Music Library Association

2004 Annual Report

Washington, D.C.
The Annual Reports of the Special Officers, Standing Committees, Representatives and Liaisons were compiled by Ruthann McTyre. Committee charges are included in the Administrative Structure found on the Music Library Association website, at http://www.musiclibraryassoc.org/

Special Officers

ADVERTISING MANAGER
Susan Dearborn

Billings to date for Notes, volume 60, total $21,645 as compared to $19,928 for volume 59, a 8.6% increase. The revenues for the MLA 2004 Handbook totaled $3,127 (versus $2,176 in 2002/03), bringing the total advertising revenue for this fiscal year to $24,772 (versus $22,104 last year). The trend of our regular advertisers either reducing the number of advertising pages they purchase or completely dropping their ads has continued. These advertisers cite poor response to their ads and/or a reduction in their advertising budget.

New and returning advertisers running ads in these four issues of Notes, volume 60, include:
• The A/V Source
• Boydell & Brewer
• Bridge Records
• Early Music America
• First Edition Music
• Ganymede Records
• Graham Viola
• Houghton Library of the Harvard College Library
• Indiana University Press
• Hal Leonard
• Noten Roehr
• Georg Olms Verlag
• Oxford University Press, Music Department
• Praeger

Another trend noted is that most new advertisers will run an ad in one issue of Notes, and elect not to repeat the ad unless they receive a very good response within weeks of the publication date. This was true with 50% of the advertisers listed above. In past years new advertisers would run ads in two or more consecutive issues before deciding that the return was not enough to warrant further investment.

The Advertising Manager would like to encourage MLA members who purchase products or services from Notes advertisers to thank them for their support of MLA, and mention that they read their ad in Notes.

Submitted by Susan Dearborn

CONVENTION MANAGER
Annie F. Thompson
Assistant Convention Manager through June 2003
Convention Manager beginning July 2004

Gordon S. Rowley
Convention Manager through June 2003
Assistant Convention Manager beginning July 2004

The 73rd Annual Meeting was held 11–14 February 2004 at the Gateway Crystal City Marriott in Arlington, Virginia. Gordon Rowley was responsible for the overall management of the convention, with Annie Thompson in charge of exhibits and advertising. The convention hotel was very well located with close proximity to the Reagan Airport and metro
station as well as a large number of shops and restaurants all within walking distance from the hotel. The hotel facilities were excellent in terms of space, equipment and accommodations. Total registration exceeded 500; 45 firms exhibited, including several new vendors. We again benefited from the generosity of several of our exhibitors through their sponsorship of coffee breaks and other events. Special thanks go to Darren Hedeen (Audio Video Solutions), who again sponsored the e-mail stations with printing capabilities. This year the number of stations was increased to eight. Darren was kept busy not only assisting conference attendees with their Internet access but also helping his fellow exhibitors when they were faced with sudden glitches in their electronic connections.

Convention managers Rowley and Thompson attended the 2003 fall meeting of the MLA Finance Committee to finalize the convention budget. In November, Rowley and Thompson traveled to Arlington for pre-conference planning meetings with hotel staff, a representative from the Freeman Companies (the firm that provided exposition services for the exhibits), and the Local Arrangements Committee. In January 2004 Rowley attended the Midwinter Meeting of the American Library Association in San Diego, where he contacted current and prospective exhibitors for MLA conferences. At least two new exhibitors joined us in Arlington due to this effort, and others expressed interest in joining us in future meetings or through advertising.

In November of 2003 convention managers Rowley and Thompson accepted an invitation from the Pittsburgh Convention Bureau to join them in an event designed to acquaint meeting planners with the many convention facilities and attractions that this city has to offer. The opportunity also served to meet with SAM’s executive director and convention manager to explore the possibility of a joint meeting in the year 2007. A recommendation was made and accepted by the Board to meet at the Pittsburgh Hilton February 28–March 3, 2007. A joint meeting with SAM was also later approved, and planning is underway to make such a joint meeting possible.

In May 2004 the convention managers visited the Hyatt Hotel at Newport, Rhode Island and recommended this hotel be selected for the 2008 meeting to be hosted by the New England Chapter. This was approved by the MLA Board at its June 2004 meeting and this conference is scheduled to be held 20–24 February 2008. Future MLA meetings are scheduled as follows:

2005 Vancouver, British Columbia (Fairmont Hotel Vancouver)
2006 Memphis, Tennessee (Peabody Hotel)
2007 Pittsburgh, Pennsylvania (Hilton Hotel)
2008 Newport, Rhode Island (Hyatt Hotel)
2009 Chicago, Illinois (hotel to be determined)

Many people contributed to the success of MLA’s 2004 annual meeting. On behalf of the Association the convention managers wish to express appreciation to everyone involved, and we especially recognize Program Chair Rick McRae and the hard-working Local Arrangements Committee, co-chaired by Jane Penner and Cathy Dixon, our wonderful exhibitors and generous sponsors. Bravo to our Jazz Band which provided such a wonderful pre-banquet interlude and who will again be delighting us with their music in Vancouver.

Submitted by Annie Thompson
The Placement Service was quite busy during the annual meeting in Arlington, Virginia. February’s Job List had more new postings than during any other month in 2004, which meant that the Interview Room was booked solid during the conference. The conference mentoring program was very successful, with a record-high number of participants—twenty-three pairs. As Placement Officer, I attended the New Members Forum and the First-Time Attendees’ Reception, both of which were well attended.

The print version of the MLA Job List was discontinued this past year, but the electronic version can now be printed easily thanks to Web Editor Amy Dankowski, who reconfigured the Placement Service page so that each month’s list opens in a new window for easy printing.

Another change to the online Job List is the inclusion of job-related information, such as citations to helpful print resources or links to relevant websites. Each month, the new “Career Resources” section, which appears at the very end of the Job List, will focus on a different topic, such as Interview Techniques, Mid-Career Job Changes, Professional Writing for Librarians, and Résumés and Curricula Vitae.

In order to improve the conference mentoring program and extend it beyond the annual meeting, plans are underway for a collaborative effort between MLA’s Membership Committee, the Personnel Subcommittee, and the Placement Officer. More information will be forthcoming.

Submitted by Jennifer Ottervik

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Exhibits

Exhibits showcased MLA publications, services, and chapters at four conferences to date this year: ALA Midwinter in San Diego (January 9–12), MLA Annual (February 11–14), the PLA biennial conference in Seattle (February 24–27), and ALA Annual in Orlando (June 26–29). MLA handouts were made available at additional events. Many thanks are due to the MLA members who assisted.

Preparations are underway for MLA to exhibit at the joint AMS/SMT conference in Seattle (November 13–16, 2004), ALA Midwinter in Boston (January 14–19, 2005), MLA Annual in Vancouver (February 16–19, 2005), ALA Annual in Chicago (June 24–28, 2005), and PLA in Boston (March 20–25, 2006).

Additional Publicity

The Publicity Officer wrote and distributed announcements of MLA’s 2004 award recipients, election results, and the Notes editor appointment. These announcements were sent to 47 publications, 13 organizations, and 57 library schools, and posted on MLA-L and the MLA website. A combined summary version of the announcements was posted on various listservs including those for AMS, ARLIS, ARSG, IAML, and SEM. Notices were then also distributed to invite applications for the 2005 Freeman Travel Grant and the research awards, also to invite nominations for the publications awards.

In coming months, publicity for the upcoming MLA meeting in Vancouver will be similarly distributed to professional communities and additional venues, based on input from the Program and Local Arrangements committees and the Outreach Subcommittee.

Updated handouts about MLA are available from the Publicity Officer for chapter outreach to local library schools, career fairs, and regional meetings.

Submitted by Ken Calkins
DEVELOPMENT COMMITTEE

Members: Allie Wise Goudy, chair; Leslie Bennett (chair, Marketing Subcommittee), Bonna Boettcher, Ken Calkins, Laura Dankner, Deborah Davis, Susan Dearborn, Virginia Danielson, Robert Follett, Laura Gayle Green, Neil Hughes (liaison to 75th Anniversary Committee), Robert Kosovsky, Paula Matthews, Nancy Nuzzo, Bruce Wilson

To insure that development activities are carried out in a systematic and consistent way, the Development Committee has created an informal plan which will provide guidance to the committee for a 75th anniversary campaign and beyond. The plan will be refined as committee members assume responsibilities for different parts of it.

New committee members have been added to focus on particular aspects of development. Most recently, Laura Gayle Green joined the committee to coordinate the public relations aspects of development. Paula Matthews has agreed to work with coordinating volunteers for a “quiet” phase of the 75th anniversary fundraising effort. Since RILM is also undertaking a fundraising campaign, Bob Follett and Ginny Danielson will be liaisons to that group. Bob Kosovsky has agreed to be our official “writer” as the committee creates fundraising publications. Committee members Bruce Wilson and Deborah Davis will be concentrating on stewardship activities—how we thank our donors.

We are pleased that Neil Hughes has joined the committee as a liaison to the 75th Anniversary Committee.

Phil Vandermeer has resigned from the Development Committee because of other MLA responsibilities. A public thanks to Phil for all of his work on this committee! The committee is looking for a replacement for him, and would especially encourage a more recent MLA member to let the chair know if s/he is interested.

Submitted by Allie Goudy

MARKETING SUBCOMMITTEE

Members: Leslie Bennett (chair), Ken Calkins, Mary Du Mont, Roberta Chodacki Ford, Allie Goudy, Suzanne Eggleston Lovejoy, Nancy Nuzzo, Ericka Patillo, Alicia Patrice, Mary Prendergast, Lee Richardson, Shannon Watson

I. New Members

Thanks to the promptness of Laura Dankner, the Marketing Subcommittee is now ready for the next four years, with four new members joining our ranks. This should help immensely in the transition with so many new members and a new chair of the committee, pending Laura’s approval. I’m sure they will ensure a wonderful, exciting time at the MLA Shop and some great new products with a new logo.

II. MLA 75th Anniversary Activities

Logo Contest: The MLA Marketeers (as we call ourselves!) chose three entries from the many submitted for consideration, and submitted those three (in ranked order) to the 75th Anniversary Committee. Whether or not the 75th’ers concur with our choice, we got a total of eight entries by five entrants, and enjoyed some of the talents of the membership.

New Items for the MLA Shop: Members have begun gathering ideas for items that might display the 75th anniversary logos, including umbrellas, key chains, and posters. The representative from ALA also called during this time to ask if we wanted to sell the Renée Fleming posters that were coming out—something we decided to forgo at this time, but perhaps the next committee will feel up to the task of pursuing this for a special edition including our 75th anniversary logo.
III. The MLA Shop

The Shop in Vancouver: Because we will be bringing most of the shop items to Vancouver, the membership should plan on paying for their shopping bags full of MLA Shop items with only credit cards or checks drawn on U.S. accounts, to eliminate the need to have multiple change drawers at the conference.

Web Site & Survey: Lee Richardson has kindly updated our website to reflect the latest items and prices, and expressed the need for us to get a handle on just what our membership wants to see at the shop. To that end, the possibility of a survey mounted on the shop website is in the works. Pending Board approval, we can run it this fall to see what items we should be considering for the Memphis meeting. This should help immensely in our planning for our 75th year.

Submitted by Leslie Bennett
with help from the Marketeers
and Lee Richardson

EDUCATION COMMITTEE

Members: Deborah Pierce (chair), Linda Blair, Robena Cornwell, Carolyn Dow, Richard Griscom, Rebecca Littman, Greg MacAyeal, Holling Smith-Borne (2003), Nancy Zavac

The committee hosted three events in Crystal City, Virginia at the annual conference. The conference began with a pre-conference workshop and ended with a post-conference workshop on “LCSH for Music Librarians.” Both sessions reached near or at the maximum registration. Rebecca Littman coordinated the eighth annual poster session event, which included an interesting and diverse presentation of topics.

Plans for the Vancouver, BC meeting include our ninth annual poster session and a continuing education forum on collection assessment.

The Education Committee is always looking for future continuing education topics and welcomes suggestions from the membership.

OUTREACH SUBCOMMITTEE

Members: Carolyn Dow (chair), Ken Calkins, Michael J. Duffy IV, Lynnea Jacobson, Alan Karass, Christopher E. Mehrens, Robin Rauch, Daryll Stevens

At the MLA conference in Crystal City, Virginia, in February 2004, the Outreach Subcommittee and the Public Library Committee held a joint discussion about the topic of outreach. Various chapter activities were highlighted, including training “road shows,” liaisons to library schools and making personal contact with librarians with music responsibilities in area libraries. Reorganization of libraries, diminishing budgets and the shifting of responsibilities has made both “inreach” within institutions and outreach to paraprofessionals vital. Local or regional outreach activities allow a greater possibility of attendance; MLA and its chapters need to work with the state and regional library associations. Projects such as the proposed successor to the Basic Music Library could provide tools for outreach. A discussion of publicity or promotion —letting people know what we do and how we can help them—concluded the session.

At the business meeting, the subcommittee determined that a project to determine al-
ready existing outreach activities needed to be undertaken to help set future directions. The group has been in contact with the various committees and chapters of MLA, and is compiling a list of reported outreach activities.  

Submitted by Debbie Pierce

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FINANCE COMMITTEE

Members: Pauline Bayne (Fiscal Officer and chair), Pamela Bristah (Assistant Fiscal Officer), Bonna Boettcher (Vice-President/President Elect), Laura Dankner (President), Nancy Nuzzo (Treasurer/Executive Secretary)

The Finance Committee reviews the state of MLA’s income, expenses, membership numbers, and budget requests of committees and officers to recommend an annual budget to the MLA Board. It makes other recommendations to the Board on matters of financial policy. The committee meets three times in conjunction with the Board of Trustees: at the annual meeting, in June to determine the association budget, and in fall to set the convention budget. In 2004 at the annual meeting in Arlington, VA and the June meeting in Middleton, WI, a number of significant changes were made.

The Finance Committee recommended and the Board approved an increase in dues at the February meeting. There had been no change in dues structure since 1996. Members concluded it is both prudent and fiscally responsible to adjust dues more frequently than once in eight years.

The Association has seen increased income this year from increased rates for dues and Notes subscriptions and from online Notes royalties. Income from the Music Cataloging Bulletin is expected to drop due to the transition to an online version, but costs for MCB have also dropped dramatically because of this new format. The MLA budget for this year is expected to be balanced, but a drop in membership has somewhat negated the increased income from higher dues. Our total membership numbers are down over three years, but retired members hold steady. By June, dues were just under expected levels, Notes subscribers were down but royalties were up, other publication sales were greater than expected, and meeting income was just over the budget target.

Our Treasurer/Executive Secretary has sorted out many questions related to royalties on MLA publications. According to our co-publishing agreement with Scarecrow Press, MLA gets 50% royalties on books published before the agreement went into effect. With new books, Scarecrow has contracts directly with the authors, paying MLA 10–20% of sales and with MLA paying author royalties at various percentages. The new policy for author royalties requires that authors and MLA share royalties equally, and requests that author contracts be written to reflect this goal. Series editors were paid honoraria prior to June 2001 when royalties were instituted for them. A new policy was approved by the Board in June 2004: rescinding previous policy, editors of volumes in MLA’s monographic series will receive $350 for each completed, newly published title, to be paid after receipt royalties [from Scarecrow to MLA] for that publication.

The Finance Committee reviews honoraria levels annually. In 2004 it recommended slight increases in honorarium for the Treasurer/Executive Secretary and the total honoraria for Notes editors. MLA officials, editors, and committee chairs should note that a request to add an honorarium to a position requires the separate step of Board approval rather than being part of a budget request.

We also recommend the monetary level of the various MLA awards. The Epstein Award was reduced this year to achieve a prudent level to keep from using principal to fund the award.

Probably the most significant work of the committee related to recommendations of the Investments Subcommittee to consolidate and reallocate MLA’s investment accounts. The work was begun on the recommendation of MLA’s accountants and auditors. For details of this realignment, please see the report of the Investments Subcommittee which follows. It will take one year’s fiscal cycle to know how
much income is available to award from the named award funds, which should be based on earnings. It should be possible to decide at future February meetings how much to award from each fund. The eventual goal is to build principal and make the named award funds self-sufficient.

Submitted by Pauline Bayne

INVESTMENT SUBCOMMITTEE

Members: Pamela Bristah (Assistant Fiscal Officer, coordinator), Pauline Bayne, Bonna Boettcher, Laura Danker, Morris Martin, Nancy Nuzzo, Gordon Rowley

The subcommittee was slightly reconfigured in 2004, on a provisional basis. It now consists of seven members: the Assistant Fiscal Officer will serve as coordinator, rather than the Past Fiscal Officer, who had served as chair; the rest of the ex-officio subcommittee membership will remain the same; and there will continue to be two members representing the MLA membership, each with staggered three-year terms. The subcommittee will conduct its business as much as possible via email and teleconference call, rather than at annual MLA meetings. The Board will review the reconfigured subcommittee arrangement in 2005, and if it adopts the new arrangement as permanent, the MLA Handbook will be revised to reflect the change.

On advice from MLA’s accountants, Hertzbach and Company, the Investment Subcommittee restructured MLA’s investment accounts. (This was done while maintaining MLA’s commitment to socially responsible investing; the proportion of general investments to socially responsible investments is unchanged.) Previously, MLA had seven investment accounts, including three socially responsible accounts, one with Parnassus Investments and two with the Calvert Group, and three money market accounts, two with Calvert and one with Fidelity Investments.

Additionally, MLA’s accounts previously combined types of assets that are traditionally separated under generally accepted accounting principles:

- **permanently restricted funds**: these involve a donor-imposed restriction stipulating that resources be maintained permanently, but permits the organization to expend part or all of the income (or other economic benefits) derived from the donated assets
- **temporarily restricted funds**: these involve a donor-imposed restriction that permits the receiving organization to use up or expend the donated asset as specified, and which restriction is satisfied either by the passage of time or by actions of the organization
- **unrestricted funds**, where the organization has discretionary control over use of funds

(These definitions are based on those of the Financial Accounting Standards Board.)

Hertzbach and Company recommended MLA divide these three types of assets into separate accounts in order to simplify MLA’s audit, make it easier to track earnings in MLA’s awards funds and other named funds, ensure that MLA deposits future donations into the correct type of account, and lay the groundwork for regular transfers and use of earnings.

Initially, the subcommittee had recommended moving all MLA’s investments funds, including MLA’s socially responsible investments, to Fidelity Portfolio Advisory Services (FPAS, a managed investment service run by Fidelity Investments), and closing the Parnassus and Calvert accounts. The subcommittee subsequently learned that FPAS does not offer socially responsible investments, and revised the plan to invest MLA’s socially responsible funds with the Calvert Group. MLA’s accounts now number six, and are structured by asset type, as follows:

- **Unrestricted Assets, Fidelity or other investment**
- **Unrestricted Assets, socially responsible investment**
- **Temporarily Restricted Assets, Fidelity or other investment**
• Temporarily Restricted Assets, socially responsible investment
• Permanently Restricted assets, Fidelity or other investment
• Permanently Restricted assets, socially responsible investment

The initial balances in the Permanently Restricted investment accounts reflect the amount given to MLA as principal through FY 2003–4.

Asset types for future donations to MLA are defined as follows:

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<th>Donations to Fund</th>
<th>Asset Type</th>
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<tr>
<td>MLA Fund</td>
<td>Unrestricted</td>
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<td>Duckles Publications</td>
<td>Temporarily Restricted</td>
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<td>Awards Fund</td>
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<td>Gerboth Fund</td>
<td>Temporarily Restricted</td>
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<td>Epstein Fund</td>
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<td>Freeman Fund</td>
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<td>Ochs Fund</td>
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<td>RILM Fund</td>
<td>Temporarily Restricted</td>
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<td>Planned or one-time</td>
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<td>donations of $20,000 or</td>
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Submitted by Pamela Bristab

MEMBERSHIP COMMITTEE

Members: Sarah Dorsey (chair), Stephen Bertram, Bonna Boettcher, John Brower, Tom Caw, Ken Calkins, Allie Goudy, Alan Karass, Richard LeSueur, Nancy Nuzzo, Jennifer Ottervik, Susan T. Sommer

The Membership Committee has been working on a number of items this year, including our first lost sheep post card campaign. We have also been coordinating with the Outreach Subcommittee through Laurel Whisler and our ex-officio Placement officer, Jennifer Ottervik, on mentoring initiatives. We are working on combining our traditional conference mentoring (which has been a successful program for many years) with a newer career mentoring that will go on apart from the conferences. Clearly they are related and coordination is commencing.

We are also working with Roberta Ford and the 75th Anniversary Celebration Committee to ensure that the celebration of our own members is appropriately accurate and fittingly fun. To that end we have solicited the membership for their beginning dates (as close as they can recall) and will soon contact those who have not fessed up. We are also brainstorming specifics of the merriment and commemoration at the conference in Memphis in 2006.

There was a lively group of newbies that gathered on the first day of the conference in Washington D.C. at the New Members Forum. Tom Caw and I met with them and some delightful MLA luminaries for a welcoming and informative session. Then Tom and I wined and dined them through the bowels of the underground tunnels back to the First Time Attendees Reception. Surely an unforgettable experience for all!

RECRUITMENT TASK FORCE

Members: Jane Gottlieb (chair), Jim Cassaro, Catherine Dixon, Sarah Dorsey, Dick Griscom, Alan Karass, Christopher Mehrens, Jennifer Ottervik, Philip Vandermeer, Jim Zychowicz

There was a spirited meeting of the Recruitment Task Force at the DC meeting. This is clearly an initiative whose time has come. The charge of the task force is: “to effect greater visibility of the Association, recruitment and outreach to underrepresented populations, including younger people involved with or interested in music librarianship, and people involved in parallel or similar activities.” The founding chair, Jane Gottlieb, has stepped down and the Board will explore the revitalization of this committee at the fall Board meeting.

Submitted by Sarah Dorsey
NOMINATING COMMITTEE

Members: Virginia Danielson (chair), Jim Farrington, Neil Hughes, Deb Pierce, Sue Stancu

The Nominating Committee for 2004 was constituted by Laura Dankner at the MLA annual meeting in Crystal City, Virginia, in order to recommend candidates for three member-at-large positions on the Board and for the MLA Citation. The committee solicited nominations from the MLA membership at the Crystal City meeting and later using MLA-L and other available means of broad communication. A lengthy and diverse list of possibilities emerged from this process. The committee thanks Steve Landstreet for circulating our call for nominations throughout the Public Libraries Committee in an effort to include this important constituency of MLA. A slate of candidates will be presented to the MLA Board for its consideration at its fall meeting.

Submitted by Virginia Danielson

PROGRAM COMMITTEE

Members: Patricia Stroh (chair), Terry Horner, Renée McBride, Rick McRae, Ruthann McTyre, Gordon Rowley, Annie Thompson, Kirsten Walsh

The program for Vancouver 2005 will be a little different from years past. Both plenary sessions will take place on Thursday, one in the morning and one in the afternoon, and will present two themes for the conference. These themes and speakers are now set. The morning session will be devoted to audio streaming and downloading services. Representatives from the Classical Music Library and Naxos will provide an overview of online digital audio services, their impact on the recording industry, and licensing issues. We’ll also hear from Amanda Maple on how audio from commercial online vendors can be integrated into teaching and learning. Subsequent committee and roundtable sessions will develop the first plenary theme. The Electronic Reference Services Subcommittee will review the Naxos and CML products. The Jazz and Popular Music Roundtable will discuss the role of analog recordings in the digital future. On Saturday, a special “hot topics” session will be available for continued discussion of digital audio.

The second theme of the conference is reorganization and the music librarian. For the Thursday afternoon plenary session, panelists Brenda Muir (Library and Archives of Canada), Ned Quist (Brown University), and Paula Elliot (Washington State University) will discuss experiences and approaches to library reorganization, with Jeanette Casey (Northwestern University) as moderator. Among the groups that will pursue this topic later in the conference are the Music Library Facilities Subcommittee and Technical Services Roundtable.

Several of the committee and roundtable sessions will feature Canadian music and music resources. A special concert of percussion/theater music by the Context Performers Collective will provide a later Friday afternoon break from meetings. At this point, most of the committees and roundtables have determined their programs and several groups are co-sponsoring sessions. We expect that the preliminary program sent to members and posted on the web site in Fall 2004 will be detailed, informative, and encouraging to potential attendees.

Submitted by Patricia Stroh

LOCAL ARRANGEMENTS COMMITTEE

Members: Terry Horner, Kirsten Walsh (co-chairs), Ross Bliss, John Cull, Paula Elliot, Marian Ritter, Carolyn Shandler, Beverly Stafford

The Local Arrangements Committee met four times since November 2003, and a planning session was held during the Pacific Northwest Chapter’s Annual Meeting in April 2004 in Vancouver.
Kirsten and Terry shopped for items for the chapter’s Goodie Basket, which was sold at the silent auction at MLA 2004. MLA 2005 was promoted with an information table in the exhibits area, and the chapter did a skit at the Business Meeting inviting everyone to Vancouver. Terry and Kirsten attended MLA 2005 planning meetings in Crystal City with various MLA officers.

It was decided to offer four tours, two of which will be run by International Conference Services: the First Nations Cultural Tour and the Vancouver City Tour. ICS will handle the registration for their tours. An Organ Crawl is being organized by Don Brown, with the assistance of Myron Patterson, and tours will be given of the Vancouver Public Library.

Fundraising letters were sent out, and we hope to receive enough donations to fund the LAC Reception and Banquet Band. Reception space has been booked at the Vancouver Public Library.

Beverly Stafford created a conference website, with input from Terry and Kirsten. We are working on a logo design, to be used on the conference bags and program booklet. Christine Clark of Theodore Front has generously agreed to donate the conference bags.

Submitted by Kirsten Walsh

AD HOC COMMITTEE ON MLA’S 75TH ANNIVERSARY

Members: Roberta Chodacki Ford (chair), Bonnie Jo Dopp, Neil Hughes, Michael Ochs, Don Roberts, Wendy Sistrunk, Laurel Whisler, Virginia Danielson, Lois Kuyper-Rushing, Renée McBride, Anna Neal

The group was appointed in spring 2003 to “discuss special events, programs, and other types of activities that would be suitable ways to commemorate MLA’s milestone birthday celebration [2006 Memphis meeting].” It is working with MLA committees, subcommittees, special officers, and representatives from the Memphis Symphony Orchestra (MSO) and the SEMLA chapter to plan and carry out activities related to the anniversary year. The projects include: a joint commission with the MSO for a work to be performed at the Memphis meeting; a retrospective feature in the MLA Newsletter; the honoring of long-time MLA members; an anniversary logo contest; a commemorative shop item(s); a session related to oral history; an exhibit/Poster Session related to MLA’s history; and special celebratory events.

Submitted by Roberta Chodacki Ford

PUBLICATIONS COMMITTEE

Members: Karen R. Little (chair), Linda Solow Blotner (through June 2004), Ken Calkins, James Cassaro, Brian Cockburn, Amy Dankowski, Susan Dearborn, Michelle S. Koth, Stephen L. Mantz, Jean Morrow, Nancy Nuzzo, Jennifer Ottervik, Mark A. Palkovic, Judy Pinnolis, H. Stephen Wright, James Zychowicz

This year, the committee considered royalty payment amounts paid to MLA, editors, and authors for Scarecrow Press publications, assisted in the development of the new Assistant Editor for Electronic Vendors position as part of the Notes staff, and supported the Notes editor as she worked to provide online availability of select columns of the journal prior to print publication. Three staff changes during the year included the replacement of Alan Karass with Ken Calkins as Publicity Officer during the 2004 annual meeting, Judy Pinnolis with Amy Dankowski as Website Editor in April 2004, and Linda Solow Blotner with James Cassaro as Notes Editor in July 2004.

Submitted by Karen Little

Special Committees

ADMINISTRATION COMMITTEE

Members: Robert Acker (chair), Jeanette Casey, Rashidah Z. Hakeem, David Hursh, Diane Napert, Eunice Schroeder
INTEGRATED LIBRARY SYSTEMS SUBCOMMITTEE

Members: Rashidah Z. Hakeem (chair), Kathy Blough, Janet Bochin, Victor Cardell, Amy Dankowski, Avery T. Sharp, Russell Tinkham

“If the Catalog Works For Music, It Works for Everything: Achieving Uniform Title Functionality” defined the focus of the program for this year’s forum. The prepared search results illustrated the subtopic “What do you have by Mozart?” and demonstrated “The sorted Index in HOLLIS as a Model for Subarrangement of Records with Identical Access Points” using the Aleph System Software. There was not sufficient time to accommodate all of the questions from the audience on Political and Technical Strategies, the second half of the forum. Many thanks to Constance Mayer (Harvard University) for an excellent presentation.

Two member applicants (Janet Bochin and Russell Tinkham) were welcomed to the business meeting and have since received appointments.

Subcommittee members attending the annual meeting were Ken, Rashidah, Kathy, Janet and Russell. The main agenda item at the business meeting was the review of the final draft revision of the Automation Requirements for Music Materials (available via the MLA website) with special attention to the Bibliographic Display section to which sample search result display illustrations have been added. A paragraph on uniform title functionality was added to the opening section of the requirements document.

Now that the revisions are complete, the final draft has been sent to the Bibliographic Control Committee for review and to ALA for broader dissemination and professional endorsement.

Subcommittee members handed out and collected the survey from system user groups for purposes of updating the MLA website list. Survey Reports were submitted to Kathy Blough. Representatives were present for Aleph, Epitech (Horizon/Dynix), GEAC, Innovative, SIRSI and Voyager.

The Integrated Library Systems Subcommittee has planned a dynamic forum for the Vancouver meeting. Committee members have collaborated by phone and email and have offered valued contributions to the program for the open session as well as the 2005 agenda for the ongoing business of the committee. The 2005 forum topic is “FRBR: Bridging Communication between Public and Technical Services.”

Submitted by Rashidah Z. Hakeem

MUSIC LIBRARY FACILITIES SUBCOMMITTEE

Members: Eunice Schroeder (chair), Rachel Crane, John Druesedow, Alicia Hansen, Bruce Wilson

At its 2004 program session, the Facilities Subcommittee presented a panel of three speakers: Jim Cassaro, “The One-Room Schoolhouse: Approaches to Space Utilization in the Theodore M. Finney Music Library, University of Pittsburgh”; Joyce Clinkscales, “A Special Place: The Marian K. Heilbrun Music and Media Library at Emory University”; and Robert Delvin, “The Ames Library at Illinois Wesleyan University: Reflect Tradition, Promote Scholarship, Inspire Excellence.” For the 2005 program, we have lined up three speakers whose presentations will address the overall conference theme of reorganization in three very different facilities scenarios: John Roberts on the new Jean Gray Hargrove Music Library at the University of California, Berkeley; Alicia Hansen and Laurie Gibson on the experience of moving the music library at Loyola University New Orleans into the main campus library; and Patricia Stroh on the new library at San Jose State University, which is a joint facility for SJSU and the city’s main public library.

At its 2004 business meeting, the subcommittee discussed the need for a means of disseminating information on new music library facilities to the MLA membership in addition
to its annual program session. Following the Washington D.C. meeting, the subcommittee worked with MLA Newsletter editor Stephen Mantz to plan a regular newsletter column devoted to new facilities or major renovation projects. The column, scheduled to debut in fall 2005, will run annually and feature one facility in each installment. A subcommittee member will be appointed to solicit and edit submissions.

After much hard work, subcommittee member Alicia Hansen has completed updating and annotating the subcommittee’s bibliography. The new version will soon be posted at the subcommittee’s website and announced on MLA-L.

The subcommittee will be seeking three new members in 2005, with terms to begin following the annual meeting in Vancouver. Interested MLA members may wish to attend the subcommittee’s annual program session and/or business meeting, or contact the chair for more information on the group’s activities.

Submitted by Eunice Schroeder

PERSONNEL SUBCOMMITTEE

Members: Jeanette Casey (chair), Catherine Dixon, D. J. Hoek, Jennifer Ottervik, Marion Scichilone, Sheridan Stormes, Laurel Whisler

This year, the Personnel Subcommittee welcomed two new members, Catherine Dixon, of the Library of Congress and D. J. Hoek, of Kent State University. Paula Elliott completed her appointed years of service and was warmly thanked for her many significant contributions, particularly for her shepherding and editing of Careers in Music Librarianship II.

Resume Review Service

This successful service debuted at MLA 2004, with participants on both sides (reviewees and reviewers) reporting it as a helpful and positive experience. It will be offered again at MLA 2005, with a few logistical improvements and a hopefully coinciding article by Laurel Whisler on resumes for music librarians in Music Reference Services Quarterly. Look for details on the MLA 2005 resume service on the Placement Service Job List and MLA-L! Many thanks go to Paula Elliot for coordinating the debut of the service and to our first reviewers: Ned Quist, Sheri Stormes, Jeanette Casey, Paula Elliot and Jennifer Ottervik, who graciously offered the Placement Desk as the central service point.

Career-Mentoring Program

With the Board’s encouragement and endorsement from the Membership Committee and New Members Forum, the subcommittee is working towards start-up of a career-mentoring program for music librarians. Drafts of expectations for mentors and mentees and a combined online application form for the career and conference mentoring programs have already been created and other tasks such as publicity and program evaluation identified. The anticipated launch date is MLA 2005. Work is being coordinated with Sarah Dorsey, representing the Membership Committee and New Members Forum, and Jennifer Ottervik as the Placement Officer. Their enthusiasm and contributions are gratefully acknowledged.

The subcommittee also explored the possibility of leading a plenary session on library reorganization for MLA 2005. While the idea was very well received, priority was given to the resume review service and career-mentoring program. The subcommittee will provide a moderator for the plenary session, which is being offered under the auspices of the Program Chair, Patricia Elliott Stroh.

Submitted by Jeanette Casey

STATISTICS SUBCOMMITTEE

Members: David Hursh, Diane Napert (co-chairs), John Brower, Antonio Calvo, Kirstin Dougan, Bruce Evans, Guy Leach

As planned, the 2002–2003 survey went live in late August, 2003 and closed in mid-November. There were 123 responses.

In February, Jean Finks and Steve Luttmann rotated off the committee. We thank
them for their service. At this time Guy Leach (Georgia State University), Bruce Evans (Baylor University) and Kirstin Dougan (Duke University) joined returning members John Brower (Seattle Public) and Antonio Calvo (California State, Northridge).

We completed the analysis of this year’s data, compiled the reports based on that data, and sent the reports to the MLA webmaster for posting to the MLA site in July, 2004.

The committee chairs are receiving more requests for, and are seeing queries to the MLA listserv that would benefit from, our data. For this reason we requested, via our parent committee chair, Bob Acker, that the MLA Board allow the committee’s reports to be displayed in a more prominent position on the MLA web site. The Board approved this change, and the webmaster added the reports to the QuickLink feature on the front page of the site. For a short period of time, the most recent reports will also be a featured link on the front page.

In anticipation of a new chair or co-chairs we prepared detailed cheat sheets for each step in the analysis process during the summer of 2004. We also approached the current members of the committee about serving as chair or co-chair and being guided through the process by us in the upcoming year. Current member Bruce Evans and past member Steve Luttmann agreed to serve as co-chairs, pending presidential approval. Bruce will begin training immediately, and Steve will join the process in February for the analysis of the 2003–04 data.

The 2003–04 survey will be announced to the listserv within the next few weeks.

Submitted by David Hursh

BIBLIOGRAPHIC CONTROL COMMITTEE

Members (voting): Nancy Lorimer (chair), Paul Cauthen, Marlena Frackowski, Kathryn Glennan, Michelle Koth, Mark McKnight, Susan Vita

Members (non-voting): Jay Weitz, Kerri Scannell.

The members of the Bibliographic Control Committee have again been busy this year. In addition to thanking all of the members for their work, I would especially like to welcome Kathy Glennan, my successor as chair of the Descriptive Cataloging Subcommittee and to thank her for taking on the task of running that subcommittee’s meetings at the 2004 annual meeting when I was unable to go. The BCC made nine appointment recommendations this year to fill subcommittee vacancies.

The open BCC meeting at Crystal City, Virginia featured a presentation by Jennifer Bowen (Eastman School of Music) who spoke about how theories from the Functional Requirements for Bibliographic Records (FRBR) are being incorporated into the cataloging rules. Ms. Bowen pointed out that we are already cataloging “works” (authority records), “manifestations” (bibliographic records), and “items” (holdings records), but that we have not been so good about identifying and collocating “expressions” in our catalogs. Such “expressions” might include a particular version of an orchestral score or a particular performance of an opera. The Format Variations Working Group of the Joint Steering Committee for Revision of AACR2 (JSC) is currently working to formulate “expression-level” access points by expanding upon the rules for uniform titles in AACR2 Chapter 25. Slides from the presentation are available at http://docushare.lib.rochester.edu by clicking on “Conference Reports and Presentations,” and then on “FRBR Presentations.” Also at the BCC meeting, the charge and membership of the new Metadata Standards Working Group, chaired by Steven Davison (UCLA) was announced. The working group will give their first report at the 2005 annual meeting in Vancouver.

All BCC liaisons attended the ALA annual meeting in steamy Orlando and we all thank the MLA Board for their help in funding travel and their promptness in setting the budget this year. In Orlando, members represented the perspective of the music cataloging com-
munity on ALA committees and interest groups. Reports from these meetings have been published in the *Music Cataloging Bulletin* and are also available on the BCC website (http://www.musiclibraryassoc.org/BCC/bcc.html) along with annual reports from the Library of Congress and OCLC representatives.

Submitted by Nancy Lorimer

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**AUTHORITIES SUBCOMMITTEE**

**Members:** Marlena Frackowski (chair), Richard Burbank, Brad Eden, Candice Feldt, Jean Harden, Michi Hoban, Nancy Sack, Margaret Kaus, Ralph Papakhian, David Sommerfield

The business meeting of the BCC Authorities Subcommittee was held on Feb. 12, 2004 in Washington, D.C., and the open meeting was held as part of a joint Authorities/MARC Subcommittee meeting the next day.

Agenda for the business meeting included highlights of ACIG and MRC meetings at ALA Midwinter in San Diego, and discussion on issues of current interest, such as non-English collective titles that subcommittee members felt should be formulated in English and not in other languages (ex.: Schubert, Franz, 1797–1828. Liederzyklen). As it is not entirely, if at all, an authority control issue, the matter has to be referred to the Descriptive Cataloging Subcommittee for further consideration. Another issue that has been raised pertains to an apparent need for clear guidelines, by means of appropriate RI, for author-title cross references in authority records for works with shared responsibility. This issue was raised by the NACO Program participants, and has been discussed informally with LC, which basically rebuked the idea. The subcommittee members decided to pursue this matter nevertheless. A draft proposal will be prepared to address the basically reluctant LC stance on the issue. Another problem discussed was that of 100/240 connectivity, or rather disconnection, between the two fields as experienced by some local online systems. This issue will be referred to the MARC Subcommittee for further consideration. A special attention was given to a long-standing idea of inclusion of public notes in name authority records that would perform a function similar to that of 680 explanatory notes in the subject authority records. Apparently, such inclusion is technically possible but practically “discouraged” from making. Ralph Papakhian is working on a proposal that includes justification and general guidelines for constructing such a note. After the proposal is ready, it will go to BCC for *imprimatur* before it is presented to CPSO for the approval. At the conclusion of the meeting, the subcommittee discussed Mickey Koth’s idea to use the “Types of Composition” document as a tool to assist vendors with developing a suite of standard automatic flips that might improve the quality of the automated authority control services.

The Authorities section of the open meeting held on February 13, 2004, included the chair’s report on liaison activities to the Authority Control in the Online Environment Interest Group (ACIG) and Media Resources Committee meetings in San Diego, as well as Jim Zychowicz and Mickey Koth’s presentation on the *Music Cataloging Bulletin Online* product that went public in January 2004.

Since the MLA annual conference in Washington D.C., the subcommittee kept working on developing further the proposal to include public notes in NAF records, however, the work is not finished yet and no definite results could be reported at this time. Highlights from the chair’s liaison report from ALA Annual in Orlando (June 2004) include information about the apparent demise of the Media Resources Committee. It came as a surprise to some of the members and associates (including the MLA liaison), but apparently the committee was not able to re-establish itself either as an interest group or a discussion group within the ALA ALCTS formal structure and its members decided that this committee was merely a relic of the past; therefore it should be disbanded. On the other hand, the LITA/ALCTS–CCS Authority Control in the Online Environment Interest Group (ACIG)
held a very interesting and productive session on emerging trends in subject authority control that included presentations by authority control luminaries such as Barbara Tillett from the Library of Congress, Edward T. O’Neill from OCLC, and John Attig from Pennsylvania State University, among others.

Submitted by Marlena Frackowski

DESCRIPTIVE CATALOGING SUBCOMMITTEE

Members: Kathryn P. Glennan (chair), Nancy Lorimer, Joseph Bartl, Dennis Davies-Wilson, Robert Freeborn, Michi Hoban, David J. Hoek, Morris Levy, Joan Colquhoun McGorman, Terry Simpkins, J. Bradford Young

As the MLA representative, Nancy Lorimer attended the Committee on Cataloging: Description & Access (CC:DA) meetings at ALA Midwinter in San Diego. (For complete details, visit http://www.musiclibraryassoc.org/BCC/BCC-Historical/BCC2004/BCC2004SDC1.html.) The major topic of interest to music librarians was the continuing discussion about incorporating conventional terminology, now known as “terms in common use,” to Chapter 6 (Sound Recordings) and Chapter 7 (Motion Pictures and Videorecordings). At the Midwinter Meeting, the following votes were affirmed:

1. Approve 4JSC/CCC/6/Rev (CCC recommendations to add terms in common use to Chapter 6), amended to include: sound compact disc, digital audio tape, and sound DVD, retain the term minidisc, retain older terms from the list (i.e. the current SMDs), and reject Super AudioCD. This motion was defeated 2–6.

2. Move that ALA not support the changes to SMDs offered in 4JSC/CCC/6/Rev, because of serious concerns about applying the concept of common usage to the SMDs in Chapter 6. This motion passed 6–2 with the understanding that the ALA representative to JSC would expand the response to include a summary of the discussions held on the subject.

3. Same as 2nd motion, except it applies to Chapter 7. This motion passed 6–2.

At its September 2003 meeting, the Joint Steering Committee (JSC) reluctantly agreed with ALA’s positions on the above, but included the option to use terms in common use in both Chapters 6 & 7, effective with the 2004 Amendments.

As the MLA representative, Kathy Glennan attended the CC:DA meetings at the ALA Annual Meeting in Orlando, where a major topic of interest to all catalogers was the progress report on the development of AACR3. Although the new edition has a title (AACR3: Resource Description and Access), it still lacks a general editor. The delay in making this position official may adversely impact the tight schedule for creating a draft of part one in time for the October JSC meeting.

At the subcommittee’s joint open meeting in Washington, D.C., with the Subcommittee on Subject Access, Kathy substituted for Nancy Lorimer, who was unable to attend the meeting, and reported on the CC:DA activities summarized above. These were also topics at the subcommittee’s business meeting.

In the coming year, SDC expects to review developments with the new edition of AACR, responding to music-related issues as necessary.

Submitted by Kathryn P. Glennan

MARC FORMATS SUBCOMMITTEE

Members: Paul Cauthen (chair), James Alberts, Bruce J. Evans, Grace Fitzgerald, Kevin Medows, Mark Scharff, Lois Schultz, Jay Weitz, Stephen Yusko

As the MLA representative, Paul Cauthen attended the MARBI/MARC Advisory Committee meetings during the ALA Midwinter and ALA Annual meetings. Of significant interest to the music library community was the approval of a new field in the MARC format (031) for music incipits. The proposal was developed by the subcommittee at the request of and in coordination with the RISM-US Office and was presented by the MLA repre-
sentative to MARBI. The new field is expected to be implemented by the end of 2004.

At the subcommittee’s joint open meeting in Crystal City with the Authorities Subcommittee, Paul summarized MARBI actions of particular interest to MLA and the new music incipits field; Mickey Koth and Jim Zychowicz made a presentation on the web version of the *Music Cataloging Bulletin*.

Most noteworthy among the other issues considered by the subcommittee was an examination of indexing issues surrounding the MARC field for manufacturer’s numbers (028) and some initial discussions of possible ways to make the authority record format more effective in machine authority processing.

The 2005 open meeting, to be held in conjunction with the Subject Access Subcommittee, will feature a presentation on the new MARC field for music incipits.

*Submitted by Paul Cauthen*

**SUBJECT ACCESS SUBCOMMITTEE**

**Members:** Mark McKnight (chair), Keith Chapman, Elizabeth Flood, Ray Heigemeier, Neil Hughes, Mary Huismann, Geraldine Ostrove, Wendy Sistrunk, Patricia Thomson

At the MLA annual conference in February, the Subject Access Subcommittee co-sponsored, with the MLA Education Committee, two workshops on “Library of Congress Subject Headings for Music.” One session was offered Wednesday, February 11 as a pre-conference session at the Library of Congress and the second was held at the conference hotel as a post-conference event on Sunday, February 15. Mark McKnight served as facilitator for the workshops, which were led by two members of the Library of Congress Cataloging Policy and Support Office, Lynn El-Hoshy and MLA member Geraldine Ostrove, and by MLA member Brad Young from the University of Pennsylvania. Approximately 90 persons registered for the two events. We received very positive responses from the participants and hope to offer similar such workshops in the future. In addition, during its open meeting of the conference the subcommittee featured a presentation by John N. Mitchell of the Library of Congress Program for Cooperative Cataloging (PCC) on the Subject Authority Cooperative Program (SACO). Mr. Mitchell’s PowerPoint presentation is available on the SACO Web site at http://www.loc.gov/catdir/pcc/saco/SACO-MLA_2004_files/frame.htm.

As an MLA Liaison, subcommittee chair Mark McKnight attended meetings of the ALA/ALCTS Subject Analysis Committee at the ALA Annual Conference in Orlando in June.

*Submitted by Mark McKnight*

**LEGISLATION COMMITTEE**

**Members:** Lenore Coral (chair), Brian Cockburn, Mary Wallace Davidson, Carl Rakhonen, Charles Reynolds, Gordon Theil, Jerry McBride, Eric Harbeson, Jon Haupt

The Legislation Committee was involved in two program sessions at the Arlington MLA meeting.

The first, a plenary session “Librarians Lobbying Capitol Hill,” was ably led by Gordon Theil. His panel of guest speakers invited us to help inform them of music library issues that they might miss and to reinforce their lobbying efforts by lending our support.

The second, a joint session with the Preservation Committee, focused on “Preservation and copyright issues.” This session paid most attention to sound recordings, which present us with the most vexing issues.

The Legislation Committee began amending its webpage to reflect current issues beyond copyright that we wish to bring to members’ attention. As chair I have been in contact with several people we met in Arlington, or through contacts made in Arlington, to increase MLA’s visibility in the legislative lobbying arena. My particular work has been with Mirian Nisbet from the ALA Washington Office—who is keeping us abreast of the reconstitution of the Digital Futures Coalition—a body that has had some real success in lobbying for
concerns of the Library community over copyright issues.

The DFC recently asked for our support in opposing S2560 (the Induce Act). Unfortunately I did not get a response from the MLA administration in time to lend our support.

We continue to monitor proposals about the Patriot Act.

I reported on the state of potential U.S. copyright revisions at a Copyright Committee session at IAML in Oslo.

I have asked Nancy Nuzzo to file IRS Form 5768 to protect MLA’s lobbying from violating our tax exempt status. We are awaiting advice from MLA’s accountant.

Submitted by Lenore Coral

**PRESEvation Committee**

**Members:** Alice Carli (chair), Donna Arnold, Anita Breckbill, Susannah Cleveland, Marcelyn H. D’Avis, Esther Gillie, Kathleen Haefliger, Lisa Lazar, Sandi-Jo Malmon, Mary Prendergast

**Ongoing Projects:**

The Music Binding Standards Subcommittee (Donna Arnold, Marcelyn D’Avis, Mary Prendergast and Lisa Lazar, who has agreed to lead the group) have begun work, contacting people involved in the formulation of the previous LBI/ANSI/NISO binding standard, reviewing that document and related materials and beginning to work toward developing ties with other library and conservation organizations, particularly the ALA ALCTS PARS Physical Quality and Treatment Discussion Group and AIC Library Collections Conservation Discussion Group, both chaired by Beth Doyle, who is interested in working with the Music Library Association. They plan to continue their research in order to determine the best way for the MLA to be involved in the formulation of the next revision of the binding standard, due around 2010.

Alice Carli has corresponded with several librarians through a post on MLA-L regarding the option of receiving scores un-bound if the alternative is comb binding, and learned that most of the respondents tend to order directly from the publishers rather than through approval plans. This means that contacting individual publishers (targeting those that tend to use comb and spiral binds for certain types of music) may lead to immediate results for at least some libraries. She plans to contact particular publishers and make their responses known at the next annual meeting. Some publishers have already agreed to work with libraries on this issue.

**Vancouver 2005**

As yet, the topic(s) for the Preservation Committee open meeting have yet to be confirmed, but several Preservation Committee members with computer and networking expertise have offered to work with the Local Arrangements Committee and local vendors to help anticipate and smooth over networking and similar technical problems at the meeting, if needed.

Submitted by Alice Carli

**Public Libraries Committee**

**Members:** Stephen Landstreet (chair), Vic Cardell, Catherine Dixon, Amy Edmonds, Joe Hafner, Lynn Jacobson, Tina Murdock, Anna Seaberg

At the last national MLA meeting in Crystal City, the Public Libraries Committee co-sponsored a session with the Outreach Subcommittee (of the Education Committee) on ideas for outreach by MLA members. We also added two new members after the meeting, Joe Hafner and Amy Edmonds, and continued our punishing, traditional, early Saturday morning breakfast for public librarians (though there’s some sentiment for a change to a happy hour instead).

National MLA again had a presence at the biannual Public Libraries Association conference which was held in Seattle just after our conference. Ken Calkins, MLA’s new Publicity Officer, coordinated with several volunteers to distribute information on MLA and a printout...
of Anna Seaberg’s website, “Music Selection Resources on the World Wide Web.” While presence at this conference does not seem to translate into many new members, those who do stop by the table seem especially appreciative of the information that MLA brings. There will be a concerted effort to get an MLA-sponsored session on the program of the next PLA Conference in 2006.

There is now an MLA Music Resources for Libraries Task Force which will focus on developing a new resource to supercede (or supplement) the 1997 edition of A Basic Music Library. The task force came out of a meeting on that topic held by the Resource Sharing and Collection Development Committee in Crystal City. Several PLC members attended and expressed interest in either joining the task force or helping with the project, which should come into sharper focus over the next year. The Board envisions a resource that will also be helpful to public libraries and smaller academic libraries.

Since the MLA Board has recently urged consolidation of programs (where feasible) for our annual meetings, in lieu of a program at the 2005 meeting we will be make a concerted effort to tour the new Vancouver Public Library.

Submitted by Steve Landstreet

REFERENCE AND PUBLIC SERVICES COMMITTEE

Members: Martin D. Jenkins (chair), John Anderies, Paul Cary, Keith Chapman, Steve Luttmann

BIBLIOGRAPHIC INSTRUCTION SUBCOMMITTEE

Members: Paul Cary (chair), Karen Burke, Beth Christensen, Laurie Sampsel, Kristina Shanton

The Bibliographic Instruction Subcommittee has been working on revising “Information Literacy Competency Standards for Undergraduate Music Majors.” This document, which was presented in draft form at MLA’s 2004 annual meeting, will provide librarians and faculty with a framework within which to develop information literacy and user education programs in music. The standards are based on ACRL’s Information Literacy Competency Standards for Higher Education, which are widely used by public and private institutions and accrediting agencies. The music version amplifies the standards, making them more specific to music where appropriate.

Submitted by Paul Cary

ELECTRONIC REFERENCE SERVICES SUBCOMMITTEE

Members: Stephen Luttmann (chair), Alan Green, Jennifer Oates, Tracey Rudnick, Laurie Sampsel, Sha Towers, Marlene Wong

Addressing a matter of concern and curiosity to many music librarians, the ERSS sponsored the session “Comparison of RILM Interfaces: CSA, Ebsco, NISC, OCLC, and OVID.” Presenting were Donna Arnold, University of North Texas (OCLC FirstSearch), Judy Clarence, CSU-Hayward (Ovid’s SilverPlatter WebSPIRS), Holling Smith-Borne, DePauw University (NISC BiblioLine), and Stephen Luttmann (CSA Internet Database Service and EBSCO Research Databases). A comparative summary on the features, strengths, and shortcomings of each database were summarized in a chart following the presentations.

Among the committee’s positive findings: The SilverPlatter, EBSCO and CSA offer keyword searches that included author fields (a feature OCLC plans to add later this year); CSA and NISC provide meaningful access to the RILM thesaurus; CSA and EBSCO offer the most extensive hyperlinking. Features that may not be attractive to all users include CSA’s use of frames, as well as NISC’s appending of citations for reviews and Festschrift essays to the record of their respective main works.
A comparative chart detailing the products, distributed as a handout accompanying the presentation, was forwarded to the MLA Archives. Additionally, a slightly revised summary of the presentation will appear as a database review in the September 2004 issue of *Notes*.

Departing ERSS upon the expiration of their terms were members Donna Arnold, Judith Clarence, Jerry McBride, and Holling Smith-Borne. MLA members interested in joining the subcommittee were welcomed to the subsequent business meeting, and after the annual meeting the following new members were added to the subcommittee: Jennifer Oates (Queen’s College, City University of New York), Tracey Rudnick (University of Connecticut), Laurie Sampsel (University of Colorado-Boulder), Sha Towers (Baylor University), and Marlene Wong (Smith College).

ERSS has been in negotiation with the Program Committee for the 2005 meeting regarding a session reviewing the Naxos and Classical Music Library products, most likely to be offered as a pendant to one of the plenary sessions, and is also exploring the possibility of collaborating with the Reference Performance Subcommittee on a reference refresher session.

Submitted by Stephen Luttmann

**INFORMATION SHARING SUBCOMMITTEE**

**Members:** John Anderies (chair), Susannah Cleveland, Mary Alice Fields, Henry Grossi, Christine Kubiak, Gerry Szymanski, Robert Terrio, Liza Vick

*Notes* has accepted for publication subcommittee members Mary Alice Fields and Gerry Szymanski’s article based on the results of the subcommittee’s 2002–03 virtual reference survey.

The subcommittee is planning a public program for 2005 called “Social Media and the Music Librarian: Teaching an Old Blog New Tricks.” Speakers are to include Edwin Quist, Brown University, and Brian Lamb, University of British Columbia.

The subcommittee has begun its own blog for the purposes of committee discussion and document aggregation.

Submitted by John Anderies

**REFERENCE PERFORMANCE SUBCOMMITTEE**

**Members:** Keith Chapman (chair), Anne Harlow, Bonnie Houser, Andrew Leach, Amanda Maple, Alisa Rata, Tammy Rivas

The Reference Performance Subcommittee held its annual business meeting on Feb. 13, 12:00–1:00 pm. The Reference Refresher, “From Manuscripts to Microforms: Collecting and Using Primary Resources for Musical Research” was presented by Sarah Adams from the Isham Memorial Library, Harvard University and John Shepard from the New York Public Library from 2:00–3:00 p.m. that same day. The peak attendance was around 110 and both presentations were very well received by all attendees. The WOREP Working Group met on Friday, February 13 with 16 people in attendance. Committee member Amanda Maple made a presentation on the results of Penn State’s re-test from WOREP. This session was also well received by the attendees.

Mary Du Mont rotated off the committee as chair and Keith Chapman was appointed as the new chair after the conference. Returning members are Anne Harlow, Amanda Maple, and Tammy Rivas. New members appointed after the 2004 conference include: Bonnie Houser from the Cleveland Institute of Music; Andrew Leach from the Center for Black Music Research, Columbia College, Chicago; and Alisa Rata from Southern Methodist University.

RPS is planning a joint session with the ERSS at the 2005 convention in Vancouver. Our theme will be a review of online music resources, e.g., New Grove Online, song databases, and some of the more significant websites and online resources. Steve Luttmann
and I are currently working with members of our respective committees to finalize a list of resources and presenters.

Submitted by Keith Chapman

WOREP WORKING GROUP OF THE REFERENCE PERFORMANCE SUBCOMMITTEE

Members: Mary Du Mont (chair), Alan Green, Anne Harlow, Amanda Maple, Tammy Ravas, Sha Towers

This year the WOREP (Wisconsin-Ohio Reference Evaluation Program) general administration has transferred its base from Ohio State University to Kent State University. Things have proceeded more slowly with the music WOREP project while KSU has been organizing. We are concentrating efforts on recruitment, since there is money to test nine more libraries.

The working group held an open business meeting at the 2004 MLA annual conference, with an informal program given by Amanda Maple. The program was entitled “The Wisconsin-Ohio Evaluation Program (WOREP): Penn State’s Experience.” The Fine Arts Library at Penn State ran the survey in 2001, and re-tested in 2003. After evaluating the results from the first run and training staff in areas identified by the survey as being possible weaknesses, the library scored significantly higher the second time the survey was run. The report was enthusiastically received by all present, including sixteen guests, and generated a lot of discussion and questions. Alan Green ended the meeting with an update on the current status of the survey, and told the group about the benefits of running WOREP and how to get involved with the project.

Submitted by Mary Du Mont

RESOURCE SHARING AND COLLECTION DEVELOPMENT

Members: Brian Doherty (chair), John Bewley, Daniel Boomhower, Jim Cassaro, Mary Wallace Davidson, Yale Fineman, Mimi Tashiro, Daniel Zager

The primary activity of the RSCD has been the formation of two task forces to work on important projects. The first, the Music Resources for Libraries Task Force, is chaired by Daniel Boomhower. Its charge is to “formulate a concept for a tool for use in developing library collections in music.” The impetus for this project was the need for a revision of *A Basic Music Library* (Chicago: ALA Editions, 1997) and a desire to provide resources for collecting in a variety of specialized musical areas.

The second group is the Task Force for American Music Archives, chaired by John Bewley. Its charge is to investigate the feasibility of a directory of American music archives. This project was born from a need for an update to *Resources of American Music History: a Directory of Source Materials from Colonial Times to World War II* (Urbana: University of Illinois Press, 1981), and the recent IAML inventory project. The task force will investigate a variety of potential and actual projects and determine an appropriate role for MLA.

The committee has been assisting with preparations for an open session for the Vancouver meeting sponsored by the Education Committee. This session will include a panel discussion of collection development issues. Additionally, the committee has continued work on a plenary session for the Memphis meeting in 2006 on collection development in the 21st century.

Submitted by Brian Doherty

Awards Committees

DENA EPSTEIN AWARD

Members: Diane Steinhaus (chair), Jim Farrington, Andrew Leach

The committee received five outstanding proposals for consideration this year. Projects
included cross-cultural, organizational, and source studies on both classical and popular subjects. The committee was pleased to see applications from scholars at every level in their careers, from graduate students to senior faculty. The award will be announced at the Business Meeting during the 74th Annual Meeting in Vancouver, B.C. next February.

Submitted by Diane Steinhaus

KEVIN FREEMAN TRAVEL GRANT AWARD COMMITTEE

Members: Stephen Luttmann (chair), Joseph Hafner, Alicia Patrice

The application deadline for 2005 Kevin Freeman Travel Grants was July 15, 2004. The number of applicants was comparatively small, but the applications are of excellent quality. We hope to report our recommendations to the President by early September.

Submitted by Stephen Luttmann

PUBLICATIONS AWARDS COMMITTEE

Members: Kendall Crilly (chair), Manuel Erviti, Cheryl Taranto

Acting upon nominations from the MLA Publications Awards Committee, the Music Library Association presented two awards for publications that appeared in 2002:

• The Vincent H. Duckles Award for the best book-length bibliography or research tool in music was given to Sabina Teller Ratner for Volume 1 of Camille Saint-Saëns, 1835–1921: A Thematic Catalogue of his Complete Works (Oxford University Press).

• The Eva Judd O’Meara Award for the best review in Notes was awarded to Tamara Levitz for her review of Untwisting the Serpent: Modernism in Music, Literature, and Other Arts, by Daniel Albright; and Revealing Masks: Exotic Influences and Ritualized Performance in Modernist Musical Theatre, by W. Anthony Sheppard. Levitz’s review appeared in Notes 58, 3 (March 2002).

The Richard S. Hill Award for the best article on music librarianship or article of a music-bibliographic nature was not awarded for 2002.

The winners of the Duckles and O’Meara awards were announced at the annual meeting in Arlington in February 2004, and the awards were subsequently reported in Notes 40, 4 (June 2004), p. 921–922.

The committee prepared its nominations during the summer of 2003 under its previous membership of Deborah Campana (Chair), Kendall Crilly, and Manuel Erviti. Deborah graduated off the committee at the Arlington meeting, at which time we welcomed Cheryl Taranto as our newest committee member.

Submitted by Kendall Crilly

MLA ARCHIVES, JOINT COMMITTEE WITH THE UNIVERSITY OF MARYLAND

Members: Jane Edmister Penner (chair). Representing University of Maryland (all ex officio): Anne Turkos, Yale Fineman, Bruce D. Wilson, Bonnie Jo Dopp. Representing MLA: Laura Dankner (ex-officio), Therese Zoski Dickman (chair, Oral History Subcommittee), Geraldine Ostrove

Activities: Met November 7, 2003 at University of Maryland’s Performing Arts Library in College Park, MD and February 13, 2004 during MLA’s annual meeting in Arlington, VA. In addition to monitoring the addition of material to the archive, the committee

• Welcomed Therese Dickman to the committee.

• Continued discussion of MLA’s “Policy on Machine-Readable Records.” Yale Fineman presented his analysis of the issues along with a list of recommendations. We also discussed the state of dis-
tributed ownership of MLA’s electronic files, many of which reside on servers outside of MLA’s jurisdiction (e.g., on servers owned by various universities).

• Discussed lacunae in the archives’ holdings. Editors of MLA publications are responsible for sending 2 best paper copies of each item they issue or publish to the archive. The committee also requested that a category for preservation/archiving be added to the topics to be covered in annual reports from officers and committee chairs, asking them to list what they have sent to the MLA Archives during the reporting year.

• Discussed potential oral history interviews that might be undertaken by members of the Oral History Subcommittee. We noted that oral history will be an important component of documenting the time of turmoil in MLA.

• The Oral History Subcommittee proposed a digitization/preservation project for the Oral History Interviews currently in the MLA Archives. Funding for this was requested for the FY04/05 budget.

• The committee discussed use/involvement of the MLA Archives during MLA’s 75th anniversary meeting in Memphis, 2006.

Submitted by Jane Edmister Penner

MLA/MUSIC PUBLISHERS’ ASSOCIATION/MAJOR ORCHESTRA LIBRARIANS’ ASSOCIATION JOINT COMMITTEE

The most recent meeting of the MLA/MPA/MOLA Joint Committee (which meets twice each year) took place on Friday, 23 April 2004 in Avery Fisher Hall, New York City. Larry Tarlow (MOLA) and Robert Thompson (MPA) reported on the Music Publishers’ Association annual meeting which was held on June 4th at the Helmsley Hotel in New York City. Thompson then gave a brief overview of MPA’s web updating activities. These improvements to the website will serve to expand the site’s offerings and increase its value to the user/membership. MPA is also developing an online news service, which will feature news from inside and outside the organization as well as news of appointments, etc.

Thompson also reported on the activities of Sheet Music Now (http://www.sheetmusicnow.com). He stated that “the company is unique in that they have built a business model on licensing their catalog to music libraries in Europe . . . thus, the smallest libraries who cannot afford a decent music collection have access to a catalog of over 10,000 classical works on a license basis. Second, they have developed a B2B business model to help classical publishers reduce their reprint budgets and keep works in print. The company is funded by a venture capitalist firm in Denmark, and the managing director is Jonathan Irons.” Mr. Irons has been to the U.S. to meet with various librarians.

Larry Tarlow reported on the recent 2004 MOLA conference in Raleigh NC. One of the plenary sessions featured MLA’s own John Druesedow. John discussed Duke University’s William Grant Still Collection. The conference also included a breakout session on copyright, the content of which was based on the MOLA publication “The Music We Perform.”

George Boziwick reported on the annual meeting of the Music Library Association, (Crystal City, VA February 9–15). The members of the committee were intrigued by much of what the MLA conference had to offer, including the plenary session discussing the latest Library of Congress digital project, “I Hear America Singing.” The Joint Committee was briefed on MLA’s initiative to draft Information Literacy Competency Standards for Music Majors. As a means of further interpreting these standards I am hoping that the joint committee could develop possible initiatives that would help to forge closer alliances between librarians of various types, music publishers and the communities they serve. Our discussions on this topic will continue.

At the suggestion of Laura Dankner I mentioned that the 75th anniversary meeting of
MLA in Memphis will feature a world-premiere of a composition co-commissioned by MLA and the Memphis Symphony. The joint committee discussed the possibility of being represented at that meeting including someone from the Memphis Symphony who is a member of MOLA. The next meeting of the joint committee will take place in October and will be held at the New York Public Library for the Performing Arts.

Submitted by George Boziwick

RILM/U.S. OFFICE GOVERNING BOARD

Members: Daniel Zager (chair), Lenore Coral (RILM–U.S. Office), David Dam-schroeder (SMT), Virginia Danielson (SEM), Denise von Glahn (SAM), John Roberts (IAML–U.S.), Deane Root (AMS), Douglass Seaton (CMS)

The RILM–U.S. Office, located in the Sidney Cox Library of Music and Dance at Cornell University, is supported financially by the societies and associations represented on the Governing Board. The Board, which meets once per year—at the annual meeting of the American Musicological Society—is concerned with assuring that the office has sufficient funding to carry out its vital work of identifying music scholarship published in the United States and subsequently providing citations and abstracts to the International RILM Center. During the fiscal year 2003/2004 the office submitted 2,293 abstracts to RILM.

Submitted by Daniel Zager

U.S. RILM OFFICE LONG-RANGE PLANNING TASK FORCE

Members: Daniel Zager (chair), James Cassaro, Virginia Danielson, Jane Gottlieb, Deane Root, Lenore Coral (U.S. RILM Office) Barbara Dobbs Mackenzie (RILM International Center), Robert Follet (Liaison from MLA Development Committee)

This task force was appointed in July 2002 with the charge: “To create a long-range strategic plan for the long-term stability of the U.S. RILM Office, regardless of where it may be located in the future. The plan should address financial planning as well, outlining potential fundraising efforts and other sources of revenue to sustain the work of the project.”

The Task Force had a productive meeting with the presidents of AMS and MLA at the November 2003 AMS meeting, discussing the commitment of both organizations to the long-term health of the U.S. RILM Office, including questions of raising endowed funds to support the office. The task force met again at the MLA meeting in Arlington and in work since that meeting has begun to craft a development plan for consideration within MLA.

Submitted by Daniel Zager

MLA/AMERICAN MUSICOLOGICAL SOCIETY JOINT COMMITTEE ON RISM

Members: John Shepard (chair), Marjorie Hassen, Judy Tsou, MLA representatives; Denise Gallo, David Kidger, Peter Lefferts, AMS representatives; Sarah Adams, John Howard, John Roberts

The committee holds its one annual meeting at the AMS conference in November. At the meeting in Houston in November 2003, Sarah Adams—Director of the U.S. RISM Office at Harvard University—reported on the collection of U.S. data for the A/II project, the international inventory of music manuscripts after 1600. John Roberts—member of the RISM Commission internationale mixte—reported both on the development of the new software platform for the A/II database and on the succession of officers in the Commission mixte. With the prior agreement of the U.S. RISM office, the committee approved Eleanor Selfridge-Field’s proposal that U.S. RISM A/II data be given to the Center for Computer-Assisted Research in the Humanities for a test run using the Center’s Themefinder software.
After the November meeting, John Shepard succeeded Peter Lefferts as chair of the committee. The outgoing and incoming chairs collaborated in providing text for the entry about the committee in the new AMS Handbook. Eleanor Selfridge-Field has sent the committee an interim report, “Search-Effectiveness Measures for Symbolic Music Queries in Very Large Databases” which the committee will review. The 2004 meeting of the committee will take place on 12 November at the AMS meeting in Seattle.

Submitted by John Shepard

Representatives

AMERICAN LIBRARY ASSOCIATION

Alan Karass

The American Library Association held its Midwinter Meeting in San Diego, CA, January 9–12, 2004, and its Annual Meeting in Orlando, FL, June 25–30, 2004. The number of MLA members in attendance at the 2004 annual meeting was relatively small. Although the 2004 annual meeting attendance (19,731) was higher than the previous year (17,570), which had been plagued by the SARS scare, it was still less than at the 2002 annual meeting in Atlanta (21,130).

The ALA Representative attends meetings of the ACRL Arts section and the ALA Affiliates luncheon. The ALA Representative discussed plans with ACRL Representatives for participating in a program, co-sponsored by ACRL ARTS and the ACRL African American Studies Librarians Section, on “The Blues.” This is scheduled for the 2005 annual meeting in Chicago. The Affiliates luncheon, hosted by the Executive Director, provides an opportunity for the MLA Representative to share news of our association and learn about the work of other ALA Affiliate organizations. Diversity and recruitment are critical issues for many of the ALA Affiliates. ALA’s diversity and recruitment initiatives were discussed. Representatives from the ALA Office for Diversity suggested that the first step is to take a “snapshot” of the current state of the profession regarding diversity, recruitment and retention. A recommendation for this action was to go before the ALA Council at the Annual Meeting.

Since Scarecrow Press did not have a hospitality suite this year, MLA had an informal gathering at the Rosen Centre Hotel bar. MLA members met for drinks, and were joined by several invited friends and vendors.

ALA’s Midwinter Meeting will be held in Boston, MA, January 14–19, 2005. The Annual Meeting will be in Chicago, IL, June 23–29, 2005.

NATIONAL INFORMATION STANDARDS ORGANIZATION

Mark McKnight, Representative; David Sommerfield, Alternate

Among recent NISO activities that may have some interest to music libraries and MLA are the following:

Current Standards at Ballot:

• CD_3166-1 Codes for the representation of names of countries and their subdivisions—Part 1: Country codes. 84 pages in English and French. ISO 3166-, the ISO Country Codes standard, has been revised and is being balloted as a CD (Committee Draft). The standard gives 2-letter, 3-letter, and a numeric code for countries of the world as identified by the United Nations. This standard is under continuous maintenance. This revision incorporates into the published standard all of the changes agreed to by the ISO 3166 Maintenance Agency since the last release of the standard in 1997. NISO members constitute the U.S. Technical Advisory Group on ISO 3166.

Voted Yes

• Z39.29-200x Bibliographic References Z39.29-200x is out for ballot on substantive changes only.

Voted Yes
Standards recently adopted (10/07/03):
• ANSI/NISO Z39.89—2003 The U.S. National Z39.50 Profile for Library Applications

Abstract: This standard specifies the use of ANSI/NISO Z39.50-2003 in library applications. It specifies Z39.50 client and Z39.50 server behavior for search and retrieval across online library catalogs. The specifications included in this standard use The Bath Profile: A Z39.50 Specification for Library Applications and Resource Discovery (Release 2) as its foundation. Conformant use of this standard will improve interoperability between Z39.50 implementations.

New Publications:
Understanding Metadata is now available as a free pdf file: (http://www.niso.org/standards/resources/UnderstandingMetadata.pdf).

This document provides a general introduction to metadata, including “an overview of leading metadata contenders and examples of practical applications.”

Submitted by Mark McKnight

ORGANIZATIONAL LIAISON COMMITTEE

Members: Matthew Wise, Coordinator; Leslie Andersen (Art Libraries Society of North America); George Boziwick (Society for American Music); Monica Burdex (Theatre Library Association; IFLA TLA); Peter Bushnell (Society for the Acquisition of Latin American Library Materials); Stephen Davison (Film Music Society); Susan Dearborn (American Symphony Orchestra League); Jim Farrington (Association for Recorded Sound Collections; International Association of Sound and Audiovisual Archives); Suzanne Flandreau (Society for Ethnomusicology); Jane Gottlieb (IAML); Kathleen Haefliger (ALA Dance Librarians); Joseph Hafner (Public Library Association); Jean Harden (International Machaut Society); Myron Patterson (American Guild of Organists); Thomas Pease (Public Radio Music Group); Lisa Philpott (CAML); Mary Prendergast (Online Audiovisual Catalogers); Robin Rausch (International Alliance for Women in Music); Darwin Scott (Society for Seventeenth-Century Music); Timothy Sestrick (Percussive Arts Society); Liza Vick (ALA ACRL Arts Section).

Following the meeting in Arlington, several new organizational liaisons were appointed to the committee, including Monica Burdex (IFLA Theatre Library Association, in addition to TLA), Joseph Hafner (Public Library Association), Robin Rausch (International Alliance for Women in Music), Darwin Scott (Society for Seventeenth-Century Music), Timothy Sestrick (Percussive Arts Society), and Liza Vick (ALA ACRL Arts Section). As a new Board Member-at-Large, Matthew Wise assumed responsibility for coordinating the liaisons.

Brief reports were received from the liaisons to the Society for American Music and the ALA ACRL Arts Section.

Submitted by Matthew Wise
The MLA Board met three times in 2004: 9–15 February in Arlington, Virginia; 5–7 June in Middleton, Wisconsin; and 8–10 October in St. Louis, Missouri.

Jim Cassaro concluded his term as Past President at the annual meeting in February. Bonna Boettcher was elected Vice President. Board members completing terms of office in February were Joe Boonin, Virginia Danielson and Alan Green, Members-at-Large. They were succeeded by Pamela Bristah, Ruthann McTyre and Matthew Wise.

A-R Editions continues to provide management services for the Association to the satisfaction of the Board. A-R assisted in the transition of the *Music Cataloging Bulletin* to an electronic-only publication. The accounting firm of Hertzbach and Associates conducted the fiscal audit.

A search committee was formed to find a successor for *Notes* Editor Linda Solow Blotner; Dick Griscom chaired the committee, which included Bonna Boettcher, David Hunter, Connie Mayer and Eunice Schroeder. Jim Cassaro was selected as the new Editor. Amy Dankowski was selected as the new Web Editor by a search committee with David Gilbert as chair, including Tony Calvo, Stephen Mantz and Nancy Nuzzo. Mark McKnight was appointed Program Chair for the 2007 Pittsburgh meeting.

Task Forces were appointed to explore the publication of *Music Resources for Libraries* and American Music Archives.

MLA finished fiscal year 2003/2004 with an operating budget deficit of $18,020.90. Overall operating income reached $380,776.72, or 101.93% of the budgeted amount. Overall operating expenditures were $398,797.62, or 95.61% of the budgeted amount. Investment income totaled $65,625.98, and contributions totaled $14,346.25. As of the October Board meeting, there was a total of 1498 members and subscribers. This included 15 corporate members and patrons, 786 individual members, 319 institutional members, and 378 subscribers.

*Music Library Instruction* by Gregg Geary, Laura Snyder and Kathleen Abromeit, the third title in the Basic Manual series was published. *Careers in Music Librarianship II*, edited by Paula Elliot and Linda Blair, was published as well.

Chapter grants were awarded to the Southern California, New York State/Ontario and Atlantic chapters. All were to support travel to meetings.

The Board reviewed the Education, Program and Local Arrangements Committees’ plans for the 2005 meeting in the Vancouver, B.C. Plans moved ahead on the 75th anniversary of MLA. The Board continued to look at improving the structure of the annual meeting, with some of the recommendations from the membership survey being put into place. A silent campaign to endow the US-RILM Office was begun. A restructuring of the investment accounts was also initiated.
## MUSIC LIBRARY ASSOCIATION

### Statements Of Financial Position

As of June 30, of the year: 2004  \hspace{1cm}  2003

<table>
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<tr>
<th>Assets</th>
<th>2004</th>
<th>2003</th>
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<td>Cash and Cash Equivalents</td>
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<td>Cash and Cash Equivalents – Temporarily Restricted</td>
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<td>Cash and Cash Equivalents – Permanently Restricted</td>
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<td>Investments in Marketable Securities —</td>
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<tr>
<td>TOTAL ASSETS</td>
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<td>656,857</td>
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</tbody>
</table>

| Liabilities and Net Assets                  |               |               |
| Accounts Payable                            | 17,038        | 31,689        |
| Customer Prepayments                        | 50,117        | 46,426        |
| Mellon Grant Payable                        | 379,000       | –             |
| TOTAL LIABILITIES                           | 446,155       | 78,115        |

| Net Assets                                  |               |               |
| Unrestricted                                | 483,631       | 439,680       |
| Temporarily Restricted                      | 9,769         | 26,744        |
| Permanently Restricted                      | 147,293       | 112,318       |
| TOTAL NET ASSETS                            | 640,693       | 578,742       |

| TOTAL LIABILITIES AND NET ASSETS            | $1,086,848    | $656,857      |

Hertzbach & Company P.A. has provided an audit report on the financial statements as a whole. The notes are an integral part of the statements and are not presented here. The statement provided is only an excerpt from the Music Library Association financial statements. A full copy of the financial statements can be found in the June 2005 issue of *NOTES: Quarterly Journal of the Music Library Association*.

Nancy Nuzzo, Treasurer/Executive Secretary  
December 2004