The Annual Reports of the Special Officers, Standing Committees, Special Committees, Representatives, and Liaisons were compiled by Mimi Tushiro. Committee charges are included in the "Administrative Structure" which is printed in the 1996 Membership Handbook, beginning on page xxi.

## SPECIAL OFFICERS

### ADVERTISING MANAGER

**Susan C. Dearborn**

In the 1995/96 volume of *Notes* the number of advertising pages dropped by 10% (171 vs. 190 the previous volume). As during 1994/95 several longtime advertisers reduced their average number of advertising pages per issue, but the number of first-time advertisers did not compensate for this decrease (14 first-time advertisers vs. 19 the previous year). A smaller percentage of those potential advertisers solicited actually responded by purchasing space in *Notes*, reflecting the changes in corporate advertising budgets and a perception of the library market's budget constraints. A number of companies who discontinued their ads also noted a lack of response.

The number of advertising pages in the Membership Handbook increased slightly from 17 in the 1995 edition to 19 in the 1996 edition, but the revenue figure matched that of 1995 since we did not charge for two ads misprinted by A-R (we have been reimbursed). A number of *Notes* advertisers who elected not to purchase space in the Handbook commented that they did not feel this was the most effective way to deliver their message to MLA members, or that the offer in their ad had timeliness that would be lost. An important motivation for those who advertised was the 10% discount if they purchased space in both the Handbook and June issue of *Notes*. While this meant a somewhat significant reduction in revenue, especially for those advertisers who are also corporate members and therefore eligible for an additional 10% discount, it did result in enough sold space to meet the annual advertising revenue goal of $30,000. Total *Notes* and Handbook billings were $27,217. Comparative figures are presented in Chart A, below.

The Advertising Manager has continued to participate in discussions regarding the possibility of selling advertising space in the *MLA Newsletter*. The results of our discussions to date have been submitted in reports to the Board from Michael Rogan.

Submitted by Susan C. Dearborn

## WHERE TO LOOK

- Special Officers: AR-1
- Standing Committees: AR-2
- Special Committees: AR-4
- Joint Committees: AR-10
- Representatives: AR-11
- External Liaison: AR-12
- Chapters: AR-12
- Board of Directors: AR-15
- Financial Statement: AR-16

## CONVENTION MANAGER

**Susan Hitchens**

Assistant Convention Manager, 95/96

**Martin Silver**

Convention Manager, 95/96

**Ned Quist**

Assistant Convention Manager, 96/97

The 65th Annual Convention was held February 7-10, 1996, in the Westin Hotel, Seattle, Washington. The meeting was coordinated and supervised by Martin Silver, Convention Manager. Over 400 paid registrants attended. Forty-one companies purchased 52 exhibit tables, and 15 firms advertised in the conference program booklet.

In April, Susan Hitchens met in New Orleans with members of the 1997 Local Arrangements Committee (co-chaired by Laura Dankner and Robert Curtis), and conducted a preliminary tour of the facilities of the Hotel Inter-Continental. Ned Quist later inspected the site to work out arrangements for the exhibits and banquet. A final pre-convention site visit will be made in November.

The 1997 Convention budget was approved by the Board in June. In August the Convention Manager visited Los Angeles to begin investigating possible sites for the 1999 convention and to confer with the Chair and Past-Chair of the Southern California Chapter regarding the Local Arrangements Committee. Seven hotels were visited: 4 in downtown L.A., 2 in Pasadena and 1 in Century City. Negotiations with these hotels are still underway.

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### CHART A

<table>
<thead>
<tr>
<th>Volume Years</th>
<th>Total # Notes Ad Pages</th>
<th>Total # Hdbk. Ad Pages</th>
<th># 1st-Time Advertisers</th>
<th>Total $ Billed</th>
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<tr>
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<td>178</td>
<td>N/A</td>
<td>19</td>
<td>$28,427.30</td>
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<tr>
<td>1992/93</td>
<td>186</td>
<td>N/A</td>
<td>21</td>
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<td>11</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>+$3,054.00</td>
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<tr>
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<td>190</td>
<td>17 p.</td>
<td>19</td>
<td>$27,918.65</td>
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<tr>
<td></td>
<td></td>
<td></td>
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<td>+$2,240.31</td>
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<tr>
<td>1995/96</td>
<td>171</td>
<td>19 p.</td>
<td>14</td>
<td>$24,976.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>+$2,240.31</td>
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</tbody>
</table>
The Convention Manager submitted a draft convention budget in September and attended the fall meeting of the Finance Committee to revise and finalize the budget and receive guidance for its administration. The Convention Manager also attended the fall board meeting to report on the site visits to Los Angeles and make recommendations regarding them, and to discuss the 1997 Convention and budget, as well as other issues of convention management.

The Convention Manager plans to visit Louisville, KY in October to tour potential sites for the 2000 convention.

Submitted by Susan Hitchens

PLACEMENT OFFICER

Elisabeth H. Rebman

Beginning with the July 1995 issue, the Job List has been mounted on the MLA Clearinghouse in addition to the print version available by subscription. The photocopying and mailing of the Job List was transferred from the Placement Officer to the MLA Business Office beginning with the August 1995 issue.

During 1995-96 the Placement Service's monthly Job List advertised 40 positions: 16 fewer than were advertised in 1994-95. Two searches were suspended and reopened during 1995-96, and two were reopened from the previous year. Of the new positions posted, 12 were located in the West, 7 in the Midwest, 7 in the Southeast, and 11 in the Northeast. Three of the positions were for MLA officers, 9 for catalogers (including a sabbatical opportunity at LC), 3 for reference librarians (including a reference internship at Oberlin), 6 for archives positions, 5 for mixed assignment positions, and 9 for chiefly administrative positions. Nine of the positions posted included non-music primary job responsibilities. Nine did not require an MLS degree: 1 Dean of Information Technology, 2 orchestra librarian jobs, and 6 research assistants.

At the annual meeting in Seattle, the Placement Officer participated in the Personnel Subcommittee's "Interviewing Workshop" and New Members Roundtable orientation meeting, coordinated interviews for three searches, and provided employment information at the Placement Service Desk. She also coordinated the Mentoring Program for its seventh year and paired 12 new members with 12 volunteer mentors from the MLA membership.

Submitted by Elisabeth H. Rebman

PUBLICITY OFFICER

Leslie Bennett

Exhibits: Five full-scale and three brochure-only exhibits were mounted this past year. A 20% discount for items bought at conferences was instigated at the Sonneck, ARSC, and ARLIS meetings to encourage purchases of MLA publications. A new handout on MLA-L was introduced at the CMS meeting and became quite popular. Many MLA members, too numerous to list, provided valuable time and assistance at the exhibits and are gratefully acknowledged. Two table runners (in teal, with white lettering) have been ordered and should greatly improve our visibility and provide contrast to our exhibit materials. In 1996/97 we will have exhibits at the following conferences: CMS (Atlanta, 10/24-27/96), SEM (Toronto, 10/30-11/2/96), SMT (Baton Rouge, 10/30-11/3/96), AMS (Baltimore, 11/7-10/96), MLA (New Orleans, 12/2-2/97), ARLIS (San Antonio 4/4-10/97), ARSC (Nashville, 4/30-5/3/97), ALA (San Francisco, 6/28-7/1/97). Volunteers are always appreciated.

Publicity: Announcements of six award recipients, two new editors, and six new Board members were sent out to the MLA mailing lists and our sister organizations' lists serves. An updated MLA Publications list was sent to Susan Dearborn, Advertising Manager, and Ralph Papakhian (for updating the MLA Clearinghouse). Lists of both the MLA Publications and the New & Forthcoming Publications were amended to include MLA Technical Report no. 25 and the upcoming Index to Pro Musica/FAM compiled by Paula Elliot in the MLA Index and Bibliography Series. The announcement for the new technical report will be put in paid ads in the following journals, as well as an exchange ad. The journals include: The Public Library Quarterly, Library Resource & Technical Services, and the School Library Media Quarterly. Two hundred copies of the ad were sent to the OLAC meeting held in October.

Submitted by Leslie Bennett

STANDING COMMITTEES

DEVELOPMENT COMMITTEE

Members: Linda Solow Blotner (chair), Joseph M. Boonin, Bonnie Jo Dopp, Sarah Dorsey, Geraldine Ostrove, Jean Pumell, Suzanne Risley, John Tanno; Ex officio members: Leslie Bennett, Bonna Boettcher, James P. Cassaro, Susan C. Dearborn, Jane Gottlieb, Diane Parr Walker

The Development Committee held several fundraising activities at our annual meeting in Seattle. These included another Silent Auction, coordinated by Bonnie Jo Dopp, and a Freeman Fundraising table that completed MLA's contribution to this new endowed fund. Through the continued extraordinary generosity of the Dena and Morton Epstein, matching funds were made available for all contributions to MLA funds during this calendar year. Under the guidance of Geraldine Ostrove, the "Giving to MLA Brochure" was revised and reprinted. MLA's other brochures are also being revised. Through the diligence of Joseph Boonin and Jane Gottlieb, our Corporate Membership program continues to expand. The committee is discussing the potential usefulness of a consultant to assist in planning a long-term coordinated fundraising strategy for MLA.

Upon Board approval at their spring meeting, the committee's recommendation for the formation of a Marketing
Subcommittee has been implemented, with Sarah Dorsey appointed chair (see report below). A restructuring of the Development Committee that would establish the Membership Subcommittee as a separate Standing Committee of the Association is awaiting a vote of the membership this fall (see report below). New committee charges will accompany these changes, if approved.

Submitted by Linda Solow Blotner

Membership Subcommittee

Members: Suzanne Risley (chair), Eileen Dolan-Heitlinger, Sarah Dorsey, Lynne Jaffe, Paula Matthews, Carl Rahlkonen

The subcommittee continues to keep chapter outreach a high priority through its chapter liaisons. It has also strengthened liaisons with appropriate groups within MLA (i.e., Public Libraries Committee, Personnel Subcommittee, New Members Roundtable) for the purposes of addressing issues relating to the recruitment and retention of members in under-represented categories of membership, and identifying constituencies that might be recognized and well-supported by MLA. The Membership Subcommittee is awaiting the vote of the membership this fall to approve its establishment as a Standing Committee.

Submitted by Linda Solow Blotner
for Suzanne Risley

Marketing Subcommittee

Members: Sarah Dorsey (chair), Deborah Herman-Morgan, Matthew Wise; Ex officio members: Leslie Bennett, Bonn Boettcher, James P. Cassaro, Susan Dearborn

This subcommittee was appointed in August. It is working with diligence and enthusiasm on its initial project—to create t-shirts to sell at the new MLA Shop at our New Orleans meeting.

Submitted by Linda Solow Blotner
for Sarah Dorsey

EDUCATION COMMITTEE

Members: Roberta Chodacki (chair), Kathleen A. Abromeit (from 3/96), Paula Elliot, Lois Kuyper-Rushing, Laurie Sampsel, Joyce L. Werner (to 1/96), Raymond A. White, H. Stephen Wright

The 1996-97 (6th) edition of the Directory of Library School Offerings in Music Librarianship, compiled and edited by Raymond White, will be available on the MLA Clearinghouse in the fall of 1996. It may be requested as a booklet from the Executive Secretary at the cost of $5 per copy, or in electronic form from listserv@iubvm.ucc.indiana.edu as file LIBSCH DIR.

The committee co-sponsored two continuing education full-day, pre-conference workshops at the Seattle meeting with the Preservation and Legislation Committees, respectively: (1) a "Music Conservation Workshop," conducted by Ted Honea, and (2) "Copyright Law and the Music Library in the Age of Technology," conducted by Kenneth Crews. It also sponsored two Ask MLA sessions: "Coping With Difficult People and Situations" and "Managing Technological Change," coordinated by Steve Wright.

Plans for the New Orleans meeting include: two CE pre-conference workshops ("Disaster Preparedness and Recovery," presented by SOLINET and co-sponsored with the Preservation Committee; and "Workshop on Serials Authority Records," jointly sponsored with MOUG, to be conducted by Phillip De Selle and Alice LaSota); an Ask MLA session, "Professional Concerns of Music Librarians," coordinated by Steve Wright; and Poster Sessions coordinated by Lois Kuyper-Rushing. Discussion at the business meetings will include reviewing proposals for future continuing education programs at upcoming national meetings and exploring new initiatives such as sponsoring MLA Internet courses. Education Committee meetings are open and we encourage interested MLA members to attend the two scheduled for New Orleans in 1997.

Submitted by Roberta Chodacki

FINANCE COMMITTEE

Members: Mark McKnight (chair), Bonna Boettcher, James P. Cassaro, Calvin Elliker, Jane Gottlieb, Diane Parr Walker

At its September 1995 meeting in New York, the Finance Committee prepared the 1996 convention budget for approval by the Board, heard the Treasurer's and Executive Secretary's reports, heard the report of the Audit Committee, and voted to recommend to the Board that MLA invest in at least one socially responsible fund. The committee also recommended a pricing structure for MLA Technical Report no. 25.

At the 1996 annual conference in Seattle, the committee heard the Treasurer's and Executive Secretary's reports, and voted to recommend to the Board that a policy be established whereby $40,000 is left in reserve for year-end cash flow exigencies and that the Investments Subcommittee be charged with recommending where these liquid assets be invested. Also voted as a recommendation was that the Board approve the establishment of a publications fund separate from the annual operating budget.

At the June 1996 meeting in Denton, Texas, the Finance Committee prepared the 1997 annual budget for approval by the Board, heard the Treasurer's and Executive Secretary's reports, and voted to recommend to the Board that Publications Income and Expenditures appear in the Publication Budget, and that the balance appear in the Operating Budget.

Submitted by Mark McKnight

Investments Subcommittee

Members: Robert Curtis (chair), Linda Solow Blotner, Richard Burbank, James P. Cassaro, Calvin Elliker, David Farneth, Vernon McCart, Mark McKnight, Don L. Roberts

The Investments Subcommittee continued to monitor MLA's investment portfolio and to advise the MLA Board of Directors on matters pertaining to sound investment
policies. Plans were made to hold an open, informational meeting for all interested MLA members at the 1997 annual conference in New Orleans.

Submitted by Mark McKnight for Robert Curtis

NOMINATING COMMITTEE

Members: Jerry L. McBride (chair), Allie W. Gourley, Neil R. Hughes, Cynthia S. Richardson, Judy Tsou

The committee began soliciting suggestions and considering names for three Members-at-Large in the spring. Calls for recommendations from the membership appeared twice on MLA-I, in the MLA Newsletter no. 105 (May-June 1996), and through chapter contacts. The committee submitted a slate to the President for consideration by the Board at its fall meeting. A recommendation for the MLA Citation was also submitted. Biographical information about the candidates was compiled for inclusion with the December ballot.

Submitted by Jerry L. McBride

PROGRAM COMMITTEE

Members: Leslie Troutman (chair), James Farrington, Laura Gayle Green, Paula Elliot (ex officio)

The committee planned the program for the New Orleans meeting in 1997, and began working on ideas for the Boston conference in 1998. The chair, working closely with the Convention Manager, Local Arrangements Chairs, and other committee chair and roundtable coordinators, prepared room, equipment, and budget requests. Web pages for the New Orleans conference are in place, and Laura Gayle Green is developing a Web site for the Boston meeting.

The 1997 program will include two workshops. The first, co-sponsored by MOUG and the MLA Education Committee, is entitled "Series Authority Work." The second, "Preservation: Disaster Preparedness and Recovery," is co-sponsored by the Preservation Committee and the Education Committee. The first plenary session will be devoted to music in Louisiana while the second is concerned with the future of networks and libraries. There will be one Ask MLA session on the professional concerns of music librarians. New to the program this year will be a poster session, sponsored by the Education Committee.

Submitted by Leslie Troutman

PUBLICATIONS COMMITTEE

Members: Susan Sommer (chair), Leslie Bennett (Publicity Officer), David Farneth (Index Series), Jim Cassaro (Treasurer), Susan Dearborn (Notes Advertising), Cathy Gerhart (Music Cataloging Bulletin), Dick Griscom (Executive Secretary), Michael Rogan (Newsletter), Sherry Vellucci (Technical Reports), Dan Zager (Notes)

MLA’s serial publications have continued to appear as scheduled, except for the MCB which has fallen somewhat behind due to the pressure to compile a five year index. As the terms of both the Notes editor and the Newsletter editor are nearing an end, search committees, chaired by Susan Sommer and Nancy Nuzzo respectively, have been established.

A Task Force on the MLA Web site, chaired by Rebecca Litman, has made recommendations for a prototype and a procedure for governance. Their report was accepted by the MLA Board and the MLA Web site will debut in the next few months, pending a few final negotiations.

Technical Report 25, Cataloging Musical Moving-image Materials edited by Lowell Ashley et al has been published and Leslie Bennett has prepared publicity for it.

MLA has received a formal proposal from Scarecrow Press regarding possible participation by MLA in their Association Publishing Program. This appears quite attractive, and it has been presented to the MLA Board for its consideration.

The Index to Pro Musica/FAM continues to move toward publication this fall.

Submitted by Susan Sommer

SPECIAL COMMITTEES

ADMINISTRATION COMMITTEE

Members: Deborah Pierce (chair from 7/96), Charles Coldwell (chair to 6/96), Judy MacLeod (Automation), Joyce M. Clinkscales (Music Library Facilities), Timothy Cherubini (Personnel to 5/96), David Lesniak (Statistics), Elisabeth Rehman (Personnel from 7/96)

The committee's closed session during the Seattle meeting consisted primarily of reports from the chairs on subcommittee activities and a discussion of current vacancies. Two vacant positions were filled in July (Deborah Pierce, Chair, Administration Committee; Elisabeth Rehman, Chair, Personnel Subcommittee).

Submitted by Deborah Pierce

Automation Subcommittee

Members: Judy MacLeod (chair), Lowell Ashley, Ann Gallaway, Pat Ramage, Jean Harden, Linda Hartig, David Gilbert (ex officio)

The subcommittee continued revising the 1986 "Automation Requirements for Music Materials." This document was brought to final draft status and sent to outside readers for critique. The subcommittee also continued to monitor the System User Groups, and updated information (contact person, Web sites, etc.) concerning them was placed with the MLA Clearinghouse.

Submitted by Judy MacLeod
Music Library Facilities Subcommittee

Members: Joyce Clinkscales (chair), Patricia B. M. Brennan, Jeffrey Earnest

The subcommittee sponsored an open meeting in Seattle on information technology and began planning for a session in New Orleans on the new facilities of the Historic New Orleans Collection. The subcommittee is currently seeking new members with interest or expertise in space planning, equipment, or library technology.

Submitted by Joyce Clinkscales

Personnel Subcommittee

Members: Elisabeth H. Reberman (chair from 7/96), Timothy Cherubini (chair to 5/96), Linda Blair, Charles Coldwell, Patricia Fiskin, Renee McBride, Suzanne Risley

At the Seattle meeting, the subcommittee held its annual Interviewing Workshop, co-sponsored by the Placement Service. Charles Coldwell and Paula Matthews led the panel presentation and discussion, with Elisabeth Reberman, Placement Officer, explaining the role of the MLA Placement Service. The subcommittee also held an open meeting with two topics: Linda Blair gave a presentation, "Support Staff Upgrades: Methods of Job Analysis," drawing upon her experiences at the Eastman School of Music. Tim Cherubini spoke on "Helping Those Who Help Us: Engaging Student Assistants, Interns, and Volunteers in the Quest for Quality."

Submitted by Elisabeth H. Reberman

Statistics Subcommittee

Members: David Lesniaski (chair), Allie Goudy, Alan Green, Melva Peterson, Sherry Vellucci

Over the course of the year we worked on methods of compiling a list of music libraries to be included in our survey of music library facilities and focused and refined the survey instrument.

Submitted by David Lesniaski

Working Group Surveying Music Library Personnel Characteristics

Members: David Lesniaski (convener), Tim Cherubini, Charles Coldwell, Patricia Fiskin, Richard Griscom, Michelle Koth, Renee McBride, Cindy Richardson, Suzanne Risley

We have worked on developing a survey instrument over the past year, principally through electronic means of communication. We submitted a draft of this survey to the MLA Board and are working with the Board on refining the instrument.

Submitted by David Lesniaski

DENA EPSTEIN AWARD COMMITTEE

Members: Deane L. Root (chair), Victor Cardell, Jean Geil, Dena Epstein (honorary member)

The first Dena Epstein Award for Archival and Library Research in American Music was announced at the 1996 Annual Meeting. Dr. Norman Cohen received a grant of $1,000 for his work on compiling a checklist of pocket songsters published in the U.S. between 1860 and 1899.

The committee solicited applications for the 1997 award via announcements in newsletters and the Internet list of scholarly and professional organizations. Thirteen applications were received. The committee members read and ranked each proposal individually, then met as a group to discuss the merits of each proposal and make recommendations to the Board. The committee is pleased to note that the Board has authorized $1,500 in award funds for the current year.

On behalf of all librarians and students of American music, we express our deepest gratitude to Morton and Dena Epstein for their vision and generosity in making this award possible, and doing so much to facilitate the committee's work.

Submitted by Deane L. Root

KEVIN FREEMAN TRAVEL GRANT COMMITTEE

Members: Judy Tsou (chair), Don L. Roberts, Mimi Tashiro

General guidelines and procedures were established for the grant since this is the first year that it will be given. An announcement inviting applications was disseminated through print and electronic sources, and to library schools and other organizations. The committee met via a conference call in July to discuss the applications and possible changes to the grant guidelines. A recommendation was submitted to the Board that the $1,500 allotted this year be divided between three applicants. Also recommended were changes to the guidelines in the areas of application procedures, eligibility requirements, and publicity.

Submitted by Judy Tsou

WALTER GERBOTH AWARD COMMITTEE


The Chair, with help from the Publicity Officer, placed announcements in the Newsletter, on MLA-L, and on some other lists, inviting applications by July 15. The committee considered the applications it received and made a recommendation to the Board for its fall meeting.

Submitted by Melva Peterson

PUBLICATION AWARDS COMMITTEE

Members: Marjorie Hassen (chair), Michael Fling, Jean Morrow

MLA Newsletter • 1996 Annual Reports Supplement AR-5
The committee solicited and reviewed nominations for the three awards and surveyed the relevant literature. Its recommendations to the Board were accepted and announced at the meeting in Seattle, in February 1996:


Richard S. Hill Award for the best article-length bibliography or best article on music librarianship: Barry Kernfeld and Howard Rye for “Comprehensive Discographies of Jazz, Blues, and Gospel,” published in *Notes* 51/2 (December 1994) and 51/3 (March 1995).


Submitted by Marjorie Hassen

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**BIBLIOGRAPHIC CONTROL COMMITTEE**

Voting Members: Linda Barnhart (Chair), Catherine Gerhart (Music Cataloging Bulletin, editor to 9/96), Harriette Hemmasi (Chair, Subject Access Subcommittee), Karen Little (Chair, MARC Formats Subcommittee), Mark Scharff (Chair, Authorities Subcommittee), Philip Schreur (Music Cataloging Bulletin, editor from 9/96; Chair, Descriptive Cataloging Subcommittee to 7/96), Susan Vita (Library of Congress representative), Matthew Wise (Chair, Descriptive Cataloging Subcommittee from 7/96). Non-voting members: Greta de Groat (WLN representative), Ed Glazier (RLG representative), Jay Weitz (OCLC representative)

A budget for the Bibliographic Control Committee for 1996-97 of $4,800 was adopted by the MLA Board. This budget primarily supports the liaison activities with ALA cataloging policy-making bodies.

The four subcommittee chairs represented MLA at ALA meetings in San Antonio in January 1996 and in New York City in July 1996. Their reports of those meetings have been made public; a summary of the major issues is given in the individual subcommittee annual reports which follow here.

In addition to subcommittee activities, the BCC oversees the progress of ad hoc working groups. This past year saw the conclusion of the Working Group on Music Video Cataloging; we are particularly pleased that the final report of that group has been published in the MLA Technical Report series. In addition, the Sheet Music Cataloging Guidelines Working Group has almost finished their charge, and we expect that those guidelines will begin the publication process following the upcoming meeting in New Orleans. The Working Group on Types of Composition has completed its update of its list of terms and plans to turn its document over to the Authorities Subcommittee for maintenance and to be put up as a Web site. Finally, the Working Group on Terminology in 20th-Century Music is working to complete its charge by the New Orleans meeting, see its report below for more details.

There is a new subgroup reporting to the BCC this year—the MLA Thesaurus Project Advisory Task Force. This group will provide support for the ongoing needs of this very important project.

Other matters that the BCC has attended to since the Seattle meeting include responding to a request by the MLA Board for more information about the work of the liaisons and the preparation of an article for the MLA Newsletter about the BCC. We are working on a response to IFLA on a document entitled “Functional Requirements of Bibliographic Records,” and have begun planning for a BCC Web site.

Submitted by Linda Barnhart

**Authorities Subcommittee**

Members: Mark Scharff (chair), Marilyn Craig, Cheryl Gowing, Ruth Inman, Michelle Koth, Suzanne Mudge, Jane Penner, Joy Pile

At the 1996 Annual Meeting in Seattle, the subcommittee held a program session at its Open Meeting. Kenneth Calkins of Northwestern University presented an online demonstration of the “Cataloger’s Toolkit,” an application designed to run with the NOTIS Library Management System that provided for automatic verification of headings in bibliographic records and the creation of local authority records from information in bibliographic records. Reports of subcommittee activities followed. The chair of the subcommittee passed from Linda Barnhart to Mark Scharff, and the resignation of Sue Stancu from the subcommittee was accepted with regret. Three new members — Michelle Koth, Joy Pile, and Suzanne Mudge — were nominated and appointed.

Current projects include: 1) Assuming the maintenance of the Final Report of the Working Group on Types of Composition and mounting a Web version at the MLA Clearinghouse; 2) Entering discussion with LC about the possibility of authorizing NACO participants to add field 680 to name authority records to provide user information, particularly death dates for persons whose headings contain an open date; 3) Finishing a list of authority-related specifications to be used in assessing vendor proposals for online systems; 4) Developing a formal statement for consideration as an official MLA position on the need for authority control; 5) Keeping track of a proposal by LC to pursue the possibility of implementing the USMARC Authorities Format capability of including 7XX fields for other authorized forms of names/titles/series, that would open up the authority files to international usage and machine-manipulation across systems that use different cataloging rules for forms of headings. With implementation of a 7XX subfield code to identify the source rules or system, authority records for the same entities could be linked while the cross reference structures for each language, culture, or cataloging standard could be preserved. This has interesting implications for music name-title authority records, which have always contained references in multiple languages.

Submitted by Mark Scharff
Descriptive Cataloging Subcommittee

Members: Matthew W. Wise (chair from 7/96), Philip E. Schreur (chair to 7/96; Music Cataloging Bulletin, editor from 9/96), Deta Davis, Catherine Gerhart (to 8/96), Margaret Iskenderian, Margaret Kaus, Laurie Phillips, William Walker

Philip E. Schreur attended CC:DA meetings in January and July as MLA’s representative. Because of numerous alterations made during the past six years to MLA’s original rule change proposal concerning the term “work” in connection with music uniform titles, the Joint Steering Committee requested and will be provided with a summary of the changes made to date. Due to continued misunderstandings over the purpose of MLA’s rule revision proposal to 25.30D2 (Key in post-nineteenth-century works), and to avoid the adoption of a possibly damaging counter-proposal, the original proposal was withdrawn from consideration. Music catalogers in the United States are encouraged to continue to refer to the Library of Congress MCD on this topic. A rule revision proposal from ALCTS/AV to redefine the term label to include information embossed on the container was not supported and was referred back to the committee for review and refinement.

Following MLA’s request for clarification, CC:DA’s Task Force on Rules for Music Moving Image Materials reported that rules are lacking or inconsistent for such materials and stated that until definitions of work and manifestation are established, these conflicts cannot be resolved. The Task Force on Works Intended for Performance is drafting a resolution for the upcoming conference of catalogers experts which will outline the need for additional rules for entering such works of mixed responsibility.

At the request of the Task Force to Review the Interactive Multimedia Guidelines, the subcommittee reviewed the guidelines and has submitted a favorable report. However, similar to the situation with musical videos, issues were raised regarding the choice of entry for musical interactive multimedia works. The subcommittee continues to review the guidelines prepared by the Working Group on Sheet Music Cataloging.

The subcommittee held a discussion during its open meeting in Seattle concerning the BIBCO program and the core bibliographic record, following which the floor was opened for general cataloing questions.

Submitted by Matthew W. Wise

MARC Formats Subcommittee

Members: Karen R. Little (chair), Ann Caldwell, Greta de Groat, Jan Fairclough, Ed Glazier, Kathryn P. Glennan, David Thomas, Jay Weitz, Stephen Yusko

At the January 1996 MARBI meeting, proposals were approved that permit the use of link code (l) for reproduction and link code (c) for constituent unit in subfield 48. These approvals are important to music librarians as we continue to consider the use of linking fields for music materials.

At the July 1996 MARBI meeting, fields that must be altered for the CAN/MARC and USMARC formats to be in agreement were discussed. One proposal important to music librarians was the adoption of three additional formats of composition codes (bd=Ballads; rp=Rhapsodies; sd=Square dance music). It was approved. The proposal to eliminate added entry control from the second indicator of the music publisher number field (028) was also discussed. The subcommittee, based on consultation with the MLA membership, recommended that the ability to code for added entry be retained. Left unresolved, this proposal was tabled and will be discussed at a future meeting.

The subcommittee continued to monitor these and other MARBI activities. In addition, the subcommittee is drafting a discussion paper on the use of the 028 versus the 037 field and continues to review the potential for the use of the field linking sequence for music materials.

Submitted by Karen Little

Subject Access Subcommittee

Members: Harriette Hemmasi (chair), Dan Cherubin (from 3/96), Michael Colby, Mark Germer, Russell Hodges (from 3/96), Amanda Maple, Geraldine Ostrove (from 3/96), Taras Pavlovsky, Laura Snyder (to 2/96), Brad Young

The subcommittee’s activities during the past year include: 1) Completion of a joint project with the ALA SAC Subcommittee on the Music Thesaurus Project to recode a sampling of LCSH music form and genre headings as 655/8v; 2) Continuation of an assessment of the FOLK SONGS headings and their cross-references; 3) Continuation of a review of international music subject cataloging; 4) initiation of a literature search on subject access user studies and other relevant topics, with an end-goal of creating a music subject access user study.

As an MLA liaison to SAC, Harriette Hemmasi attended the ALA Subject Access Committee meetings in January and July of 1996; Hemmasi is a member of the ALA SAC Subcommittee on Form Headings/Subdivisions Implementation.

Submitted by Harriette Hemmasi

Task Force to Advise the Music Thesaurus Project

Members: Michael Colby (chair), Harriette Hemmasi, Mark McKnight, Brad Young, Phillip De Sellum

The Task Force was appointed following the Seattle meeting. Our charge is to advise and support the work of the Music Thesaurus Project. We will meet for the first time in New Orleans.

Submitted by Michael Colby

Working Group on Terminology in 20th-Century Music

Members: Michael Colby (chair), Dan Cherubin, Ralph Hartsough, David Lesniaski, Brian Newhouse
Just prior to the Seattle meeting, a new and updated version of the preliminary thesaurus of terms was made available at the MLA Clearinghouse, with the assistance of Ralph Papakhian. The term entries included notes as to whether the terms had been submitted to the Library of Congress as a proposed subject heading, whether it was planned to submit the term, or (in a few happy cases) if the proposed heading has been approved. The group continues to work on submitting headings from the thesaurus to LC as proposed headings. At this point, sixteen proposals have been sent. Five headings have been approved and four have been either rejected or returned for further work. About a half dozen headings additional headings are slated for submission to LC.

Submitted by Michael Colby

LEGISLATION COMMITTEE

Members: Lenore Coral (chair), Bonna J. Boettcher, Mary Wallace Davidson, David Farneth, David Gilbert, Laura Gayle Green, Anna Sylvester, Gordon Theil

Under my predecessor, Bonna Boettcher's leadership, and in cooperation with the Education Committee, the committee organized a pre-conference workshop "Copyright Law and the Music Library in the Age of Technology." Mary Wallace Davidson continues to represent our interests at the CONFU meetings held under the auspices of the NII and the Patent and Trade Office.

The committee developed a Statement on the Copyright Law and Fair Use in Music which was approved by the MLA Board of Directors at its February 1996 meeting and helped to organize a meeting in May, 1996 of interested parties to examine whether any special documents should be drawn up articulating requirements for the Fair Use of Music Materials in the electronic environment.

The committee also continues to monitor proposals for changes to the copyright law and to keep the MLA membership aware of these proposals. To this end we have developed, with the approval of the MLA Board of Directors, an MLA Copyright Web site at (http://www.music.indiana.edu/tech_s/mla/legcom/copyhome.htm) where we hope you will find information to assist you in understanding and interpreting questions about our copyright law.

Submitted by Lenore Coral

PRESERVATION COMMITTEE

Members: Brenda Nelson-Strauss (chair), Kenneth Calkins, James Farrington, John Shepard, R. Wayne Shoaf, Edith Tibbits, Mary Russell Bucknum, Diane Ota, Marlena Frackowski

The committee organized a pre-conference "Music Conservation Workshop," conducted by Ted Honea, for the 1996 conference in Seattle. There were seventeen participants in the workshop, which was co-sponsored by the Education Committee. The committee also held an open meeting during the conference which featured a presentation by Kathleen Haflinger on "Preserving Music Materials: Past and Future: Technological and Practical Solutions."

During its annual business meeting, the committee voted to investigate the possibility of organizing a pre-conference workshop on Disaster Preparedness for the 1997 meeting in New Orleans. After receiving the endorsement of the Education Committee, committee members worked with SOLINET Preservation Services to draft a workshop proposal which was submitted to the MLA Board and subsequently approved. The pre-conference workshop, scheduled for January 29, 1997, will be co-sponsored by the Education Committee and conducted by a SOLINET Preservation Services Field Officer. In planning for the open business meeting in New Orleans, the committee discussed various preservation issues as well as the pros and cons of presenting a specific program with guest speakers. After much discussion, members decided to explore the possibility of organizing an informal session focusing on preservation issues associated with digital imaging. Finally, the committee drafted long-range plans, which include researching preservation-related tours, workshops, and/or sessions for the 1998 conference in Boston and developing better communications and coordination with other organizations, including SAA and ALA.

The committee continued its work in compiling the "Lasting Concerns" column for the Newsletter. Rather than focusing on specific topics, recent columns have instead featured notices of preservation-related workshops, conference sessions, and new publications in addition to reports on the preservation-related activities of other organizations.

Submitted by Brenda Nelson-Strauss

PUBLIC LIBRARIES COMMITTEE

Members: Jeanette L. Casey (chair), Anita Bealer, Eileen Dolan-Heitlinger, Lynne Jaffe, Julia Marshall, Anna Seaberg, Susan R. Waddington

At the 1996 MLA Annual Conference, the committee presented a successful workshop "When You Can't be in Ten Places at Once: writing effective computer procedures for your patrons." The presenter, Jeanne Mehan, Director of Consulting Services at Sakson & Taylor, established a wonderful rapport with the audience of forty. Her advice was well-received, the only complaint being that the workshop was too short! The presentation was organized by Julia Marshall.

Projects for 1996 and beyond build on the goals of Plan 2001. The committee is exploring ways to demonstrate the benefits of MLA to the public library community and to recruit public librarians to national and chapter membership. Ideas range from welcome letters to new MLA public librarians to organizing and promoting workshops to various state and Public Library Associations.

Submitted by Jeanette L. Casey
REFERENCE AND PUBLIC SERVICE COMMITTEE

Members: Ruthann McTye (chair), Leslie Troutman (previous chair), Kim Lloyd Armstrong (to 6/96), Suzanne Eggleston, Alan Green, Geri Laudate, Rebecca Littman, Charles Reynolds (from 6/96)

The committee met once during the Seattle meeting. After the meeting, Leslie Troutman resigned as chair and Ruthann McTye agreed to take over the position. Other personnel changes include Alan Green as chair for Reference Performance, replacing Ruthann McTye, and Charles Reynolds as chair for Online Reference Services, replacing Kim Lloyd Armstrong. The Web Site Task Force chair, Paul Cauthen, joined the committee as well; however Paul found it necessary to resign and was succeeded by Rebecca Littman. Other personnel changes are listed in the subcommittee reports which follow.

Submitted by Ruthann McTye

Bibliographic Instruction Subcommittee

Members: Suzanne Eggleston (chair), Paul Cary, Deborah Davis, Gregg Geary, Allie Goudy, Judith Marley, Myron Patterson, Darwin Scott

The subcommittee continued the project to collect and catalog guides and handouts for music libraries and music collections in libraries. The finished product will be distributed via the MLA Clearinghouse which will allow readers to use hypertext links to go from the list to the documents themselves, if they are available on the Internet. Planning also began for the 1997 conference program.

Submitted by Suzanne Eggleston

Information Sharing Subcommittee

Members: Geraldine Laudati (chair), Jeannette Casey (to 8/96), Robert Kosovsky, Judy MacLeod (to 2/96), Constance Mayer, Richard McRae, Roger Olson, Robin Rausch (from 3/96), Karl Van Ausdal, Judy Weidow, Bruce Wilson (from 2/96).

1996 Conference activities: With the Bibliographic Instruction Subcommittee, co-sponsored “Teaching with the Net,” a panelists David A. Day, Paul Orkiszewsky, and Richard Jones spoke on various aspects of teaching and the Internet. The committee also held an open business meeting. The most pressing concern involved the future of the “E-Mail Digest,” in light of the MLA Newsletter editor’s question whether it should be discontinued or changed in focus. The committee decided to query the readership through MLA-L and the Newsletter as to their perception of the column's value.

Charge for liaison responsibility for MLA-L: The welcome message for new subscribers was revised and submitted. Files were identified for weeding and updating. Work continues on the development of a faq for MLA-L.

Program for New Orleans, 1997: For the past several years, the subcommittee has assumed responsibility for keeping MLA members abreast of new developments in information resources. In addition to publications in the MLA Newsletter, we have sponsored sessions designed to acquaint MLA members with the Internet and World Wide Web since the 1994 conference. The subcommittee will present the new MLA Web page at the 1997 conference.

‘E-Mail Digest’: MLA membership was queried through MLA-L and the MLA Newsletter as to whether or how the digest should be continued. Support from both MLA-L and Newsletter readers for continuing the feature as is was overwhelmingly positive. The responses have been forwarded to the Newsletter editor.

Submitted by Geraldine Laudati

Online Reference Services Subcommittee

Members: Charles Reynolds (chair from 6/96), Kim Lloyd Armstrong (chair to 6/96), Michael Colby, Patricia Elliott, David Gilbert, Millard Irlon

The subcommittee met at the Annual Meeting in Seattle to discuss the 1997 program for New Orleans. While nothing was finalized there, several potential session topics were identified, including ones involving multimedia and Web-based resources. In subsequent weeks however, fast-moving developments in the area of music periodicals indexes suggested a different direction. The 1997 presentation will feature a comparative survey of electronic forms of the three major music periodicals indexes, RILM, The Music Index, and the International Index of Music Periodicals.

In June of this year, upon Kim Lloyd Armstrong’s resignation, Charles Reynolds was appointed chair of the subcommittee.

Submitted by Charles Reynolds

Reference Performance Subcommittee

Members: Alan Green (chair), Beth Christensen, Mary J. DuMont, Allie Wise Goudy, Lynn Gullickson, Marty Jenkins, Ruthann McTye, Charles Reynolds, Tracey Rudnick, Tinsley Silcox

The major focus of the subcommittee has been preparing for a large-scale study adapting the Wisconsin-Ohio Reference Evaluation Program (WOREP) for use in decentralized music libraries. Over the next three years, the subcommittee hopes to work with approximately 30 music libraries in the U.S. and Canada to confidentially and objectively help the evaluate the reference service offered by their entire staff. The WOREP program evaluates question-answering success from both the perspective of the patron and staff member. It also considers many other factors which affect reference performance. The goal of the study is to discover the elements which affect question-answering success in all decentralized libraries, and work towards making a set of recommendations for improving reference service.

Over the past year, members of the subcommittee have actively researched and
applied for grant funding to subsidize the cost of the study. Funding has been offered by the MLA Board of Directors, the University of Michigan, Baylor University, and Ohio State University. Additional proposals are still pending.

Marty Jenkins has incorporated the subcommittee's suggested alterations in the testing materials to make it more appropriate for use in music libraries, and together with Alan Green will be testing the adapted WOREP at Wright State University and Ohio State University in autumn 1996. Jenkins and Green will report on this test at the 1997 meeting in New Orleans.


Submitted by Alan Green

MLA Web Site Task Force

Members: Rebecca Littman (chair), Richard Griscom, Philip Ponella, Bradley Short, Susan T. Sommer

The task force was appointed "To develop a Music Library Association Web page which will provide information on the association as well as access to Internet resources of importance to music librarians." It submitted a detailed report with recommendations to the Board, for its fall meeting.

Submitted by Rebecca Littman

RESOURCE SHARING AND COLLECTION DEVELOPMENT COMMITTEE

Members: Brad Short (chair), William Goscarelli, Elizabeth Davis, David Day, John Druesedow, Mark Germer, Amanda Maple, Jean Morrow, Janet Winzenburger

During the committee's open meeting at the Seattle meeting, Elizabeth Davis, Kent Underwood and Pam Bristah announced that the manuscript of the Basic Music Library had been sent to the publisher. The 3rd edition will be published by MLA in fall/winter of 1996. The second part of the meeting was a presentation by Dr. Ann L. Silverberg who delivered a paper entitled, "Working with Faculty on Collection Development." Amanda Maple heads up the committee's work developing a music collection development policy tool. The committee continues to consider whether or not to expand this project into a publication or a conference session of some sort. Topics for upcoming conferences and open meeting speakers were discussed such as consortial approval plans, core collections for scores, and the Basic Music Library, 3rd ed. as an assessment tool. In general, the committee is searching for ways to bring these issues to the membership in the most appropriate venue.

Submitted by Brad Short

ARCHIVES, JOINT COMMITTEE WITH THE UNIVERSITY OF MARYLAND

Members: Bonlyn Hall (chair), Jane Gottlieb (ex officio), Marjorie Hassan, Jane Edminster Penner. For the University of Maryland: Anne Scott MacLeod, Danuta Nitecki, Bruce D. Wilson, Laura Drake (Acting Curator, Special Collections in Music, for part of year)

Committee members have worked to assure that copies of all MLA award-winning publications are deposited in the Archives. A suggestion that convention sessions be taped for the Archives was sent to the Board. The long-discussed matter of a proposed policy on archiving machine-readable records is pending consideration by the Information Sharing Subcommittee of the Reference and Public Service Committee.

Submitted by Bonlyn Hall
Oral History Subcommittee

Members: Marjorie Hassen (chair); Dena Epstein, Kathleen Haefiger, Philip Vandermeier, Bruce Wilson

Interviews were conducted with Suki Sommer (Bruce Wilson, int.); Mary Wallace Davidson (Jane Penner, int.); Linda Solow Blotner (Kathleen Haefiger, int.); Margery Adkins (Dena Epstein, int.); and Harold Samuel (Vivian Perlis, int.). The subcommittee also facilitated the transcription of 7.5 hours of interviews.

Submitted by Marjorie Hassen

MUSIC PUBLISHERS’ ASSOCIATION/MAJOR ORCHESTRA LIBRARIANS’ ASSOCIATION, JOINT COMMITTEE

Members: John Shepard (coordinator), Joseph Boonin, Lenore Coral, Jane Gottlieb, for MPA; Susan Peder, Brian Hill, Charles Slater, for MPA; Robert Sutherland, Lawrence Tarlow, for MOLA

At the end of 1995, MLA members Frances Barulich, Harold Diamond (coordinator), and Susan T. Sommer completed their service on the joint committee.

The MLA/MPA/MOLA Joint Committee meets twice a year. The 27 October 1995 meeting, at the New York Public Library for the Performing Arts, occurred too late for inclusion in the 1995 annual report. At that meeting, Tom Brodio of MPA also attended. Jane Gottlieb spoke of plans for the 1996 MLA annual meeting in Seattle, of special interest to publisher exhibitors. Charles Slater described development of the MPA World Wide Web home page and the home pages of MPA publisher members.

The 26 April 1996 meeting took place at the new headquarters of Oxford University Press in New York City. At that meeting, Ronald Freed, Frank Konach, and Lynn Sengstack of MPA and Mary Judge of MOLA also attended. Lenore Coral reported on the new International Standard Music Number and promised to send copies of the ISMN report to the 5 June MPA annual meeting. In her capacity as chair of the MLA Legislation Committee, Coral distributed copies of the new MLA “Statement on the Copyright Law and Fair Use in Music” and explained the necessity of the statement in light of the complexities and ambiguities of the Copyright Law. After considerable discussion, MPA members discussed ways of applying for permission to use copyrighted music—Charles Slater mentioned that MPA will route applications sent to its e-mail address to the appropriate member publishers. Ronald Freed suggested that applicants allow a period of four to six weeks for the granting of written permission.

Lynn Sengstack reported that the findings and recommendations of the recently dissolved Task Force on Music Publishers’ Archives are soon to be published in Notes. The article is to include a list of collections, sites at risk, and guidelines for processing and preserving publishers’ archives. Jane Gottlieb reported on recent developments within MLA and described the new corporate member categories which offer special advantages to exhibitors at the annual meeting. Mary Judge spoke of plans for the MOLA annual meeting 11-13 May 1996 in Columbus, Ohio. Ensuing discussion included suggestions that MOLA brochures be made available at MLA annual meetings and that MOLA’s master list of errata in orchestral music be made available to music librarians outside of MOLA.

The joint committee’s final meeting of 1996 was scheduled for 25 October, too late for inclusion in this report.

Submitted by John Shepard

RILM/US OFFICE GOVERNING BOARD

The Joint Committee on RILM-US, chaired by Susan Sommer, is made up of representatives of the various scholarly associations which contribute to the support of the RILM-US office at Cornell University. These include MLA, IAMUS, the American Musicological Society, the Sonneck Society, the College Music Society, the Society for Ethnomusicology, and the Hymn Society of America. The committee meets once a year during the meeting of the AMS to hear a report from the director of the RILM-US office, Lenore Coral, and to remind its members of their responsibility as liaisons to bring RILM-US to the attention of their various Boards of Directors and to activate appropriate channels to provide for the pledged financial support. The next meeting will take place on November 9, 1996.

Submitted by Susan Sommer

AMERICAN LIBRARY ASSOCIATION

Paula Matthews

The American Library Association held its mid-winter meeting in San Antonio, January 19-25, 1996. MLA’s representation was in attendance. The Annual Meeting was held in New York City from July 4-10, 1996, where a meeting of MLA attendees was hosted by MLA President Jane Gottlieb at The Juilliard School of Music. Upcoming meetings will be held in Washington D.C., February 14-19, 1997 (mid-winter) and in San Francisco from June 26-July 3, 1997.

Submitted by Paula D. Matthews

NATIONAL INFORMATION STANDARDS ORGANIZATION (COMMITTEE Z39)

Lenore Coral
Representative

Geraldine Ostrove,
Alternate

During this past year I reviewed and cast votes on behalf of the MLA member-
ship on standards such as Z39.14: Guidelines for Abstracts and IOS CD11620.2 Library Performance Indicators. You may be interested to note that "half of the 850 new international standards published by ISO in 1995 were in the field of information technology."

In addition I have continued to monitor the progress of the implementation of the ISMN and the work now going on to develop an International Standard Work Code — a code intended to be used in the monitoring of permissions and property rights. I also submitted comments on the ISO proposal for a Standard Music Markup Language.

Further information on the work of NISO can be found on its Web page: www.niso.org.

Submitted by Lenore Coral

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EXTERNAL LIAISON

MUSIC OCLC USERS GROUP

Members of the Executive Board: Karen Little (Chair), Ralph Papakhian (Past Chair), Christine Grandy (Treasurer), Lynn Gullickson (Secretary/Newsletter Editor), Neil Hughes (Continuing Education Coordinator), Jay Weitz (OCLC Liaison).

The annual MOUG meeting was held in Seattle, 6-7 February 1996. A PRISM Review Task Force was appointed in order to evaluate PRISM functionality with respect to the cataloging and processing of music materials. MLA’s “Automation Requirements for Music Information” from Notes 43/1 will serve as one basis for making comments and criticisms of PRISM as well as making recommendations for enhancements as appropriate. The NACO-Music Project now has a total of 44 institutional participants with 8 having achieved independent status. The Reference Services Committee held its first open meeting and replaces the former MOUG Reference Products Interest Group. The Chair of this newly-formed committee also replaces the former position of Public Services Coordinator. A By-laws Revision Committee was appointed to address changes needed to update the by-laws. The proposed changes will be brought forward to be voted upon by the membership. The Board approved a new edition of The Best of MOUG which will be the 6th edition.

Submitted by Lynn Gullickson

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CHAPTERS

CHESAPEAKE

Officers (to Fall 1997): Chair: Alice LaSota (University of Maryland); Vice-Chair/Chair-Elect: election pending; Secretary/Treasurer: Faye Ruth Harris (College of William and Mary)

Newsletter: Chesapeake Chapter Newsletter, 2 issues per year. Editor: Steve Yusko (Library of Congress)

Committees: Nominating: 1995-96 chair, Jane Edmister Penner (University of Virginia)


Meetings: October 12, 1996 (University of Maryland, College Park)

Dues: $6.00

Membership: 38

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GREATER NEW YORK

Officers: Chair (to June 1997): Barbara R. Walzer (Sarah Lawrence College); Vice-Chair: Nancy Wicklund (Westminster Choir College); Secretary/Treasurer: Matthew Wise (New York University); Past Chair: S. Thomson Moore (Princeton University)

Newsletter: 3 issues per year. Editor Gisele Glover (SUNY at Stony Brook)

Electronic Discussion List: GNYMLA-L@pucc.princeton.edu

To subscribe: LISTSERV@pucc.princeton.edu


Dues: $10.00

Membership: 161

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MIDWEST

Officers: Chair (to fall 1997): H. Stephen Wright (Northern Illinois University); Past Chair (to fall 1996): Leslie Troutman (University of Illinois at Urbana-Champaign); Secretary/Treasurer (to fall 1997): Robert C. Delvin (Illinois Wesleyan University)

Newsletter: Midwest Note-Book, 3 issues per year. Editor: Jack Stewart (University of Kentucky)

Committees: Anniversary: Jean Geil (University of Illinois at Urbana-Champaign), chair; Bylaws: Beth Christensen (St. Olaf College), chair; Cataloging: Mary Huismann (University of Wisconsin-Whitewater), chair; Membership: Robert C. Delvin (Illinois Wesleyan University), chair; Nominations: Martin D. Jenkins (Wright State University), chair; Technology, Archives, Preservation, and Sound: Phyllis Danner (University of Illinois at Urbana-Champaign), chair; Public Services: Lew Bowling (University of Kentucky), chair; Publications: vacant


Meetings: Oct. 31-Nov. 2, 1996, South Bend, Indiana; 1997, Minneapolis, Minnesota

Dues: $8.00

Membership: 120

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MOUNTAIN-PLAINS

Officers (to Spring 1998): Chair: Gary Mayhood (New Mexico State University); Vice-Chair/Chair-elect: Bob Follet
NEW ENGLAND

Officers: Chair (to Spring 1997): Jim Farrington (Wesleyan University); Vice-Chair/Chair-Elect: Michelle Kohr (Yale University); Secretary-Treasurer (to Spring 1997): Sharon Saunders (Bates College); Member-At-Large (to Spring 1998): Charlotte Kolczynski, (Boston Public Library); Past Chair (to Spring 1997): Peter Munstedt (Massachusetts Institute of Technology)

Newsletter: New England Quarterly Notes. Editor: Alan Karass (College of the Holy Cross)

Electronic Discussion List: NEMLA-L@wesleyan.edu
To subscribe, send message to: jfarrington@wesleyan.edu

Website: http://www.wellesley.edu/Library/Gilbert/nemla/home.htm

Committees: Membership; Robin Kibler (chair); Publications: Michael Rogan (chair); Program: Michelle Kohr (chair); Bibliographic Instruction (ad hoc): Dorothy Bogner (chair); Cataloging Discussion Group: Joy Pile (chair); Nominating: Peter Munstedt (chair)

Publications: The Directory of Music Libraries and Collections in New England. 9th edition. Copies available: $9.00 for NEMLA members/$10.00 for non-members. Contact: Michael Rogan, Longy School of Music, 1 Folten St., Cambridge, MA 02138, (617) 876-0956 x124

Projects: Increasing membership and meeting attendance by subsidising first time attendees and the members who bring them (funded by a grant from MLA). Helping Local Arrangements for the 1998 MLA meeting in Boston.

Meetings: Spring 1996, Wellesley College; Fall 1996, Smith College

Dues: Regular: $6.00, Student/Retired: $4.00, Institutional: $8.00

Membership: 87

NEW YORK STATE/ONTARIO

Officers (to October 1997): Chair: Kevin Michiki (SUNY at Fredonia); Vice Chair/Chair-Elect: Mary Wallace Davidson (Eastman School of Music); Secretary/Treasurer: Ann Churukian (Vassar College); Past Chair: Philip Ponella (Eastman School of Music)

Newsletter: 2 issues per year. Editor: Linda Blair (Eastman School of Music)

Electronic Discussion List: nyso-l@ubvm.cc.buffalo.edu
To subscribe: listserv@ubvm.cc.buffalo.edu

Meetings: October 5-6, 1996: Cornell University (joint with regional AMS Chapter); October 1997: Eastman School of Music

Dues: $10.00; students $5.00

Membership: 35

NORTHERN CALIFORNIA

Officers (1996/97): Chair: Judy Clarence (California State University, Hayward); Vice-Chair/Chair-Elect: Sara Berlowitz (San Francisco State University); Secretary/Treasurer: Patricia Elliott (San Jose State University/Beethoven Center)

Newsletter: MLANCC Newsletter. Editor: Jason Gibbs (San Francisco Public Library)

Electronic Discussion List: MLANCC@ucdavis.edu
To subscribe: listproc@ucdavis.edu

Committees: Membership

Projects: Freeman Grant Fund

Meetings: May 3, 1996, MusicSources, North Berkeley; October 11, 1996, San Francisco Public Library

Dues: $10

Membership: 50

PACIFIC NORTHWEST

Officers (to spring 1997): Chair: Betty Woerner (Reed College); Vice-chair/Chair-elect: John Gibbs (University of Washington); Past Chair: Paula Elliot (Washington State University); Secretary/Treasurer: Christine Grandy (University of Oregon)

Newsletter: 1 issue per year. Editor: Elaine Weeks (Seattle Public Library)

Electronic Discussion List: pnwmla-l@lists.u.washington.edu
Maintained by John Gibbs (University of Washington)

Website: http://darkwing.uoregon.edu/~cgrandy/pnwmla/
Maintained by Christine Grandy (University of Oregon)

Publications: Directory of Music Resources in the Pacific Northwest, 1985

Committees: Directory revision project committee: Cindy Richardson, chair (King County Library System), Anna Seaberg (King County Library System), Cathy Gerhart (University of Washington), Charles Coldwell (Seattle Public Library), Betty Woerner (Reed College)

Projects: Final preparations for new edition of Directory of Music Resources in the Pacific Northwest

Meetings: April 12-13, 1996, Reed College, Portland, OR

Dues: $10.00

Membership: 38

PENNSYLVANIA

Officers (To Fall 1997): Chair: John Fleming (Edinboro University); Vice-Chair/Chair-Elect: Elizabeth Walker (Curtis Institute); Secretary/Treasurer: Paul Emmons (West Chester University); Membership: Carl Rahkonen (Indiana University of Pa.)

Newsletter: Notations. 2 issues per year. Editor: Kile Smith (Fleischer Collection of Orchestra Music, Free Library of Philadelphia)

Committees: Program: Elizabeth Walker (Curtis); Local Arrangements, 1996: John Fleming; 1997: Marjorie Hassen (University of Pennsylvania)

MLA Newsletter • 1996 Annual Reports Supplement
SOUTHERN CALIFORNIA

Officers (1996/97): Chair: Donald Brown (El Camino College); Vice-chair/Chair-elect: John Thornbury; Past Chair: Leslie Anderson (California State University Los Angeles); Secretary/Treasurer: Nanette Schneir; Members-at-Large: Renee McBride (University of California Los Angeles), Joan Flintoff LoPear

Newsletter: MLA/SCG Newsletter, 3 issues per year. Editor: Stephen Davison (U.C.L.A. Music Library)

Website: gopher://cwis.usc.edu:70/11/LibraryResearch/Library/Liblit/MLA

Committees: 1999 MLA National Convention Local Arrangements Committee; Publications Committee; Membership Committee


Projects: Chapter Handbook has been completed and will be included in MLA/SCG Membership Directory each year; Workshop (in cooperation with the Councils of Library Technicians) aimed at increasing participation of paraprofessionals in the Chapter

Meetings: May 17, 1996, Arnold Schoenberg Institute, University of Southern California: Lecture from Larry Schoenberg concerning status of Schoenberg Archive at U.S.C. and concert/concert concerning appropriate period music; November 1, 1996, California State University, Los Angeles: Lecture concerning Roy Harris Archive; Performance at new Luckman Performing Arts Center

Dues: Regular: $10.00; Students/ seniors: $5.00

Membership: 78

TEXAS

Officers (to fall 1996): Chair, Ruthann McTyre (Baylor University); Vice Chair, Paul Orkiszewski (Rice University); Secretary/Treasurer, Felicia Piscitelli (Texas A&M University); Past Chair, William Walker (Southern Methodist University)

Newsletter: Texas Quarterly-Notes (1-2 issues per year); Editor, Raymond Villareal (San Antonio Public Library)

Electronic Discussion List: tmla-l@seas.smu.edu

To subscribe: majordomo@seas.smu.edu

Maintained by Bill Walker (Southern Methodist University)

Website: http://dc.smu.edu/mla/tmla.html

Committees: Program (Denton, TX, The University of North Texas), Morris Martin, Mark McKnight, Ralph Hentsch; Nominating: Judy Weidow, Donna Mendro

Projects: An Oral History of the Texas Chapter (In honor of the 20th anniversary of the chapter; funded by an MLA Chapter Grant), Sheila Madden, project leader; Donna Mendro and Ruthann McTyre assisting

Meeting: October 17-18, 1996, University of North Texas Music Library

Dues: $7.00

Membership: 46

Board members completing office in February were Michael Ochs, Past-President; and Jerry McBride, John Shepard, and Judy Tsou, Members-at-Large. Diane Parr Walker began her term as Vice/President-Elect; Laura Snyder began her second term as Recording Secretary; and Calvin Elliker, Marjorie Hassen, and Mimi Tashiro began terms as Members-at-Large. Richard Griscom completed his final term as Executive Secretary at the February meeting, and was succeeded by Bonna Boettcher. At the September meeting, James Cassaro was reappointed to serve another term as Treasurer, and Bonna Boettcher was reappointed to continue as Executive Secretary.

Special officers and editors appointed by the Board in 1996 include David Farneth, who succeeded Deborah Campana as editor of the Index and Bibliography Series; and Philip Schreur, who succeeded Catherine Gerhart as editor of the Music Cataloging Bulletin. Edwin Quist agreed to serve again as Assistant Convention Manager to fill a vacancy. Search Committees were formed to find successors to Daniel Zager, Notes editor; and Michael Rogan, editor of the Newsletter. Both will be stepping down from their posts during 1997.

MLA finished fiscal year 1995/96 with an operating budget surplus of $2,710.95, the largest such surplus since fiscal year 1990/91. Overall operating income reached $326,700.16, or 89.76% of the budgeted amount. Overall operating expenditures were $323,899.21, or 89.02% of the budgeted amount. Supplemental and endowment income (contributions, royalties, and interest) was $16,900.29, including $126 in contributions to the Gerboth Fund, $380 to the Duckles Fund, $5,595 to the Epstein Fund, $6,814.60 to the Freeman Fund, and $1,698 in unrestricted donations. The budget surplus was added to the Operating Reserve, bringing the balance in the Reserve to $33,213.01.

A dues increase was approved at the February meeting, necessitated by declining membership and Notes subscription levels. The previous dues increase was in 1993. At the February meeting, the Board also approved the recommendation of the Finance Committee that a Publications Fund be established outside of the operating budget to allow more realistic budgeting of publication income and expenditures. At its June meeting, the Board approved the Finance Committee's restructuring of budget lines for committee expenses, to enable better support of committee projects and to streamline budget planning and reporting.

Chapter grants were awarded to the New England Chapter, to support current members bringing new members to a meeting, and to the Texas Chapter, in support of an oral history project in their region. In 1996 the Board approved the first recipient of the Dena Epstein Award for Archival and Library Research in American Music during the Seattle meeting, and the first recipients of the Kevin Freeman Travel Grant during their September meeting.

The MLA Self Study process, begun in 1994, culminated with the formal adoption of Plan 2001 by the Board during their June meeting. A draft of the Plan had been sent to the entire MLA Membership prior to the annual meeting, and served as a springboard for discussion at a plenary session "Town Meeting" led by George Soete, consultant for the self study process. During the Seattle meeting, the Board also met with Soete and Mary Wallace Davidson, Chair of the Self-Study Steering Committee, to discuss the draft in detail. At their June meeting, the Board discussed the implementation of the plan at length, and set the process in motion by approving the formation of several task forces and committees to carry out various aspects of the Plan. During a brainstorming session at that meet-

ing, the Board then used the goals of Plan 2001 as a point of departure for discussion of the question, "Where should MLA make the biggest impact?" Visibility outside the organization was identified as a primary concern, and several ideas for increasing MLA's visibility were discussed.

Declining membership figures continue to be of great concern. Membership figures distributed by the Executive Secretary at the June meeting showed that the total number of members and subscribers was 2,399, a decrease of 3.1% from 1995. The most dramatic drop was in student members (-26%), followed by institutional membership (-6%). On a more positive note, the splitting of the Corporate Patron membership into two levels, Corporate Patron and Corporate Member, along with intensive recruitment efforts, have recently led to an increase in corporate participation. As of October, 1996 there were seven Corporate Patrons and four Corporate Members. Continuing concerns about membership levels led the Board last year to propose elevating the Membership Subcommittee to a Standing Committee. At their February meeting, the Board recommended adoption of several amendments to the constitution which would bring about this change. Those amendments will go before the MLA membership in the fall 1996 election ballot.

The Board reviewed the Education, Program, and Local Arrangements committees' plans for the 1997 New Orleans meeting in detail, and discussed preliminary plans for the 1998 meeting in Boston, and the 1999 meeting in Los Angeles.


submitted by Laura M. Snyder, Recording Secretary.
MLA 1996 Annual Report Supplement

Financial Statement
1 July 1995 to 30 June 1996

OPERATING BUDGET

Income .............................................................................................................................................$326,700.16

Dues ..................................................................................................................................................$109,259.40
Sales ..............................................................................................................................................111,816.26
Meetings .........................................................................................................................................77,004.00
Placement ......................................................................................................................................3,197.00
Other ............................................................................................................................................ 25,423.50

Expenditures .....................................................................................................................................$323,989.21

Management Services ....................................................................................................................$114,229.30
Program Expenses ..........................................................................................................................15,090.87
Other Member Services ................................................................................................................. 7,604.63
Publications ....................................................................................................................................120,352.26
Meetings .........................................................................................................................................66,007.32
Miscellaneous ................................................................................................................................. 704.83

Operating Budget Balance, 30 June 1996 ......................................................................................$2,710.95

Balance in Cash Accounts, 30 June 1996 .....................................................................................$32,760.96

U.S. Trust Corporation .....................................................................................................................$21,012.36
Indiana University Deposit Account ............................................................................................... 14.80
University of Louisville Deposit Account .................................................................................. 327.53
Calvert Money Market Fund .........................................................................................................5,658.28
Fidelity/Spartan Money Market Fund ............................................................................................ 5,747.99

Balance in Awards Fund, 30 June 1996

Calvert Managed Growth Fund ..................................................................................................$90,943.52

Balance in General Endowment, 30 June 1996 .........................................................................$348,711.38

Fidelity Blue Chip .........................................................................................................................$35,547.34
Fidelity Equity Income II ............................................................................................................... 38,775.20
Fidelity Puritan ................................................................................................................................77,088.78
Fidelity Worldwide ....................................................................................................................... 89,574.63
Fidelity American Gold ................................................................................................................ 17,309.42
Fidelity Precious Metals/Minerals ............................................................................................... 10,806.98
Parnassus Fund ............................................................................................................................ 79,609.03

Total Assets, 1 July 1995 ..................................................................................................................$446,167.06
Total Assets, 30 June 1996 ..............................................................................................................$474,415.86

Gain (Loss) .....................................................................................................................................$28,248.80

James P. Cassaro, MLA Treasurer