The Annual Reports of the Special Officers, Standing Committees, Special Committees, Representatives, and Liaisons were compiled by Deborah Campana. Committee charges are included in the "Administrative Structure" which is printed in the 1997 Membership Handbook, beginning on page xxiii.

WHERE TO LOOK:
Special Officers ........................................... AR-1
Standing Committees .................................. AR-2
Special Committees ...................................... AR-4
Joint Committees ......................................... AR-10
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External Liaison .......................................... AR-12
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SPECIAL OFFICERS

ADVERTISING MANAGER
Susan C. Dearborn

In the 1995/96 volume of Notes, the number of advertising pages dropped by 8% (148 compared to 171 the previous volume). As during 1995/96, several longtime advertisers reduced their average number of advertising pages per issue or reduced the size of the ad space they purchased. There was a higher number of first time advertisers (17 compared to 14 in the previous volume), but these new advertisers typically purchased smaller spaces than did first time advertisers in previous years. A trend noted during last year continued; a smaller percentage of those potential advertisers solicited actually responded by purchasing space in Notes, reflecting the reduction in corporate advertising budgets and a perception of the library market's budget constraints. A number of companies who discontinued their ads in Notes also noted a lack of response.

The number of advertising pages in the Membership Handbook decreased slightly from 19 in the 1996 edition to 17 in the 1997 edition, but the revenue figure was very close ($2,035.50 vs. $2,240.31). A number of Notes advertisers who elected not to purchase space in the Handbook commented that they did not feel this was the most effective way to deliver their message to MLA members, or that the offer in their ad had a timeliness factor that would be lost. An important motivation for those who advertised was the 10% discount if they purchased space in both the Handbook and June issue of Notes.

The increase in the number of corporate members and patrons meant additional discount for those who purchased ad space, and therefore lower than projected advertising revenue ($27,131.30 vs. goal of $30,000). To offset another potential shortfall in 1997/98, the Board has approved the Advertising Manager's recommendation for a rate increase. This will take effect with the March 1998 issue.

CONVENTION MANAGER
Susan Hitchens
Convention Manager, 96/97, 97/98

Ned Quist
Assistant Convention Manager, 96/97

The 66th Annual Convention was held January 29-February 1, 1997, at the InterContinental Hotel, New Orleans, Louisiana. The meeting was coordinated and supervised by Susan Hitchens, Convention Manager. Over 400 paid registrants attended. Forty-one

CHART A

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<th>Volume Years</th>
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<th>Total # Hdbk. Ad Pages</th>
<th># 1st-Time Advertisers</th>
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companies purchased 55 exhibit tables; two exchange exhibitors attended and sixteen firms advertised in the conference program.

The Convention Manager visited Louisville, Kentucky, in March, to finalize negotiations with the Louisville Hyatt Regency Hotel for MLA's 2000 conference. This contract was signed by MLA President Diane Parr Walker on March 31.

In April, Hitchens and Laura Gayle Green (1998 Program Chair) met in Boston with members of the 1998 Local Arrangements Committee (co-chaired by Michael Rogan and Millard Inion), to take a preliminary tour of the facilities of the Boston Park Plaza Hotel. A final pre-convention site visit will be made November-December.

The Convention Manager completed extensive revisions of MLA's Convention Manual in June. The revised edition of the Convention Manual has been sent to the 1999 and 2000 Local Arrangements Committee Chairs. Also in June, Hitchens attended the summer convention of the American Library Association to meet vendors exhibiting products of interest to MLA members and invite them to exhibit at MLA's conference. Several exhibitors indicated interest, and a few have confirmed attendance at MLA's 1998 conference.

The 1998 Convention Management budget was approved by the Board in June. The Convention Manager submitted a draft Convention budget in September and attended the fall meeting of the Finance Committee in New York City to revise and finalize the convention budget and receive guidance for its administration. While in New York City, Hitchens conducted site visits of 4 hotels interested in hosting the 2001 conference of the Association. The Convention Manager also attended the fall board meeting to discuss the 1998 Convention and budget, as well as other issues of Convention Management.

PLACEMENT OFFICER

Elisabeth H. Rehm

Although subscriptions to the Job List have decreased to about 170 with the availability of the Job List on the MLA Clearinghouse, there are no plans to suspend publication of the print edition. The Job List will also be mounted on the new MLA website beginning with the July 1997 issue.

During 1996-97, the Placement Service's monthly Job List advertised 49 positions; nine more than in 1995-96. Four of these were for reopened searches. Geographically, eight were located in the West, four in Texas, ten in the Midwest, three in the Southeast, and 15 in the Northeast. Three were foreign positions in Austria, Canada, and Wales; and two of the positions were for MLA officers. By type, 11 were for catalogers or technical services positions (including a sabbatical opportunity at LC), two for reference librarians (including a reference internship at Oberlin), two for archivists, 11 for mixed assignment positions, and seven for chiefly administrative positions. Fourteen positions included non-music primary job responsibilities, usually performing and fine arts in public services positions and other subjects in technical services positions. Ten positions did not require an M.L.S. degree; three paraprofessional jobs, four indexer/research assistants, and three performance librarian positions. Fifteen positions required or desired a music master's degree or higher. Two were part-time jobs, and four were temporary positions.

At the annual meeting in New Orleans, the Placement Officer participated in the Personnel Committee's "Interviewing Workshop" and New Members Round Table orientation meeting, coordinated interviews for three searches, and provided employment information at the Placement Service Desk. She also coordinated the Mentoring Program for its eighth year. For the New Orleans meeting, 15 new members were paired with 15 volunteer mentors from the MLA membership.

PUBLICATION OFFICER

Leslie Bennett

A. Exhibits: MLA had seven exhibits this year: the College Music Society (Atlanta, October 24 - October 27, 1996), the American Musicological Society (Baltimore, Thursday, November 7 - Sunday, November 10, 1996), the Music Library Association (New Orleans, January 29 - February 2, 1997); the Sonneck Society (Seattle, March 5-9, 1997), and the ALA Summer meeting (San Francisco, June 28-July 1, 1997). Numerous MLA members helped staff the desks and set up the exhibits. To those of you who participated in these opportunities to meet our sister institutions, thank you! Brochures and publications lists were also sent to the Society for Ethnomusicology, ARLIS, and ARSC meetings. The exhibit table has new table covers that include the MLA logo and provides a more attractive set up and greater recognition of our name at exhibits.

B. Publications: Publicity for Technical Report No. 25 was sent to the School Library Media Quarterly (appearing in their Winter, 1997 issue), Public Libraries (in their Fall issue), and Library Resources and Technical Services (in the January, 1997 issue). Announcements of the publication were also sent to the OLAC-L listserv, the MLA-L listserv, and the AUTOCAT listserv. A copy of the volume was sent to OLAC for review.

Upcoming publicity includes that for volume number 28 in the MLA Bibliography and Index Series, Paula Elliott's Pro-Musica: Performance, Patronage, and a Periodical. Advertisements for it will appear in Music & Letters, the Musical Quarterly, the Journal of the American Musicalological Society. A flyer for it will also be included in AMS conference packets. Announcements have been sent to the Sonneck Society, AMS, and MLA listservs.

C. Publicity: Announcements of MLA awards and publications were sent out to 57 library schools, 79 journals, and 21 associations. Along with the usual awards and election results, announcements were also sent soliciting applications for the Kevin Freeman Fund and the Dena Epstein Award. Publicity for the upcoming conference in Boston has been sent via e-mail to the Library Journal Conference Planner, the AMS Conference List, and an international conference list.

STANDING COMMITTEES

DEVELOPMENT COMMITTEE

Members: Laura Dankner (chair), Pauline S. Bayne, Leslie Bennett (ex officio), Linda Solow Botner, Donna J. Böttcher (ex officio), Joseph M. Boonin, Jim Cassaro (ex officio), Susan Dearborn (ex officio), Sarah Dorsey, Jane Gottlieb (ex officio), Gordon Rowley, John Tanno, Diane Parr Walker (ex officio)

Laura Dankner was appointed chair of the committee following the New Orleans meeting, replacing Linda Solow Botner. Other new members appointed by President Walker this past year include Pauline Bayne and Gordon Rowley, while longtime member and former chair Geraldine Ostrove resigned from the committee in early fall 1997. Jane Gottlieb, former MLA president, has agreed to continue her membership on the committee, and will join other members researching the feasibility of various long-term fund-raising initiatives. Research and discussion involving a coordinated fiscal outreach plan
will occupy the committee for much of the upcoming year, as per the directive in the Association’s Plan 2001 final report. Joe Boonin continues to coordinate the committee’s successful corporate membership program.

Two of the three brochures produced under the jurisdiction of the committee: “Music Librarianship: Is It for You?” and “Music Librarianship: What’s the Score?” were revised and are now again available from the executive secretary’s office. Both publications will also be available on the new MLA web site.

Thanks to the cooperation of the executive secretary and MLA’s treasurer, the chair now receives a more complete fund-raising report. As a result, it is possible to track donations more easily, as well as progress on meeting the current matching grant initiative (which is still in effect until the close of the Boston annual meeting).

While there won’t be a silent auction at the upcoming annual meeting, the marketing subcommittee is currently working on presenting an attractive array of merchandise, including T-shirts and other items, to be sold at the MLA Shop. Chair Sarah Dorsey and the other members will also be responsible for coordinating all MLA’s various public relations and fund-raising efforts in Boston. The chair of the Development Committee and the chair of the Marketing Subcommittee are already in contact with members of the Los Angeles local arrangements committee regarding some interesting fund-raising possibilities for our 1999 southern California annual meeting.

The Development Committee will meet twice in Boston. The first of these meetings, on Thursday, February 12, features two representatives from Merrill Lynch: Kathleen Hayes, First Vice-President, Private Client Group, and Christopher Kelly, Vice President and Nonprofit/Philanthropic Consultant. They will present a brief report on charitable giving and then will answer our questions about this important aspect of fund-raising. While this session and our second meeting in Boston are technically business meetings, the chair invites all MLA members to attend and actively participate in our discussions, or to contact her privately regarding committee activities.

Submitted by Laura Dankner

Marketing Subcommittee

Members: Sarah Dorsey (Chair), Leslie Bennett (ex officio), Bonna J. Boettcher (ex officio), Jim Cassaro (ex officio), Laura Dankner (ex officio), Susan Dearborn (ex officio), Deborah Herman-Morgan, Jennifer Ottervik, Matthew Wise

This has been the first year of existence for the Marketing Subcommittee. We spent a great deal of time planning, producing and marketing the New Orleans MLA T-shirt, which featured an image from Tulane’s Hogan Jazz Archive. This was our association’s first-ever “conference-specific” shirt. Deborah Herman-Morgan coordinated the volunteers working at the MLA Shop where we collected money for various MLA fund-raising projects in addition to selling the T-shirts. Marketing subcommittee member Jennifer Ottervik has now agreed to be our “vendor/supplier” between conferences, making it convenient for members to continue to purchase available MLA merchandise throughout the year, not just during our annual meetings.

Plans for the future include unveiling a Boston-themed T-shirt, plus additional items for purchase at the MLA Shop. We will also be discussing future activities, including careful consideration of the future of the Silent Auction.

Submitted by Sarah Dorsey

MEMBERSHIP COMMITTEE

Members: Lynne C. Jaffe (chair), Leslie Bennett, Bonna J. Boettcher, Joseph Boonin, Eileen Dolan-Heitlinger, Sarah Dorsey, Jane Gottlieb, Paula Matthews, Geraldine Ostrove, Carl Rahkonen

The Membership Committee’s status changed to a full-standing committee of MLA from that of a subcommittee of the Development Committee. We received a new charge from the Board: The Membership Committee, in cooperation with the President and Executive Secretary, shall be responsible for recruitment and retention efforts related to all categories of the Association.

At the New Orleans meeting, the committee discussed categories of membership, how members can become more involved with MLA and outreach to non-members, including the use of publicity.

The committee received a copy of the letter sent out to lapsed members by MLA President, Diane Parr Walker. We are awaiting guidance from the Board to follow up this letter.

Submitted by Lynne C. Jaffe

EDUCATION COMMITTEE

Members: Lois Kuyper-Rushing (chair from 2/97), Kathleen A. Abromet, Roberta Hodacki (chair until 2/97), Paula Eliot, Julia B. Marshall (from 1/97), Laurie Sampsel, Sherry L. Vellucci (from 1/97), Raymond A. White, H. Stephen Wright

The Education Committee and MOUG (Music OCLC Users Group) co-sponsored a full-day pre-conference workshop at the New Orleans Conference. Entitled “Workshop on Serials Authority Records,” the workshop was conducted by Phillip De Sellem and Alice LaSota. The committee once again sponsored the popular “Ask MLA” session, focusing on “Professional Concerns of Music Librarians,” coordinated by Steve Wright. The first-ever Poster Session was held at the New Orleans meeting with six presenters, coordinated by Lois Kuyper-Rushing. The Library School Liaison Subcommittee to the Education Committee was established in January 1997, with Sherry Vellucci named as chair.

Plans for the Boston meeting include a full-day, pre-conference workshop entitled “Cataloging Music Materials on Videorecordings” scheduled for Tuesday, February 10. This workshop will be conducted by Lowell Ashley, Ian Fairclough, and Daniel Kinney. The coordination committee will coordinate the 1998 “Ask MLA” session entitled "Ask MLA: Music Publishers and Music Librarians." The second annual Poster Session will be coordinated by Kathy A. Abromet. Discussion at the business meetings will include reviewing proposals for future continuing education programs at national meetings and exploring new initiatives. Education Committee meetings are open to the membership. We encourage interested MLA members to attend these sessions scheduled for Boston in 1998.

Submitted by Lois Kuyper-Rushing

Library School Liaison Subcommittee

Members: Sherry L. Vellucci (chair), Mary Kay Duggan, Calvin Elliker (to 5/97), D.W, Krummel, Susan T. Sommer

Appointed in January 1997, the subcommittee met at the New Orleans meeting to discuss its charge. Sherry Vellucci invited Raymond White to speak about the 5th edition of Directory of Library School Offerings which she edited and compiled.

Submitted by Lois Kuyper-Rushing

for Sherry L. Vellucci

FINANCE COMMITTEE

Members: Calvin Elliker (chair from 2/97), Mark McKnight (chair until 2/97), Michael Colby, James Cassaro, Bonna Boettcher, Jane Gottlieb, and Diane Parr Walker
The Finance Committee met three times during the course of FY 1996-97. These meetings were held in Rochester, September 26-27, 1996; in New Orleans, January 27-28, 1997; and in Ann Arbor, May 30-June 1, 1997. At each meeting, the routine functions of monitoring the Association’s income and expenditures, as outlined in the committee’s charge, were performed through hearing reports from the Treasurer and Executive Secretary. In addition to these functions, special issues were examined during the various meetings as described below.

**Rochester:** 1) The report of the Audit Committee indicated that the association’s books are in good order. 2) A budget for the annual convention was developed and sent to the Board for approval with recommendations for registration, exhibit, and advertising fees. 3) Action already taken on a proposal regarding the association’s investment funds was ratified.

**New Orleans:** 1) Recommendations regarding honoraria and per diem were sent to the Board. 2) A proposal from Scarecrow Press to assume the Association’s monographic publications was discussed. 3) A recommendation to authorize credit card use was sent to the Board.

**Ann Arbor:** 1) A balanced budget for FY 1997-98 was developed and sent to the Board. 2) A recommendation to authorize the Treasurer to secure and use an American Express corporate credit card for Board-related expenses was sent to the Board. 3) The Investments Subcommittee’s recommendation that Fidelity Charitable Advisory Services administer the association’s funds that are not held in socially responsible investments was approved and sent to the Board for consideration. 4) The Advertising Manager’s recommendations for rate increases in Notes were approved and sent to the Board.

Submitted by Calvin Elliker

**Investments Subcommittee**

**Members:** Robert Curtis (chair), Leslie Andersen, Linda Blotner, Richard Burbank, Vernon McCarr, Don Roberts

The Investments Subcommittee continued to monitor MLA’s investments and to advise the MLA Board of Directors on matters pertaining to sound investment policies. An open, informational meeting for all interested MLA members was held at the 1997 annual conference in New Orleans. Following that meeting, the subcommittee recommended and the MLA Board approved placing a large portion of the General Endowment Fund and the Awards Fund under the professional management of Fidelity Charitable Advisory Services.

Submitted by Robert Curtis

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**NOMINATING COMMITTEE**

**Members:** Mark McKnight (chair), Charles Coldwell, Patricia Fisen, Bonlyn Hal, Don Roberts

During the spring, the committee began soliciting suggestions and considering names for three Members-at-Large, Vice President/President-Elect, and Recording Secretary. Calls for recommendations from the membership appeared twice on MLA-L, in the MLA Newsletter 109 (May-June 1997), and through chapter contacts. The committee submitted a slate to the President for consideration by the Board at its fall meeting. A recommendation for the MLA Citation was also submitted. Biographical information about the candidates was compiled for inclusion with the December ballot.

Submitted by Mark McKnight

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**PROGRAM COMMITTEE**

**Members:** Laura Gayle Green (chair), David Gilbert, Leslie Troutman, Philip Vandermeer, Mimi Tashiro (ex officio)

The committee planned the program for the Boston meeting in 1998, and began working on ideas for the Los Angeles conference in 1999. The chair, working closely with the Convention Manager, Local Arrangements Chairs, and other committee chairs and roundtable coordinators, prepared room equipment, and budget requests. Web pages for the Boston meeting are in place, and Philip Vandermeer is developing a Web site for the Los Angeles meeting.

The 1998 meeting will include a workshop, “Video Cataloging,” sponsored by the MLA Education Committee. The first plenary session will center around Boston music collections; the second plenary session will address the core bibliographic record and its implications for access to music information; and the third plenary will address the issues of technology and stress in the workplace. This year’s “Ask MLA” session will address issues of concern to music publishers and music librarians. The Poster Session, which was so successful in New Orleans, will make another appearance, sponsored by the Education Committee. The Ad Hoc Chapter Committee is hosting an open forum as part of the Plan 2001 initiative.

Submitted by Laura Gayle Green

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**PUBLICATIONS COMMITTEE**

**MLA Web Site Task Force**

**Members:** Rebecca J. Littman (chair), David Gilbert, Richard Griscoll, Philip Ponella, Philip Schreur, Ralph Papakian (ex officio), Bonna J. Boettcher (ex officio)

The Web Site Committee moved all official MLA sites from the Clearinghouse to the new Web Site in time for preview by the Board at its September meeting in New York City. Finances were secured in order to provide a graphic designer to aid the subcommittee in polishing the site’s look and feel so that MLA will present itself in as positive a light as possible on the Internet. As of this writing, negotiations are in progress with a designer, and it is hoped that work will begin quite soon. The URL for MLA’s Web Site is: http://www.musiclibraryassoc.org/

Submissions guidelines and style-sheet information are being developed. The initial stages are already available for those who have materials that they might be interested in submitting.

The MLA Web Site Subcommittee looks forward to serving the MLA members to our fullest abilities, and we look forward to your comments and participation at the Open Forum in Boston.

Submitted by Rebecca J. Littman

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**SPECIAL COMMITTEES**

**AD HOC ADMINISTRATIVE SERVICES COMMITTEE**

**Members:** Linda Solow Blotner (chair), Bonna J. Boettcher, James P. Sassaro, Beth Christensen, Daniel Zager

The committee, appointed for one year, met in March in New Orleans, and has been communicating via e-mail since then. We are addressing the issues stated in our charge, which was formulated from Plan 2001, by considering potential solutions and gathering data. Our final report is due to the Board in February, 1998.

Submitted by Linda Solow Blotner

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**AD HOC MLA CHAPTER COMMITTEE**

**Members:** Roberta Chodacki (chair),
The committee has responded to questions from the June board meeting about the report, which remains under consideration by the board and the Task Force on Plan 2001.

Submitted by Ruth Henderson

AD HOC TASK FORCE ON PLAN 2001 IMPLEMENTATION

Members: David Farneth (coordinator), Jane Gottlieb, Leslie Troutman, Diane Parr Walker, Daniel Zager

The Task Force met for the first time at the New Orleans annual meeting to discuss the charge and agree upon basic operating procedures. Since February 1997, it has assisted the Board and the President to implement Plan 2001 in a number of ways, including gathering information about how other library associations administer organizational liaisons and developing a master summary document that sets forth committees, charges, and reporting schedules. The Task Force also reviews interim and final reports submitted to the Board by the various groups working on Plan 2001 initiatives.

To keep the membership informed about the progress of Plan 2001, the Task Force plans to publish a column in each issue of the MLA Newsletter until the Plan is fully implemented. Two columns have been submitted to date, illustrated by a special logo arranged for by Michael Rogan, former Newsletter editor. The Task Force also mounted the final version of the Plan on the MLA Clearinghouse.

To monitor the progress of Plan 2001, each member of the Task Force functions as a liaison between the Task Force and one or more of the MLA committees or working groups that are working on specific initiatives. In this role, each member explains the role of the Implementation Task Force, discusses the rationale behind the charge, provides support as requested, helps the group adhere to the reporting schedule, and receives copies of interim and final reports. Thus far, the Task Force has worked in this capacity with the Ad Hoc Committee on Publicity and Press Releases and the Ad Hoc Administrative Services Committee. Liaisons are also established with the Library School Liaison Subcommittee of the Education Committee, the Publications Committee, the Organizational Liaison Committee, and the Ad Hoc MLA Chapter Committee. Liaisons will soon be established with the Membership, Development, and other committees as the need is identified.

The Task Force looks forward to an active and exciting year ahead as many MLA members, committees, and special working groups become involved in Plan 2001. It plans to use MLA-L and the MLA website to keep the membership fully informed of plans and progress. The Task Force always welcomes ideas and comments from the membership.

Submitted by David Farneth

ADMINISTRATION COMMITTEE

Members: Deborah Pierce (chair), Judy MacLeod (Automation), Joyce M. Clinkscales (Music Library Facilities), David Lesniak (Statistical and Surveying Group Surveying Music Library Facilities), Elisabeth Rebman (Personnel to 2/97), Renee McBride (Personnel from 2/97)

The committee’s closed session during the New Orleans meeting consisted of reports from the various subcommittees and working groups, a discussion of vacancies on the various subcommittees, and future projects and programs. A new chair of the Personnel subcommittee was appointed. We will be sponsoring a plenary session on stress and technology at the Boston meeting.

Submitted by Deborah Pierce

Automation Subcommittee

Members: Judy MacLeod (chair), Jean Harden, Linda Hartig, Lowell Ashley, Pat Ramage, Ann Caldwell

The Automation Subcommittee finished a final draft of its revision of the “Automation Requirements for Music Materials.” This document was read by approximately six MLA members outside of the subcommittee, revised according to their suggestions, presented at the 1997 annual meeting in New Orleans for further commentary, revised according to this input, and, finally, submitted to the MLA Board in August 1997 for their review. The 1997 Automation Forum in New Orleans (in addition to presenting the revised document) also featured a presentation of the Voyager online system. The Subcommittee also provided for and monitored meetings of eight system user groups during the 1997 annual meeting.

Submitted by Judy MacLeod

Music Libraries Facilities Subcommittee

Members: Joyce Clinkscales (chair), Anita Breckbill, Robena Eng Cornwell, Margaret Ericson

The subcommittee sponsored an open meeting in New Orleans featuring Dr. Alfred Lemmon, who presented a slide-illustrated
talk on the new facilities of the Historic New Orleans Collection. The business meeting in New Orleans focused on a review of the charge and past activities, and a discussion of future directions. During the year, two new members were appointed, and notice about a remaining vacancy was placed in the MLA Newsletter. A joint program with the Large Research Libraries Roundtable has been planned for the Boston meeting.

Submitted by Joyce Clinkscales

Personnel Subcommittee

Members: Renee McBride (chair), Linda Blair, Carolyn Dow, Laura Probst, Elisabeth Rebman (ex officio)

In New Orleans, the subcommittee offered its popular Interviewing Workshop, starring Charles Coldwell and Paula Matthews, and sponsored a panel devoted to Working Temporarily Abroad (Ian Fairclough, Anthony Hess, David Lesniaski). A follow-up to the latter program, International Job Exchanges (Ian Fairclough, Peter Baxter, Robin Rausch), is scheduled for Boston.

The subcommittee's business in New Orleans focused on significant changes in its membership, the charge of the subcommittee, and new ideas for the Interviewing Workshop.

Submitted by Renee McBride

Statistics Subcommittee

Members: David Lesniaski (chair), Brian Doherty (from 9/97), Brad Eden (from 9/97), Allan Green, Maurine McCoury (from 9/97), Melva Peterson

At the New Orleans conference we met to review the work we had done on the survey instrument for the planned census of music libraries. This year we will again review the survey instrument and selection criteria with the hope of beginning the survey in the summer of 1998.

Submitted by David Lesniaski

Working Group Surveying Music Library Personnel Characteristics

Members: David Lesniaski (convener), Tim Cherubini, Charles Coldwell, Pat Fisken, Richard Griscom, Michelle Koth, Renee McBride, Cindy Richardson

We created the survey instrument, pretested it and received suggestions on its final form from MLA members and the Board during the New Orleans conference. The working group then developed a survey pool, and sent out 380 questionnaires to a random sample of MLA members, chapter members, and recent conference attendees. We are currently following up on non-respondents and analyzing the survey data.

Submitted by David Lesniaski

Dena Epstein Award Committee

Members: Victor Cardell (chair), George Bozivick, Therese Zoski Dickman, Dena Epstein (honorary member)

The second Dena Epstein Award for Archival and Library Research in American Music was announced at the 1997 Annual Meeting. Nancy Newman received $1,000 for her research on the Germania Musical Society, and Nancy Toft received $500 for her work on a biography of Georges Barrere.

The committee revised the guidelines for the 1998 award, as recommended by the Board. The Publicity Officer published announcements about the 1998 award (maximum $1,500) in print and electronic media, resulting in the receipt of fifteen applications. Committee members reviewed and ranked each proposal, and communicated by e-mail and telephone before making a recommendation to the Board.

Submitted by Victor Cardell

Kevin Freeman Travel Grant Committee

Members: Judy Tsou (chair), Don L. Roberts, Mimi Tashiro

The first Kevin Freeman Travel Grants were awarded and announced at the 1997 Annual Meeting. The three recipients were: Kristina Shanton, Susannah Cleveland, and Edward Eanes. The invitation for applications for the Grant was disseminated through print and electronic means by the Publicity Officer. The Committee met via a conference call in July to discuss the applications. Twelve as many applications were received compared to last year, and there were many well-qualified candidates. The committee recommended to the board that the $1,500 allotted be divided among the top three applicants and if any applicant could not attend, that the fourth-ranked applicant be funded instead. The committee agrees that the publicity for the call for applications should include room rates and highlight the acceptable budget lines for the applications. The committee will revise the publicity piece before the next cycle.

Submitted by Judy Tsou

Walter Gerboth Award Committee

Members: David Lasocki (chair), Mary Wallace Davison, Don Krummel

The 1997 Gerboth Award was made to Jennifer Ottervik, University of South Carolina, for researching a bibliography of operas utilizing jazz elements.

The Gerboth committee advertised the 1998 award on MLA-L and AMS-L and also successfully solicited applications. There were applications for four projects (three by individuals, one joint).

Submitted by David Lasocki

Publication Awards Committee

Members: Jean Morrow (chair), Michael Fling, Wayne Shoaf

The Committee solicited and reviewed nominations for the three awards and surveyed the relevant literature. Its recommendations to the Board were accepted and announced at the annual business meeting in New Orleans, February, 1997.


Eva Judd O'Meara Award: John Knetz for his review of Katalog der Musikdrucke des Johannes Petreus in Nuremberg, by Mariko Teramoto and Armin Brinzing, Notes 51 (June 1995): 1291-94.

Submitted by Jean Morrow

Bibliographic Control Committee

Voting members: Linda Barnhart (chair), Matthew Wise (Chair, Subcommittee on Descriptive Cataloging), Karen Little (chair, Subcommittee on MARC Formats), Hamette Hemmansi (chair, Subcommittee on Subject Access), Mark Scharff (chair, Authorities Subcommittee), Philip Schreuer (Editor, Music Cataloging Bulletin), Susan Vita (Library of Congress representative). Non-voting members: Ed Glasier (RLG representative), Jay Weitz (OCLC representative), Christine Zuger (WLN representative)

The four subcommittee chairs represented MLA at ALA meetings in Washington, D.C., in February 1997 and San Francisco in
June 1997. Their reports of those meetings have been made public; a summary of the major issues is given in the individual subcommittee annual reports which follow here.

This has been an extraordinarily busy year for the Bibliographic Control Committee (BCC). The group is completing its review of the Guidelines for Sheet Music Cataloging, and hopes to forward that document to the MLA Technical Reports Editor before the Boston meeting. BCC is also reviewing the very substantive Dance Cataloging Guidelines at the request of the Dance Heritage Coalition. The group is preparing a response to a request for support from the Society of American Archivists Committee on Archival Information Exchange for their proposal at ALA Midwinter 1998 to do away with the manuscripts codes from leader / 06.

At the New Orleans meeting, the Working Group on 20th Century Terminology completed its charge and was released, with thanks. The group produced an excellent thesaurus of terms which were lacking in LC Subject Headings, as well as a clear and useful report on their procedures. Notably, they submitted 20 proposals for new subject headings to the Library of Congress in the area of contemporary music.

In addition, a Working Group on the BCC Website was appointed by the MLA President in March 1997. Chaired by Philip Schreur, the group includes representatives from each BCC subcommittee and the Music Thesaurus Project Advisory Task Force. The group has moved forward very quickly with an "under construction" website for BCC minutes, reports, and links to other relevant sites. We hope to announce the public release of this website before the Boston meeting.

At the annual meeting in New Orleans, it was agreed that it was appropriate for one of the BCC subcommittee chairs to represent MLA on the ALCTS-AV Committee. Because of the technical services functions of that group, it makes more sense for a BCC representative to make that connection with ALA, as opposed to MLA's general ALA liaison. The Chair of the Authorities Subcommittee has taken on this new role, and will be reporting out ALCTS-AV matters in writing and at the annual meeting.

At its May meeting, the MLA Board approved adding a Recording Secretary position to the BCC as a non-voting member. The BCC is in the process of further defining the responsibilities of this position and will subsequently draft a call to the membership through MLA-L and the MLA Newsletter.

The BCC has also been very active in planning a plenary session for the Boston meeting on the topic of core records and their implications for library catalogs. The speakers are Jennifer Bowen (Sibley Music Library), Joan Schieta (Northwestern University) and Joan Swaneckump (Yale University). We encourage both technical services and public services music librarians to attend this session on Friday, February 13, 1998 from 9:10-30 am.

Submitted by Linda Barnhart

Authorities Subcommittee

Members: Mark Scharff (chair), Marilyn Craig, Rebecca Dean, Cheryl Gowing, Ruth Inman, Michelle Koh, Suzanne Mudge, Joy Pile.

The principal achievement of the Subcommittee during 1996-1997 was the final revision and mounting as a Web document of the Final Report of the Working Group on Types of Composition (Ann Caldwell, chair; Jeffrey Eames, Lynn Gullickson, Michelle Koh). Links within the document form an extensive cross-reference structure, and also connect relevant rules and rule interpretations to specific terms. Michelle Koh took responsibility for markup; the entire subcommittee participated in proofreading and suggestions.

An issue that had received some attention in the past, that of asking LC to allow NACO Music Project libraries to input 680 fields (public notes) in authority records to allow for information about the heading (most notably death dates when the heading contains an open date) to be displayed to the public, has been tabled for the present. Since it would not be limited to music authority records, any move for change would need to be broadly-based; public-services librarians have not organized behind such a proposal; and preliminary indications are that gaining approval would be very difficult.

Members continue to monitor the impending implementation of Jv for form-genre subdivisions and the expected removal of many form-genre headings to 655 fields (and the creation of corresponding authority records for 155 headings). Work continues on a document to assist libraries in drafting language for RFPs for authority vendors that will take music materials' needs into account. The Subcommittee expects to seek BCC approval for a statement affirming the value of authority control, which we hope will be adopted by the MLA Board as an Association position statement at the Boston meeting. One of the Subcommittee members has been working on the BCC Web Site Task Force.

During the year, the Chair attended the Midwinter and Annual Meetings of the American Library Association, specifically as liaison to the ALCTS CCS Authority Control in the Online Environment Interest Group (ACIG for short). In that capacity, he attended the business and program meetings, which this year were heavily slanted toward the internationalization of authority control, and reported on MLA activities of interest. A new assignment for the Chair was to serve as liaison from MLA to the ALCTS Audiovisual Committee; he has accepted an appointment to the ALCTS A/V Standards Subcommittee.

The Boston open meeting will feature a paper by Deta Davis of the Library of Congress, describing the automated creation of authority records as part of a joint LC/OCLC project.

Submitted by Mark Scharff

Descriptive Cataloging Subcommittee

Members: Matthew Wise (chair), Deta Davis, Laurie Phillips Gibson, Margaret Ebbeler, Margaret Kaus, William Walker.

As the MLA representative, Matthew Wise attended CCDA meetings during the ALA conferences in Washington, DC, and San Francisco. Following recommendations submitted by the Subcommittee, additional examples of performance-manifestations were incorporated into the draft report of the Task Force on Works Intended for Performance, and corrections to the AACR2 index for music disk/disk definitions were approved. However, since the Joint Steering Committee will not meet again until after the Toronto conference in late October, several LC-initiated rule change proposals for serials, as well as MLA's proposal 352/ALA111 ("Work" in connection with music uniform titles), remain unresolved.

During its open meeting in New Orleans, the Subcommittee discussed its review of ALA's Guidelines for Bibliographic Description of Interactive Multimedia and heard a report from Deta Davis about recent developments in uniform title correction in the MUMS database and the automated creation of authority records at LC. In April, the Subcommittee completed another extensive review of the Guidelines for Sheet Music Cataloging, and their suggestions have been incorporated into the final draft being reviewed by the BCC. Currently the Subcommittee is looking at the cataloging guidelines of the Dance Heritage Coalition and at issues regarding the possible usage of the 582 tag for "Compact disc" notes.

During the past year, Subcommittee members Laurie Phillips Gibson and Margaret Kaus participated in the Library of Congress cataloging internship program. Laurie has also been very active in the creation of the Sub-
committee's webpage.

Plans are underway to feature Jennifer Bowen, who will share her impressions as a Toronto Conference participant, at the Subcommittee's open meeting in Boston. A training session on formatted contents notes, to be sponsored jointly with MOUG, is being planned for their conference.

Submitted by Matthew Wise

MARC Formats Subcommittee

Members: Karen R. Little (chair), Ann Caldwell, Ian Fairclough, Ed Glazer, Kathryn P. Glennan, Ralph Papakhan, David Thomas, Jay Weitz, Stephen Yuskos, Christine Zuger

The chair serves as MLA liaison to MARBI, the ALA RTSD/RIS/ARASD in Machine Readable Form of Bibliographic Information Committee.

At the February 1997 MARBI meeting, a proposal on redifining code "m" (Computer file) in Leader/06 of the Bibliographic Format was discussed. The proposal was again discussed at the July 1997 MARBI meeting (in revised form) and was approved as amended. Also discussed at the February meeting was the coding of Leader/06 and Leader/08 for archival material. This proposal was approved in part. Discussions on other aspects of the proposal are expected at future meetings.

At the July 1997 MARBI meeting, the discussion of most interest to the music library community was on current uses of the 028 (Publisher Number) and 037 (Source of Acquisition). This discussion paper (drafted and sponsored by MLA and OLAC) will now come back to MARBI as a proposal.

The Subcommittee continued to monitor these and other MARBI activities, including continued development of the Leader/06 proposal.

Submitted by Karen Little

Subject Access Subcommittee

Members: Henriette Hemmasi (chair), Dan Cherubin, Michael Colby (to 3/97), Mark Germer, Russell Hodges, Amanda Maple, Geraldine Ostrove, Taras Pavlovsky, Brad Young

Activities of the Subject Access Subcommittee members during 1996-97 included: review of IFLA documentation and review of new music rules in German; a literature search relating to subject access user studies with the ultimate goal to generate end-user study of music subject headings; participation in development of SAS web page; continued review of FOLK SONGS headings with the goal of generating a list of recommendations to submit to LC; generation of a guide on how to search for ethnic music in print and online catalogs; review of terminology and musical examples of form of notation with the possible goal of suggesting those to LC as candidate form subdivisions.

Submitted by Henriette Hemmasi

TASK FORCE TO ADVISE THE MUSIC THESAURUS PROJECT

Members: Michael Colby (chair), Henriette Hemmasi, Mark McKnight, Brad Young, Philip De Sellum

The Task Force is charged to advise and support the work of the Thesaurus Project (MTP). We met for the first time at the New Orleans meeting. We determined that the most pressing concern of the MTP at this time is funding. It appears that it might be helpful in some cases to be able to submit grant proposals in the name of the Music Library Association; a request was forwarded to the MLA Board through the Bibliographic Control Committee. I have also set up an e-mail list to facilitate communication among the Task Force members.

Submitted by Michael Colby

LEGISLATION COMMITTEE

Members: Lenore Coral (chair), Mary Wallace Davidson, Bonnie Jo Dopp, David Gilbert, Laura Gayle Green, John Shepard, Anna Sylvester, Gordon Thiel

During the past year, the Legislation Committee, represented by Mary Wallace Davidson, continued to make MLA's voice heard in the CONSU deliberations. It is now fairly clear that this effort at consensus building has not been completely successful, and it remains to be seen what influence it will have on the legislative deliberations on copyright revision for digital documents.

With the continuing help of David Farren and our webmaster, David Gilbert, we have updated the Current Issues section of the MLA Copyright website. We have also developed a section on videos authored by Anna Sylvester, and we are working on a section on gift issues. We welcome suggestions from the membership about issues which need to be addressed on this site (http://www.music.indiana.edu/tech_s/mla_legcom/copyhome.html)

We have asked the Board to establish relations with two organizations which are attempting to represent the interests of library and scholarly groups in the legislative process: The National Humanities Alliance and the Digital Futures Coalition. We will be monitoring the activities of these two umbrella groups and contributing our point of view to inform their positions.

Submitted by Lenore Coral

PRESERVATION COMMITTEE

Members: Brenda Nelson-Strauss (chair), Kenneth Calkins, James Farrington, John Shepard, R. Wayne Shafel, Edith Tibbetts, Mary Russell Bucknum, Diane Ota, Marlena Frackowski, Steven Smolian

During the meeting in New Orleans, the Preservation Committee held an open session focusing on "Digital Imaging for Preservation and Access." The featured speaker was Faye Phillips, Assistant Dean of Libraries for Special Collections at Louisiana State University. Emphasis was placed on the various preservation issues related to digital imaging including the scanner types most suitable for fragile materials, resolution requirements, and long-term storage. Marlena Frackowski followed with an overview of the digital preservation project at Penn State University Libraries, focusing in particular on the digitization of music materials. The session concluded with an overview by Steven Smolian of current audio preservation activities, technological trends, and other related issues. The committee also organized a pre-conference, "Disaster Preparedness Workshop," which was to have been conducted by a SOLINET Preservation Services Field Officer and co-sponsored by the Education Committee, however, the workshop was canceled due to insufficient registration. The Preservation and Education committees will explore the possibility of rescheduling the workshop at a future conference.

A number of possibilities for the 1998 Boston conference were explored during the business meeting, including a pre-conference preservation reformattign workshop at the Northeast Document Conservation Center. A proposal was subsequently drafted and submitted to the Education Committee and Board for review, but given the low enrollment for the Disaster Preparedness workshop and the anticipated competition with other pre-conference events, the workshop was tabled. Instead, members assisted the Local Arrangements Committee in coordinating a pre-conference tour of the NEDCC. Also scheduled for Boston is an open meeting devoted to a discussion of the Universal Preservation Format project, with an invited speaker from WGBH.

The committee continued its work in
At the 1997 MLA Annual Meeting, the subcommittee, under the direction of former chair Geri Laudati, presented a session entitled "MLA on the Web." Rebecca Littman, chair of the MLA Web Site Task Force, presented examples from the newly designed MLA Web Page. Amanda Maple and Deborah Campana introduced the CIC Music Library pages and demonstrated the Virtual Electronic Library which represents the combined catalogs of the CIC member libraries.

During its annual business meeting, members of the subcommittee discussed possibilities for new directions for the group. Some of the ideas included evaluating musically significant Web pages; surveying the membership about the development and use of new technologies and reporting the results; identifying standards and/or guidelines for projects utilizing new technologies; exploring more research-oriented projects such as information sharing or current awareness services and measuring their impact on the professional organizations that sponsor them, and looking at consortial arrangements for the sharing of information.

In March 1997, Stephen Mantz replaced Roger Olson as editor of the "E-Mail Digest." Based upon feedback from the MLA membership and from the Archives Joint Committee, the subcommittee will continue to assume responsibility for compiling the column.

Submitted by Constance A. Mayer

Reference Performance Subcommittee

Members: Alan A. Green (chair), Beth Christensen, Mary J. DuMONT, Lynn Gulickson, Allie Wise Goudy, Marty Jenkins, Ruthann McIntyre, Charles Reynolds, Tracey Rudnick, Tinsley Silcox

In 1996-97, the subcommittee launched its four-year project to study reference service in decentralized, academic music libraries using an adapted version of the Wisconsin-Ohio Reference Evaluation Program (WOREP). The subcommittee has developed several goals for this study, including the following: 1) study the reference performance of student and paraprofessional employees in relation to that of professional music librarians; 2) compare performance measures in music libraries to those collected in main library reference departments and other subject groups of decentralized libraries; 3) identify the top-scoring music libraries so that the positive elements of their reference service procedures may be studied, described, and disseminated to the profession through publication and conference presentations.
Identity of specific institutions will be kept strictly confidential in all publications and presentations connected with the study (with the exception of a simple list of all participating libraries). A description of the study and the data-gathering procedure was presented by Martin Jenkins and Alan Green at the subcommittee's open meeting in New Orleans. The first three libraries to participate in the study were Kent State University, Ohio State University, and Wright State University. The subcommittee plans to administer the study in approximately thirty academic music libraries over the next three years. For additional information, consult the website for the MLA-WOREP study at http://www.cic.net/cic/music/mla-ref/.

The subcommittee also continued presenting its "Reference Refresher" series at the MLA national convention, organized and moderated by Allie W. Goudy (Western Illinois University). Two presentations were offered in New Orleans: Keith Minter (Ohio State University, Emeritus), "General Bibliography: A Review of Some Print Research Materials" and Vincent Pelote (Rutgers University), "Jazz Reference Sources."

Submitted by Alan Green

RESOURCE SHARING AND COLLECTION DEVELOPMENT COMMITTEE

Members: William F. Coscarelli (chair), Elizabeth Davis, David Day, John Druesedow, Mark Germer, Amanda Maple, Jean Morrow, Janet Winzenburger

The foremost accomplishment of the subcommittee's efforts was the completion of the third edition of A Basic Music Library, published by the American Library Association. Elizabeth Davis, coordinating editor, Pamela Britshak and Jane Gottlieb, scores editors, and Kent Underwood and William F. Anderson, sound recording editors, deserve a great round of applause for producing an exemplary publication. The committee would like to extend its great appreciation to the many individuals who assisted the editors by contributing various sections of the publication. It would have taken much longer to produce this valuable bibliography without all of their time and hard work.

A continuing project of the committee is a Guide to Writing Collection Development Policies, headed by Amanda Maple, working with William Coscarelli and Jean Morrow. Amanda is working on changes recommended for the current draft and will examine various publication options; she has also enlisted the help of several outside readers and has received comments from them.

It was decided that A Basic Music Library and Guide to Writing Collection Development Policies should be the focus of the RSCD program at the Boston conference. We continue to consider topics and speakers for upcoming conferences and projects. Consor- tial Approval Plans and Core Score Collections have surfaced to the top of the list.

The RSCD Program for the New Orleans meeting focused on selection hints for music materials before a large and enthusiastic audience. The title of the session was "Materials Selection: Get Real! - Tips from the Trenches." Speakers included Jim Cassaro (Cornell University), Paul Cauthen (University of California at Davis), Michael Colby (University of Texas at Austin), and Darwin Scott (Bran- deis University). The speakers made excellent presentations on topics ranging from the selection of sound recordings and sources to periodical collections.

Personnel changes as of the end of the New Orleans meeting included David Day, Elizabeth Davis, and Brad Short leaving the committee and William Coscarelli assuming the chairmanship. The committee would like to thank Brad for his years of great leadership of the RSCD Committee, and also David and Elizabeth for all of their hard work on the committee over the years.

Submitted by William F. Coscarelli

ARCHIVES, JOINT COMMITTEE WITH THE UNIVERSITY OF MARYLAND

Members: Jane Edmister Penner (chair), Marjorie Hassen, Geraldine Ostrove, Diane Parr Walker. For the University of Maryland: Charles Lowry (H. Joanne Harrar, designee), Terry Saylor (Philip Vandermeer, designee), Bruce D. Wilson, Bonnie Jo Dopp, Curator.

The committee monitored the addition of material to the Archives; continued to work to assure that copies of all MLA award-winning publications are deposited in the Archives; worked with the MLA Board to redefine the Archives Committee policy on machine-readable records; and advised the Chair of the Oral History Subcommittee on interview schedules and priorities.

Submitted by Jane Edmister Penner

Oral History Subcommittee

Members: Marjorie Hassen (chair), Therese Dickman (appointed 1/96), Dena Epstein, Kathleen Haefliger, Philip Vander- meer, Bruce Wilson

The subcommittee conducted interviews with Lenore Coral (Jane Penner, interviewer) and William McClellan (Jean Gel, interview-

Submitted by Thomas J. Mathiesen and Lenore Coral

AMERICAN MUSICIOLOGICAL SOCIETY JOINT COMMITTEE ON RISM

Members: Thomas Mathiesen (chair through October), Bruce Alan Brown, Lowell Lindgren, AMS representatives; Lenore Coral (chair as of November), Rigby Turner (1997), Daniel Zager (through October), MLA representatives; John Howard and John Roberts (ex officio)

The committee met officially on 8 November 1996 in Baltimore at the annual meeting of the AMS, where we decided that it no longer required two formal official meetings each year (in conjunction with both the AMS and MLA annual meetings). Accordingly, the committee met only informally at the Spring MLA meeting. In the future, we plan to alternate between the AMS and MLA annual meetings.

The committee received and discussed the following reports:

1. The AMS has now formally committed a line-item grant of $3,000 per year in support of the U.S. RISM Office. This, together with the annual grants already committed by the MLA and IAML, will be of great assistance in maintaining the work of the U.S. RISM Office.

2. The pending new edition of the RISM A/V CD-ROM will be evaluated by John Howard, who will continue to encourage the central RISM office to make necessary improvements. In the meantime, the U.S. RISM Office is proceeding with its development of a RISM web site (http://www.rism.harvard.edu/rism).

3. Sarah Adams reported on the thousands of new U.S. records added to the RISM database. While NEH support for the cataloging project officially ended on 30 June 1997, a six-month, unfunded extension was granted by NEH so that the final editing work could be completed. The US RISM Office will continue to seek additional funding from the U.S. contributions to this project.

Submitted by Thomas J. Mathiesen and Lenore Coral

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er); facilitated the transcription of 9.5 hours of interviews; and published an excerpt from Carol June Bradley’s 1986 interview with Frank Campbell in the MLA Newsletter (March-April 1997). The subcommittee has also planned an open meeting for the Boston meeting scheduled for Friday, February 13th, 1-2:30 pm, entitled, “But What Really Happened...: MLA’s Oral History Projects;” participants include Marjorie Hassen, Donna Mendro, and Therese Dickman.

Submitted by Jane Edmister Penner

MUSIC PUBLISHERS’ ASSOCIATION/MAJOR ORCHESTRA LIBRARIANS’ ASSOCIATION, JOINT COMMITTEE

Members: John Shepard (coordinator), Joseph Boonin, Lenore Coral, Jane Gottlieb (ex officio 1996-97), Diane Parr Walker (ex officio 1997-99), for MLA; Susan Feder, Linda Golding, Brian Hill, Charles Slater, for MPA; Robert Sutherland, Lawrence Tarlow, for MOLA

The MLAMPA/MOLA Joint Committee meets twice a year. The 25 October 1996 meeting was held at Avery Fisher Hall in New York City with Frank Korach of MPA and Peter Conover and Karen Schnackenberg of MOLA in attendance. Jane Gottlieb reported on MLA news, announced the newest Corporate Patrons and Corporate Members, described plans for the New Orleans meeting, and announced the launching of the MLA copyright website. Charles Slater reported on the MPA Paul Revere Awards and on the development of the MPA homepage (http://www.mpa.org).

Karen Schnackenberg, President of MOLA, described her organization’s developing relations with the Regional Orchestra Players Association and with the International Conference of Symphony and Opera Musicians (MOLA and ISCOM have been working to seek the support of orchestra management in refusing to accept substandard printed performance parts). She also reported on the 1996 MOLA conference in Columbus, Ohio. All MOLA members present discussed new features in the Orchestra Library Information Service database (OLIS) and its conversion to Microsoft Windows compatible software. Robert Sutherland discussed new music printing software which aids orchestra librarians in replacing substandard rental parts prior to rehearsals.

For MPA, Susan Feder asked if orchestra librarians take on the responsibility of obtaining clearance for performance of copyrighted works, and Schnackenberg said that orchestra librarians frequently must alert their management about the need to obtain clearance and to report performances of works to the relevant performing rights societies. Lawrence Tarlow said that while reporting performances is the responsibility of orchestra management, the task very often falls to the orchestra librarian. The 25 April 1997 meeting of the committee took place at The New York Public Library for the Performing Arts. Lynn Sengstack of MPA also attended. She announced the appointment of Amy Kasel as MPA’s new administrator. Brian Hill reported on the lack of progress in the U.S. Congress on copyright term extension and pending “fairness in licensing” legislation. From an exhibitor’s perspective, Charles Slater reported on the MLA meeting in New Orleans, making special mention of the excellent exhibit space; he said that MLA’s local arrangements and convention management improve with each year’s meeting. Jane Gottlieb reported on MLA’s plans for the Boston meeting, including an “Ask MLA/MPA” session.

Robert Sutherland reported on plans for the 15th MLA annual meeting, 17-19 May 1997, in Winnipeg, Manitoba. He also mentioned that two MOLA members attended the MLA meeting in New Orleans, and reported the news that the Mapleson Music Library was acquired by Educational Music Service. Jane Gottlieb updated the committee on developments within MLA. She described Plan 2001 and its constituent task force to facilitate liaison with other organizations. She announced the imminent appearance of the new edition of A Basic Music Library, published by ALA.

The joint committee’s final meeting of 1997 was scheduled for 24 October, too late for inclusion in this report.

Submitted by John Shepard

RILM/US OFFICE GOVERNING BOARD

The Joint Committee on RILM-US, chaired by Susan Sommer, is made up of representatives of the various scholarly associations which contribute to the support of the RILM-US office at Cornell University. These include MLA, IAML-US, the American Musicological Society, the Sonneck Society, the College Music Society, the Society for Ethnomusicology, and the Hymn Society of America. The committee meets once a year during the meeting of the AMS to hear a report from the director of the RILM-US office, Lenore Coral, and to remind its members of their responsibility as liaisons to bring RILM-US to the attention of their various Boards of Directors and to activate appropriate channels to provide the pledged financial support.

Submitted by Susan Sommer

REPRESENTATIVES TO OTHER ORGANIZATIONS

AMERICAN LIBRARY ASSOCIATION

Paula D. Matthews

The American Library Association held its Midwinter Meeting in Washington, D.C. in February, 1997, and its Annual Meeting in San Francisco in June, 1997. The MLA Representative attended both of those meetings, as well ACRL, which was held in Nashville in March, 1997. Full reports were published in the MLA Newsletters nos. 109 and 110.

Submitted by Paula D. Matthews

NATIONAL INFORMATION STANDARDS ORGANIZATION

(COMMITTEE Z39)

Lenore Coral
Representative

Geraldine Ostrove
Alternate

This past year I was asked to serve as one of the NISO delegates to the ISO TC46 fiftieth anniversary meeting in London. Several standards were under consideration at that meeting which may be of concern to the music library community. The first is the decision whether the ISO Library Statistics Standard (ISO 2789) should be revised. We can hope that this standard will become more hospitable to music library statistics and that this might pave the way for similar revisions when the U.S. statistics standard is reconsidered in about four years.

The second potentially interesting work item was a proposal by the International Confederation of Societies of Authors and Composers (CISAC) for the creation of an international standard number for the numbering of intellectual property which they call an International Standard Work Code (SWC). CISAC intends to use this number to gain better control over property rights and

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permissions. It is not yet clear whether this number has broader applications which would be beneficial in its becoming an official international standard number.

In national standards development, standards for machine filing of alpha-numeric characters, and a data dictionary for circulation and interlibrary loan transactions are currently under consideration. There is work on the development of a set of musical characters for UNICODE which might provide interesting possibilities as we increasingly move our library catalogs into the web environment.

Submitted by Lenore Coral

EXTERNAL LIAISONS

MUSIC OCLC USERS GROUP

Members of the Executive Board: Karen Little (chair), H. Stephen Wright (vice chair/elect),Jane Edmister Penner (treasurer), Lynn Gullickson (secretary/newsletter editor), Neil Hughes (continuing education coordinator), Jay Weitz (OCLC liaison).

The annual MOUG meeting was held in New Orleans, 28-29 January 1997, with a Series Authority Workshop preceding it on 28 January. The workshop was co-sponsored by MOUG and MLA's Education Committee. The final report of the PRISM Review Task Force was published in MOUG Newsletter 66 (May 1997). The FirstSearch WorldCat Review Task Force was appointed and charged to review the functionality of the FirstSearch's WorldCat database with regard to the indexing, searching, and display of music materials. The NACO-Music Project Advisory Committee issued a call for new participants. A revised edition of the NACO-Music Project Handbook was mounted on the MOUG webpage, and print copies were advertised for sale in the MOUG Newsletter. The 6th edition of The Best of MOUG was printed and also advertised for sale in the MOUG Newsletter. The Bylaws Revision Committee has continued its work, and ballots for voting on the amendments to the bylaws will be mailed to the membership this fall. MOUG is currently making plans for its 20th anniversary meeting in Boston, 10-11 February 1998.

Submitted by Lynn Gullickson for Karen Little

ORGANIZATIONAL LIAISON COMMITTEE

Members: Paula D. Matthews (chair), Linda Barnhart, Leslie Bennett, Bonna Boettcher, Jane Gottlieb, John Roberts, Susan Waddington

The Organizational Liaison Committee was appointed in the summer of 1997, growing out of the work of MLA’s Plan 2001 initiative to increase outreach and build external relations. Our charge is to foster informal affiliations with professional, musical, scholarly, and library organizations whose interests and activities correlate with those of MLA; to coordinate and train members of MLA who are active in other organizations to effectively bring information about MLA to other groups and to communicate news of those groups’ activities to the membership of MLA; and to develop and maintain structures for communication and reporting through liaison organizations and MLA.

We will hold our first meeting in Boston and will have put out recruitment information for MLA members to serve as volunteer liaisons for a variety of organizations and societies.

Submitted by Paula D. Matthews

Dues: $6.00
Membership: 42

GREATER NEW YORK

Officers: Chair (to June 1999): J. Rigbie Tumer (Pierpont Morgan Library); Vice-Chair: Barbara H. Sutherland (Yonkers Public Library); Secretary/Treasurer: Hilary Albert (Queensborough Public Library); Past Chair: Barbara R. Walzer (Sarah Lawrence College)

Newsletter. 3 issues per year. Editor: Jane Nowakowski (Westminster Choir College)

Electronic Discussion List: GNYMLA-L@pucc.princeton.edu
To subscribe: listserv@pucc.princeton.edu


Dues: $10.00
Membership: 146

DUES: $6.00
MEMBERSHIP: 42

MIDWEST

Officers: Chair (to fall 1997): H. Stephen Wright (Northern Illinois University); Vice-Chair/Elect (to fall 1997): Lynn Gullickson (University of Northern Iowa); Secretary/Treasurer (to fall 1999): Robert C. Delvin (Iowa Wesleyan University)

Newsletter: Midwest Note-Book, 3 issues per year. Editor: Jack Stewart (University of Kentucky); Assistant Editor: Kristina Shanton (University of Illinois at Urbana-Champaign)

Electronic Discussion List: MWMLA-L@listserv.indiana.edu
To subscribe: listserv@listserv.indiana.edu
Website: http://www.uky.edu/OtherOrgs/MWMLA/midwest/

Committees: Bylaws: Beth Christensen (St. Olaf College), chair; Cataloging: Grace Fitzgerald (University of Iowa); Membership: Lynne Weber (Mankato State University, chair)

Nominations: Mark Scharff (Washington University), chair; Program: Lynn Gullickson (University of Northern Iowa), chair; Public Services: Eunice Schroeder (Lawrence University), chair; Publications: Laura Gayle Green (Univeristy of Missouri-Kansas City), chair; Technology, Archives, Preservation, and Sound: Phyllis Danner (University of Illinois at Urbana-Champaign), chair

Publications: A Directory of Music Collect-
Mountain Plains

 Officers: (to Spring 1998) Chair: Gary Mayhood (New Mexico State University); Vice-Chair/Chair-elect: Bob Follett (Arizona State University); Treasurer: Irene Halliday (Brigham Young University); Member-at-Large: Laurie Eagleson (University of Arizona); Past Chair: Susan Hitchens

 Newsletter: Conventional Title. 2 issues per year. Editor: Laurie Sampsel (University of Colorado, Boulder)

 Electronic Discussion List: MIPMLA-L@ukerwvm.cc.ukans.edu
 Maintained by Vic Cardell (University of Kansas)

 Meetings: May 16-17, 1997, University of New Mexico, Albuquerque, NM; May 29-30, 1998, University of Colorado, Boulder, CO

 Dues: $5.00
 Membership: 56

 New England

 Officers (to Spring 1998): Chair: Michelle Koth (Yale University); Vice-Chair/Chair-elect: Joy Pile (Middlebury College); Secretary-Treasurer (to Spring 1999): Sharon Saunders (Bates College); Member-at-Large: Charlotte Kolczynski (Boston Public Library); Past Chair: Jim Farrington (Wesleyan University)

 Newsletter: New England Quarterly Notes. Editor: Alan Karass (College of the Holy Cross)

 Electronic Discussion List: NEMLA-L@wesleyan.edu
 To subscribe: jfarrington@wesleyan.edu

 Website: http://www.wellesley.edu/Library/Gilbert/nemla/home.htm

 Committees: Bibliographic Instruction (Chair to be appointed); Cataloging Discussion Group (Chair to be appointed); Membership: Alan Karass (College of the Holy Cross); Nominations: Jim Farrington (Wesleyan University); Program: Joy Pile (Middlebury College); Public Libraries: Suzanne Riely (Haddam (CT) Public Library); Kathleen Marszycy (Rathburn Free Memorial Library, East Haddam, CT); Publications: Michael Ragan (Long School of Music)


 Projects: Increasing membership and meeting attendance by subsidizing first-time attendees and the members who bring them (funded by a grant from MLA). Helping with local arrangements for the 1998 MLA meeting in Boston. Increasing awareness of the status of music in public libraries and establishing cooperation with regional public libraries. Publicizing the Chapter’s publications and meetings and Chapter members’ expertise with regional library and music associations and consortia.

 Meetings: Spring 1998; Dartmouth; Fall 1998; Radcliffe; Spring 1999; Yale.

 Dues: Regular: $6.00, Student/retired: $4.00; Institutional: $8.00
 Membership: 96 personal, 4 institutional

 New York State/Ontario

 Officers (to October 1998): Chair: Mary Wallace Davidson (Eastman School of Music); Vice Chair/Chair Elect: Raya Then (Buffalo & Erie County Public Library); Secretary/ Treasurer: Ann Churukian (Vassar College); Past Chair: Kevin L. Michki (SUNY at Fredonia)

 Newsletter: 2 issues per year. Editor: Linda Blair (Eastman School of Music)

 Electronic Discussion List: NYSO-L@acsu.buffalo.edu
 To subscribe: listserver@acsu.buffalo.edu

 Website: http://www.fredonia.edu/library/nysol

 Meetings: October 25, 1997; Sibley Music Library, Eastman School of Music; October 1998: to be determined.

 Dues: $10; students: $5
 Membership: 31

 Northern California

 Officers (1997/98): Chair: Sally Berlowitz (San Francisco State University – de Bellis Collection); Vice-Chair/Chair Elect: Debbie Smith (San Francisco Conservatory of Music); Secretary/Treasurer: Susan Bogas (St. Mary’s College)

 Newsletter: MLA/NCC Newsletter. Editor: Jason Gibbs (San Francisco Public Library)

 Electronic Discussion List:

 pacific northwest

 Officers (to Spring 1998): Chair: John Gibbs (University of Washington); Vice-Chair/Chair-elect: Catherine Gerhart (University of Washington); Past Chair: Betty Woemer (Reed College); Secretary/Treasurer: Elaine Weeks (Seattle Public Library)

 Newsletter: 1 issue per year. Editor: Elaine Weeks (Seattle Public Library)

 Electronic Discussion List: PNWMLA-L@lists.washington.edu
 To subscribe: listproc@u.washington.edu

 Website: http://darkwing.uoregon.edu/~gray/pnwmla


 Committees: Directory revision project Committee: Cindy Richardson, chair (King County Library System), Anna Seaberg (King County Library System), Cathy Gerhart (University of Washington), Charles Coldwell (Seattle Public Library), Betty Woemer (Reed College)

 Projects: Completion of Directory revision

 Meetings: May 9-10, 1997, University of Washington, Seattle, WA

 Dues: $10.00
 Membership: 30

 Pennsylvania

 Officers (To Fall 1999): Chair: Elizabeth Walker (Curtis Institute); Vice-Chair/Chair-elect: Donna Fourmier (Haverford College); Secretary/Treasurer: Paul Emmons (West Chester University); Newsletter Editor: Kile Smith (Fiescher Collection of Orchestra Music, Free Library of Philadelphia); Membership: Carl Rahkonen (Indiana University of Pa.); Past Chair: John Fleming (Edinboro University)

 Newsletter: Nominations. 2 issues per year.

 Committees: Program: Donna Fourmier (Haverford College)

 Meetings: Fall 1998: September-Octo-
**SOUTHEAST**

**Officers:** Chair (to fall 1997): Robert Chodacki (East Carolina University); Vice-Chair/Chair-Elect: Lois Kuyper-Rushing (Louisiana State University); Secretary-Treasurer (to fall 1997): Leslie Kamrman (North Carolina School of the Arts); Members-at-Large: Cheryl A. Gowing (University of Miami) (to fall 1997); Sarah Dorsey (University of North Carolina at Greensboro) (to fall 1998); Archivist: Robert L. Curtis (Tulane University)

**Newsletter:** Breve Notes. 3 issues per year (January, April, August). Editor: Jennifer R. Ottervik (University of South Carolina at Columbia)

**Electronic Discussion List:** SEMLA-L@uga.cc.uga.edu
To subscribe: listserv@uga.cc.uga.edu
Maintained by William F. Coscarelli (University of Georgia-Athens)

**Website:** http://www.lib.ecu.edu/OtherSites/SEMLA/SEMLA.html
Maintained by Rebecca J. Littman (East Carolina University)

**Committees:** 1997 Program: Sarah Dorsey (University of North Carolina at Greensboro), chair, 1997; Nominations: Cheryl A. Gowing (University of Miami), chair; Columbia Local Arrangements: Jennifer R. Ottervik (University of South Carolina at Columbia), chair; Web Site Development (special): Rebecca J. Littman (East Carolina University), chair.


**Meetings:** October 16-18, 1997: Columbia, South Carolina; Fall 1998: Houston, Texas

**SOUTHERN CALIFORNIA**

**Officers:** (1997/98) Chair John Thombre (California State University, Los Angeles); Vice Chair/Chair Elect: Stephen Davson (UCLA Music Library); Secretary/Treasurer: Nanette Schneir (Santa Monica Public Library); Members-at-large: Joan Flintoff Lopar (UCLA Music Cataloger); Valencia Mitchell (Cerritos College); Past Chair: Donald Brown (El Camino College)

**Newsletter:** MLA/SCC Newsletter. 3 issues per year. Editor: Donald Brown (El Camino College) e-mail: dib95@ix.netcom.com

**Website:** http://calvin.usc.edu/info/MLA/SCC/

**Committees:** 1999 MLA National Convention Local Arrangements Committee: Kathryn Glennan (University of Southern California) and Renee McBride (University of California at Los Angeles), co-chairs; Publications Committee: Membership Committee.


**Projects:** Local Arrangements for 1999 MLA meeting in Los Angeles

**Meetings:** April, 1997, California Institute of the Arts: Informal discussion with Mel Powell, Pulitzer Prize-winning composer; tour of CalArts; October 17, 1997: Joint meeting with Northern California Chapter at San Francisco State Univ.: Lecture concert on historic pianoforte owned by Clementi, tour of the de Bellis Collection of musical materials at SFSU, and tour of the new San Francisco Public Library.

**TENNESSEE**

**Officers:** (to fall 1998): Chair Paul Orkiszewski (Rice University); Vice Chair, Donna Arnold (University of North Texas); Secretary/Treasurer, Tracey Rudnick (Southwest Texas State University); Past Chair, Ruthann McTyre (Baylor University)

**Newsletter:** Texas Quarterly-Notes (2 issues per year); Editors, Murl Sickbert (Hardin-Simmons University) and Sheila Torres-Blank (Southwest Texas State University)

**Electronic Discussion List:** TMLA-L@listserv.rice.edu
To subscribe: listserv@listserv.rice.edu
Maintained by Paul Orkiszewski (Rice University)

**Website:** http://www.ruf.rice.edu/~tmla

**Committees:** 1997 Program: David Hunter, Judy Weidow, Donna Arnold.

**Publications:** Development of the Texas Chapter, Music Library Association, 1974-1994 by Betty Pope and Donna Mendro; (on Website: http://www.ruf.rice.edu/~tmla/history.html)

**Projects:** An Oral History of the Texas Chapter (In honor of the 20th anniversary of the chapter; funded by an MLA Chapter Grant), Sheila Madden, project leader; Donna Mendro and Ruthann McTyre assisting; to be presented at the national meeting, Boston, 1998.

**Meeting:** October 17-18, 1997, Fine Arts Library, The University of Texas at Austin.

**Dues:** $7.00

**Membership:** 30
The MLA Board met three times in 1997: January 28-February 2 in New Orleans, Louisiana; May 30-June 1 in Ann Arbor, Michigan; and September 26-28 in New York, N.Y.

The President's gavel passed from Jane Gottlieb to Diane Parr Walker during the annual meeting in January. Board members completing office in January were Paula Elliot, Stephen Fry, and Mark McKnight, Members-at-Large. They were succeeded by Deborah Campana, Michael Colby, and Daniel Zager. In September, Bonna Boettcher was reappointed to her position as Executive Secretary, and James Cassaro was reappointed as Treasurer. A search committee was formed to identify a successor to Cassaro, whose final term will end in September 1998.

At the New Orleans meeting, Susan Hitchens was appointed to carry out the duties of both the Convention Manager and the Assistant Convention Manager at least through the end of the 1998 convention. A search committee was formed in October to select an Assistant Convention Manager, to assume office in July 1998. Also at the New Orleans meeting, Richard Griscom was appointed to succeed Daniel Zager as Notes editor, and Linda Hartig was appointed to succeed Michael Rogan as Newsletter editor.

MLA finished fiscal year 1996/97 with an operating budget deficit of $17,614.16. Overall operating income reached $296,849.91, or 87.40% of anticipated income. Overall operating budget expenditures were $314,464.07, or 92.59% of anticipated expenditures. With this deficit, the Operating Budget Reserve has been depleted to the amount of $15,598.85, the lowest point ever reached in the reserve since its establishment in 1987/88.

Supplemental and Endowment income (contributions, royalties, and interest) was $13,632.31, including $1,925.00 in unrestricted contributions, $717 in contributions to the Gerboth Fund, $1,011.00 to the Ducksell Fund, $3,356.00 to the Epstein Fund, and $681.00 to the Freeman Fund. An anonymous challenge grant was announced at the beginning of the New Orleans meeting. Contributions to all MLA endowed funds received from the beginning of the 1997 meeting to the end of the 1998 annual meeting are matched, up to a total of $5,000.

In view of continuing fiscal constraints, and on the recommendation of the Finance committee, the Board accepted the proposal of the Advertising Manager, that the advertising rates in Notes be increased. The previous rates had been in effect for the past ten years. At the recommendation of the Finance Committee, the Board also approved the proposal of the Investments Subcommittee, that General Endowment and Awards funds invested in Fidelity Funds be managed by Fidelity Charitable Advisory Services, thus providing professional management of some of MLA’s investments.

A Chapter grant was awarded to the Midwest Chapter, to help defray the costs of a day-long Internet workshop at the chapter’s annual meeting in October 1997.

The implementation of MLA Plan 2001 continued to be in the forefront of Board discussion and action. Several committees and task forces appointed during 1996 commenced their work early in 1997 and reported their progress to the Board at the September meeting.

With the passage of the amendments to the MLA Constitution in the 1996 elections, the Membership Subcommittee (under the Development Committee) was elevated to the status of Standing Committee. Declining membership numbers have been of great concern in recent years, and the broadening of MLA membership is one of the stated objectives of Plan 2001. Comparative membership figures distributed by the Executive Secretary at the June meeting showed that the total number of members and subscribers as of April 30, 1997, was 2,524, an increase of 5.2% from 1996. This marks the first such increase in a number of years. A large increase in student membership (32%) was especially encouraging. The largest decrease in memberships was in the Institutional category, but this was more than offset by an increase in institutional subscribers. Corporate membership categories also continue to grow. As of October 1997, there were 9 Corporate Patrons and 6 Corporate Members.

In September, 1997 the President signed a contract with Scarcecrow Press to co-publish MLA’s Index and Bibliography and Technical Reports series. This proposal was brought to the Board by the Ad Hoc Committee on Pricing Structure of MLA Publications at the New Orleans meeting, and after discussion and refinement was approved at the Board’s June meeting. This agreement will relieve editors of concerns about production and marketing, so that they can concentrate on development and editing of publications. It will also allow MLA to take advantage of the active marketing strategies that Scarcecrow Press has in place, with the goal of increasing the visibility of MLA and its publications.

Copyright issues continue to be of concern to MLA and its membership. During 1997, on the recommendations of the Legislation Committee, the Board approved endorsement of the National Humanities Alliance’s “Basic Principles for Managing Intellectual Property in the Digital Environment,” and recommended that MLA become a member of the Digital Futures Coalition, a lobbying organization concerned with finding a balance in law and public policy between protecting intellectual property and allowing public access to it.

The Board reviewed the Education, Program, and Local Arrangements committees’ plans for the 1998 Boston meeting in detail, discussed preliminary plans for the 1999 meeting in Los Angeles, and approved a hotel choice for the 2000 meeting in Louisville. An invitation by the Greater New York Chapter to hold the 2001 meeting in New York City was accepted, pending satisfactory arrangements.

MUSIC LIBRARY ASSOCIATION
BALANCE SHEET - 4TH QUARTER/YEAR-END
1 JULY 1996 - 30 JUNE 1997

OPERATING BUDGET

<table>
<thead>
<tr>
<th>INCOME</th>
<th>$296,849.91</th>
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<tr>
<td>Dues</td>
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<td>Sales</td>
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<td>Meetings</td>
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<td>Placement</td>
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<td>Other</td>
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<th>EXPENDITURES</th>
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<td>Management Services</td>
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<td>Program Expenses</td>
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<td>Other Member Services</td>
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<td>Publications</td>
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<td>Meetings</td>
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<td>Miscellaneous</td>
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OPERATING BUDGET BALANCE 30 JUNE 1997  ($17,614.16)

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<tr>
<th>BALANCE IN CASH ACCOUNTS 30 JUNE 1997</th>
<th>$24,531.73</th>
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<tr>
<td>U.S. Trust Corporation</td>
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<td>Indiana University Deposit Account</td>
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<td>University of Louisville Deposit Account (NOTES)</td>
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<td>Calvert Money Market Fund</td>
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<td>Fidelity/Sparten Money Market Fund</td>
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<td>Calvert Managed Growth Fund</td>
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<tr>
<td>Calvert Social Investment Money Market</td>
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<td>Fidelity Charitable Advisory Services (FCAS)</td>
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<td>Fidelity Charitable Advisory Services (FCAS)</td>
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<tr>
<td>Parnassus Income Fund</td>
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| TOTAL ASSETS 1 JULY 1996                  | $474,415.86 |
| TOTAL ASSETS 30 JUNE 1997                 | $539,557.98 |

GAIN (LOSS)  $65,142.12