The special officer, committee, and roundtable annual reports were compiled and edited by Jane Gottlieb and Carol Tatian. The chapter annual reports were compiled and edited by Michael Ochs.

**SPECIAL OFFICERS**

**CONVENTION MANAGER**

NED QUIST, Convention Manager  
CHRISTINE HOFFMAN, Assistant Convention Manager

**Charge:** The convention manager is responsible for the arrangement of MLA’s Annual Meeting, including hotel negotiations, meeting spaces, accommodations, food served during the convention at banquets, receptions, and other official meetings, exhibits, advertising in the official program, audio/visual equipment required for sessions, and the budget for the convention.

**Annual Report:** MLA’s 61st annual meeting, held at the Stouffer Harborplace Hotel in Baltimore, Maryland, included 487 registrants (of which 56 were first-timers) and 55 exhibitors for a total attendance of 542. Among the highlights during the week were a pre-conference focusing on small academic libraries, and plenary sessions on world music, ethics, and music in Baltimore. Site selections were completed for Kansas City where we will be staying at the Ritz Carlton with overflow at the Raphael Hotel (Rate $99.00 single or double) and for Atlanta where we will be staying at the Holiday Inn Crown Plaza Ravinia (Holiday Inn’s corporate headquarters hotel). Site selection for Seattle has begun but as of this writing hotel negotiations are not complete.

In February Christine Hoffman and I switched jobs; for the San Francisco meeting she will be in charge of exhibitors and will assist with the program layout. It should be noted that stepping into the shoes of someone as organized and professional as Christine was made by her not only easy but a pleasure. A new assistant convention manager will be chosen during the coming year.

Submitted by Ned Quist

**PLACEMENT OFFICER**

PAULA MATTHEWS (through June 1992)  
PATRICIA FISKEN (July 1992-)

**Charge:** To assist music librarians who seek initial or new employment and to inform members of developments in the job market; to publish a monthly *Joblist* of positions currently available.

**Annual Report:** During 1991/92 the Placement Service’s monthly *Joblist* advertised 117 positions; 51 new listings and 66 repostings, a total decrease of 23 new listings from the previous year. Of the new positions posted, five were located in the West, fifteen in the Midwest, nine in the South, and eighteen in the Northeast. Twelve positions were for catalogers, eleven for reference, one for collection development, twenty-three for administrative and/or mixed positions, and four were MLA administrative positions. The year ended with 334 members of the Placement Service, an increase of fourteen over last year’s membership. Additional statistical information is available from the Placement Officer, including salary minimums and educational requirements for positions.

The Placement Office held orientation sessions, coordinated informal interviews, and provided employment information at the annual meeting in Baltimore. The Mentoring Program flourished in its second year, with twenty-five matched pairs of mentors and new MLA members. The Placement Service and Personnel Subcommittee of the Administration Committee again jointly sponsored a session on interviewing techniques in Baltimore, and may collaborate in the future with coordination of the Mentoring Program.

Submitted by Patricia Fiskin

**PUBLICITY OFFICER**

RICHARD E. JONES

**Charge:** The Publicity Officer implements the promotion of the interests of the Music Library Association as well as the sale of its publications through informational campaigns, advertising, and exhibits.

**Annual Report:** Press releases were prepared and mailed soliciting nominees for the 1992 MLA awards, announcing the 1991 Walter Gerboth and annual publications awards, and announcing the dates and topics for the 1993 MLA Annual Meeting in San Francisco. Releases were sent, as appropriate, to a lengthy list of journals in librarianship and music, to administrative and official personnel in organizations and associations in related fields, and to e-mail lists in related fields. Meetings have been or are planned with appropriate officers of related organizations to determine in what ways MLA can: (1) inform members of these organizations of MLA’s purpose and services, and (2) make a contribution to the professional lives of the members of these organizations. An arrangement with Library Journal was negotiated to publish an account of the 1991 MLA Annual Meeting; Susan Sommer agreed to write the text for the article and Judy Weidow provided photographs. A complete list of MLA Chapter publications was compiled and distributed; it is also included in the MLA exhibit materials.

Press releases were prepared for all new MLA publications, including information concerning the availability of taped recordings of the plenary sessions of the annual meeting. These were sent to all appropriate library schools, musical and library journals, and related organizations. In addition, releases were sent to appropriate e-mail lists for distribution to list members. The publications list and order form were revised with the assistance of the Notes Advertising Manager and the editors of the MLA monographic series. Advertising space was purchased or exchanged for new MLA publications in *Opera Quarterly, Opera America,* and *Brio.* A plan to include MLA publications in the "form selection" plans of Baker and Taylor, Blackwell North America, and Midwest Library Services was negotiated and implemented. A meeting of an ad hoc subcommittee of the Publications Committee was held in Baltimore at which a new plan for advertising publications was established and, later, approved by the MLA Board. The new plan includes such features as: (1) advertising plans to be developed during the approval stage of new publications and included in budgeting consideration, and (2) techniques such as direct-mail marketing, more extensive journal advertising, etc. The possibility of providing alternative means of distribution for individual MLA publications is being explored.

The MLA exhibit appeared at six conferences in the past twelve months: the College Music Society (with seven other organizations), the American Musico logical Society, the Art Library Society of North American, the Sonneck Society, and the American Library Association. A new agreement was negotiated with the Society for Ethnomusicology that provides
for an exchange of exhibits without charge. At each of these meetings,
groups of volunteers took responsibility for organizing and staffing the
MLA exhibits. The list is too long to enumerate, but, without the extensive
assistance and participation of these MLA members, the Association would
be unable to perform this service. We are grateful to one and all.

Submitted by Richard E. Jones

STANDING COMMITTEES

DEVELOPMENT COMMITTEE

Members: Geraldine Ostrove, chair; Susan C. Dearborn, Paula Elliot,
Richard Griscom, Brian Hill, Richard E. Jones, Michael Ochs, Don L.
Roberts, Dawn Thistle, Anna M. Thompson, Sherry L. Vellucci, Diane
Walker; Membership Subcommittee: Dawn Thistle, chair; Marsha Berman,
Sarah Dorsey.

Charge: The Development Committee in cooperation with the
Executive Secretary shall be responsible for attracting new members to
and promoting the interests of the Association. (Constitution and By-Laws,
Article VI.B.)

FUND RAISING SUBCOMMITTEE: To advise and assist the Board
and the President in matters pertaining to raising monies for the
Association and to assist with projects as determined by the Board.

MEMBERSHIP SUBCOMMITTEE: To study the makeup of the mem-
bership. To develop programs that will bring knowledge of MLA to others
who might be interested in joining it.

Annual Report: At the 1991 meeting the new music librarianship
brochure was available for the first time. We revised and printed the MLA
brochure. A mailing containing both brochures to individual members and
those who have canceled membership during the past five years was
planned for the winter. We plan to mount both brochures on MLA-L for
retention as a file.

Membership activities: We sent packets of both brochures with a
cover letter to each of the institutions listed in the MLA Directory of
Library School Offerings in Music Librarianship. The Subcommittee began
to select five of those schools with which they would arrange for an MLA
member to attend a career day, make a presentation, and recruit for our
profession. We also submitted to the Board a proposal for corporate mem-
bership. The proposal was accepted and a constitutional amendment to
add this membership category was drafted by the parliamentarians and
submitted to the membership for a vote as part of this year's election. We
surveyed chapters to find out how they recruit new members, especially
students, and wrote an article for the Newsletter summarizing the respon-
ses. On MLA-L and in the Newsletter we also asked members to tell us their
stories of how they were recruited to the profession. We again sent cam-
era-ready forms to chapters to publish in chapter newsletters.

Fund raising activities: At the 1991 conference in Baltimore the com-
mitee continued to conduct an endowment campaign for the Walter
Gerboth Award at a fund raising table in the registration area. The table
was staffed by committee members and other volunteers. We were
pleased to announce at the wrap-up session that donors at the meeting,
prompted in part by the challenge of a $1,000 matching donation from the
Board, had contributed the balance needed to reach the $14,000 goal for
the campaign. The committee planned the kick-off and first stage of a sec-
ond endowment campaign, this one for the Duckles award, which
includes a donation table at the San Francisco meeting. We wrote the text
for a brochure to use as a fund raising piece during that campaign.

Submitted by Geraldine Ostrove

EDUCATION COMMITTEE

Members: Laura Dankner, chair; Roberta Chodacki, Joan O'Connor,
Lisa M. Redpath, Michael Rogan, Joyce Werner, Raymond White.

Charge: The Education Committee devises and coordinates activities
related to professional and continuing education for music librarianship.
Such activities may include: planning and coordinating pre- or post-confer-
ence workshops, which generally deal with topics in greater depth or with
a stronger emphasis on practicality than the general sessions of the annual
meeting; presenting workshops on the basic precepts of music librarians-
ship through the sponsorship of library schools, MLA chapters, or regional
library associations and councils; developing instructional materials for
such workshops and making them available as requested outside the con-
text of the workshop; functioning as a clearinghouse for information
regarding courses and curricula in music librarianship; publicizing MLA
continuing education activities in the organization, and acting as a liaison
with various state continuing education committees.

Offerings in Music Librarianship, compiled by Lisa Redpath, was issued
this year. Rick Jones, MLA's Publicity Officer, offered valuable public rela-
tions assistance to the Committee. The Directory is still available from the
MLA Executive Secretary at the low cost of $5 per copy.

The Committee assisted the Small Academic Library Round Table in
presenting "Small Academic Music Libraries: Pressing Problems, Sensible
Solutions: An Update," the pre-conference held prior to the Baltimore MLA
meeting. In addition, we introduced a new concept in programming at the
Baltimore meeting, with the overall title "Ask MLA," which was modeled
after the successful format first developed by ARLIS. Three sessions were
presented and were very favorably received; two more sessions are
planned for the 1993 San Francisco meeting. Michael Rogan and Lisa
Redpath continue to oversee this project.

Michael Rogan, on behalf of the Committee, has submitted a propos-
al for a plenary sessions for the Kansas City meeting entitled "Library
School Education for Music Librarianship." Stephen Fry, 1994 Program
Chair, has received Michael's proposal and will present this, as well as
other possible sessions, to the MLA Board for their consideration.

A continuing education subcommittee, headed by Joyce Werner and
Roberta Chodacki, have recently issued their second, and final survey to
the membership regarding the types of courses that may be offered in lieu
of a pre-conference in 1994. Final planning awaits the Board's reaction to
the Education Committee's formal proposal, which will be submitted in
San Francisco.

All Education Committee meetings are open meetings, so we invite
all interested members to attend the two scheduled for San Francisco in
1993.

Submitted by Laura Dankner

FINANCE COMMITTEE

Members: James P. Cassaro, (Fiscal Officer and chair); Victor Cardell
(Asst. Fiscal Officer), Richard Griscom, Michael Ochs, Don L. Roberts,
Diane Parr Walker (Treasurer).

Charge: To prepare the annual budget and monitor the Association’s
expenditures during the fiscal year (1 July to 30 June). In addition, the
Fiscal Officer provides for the annual audit of the Treasurer's accounts.
The audit is conducted by an Audit Committee chaired by the Assistant
Fiscal Officer. Other members of the Audit Committee are the President-
Eelect/Past-President and one MLA member not serving on the Board. The
audit takes place at the fall Board meeting.

Annual Report: At its June meeting in Providence, RI, the
Committee prepared the operating budget for the 1992/93 fiscal year. The Association is now at the bottom of a planned deficit cycle and it is expected that the accumulated surplus will be exhausted soon, making a dues increase necessary. In addition, several policies effecting the convention budget were formulated, including guidelines for honoraria for non-MLA speakers and requests for equipment. The Committee also enacted a policy specifying that capital expenses for running development campaigns be included in the target goal for such campaigns. Several recommendations from the Investments Subcommittee to establish a Permanent Fund and diversify our long-term investments were accepted and recommended to the Board for approval.

The Committee prepared the convention budget and administered the annual audit at its September meeting in New York City. At its meeting in San Francisco during the annual convention, the Committee will consider and recommend a dues increase and an annual increase in honoraria for MLA officers and editors.

Submitted by James P. Cassaro

Investments Subcommittee


Charge: To semi-annually review the state of MLA investments and to report to the Finance Committee prior to its February and June meetings. To serve as a reviewing body to see that the investment program does not harm the financial status of the organization.

Annual Report: The Subcommittee met twice during the annual meeting to formulate recommendations concerning the diversification of MLA's long-term investments. These recommendations included the establishment of a Permanent Fund, the principal of which would remain intact except for acute fiscal emergency. In order to maximize potential earnings, the Subcommittee further recommended that the MLA Treasurer be authorized to move investments among existing like instruments, with the approval of the President, Vice-President/President-Elect and the Fiscal Officer.

With the establishment of a Permanent Fund, it was further recommended that MLA diversify its long-term investments. Up until now, MLA's long-term funds were completely invested in the Calvert Managed Growth Fund. The Subcommittee recommended that the fund be divided among three mutual funds, the Calvert Managed Growth Fund, Parnassus, and Pax World, thereby strengthening the Association's investment policy and maximizing its potential earnings. The Board, via the Finance Committee, approved each of these recommendations.

At its meetings in San Francisco during the annual convention, the Subcommittee will be considering our dividends from the existing investment policy and what to do with funds invested in U.S. Treasury Bills after the maximum number of renewals has been achieved.

Submitted by James P. Cassaro

NOMINATING COMMITTEE

Members: Jim Farrington, chair; Paula Elliot, Christine Hoffman, Rick Jones.

Charge: To submit a slate of qualified candidates for MLA office to the Board of Directors.

Annual Report: During the summer the Committee considered names for Board Members-at-Large and MLA Citation recipients. We issued calls for recommendations in the May/June issue of the Newsletter and on MLA-L. The Committee submitted its slate and one recommendation for a Citation to the President for consideration by the Board at its fall meeting.

The slate and Citation recommendations were accepted. Biographical information about the candidates was compiled and printed for distribution to the MLA membership along with the December ballot.

Submitted by Jim Farrington

PROGRAM COMMITTEE

Members: Holly E. Mockovak, chair; Beth Christensen, Stephen M. Fry.

Charge: To prepare the program for the Annual Meeting and conduct all business concerning that program.

Annual Report: At the direction of the MLA Board, the Program Committee had created for the 1992 Annual Meeting a new scheduling format consisting of fewer plenary sessions against which no other sessions were placed, and of numerous concurrent, smaller sessions. Evaluations of this new format were generally positive, and thus planning for the 1993 meeting was in part driven by the desire to retain the changed format.

The 1993 program will include: plenary sessions on Music Reference in the Nineties, Documenting the History of Computer Music, and Oral History, twenty open Roundtable sessions; 'Ask MLA' forums on cataloging challenges and circulation/reserves/Ill.; and, the full complement of open committee presentations and business meetings.

Reports submitted to the MLA Board carry a more complete description of Program Committee activities.

Submitted by Holly E. Mockovak

PUBLICATIONS COMMITTEE

Members: Ruth Henderson, chair; Deborah Campana (MLA Index and Bibliography series Editor), Susan C. Dearborn (Notes Ad Manager), Jim Farrington (Newsletter Editor, to June 1992), Catherine Gerhart (Music Cataloging Bulletin Editor), Richard Griscom (Executive Secretary, from February 1992), Richard E. Jones (Publicity Officer), Michael Ochs (Notes Editor, to June 1992), A. Ralph Papakhian (Executive Secretary, to February 1992), Michael Ragan (Newsletter Editor, from June 1992), Richard Smiraglia (MLA Technical Reports Editor), Diane Parr Walker (Treasurer), Daniel Zager (Notes Editor, from June 1992).

Charge: To carry on the Association's publications program.


The remaining two MLA publications have new editors: Dan Zager has succeeded Michael Ochs as Notes editor, and Michael Ragan has succeeded Jim Farrington as Newsletter editor. The distinction with which the outgoing editors have served is reflected in the quality of the issues they leave behind.

The Committee has concentrated this year on working out a number of details relating to the advertising of MLA publications. The Board recently approved the Committee's recommendation for adopting the MLA Guidelines for Authors, Editors, and Publishers for MLA publications.

Submitted by Ruth Henderson

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SPECIAL COMMITTEES

ADMINISTRATION COMMITTEE

Members: Charles P. Coldwell, chair; Ann Caldwell (Automation); Joyce M. Clinkscales (Music Library Facilities); Paula D. Matthews (Personnel); William M. McClellan (Statistics).

Automation Subcommittee

Members: Ann E. Caldwell, chair; Lowell E. Ashley, Elizabeth Gamble, Richard Griscom (to February 1992); Linda Hartig (from May 1992); David Lesniaski; Gail J. Sonnemann (On-Line Reference Services Subcommittee Liaison).

Charge: To identify requirements for automated library systems which are of unique concern to music materials, and those which while not unique are of special importance for music materials in all facets of library automation; to disseminate this information as quickly as possible; to evaluate existing turnkey systems to see how effectively they meet these requirements.

Annual Report: The Subcommittee distributed a questionnaire to selected libraries in an attempt to compare capabilities of various systems. The results were distributed at the Automation Forum held at the MLA annual meeting in Baltimore. At the Forum, representatives of nine user groups gave reports on the various systems currently in use in music libraries. A general discussion followed. During the year the Subcommittee has been accepting mail and handouts from all libraries whose catalogs are accessible via Internet. The group has also been examining "Automation requirements for music information" (Notes, Sept. 1986, v. 43, no. 1) for possible revision. A questionnaire soliciting information on how well existing systems meet the requirements established by the 1986 document will be distributed prior to the San Francisco meeting. The Subcommittee maintains a list of the user groups with names of contact people.

Submitted by Ann Caldwell

Music Library Facilities Subcommittee

Members: Joyce M. Clinkscales, chair; Leslie K. Bennett, Patricia B. M. Brennan, Jeffrey Earnest, Robert O. Johnson.

Charge: To investigate all aspects of space requirements and equipment peculiar to music libraries.

Annual Report: The Subcommittee completed the preliminary planning for a register of building and renovation projects and received approval from the MLA Board of Directors to initiate the service.

Submitted by Joyce Clinkscales

Personnel Subcommittee

Members: Paula D. Matthews, chair; Timothy J. Cherubini, Charles P. Coldwell, Patricia B. Fiskin (ex officio); Suzanne M. Risley, Carol Tatian, Edith J. Tibbits.

Charge: Organize (in conjunction with the Placement Service) an information session for music librarians who are job hunting at the MLA annual meeting; work with the Statistics Subcommittee to design a questionnaire for collecting statistical information from the MLA membership, and determine what data should be collected; work on collecting information and developing programs concerning personnel issues for MLA.

Annual Report: The final draft of "Standards for Music Library Support Staff" is being completed. The Interviewing Workshop, held in conjunction with the Placement Service during the annual MLA in Baltimore, was very successful. Planning and updating the session is underway for the San Francisco meeting. Work has begun on developing a Membership Profile/Salary Survey; Ralph Papakhian has agreed to work with the subcommittee on this project.

Submitted by Paula D. Matthews

Statistics Subcommittee

Members: William M. McClellan, chair; Pauline S. Bayne, David Lesniaski, Melva L. Peterson, Charles Slater, Nyal Williams.

Charge: To prepare a survey instrument to collect comparable statistics of music resources and services in U.S. academic and public libraries; to assist the Personnel Subcommittee in developing a profile of the MLA membership through the design of a survey instrument; and, to assist the Placement Service in determining what data should be collected on the Services' placement activities and develop a profile of the job market in music librarianship.

Annual Report: During the fall of 1991 a test survey measuring holdings, operating expenditures, services and activities, personnel, and equipment and facilities was sent to 66 libraries. Responses were received from 43 libraries. Comments, suggestions, and feedback on the test survey were received and reviewed by all members of the subcommittee.

General principles, criteria, and specific issues for revising the survey were discussed at the 1992 annual meeting in Baltimore, along with the products that might be created from a database of information on music library resources and services. Future plans include streamlining and condensing the survey, using a sample of institutions, providing guidelines for collecting statistics, and seeking guidance from agencies that have experience in carrying out library surveys.

Submitted by William McClellan

PUBLICATIONS AWARD COMMITTEE


Charge: The Committee nominates to the MLA Board potential recipients of the following MLA awards for publications: the Vincent H. Duckles Award, the Richard S. Hill Award, and the Eva Judd O'Meara Award.

Annual Report: The Committee accepted recommendations for awards from individuals and publishers, and reviewed the relevant literature for candidates for the above awards. The Committee suggested that wording of the criteria for the Eva Judd O'Meara Award be revised to include reviews published in Notes for all formats including computer software. The following titles were recommended to the Board and subsequently approved:


Eva Judd O'Meara Award: Garrett Bowles, "Music Notation Software for the IBM-PC." Notes 43/6 (March 1990):660-79.

Submitted by David A. Day

WALTER GERBOTH AWARD COMMITTEE

Members: Shirlene Ward, chair, Joseph Boonin, David Hunter.

Charge: To solicit, receive, and adjudicate applications for the award from MLA members in the first five years of their careers as music librarians, and to recommend a winner to the Board for its approval.

Annual Report: The Committee recommended granting the 1992

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Walter Gerboth Award to Pamela Bowden Dahluhauser in support of her
documentation of music publishing in the United States from 1860 to 1866
through study of the United States District Court Copyright Records held at
the Library of Congress. Following MLA Board approval of the recommenda-
tion, the award was announced at the MLA Annual Meeting in
Baltimore. Applications for the 1993 Walter Gerboth Award were solicited
through the MLA Newsletter and MLA-L. The applications, which were due
October 31, 1992, are currently being reviewed. The Committee will rec-
ommend a winner to the MLA President in January. The 1993 Gerboth
winner will be announced at the annual meeting in San Francisco.

Submitted by Shirlene Ward

BIBLIOGRAPHIC CONTROL
COMMITTEE (BCC)

Voting Members: Jennifer Bowen, chair (from February 1992); Catherine Gerhart (Music Cataloging Bulletin editor); Richard H. Hunter (Library of Congress representative); Jerry L. McBride (Subcommittee on MARC Formats); Harry H. Price (Subcommittee on Subject Access, to February 1992); Philip E. Schreur (Subcommittee on Descriptive Cataloging, from February 1992); Joan Schuitema (Subcommittee on Authorities); J. Bradford Young (chair, BCC to February 1992); Subcommittee on Subject Access, from February 1992).

Non-voting Members: Ed Glazier (RLG Representative); Jay Weitz (OCLC Representative); Robert Richart, WLN Representative.

Charge: The Bibliographic Control Committee maintains formal chan-
nels of communication among music catalogers, between music catalogers
and the Library of Congress, and with other groups requiring carefully for-
mulated positions on the bibliographic control of music materials. It thus
participates in maintaining and revising national and international codes for
both descriptive cataloging and electronic transmission of bibliographic
data.

budget request was approved by the MLA Board. Funds are used primarily
to support work of MLA representatives to ALA.

A review of Bibliographic Control Committee's structure and proce-
dures continues to be a priority; the MLA President plans to appoint an ad
hoc group to study these issues.

The Subcommittee on Descriptive Cataloging monitored proposals to
CC:DA for the revision of AACR2, including an MLA proposal regarding
the use of the term "musical work," and several proposals regarding the
cataloging of video recordings. The Subcommittee also monitored the
work of the CC:DA Task Force on Multiple Versions.

The new Subcommittee on Authority Records identified its priorities
as working with the MARC Formats Subcommittee on its O4X discussion
paper and the possible synchronization of name/unique title in authority
and bibliographic records, as well as examining issues surrounding cross-
references in authority records and the completeness of LC's name autho-
rity file.

The Subcommittee on Subject Access reviewed recommendations of the
Airlie House Conference on Subject Subdivision and studied reports from
various other MLA groups, such as the Subcommittee on the MARC
Formats. Current topics of concern include the group's charge and future
course, the feasibility of a music thesaurus project, and improved access to
temporary and popular music.

The Subcommittee on the MARC Formats forwarded a proposal concern-
ning the O4X fields to MARBI as a discussion paper, redrafted a discussion
paper concerning data on the physical condition of sound recordings,
and monitored MARBI discussions concerning the addition of the musical
sharp to the character set and the addition of a new indicator to the 028 for
video recordings.

The Working Group on Types of Composition in Uniform Titles com-
pleted its work to compile a list of terms which are and are not to be
treated as types of composition. The report is now available from the MLA
Cengagehouse.

The Working Group on Popular Music Sources is continuing its work
to prepare an annotated guide to sources for authority work in cataloging
popular music, and has developed bibliographies of sources for jazz,
country music, and musical theater.

The Working Group on Bibliographic Control of Music Videos is con-
tinuing its work to prepare a guide to the bibliographic control of
music related video material.

The Working Group on Access to Electronic and Computer Music
presented its final report to BCC, and submitted a proposal to LC which
provided guidelines for assigning subject headings for electronic and com-
puter music with other performing media. Part of this proposal has been
approved by LC.

A new Working Group on Sheet Music Cataloging Guidelines has
been appointed to evaluate current practices in cataloging sheet music
and to formulate preliminary recommendations for a set of guidelines for sheet
music cataloging.

Submitted by Jennifer Bowen

Subcommittee on Descriptive Cataloging

Members: Philip E. Schreur, chair (from February 1992); Jennifer
Bowen, chair (to February 1992), Catherine Gerhart, Richard H. Hunter,
Maureen L. Siestendier, Stephen Toombs (to February 1992), William J.
Walker.

Charge: To formulate MLA policy on all matters relating to the
descriptive cataloging of music materials and specifically for matters con-
cerning the Anglo-American Cataloging Rules, second edition, the
International Standard Bibliographic Descriptions and the Library of
Congress rule interpretations. The chair also serves as the MLA represen-
tative to ALA/RTSD/CCS/Committee on Cataloging: Description and Access
(CC:DA).

Annual Report: Jennifer Bowen and Philip E. Schreur attended
CC:DA meetings in January (Bowen) and June (Schreur), each as the
Music Library Association representative.

A MLA rule revision proposal to clean up the use of the term musical
work was approved by CC:DA with slight revisions.

The Subcommittee also studied the following CC:DA documents: a
proposal to move technical specifications for videorecordings to area 5 in
the cataloging record (rejected); a proposal to add parenthetical qualify-
ers (captioned) or (signed) to the GMDs "motion picture" and "videorecording"
(rejected); a proposal to add "container" to the list of prescribed sources of
information in the cataloging of motion pictures and videorecordings
(approved).

The Subcommittee continued to closely monitor the work of the
CC:DA Task Force on Multiple Versions. It also completed its work on the
issue of abbreviations and numerical designations in music uniform titles,
and is pursuing a possible rule revision for 25.30 D2 concerning key for
post 19th-century compositions.

Submitted by Philip E. Schreur

Subcommittee on Authority Records

Members: Joan Schuitema, chair; Linda Barnhart, Jane Nowakowski,
Jane Penner, Barbara Strauss, Sue Stancu, Joan Swanelew.

Charge: The Subcommittee on Authority Records is charged with the
responsibility for formulating MLA policy on all matters related to authority
control of music materials in libraries. Specifically, the subcommittee is responsible for all matters pertaining to the process of using authority data (names, titles, subjects) in online environments, and in general the content and coding of such areas of the machine readable record as may be pertinent to authority control. Any modifications to descriptive, subject, or coding conventions needed to support improved authority control are to be identified and referred to the appropriate subcommittee. Further, the subcommittee should tend to such other matters as are deemed pertinent by the Bibliographic Control Committee.

The Chair of the subcommittee is a voting member of the Bibliographic Control Committee and serves as the association’s liaison to LITA/ALCTS Authority Control in the Online Environment Interest Group.

Annual Report: The Subcommittee on Authority Records held its first meeting in Baltimore on 22 February 1992. Priorities for the coming year were identified. These include: 1) to assist the MARC Formats Subcommittee in preparing a MARBI discussion paper to synchronize bibliographic and authority records in their treatment of linked name and uniform titles; 2) to examine the issues surrounding the kinds of cross-references made in authority records; 3) to provide support for the authorities component of the MARC Formats Subcommittee’s discussion paper on 04x data; 4) to analyze issues surrounding the completeness of LC’s name authority file.

The chair represented the subcommittee’s interests and reported on its activities at the annual meeting of ALA’s LITA/ALCTS Authority Control in the Online Environment Interest Group.

Submitted by Joan Schuitema

Subcommittee on the MARC Formats

Members: Jerry McBride, chair (from April 1991); Jeffrey Earnest, Elizabeth Gamble, Ed Glazier (ex officio), Karen Little, David Thomas, Jay Weitz (ex officio), Stephen Yusko.

Charge: To formulate MLA policy on all matters related to the representation in machine readable form of bibliographic/authority data for music materials. To bear responsibility for all matters pertaining to the MARC Formats for the Bibliographic Data, UNIMARC, and in general the machine readable transmission of bibliographic and authority data (but not the readable content of such data), and such other matters as are deemed pertinent by the Bibliographic Control Committee.

Annual Report: The Subcommittee has continued to work on a proposal concerning the 04X fields. A revised proposal was presented in an open session at the MLA Annual Conference. It was decided to forward the proposal to MARBI for consideration as a discussion paper after input from the Authorities Subcommittee and further discussion by the Subject Access Subcommittee.

The discussion paper concerning data on the physical condition of sound recordings was reworked, recommending inclusion of condition information in eye-readable form. This discussion paper was forwarded to the Preservation Committee for comment and action prior to MARBI submission.

Jerry McBride attended the January and June 1992 meetings of MARBI as the MLA representative to the USMARC Advisory Group. Some of the major issues for music librarians discussed at these meetings were the consideration of adding the musical sharp sign to the character set (discussion on this subject was tabled), and addition of a new indicator in the 028 field for video materials. Reports of these meetings were made available to the Bibliographic Control Committee and to the music cataloging community via the Music Cataloging Bulletin.

Submitted by Jerry McBride

Subcommittee on Subject Access

Members: J. Bradford Young, chair (from March 1992); Harry Price, chair (to February 1992); Richard Burbank, Michael Colby, Kevin Freeman, Harriette Hemmasi, Tanas Pavlovsky, Nancy Zavac, Mark Zlomek.

Charge: To formulate MLA policy on all matters related to access to music materials via subject, including document classification, thesauri of indexable terms, and capabilities for subject access to machine readable bibliographic records.

Annual Report: The subcommittee engaged in the following activities: reviewed recommendations of the Airlie House Conference on Subject Subdivision; discussed the impact of the Library of Congress’s proposed cataloging modifications; considered the subcommittee’s charge and its future course; discussed “Improved subject access for music materials,” prepared for the Subcommittee on the MARC Formats; commented on recommendations of the Working Group on Electronic and Computer Music; examined a thesaurus of composition styles of 20th century composers by Ralph Hartsook and a rock thesaurus by Monica Berger; and, received a report on the work of the Contemporary Music Access Round Table. Harriette Hemmasi gave a presentation on her research on machine-assisted music thesaurus construction and led a discussion of prospects for further developments.

Current topics for discussion include: opportunities for better cooperation with the Library of Congress; ongoing purposes of the Subcommittee; proposing permanent structures to foster a music thesaurus; identifying further projects to improve access to contemporary music; review “Changes to the 04X fields...” by Jerry McBride and a literature review by Amanda Maple on conceptual foundations for evaluating information retrieval for music; and, encourage MLA members to submit LCSH proposals and possibilities for MLA guidelines for popular music similar to the MLA guidelines for subject access to fiction now implemented on OCLC.

Submitted by J. Bradford Young (based in part on notes from previous chair, Harry Price)

LEGISLATION COMMITTEE

Members: Mary Wallace Davidson, chair; Donna J. Boettcher, Victor Cardell, David Farneth, Marie Kroege, Carolyn Rabson, Bruce Wilson.

Charge: To keep an eye on legislative matters of concern to our association and membership; to work on a handbook or guidelines to legal matters which music librarians may need to know about in the course of their duties.

Annual Report: Not available.

PRESERVATION COMMITTEE

Members: John Shepard, chair; Ken Callins, Jim Farrington, Peter A. Munstedt, Brenda Nelson-Strauss, R. Wayne Shof, Steven Smolian.

Charge: To coordinate conservation activities within MLA; to keep the membership apprised of ongoing research and developments in preservation; to encourage appropriate ways of handling music materials; and to address specific preservation problems. The Committee concerns itself with all forms of materials held in significant quantities by music libraries, including recordings, microforms, and artifacts, as well as paper and binding materials.

Annual Report: The Preservation Committee temporarily suspended production of its MLA Newsletter column “Lasting Concerns,” because of a lack of reader response to its original question-and-answer format. The column resumed in Fall 1992 with a survey of conservation information resources available via E-Mail.

The committee met twice during the MLA Annual Meeting in Baltimore. During its first meeting (closed) the committee discussed the
future of "Lasting Concerns," reviewed a proposal from the Subcommittee on the MARC Formats to use field 583 to capture information about the physical condition of sound recordings, and met with Marcia Gittinger, the orchestra librarian for the National Symphony and representative to MLA-Baltimore from the Major Orchestra Libraries Association (MOLA). During the Preservation Committee's open meeting, Ms. Gittinger spoke with the attendees about preservation problems of performing collections, and Steve Smolian spoke about acceptable technological standards to be cited when writing grant proposals for audio preservation transfer projects.

The members of the Preservation Committee agreed to correspond further with the MARC Formats Subcommittee about field 583 and to explore the possibility of continued correspondence on preservation issues between other MLA groups and MOLA. The committee plans to work to increase the number and frequency of informal contacts with other musical organizations, in hopes that such contacts may increase the possibility of developing a broadly-based consensus on national preservation priorities in the field of music.

Submitted by John Shepard

PUBLIC LIBRARIES COMMITTEE

Members: Carolyn Dow, chair; Anita Bealer, Jeannette Casey, Eileen Dolan-Heitlinger, Julia Marshall, Anna Seaburg, Susan R. Waddington.

Charge: To identify the problems and interests of public librarians who work with music materials, and to provide a forum for information exchange and for discussion; to continue to consolidate the interests and activities of public music library matters within the Music Library Association.

Annual Report: The Baltimore open sessions of the committee were devoted to the questions and issues involved in dealing with the homeless in the music library, with its special drawing card of listening facilities. The first of the sessions provided food for thought, with a panel discussion, while the second session was an open forum on the topic, allowing public librarians to share their successes and concerns.

The Committee voted to accept the invitation of ALA's Public Library Association A/V Committee to co-sponsor a session on music reference techniques at the 1993 New Orleans convention. The committee has actively worked on preparations for this program during the year.

Plans have been made for the Committee's open sessions at the San Francisco conference. The chosen topic is "Surviving Difficult Times." Panelists will discuss budget cutting, alternative sources of funding, and the use of clerical/paraprofessional staff for reference work.

Submitted by Carolyn Dow

REFERENCE AND PUBLIC SERVICE COMMITTEE


Charge: To study current issues, trends, and developments relating to interactions of music libraries and their clientele within the context of serving the orientation, education, and information needs of library users; to disseminate information on these aspects of librarianship to the membership of MLA; to recommend to the Board appropriate actions or projects which may serve as effective means of accomplishing this charge.

Annual Report: The Committee met once during our meeting in Baltimore. Due to time constraints, we decided to close the meeting. In addition to subcommittee chair reports (details of which are provided in the individual subcommittee reports below), we discussed various personnel issues. The Online Reference Subcommittee chair pointed out that the subcommittee will need more members to carry out its projects. This need was reported to the President in March. Other subcommittee personnel changes were also reported and discussed.

There were a few personnel changes among the subcommittee chairs this year. Due to family illness, Ann Basart resigned her newly appointed position as chair of the Bibliographic Standards Subcommittee; David Hunter, who had been a member, took over the position in May. Another change was that Elisabeth Rebman took over as chair of the Online Reference Subcommittee, replacing Bob Acker, who had served as chair since 1986.

The Reference Performance Subcommittee met for the first time in Baltimore as a subcommittee. They are reevaluating their charges and planning new projects.

Submitted by Judy Tsou

Bibliographic Instruction Subcommittee

Members: Leslie Troutman, chair; Timothy Cherubini, Deborah Davis, Suzanne Eggleston (from February 1992), Judith Marley, Ruthann McTyre, Myron Patterson.

Charge: To collect and facilitate the exchange of information concerning library and bibliographic instruction programs in the area of music; to develop programs, workshops, and presentations which increase awareness of, interest in, and skill at instruction concerning music in libraries and music bibliography; to contact other groups interested in library instruction and orientation and share music experiences with them, providing a link between the general library program and the more specialized music instruction programs; and, to provide a source to which interested music librarians may apply for information about existing techniques and programs for assistance and guidance in developing new programs or expanding current ones, and in demonstrating the need and philosophical justifications for programs in their own library systems.

Annual Report: The Subcommittee will be sponsoring a program during the San Francisco meeting entitled, "Plain and simple: the creation of effective written communication." Deborah Sanderson, a technical writer, will address the membership on the creation of effective printed guides and handouts.

Ruthann McTyre and Timothy Cherubini investigated the prospects for collection and dissemination of library instruction documents relating to music. The establishment of the MLA Clearinghouse led the Subcommittee to consider this as a potential method for the storage and distribution of these documents. This ongoing project will continue to be discussed.

Submitted by Leslie Troutman

Bibliographic Standards for Reference Works Subcommittee

Members: David C. Hunter, chair (from May 1992); Ann Basart (chair, February 1992 to May 1992); Harold Diamond; Jane Gottlieb; David Lasocki; Judy Tsou (chair, to February 1992)

Charge: Preparation of guidelines for music reference works.

Annual Report: The Subcommittee met twice during the annual meeting in Baltimore and worked on the language of the Guidelines. Group interaction was felt strongly to be the most efficient way of editing the document (email and the exchange of drafts having proved much less effective). The Subcommittee discussed the future for the document following next year's meetings at which it is hoped that detailed editing will be completed.
Judy Tsou stepped down as chair due to her heavy responsibilities as local arrangements chair.

Submitted by David Hunter

Information Sharing Subcommittee

Members: Mark McKnight, chair; Dean Corwin, Pamela Bowden Dahlhauser, Robert Kosovsky, Geraldine Laudati, Karl Van Ausdal, Judy Weldow.

Charge: To develop methods by which information about techniques, methods, developments, etc., in the fields of public and reference services in music can be shared with all interested music librarians and others interested in the field; to investigate any and all methods of information sharing in order to advise the other members of the committee and others in the profession about the most appropriate means of disseminating information to music librarians; to develop a system of current awareness in the public services for music librarians; and to coordinate the public awareness efforts of the other members of the Committee and the various subcommittees.

Annual Report: During the year 1992, the Information Sharing Subcommittee continued to contribute two columns to the MLA Newsletter, "Music-Related Articles from Non-Music Journals," edited by Geraldine Laudati, and "E-Mail Digest," edited by Mark McKnight. It was decided to expand the "Music-Related Articles" column to run in every issue of the Newsletter, rather than in alternating issues as has been done in the past. During this year it was decided to drop another Newsletter column sponsored by the Subcommittee, "Music Queries," edited by Karl Van Ausdal. MLA-L and electronic communication in general have to a large degree made this column obsolete.

The Subcommittee met during the MLA national conference in February. During its business meeting the Subcommittee had as its guest Elizabeth Davis, who offered comments on the music section of the Guide to Reference Books, 10th edition supplement and 11th edition, which she is editing. The supplement is now in press and the 11th edition is scheduled for publication in 1995.

Plans proceeded for submitting a proposal to the MLA Board for the publication of an expanded cumulative volume of the "Music Articles" columns, possibly in more than one format, as part of the MLA Index and Bibliography Series. This proposal is to be sent to the Series editor, Deborah Campana, in October.

Submitted by Mark McKnight

Reference Performance Subcommittee

Members: Philip R. Vandermeer, chair; Sarah Ransom Canino, Kendull L. Crilly, Eileen Dolan-Heitlinger, Margaret Ericson, Alan A. Green, Ruthann McTye.

Charge: To investigate all aspects of reference interactions including, but not limited to, the following examples: 1) analyzing behavior and reference interaction, and how it affects the interview process; 2) investigating the ways in which performance theory can inform the reference interaction; 3) identifying the qualities of a good music reference librarian, investigating the areas of temperament, skills, and training; 4) appraising and evaluating reference performance, investigating various methods and models and applying techniques used in other disciplines (e.g., mass communications, marketing); 5) identifying barriers to good reference performance, and identifying alternatives to help music librarians provide better reference service.

Annual Report: The status of the Working Group on Reference Performance was upgraded to Subcommittee this past year, and this upgrading required a new charge. The new Subcommittee met twice at the Baltimore convention, once in a closed meeting and once in an open meeting. The main part of the first meeting was to discuss the Board's expanded charge to us, and how the charge might be accomplished. The second meeting was an attempt to see how the Subcommittee could best serve reference librarians in MLA at large. We had a good roundtable discussion with more than twenty people attending.

This year's activities will center around a survey on reference services and procedures offered by music libraries in the U.S.A. and Canada. The survey will be discussed at the next meeting in San Francisco. We will also have a presentation on gender differences in reference work.

Submitted by Philip R. Vandermeer

Online Reference Services Subcommittee

Members: Elisabeth H. Rebman, chair (from February 1992); Robert L. Acke (chair to February 1992), Gail J. Sonnemann, Mimi Tashiro.

Charge: To collect and facilitate the exchange of information concerning online reference services in the music area; to develop programs, workshops, and presentations to enhance knowledge and skills on the part of librarians and library patrons; to contact groups, including vendors, with common interests in online reference services, sharing experiences and advice as a means to link online users and providers.

Annual Report: The Subcommittee sponsored two programs at the 1992 annual meeting in Baltimore. The first featured a discussion and demonstrations of two CD-ROM products: Fred Durr, President of National Information Services Corporation, discussed and demonstrated MUSE, the CD-ROM version of RILM Abstracts; Eric Calalucu and Melissa Henderson of Chadwick-Healy presented the company's product of Music Index on CD-ROM. Following these presentations, Gilbert Blount and Charlotte Crockett, both of the University of Southern California, described the computer software installation in the USC Music Library. The second program, cosponsored by MOUG, featured a demonstration of music searching in OCLC's EPIC and First Search services by Bob Acker and Leslie Troutman. The program closed with a presentation of First Search by Jim Olivetti, a representative from an OCLC regional network, CAPCON.

The Subcommittee acted as a clearinghouse for criticisms of the aforementioned databases, forwarding them to the producers.

Submitted by Elisabeth H. Rebman

RESOURCE AND COLLECTION DEVELOPMENT COMMITTEE

Members: Elizabeth Davis, chair, William Coscarelli, Robert Curtis, David Day, John Druesedow, Jr., Calvin Elliker, Brenda Chasen Goldman, Jean Morrow, Brad Short.

Charge: To gather information about resource sharing among music libraries; to study and evaluate different methods of collection assessment and their application to music collections; to disseminate information on resource sharing and collection development to the MLA membership and within wider library circles.

Annual Report: In response to its charge to produce a revised version of A Basic Music Library (ALA, 1983), the Committee held discussions on it at both its meetings in Baltimore. The project has evolved to include lists of printed and recorded music, under the editorship of Jane Gottlieb for scores and Kent Underwood for recordings. Each editor is working with a team of MLA colleagues in compiling the list.

The Committee continues to work on a guide for formulating a collecting policy for music. The intent of such a guide is to assist selectors, both specialists and non-specialists, in understanding the particular development issues relating to music. The Committee is beginning work on the categories of western traditional music, western popular music, and non-
western music, to accompany the existing draft issues for western classical music.

Submitted by Elizabeth Davis

REPRESENTATIVES

AMERICAN LIBRARY ASSOCIATION
BRENDA CHASEN GOLDMAN, Representative

Charge: 1) Represent, protect, and promote the interests of MLA; 2) convey significant news about the American Library Association to the Music Library Association; 3) recommend to the MLA Board of Directors projects in which the Association might participate.


The MLA Public Libraries Committee will be sponsoring a program at the ALA Annual Conference in New Orleans this coming June. “Taking the Mystery Out of Music Reference” will focus on AV materials. The target audience will be librarians who are not music specialists but must deal with music materials as part of their jobs. It is co-sponsored by three ALA groups: the ACRL Arts Section, the ACRL AV Committee, and the PLA AV Committee. The program is a reworking of a workshop successfully done by the MLA Public Libraries Committee in the Midwest, and is a result of our efforts to publicize the workshop within ALA. Please encourage any non-music librarians you know who deal with music materials to attend.

More complete reports of the two ALA meetings this year, including the representative’s activities and additional ALA programs being planned, have been printed in the MLA Newsletter immediately following each conference. The report of the Midwinter meeting in San Antonio appeared in the March-April 1992 MLA Newsletter. The San Francisco Annual Conference report appeared in the September-October 1992 MLA Newsletter.

Submitted by Brenda Chazen Goldman

AMERICAN MUSICOLOGICAL SOCIETY
J OINT COMMITTEE ON RISM

Members: For MLA: Lenore Coral, David C. Hunter, John H. Roberts (chair); For AMS: Kristine K. Forney, Jeffrey G. Kurtzman, Eugene K. Wolf.

Charge: To collect information about music manuscripts in American libraries and report it to the central RISM office in Frankfurt, Germany; to see that the reporting of US holdings of pre-1801 printed materials (RISM Series A/II) is completed in an orderly fashion; and to begin a systematic inventory of early opera and oratorio librettos in the US.

Annual Report: The committee continued to oversee two major projects. The Libretto Project at the University of Virginia finished cataloging the Schatz Collection at the Library of Congress, the largest US libretto collection, on RUR. Unfortunately, funding to continue the project at Virginia was denied, but it is hoped it can be carried on through another institution. The Manuscript Project at Harvard, which is collecting data on US music manuscripts from the period 1600-1800 for RISM Series A/II, produced more than 6,000 new cataloging records between July 1991 and June 1992. This project has been awarded NEH funding for another two years.

Submitted by John H. Roberts

MLA ARCHIVES, JOINT COMMITTEE WITH THE UNIVERSITY OF MARYLAND

Members: Barbara Henry, Chair; Elizabeth Auman, Dena Epstein, Don Roberts, ex officio. Representatives of the University of Maryland: H. Joanne Hamar, Director of Libraries; Danuta Nitecki, Associate Director of Libraries; Neil Ratliff, Head of Music Library; Bruce Wilson, Curator, MLA Archives.

Charge: To serve in an advisory capacity to the Music Library Association Archives (established in the Special Collections in Music, Hornbake Library, University of Maryland) in the development of policies for collection development, record retirement, use of the archives, collection of personal and fugitive papers, and institutional cooperation; to encourage bibliographic and historical projects; and to assist the Curator as necessary.

Annual Report: The Working Group met 31 October 1991, at the University of Maryland, and on 20 February 1992 during the MLA Annual Meeting in Baltimore. The Joint Committee met at the University of Maryland on 27 April 1992. The Archives continue to grow steadily: there were 22 transfers of records to the Archives from April 1991 to April 1992. The archives also received the papers of Walter Gerboth, a most valuable addition. The MLA Archives Transfer Schedule was presented to the Committee and after some revision is to be circulated to the Board and Committee Chairs. The Committee also received a list of convention tapes and MLA publications contained in the Archives. The MLA Awards Committee is now requesting that copies of all books receiving awards be sent to the Archives, and this year for the first time the Archives received a copy of the Duckles Award book from the publisher. The Librarian of Congress has expressed his intention to transfer to the Archives ownership of the Library of Congress MLA material which has been housed at the University of Maryland for some time. Details of the transfer have not yet been completed. Because so much communication is now being done electronically, the Working Group has drafted a Policy on Machine-Readable Records, which the Committee reviewed and which is being circulated for comment and review.

Oral history continues to be a major concern of the Committee. So far six interviews have been done for the Archives by Carol Bradley and one by Dena Epstein. The Committee decided that a mechanism was needed to interview MLA members on a regular basis, such as on retirement or on finishing a responsibility. The best way to accomplish this seemed to be a subcommittee whose charge would be to do these interviews and provide tapes for the Archives. Details are being worked out, and it is hoped that such a subcommittee will be in place and able to meet at the San Francisco meeting. As a part of this activity, Dena Epstein will interview William Lichtenwanger this fall.

The Joint Committee keeps abreast of the important work of the Task Force on Music Publishers’ Archives through reports from Bruce Wilson and Don Roberts. The Fall meeting of the Working Group will be 16 November, 1992.

Submitted by Barbara Henry

COUNCIL OF NATIONAL LIBRARY AND INFORMATION ASSOCIATIONS

Members: Kathleen Haeflinger, who is currently serving a term as the Chairperson of the National CNLIA, and Sherry Vellucci. A second councillor is to be appointed.

Charge: To represent, protect, and promote the interests of MLA to CNLIA; to convey significant news about CNLIA to MLA; to recommend projects in which MLA might participate; to attend all meetings and/or notify the President in advance of any absences; to submit annual reports, and reports to the President after attendance at each meeting.

Annual Report: CNLIA’s December meeting featured a talk by Madeline Taylor of the Medical Library Association who reported on a
conference she had attended on "Planning Service Roles, Performance Measures and Management Information Systems for Academic Health Science Libraries." Madeline, who also is a Councillor and Board of Director Member for CNLIA from the Modern Language Association, discussed the common need of all libraries to develop strategic plans, including written vision statements, and objective measurements of performance in terms of service. She used the knowledge she had gained at the Health Science Libraries conference and extended the general concepts to cover all the CNLIA constituent library associations. Business involved planning the 50th Anniversary celebration in May, 1992.

The May meeting was a special one, where the CNLIA membership learned that CNLIA had been cited in the Congressional Record and the Federal Register in order to congratulate the Association on its 50 years of broad library service. Several new officers were elected at this meeting. Muriel Regan of the Special Library Association will serve a three year term on the CNLIA Board of Directors, and Madeline Taylor will serve as Vice Chair/Chair-Elect. She will plan the next two programs for the Association, and then continue on as Chair. Kathleen Haeffiger of MLA stepped into the role of Chairperson for the upcoming year. As Vice Chair she planned the May program, entitled "Library Education for the 21st Century: Projections and Perspectives from Library and Information Science Educators and Employers." This panel of four included two Directors of Libraries, who concentrated on what employers are seeking in their new recruits, while the two library educators pointed to the programs and training library schools are offering students to allow them to meet the heightened expectations of employers.

Since MLA has a prime leadership role in CNLIA this year, any projects or suggestions the membership might have would be most welcome and would receive appropriate attention. Please contact either Sherry or Kathleen if you have ideas that would further both the aims of MLA and fit well with CNLIA's broad mandate for facilitating library services and goals.

Submitted by Kathleen Haeffiger

MUSIC OCLC USERS GROUP

Members of the Executive Board: Laura Snyder, Chair; Jennifer Bowen, Past Chair; Ann Churukian, Treasurer; Sue Weiland, Secretary/Newsletter Editor; Timothy Cherubini, Continuing Education Coordinator; Jay Wetz, OCLC Liaison.

Charge: To identify and provide an official means of communication and assistance for those users of the products and services of the Online Computer Library Center, Inc. (OCLC) concerned with music materials in any area of library service, in pursuit of quality music coverage in these products and services.

Annual Report: The 1992 annual MOUG meeting was held 17-18 February 1992 in Baltimore, MD, and the Executive Board held its summer meeting on 15 August 1992 in Rochester, NY. The NACO-Music Project was expanded again with the addition of the University of California-San Diego. Furthermore, a special project to add new name-title authority records for Ludwig van Beethoven was undertaken.

MOUG instituted the position of Public Services Coordinator to keep abreast of OCLC's products that are of interest to music librarians working in public services.

A second membership directory was prepared and mailed; MOUG hopes to issue one every other year.

Submitted by Sue Weiland

MUSIC PUBLISHERS ASSOCIATION, JOINT COMMITTEE

Members: For MLA: Harold Diamond (coordinator), Fran Barulich, Elizabeth Davis, Don Roberts, Susan T. Sommer. For MPA: Marcia Getinger, Sylvia Goldstein, Brian Hill, Bernard Kalban, Stuart Pope, Lynn Sengstack, Charles Slater.

Charge: To offer the opportunity for representatives of MLA, MPA, and the Major Orchestra Librarians Association to discuss matters of mutual interest.

Annual Report: As part of MLA's increasingly active role in aiding publishers with their archives, Kent Underwood (Head of MLA's Publishers' Archives Task Force) has completed a report identifying existing repositories of publishers' archives. The report includes guidelines for archival preservation and use. Doctoral candidates in search of viable dissertation topics could perform a valuable service to publishers free of charge, while collecting important data for their dissertations on the archive under study.

Submitted by Harold Diamond

TASK FORCE ON MUSIC PUBLISHERS' ARCHIVES


Charge: To examine the whole problem of historical records of the American music publishing industry and to determine an overall strategy of preservation and access designed to benefit publishers, librarians, and historians. To locate music publishing archives in institutional, corporate, or private hands. To prepare guidelines on the preservation and use of archives. To promote an understanding with publishers of the importance of preserving their archives. To investigate oral history. To act as liaisons with the appropriate officers and committees of MLA and MPA.

Annual Report: In May 1992 the Task Force submitted a report to its two governing boards. Highlights of the document are (a) an outline description of what constitutes music publishers' archives, (b) a checklist of archives now in repositories, and (c) draft guidelines for an oral history project, together with a preliminary list of oral history candidates. The report also takes note of recent archival initiatives, including the John F. Sengstack Archive of Music Publishing (Stibley Library), the Sylvia Smith Archives (University of Akron Library), the J.W. Pepper & Son Archives (Valley Forge, PA), and the Music Publishers Association Archives (Secaucus, NJ). Having been re-authorized for another year, the Task Force is now proceeding with the oral history project and is moving forward with plans for a conference on music publishers' archives.

Submitted by Kent Underwood

MLA/NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC TASK FORCE ON THE FUTURE OF MUSIC LIBRARIES

Members: For MLA: Dan O. Clark, David Fenske, Jane Gottlieb. For NASM: Sterling Cossaboom, Sam Hope, Barbara Lister-Sink, Rollin Potter.

Charge: To study conditions, issues, and forces shaping the future of music libraries, with special emphasis on a) the evolution of information technologies and b) the provision of services to the artistic and academic objectives of music programs in higher education; to conduct the study with a focus on analysis and recommendations rather than on accreditation; to focus on the future rather than the present; to communicate findings and recommendations through reports and other means to MLA, NASM, and their respective memberships; to present findings and recommendations in a manner that encourages thought and development about music library issues in a broad range of institutions with a broad range of objectives for music education.
**MLA 1992 Annual Reports**

**Annual Report**: The task force had its first meeting in Reston, Virginia, 20-21 June 1992. The goal of this first meeting was primarily to present and explore the issues outlined in the charge of the task force. In preparation for the meeting, the NASM office prepared and distributed a notebook of readings on future issues to all members of the group. The informative and collegial discussion focused on the following areas: views of the future of music libraries, specifically in the area of technology; administration and interaction with music faculty members; standards for education of music librarians; facilities; preservation; and the state of arts education in the coming century. The NASM office will prepare a short document highlighting some of the issues discussed for distribution to members of both organizations. The task force will meet again in June of 1993, and will ultimately produce a joint position paper with recommendations for planning for the future of music libraries.

Submitted by Jane Gottlieb

**NATIONAL INFORMATION STANDARDS ORGANIZATION (NISO)**

LENORE CORALI, Representative  
GERALDINE OSTROVE, Alternate Representative  
**Charge**: To represent MLA in NISO.  
**Annual Report**: A program was offered at the MLA annual meeting which included Patricia Harris, Executive Director of NISO, and Garrett Bowles, MLA representative for the ANSI project to develop a music mark up language.

I continued work as Project Editor for the development of the International Standard Music Number. This standard has just been approved and should be published in Spring 1993.

I continued to review NISO standards, including standards for book publishing statistics, standard address numbers, microfilm publishing statistics, paper permanence, and a number of computer protocols.

Submitted by Lenore Coral

**US RILM OFFICE GOVERNING BOARD**

**Members**: Karl Kroeger (Sonneck Society); Samuel F. Pogue (chair to October 1992, AMS member); Don Roberts (IAML member); Susan T. Somner (chair from October 1992, MLA member).  
**Charge**: To oversee the operations of the office in the Music Library at Cornell University and to receive its reports; to assume responsibility for obtaining financial support, including budget review and the seeking of outside funding; and to make both financial and substantive reports to the three major supporting organizations as appropriate.

**Annual Report**: The US RILM office at Cornell University is currently finishing work on abstracts for publications from 1990. Thanks to the work of many MLA volunteers this has been accomplished in a timely fashion. We hope the fruits of their labors will be available to RILM users very soon. The US RILM office is supported by contributions from a number of scholarly organizations, including MLA. A committee of representatives from each of these associations meets once a year to hear a report from the director, Lenore Coral, and to consider the future course of the office.

Submitted by Susan T. Somner

**MLA CLEARINGHOUSE**

A. RALPH PAPAKHIAN, Coordinator  
**Annual Report**: The Clearinghouse began its year with modest activity. Administrative details regarding local institutional accounting have been arranged. Procedures about how to submit documents in both electronic and paper media were articulated and broadcast. Few such documents and files have been submitted to date. The bibliographies prepared by the Women in Music Round Table are now being distributed by the Clearinghouse in paper format only at cost. The report of the Working Group on Types of Compositions is also available in paper format from the Clearinghouse (electronic distribution formats should be available in the near future).

Submitted by A. Ralph Papakhian

**ROUNDTABLES**

**AMERICAN MUSIC**

JOHN DRUESEDOW, Coordinator  
**Annual Report**: The third meeting of the American Music Roundtable, held on 22 February at the Annual Meeting in Baltimore, was described in the MLA Newsletter, Number 88 (March-April 1992), p. 16. Since then, several MLA members have expressed interest in the "RAMH 2 Project," discussed in some detail at the meeting.

John Druesedow announced at the Baltimore meeting that he would be completing his term as Coordinator of the Roundtable after the 1993 meeting in San Francisco.

**ARCHIVES**

GEORGE BOZIWAY, Coordinator  
**Annual Report**: This year's session of the Archives Roundtable featured four papers on the subject of online databases in the Archives environment. Brenda Nelson-Strauss, (Director, Chicago Symphony Orchestra Archives) submitted a paper on the Orchestra Library Information System (OLIS) which was presented by Jeanette Casey. Louise Spear (UCLA Ethnomusicology Archives) presented a paper for Mary Russell Bucknum (Indiana University Archives of Traditional Music) which described a project to produce a printed finding aid for the nearly 2,000 world music field collections in the Archives. David Thomas (New York Public Library for the Performing Arts, Rodgers and Hammerstein Archives of Recorded Sound) brought us up to date on the newest developments and enhancements of the Archives' in-house database. Finally, Bruce Wilson (University of Maryland) led a sobering discussion of the online archival environment and the implications of information sharing, particularly within the context of the current national financial crisis.

The 1993 session of the Archives Roundtable will continue to focus on the issues raised by Bruce Wilson. Jane Gottlieb (The Juilliard School) will give a short presentation titled "Sharing Information on Archival Collections: MARC AMC and Beyond in the U.S."

She will also give a brief review of the Archives ListServ Archives-L. In addition, the Roundtable will serve as an open forum to discuss other concerns, issues and questions facing the librarian working in an archival setting.

**BAND MUSIC**

MATTHEW W. WISE, coordinator  
**Annual Report**: A database of 19th-century band music was described by Loras Schissel (Library of Congress) at the Annual Meeting in Baltimore. The coordinator was directed to explore more appropriate venues for the transmission of band information and to establish liaison with other band interest groups. He determined that existing communications mechanisms (e.g., MLA-L, MLA Newsletter, MLA Clearinghouse, and various band journals) provide adequate means.

Band research and collection descriptions are being prepared for presentation at the 1993 Annual Meeting in San Francisco. The Chicken Band, which was born (or laid) among the members of the Roundtable, will also have its first performance in San Francisco.
BIBLIOGRAPHY
DAVID C. HUNTER, Coordinator

Annual Report: The Bibliography Roundtable held its annual meeting on Thursday, 20 February, about 75 people attended. Three papers were read: Eugene Helm on "Finding C.P.E. Bach's Music," in which he recounted dealings with 200 libraries; Lois Schultz on "Alexander Weinmann: The Bibliographer," in which she recounted his efforts on a shoestring budget; and Calvin Elliker, "A Reconstruction of the Printed Music Holdings in the Music Library of King João IV," in which he reported on the great library of the King of Portugal, funded directly from the state treasury.

BLACK MUSIC COLLECTIONS
SUZANNE PLANDREAU, Coordinator

Annual Report: The Black Music Collections Roundtable was created in December 1991 after MLA members petitioned for its creation. It grew out of the First National Conference of Black Music Collections held in Chicago in October 1991. The first meeting of the roundtable was held in Baltimore in February 1992. At that meeting, new members (those who had not attended the original conference) were welcomed, and a discussion of needs and concerns took place. Identified were the need for selection tools for current black popular music and the concern over the scarcity of information about archival and specialist collections. Members present shared information about their collections and interests. For the next meeting, we hope to have an informal program in addition to discussion.

Possible projects suggested include a directory of black music collections, perhaps to be published jointly with the Archives and American Music Roundtables, identification of public library collections, and a list of selection tools. Another goal will be the development of a plenary session, perhaps on jazz collections or on issues of cultural diversity and the library's need to respond to changing demands for repertoire and for information.

LARGE RESEARCH LIBRARIES
ELIZABETH DAVIS, Coordinator

Annual Report: The Large Research Libraries Roundtable had one meeting in Baltimore on Friday, 21 February with approximately two dozen members attending. The bulk of the meeting was devoted to information sharing on activities at our local institutions, including strategic planning at Penn, Columbia, USC, and Eastman, a preservation project at Harvard, some examples of fund raising used at the University of Iowa, and the configuration of the multi-media workstations being installed in the new music building at Indiana University.

The coordinator's term will expire next year. Suggestions for a replacement are being sought. Plans for the meeting in San Francisco are underway, and at least one outside speaker has agreed to address the group.

ORGAN MUSIC
FREDÉRICK JAMES KENT, Coordinator

Annual Report: Members of the Organ Music Roundtable had an opportunity to hear and play several instruments from the 19th century in Baltimore on a private tour arranged before the conference, including a visit to the home of Durwood Center, a restorer of automated musical instruments. At the scheduled meeting on Thursday, 20 February, there were four presentations. Karl Loveland gave a general description of the holdings of the Organ Historical Society housed at Talbot Library, Westminster Choir College, Princeton, New Jersey. A personal account was made by Greg Smith of the week of organ recitals at Tempe, Arizona, entitled the "Historical Organ in America." Dennis Wojcik provided a survey of organ music produced in America before 1830, and Bonnie Hodges mentioned some of the local composers of church music included in her research of musicians in the Chesapeake region.

SHEET MUSIC
LOIS SCHULTZ, Coordinator

Annual Report: The Sheet Music Roundtable was formed after the 1992 MLA Annual Meeting in Baltimore. Our first meeting will be in 1993 in San Francisco and we hope to have lively discussions with our art library colleagues from ARLIS/NA about access to and care of sheet music.

SMALL ACADEMIC LIBRARIES ROUNDTABLE
JEAN PURNELL, Coordinator

Annual Report: The Small Academic Libraries Roundtable (SALRT) focused its attention on planning and presenting programs at the Annual Meeting in Baltimore in February. The Roundtable co-sponsored a preconference before the Annual Meeting called "Small Academic Music Libraries—Pressing Problems, Sensible Solutions: An Update." The 1 1/2-day program attracted about 79 participants. The structure of the program included a statistical update about small music libraries and a keynote address on the opening evening, followed by a day of smaller workshops/group discussions focusing on important issues. All speakers at the pre-conference were MLA members.

The SALRT also met at the annual conference for 90 minutes. This meeting was both a general discussion of issues growing out of the preconference and a sharing of ideas and questions of interest to the group.

Members of the Roundtable successfully requested another four-year extension of the Roundtable by sending letters to MLA President Don Roberts.

SUBJECT ACCESS TO CONTEMPORARY MUSIC
DAVID LESNIAK, Coordinator

Annual Report: During the Baltimore meeting, papers were presented by three roundtable members. Dan Cherubini gave a presentation on the resources of the American Music Center and showed specific examples of compositions not easily accessible with present LCSH terms. He discussed the procedures the Center used to create new terms. Alan Green's presentation investigated three areas: the use of a thesaurus for music terms (with reference to the Art & Architecture Thesaurus), and the use of MARC field 650 (linking individual works in a multi-item record) and that of field 653 (for uncontrolled term access) in the bibliographic record. Ralph Hartsol II discussed the possibility of integrating terms describing particular works with LC authority records. The Roundtable is working toward the goal of creating formal proposals based on these presentations.

TECHNICAL SERVICES
MICHELLE KOTH, Coordinator

Annual Report: Under the co-chairmanship of Candice Feldt, the Technical Services Roundtable convened for the first time at the 1992 Baltimore Annual Meeting. Ronald Broude (Broude Brothers) described the relationship between publisher, dealer, and buyer of music materials. Charles Slater (European American Music) demonstrated EA's online Pepper National Music Network. Michael Fling (Indiana University) discussed microcomputer applications for maintaining branch or departmental library acquisition/serial order and receipt records. Cynthia Whittacre (OCLC) spoke about OCLC's TECHPRO service, which provides contracts for technical processing services, including acquisitions, cataloging, and physi-
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cal processing of all formats of materials. A report of this meeting was published in the *MLA Newsletter* Number 88 (May-June 1992), p. 9. At the end of the Baltimore meeting, Candice Feldt stepped down as coordinator and Michelle Kohl has been appointed to that position.

**WOMEN AND MUSIC**
ANNETTE VOTH and KATHY ABRORMITT, Coordinators

**Annual Report:** The roundtable had two speakers at the 1992 Annual Meeting in Baltimore. The speakers were Helen Walker-Hill, who spoke on black women in classical music and Daphne Duvall Harrison, who spoke on black women in musical theater. The session was well attended.

Margaret Ericson did not distribute her bibliography on women in music this year as she is now under contract with G.K. Hall to publish an indexed five-year cumulation. The roundtable would like to thank Margaret for her many hours of tedious work preparing the bibliography and her unselfish willingness to share it with all those interested. Margaret has agreed to make the bibliographies from 1987-1990 available through the MLA Clearinghouse.

The final activity for the year has been organizing presentations for the 1993 Annual Meeting in San Francisco. The roundtable is pleased to announce that in addition to short presentations by a few roundtable members, Joann Falletta, conductor of the Women's Philharmonic, and Susan Rands, Director, National Women Composers Resource Center, will speak at the meeting. Falletta has been dubbed by *Musical America* as "one of the most promising conductors of the under-35 generation," and as "one of the brightest stars of symphonic music in America" by the *Los Angeles Times*. Rands will discuss the variety of services the Resource Center can offer, ranging from research assistance to score and part rental of reconstructed repertoire. The Center is probably the world's most comprehensive informational resource on orchestral works by women composers, with a database of more than 200 composers.

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**Chesapeake**

**Officers:** Chair (to fall 1993): Rosemary Green (Shenandoah University); Past Chair: Ruth J. Foss (Library of Congress); Secretary/Treasurer: Jane Edmister Penner (University of Virginia)

**Newsletter:** (Semianual) Editor: Dan O. Clark (James Madison University)

**Committees:** Program: Steven Yanisko (Library of Congress), chair; Composers' Project: Bonnie Hedges (Historical Society of Washington, D.C.) and Bonny Hall (University of Richmond), co-chairs; Nominating: Ruth J. Foss (Library of Congress), chair

**Meetings:** February 19-23, 1992: host for MLA national meeting, Baltimore; October 24, 1992: James Madison University, Harrisonburg, VA

**Publications:** *Chesapeake Composers, A Guide to Library Resources* (in process); *Membership Directory* (annual); *Chapter Handbook*

**Dues:** $6.00

**Membership:** 48

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**Greater New York**

**Officers:** (to June 1993) Chair: Deborah Davis (Manor College of Music); Vice-Chair: Tom Moore (Princeton University); Secretary-Treasurer: Harriette Hemmasi (Rutgers University)

**Newsletter:** (2 issues per year) Editor: Krisien Shuman (New York Public Library)

**Meetings:** March 20, 1992: State University of New York at Stony Brook; November 24, 1992: Westminster Choir College

**Publications:** *Directory of Music Libraries in the Greater New York Area, 1984*

**Dues:** $5.00

**Membership:** 106

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**Midwest**

**Officers:** Chair (to fall 1993): Allie Wise Goudy (Western Illinois University); Vice-Chair/Chair-Elect: Leslie Troutman (University of Illinois); Secretary/Treasurer: Sue Ellen Stancu (Indiana University)

**Newsletter:** *Midwest Notes* (3 issues per year); Editor: Richard E. Jones (Jones Editorial)

**Committees:** Cataloguing: Mary Huisman (University of Wisconsin—Milwaukee), chair; Membership: Sue Ellen Stancu (Indiana University), chair; Preservation: Therese M. Zoski (Southern Illinois University at Edwardsville) and Ian Fairclough (Ball State University), co-chairs; Public Services: Lew Bowling (University of Kentucky), chair; Publications: H. Stephen Wright (Northern Illinois University), chair

**Meetings:** October 29-31, 1992: Washington University; October 21-23, 1993: University of Kentucky

**Publications:** *Directory of Music Collections in the Midwest* United States. 1990; $5.00, available from Chapter Secretary, Treasurer; *Directory of Automation Projects in the Midwest Chapter*; 1990; $5.00, available from Chapter Secretary-Treasurer; *Directory of Music Library Instruction Programs in the Midwest Chapter*; 1985; consult Chapter Secretary-Treasurer about availability; *The Midwest Chapter: A Brief History*; 1972; consult Chapter Secretary-Treasurer about availability

**Dues:** $5.00; students, $2.50

**Membership:** 154

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**Mountain-Plains**

**Officers:** (to spring 1994) Chair: Shelley McGehee (Arizona State University); Vice-Chair/Chair-Elect: Susan Hitchens (University of Kansas); Past Chair: Carol Neighbor (Wichita Public Library); Secretary/Treasurer: Annette Voth (Arizona State University); Member-at-Large: Shelly Wolf (Wichita State University)

**Newsletter:** *Conventional Title* (2 issues per year); Editors: Janet Bischoff
and Irene Halliday (Brigham Young University)

Meetings: May 15-16, 1992: Arizona State University; May 21-22, 1993: University of Calgary

Dues: $5.00

Membership: 40

New England

Officers: Chair (to spring 1993): Suzanne Risley (Trinity College); Vice-Chair/Chair-Elect: Ann Caldwell (Brown University); Past-Chair: Tish Brennan (Rhode Island College); Secretary-Treasurer: Lisa Redpath (College of the Holy Cross); Member-at-Large: Joy Pile (Middlebury College)

Newsletter: NEMLA Newsletter. 4 issues per year; Editor: Michelle Koth (Yale University)


Meetings: October 18, 1991: Yale University; May 8-9, 1992: Bates College; October 16, 1992: College of the Holy Cross


Dues: $6.00; students & retired, $4.00; institutions, $8.00

Membership: 117

New York State / Ontario

Officers: (to fall 1993) Chair: Suzanne Meyers Sawa (University of Toronto); Vice-Chair/Chair-Elect: Paul Mercier (New York State Library) Past Chair: Richard McRae (SUNY at Buffalo); Secretary-Treasurer: Donna Lester (Cornell University)

Newsletter: Music Library Association. New York State/Ontario Chapter. (semiannual); Editor: Laura Snyder (Eastman School of Music)

Meetings: October 17, 1992: State University of New York at Buffalo

Dues: $15; students, $5

Membership: 45

Northern California

Officers: Chair: Martha Weil (Humboldt State University); Vice-Chair/Chair-Elect: Patricia Elliott (Center for Beethoven Studies); Past Chair: Kevin Freeman (Stanford University); Secretary-Treasurer: Joan O’Connor (San Francisco Conservatory of Music)

Newsletter: MLA NCC Newsletter. (semiannual); Editor: Michael Colby (University of California, Davis)

Meetings: May 1, 1992: Oakland Public Library; October 30, 1992:

University of California at Berkeley, April 23-24, 1993: Humboldt State University

Projects: Local arrangements committee for the national MLA Annual Meeting in February 1993, Judy Tsou (University of California, Berkeley), chair.

Dues: $10.00; students and retired members, $5.00

Membership: 74

Pacific Northwest

Officers: Chair (to spring 1993): Leslie K. Bennett (University of Oregon); Vice-Chair/Chair-Elect: Cynthia S. Richardson (King County Library); Secretary/ Treasurer: Elaine Parker (Washington State University)

Newsletter: (annual fall); Editor: Robert W. Richart (Western Library Network)

Meetings: May 1-2, 1992: Washington State University, April 16-17, 1993: Western Washington University


Dues: $4.00

Membership: 38

Pennsylvania

Officers: (to fall 1993) Chair: Kenton Meyer (Curtis Institute of Music); Vice-Chair/Chair-Elect: Carl J. Rakkonen (Indiana University of Pennsylvania); Past Chair: Kathy Logan (Carnegie Library of Pittsburgh); Secretary-Treasurer: Kathleen Haefliger (Pennsylvania State University)

Newsletter: Notations. (semiannual); Editor: Kirby Dilworth (Carnegie Library of Pittsburgh)

Committees: Archives: Paul Emmons (West Chester University), chair; Bibliographic Instruction: Elizabeth Walker (Curtis Institute of Music), chair; Cataloging: J. Bradford Young (University of Pennsylvania), chair

Projects: Clearinghouse for bibliographic instruction programs.


Meetings: October 9, 1992: Indiana University of Pennsylvania; October 1993: Messiah College

Dues: $10.00; students, $5.00

Membership: 43

Southeast

Officers: Chair (to fall 93): William F. Coscarelli (University of Georgia); Vice-Chair (to fall 93) / Chair-Elect (fall 93 to fall 95): Robert Curtis (Tulane University); Members-at-Large: Louis Schultz (Duke University) (to fall 93); Pauline Bayne (Univ. of Tennessee—Knoxville) (to fall 94); Secretary-Treasurer: Cheryl Taranto (Univ. of Alabama—Tuscaloosa) (to fall 93)
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Newsletter: Brute Notes. (3 issues per year); Co-editors: Ann Viles (Memphis State University) and William F. Coscarelli (University of Georgia)

Committees: Local Arrangements for 1995 National MLA Meeting in Atlanta: William F. Coscarelli (University of Georgia), chair, Richard Golden (Emory University), Anthony Miller (Atlanta-Fulton Public Library); Chris Paton (Georgia State University), Local Arrangements for 1993 SEMLA Chapter Meeting, Tuscaloosa: Cheryl Taranto and Judy Marley (University of Alabama-Tuscaloosa); Nominations for 1993: Lois Schultz (Duke University), chair; two additional members to be named; Program for 1993: Pauline Bayne (University of Tennessee—Knoxville), chair; two additional members to be named; Issues in Bibliographic Control: Neil Hughes (University of Georgia), chair; Richard Warsten (University of North Carolina—Greensboro), Louis Schultz (Duke University), Peter Bushnell (University of Florida—Gainesville).


Projects: New edition of the Directory of Music Collections in the Southeast. Membership profile survey, which will become the basis for a database indicating members' areas of expertise; Investigating establishment of a chapter listserve.

Dues: $5.00, students, $2.00
Membership: 122

Southern California

Officers: (to July 1993); Chair: Kathy Glennan (University of Southern California); Vice-Chair: Joseph Fuchs (Glendale Public Library); Past Chair: Gordon Theil (University of California, Los Angeles); Secretary-Treasurer: Gloria Rogers (San Diego State University); Members-at-Large: Leslie Andersen (Los Angeles County Public Library, Norwalk), Martin Silver (retired).

Newsletter: MLA SCC. (3 issues per year); Co-editors: Lorelei Tanji (University of California, Irvine) and Darwin Scott (University of California, Los Angeles)

Committees: Membership: Leslie Andersen (Los Angeles County Public Library, Norwalk), chair; Publications: Martin Silver (retired), chair; Program: Linda Barnhart (University of California, San Diego), chair, 1992-93; Louise Spear (University of California, Los Angeles) chair, 1993-94

Meetings: May 20, 1992: University of Southern California; November 13-14, 1992: San Diego, with ARLIS/SC


Dues: $10.00
Membership: 50 individual, 4 institutional

Texas

Officers: Chair: William J. Walker (Southern Methodist University); Vice-Chair-Chair-Elect: Sharon Herfurth (Dallas Public Library); Secretary-Treasurer: Judy Weidow (University of Texas at Austin)

Newsletter: Texas Quarter Notes. (quarterly); Editor: Raymond Villareal (San Antonio Public Library)

Meetings: October 15-16, 1992: University of Texas at Austin


Publications: Directory of Music Collections in Texas Libraries. Compiled by Robin Fradenburgh and Robert Rollett. 1985. $10.00, available from Judy Weidow, Cataloging 55453, General Libraries, University of Texas, P.O. Box P, Austin, TX 78713

Dues: $7.00
Membership: 35

Board of Directors

MUSIC LIBRARY ASSOCIATION
BOARD OF DIRECTORS
1992 ANNUAL REPORT
submitted by Nancy Nuazzo,
MLA Recording Secretary

MLA's board met three times in 1992: 18-23 February in Baltimore, 12-13 June in Providence, and 25-26 September in New York City.

Board members completing terms of office in February were Susan Sommer, Past-President; A. Ralph Papakhian, Executive Secretary; and Joseph Boonin, Joan Swanekamp, and Ross Wood. Members-at-Large. Michael Ochs began his term as Vice-President/Chair-Elect; Richard Griscom was appointed Executive Secretary; and Victor Cardell, Beth Christensen, and Carol Tatian began terms as Members-at-Large. In September Diane Parr Walker and Richard Griscom were reappointed to their respective positions as Treasurer and Executive Secretary.

Special officers and editors appointed by the board in 1992 include Pat Fiskin, who succeeded Paula Matthews as Placement Officer; Daniel Zager, who succeeded Michael Ochs as editor of Notes; and Michael Rogan, successor to MLA Newsletter editor James Farrington. A search committee was formed to find a successor to Christine Hoffman, Assistant Convention Manager, whose term expires in February 1993.

MLA finished fiscal year 1991/92 with an operating budget deficit of $24,706.58. Overall income reached $266,835.04, or 89% of the budgeted figure. Overall expenditures reached $291,541.72, or 91% of the budgeted figure. Supplemental and endowment income (contributions, royalties, interest) reached $17,017.33, including $6,613.00 in contributions to the Gerboth Fund. To encourage contributions, the board revised the membership renewal form to give members the opportunity to contribute to the Durkles, Gerboth, and unrestricted Funds.

Fiscal year 1992/93 continues the period of deficit budgeting that was planned at the time of the last dues increase. Current pro-
jections indicate that the operating budget surplus accumulated during the past few years will be depleted during fiscal year 1993/94, suggesting that a dues increase will be needed in July 1993. This is in line with predictions made in July 1987, the date of the last dues increase.

The board approved the 1992/93 operating budget and the 1993 convention budget. Ten-percent increases in the hoonaria for Index and Technical Reports series editors, all Notes editors, and the Notes advertising manager were approved. The board approved recommendations from the Investments Subcommittee to allow the Treasurer to move investments among existing like instruments in order to maximize potential earnings; to designate MLA's current investments in long-term instruments as a Permanent Fund; to transfer $20,000 in supplemental income to the Permanent Fund; and to diversify the Permanent Fund by investing in two additional mutual funds.

The board authorized a campaign to endow the Vincent H. Duckles Award, and approved guidelines recommended by the Finance Committee for running this and future development campaigns.

Chapter support was granted to the Pacific Northwest, Southern California, Pennsylvania, and New York State-Ontario chapters. The board formalized a competitive process for the granting of chapter support.

The loss of a number of institutional members/subscribers largely accounted for a slight drop in the association's membership to 2,636 members/Notes subscribers in April 1992, compared to 2,685 in April 1991. The board supported a proposal by the Development Committee to institute a new category of membership, Corporate Membership. This proposal will appear on the fall 1992 ballot. A new Membership Directory was mailed in July and includes a list of past presidents and Notes editors. Recommendations for a new format for the Directory were proposed by the Ad Hoc Committee for the Enhancement of the MLA Membership Directory; these will be implemented in part in 1993. The number of MLA-I subscribers reached 580.

The board approved the 1993 San Francisco conference program and discussed proposals for the 1994 program in Kansas City. Contracts were signed with the Ritz-Carlton Hotel in Kansas City and the Holiday Inn Crowne Plaza near Atlanta. The board accepted an invitation to meet in Seattle in 1996, contingent on MLA's ability to conclude satisfactory hotel arrangements. The board voted to discontinue conference taping, and passed new guidelines for honoraria for outside speakers at MLA conferences. A new procedure for submitting conference equipment requests will reduce expenses and aid planning.

The wording of the Richard S. Hill and Eva Judd O'Meara publications awards was changed to broaden the scope of those awards. On the recommendation of the Publications Committee, the board approved the adoption of the MLA Guidelines for Authors, Editors, and Publishers of Literature in the Library and Information Field. The board also approved proposals to facilitate publicity for MLA publications.

The board passed a resolution congratulating the Council of National Library and Information Associations on the fiftieth anniversary of its founding.