 10
Selection and acquisitions committee 10

Phone 1135

Business office and officers 1000
Nominating committee 50
MLA/AMS RISM 50
Education committee 25
Administration committee 10

Travel 13313

Board meeting (1 at 5000; 2 at 3000)
General non-board meeting 500
Finance committee 384
CNLA representatives 25
Executive secretary 824
Cataloging committee 80
Automation committee 500

Membership expense 3350

Bills 850
Ballots 600
Name and address changes 300
Membership list 1600

EXPENDITURES (continued)

Operating costs (continued)

Management and related fees	14400
Management fee 10800	
Conversion of membership & sub. records 600	
Miscellaneous 3000	

TOTAL	38353
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NOTES

Postage	5050
Editor 350	
Assistant editors 350	
Advertising manager 350	
Journal mailing 4000	

Storage and shipping	325
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Supplies, including xeroxing	1640
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Editor 150	
Assistant editors 100	
Advertising manager 150	
Wrappers 600	
Mailing labels at 4 cents 640	

Phone	325
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Editor 50	
Assistant editors 150	
Advertising manager 125	

Clerical and labor	2740
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Editor 900	
Assistant editors 200	
Advertising manager 200	
Mailing service 1440	

Printing	49500
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EXPENDITURES (continued)

NOTES (continued)

Miscellaneous	4100
Travel	400
Honoraria	3000
Editor's discretionary fund	250
IRS for advertising	450
Copyright	<u>40</u>

TOTAL

63720

Other publications

General expense	2490
Postage	50
Supplies	100
Advertising	1500
Copyright	40
Phone	200
Clerical	600
Index series	2100
Miscellaneous	100
2 new publications at 600 each	1200
2 revisions at 400 each	800
Technical reports	1400
Miscellaneous	100
2 new publications at 450 each	
1 revision at 400	
MCB	3160
Photocomposition	710
Print and mail	2400
Miscellaneous	50
Newsletter	2820
Miscellaneous	180
Print and mail (4 12 pg. at 660)	2640

EXPENDITURES (continued)

Other publications (continued)

Reprints - any publication 250

Fuld 1100

TOTAL 13320

Other

Miscellaneous 1300

Citations 150
Mailing lists 750
Prizes 150
Brochures 250

Placement 680

Postage 400
Printing and supplies 180
Phone 50
Clerical 50

Dues 380

CNLA 130
IFLA 200
ALA 50

Publicity (shipping exhibit to New Orleans) 150

President's fund 500

TOTAL 3010

Conventions

Registration 925

Meeting notices 850
Exhibit signs 75

Travel 1300

Convention manager 1000
Participants 300

EXPENDITURES (continued)

Conventions (continued)

Phone	125
Banquet, receptions, etc.	1500
Coffee 600	
Punch party 600	
Board coffee 50	
Snacks 100	
Bartender 150	
Miscellaneous	400
Security 300	
Contingency fund 100	

TOTAL 4250

TOTAL EXPENDITURES 122653

Summary of committee appropriations:

Education 75

Phone 25
Supplies 25
Postage 25

Cataloging 100

Postage 10
Supplies 10
Travel 80

Prizes 5

Postage 5

Selection and Acquisitions 20

Postage 10
Supplies 10

Automation 500

Travel 500

Administration 215

Postage 105
Supplies 100
Phone 10

MLA/AMS RISM 100

Postage 25
Supplies 25
Phone 50