Music Library Association
2012 Annual Report

Fountain Place, Dallas, taken by Gerry Szymanski
The annual reports of the special officers, committees, representatives, and liaisons were compiled by Kirstin Dougan. Chapter reports were compiled by Jerry McBride. Committee charges are included in the Administrative Structure found on the Music Library Association Web site, at http://musiclibraryassoc.org/uploadedFiles/About_MLA/Administration/admin-structure-current.pdf

### Special Officers

#### Advertising Manager

**Anne Shelley**

The advertising revenue for *Notes* vol. 68 (September 2011–June 2012) totaled $21532.50. This amount represents a 3.38% increase in revenue compared to the previous fiscal year (2010–2011).

For each issue in *Notes* vol. 68, there was an average of thirty advertisers. This number is up from an average of twenty-six advertisers per issue in 2010–2011.


The Advertising Manager encourages MLA members who purchase products or services from our advertisers to thank them for supporting MLA and to mention where their ad was read.

**List of previous goals and progress made toward each goal:**

- Explore advertising venues and opportunities beyond *Notes*
  
  Accomplished. Worked with MLA Board of Directors and other stakeholders to introduce online advertising on the MLA Web site and in the MLA Newsletter.

- Grow pool of advertisers an average of 8% compared to the previous year (twenty-eight advertisers per issue)
  
  Accomplished. Each issue of *Notes* averaged thirty advertisers.

- Develop informational page on MLA Web site
  
  Accomplished. The “For Advertisers” page, aimed at current and potential advertisers and explaining the benefits of advertising with MLA, has been posted to the MLA website.
**Special Officer Reports, continued**

**List of goals for the next year:**

- Increase number of ads on MLA Web site
- Encourage current and potential clients to advertise on MLA website
- Better define related responsibilities with other MLA special officers
- Connect with Assistant Convention Manager and MLA Publicity Officer to clarify and better document certain duties

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**Convention Managers**

**Bonna J. Boettcher, Convention Manager**  
**Laura Gayle Green, Assistant Convention Manager**

**81st Annual Meeting, Dallas, TX**  
**13-19 February 2012**

MLA’s 81st Annual Meeting had a registration of 392 individuals and 38 paid exhibitors occupying 46 tables (9 gratis tables). Wireless internet was made available to conference attendees in the plenary/exhibit area; unfortunately the router was not reliable, and required frequent rebooting. Conference attendees also noted the classroom setup in one of the rooms; while note-taking was convenient, it also meant less seating available for some of the more popular sessions. This configuration may be attempted at a future conference, but in a more accommodating space.

**82nd Annual Meeting, San José, CA,**  
**27 February – 3 March 2013**

MLA’s 82nd annual meeting will be held at the Fairmont San José. Given MLA’s new budget process – establishing the convention budget at the same time as the operating budget – Boettcher contacted the hotel staff shortly after the 2012 meeting to gather necessary information to build the conference budget. Boettcher and Green contacted SWANK, the hotel’s preferred A-V services provider and received an estimate for A-V costs. Green worked with Curtin Convention & Exposition Services to estimate exhibition services. As we discovered with the San Diego meeting, MLA does not have tax-exempt status in California.

Boettcher and Green virtually attended portions of the June 2012 MLA Board meeting to present and discuss the budget for the 2013 meeting. Farrington worked with Jim Zychowicz to implement paperless, online exhibitor registration.

**83rd Annual Meeting, Atlanta, GA**  
**26 February – 2 March 2014**

MLA’s 83rd annual meeting will be held at the Grand Hyatt Atlanta in the Buckhead area of Atlanta. As soon as the 2013 meeting concludes, Green will be contacting hotel staff to gather information for building the conference budget, including catering and A-V services. Green and Farrington (the new Assistant Convention Manager) will be securing a provider for exhibition services.

**84th Annual Meeting, Denver, CO**  
**25 February – 1 March 2015**

MLA’s 84th annual meeting will be held at the Westin Denver Downtown.

**Hotel Selection/Negotiation Assistance**

Green and Farrington continue to work with Helms-Briscoe regarding hotel selection and negotiation assistance. To date their work has been timely and been most useful in the process from arranging site visits to negotiations.

**2013-2014 Goals**

2013 Annual Meeting: continue working with A-R staff, Local Arrangements, Fairmont San Jose,
SWANK, and the Curtin Convention staff on meeting arrangements, the meeting itself, and post-meeting follow-up.

2014 Annual Meeting: following the 2013 meeting, begin working with the Grand Hyatt Atlanta and Atlanta Local Arrangements Committee, as well as the Program Committee, to begin making arrangements and prepare a draft budget for the Board to consider.

2016 Annual Meeting: convention managers will be discussing potential regions/cities for the 2016 Annual Meeting with the MLA Board and Helms Briscoe personnel.

Convention Management transition: Boettcher completed her term as Convention Manager in June 2012; Green began on 1 July; a transition meeting was held in August 2012 with Jim Farrington, the incoming Assistant Convention Manager, to handle the transition of responsibilities.

Convention Manual and Calendar: Boettcher agreed to work on revisions, to upload to the MLA Web Site. Green will continue to update the manual as necessary and will prepare the 2013-14 calendar.

Placement Officer
Alisa Rata Stutzbach

The job market continued at about the same level as last year, with sixty-seven positions listed with the Placement Service from July 2011 through June 2012. There are still more qualified candidates than there are positions, as seemed pretty clear from interactions with job seekers at the annual conference in Dallas. Many job seekers who are new graduates are struggling with their relative lack of library experience, so I have continued to post paraprofessional positions in music libraries to help those MLA members. I plan to continue this expansion in the Placement Service’s scope, since it has been received very favorably by job seekers and employers alike.

More institutions took advantage of the Interview Room at the annual meeting in Dallas than have in several years, which I hope is also an indication of a reviving job market. Rebounding from the prevalence of temporary positions in recent years, this year’s postings have tended more towards permanent positions. In addition, there has been an increase in high profile management positions.

Continuing on last year’s success streamlining services and making more efficient use of limited Reduced Registration volunteers, the Placement Service and Resume and Cover Letter Review Service again shared the same desk at the annual conference in Dallas. This year most appointments were made in advance of the conference, which was helpful to both the volunteers and the users of the services.

In light of ongoing problems with our web content management system (Ektron) and with our web host, the Web Editor and I decided to put the archive migration project (to incorporate job postings from 2002–2006 into the system) on hold for the time being. However, incorporating these postings into the system is still a future goal of the Placement Service; work will continue with the Web Editor to make sure that the archived postings remain on the radar and are incorporated into the site at a later date.

Publicity and Outreach Officer
Renée McBride (July 2011-February 2012)
Robert Follet (March 2012–)

Exhibits

MLA publications, services, and regional chapters were promoted through an exhibit at the Annual Meeting of the American Musicological Society (AMS) in San Francisco, CA in November 2011. Renée extends her sincere thanks to the invaluable
MLA members who volunteered their time, energy, and expertise at MLA's exhibit booth.

MLA also exhibited at the ALA Annual Conference in Anaheim. Bob also thanks the many volunteers, including local music librarians not attending the conference, for donating time to work at the exhibit.

Organizational Liaisons

Some highlights of the past year include:

- Linda Fairtile is our new liaison to the American Musicological Society.
- Kristie Nelsen is our new liaison to the Public Library Association.
- Misti Shaw is our new liaison to the Percussive Arts Society.
- Sandi-Jo Malmon is our new liaison to the Society for American Music.
- Darwin Scott, our liaison to the Society for Seventeenth-Century Music (SSCM), serves as co-moderator of SSCM’s listserv.
- George Boziwick represented MLA at the 2012 Chamber Music America (CMA) Conference in New York City, and sees an opportunity for the MLA/MPA/MOLA Joint Committee to propose a session at the next CMA conference on the intersections of music publishing and librarianship and how they can benefit the community nourished by the offerings of CMA.
- Nobue Matsuoka-Motley, our liaison to MLA of Japan (MLAJ), sent a letter of sympathy to MLAJ following the 2011 earthquake and tsunami.

Outreach

Our Careers in Music Librarianship brochure continues to be extremely popular. In addition to the usual distribution of this brochure at exhibits, to library schools, and to MLA chapters and liaisons, brochures were sent by special request to the University of Illinois at Urbana-Champaign Graduate School of Library and Information Science, Indiana University-Purdue University Indianapolis, Duke University, and to several MLA members for presentations in their regions.

During the ALA Annual Conference, Bob maintained a table at the 2012 Associations Options Fair, discussing the ARL/MLA Diversity & Inclusion Initiative with many interested students.

Bob has agreed to serve on MLA’s ARL/MLAs Diversity Scholarship Publicity Taskforce.

Publicity

MLA membership and Careers in Music Librarianship brochures were mailed to North American library schools in August 2011.

Announcements and press releases about MLA’s 2012 Annual Meeting were distributed to the ALA Calendar, American Libraries, a number of relevant listservs, the Texas Library Association, Dallas Public Library, and numerous local media contacts in the Dallas/Ft. Worth area. Additional publicity about MLA awards, grants, Board elections, new appointments, and publications was sent to MLA-L, the MLA Newsletter, and relevant listservs and associations.

Transition

The MLA 2012 Annual Meeting marked the end of my four years as Publicity & Outreach Officer, an extremely fulfilling time of service to MLA for me. I now hand over the reins to my successor Bob Follet.

Bob again thanks Renée for assistance though the transition.

Goals

1. To develop a plan for bringing great visibility to the Association through the use of social media.
Special Officer Reports, continued

2. To work with the chapters to develop greater visibility for the chapters, possibly through a greater presence on the MLA website, or the use of social media.

3. To work to bring greater awareness of the ARL/MLA Diversity and Inclusion Initiative. To this aim, MLA is exhibiting at the 2nd Joint Conference of Librarians of Color this coming September. I plan to concentrate on awareness of the initiative, and MLAs commitment to diversity.

Committee Reports

Bibliographic Control Committee

Kathy Glennan, chair (through Feb. 2012)  
Beth Iseminger, chair (from Mar. 2012)

The Bibliographic Control Committee (BCC) kept abreast of the many issues relating to the bibliographic control of music this year. The four-year rotation process saw Tracey Synder (Cornell) succeed Mark Scharff (Washington University in St. Louis) as chair of the Descriptive Cataloging Subcommittee and Beth Iseminger (Harvard University) succeed Kathy Glennan (University of Maryland) as BCC chair. Nancy Lorimer (Stanford) also succeeded Michael Colby (University of California, Davis) as SACO Music Funnel Coordinator. In addition, BCC recommended eleven appointments to fill subcommittee vacancies. We thank all of those involved in BCC subcommittees and task forces for their efforts in supporting BCC’s work during the past year. For the work of specific BCC subcommittees, please see their separate reports.

Specific BCC initiatives and contributions included:

- Finalizing Thematic Indexes Used in the LC/NACO Authority File; made available on BCC website (http://bcc.musiclibraryassoc.org/BCC-Historical/BCC2011/Thematic_Indexes.htm).
- Working with LC’s Network Development and MARC Standards Office on specific questions related to encoding music in MARC21.
- Updating the BCC Procedures Manual.
- Responding to two drafts of Music Discovery Requirements, developed by the Emerging Technologies and Services Committee.
- Creating the RDA Music Revisions Facilitation Task Force, a joint effort between MLA, CAML and LC; working with the other constituencies to write and revise the charge. The group will now be under the auspices of the Joint Steering Committee for the Revision of RDA (JSC).
- Creating and charging the RDA Music Implementation Task Force.
- Reviewing draft of Functional Requirements for Medium of Performance Data prepared by the Library of Congress.
- Responding to 13 discussion papers from the PCC Acceptable Headings Task Group.
- Responding to the OCLC document Incorporating RDA Practices into WorldCat.
- Preparing 5 RDA revision proposals (see Descriptive and Authorities Subcommittee annual reports for details)
- Prepared and had accepted 1 plenary and 2 program sessions for the MLA annual meeting in 2013.
- Prepared and had accepted a preconference proposal on RDA training for music catalogers, in collaboration with MOUG and other MLA committees.
The five BCC subcommittee chairs attended ALA meetings as MLA liaisons, where they represented the perspective of the music cataloging community on ALA committees and interest groups related to cataloging (Authority Control Interest Group, OLAC's Cataloging Policy Committee, the Committee on Cataloging: Description and Access, the Machine-Readable Bibliographic Information Committee, the Metadata Interest Group, and the Subject Analysis Committee). The Music Cataloging Bulletin contains reports from these meetings, which are also available on the BCC Web site (http://www.musiclibraryassoc.org/BCC/bcc.html) along with annual reports provided by the Library of Congress and OCLC representatives.

As liaison to the MLA/RBMS Joint Task Group on Rare Music, Nancy Lorimer reported that a new version of Descriptive Cataloging of Rare Materials (Music) which incorporates changes suggested by MLA has been posted. Current volumes of DCRM will be published within the framework of AACR2 and linked to RDA instructions when those differ. The music volume will hopefully be ready for publication in early 2013.

BCC held two business meetings and sponsored three programs at the Dallas conference:

-What It Is! Music Genre/Form and Medium of Performance Terms in the Future of Music Subject Access presenters: Beth Iseminger, Mark McKnight, Hermine Vermeij

-RDA and Linked Data: Moving Beyond the Rules presenters: Jenn Riley, Kimmy Szeto

-BCC Town Hall presenters: BCC members

Committee Handbook status: Complete. The BCC Procedures Manual (e.g. handbook) covers BCC proper as well as all subcommittees and task forces. http://bcc.musiclibraryassoc.org/BCC%20proced-2012-01.pdf

Previous Goals 2011-2012 and Progress Made:

-Participate as appropriate in LC's Bibliographic Framework Transition Initiative

Various BCC members have volunteered to serve on advisory and/or technical groups.

-Work cooperatively with LC (and others) to identify and prioritize music issues that need resolution in RDA

Work being done by RDA Music Revisions Facilitation Task Force.

-Work with the Emerging Technologies & Services Committee to set standards for new RDA-related MARC coding for OPACs

Prepared detailed responses to two drafts of Music Discovery Requirements.

-Develop documentation and training to support RDA implementation

Work being done by RDA Music Implementation Task Force.

-Explore a more formal relationship with the Program for Cooperative Cataloging

Informal ties strengthened; prepared response to PCC document about handling subfield $c in AACR2 personal name headings during the manipulation of the LC/NACO authority file for use under RDA; prepared responses to 13 discussion papers from the PCC Acceptable Headings Task Group; BCC chair and NACO-Music Funnel coordinator serving on additional PCC task groups (PCC Relationship Designators Task Group; PCC Access Points for Expressions Task Group); Kathy Glennan appointed as PCC liaison to CC:DA.
Committee Reports, continued

- Identify and/or respond to opportunities to continue collaborative work with the Online Audiovisual Catalogers (OLAC)
  BCC liaisons regularly attend CAPC meetings at ALA.

- Support work of subcommittees and task forces, including cross-subcommittee work
  Authorities and Descriptive Cataloging Subcommittee shared a portion of their meeting time in Dallas and worked jointly on RDA change proposals. The Subject Access and MARC Formats Subcommittees worked jointly on a MARBI discussion paper and follow-up proposal. The MLA-BCC Genre/Form Task Force and the Subject Access Subcommittee continue to work closely on their related projects.

- Update BCC Procedures Manual as needed

- Alan Ringwood, editor of the Music Cataloging Bulletin, will produce printed copies of MCB from 2003 to 2008 for the MLA Archives, converting the existing HTML files to PDF.
  Completed.

Goals 2012-2013:

- Prepare and present RDA training materials and instruction for music catalogers.

- Continue work with LC, CAML, and others to identify and prioritize music issues that need resolution in RDA.

- Ensure continuing MLA representation on MARC Advisory Committee.

- Ensure MLA representation on the new Metadata Standards Committee.

- Communicate with the LC MARC Office on MARC issues -related to music and RDA.

- Work collaboratively with LC on the LC Medium of Performance Thesaurus and the music portions of the LC Genre-Form Thesaurus.

- Maintain MLA influence and participation with PCC; strengthen relationship.

- Support work of subcommittees and task forces, including cross-subcommittee and task force work.

- Collaborate as appropriate with other MLA and music-related groups.

- Finish transferring the BCC website into a new wiki platform.

- Update BCC Procedures Manual as needed.

These goals reflect the BCC’s commitment to excellence and to increasing the visibility of music in the library world, and as such they also support the strategic plan of the Music Library Association. BCC’s extensive and influential involvement with the developing RDA standard, in particular, demonstrates the importance of having music librarians and catalogers integrated into these national and international discussions.

Authorities Subcommittee
Damian Iseminger, chair

As part of the subcommittee chair’s liaison responsibilities, Damian Iseminger attended the meetings of the LITA/ALCTS-CaMMS Authority Control Interest Group (ACIG) and the Online Audiovisual Catalogers Cataloging Policy Committee Meeting (CAPC) held January 2012 at ALA Midwinter in Dallas, TX and June 2012 at ALA Annual in Anaheim, CA. Reports of the January 2012 meeting have been published in v. 43, no. 3 of the Music Cataloging Bulletin; reports of the June 2012 meetings have been published in v. 43, no. 8 of the Music Cataloging Bulletin.
In August 2011, revisions were made to the online resource Thematic Indexes Used in the Library of Congress/NACO Authority File (http://bcc.musiclibraryassoc.org/BCC-Historical/BCC2011/Thematic_Indexes.htm). The major change to the resource was the semantic encoding of the content using XHTML+RDFa, a recommendation of the W3C. This has made the resource available for use by Semantic Web applications. In April 2012, the resource was further updated by adding a form through which users may make suggestions for additions. Several users have already taken advantage of this feature.

The subcommittee has also been extremely active in preparing and submitting revisions to RDA. In collaboration with the Descriptive subcommittee, three RDA revision proposals were submitted to the ALA Committee on Cataloging: Description and Access (CC:DA) in May 2012. The proposals were concerned with the treatment of modifications made to traditional musical works, the construction of access points when the librettist and the composer of an opera are the same person, and with being able to use the term “Lyrics” as an element of a collective work access point. The subcommittee also submitted an RDA proposal that would allow for the use of an external vocabulary when recording the medium of performance for a musical work.

Finally, three members of the subcommittee were appointed to work on the RDA Music Implementation Task Force. Damian Iseminger and Raymond Schmidt were appointed as members of the Task Force, with Casey Mullin appointed as chair. The Task Force plans to have its recommendations ready in early 2013, near the time that the Library of Congress begins using RDA exclusively for its cataloging.

Past Goals

The chair wanted revisions to RDA 6.14-6.17 and 6.28 ready for CC:DA by August 1, 2011. Due to a variety of factors, work was suspended on the proposal until April 2012. A proposal was prepared, but after discussion the proposal was pared down considerably to only include a proposal that would allow for the use of an external medium of performance vocabulary. This proposal was submitted to CC:DA in May 2012.

The chair wanted to pursue further collaboration with the Descriptive subcommittee. This goal was met by holding a joint meeting at the MLA meeting in Dallas, TX and by working with members of Descriptive in creating three RDA proposals that were submitted to CC:DA in May 2012.

Finally, the chair had as a goal to create procedures for updating the online resource Thematic Indexes Used in the Library of Congress/NACO Authority File (http://bcc.musiclibraryassoc.org/BCC-Historical/BCC2011/Thematic_Indexes.htm). Work on this goal is still in progress.

Goals for FY 2012-2013

The chair plans on having the subcommittee heavily involved in the creation and presentation of the RDA pre-conference at MLA San Jose. This will help educate a large portion of the membership in implementing RDA for music materials, which will help meet the Education goal in the MLA Strategic Plan.

The chair will work with the incoming chair on developing policies for updating the online resource Thematic Indexes Used in the Library of Congress/ NACO Authority File. This will insure that the resource will be kept up-to-date and thus be a vital go-to resource for music catalogers. Maintenance and use of the resource fulfills the MLA Strategic Plan goals of Organization Excellence and Value of the Profession.

Finally, the subcommittee will be heavily involved with providing comments on RDA music proposals submitted by non-MLA constituencies to the Joint
Committee Reports, continued

Steering Committee for the Revision of RDA. The subcommittee will also prepare RDA revision proposals related to music materials assigned to it by the RDA Revisions Joint Task Force. By playing a prominent role in the revision of RDA, this subcommittee will help increase the visibility of MLA, thereby helping to enhance the Value of the Profession, one of the MLA Strategic Plan goals.

Descriptive Cataloging Subcommittee
Tracey Snyder, chair

The 2011-2012 fiscal year was a busy one for the Descriptive Cataloging Subcommittee, with most of the subcommittee’s activity centering on the ongoing revision of the new cataloging code, RDA (Resource Description and Access).

In summer 2011, subcommittee members reviewed and provided feedback on RDA revision proposals emanating from Library of Congress and the Canadian Committee on Cataloguing.

In early 2012, subcommittee members provided feedback on an ISO standard for the ISWC (International Standard Musical Work Code). At the 2012 annual meeting, the subcommittee revised its charge and recruited four new members.

In spring 2012, members of the Descriptive Cataloging Subcommittee and the Authorities Subcommittee generated RDA revision proposals as detailed below. Subcommittee members also provided feedback on a discussion paper generated by the Task Force on Machine-Actionable Data Elements in RDA Chapter 3 (appointed by CC:DA (Committee on Cataloging: Description and Access)).

The feather in our cap: The April 2012 release of the RDA Toolkit reflected a change in the instruction for recording artistic and technical credits for sound recordings (7.24) as a result of the RDA revision proposal created by the subcommittee in the previous fiscal year (spring 2011).

Goals for 2011-2012—Status Update

-Work on RDA revision proposals for: naming arrangements and adaptations; naming larger instrumental ensembles in preferred access points and ordering instruments in medium of performance statements; constructing preferred access points for operas and librettos for which the composer and librettist are the same person; use of the term "Lyrics" in access points.

All of the above (except for one) were addressed in proposals that received approval from CC:DA (Committee on Cataloging: Description and Access) and have been submitted to the JSC (Joint Steering Committee). These proposals were written collaboratively by members of the Descriptive Cataloging Subcommittee and the Authorities Subcommittee. There is still work to be done on naming larger instrumental ensembles in preferred access points and ordering instruments in medium of performance statements (see below).

Additionally, members of the Descriptive Cataloging Subcommittee wrote a revision proposal concerning recording copyright dates, which was also approved by CC:DA (Committee on Cataloging: Description and Access) and submitted to the JSC (Joint Steering Committee).

In addition to speaking on behalf of the above-named proposals written by small groups, the Chair (as the Music Library Association liaison to CC:DA (Committee on Cataloging: Description and Access)) served as a contact person for proposals written by the Chair of the Authorities Subcommittee (regarding an alternative to use an external controlled list for recording medium of performance) and the Program for Cooperative Cataloging liaison to CC:DA (Committee on Cataloging: Description and Access).
Committee Reports, continued

(regarding additions to access points representing musical works with titles that are not distinctive).

-Coordinate with Library of Congress and Canadian Association of Music Libraries to assess RDA revision proposals coming from the groups, attempting to achieve some consensus in advance of sending proposals to CC:DA (Committee on Cataloging: Description and Access).

The Chair serves as a member of the joint RDA Music Revisions Facilitation Task Force, and in that capacity has facilitated communication among the three North American constituencies about RDA revision proposals. Members of the three constituencies have reviewed and commented on drafts of each other’s RDA revision proposals.

-Install a new Chair for the subcommittee.

The transition was smooth, and the former Chair has been very helpful and willing to provide guidance.

Goals for 2012-2013

-Review RDA revision proposals from other constituencies (Library of Congress; Canadian Committee on Cataloguing; International Association of Music Libraries, Archives and Documentation Centres; European RDA Interest Group) and provide useful commentary that informs the official Music Library Association response that is submitted to the American Library Association.

-Collaborate with the Authorities Subcommittee to generate more RDA revision proposals as needed (such as on naming larger instrumental ensembles in preferred access points and ordering instruments in medium of performance statements).

-The Chair will continue to serve on the joint RDA Music Revisions Facilitation Task Force (now under the auspices of the JSC (Joint Steering Committee)) and will assist in determining further revisions needed.

-The Chair will develop content for the bibliographic portion of the 2013 RDA preconference.

-The Chair will serve on the newly formed Task Force on Instructions for Recording Relationships (appointed by CC:DA (Committee on Cataloging: Description and Access)).

MARC Formats Subcommittee
Bruce Evans, Chair

The chair, Bruce Evans, presented one MARBI paper at ALA Midwinter in Dallas, January, 2012 on behalf of the Music Library Association for consideration—No. 2012-01 (382 Medium of Performance matter), which builds on feedback received from No. 2011-DP05, presented at ALA Annual 2011. The Proposal was passed with suggested revisions from the Germans. The chair was joined by Kathy Glennan, Hermine Vermeij, Damian Iseminger, Nancy Lorimer, and Janis Young, who either had a part in writing the paper, or could offer additional expertise.

The entire Subcommittee met at the Music Library Association meeting in Dallas, February 17, 2012. Highlights include the chair reviewing the proposal and DP discussed at Midwinter, the committee receiving suggestions to revise the 028 to code for a qualifying identifier per RDA instruction 2.15.17, to revise the codes in the 008 in relation to RDA-specific changes with Format of Notated Music, and to make the 13 digit ISMN coded the same way as a 10 digit ISMN (i.e. 024 with 2nd indicator 2), vis-à-vis the functionality of 10 and 13 digit ISBNs. The meeting concluded with Matthew Wise, chair of MARBI, shared some news concerning MARBI, specifically that the MARC Advisory Committee (commonly called MARBI) has been instructed to focus solely on MARC from now on, and that the “true MARBI” can focus on the Bibliographic Framework initiative.
Committee Reports, continued

At ALA Annual in Anaheim, California, June, 2012, the chair presented three MARBI papers on behalf of the Music Library Association for consideration—No. 2012-06 (028 Defining Subfield $c (Qualifying information) issue), No. 2012-07 (Defining New Code for Vocal Score in Field 008/20 issue), and No. 2012-DP02 (Authority Records for Medium of Performance). No. 2012-06 was adopted with a minor revision to change $c to $q, No. 2012-07 was adopted without revision, and No. 2012-DP02 was sent back to MLA for revision. The chair was joined by BCC Chair Beth Iseminger for the discussion of DP02. At the beginning of the meeting, Matthew Wise, MARBI Chair, announced that The ALCTS Board had decided to dissolve MARBI at the conclusion of ALA Annual 2013 in Chicago, and replace it with ALCTS-LITA Metadata Standards Committee with a liaison from RUSA. The MARC Advisory Committee will still continue its relationship with LC, including contributing proposals.

Report on Goals:

Listed below are the subcommittee’s goals for the previous year, with a brief update on where each goal stands.

- Address genre/form concern of validating the 047 and 048 in the authority file; still in the idea stage, but will need to be vetted by our committee.

This evolved into the 382 field-related MARBI papers (No. 2012-01: New Data Elements in the MARC 21 Bibliographic and Authority Formats for Medium of Performance, and, No. 2012-DP02: Authority Records for Medium of Performance Vocabulary for Music), so this goal has been accomplished.

- Define a subfield in field 028 to record the qualifying terms now required by RDA in order to avoid entering a publisher’s number both in field 028 and field 500. Accomplished through the passage of Proposal No. 2012-06

- Need to create a field for format of music in a 3xx. This goal was clarified at the subcommittee’s business meeting at MLA 2012 to be focused specifically on defining a new code for vocal score in field 008/20 (Format of Music) per new RDA definition. Accomplished through passage of No. 2012-07.

- Continue with goals from last year, with new specific objectives under goal #3 (i.e. goals 1-3 on this list)

See earlier comments

- Collaborate with the Subject Access Subcommittee to develop a MARBI Proposal on Medium of Performance. Accomplished through the passage of No. 2012-01 (383 Medium of Performance for Music) at ALA Midwinter 2012.

- Propose revision of our subcommittee’s charge to incorporate developments concerning the future of the MARC Format This goal has been given a direction, vis-à-vis the forthcoming dissolution of MARBI

Revised goal below.

Goals for 2012-2013:

- Revise subcommittee’s charge in accordance with dissolution of MARBI, and the ALCTS-LITA Metadata Standards Committee that will take its place.

- In relation to previous goal, make sure MLA preserves its liaison role with the MARC Advisory Committee.

- Continue to work on, or lend support to, MARC issues related to RDA.
Committee Reports, continued

Metadata Subcommittee
Jenn Riley, chair

The Metadata Subcommittee, with its parent Bibliographic Control Committee, sponsored a program at the MLA 2012 Annual Meeting on “RDA and Linked Data: Moving Beyond the Rules” by Kimmy Szeto of SUNY Maritime College and Jenn Riley of the University of North Carolina at Chapel Hill. The session was attended by an overflow crowd and was extremely well received.

Our Subcommittee’s focus this year has been continuing to work to release an online Music Metadata Clearinghouse. We are compiling information for five initial sections for the clearinghouse: metadata standards and their best practice application to music, best practice workflow documentation, places to get metadata training, metadata creation and management tools, and documentation of what types of resources specific metadata standards are good for. We expect the initial version of the Clearinghouse will be released in the next year.

Following the MLA 2012 annual meeting in Dallas, Eric Harbeson from the University of Colorado at Boulder resigned from the subcommittee, and in his place we welcomed Lisa McFall from Hamilton College.

Committee handbook status:

The BCC Metadata Subcommittee is covered by the extensive BCC Procedures Manual.

List of previous goals and progress made toward each goal:

-Complete analysis of the data from the Music Metadata Clearinghouse survey, and use the findings to create a more formal plan for the initial version of the Clearinghouse and its growth over time.

We have created a structure for the initial Clearinghouse release based on the highest priorities identified by respondents to the survey we issued about Clearinghouse content. We do not yet, however, have a plan for its growth over time.

-Prepare initial content for the Clearinghouse to be approved by the MLA Board, and go live with this content by Spring 2012.

We missed our goal for a Spring 2012 release, and expect to now release the initial version of the Clearinghouse in this reporting year.

-Continue to explore partnership with groups outside of MLA, to bring knowledge of music metadata issues to relevant groups, and to inform MLA of initiatives relevant to our work going on in other areas.

The Subcommittee chair has continued her relationship as a liaison to the ALA Metadata Interest Group, and to represent music metadata issues to that group. We have performed no other formal activities in this area in this reporting year.

List of goals for the next year and how they relate to the MLA Strategic Plan:

Prepare initial content for the Clearinghouse to be approved by the MLA Board, and go live with this content by Spring 2012.

Continue to explore partnership with groups outside of MLA, to bring knowledge of music metadata issues to relevant groups, and to inform MLA of initiatives relevant to our work going on in other areas.

Both of these goals are in direct support of the MLA Strategic Plan objective “Use new technologies to build greater public awareness, understanding and support for the Association, music libraries and music librarianship.”
Committee Reports, continued

SACO Music Funnel
Nancy Lorimer, coordinator

The Music Funnel is still developing slowly, with just three headings submitted in the past year. The good news, however, is that all three came from libraries which had not submitted headings before: the University of Chicago, a founding member which had not yet submitted (Kevin Kishimoto); the University of San Diego (James Soe Nyun); and Westminster Choir College (Kevin Kauffman). One of the headings has been established; the other two are still in line.

Early this year, I applied for an institution code for the funnel. This would allow LC to easily note headings that come through the funnel, and allow us to gather statistics. However, at this time, despite a number of reminders, the code has still not come through. It is an area of LC whose numbers have been drastically reduced in the last year, so it likely a logistical problem more than anything.

I have also been involved in some preliminary discussions with the Chair of the Subject Access Committee (Hermine Vermeij), the Chair of the Bibliographic Control Committee (BCC) and Gerry Ostrove at the Library of Congress, regarding training and workflow issues for creating records for the terms in the two music thesaurae (medium of performance and form/genre). These discussions are ongoing.

In the coming year, my goals for the project are:
-Obtain the funnel code
-Publicize the funnel and its benefits, with the goal of increasing membership and submission levels
-Develop a help sheet for those wanting to submit headings
-Develop preliminary plans for training and record creation for the thesaurae

Subject Access Subcommittee
Hermine Vermeij, chair

This year the Subject Access Subcommittee (SAS) welcomed new members Kenneth Kauffman (Westminster Choir College), Kevin Kishimoto (University of Chicago), and Casey Mullin (Stanford University). Marty Jenkins (Wright State University) volunteered to return for an additional two-year term after his previous term ended in 2012. We said goodbye to outgoing member Ralph Hartsock (University of North Texas).

SAS worked substantially on medium of performance issues this year. We worked closely with the Library of Congress Genre/Form Project Group on several different projects finessing the medium of performance terminology, with the goal of moving towards music genre/form implementation.

The subcommittee took a lead role in writing a proposal for the Machine-Readable Bibliographical Information Committee (MARBI) to review at ALA Midwinter 2012, titled “New Data Elements in the MARC 21 Bibliographic and Authority Formats for Medium of Performance.” The proposal outlined two options for a place in the MARC record to encode medium of performance information currently housed in subject headings, and it was approved by MARBI at their meeting on January 21.

We also contributed to a MARBI discussion paper at ALA Annual 2012, “Authority Records for Medium of Performance Vocabulary for Music in the MARC 21 Authority Format.” This paper explored MARC options for medium of performance authority records—authority records that will be created once the medium of performance terminology is finalized. We plan to follow up with a MARBI proposal at ALA Midwinter 2013.

SAS reviewed a draft list of over 1,000 medium of performance terms prepared by the LC Music Genre/
Committee Reports, continued

Form Project Group, commenting on problematic terms. In February 2012 LC posted an updated version of Candidate Music Genre/Form Terms for Discussion on its Web site, which reflects both LC’s and SAS’s feedback. LC and SAS have also exchanged several discussion papers on various aspects of the term list, including terms for ensembles, terms for speakers, dancers, etc., and vocal music vocabulary. In March 2012 LC officially announced the development of the Library of Congress Medium of Performance Thesaurus (LCMPT) in collaboration with MLA.

SAS chair Hermine Vermeij was a presenter at the BCC-sponsored MLA 2012 program “What It Is! Music Genre/Form and Medium of Performance Terms in the Future of Music Access.” The program outlined the work that SAS and the Genre/Form Task Force has been doing over the past few years and gave attendees an idea of what to expect when genre/form and medium of performance terms are implemented.

List of previous goals and progress made toward each goal:

- Help support the Music SACO Funnel - Ongoing.
- Create a MARBI proposal for additional means of identifying medium of performance and present it at ALA Annual 2012 in Anaheim – Completed at ALA Midwinter 2012. Proposal approved.
- Review documents from the Library of Congress music genre/form project group (they are working on a Functional Requirements of Medium of Performance statement as well as a list of common medium of performance terms not currently in LCSH) and provide feedback – Ongoing. The Functional Requirements document has gone through several drafts; the term list has gone through several revisions as well.
- Begin creating the hierarchy for medium of performance terms – On the agenda for this year.
- Help decide where authority records for the new medium of performance terms will live (possibility of a new authority system) – MARBI discussion paper presented at ALA Annual 2012; to be followed up with a proposal at ALA Midwinter 2013. Further work on identifying the authority data elements to be done this year.

As we prepare to move genre/form and medium of performance terms out of LCSH and implement genre/form terms for music, collaborate with LC to form policy for topical music subject headings (e.g. for books about violin music or symphonies) – On the agenda for this year.

List of goals for the next year and how they relate to the MLA Strategic Plan:

- Help support the Music SACO Funnel – promotes core values of collaboration and expertise of members.
- Review documents from the Library of Congress music genre/form project group and provide feedback – promotes core values of collaboration and transparency.
- Finalize the list of medium of performance terms and begin creating the hierarchy of terms – promotes core value of access.
- Contribute to MARBI proposal for medium of performance authority records – promotes core value of access.
- Collaborate with LC to form policy for topical music subject headings – promotes core values of access and collaboration.

Genre/Form Task Force
Beth Iseminger, chair

During the past year, the Genre/Form Task Force has continued to work on our individually assigned
Committee Reports, continued

hierarchies of terms. At the MLA Annual Meeting in February 2012, three members of the task force (Beth Iseminger, Mark McKnight, and Hermine Vermeij) presented a successful and well-attended session on the history and developments of the genre/form and medium of performance projects. This session served to educate music librarians on the upcoming changes to music access.

Many of the steps in the genre project are ongoing. The creation of authority records and proposing of terms through the SACO Music Funnel will happen in tandem with the medium of performance project, due to the fact that both groups and LC need to come up with processes and guidelines for creating new records and getting them vetted and into the national database.

Report on activities 2011-2012:

- Compile the 11 hierarchies into one list.

The task force is still working on this part of the project.

- Determine the top term for the hierarchy (Music) and revise see-references and narrower terms so that Music is the top term for all music (Western classical, non-Western, popular, and folk)

The task force discussed this issue during the MLA Annual Meeting in February 2012.

- Collaborate with LC in creating new genre/form authority records, and in revising or deleting topical genre/form records.

This step will be a goal for the upcoming year.

- Examine the lists of terms not in LCSH and search for literary warrant for those terms.

At the MLA Annual Meeting, the task force agreed that the list of genre terms which are not currently in LCSH, which the group compiled and has kept on our wiki, will be considered a new project for a different group.

- Propose the newly vetted terms through the SACO-Music Funnel.

This is expected to begin during the next year.

- Begin looking at implementation issues.

The task force discussed implementation issues during our business meeting at the annual MLA meeting in February. We decided that consulting with OCLC and other vendors who may have more experience with the technological issues such a project involves will be our first step.

- Present an information session with the Subject Access Subcommittee at the annual MLA meeting in 2012 to introduce music librarians to the new vocabularies.

This session took place in February and was well-received.

Goals 2012-2013:

- Seek technical advice from those having experience working with large database projects like this, including OCLC and authority vendors.

- Combine the hierarchies into one; analyze and refine the list.

- Work on guidelines for creating new genre authority records, in collaboration with the Medium of Performance Project/Subject Access Subcommittee and the Library of Congress.

- Begin submitting new authority records through the SACO Music Funnel.
Committee Reports, continued

Best of Chapters Committee
Linda Blair, chair

In July 2011, the committee completed evaluation of presentations nominated by participating regional chapters. In total, there were twelve submissions representing eight chapters. The following presentations were selected:

- “From a Shed in Ojai to a Library in Denton: Reassembling and Preserving the Maynard Ferguson Collection at UNT” (Maristella Feustle, Southern Methodist University, Texas Chapter)

- “Bigamy Scandal Sinks Sacred Music Group! A Case Study of the Rise and Fall of the Church Music Association, 1869-1874” (Steven K. Gerber, George Mason University, Atlantic Chapter)

These presentations were given at the MLA annual meeting in Dallas on Thursday, February 15, 2012.

The call for nominations for the 2013 Best of Chapters Competition was distributed to regional chapters on May 7, 2012, with deadlines of May 29 for nominations and June 15 for submission of presentation materials. A total of nine nominations were received, representing five chapters.

Due to complications caused by a presentation being nominated for Best of Chapters and also submitted as a general program proposal, the committee was asked to revise submission guidelines to prohibit this practice. The guidelines were subsequently revised to state that papers submitted for the Best of Chapter competition may not be submitted as proposals to the general Program Committee during the same year.

Committee Handbook status:

The Best of Chapters Committee handbook is in progress and nearing completion.

List of previous goals and progress made toward each goal:

- Create documentation for the Committee, defining roles for each Committee member, including approximate deadlines, and a history of number of submissions received and chapters participating. This goal is in progress and is nearly complete. The committee handbook will provide the necessary documentation, including roles for each committee member and approximate deadlines. A spreadsheet was created to track the number of submissions received and chapter participation for each year, and it has been maintained for the years 2011 and 2012.

- Increase attendance at the Best of Chapters session at the annual meeting, or consider different models for the presentation of these sessions. This will be an ongoing goal, but great progress was made at the 2012 annual meeting. The Best of Chapters session was scheduled on a day and time that holds fewer conflicts for conference attendees than in the past, and consequently, the session was filled to nearly capacity.

List of goals for 2012-2013 and how they relate to the MLA Strategic Plan:

- Continue to focus on increased attendance at the Best of Chapters session. This goal supports the core value of Advancement of Knowledge about Music, as outlined in the MLA Strategic Plan. The higher the attendance at the Best of Chapters sessions, the more the research and scholarship of MLA members is promoted.

- Increase chapter participation in the competition, thereby increasing the number of nominated presentations/papers. This should be an ongoing goal. It supports the core value of Inclusivity, as outlined in the MLA Strategic Plan, because it taps into the diversity of regional members and the collections they work with. This goal also supports the core value of Expertise by promoting the excellence of regional
Committee Reports, continued

members.

-Complete the Best of Chapters Committee Handbook, utilizing the template provided by the MLA Board.

Career Development and Services Committee
Alan Ringwood, chair

The Committee collaborated with the Education Committee to submit a proposal for a preconference workshop on library management at the 2012 meeting. Although the proposal was rejected, members of both committees believe the idea still has merit, and may submit it again for a future conference. The Committee agreed to sponsor a member-submitted program proposal for the 2012 conference concerning essential values for music librarians. This proposal also was rejected.

The Committee endorsed a four-year term of service for the co-coordinators of the New Members Forum. The terms of the two coordinators will be staggered, with a new coordinator being appointed every two years. Zoë Rath was appointed to succeed outgoing co-coordinator Pat Fisken. Suzanne Lovejoy will continue to serve as co-coordinator for the next two years.

Committee members reviewed a video recording of a presentation from the NEMLA Chapter’s spring meeting on library education in the 21st century, and recommended that the video be posted to MLA website.

At the 2012 business meeting in Dallas committee members determined that a conference program session on finding and obtaining employment in a music library in the current market was needed. (Such a session was last presented at the San Diego meeting in 2010.) A program proposal for 2013 meeting was submitted and was accepted by the Program Committee.

Members discussed by e-mail an offer from Deb Hunt, Special Libraries Association, to present a workshop on career advancement in the library profession at the 2013 annual meeting. Since the description of the workshop that was provided seemed rather broad, and given other likely program priorities, the Committee decided to turn down the proposal. Ringwood may extend an invitation to Ms. Hunt to meet with the Committee to discuss possible future collaborative endeavors.

The Committee agreed to coordinate the Get Involved session at the annual conferences.

Career Advisory Service: Career advising was offered at the annual meeting in Dallas. There were seven advisors available, and eight requests for advisors. The feedback received was positive—everyone appreciated having this service available and those who took part felt it was worthwhile to talk with an experienced advisor about music librarianship and career moves.

After the annual meeting, it was decided to move away from the online forum, due to lack of legitimate activity and increased spamming, and to implement a model similar to the one used at the annual meeting, where an advisor list is provided, and the coordinator pairs a person with an appropriate advisor. Since February 2012, there have been five requests received to contact an advisor.

Lisa Shiota is the current coordinator of the Career Advisory Service, and Neil Hughes the assistant coordinator.

Conference Mentoring: The 2012 Conference Mentoring Program had twenty-four participants (twelve mentors and twelve mentees). Introducing mentors and mentees at the First Time Attendees Buffet continues to work well.

Music Library Student Group: MLSG recently changed leadership, with three new officers.
Committee Reports, continued

Jason Gottsacker (Dominican University) is the Web Officer. Frank Yapp (Victoria University of Wellington) is the Membership Officer. Anya Brodrick (Simmons College) is the Programming Officer. MLSG currently does not have a Chair, but the three officers are committed to making forward strides equally and staying unified without a central figure.

New Members Forum: The First-Time Attendees Dinner and Program welcomed twenty-eight first-timers to the 2012 conference, and presented a program with ten speakers from the MLA leadership giving information on MLA services to members and advice on making the most out of the conference. Each first-timer presented a bit of information about themselves and stated one thing they hoped to learn or do at the conference. Mentors joined the group toward the end of the program and were able to spend time getting to know their mentees prior to the opening reception.

Résumé and Cover Letter Review Service: The Résumé and Cover Letter Review Service was offered during the annual meeting in Dallas. Advance sign-ups for reviews were solicited on MLA-L and MLSG a few weeks before the meeting, so that resumes and cover letters could be sent to advisors prior to the appointments. Five advisors were on hand at the meeting for eight requesters. Feedback was very positive.

RCLRS shared an exhibit table once again with the Job Placement Service, and volunteers were cross-trained on both services.

Lisa Shiota ended her stint as RCLRS coordinator at the end of the Dallas meeting. Joe Clark took over as coordinator, with Veronica Wells as co-coordinator.

List of previous goals and progress made toward each goal
Career Advisory Service:
-Continue work with Michelle Oswell to block spammers.

Status: No longer using the CAS online forum; see "Report on Activities," above.

- Solicit volunteers for informal meetings with library school students and job-seekers for the conference in Dallas.

Status: Successfully implemented. See Activities. This will be a regular service offered at annual meetings.

Conference Mentoring:
- Clearly communicate mentors’ duties and obligations.
- Inform mentees about the importance of attending the MLA Business Meeting.

Status: Complete. Mentors’ duties and responsibilities were described on the application form and through e-mail. Mentors spoke directly with their mentees about the business meeting. Attending the business meeting was also mentioned repeatedly at the New Members and First-Time Attendees reception. Both of these will continue to be done for future conferences.

First-Time Attendees/New Members’ Forum:
- Replace buffet dinner with hors d’oeuvres (opening reception provides ample food for a meal; would help reduce meeting costs for MLA).

- Keep event start time to 5:30 or later, so as not to conflict with local tours.

- Provide a more formal seating arrangement with nametags at seats.

- Invite Jim Zychowicz to speak at forum.

Status: The costs of the meal were reduced by cutting dessert and coffee, and focusing on hors d’oeuvres, pasta bar, and drinks for the guests. Jim Zychowicz presented on the MLA Business Office and member
Committee Reports, continued

Web site. The time of the invitation was left at 5 p.m., so as to be more relaxed, but the program did not begin until about 5:20. The seating arrangement placed the tables and guests at one end of the room, and the food at the other end, so it was easier for everyone to hear, and guests would not feel uncomfortable when replenishing their plates.

Music Library Student Group:

EVENTS:
- Organize and present 1-2 online career events (one per semester). To contrast with last year’s new professional perspective, this year we hope to profile professionals at more advanced stages of their career; perhaps this time a panel of 3-4 librarians from a variety of fields (academic, archives, music cataloging, etc.).
- Coordinate 1-2 résumé swaps, with first one slated for October 2011.
- Hold another business meeting and social at the MLA Annual Meeting. Business meeting request was submitted to MLA and the Programming Committee will coordinate a social event TBD.

PUBLICITY & OUTREACH:
- Continue to expand publicity and increase visibility. Submitted MLA budget request to supplement promotional bookmarks with small posters to send out to schools and/or regional MLA chapters.
- Hold 1 membership drive per semester, with more outreach to distance programs and strong music programs in general.
- Encourage more participation on MLSG listserv by non-board members. Ideas include moving (and renaming) “Friday Fun” questions to the beginning of the week and other activities such as “Networking Bingo.”
- Maintain website, Delicious, Facebook and Twitter accounts in good working order. Plans are underway to merge Facebook and Twitter communications for more streamlined operations.

GOVERNANCE:
- Finalize MLSG mission statement.
- Draft bylaws to formalize current practices.
- Continue to develop and maintain the MLSG Officer Wiki in good working order.
- Hold 1 open board meeting per semester to encourage members at large to get involved and run for office.
- Hold elections in March 2012.

Résumé and Cover Letter Review Service:
- Update procedures for the service.
Status: Successfully implemented. Procedure implemented to request appointments to be made in advance instead of walk-ins, so that reviewers have a chance to look at the documents prior to meeting with the requester. Update of documentation for procedures is in process.
- Work with Alisa Rata Stutzbach from the Job Placement Service to combine services again for the annual conference in Dallas.
Status: Successfully implemented. See “Report of Activities,” above. This will be a regular service offered at annual meetings.

Core Competency Statement
- Distribute revised draft to committee members for review and discussion (Fall 2011).
- Incorporate any further revisions and prepare final draft for review at 2012 business meeting.
- Submit final draft to MLA Board with recommendation for approval.
**Committee Reports, continued**

Status: Ongoing. The revised draft was discussed at the business meeting in Dallas. Additional revisions were made, which need to be incorporated into the document. A new draft will be prepared and distributed before the Committee’s next business meeting in San Jose.

**List of goals for 2012-2013 and how they relate to the MLA Strategic Plan**


Core Value: Expertise – The Association fosters excellence in music librarianship through the professional development of its members.

**Goal Area: Education**

**Objective 1:** Increase enrollment in MLA-sponsored training and professional development programs.

- Complete revision of Core Competencies for Music Librarians and present to the Board for approval.

Core Value: Expertise – The Association fosters excellence in music librarianship through the professional development of its members.

**Goal Area: Organizational Excellence**

**Objective 2:** Improve access to information by and about the Association to meet the needs of members and other interested parties.

Compile committee handbook.

Core Value: Expertise – The Association fosters excellence in music librarianship through the professional development of its members.

**Goal Area: Organizational Excellence**

**Objective 1:** Develop and sustain necessary resources to ensure the vitality of the Association, its programs and services.

Career Advisory Service: Begin a process whereby new MLA members are paired with advisors. Continue to offer the Career Advisory Service year-round, and at annual meetings. Work with Outreach Officer to publicize this service more widely.

Core Value: Expertise – The Association fosters excellence in music librarianship through the professional development of its members.

**Goal Area: Organizational Excellence**

**Objective 2:** Improve access to information by and about the Association to meet the needs of members and other interested parties.

Conference Mentoring: For the 2013 annual conference, expand communications to listservs and social networking sites beyond MLA to reach those who may not be aware of MLA or the Conference Mentoring Program, or may feel as if MLA is not open to them.

Core Value: Expertise – The Association fosters excellence in music librarianship through the professional development of its members.

**Goal Area: Value of the Profession**

**Objective 2:** Increase the visibility of MLA to media organizations and social media networks.
Committee Reports, continued

Objective 3: Use new technologies to build greater public awareness, understanding and support for the Association, music libraries and music librarianship.

Goal Area: Organizational Excellence

Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

Goal Area: Membership

Objective 1: Increase outreach efforts to members from underrepresented groups.

Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

Music Library Student Group: Expand membership, especially internationally. Create a vision statement and goals, and create strategies to achieve them.

Goal Area: Membership

Objective 1: Increase outreach efforts to members from underrepresented groups.

Goal Area: Education

Objective 1: Increase enrollment in MLA-sponsored training and professional developments programs.

Objective 2: Use technology to provide training and professional developments opportunities through webcasts and other web-based workshops.

Goal Area: Organizational Excellence

Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

Development Committee
Jim Cassaro, Development Officer

Activities:
• Assisted with Local Arrangements fundraising for the 2013 annual meeting in San Jose, CA. To date $13,200 has been raised through our development process.

• Raised a total of $4,314.00 in donations and sales at the Dallas meeting, including funds raised by the initiative for the Lenore Coral IAML Travel Grant. This total is a decrease from last year of $3,120.00.

• Held a “Donors Reception” in Dallas to thank corporate and sustaining members of the Association.

• Work was begun on a MLA Policy for Establishing Named Funds. This will be completed this year.

• Legacy Giving/Estate Planning. The Founders Circle was established and a text explaining the initiative along with a FAQ sheet was mounted on the MLA website and linked to the current development initiatives that are already there.

• Increased the number of Sustaining Members category by approximately 10%.

Goals for 2012–2013

• Assist with Local Arrangements fundraising for the 2013 annual meeting in San Jose, CA [goal completed].

• Hold a scaled down “Donors Reception” at the 2013 annual meeting in San Jose, CA.

• Begin discussion of how to sustain the ARL/MLA DII scholarship program after the initial three years of the IMLS grant is completed (in conjunction with the ARL/MLA Diversity Scholarship Publicity Task Force).

• Complete work on the Policy for Establishing Named Funds.
Education Committee
Lisa Shiota, chair

During the MLA Annual Meeting in Dallas, the Education Committee and the Education Outreach Program Subcommittee had their respective business meetings. The two programs sponsored by the committee were “Generation What? Keeping Music Librarianship Education Relevant in an Age of Change,” and “Incorporating Active Learning Techniques in Library Instruction” (co-sponsored with the Instruction Committee).

The Education Committee is undergoing a transition period, having welcomed a new chair, Lisa Shiota, and five new members this year: Kristi Austin, Carolyn Doi, Ana Dubnjakovic, Rick McRae, and Veronica Wells. The committee has one program proposal accepted for the 2013 meeting in San Jose, titled “E-scores made Easy: Acquisition, Licensing, Storage, and Access.” It is also co-sponsoring a program with the Music Librarianship Educators Roundtable, titled “Back From the Future: What’s Missing in Music Librarianship Education Today?” as well as the preconference on RDA with MOUG.


Committee Handbook Status

Incomplete. There was a misunderstanding on this action item when the transition to the new chair occurred in February 2012. Liza Vick will be contacted on how to proceed with creating the handbook for the committee.

List of Previous Goals and Progress Made

1. Update the online Library School Directory.
   Progress: Completed. See “Report on Activities” above.

2. Create a program session about managing people.
   Progress: this program has been tabled this year in order to marshal resources for a preconference to be proposed for 2014. It was decided that RDA was a more critical topic as a preconference for 2013.

3. Make an EOP “train the trainer” preconference an annual occurrence.
   Progress: given the low turnout for the Dallas preconference, which resulted in its cancellation, this goal will be re-evaluated.

List of Goals for Next Year and How They Relate to the MLA Strategic Plan

1. Finish the Committee Handbook for use in advising present and future Education Committee members.

2. EOP will test resources for a virtual training session. (Aligns with Education, Objective 2: Use technology to provide training and professional development opportunities through webcasts and other web-based workshops.)

3. Create a program session (preconference if possible) about managing people. (Aligns with Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs.)

4. Create official Facebook page for MLA. (Aligns with Education, Objective 1)

Educational Outreach Program Subcommittee
David M. King, chair

The Educational Outreach Program (EOP), which conducts trainings for non-music specialists, formally became a subcommittee of the Education Committee. Seven members (listed above) were appointed to form the first EOP subcommittee. The EOP was created in 2008 at the Newport annual meeting, and has, until this year, been an informal program of the Education Committee.
Stephanie Bonjack led a music collection development/acquisitions workshop, with 35 people in attendance, at the ALA annual meeting in Anaheim. The EOP conducted its first test webinar using the Adobe Connect software, with Chris Durman leading a session on music reference.

The EOP worked with the RDA Music Implementation Task Force in revising learning objectives for our cataloging workshops (sound recordings, video recordings and scores).

At the Dallas annual meeting, the EOP worked with the Education Committee and Instruction Subcommittee on organizing the session, “Incorporating Active Learning Techniques in Library Instruction,” led by Tom Bickley and Andi Beckendorf.

Committee Handbook status: None

**List of previous goals and progress made toward each goal:**

1. Lead workshops at state and national library association meetings

   Progress: Stephanie Bonjack led a music collection development/acquisitions workshop, with 35 people in attendance, at the ALA annual conference in Anaheim.

2. Conduct test webinar, using Adobe connect, on music reference.

   Progress: Completed. Chris Durman led a webinar on May 31.

3. Present sessions at Dallas annual meeting on learning techniques and model EOP workshops.

   Progress: Had a session on learning techniques, “Incorporating Active Learning Techniques in Library Instruction.” Did not have model EOP workshop. EOP model workshops were to be part of the preconference, “Music in Libraries: Just the Basics.” The preconference was cancelled due to lack of interest. We needed 60 attendees to break even, and we had only 24 registrations.

4. Create EOP brochure for distribution at public events or to be sent to interested parties.

   Progress: Not completed.

5. Create a Drop Box account to facilitate the sharing of presentations, handouts and other materials with EOP instructors.

   Progress: Completed.

6. Pursue continuing education credits for EOP workshop attendees.

   Progress: Not completed.

**List of goals for the next year and how they relate to the MLA Strategic Plan:**

1. **Webinar goals**
   a. Complete a test webinar on a cataloging topic.
   b. Test additional features required for successful workshops, such as interactive exercises, grading, and the ability of the instructor to see student work and provide feedback to students.
   c. Prepare a list of EOP workshops that can be currently presented in a webinar format or could be adapted to such a format.
   d. Gather more information on registration and payment for webinars.

   (Aligns with Education, Objective 2: Use technology to provide training and professional development opportunities through webcast and other web-based workshops)

2. Conduct workshops at state and national library associations.
Committee Reports, continued

(Aligns with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups.)

3. Create a committee handbook.

(Aligns with Organizational Excellence, Objective 1: Develop and sustain the necessary resources to ensure the vitality of the Association, its programs and services)

4. Create an EOP brochure for distribution at public events or to be sent to interested parties.

(Aligns with Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians)

The remaining goals, numbers 5 to 9, align with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups. This is the EOP’s primary goal in relation to the MLA Strategic Plan 2011.

5. Add more content, for use by the instructors, to the EOP Drop Box.

6. Finalize the revised learning objectives for cataloging workshops (sound recordings, video recordings and scores) to reflect the changes brought about by RDA.

7. At the San Jose annual meeting, make a presentation on “In-class assessments” and present a poster on the EOP subcommittee. Assist in organizing of RDA preconference with the Education Committee, BCC and MOUG.

8. Pursue continuing education credits for EOP workshop attendees.

9. Organize EOP preconferences at MLA chapter meetings.

Emerging Technologies and Services Committee
Stephen Henry, chair

Dallas Meeting

The ETSC sponsored a public program at the Dallas meeting titled “Touching the Cloud: New Tools to Discover.” The program featured several ETSC members and guests presenting on various emerging technologies and was well-attended.

ETSC held one business meeting during the Dallas meeting. The discussion at the business meeting involved finalizing the Music Discovery Requirements (MDR) document, replacing departing members, and developing ideas for a public program at the San José meeting.

After the Dallas meeting, co-chairs Gerry Szymanski and Grace Fitzgerald rotated off. The committee thanks Grace and Gerry for their years of service in guiding the ETSC through this transition period. In addition, the committee thanked Timothy Sestrick and Andrew Gatto, whose terms on ETSC also ended after the Dallas meeting.

The Music Discovery Requirements (MDR)

Much of ETSC’s work the past year has revolved around the creation of the Music Discovery Requirements (MDR) document. The Music Discovery Requirements Group consists of the following members: Nara Newcomer, Rebecca Belford, Deb Kulczak, Kimmy Szeto, Jennifer Matthews, and Misti Shaw.

A second draft of MDR was made available for public comment February 9-March 16, 2012. The final version was approved by the MLA Board of Directors on August 8, 2012. It now resides at http://committees.musiclibraryassoc.org/ETSC/MDR

San José Meeting Program Proposals

The ETSC proposed a public program on discovery
Committee Reports, continued

interfaces and music for the upcoming San José meeting and it has been accepted by the program committee. The description is as follows: A panel discussion of discovery interfaces and their success (and challenges) with music materials, particularly in light of the needs outlined in the Music Discovery Requirements document.

In addition, the ETSC will be co-sponsoring (with BCC and the Public Services Committee) a plenary session titled “RDA for All: RDA, Music Discovery, and Beyond.”

Evaluation of System User Groups
At the request of the Board, ETSC has begun evaluating the system user groups to determine whether they are still meeting the needs for which they were established.

Committee Handbook status: incomplete.

List of previous goals and progress made toward each goal
- Continuing education relating to new technologies applicable to both public and technical services aspects of music librarianship through programs at MLA's annual meetings (done and ongoing)

- Continuing work on requirements documentation--
  Initial draft/survey by 10/1/11 (done)
  Share "final draft" with BCC, MLA-L, inviting feedback by 11/1/11 (done)
  Final document to MLA Board for review/approval by mid-1/2012 to allow for Board action at MLA in 2/2012 (done)

List of goals for the next year and how they relate to the MLA Strategic Plan:
- Continuing education relating to new technologies applicable to both public and technical services aspects of music librarianship through programs at MLA's annual meetings. (relates to MLA Strategic Plan commitment to Access).

- Sponsor public program at San Jose meeting on Music Discovery Interfaces and Music

- Co-sponsor plenary session on RDA and Music Discovery

- Continue to promote MDR through various channels, including journal articles, programs for MLA membership, and outreach to other organizations. (all relate to MLA Strategic Plan Goal Area: Value of the Profession).

- Submission of article to Notes (have been in contact with Jane Gottlieb) and possibly to other journals/areas such as Code4LibBrief

- Article to be published in May/June 2012 issue of MLA Newsletter

- Addition of content to Web space

- Further promotion of document to vendor and developer communities

- Determine the best use of the ILS user groups in changing discovery environments. (Relates to MLA Strategic Plan Goal Area: Organizational Excellence)

- Submit recommendations to MLA Board by San Jose meeting

- Work on the committee handbook

Legislation Committee
Eric Harbeson, chair

The Committee presented “Demystifying Fair Use: Best Practices and Music Libraries” to a standing room only crowd at the 2012 annual meeting in Dallas. The program was very well received, and
Committee Reports, continued

generated palpable enthusiasm for the idea of documents to help understand and exploit the fair use doctrine in libraries. At the Committee’s request, the Board formally endorsed the ARL Code of Best Practices (published less than a month before the program). There appears to be widespread interest in a similar document specific to music libraries, and the Committee is pursuing just such a document.

In the last week of 2011 the United States Copyright Office (USCO) published its report on Pre-1972 sound recordings. Though some of the details could prove troublesome, the report’s principle view supported MLA’s and this was an important win for the MLA. In addition to the major benefit of having the USCO endorse federalizing all sound recordings copyrights, the report cited MLA’s comments and testimony many times, and MLA’s standing was certainly improved by this.

Committee Handbook status: Not completed

List of previous goals and progress made toward each goal:

- Advocacy: Systematize communication with MLA membership regarding current legislative topics and, when appropriate, advise membership of opportunities to voice concerns with members of congress or other rulemaking units. (2010–11)

The committee is not currently focusing on this goal, but will revisit the discussion if and when legislative developments require membership to be involved in legislative advocacy.

- Alliance forging: Continuing the precedent begun with the founding of HRCAP, increase communication with other organizations’ legislation committees to identify possible alliances and opportunities to collaborate and increase our impact. (2010–11)

This is an ongoing goal. There are no new developments to report, but the committee continues to pursue visibility for MLA on the national legislative stage, and to build MLA’s relationship with existing partners such as the ALA.

- Assume a more active role in advising and collaborating with the copyright editor. (2010–11)

The Committee’s work on updating the copyright site FAQ was on a back burner for 2011-12, but will be a priority for 2012-13.

- Best Practices: continue working toward the creation of a statement of best practices in the fair use of music library materials, with special attention given to digital music reserves. (2010–11)

The Committee presented a very well-received program on the topic in Dallas, and is now focusing on how best to create a music-specific document.

- Develop timely and interesting programming for MLA annual meetings. (2010–11)

This is an ongoing goal. The Committee’s program for Dallas is detailed in the Report on Activities. The Committee elected not to try to present a program in San José

- Conduct research (possibly in collaboration with other entities) into topics with long-term potential significance to the profession. (2010–11)

This is an ongoing goal. Members are working to stay current individually; the Committee as a whole is not currently focusing on any particular topic.

- Monitor developments from the Copyright Office and respond as appropriate. (2010–11)

This is an ongoing goal, and central to the
Committee's charge. The group considered, but ultimately decided against a response to the SOPA/PIPA legislation in December. There is a strong possibility of significant copyright legislation in the next Congress which, in addition to pre-1972 sound recordings, may have an impact on fair use, the first sale doctrine, orphan works, and other areas of concern.

List of goals for the next year and how they relate to the MLA Strategic Plan:

• Statement of Best Practices in Fair Use for Music Libraries. Establish a task force charged with writing such a document (or, in the alternate, write it ourselves). The MLA Strategic Plan calls for MLA to “develop and disseminate official positions on intellectual property, access, and scholarly communication issues” as well as to “enable and encourage members’ individual advocacy efforts.” Fair use is easily the most perplexing issue for copyright that music librarians face, and educating members on how to safely and effectively make use of this important doctrine will go a long way to helping members advocate for themselves (we cannot advocate for something when we don’t know what it is we have). Ideally the TF’s report will be endorsed by the Board and made an official position. It will also generally address the strategic goal of fostering excellence in those who work with music collections, even if it does not directly address either stated objective.

• Update Copyright Site FAQs. Finishing this project addresses Advocacy objective no. 2 (education is power) and 3 (the site is open access and licensed under a Creative Commons license), as well as generally addressing the goal of education.

• Committee Handbook. All committees have been charged to produce such a handbook.

• Monitor legislation, responding as appropriate. The committee will continue monitor developments in Congress, the courts, and elsewhere, responding as appropriate and building coalitions and alliances when possible. This is a central part of the Committee’s charge, and specifically addresses Advocacy objective no. 4 (“increase legislators’, publishers’ and vendors’ awareness of the Association’s official positions on intellectual property issues.”)

• Develop timely and interesting programming for MLA annual meetings. The Committee decided to focus on non-program goals for this year, but will be investigating programs for the 2014 meeting in Atlanta. This generally addresses the Education and Advocacy goal areas, and may address more specific objectives depending on the nature of the program.

Membership Committee
Mary DuMont Brower, chair

The Membership Committee is only months old, having been established following the annual meeting in Dallas and in response to the goals for Membership outlined in the Strategic Plan.

Current projects:

1. Using data supplied by Business Office, the committee is analyzing lists of memberships that have lapsed prior to the current fiscal year and devising a plan to contact past members initially by e-mail.

2. Committee members are gathering data from NASM, CMS, and possibly AMS membership rosters to see where there are music collections but no MLA members, either professional or paraprofessional. A mailing encouraging membership will be sent to these potential members. Our plan is to have this mailing set in time to also encourage attendance at fall chapter meetings.

3. We are gathering chapter membership rosters in order to supply correct information in the online membership directory. Right now that data in the
4. Committee members have been assigned chapters with whom they serve as Membership liaisons in order to work towards “team efforts” between the chapter and the national association to promote and maintain the memberships of both.

5. Membership will begin to put together the MLSG survey, as approved by the board. This survey will track student members from their membership in MLSG through the first year or two following the completion of their library degree.

Committee Handbook status: Not yet begun.

List of goals for the next year and how they relate to the MLA Strategic Plan:

- Put the initiatives listed above into action and see positive results
- Seek approval from the board to set up installment payment plans for dues. A-R has already agreed that they can accommodate this kind of payment plan.
- Seek board approval to add a dues category for part time librarians, part time paraprofessional staff and those currently between jobs.
- Appoint a new chair for the Committee by the San Jose meeting in 2013.

Planning Committee
Kirstin Dougan, chair

Report on activities and progress towards goals 2011-12

- Finished committee chair handbook template and posted it on the MLA Web site
- Ran survey and disseminated Annual Meeting Survey results to membership
- Wrote Open Meetings Guidelines
- Made a recommendation for the Get Involved program
- Wrote a draft of the Round Table expectations document
- Wrote draft charge for Conference and Program Task Force
- Administrative structure
- Sought approval to make the Educational Outreach Program an official subcommittee of the Education Committee
- Sought administrative structure positions for various IAML committees post-merger
- Music Librarianship Educators Group was formed as a round table

Things that were listed as goals for this year but that were not undertaken

Strategic planning:
- We hope to have a final draft in hand from the task force, incorporating comments, to put to a board vote in September 2011. Following upon acceptance as the official MLA strategic plan (2015, 2020), we hope to work with the new implementation steering group to solicit creative ideas for implementation from the membership via crowdsourcing of some sort.
- We hope to facilitate, along with the MLA Information Technology Task Force, more technical resource guides, tools, and document storage areas for committees, with help of web editors’ Google apps pilot. This Task Force should also inform our work with all technology activities in MLA.

Goals for 2012-2013 (some already in progress)

- MLA Blog proposal was submitted to Bob Follett for
Committee Reports, continued

feedback—for Board consideration at Fall meeting

- Annual Meeting Survey administration recommendation—for Board consideration at Fall meeting

- Follow up on the 2010 Board Self-Study report tracking progress on specific recommendations

- Followed up with Misti Shaw about Newsletter TF recommendations and which/whether to carry out

Preservation Committee
Sandi-Jo Malmon, chair

Membership

The Preservation Committee would like to extend its sincere thanks to Gary Markham who cycled off the committee after the 2012 annual meeting in Dallas and Vincent Novara who left the committee due to other competing commitments. We appreciate all of their hard work, creative energy and active interest in the committee. We welcome the reappointment of Mark Palkovic, Head Librarian for the Cincinnati College-Conservatory of Music Library as well as the new appointment of Lorna Lennertz Jetton from the University of Arkansas. We are eager to put their talents to use.

Report on Activities July 1, 2011 - June 30, 2012:

Budget: The Preservation Committee’s budget request remained static for this year.

Dallas Meeting 2012:
While in Dallas, the committee co-sponsored a session on music museums. Entitled “Music Museums: so many shapes and sizes!” the goal of the session was to share information with the greater MLA community and to further educate them regarding the diversity among the various music museums that exist and the kinds of preservation needed in order to support those collections. The Presentation took place on Saturday, February 18, 2012.

Presenters from three institutions were featured: The Rock and Roll Hall of Fame and Museum in Cleveland; The Experience Music Project in Seattle; and the Texas Music Museum in Austin.

The Speakers included Jacob McMurray, Experience Music Project, Seattle, WA; Andy Leach, Rock & Roll Hall of Fame, Cleveland, OH; and Clay Shorkey, Texas Music Museum, Austin, TX.

In addition, we heard from Willam Vanden Dries, from the Audio Preservation Fund who discussed his work with the Texas Music Museum and Virginia Mae Rowland, who discussed her Capstone, Texas Music Digitization Project.

The program was member co-sponsored with Tina Murdock. It was very well received with approximately 60 attendees.

Current Projects:
Preservation Committee Web site

The committee discussed whether we should continue work on the audio portion of the Website. So much information is already available on the Web about best practices for audio preservation, in terms of original containers and digital objects, and we do not want to duplicate that. However, the committee felt that there was still room for us to contribute in providing basic guidance for librarians on identifying collections to preserve, determining best approaches for individual collections, getting funding, and managing projects. In addition, we still felt that a webliography containing pointers to other white papers and the like would be a valuable adjunct.

The committee has continued its work on the MLA Preservation Committee website adding audio resources to its fabric. A webliography of audio preservation resources has been compiled and put up on the Preservation website. The goal this year has been to
Committee Reports, continued

finish this project by February 2013, with the understanding that we will continue to update the site as necessary.

This year we continued discussions articulating the various kinds of projects we would like to be involved in. These projects include digitization of scores and audio; disaster recovery; investigating our relationship to ARSC as well as making a concerted effort to engage with the copyright and legislation committees.

Future Projects:

Cooperative work with other MLA committees

We hope to have more involvement with other committees this year. To that end we opened an invitation to the Copyright Legislative Committee for an introductory discussion of copyright and legislation as they relate to preservation. Tammy Ravas attended our business meeting in Dallas. The committee will continue to discuss the effect of copyright on preservation efforts.

For example: To what extent are librarians’ efforts to preserve music materials (and to provide access to them) hampered by copyright concerns? One of the many things we learned from the Legislation Committee session in Dallas: "De-mystifying Fair Use: Best Practices and Music Libraries", was that transformative use (which weighs in favor of fair use) is being defined more broadly, to the benefit of preservation and access.

MLA 2013

We are co-sponsoring an MLA Program proposal for the 2013 Annual Meeting in San Jose with the Contemporary Music Roundtable. The proposal is entitled "Ozalids and Open Reels: Preservation Problems for 20th Century Music Collections."

Although the work to create a Committee Handbook for the Preservation Committee has not been completed, we are in the early stages of work to do so.

As always, the committee members are without peer in their knowledge, enthusiasm, and willingness to contribute. I am honored to serve as their chair, and look forward to continuing our work together.

Program Committee
Stephanie Bonjack, chair

The 2013 Program Committee was slowly appointed throughout the fall of 2011 and the first few months of 2012. Following the MLA Annual Meeting, the committee began evaluating the proposal form and worked with Webmaster Jon Haupt to edit language and required fields. The Chair officially sent out the call for proposals March 19, 2012, with a deadline of May 11, 2012. At that point, the voting members began evaluating all proposals. The Chair contacted everyone who submitted a proposal in mid-June. On June 27, the Chair sent out a call for meeting requests with a deadline of July 13. The Chair compiled all meeting requests and sent them to the Convention Manager August 29.

Public Libraries Committee
David M. King

John Brower (Houston Public Library) resigned from the committee, and as MLA liaison to the Public Libraries Association, after taking a position at San Jacinto College. Blair Whittington was reappointed to another term.

Report on Activities: At the Annual Meeting in Dallas, we organized a tour of the Dallas Public Library and held a no-host breakfast for public librarians. At our committee meeting, we had a discussion on digital
Committee Reports, continued

music services, the Brand Library renovation, Carnegie Library of Pittsburgh property tax referendum and other issues of interest to public librarians.

Committee Handbook status: None

**List of previous goals and progress made toward each goal:**

- Promote discussion of public library issues.
  Progress: At the Dallas annual meeting, had a committee meeting with a discussion on public library issues and a no-host breakfast for public librarians.
- Organize a tour of the Dallas Public Library.
  Progress: Completed

**List of goals for the next year and how they relate to the MLA Strategic Plan:**

Goals 1 to 3 align with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups and Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

- Promote discussion of public library issues.
- Organize a tour of the San Jose Public Library.

Aligns with Member
- Seek out co-sponsors for future programs relevant to public librarians.
- Complete the committee handbook.

Aligns with Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

**Publications Committee**
**Philip Vandermeer, chair**

Goals from 2011-12, and progress made:

1. Contracts Web site, created by Jim Zychowicz, has been completed.
2. A new contract with our former publisher Scarecrow Press regarding backlog publications was completed.
3. Richard Griscom was appointed Editor of the Index and Bibliography Series. Michelle Oswell was appointed Web site Editor.
4. Technical difficulties plaguing MCB have been resolved.
5. COMMITTEE HANDBOOK STATUS: All editorial manuals have been completed. A committee handbook will be complete once the work of reorganizing the charge and the committee’s purpose is completed.
6. RELATIONSHIP TO MLA STRATEGIC PLAN: Most of MLA’s publication efforts fall under the category of advocacy in the strategic plan, particularly objectives 1, 3, 4. The Copyright Web site has been, and remains one of the most valuable assets the association has as both an outreach and advocacy tool, and is perhaps, aside from Notes, MLA’s most visible product outside the profession. We have also moved into open access with the publication of a white paper on music and discovery tools, thanks to the hard work of Nara Newcomer and the Emerging Technologies and Services Committee.

**Reference and Access Services Subcommittee**
(of the Public Services Committee)
**Lindsay Hansen, chair**

We completed and reported upon an interlibrary loan
survey of audiovisual materials. With the Resource Sharing and Collection Development committee, we gave a presentation in Dallas. We proposed a session to educate fellow MLA members on key reference sources for music industry. As this was not accepted, we are reworking it for a future meeting.

Committee Handbook status: in-progress

List of previous goals and progress made toward each goal:

After we competed and analyzed our survey of interlibrary loan practices, we planned and successfully wrote an article for Music Reference Services Quarterly and gave a presentation in Dallas.

List of goals for the next year and how they relate to the MLA Strategic Plan:

Related to advocacy and education, we plan to develop a workshop for effective use of music industry resources to support undergraduate and graduate studies. We also intend to suggest best practices for interlibrary loan of audiovisual materials that are backed by MLA.

AMS-MLA Joint RISM Committee
Darwin Scott, chair

Report on Activities

The committee met at the Annual Meeting of the American Musicological Society in San Francisco on November 11, 2011.

Michael Scott Cuthbert (MIT) and David Day (Brigham Young University) were appointed for the 2012–14 terms, replacing Fran Barulich and Connie Mayer.

Committee Handbook Status: Not done.

Previous Goals for 2011–12 and Progress Made

Goals in Tandem with the U.S. RISM Office

-Survey U.S. libraries to discern which have appropriate pre-1801 music manuscript holdings still unrecorded in RISM A/II.

Scott and Adams finalized survey form and circulated to U.S. institutions via MLA-L and AMS-L in the fall of 2011. Also announced in the AMS newsletter.

Reports of new and revised holdings are coming in from various U.S. libraries to the U.S. RISM office in response to this survey. Adams is preparing a report for the RISM Committee meeting at the AMS Annual Meeting in New Orleans (November 2).

Because the RISM database welcomes music manuscripts dating beyond the parameters of previous U.S. projects, the survey’s scope expanded to optionally include manuscripts of composers active in the first half of the nineteenth century.

-Develop RISM A/II cataloging guidelines for the U.S. RISM Web page to encourage and instruct institutions to submit their own holdings to the U.S. RISM office.

Progress made: discussed again, but no further progress.

-Survey American libraries with holdings in RISM (particularly those submitted many years back) to verify that information in RISM A/II is as complete and accurate as possible. Some of the surveys date back to 20 years ago.

Survey sent out in the late fall also requested updates and additions for RISM A/II holdings.

-Develop and carry out strategy for properly advertising the new free online RISM A/II catalog at http://opac.rism.info.
Committees Reports, continued

Further promotion of Web site in short RISM reports in the AMS and MLA newsletters.

Neither AMS or MLA has yet to provide a link to this resource on their respective Web sites, despite both organizations subventions of U.S. RISM work.

-Determine role for the committee in promoting the updated version of RISM A/1 on CD-ROM scheduled for release by Bärenreiter in late 2011. The marketing to U.S. libraries of CD-ROM rather than network access will likely prove challenging.


Several U.S. music librarians expressed dissatisfaction with both the out-dated medium for this database, its cost, and difficulties with interpreting its vague restrictions on patron access. Scott further reported on these issues in the August 2012 AMS newsletter.

-Target sources of technological assistance for U.S. RISM office to develop sophisticated online data-gathering and organizational tools beyond the present limited capabilities of the office, such as an online submission form for reporting newly acquired or unreported pre-1801 materials (in particular, A/I and B/I–II holdings).

Progress made: further discussed; some action may follow in late 2012, perhaps drawing on Cuthbert’s technological background and connections with MIT. Cuthbert’s technological expertise and proximity to Harvard (home base of the U.S. RISM Office) could prove beneficial to developing an automated submission process based on library MARC catalog records to form an ancillary U.S. repository of supplemental A/I that could be submitted to the RISM Central Office in Germany for eventual folding into a dynamic database.

Other RISM Matters

-Continue discussion on the potential role of the RISM Committee and the U.S. RISM office in further developing a systematic catalog of early librettos held by U.S. libraries.

Progress made: Awaiting report from Adams on discussions of international project at the 2012 IAML meeting (with possible additions from John Roberts).

-Continue discussion of expanding the RISM A/II project to include music manuscripts after 1800.

Discussion continues on the incomplete and unpublished analytics for the bibliographies of printed collections compiled by François Lesure (RISM B/1–II) although this is an issue too complex for the committee to become directly involved with. Lenore Coral’s card files and related microfilms from Cornell’s music library sent to U.S. RISM office.

Committee Governance, Procedures, etc.

-Assure the accuracy and currency of all data about the committee posted on the AMS and MLA Web sites.

Progress made: Scott submitted updates to the AMS and MLA Web editors. Requested that MLA align the terms of MLA committee members with those from AMS to be January-December appointments.

More clearly specify how the committee should interact with the U.S. RISM office—one of the committee’s responsibilities is to help the national office set its priorities.

Progress made: Scott and Adams continued to discuss during 2012. Major organizational changes at Harvard and new administrative responsibilities curtailed intended progress in this area.
Committee Reports, continued

- Define the expected roles and duties of the five regular committee members (in addition to the chair), which presently are loosely advisory rather than project-focused.

Progress made: Demanding work schedules continue to make this difficult. More substantive roles may develop once the survey is completed and the grant writing commences. Boomhower and Adams have been in communication about unrecorded manuscripts in the Library of Congress, and Scott has been working on the Princeton holdings.

Goals for 2012–13

Goals in Tandem with the U.S. RISM Office

- Analyze results from responses to the RISM A/II survey; determine best collections to highlight in grant proposal; target potential grant sources and initiate steps for writing grant.

- Develop U.S. RISM office Web site to include cataloging guidelines, online forms for submitting new or revised holdings for the RISM databases, etc.

- Develop a facile means for updating the holdings of U.S. libraries currently represented in the RISM A/II (imprints to 1800) database and to add new libraries with appropriate collections and manuscripts not presently included in the resource. There is still no straightforward mechanism to report this data (such as submitting MARC records) or any guarantees that the new information will end up in the database. We did not make this goal in 2012; perhaps it will happen in 2013: “U.S. RISM Office plans to have an online form available by mid-2012 for libraries to submit their music imprints dating 1501–1800 absent from the CD-ROM release of RISM A/I as well as corrections and updates for publications already inventoried in the database (there are bound to be many).”

- Discuss RISM matters addressed at this summer’s RISM 60th annual meeting in Mainz and at the IAML meeting in Montreal. Determine which issues are relevant to the U.S. RISM Committee and fold these into the committee’s work and goals for 2013 and beyond.

- Compile up-to-date mission statement and overall governance policies for the committee and its relationship with the U.S. RISM Office, which have never been formalized.

Other Goals

- Continue advocacy for integration of RISM A/1 data issued on CD-ROM into the online RISM database (RISM OPAC).

- Continue to address the challenges and limitations for advancing U.S. RISM project work in a time of continually growing job and career demands in libraries combined with economic austerity, staffing cutbacks, and library reorganizations.

- Continue to promote the RISM A/II database (http://opac.rism.info) and address other RISM issues in MLA and AMS newsletters.

- Follow with great interest and intersect when and where appropriate with nascent, preliminary plans to develop an AMS (and MLA)-sponsored Web-based guide to digital primary resources of interest to musicologists.

Resource Sharing and Collection Development Committee
Keith Cochran, chair

At our business meeting in Dallas in February, we discussed a number of ideas regarding proposals for next year’s meeting. We finally decided on a proposal for a panel discussion on “Collaborative Collection Development: Challenges and Solutions” for the 2013 meeting in Dallas. The proposal was submitted and accepted.

After the annual meeting, the RSCD committee was
Committee Reports, continued

asked to take over and provide direction for IAML’s Donated Music Program. The process for doing so is currently under discussion and should be in place by the annual meeting in 2013.

Three members rotated off the committee, and two new ones, Christine De Catanzaro and Constance Mayer, joined this year.

Committee Handbook Status; Unfortunately the committee has not made any progress on the handbook this year. We will devote more attention to it in the year to come.

Goals

Our primary goal each year is to organize panels for the annual meeting on topics pertaining to resource sharing and collection development that we think will be of interest to other librarians in the field. Thus we see our committee contributing to the goal of advocacy. That is we are demonstrating the continued importance of these areas of librarianship and thereby supporting the use of music in a wide variety of contexts.

Awards Reports

Carol June Bradley Award Jennifer Ottervick, chair

Four applications for the 2012 Carol June Bradley Award were received in July 2011. The committee selected independent film maker Jim Carrier’s proposed documentary on Dena Epstein’s seminal contribution to the history of the banjo, “The Librarian and the Banjo,” as the winner, which was announced at the 2012 annual meeting.

After serving as chair in 2011, Linda Mack completed her three-year term on the committee. Following the 2012 annual meeting, Greg MacAyeal (Northwestern University) was appointed to the committee by the MLA Board. Beginning her third year of service on the committee, Jennifer Ottervick took over as chair for 2012. Continuing this annual rotation, Mac Nelson will become chair after the 2013 meeting.

In May 2012, the committee revised the award description, and through the MLA Publicity Officer, Bob Follet, posted a call to the MLA listserv for applications. Four submissions were received by the July 13 deadline. The committee is in the process of selecting the winner(s), who will be notified in November.

Committee Handbook status:

In 2010, during his year as chair, David Hursh initiated review and revision of the Committee Handbook, including the addition of a calendar. Since then, the committee has continued this work and plans to finalize the document before the end of the year.

List of previous goals and progress made toward each goal:

Goal: Review award criteria and definition of “historical research in music librarianship.”

Progress: The 2012 and 2013 call for applications broadened the award description to include research about music special collections, patron activities, and education.

Goal: Update MLA website to include a list of previous winners and their topics.

Progress: Web site updated in and current as of 2012.

List of goals for the next year and how they relate to the MLA Strategic Plan:

Goal: Increase visibility of the Bradley Award.

Relation to SP: Help build value and visibility of the profession; promote the use of music in learning.
After reviewing fifteen applications during the summer of 2011, the committee in August 2011 submitted its selection of Mark Burford to receive the Dena Epstein Award for Archival and Library Research in American Music for consideration at the Fall Board 2011 meeting. The recommendation was approved by the Board. Subsequently we sent Dr. Burford a letter of notification, and he accepted the award with profound gratitude. Dr. Burford is currently Assistant Professor of Music at Reed College in Portland, Ore. His research subject is the gospel singer Mahalia Jackson, the jazz tradition, and the circulation of black gospel singing in U.S. popular culture from the 1950s to the mid-1960s. He writes: “My study of the reception of gospel and of Jackson is an attempt to understand how the reciprocal relationships between black religious music and the shifting political terrain, new economic and generational outlooks, emerging media, and fundamental reshaping of U.S. popular music can further our understanding of the postwar American musical and social landscape.”

The amount provided by the Epstein Award will only partially fund Dr. Burford’s research trip to New Orleans, and he anticipates that the award will be supplemented with summer funding from his home institution, Reed College.

The committee received a number of inquiries asking for clarification on the term “American.” We heard from two people wanting to know whether the terms of the award would include research on Canadian subjects; one person who applied is doing research on a South American topic (choral music from Colombia). We could find no clear answer to this question; I contacted Mary Wallace Davidson in an attempt to locate Dena Epstein. Mary stated that Dena is in now in an assisted-living facility and would probably not be able to provide any information.

Subsequently, President McBride located relevant documents from the MLA Archives, including the report of the first Epstein Award Committee to the Board (1996) and the first call for proposals, which appeared in the MLA Newsletter (no. 102, 1995). The Board report states:

The MLA Board favored leaving the term undefined for the first round of applications, asking the committee to propose guidelines for the future. . . . We suggest leaving the term undefined until such time as the board or committee determines a stricter definition may be advisable.

As far as we have been able to determine, the term has until now remained undefined. Because the question has arisen several times recently, however, the committee has been asked by President McBride to make a recommendation on this issue as part of our report. On its face, the issue might appear to be clear-cut. But considering current trends in cross-cultural studies and the broader historical realities that have shaped American music and culture, the question is perhaps not so easy to resolve. Our committee recommends that the MLA Board approach the issue from a broad, inclusive perspective, recognizing the rich diversity that defines the American experience. At the same time, we also feel that Dena Epstein’s own particular research interests (music of African Americans before the Civil War and music publishing in Chicago) should also be considered. Consequently, the committee recommends that the following clarification be added to the description of the award (added text in bold):

The Dena Epstein Award for Archival and Library Research in American Music was created through a generous endowment from Morton and Dena Epstein to the Music Library Association in 1995. Grants are awarded to support research in archives or libraries internationally on any aspect of American music. For purposes of this award, “American music” is defined as music directly relating to or that
Awards Reports, continued

has some direct connection with the United States of America. There are no restrictions as to an applicant’s age, nationality, profession, or institutional affiliation. All proposals are reviewed entirely on the basis of merit. The decision by the Dena Epstein Award Committee and the Board of Directors of the Music Library Association is announced at the MLA annual meeting. Calls for applications are issued in the spring.

At the conclusion of the 2012 Annual Meeting in Dallas, Mark McKnight rotated off the committee, and Sarah Dorsey assumed the position of chair for 2012-2013.

Kevin Freeman Travel Grant
Sarah Dorsey (chair to 2012)
Sarah Adams (chair to 2013)

This year the committee received ten applications and recommended awards to five candidates. The Board accepted the committee’s recommendations, which were announced at the 2012 annual meeting. Five music librarians new to the field received grants to assist with their travel to the 2012 meeting in Dallas. James Soe Nyun was appointed to the committee this year, replacing Sarah Dorsey. The deadline to submit applications for the 2013 award is 1 October 2012.

Walter Gerboth Award
Erin Conor, chair

The Committee recommended that the 2012 Walter Gerboth Award in its full amount be given to Dr. Bonnie E. Fleming to support her research on music patron Betty Freeman. The Board agreed. Chris Mehrens rotated off the Committee after the 2012 Annual Meeting; Anna Kijas was appointed to take his place. A call for applications for the 2013 award was posted in May 2012.

Committee Handbook status: In progress.

Publications Awards
Kirstin Dougan, chair

The awards for publications appearing in 2010 were announced at the annual meeting in Dallas in February 2012. The Richard S. Hill Award for the best article on music librarianship or article of a music-bibliographic nature was presented to Kate van Orden and Alfredo Vitolo, "Padre Martini, Gaetano Gaspari and the 'Pagliarini Collection': A Renaissance Music Library Rediscovered," Early Music History, 29 (2010), 241-324. The Eva Judd O'Meara Award for the best review published in Notes was awarded to Pieter Mannaerts. Review of Charles M. Atkinson. The Critical Nexus: Tone-system, Mode, and Notation in Early Medieval Music. Notes 66:3 (March 2010), 549-551. The Vincent H. Duckles Award was awarded to Christophe Grabowski and John Rink, Annotated Catalogue of Chopin’s First Editions (Cambridge: Cambridge University Press, 2010)

The awards were reported in the June 2012 issue of Notes.

The awards for publications appearing in 2011 will be submitted to the Board for approval at their September 2012 meeting and will be announced at the MLA annual meeting in San Jose in February 2013.

Joint Committee Reports

MLA/MPA/MOLA Joint Committee
Andy Toulas, coordinator

MLA: The areas of discussion brought forth by this group continue to center around purchasing, licensing and accessing digital scores, and the possibility of making digital score and part sets available. Information literacy, information seeking behavior and the current technology and trends in music libraries have also been a theme for the last year. There has been
Joint Committees, continued

discussion on expanding the group to include vendors, or creating a new group including vendors. This is to get a better understanding of the emerging digital business models in music publishing. In addition to these themes, copyright and best practices in fair use are often discussed about directly, or in conjunction other large library issues, such as the digitization and dissemination of items.

MPA : Kathleen Marsh (co-founder of musicnotes.com) has been elected president of the MPA. In addition to leadership changes, MPA has spoken about specific legal cases such as the Golan vs. Achorf case, and how cases like this effect the music publishing industry. Digital perusal and on-demand scores have also been a topic over the last year, and how publishers are making these items available to the public directly. Others topics have included the trend of music publishers negotiating administrative rights with composers, expecting the composer to produce the finished copy themselves, and the possibility of the creation of a multi-national database containing music publisher information. It was also stated that the change in the criteria for the 2011 Paul Revere Awards were accepted by the music publishing community. The annual MPA meeting will take place on June 1, 2012 at the Harvard Club in New York City.

MOLA : An update of retired and transitioning MOLA librarians were announced. The 29th MOLA conference took place last May, in London. A major theme through the event was the current state of educating MOLA librarians. Details concerning orchestra media licensing, the advantages of digital perusal scores, and MOLA’s involvement with educational outreach by hosting regional student workshops have been discussed by the group throughout the year. In our meetings there has been a desire to get MPA more involved with the MOLA workshops so that students can learn from the publishers how to create a clear, thoughtful score. The next meeting of the Joint Committee took place on Friday October 26, 2012.

RDA Music Revisions Facilitation Joint Task Force
Robert Freeborn, Stephen Yusko, co-chairs

On July 31, 2012 BCC Chair Beth Iseminger notified the Task Force membership that the group was being reformed and recharged. The Joint Steering Committee for the Revision of RDA (JSC) wishes to have RDA proposals come directly from the Task Force. These proposals should represent agreement among all 3 North American music constituencies. Because this process was somewhat different from the original charge, the group charge will be revised. The new group will be appointed under the auspices of the JSC, and will likely include three representatives from each constituency. Going forward, proposals will be submitted directly to the JSC chair, and then the other JSC constituencies will have opportunity to comment on the proposals. Group members will volunteer on behalf of their constituency to develop specific proposals. Stephen Yusko will chair this revised Task Force.

The Task Force was charged in October 2011 to identify known RDA music issues, prioritize them, and assign them to one of the three constituencies identified in the previous sentence for proposals to resolve the issue. At the Feb. 16, 2012 meeting in Dallas, TX, they identified 48 separate issues and ranked them as either high or medium priority. The final results of this meeting can be found in an earlier report.

Since the Feb. 16, 2012 meeting the Task Force contributed feedback on many of the issues identified earlier:

- A proposal to revise 2.11.1.3 to allow for the recording of the most recent phonogram copyright date for sound recordings even when a more recent textual copyright date is present on the resource.

- A proposal to revise 6.27.4.2 to allow for the use of the term “Lyrics” in addition to the terms “Libretto”,
"Librettos", "Text", and "Texts" in a variant access point.

-A proposal to revise 6.28.1.11 to address the issue of the placement of the conventional title Selections in access points representing compilations of musical works when medium is also included in the access point.

U.S. RILM Office Governing Board
Sarah Adams, chair

The RILM U.S. Office, located in the Sidney Cox Library of Music and Dance at Cornell University, is supported financially by the societies and associations represented on the Governing Board. The Board, which meets once per year, is concerned with assuring that the Office has sufficient funding to carry out its vital work of identifying music scholarship published in the United States, and subsequently providing citations and abstracts to the International RILM Center. From July 2011 to June 2012 the U.S. RILM Office submitted 5822 items to the RILM International Center (including 2727 accessions, 2938 abstracts, and 157 reviews).

The Governing Board met on 6 November 2011 during the annual conference of the American Musicological Society. Barbara Mackenzie, the Director of RILM International joined the meeting. Robert Gjerdingen completed his term on the Board as SMT representative in 2011 and was replaced by Alex Rehding. With the departure of Ginny Danielson in July 2011, we were without an SEM representative but expect SEM to fill this vacancy in 2012-13.

Among other developments in the course of the past year, we drafted a new governance document which was discussed and emended at the meeting. We have also established a more formalized structure and set of procedures than was in place previously. Representatives will now serve overlapping four-year terms so that continuity is maintained in the face of renewal. We also elected to appoint at-large members to the group as needed, ideally one of which will be drawn from the group identified by Lenore Coral as advisors on the Community Foundation of Tompkins County bequest. Finally, we devoted discussion to ways in which we might help to boost author participation, an ongoing goal of RILM both on national and international levels. We focused on strategies to raise awareness and promote the work of RILM in our respective societies and beyond, such as sending postings to newsletters or electronic publications and encouraging authors to review their publications and submit their abstracts via the RILM website. Towards this end, an interview with Bonna Boettcher and Julie Schnepel about the work of the U.S. RILM Office, appeared in the August issue of the AMS Newsletter. Another proposal was to investigate possibilities for increasing the number of journals that submit abstracts to RILM.

Goals for 2012-2013: Finalize governance documents and submit to respective societies.

Working with the Office, identify which U.S. journals currently require and submit abstracts, with the goal of getting others to do so as well. Develop a target list of journals that do not include abstracts.

Seek additional ways to increase rates of abstract submission to RILM by encouraging author participation.

Continue to seek long term solutions for funding of the Office’s operations, which remains an ongoing goal.

The U.S. Office plans to review and revise the list of journals in the next year, particularly core journals, based on the criteria of RILM International.
Representatives

American Library Association
Stephanie Bonjack, liaison

I attended the ALA Midwinter Conference in Dallas, TX, January 20-23, and the ALA Annual conference in Anaheim, CA June 22-25, 2012. I attended the ALA Affiliates luncheon, where I reported on MLA activities. I also arranged for an MLA get-together one evening during each conference, and scheduled a room block in one of the conference hotels.

This was the second year in a row in which I scheduled and presented an EOP presentation at the annual conference. Attendance was good (approximately 25 attendees), and I received positive feedback from the attendees I talked to. I see a growing need for such presentations, as more and more librarians with no music specialty are tasked with developing music collections.

Previous goals and progress:

- Explore distance technologies other affiliate organizations are using.

Not much progress to report here. A look at the annual conferences hosted by the affiliate organizations shows no use of distance technologies, even though it would be hugely beneficial to do so (e.g., http://jclc-conference.org/). The future ALA Liaison may want to learn more about the technology behind ALA’s e-learning infrastructure: http://www.al.org/onlinelearning/

- Improve dissemination of information regarding MLA activities. Coordinate MLA activities with the Outreach Officer at ALA.

Bob Follet was very interested in working together, and he encouraged many music librarians who stopped by the exhibit table at the annual conference to join the get-together. After some consideration, I think the Outreach Officer should publicize conference events. I would recommend that the Outreach Officer send out a call on mlal asking for upcoming events at ALA conferences (presentations, workshops, etc.), so he could keep a list at the exhibit table and also publicize them to our membership and relevant organizations.

National Information Standards Organization
Mark McKnight, representative

The following ballots were voted on between July 1, 2011 and June 30, 2012:

NISO Z39.83-1-201x, NISO Circulation Interchange Part 1: Protocol (NCIP), version 2.02


ISO/TR 21449:2004, Content Delivery and Rights Management — Functional requirements for identifiers and descriptors for use in the music, film, sound recording and publishing industries. This ballot is up for systematic review. Norman Paskin of the International DOI Foundation (IDF) and Paul Jessop of the Recording Industry Association of America (RIAA), have recommended withdrawal of this standard because they assert that it is out of date and has been superseded by other activities. I have cast an “Abstain” for MLA based on the comments by Paskin and Jessop.

ISO/DIS 25964-2, Information and documentation — Thesauri and interoperability with other vocabularies — Part 2: Interoperability with other vocabularies

ISO 832:1994, Information and documentation — Bibliographic description and references — Rules for the abbreviation of bibliographic terms (Systematic Review)

Representatives, continued

Work Code (ISWC) (Systematic Review)
TC46/SC4 standard, ISO 25577:2008, Information and documentation — MarcXchange (Systematic Review)
ISO 15489-1, Information and documentation — Records management — Part 1: General (Systematic Review)
ISO 15919:2001 (vers 2), Information and documentation -- Transliteration of Devanagari and related Indic scripts into Latin characters (Systematic Review)
ISO 9:1995 (Ed 2, vers 2), Information and documentation -- Transliteration of Cyrillic characters into Latin characters -- Slavic and non-Slavic languages (Systematic Review)
ISO 233:1984 (vers 3), Documentation -- Transliteration of Arabic characters into Latin characters (Systematic Review)
ISO 259:1984 (vers 3), Documentation -- Transliteration of Hebrew characters into Latin characters (Systematic Review)
ISO/DIS 1087, Terminology work — Vocabulary. This is a liaison ballot from TC37, Terminology and other language and content resources, SC1, Principles and methods for the draft international standard.
ISO/FDIS 30300, Information and documentation — Management systems for records — Fundamentals and vocabulary
ISO 9707:2008, Information and documentation — Statistics on the production and distribution of books, newspapers, periodicals and electronic publications (Systematic Review)
ISO 2384:1977, Documentation — Presentation of translations. This International Standard sets out rules for the general layout (position and orientation) and use of spine titles and corresponding text used on books, serial publications, and periodicals.
ISO 5123:1984, Documentation — Abstract sheets in serial publications. This International Standard sets out rules for the presentation of an abstract sheet in a periodical or other serial publication.
ISO 5122:1979, Documentation — Abstract sheets in serial publications. This International Standard sets out rules for the presentation of an abstract sheet in a periodical or other serial publication.

The purpose of this International Stand-
ard is to provide guidelines for the arrangement and presentation of catalogues of standards, or publications similar to standards.

ISO 7144:1986, Documentation — Presentation of theses and similar documents.


Four-proposal for ISO 28560, for Unique Item Identifier (UIU) for RFID Tags in Libraries.

Justification study for the proposed new standard ISO 30302, Management systems for records – Guidelines for implementation.

ISO/CD 21127, Information and documentation — A reference ontology for the interchange of cultural heritage information.


NISO ballot to approve a proposed new work item on the development of Recommended Practices for Demand-Driven Acquisition (DDA) of monographs.

Ballot to determine if the U.S. TC46 Technical Advisory Group (TAG) approves the formation of a Category A liaison between DDEX and the ISO TC46/SC9 committee on Identification and Description.

Chapter Reports

Atlantic Chapter

Officers
Chair: Kristin Heath (Carnegie Mellon University)
Hunt Library, 4909 Frew Street, Pittsburgh, PA 15213, kheath@andrew.cmu.edu

Chair Elect: Richard Griscom (University of Pennsylvania) Otto E. Albrecht Music Library, 3420 Walnut Street, Philadelphia, PA 19104, griscom@upenn.edu

Secretary/Treasurer: Lisa Shiota (Library of Congress), PO Box 5706, Takoma Park, MD 20913, lshi@loc.gov

Chair, Communications Committee/Newsletter & Website Editor: Linda Dempf (The College of New Jersey), TCNJ Library, PO Box 7718, Ewing, NJ 08628, dempf@tcnj.edu

Chair, Membership Committee: Nobue Matsuoka (American University), American University, 4400 Massachusetts Ave., Washington, DC 20016, nobue@american.edu

Educational Outreach Program Liaison: David King (Carnegie Library of Pittsburgh), Music Film and Audio, 4400 Forbes Avenue, Pittsburgh, PA 15213, kingd@carnegielibrary.org

ATMLA-L List owner: Kathy Glennan (University of Maryland), McKeldin Library, Room 2200, College Park, MD 20742, kglennan@umd.edu

Chapter Meetings: West Chester University, October 14-15, 2011; Princeton University, October 19-20, 2012; Pittsburgh, PA 2013 (tentative).

Chapter Web site: http://atlantic.pages.tcnj.edu/

Linda Dempf updated the chapter website with a new link to access it. A redirect from the old site was implemented, and the link was updated on the MLA national site. One new feature is the Spotlight column, which can be used to highlight news from members.
**Representatives, continued**

**Chapter Travel Grant:**
The Chapter will be reinstating its travel grant in the amount of $500 out of its own budget. Kristin Heath missed offering this in the fall of 2011 due to being on maternity leave but will be offering the grant fall 2012 for the MLA Annual Meeting in San Jose in 2013.

**Electronic Distribution List:** ATMLA-L@listserv.umd.edu

**Web interface:** [http://www.listserv.umd.edu/archives/atmla-l.html](http://www.listserv.umd.edu/archives/atmla-l.html)

**Chapter Blog:** [http://atlantic.pages.tcnj.edu/chapter-blog/](http://atlantic.pages.tcnj.edu/chapter-blog/)

**Facebook:** ATMLA - Music Library Association Atlantic Chapter, [https://www.facebook.com/groups/MLAAtlanticChapter/](https://www.facebook.com/groups/MLAAtlanticChapter/)

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**Greater New York Chapter**

**Officers**
Chair: Andrew Toulas
Vice-Chair: Sally Bauer
Secretary-Treasurer: Arsinoi Ioannidou

**Chapter Meetings**
A meeting of the Greater New York Chapter took place on Feb 17th, 2012 at MLA National Meeting in Dallas, Texas. This event went from 5:00 - 6:00 pm. This meeting hosted 20–25 GNYMLA members. This was the first meeting for GNYMLA with the new officer election cycle in place. The subject matter of this meeting dealt with IAML in NYC for 2014, introduction of new officers, and plans for our next meeting. Full minutes are available on our website.

A meeting of the Greater New York Chapter took place on June 26, 2012 at the NYPL Service Center located in Long Island City in NYC. This event went from 10:00am - 3pm. This meeting hosted 10–15 GNYMLA members. The subject matter mostly dealt with the upcoming election for the Chair of the GNYMLA. A tour of the facility was provided including the largest book sorter on the east coast and the archival processing facilities of NYPL. Full minutes are available on our website and a video of the book sorter has been posted on our Facebook page.

**Chapter Web site:** [http://gnymla.wordpress.com/](http://gnymla.wordpress.com/)

**Electronic Discussion:** GNYMLA Listserv
The chapter listserv (GNYMLA-L) is an un-moderated forum that keeps members informed about upcoming meetings, events, and other chapter news. To post a message send messages to gnymla-l@rider.edu

**GNYMLA Facebook**
The Facebook page serves as an online forum for members of the GNYMLA and is open to anyone interested in publications issues and events which impact the Greater New York music community. An account is necessary to interact with the page, but not to access content. [http://www.facebook.com/pages/Music-Library-Association-Greater-New-York-Chapter/163695960939](http://www.facebook.com/pages/Music-Library-Association-Greater-New-York-Chapter/163695960939).

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**Mountain Plains Chapter**

**New Officers for 2012-2013**
Chair: George Gibbs (University of Kansas), ggibbs@ku.edu
Vice Chair/ Chair Elect: Daryll Stevens (Colorado College), DStevens@ColoradoCollege.edu
Past Chair: Anita Breckbill (University of Nebraska, Lincoln), aberckbill1@unl.edu
Secretary/Treasurer: Christopher Mehrens (Arizona State University), Christopher.Mehrens@asu.edu
Member-at-Large: Thomas Bell (Kansas State University), thosbell@ksu.edu
Chapter Reports, continued

Newsletter Editor: Suzanne Moulton-Gertig (University of Denver), smoulton@du.edu

Chapter Web site:
http://intranet.library.arizona.edu/users/eagleson/mpmla/index.html

Chapter Archivist / Webmaster: Laurie Eagleson (University of Arizona), EaglesonL@u.library.arizona.edu

Chapter Meetings
The annual chapter meeting of MPMLA was held in Colorado Springs, Colorado this year on May 18-19, 2012 with host Daryll Stephens. Stephen Luttmann served as the program chair. Twenty attended and fourteen papers were read. Next year’s meeting is proposed for May of 2013 in Phoenix, Arizona with host Christopher Mehrens.

Travel grants
MPMLA received a grant from MLA to support travel to the MPMLA conference for new members of the chapter. Sean Luyk from the University of Alberta, Beth Fleming from Oklahoma City University, and Kristi Austin from Idaho State University were supported for travel to the MPMLA annual meeting in Colorado Springs in May 2012. Two of the applicants were first-time attendees at an MPMLA meeting, and the third was a second-time attendee in her first five years of employment as a music librarian. All three applicants gave papers at the MPMLA meeting. Because of the grant’s success, MPMLA applied for and received another travel grant from MLA to support travel to the 2013 MPMLA meeting.

Chapter brochures: Margaret Kaus designed and Stephen Luttmann produced a chapter brochure for MPMLA.

MLA 2015 Host
The MLA Board is choosing a city in MPMLA’s territory to host the 2015 annual MLA conference. Denver will be the Board’s choice for a conference city, pending final decisions about venue. Laurie Sampsel will be looking for volunteers to serve on the local arrangements committee.

Secretary/Treasurer term of service: The membership voted to extend the term of service for the Secretary/Treasurer from two years to four years. Our bylaws will reflect the change.

Best of Chapter: The membership voted for two papers as Best of Chapter: “Scene but Not Heard: Strategies for Collecting Local Music” by Sean Luyk, and “To Collect Blu-Ray, or Not to Collect Blu-Ray: That is the Question!” by Steven Nordstrom. These will be forwarded to MLA’s Best of Chapter committee.

Midwest Chapter

Officers
Chair: Kirstin Dougan, University of Illinois Urbana Champaign; Past-Chair: Paula Hickner, University of Kentucky; Secretary/Treasurer: Jennifer Matthew, University of Notre Dame; Newsletter Editor: Anne Shelley, Illinois State University; Webmaster: Abbey Thompson Chapel, University of Minnesota

Committees
Chair, Bylaws Committee: Beth Christensen, St. Olaf College; Chair, Membership Committee: Jason Imbesi, Interlochen Center for the Arts; Chair, Publications Committee: Jennifer Matthews, University of Notre Dame; Chair, Cataloging Committee: James Procell, University of Louisville; Chair, Public Services Committee: Liz Berndt Morris, Central Michigan University; Chair, Technology, Archives, Preservation & Sound (TAPS): Emma Dederick, Indiana University

Chapter Meetings
Butler University, Indianapolis, IN (Oct. 13-15, 2011)
Chapter Reports, continued

Naperville, IL (Oct 11-13, 2012)
Cleveland, OH (Fall 2013)

Scholarships Awarded
Four travel scholarships were awarded for the MWMLA annual meeting in 2011. Jennifer Cunningham and Amanda DuBose received the Troutman Scholarship (for library staff and paraprofessionals); Mandi Goodsett and Taylor Greene received the Retirees’ Scholarship (for students).

Chapter Web site:  http://www.mlamidwest.org/index.html

Electronic Discussion List:  MWMLA-L@lsv.uky.edu

MWMLA-L List Owner:  Paula Hickner, University of Kentucky

Dues
Regular: $12.00, Student/Retired: $6.00

Members
107 members during 2011-2012

Northern California Chapter

Officers
Chairs: Veronica Wells (University of the Pacific) and Tom Bickley (CSU East Bay)
Vice Chair/Chair Elect: Patricia Stroh (Ira F. Brilliant Center for Beethoven Studies, San Jose State University)
Past Chair: Nancy Lorimer (Stanford University)
Secretary/Treasurer: Allison Rea (UC Berkeley)
Web/Newsletter Editor: Manuel Erviti (UC Berkeley)

Chapter Web site:  www.lib.berkeley.edu/MUSI/mlancc Listserv: mlancc@ucdavis.edu

Report on Activities
In the fall, MLA/NCC met at Santa Clara University on November 4, 2011. Presentations included:

“Hunting for QR Codes: Linking Students to the Music Collection” by Veronica Wells

“Monday Nights: The History of Thad Jones, Mel Lewis, and the Vanguard Jazz Orchestra” by Johannes Wallmann

“The Reformed Emergency Committee to Make Time Go Forward presents a history of the ‘History of Experimental Music in Northern California’ or The sound of the gong is heard everywhere” by Scot Gresham-Lancaster

“Music Libraries in China” by Wu Xu

In the spring we met at Mills College on May 21, 2012. Presentations included:

“What’s Happening in RDA: What you’ll see and what you won’t see” by Nancy Lorimer

“Sheet Music's Role in the California Midwinter Exposition of 1894” by Mary Kay Duggan

Along with presentations, the biggest order of business at the two meetings has been the merger of MLA/NCC and MLA/SCC as well as the upcoming 2013 meeting in San Jose. The Merger Task Force, which includes members from both MLA/NCC and MLA/SCC, has been working towards creating a constitution for MLA/CC. The members of MLA/NCC have been consulted throughout the process. We will move towards a vote on the MLA/CC Constitution this coming fall.

Patricia Stroh has led MLA/NCC on preparing us to host the national meeting in San Jose. This has included identifying potential donors and organizing local activities, the registration table, the local arrangements reception, and the banquet.
Chapter Reports, continued

New England Chapter

Officers (2011-2012): Suzanne Lovejoy, Chair; Anna E. Kijas, Vice-Chair/Program Chair; Liza Vick, Past-Chair; Christina Linklater, Secretary-Treasurer; Maria Jane Loizou, Member-at-Large; Jennifer Olson, Web Site Editor; Carolyn Schwartz, Newsletter Editor; Zoe Rath, Web 2.0 Coordinator.

Officers (2012-2013): Anna E. Kijas, Chair; Jennifer A. Hunt, Vice-Chair/Program Chair; Suzanne Lovejoy, Past Chair; Jonathan Manton, Secretary-Treasurer; Sam Cook, Member-at-Large; Jennifer Olson, Web Site Editor; Carolyn Schwartz, Newsletter Editor; Zoe Rath, Web 2.0 Coordinator.

Chapter Meetings

Spring 2011 (March 18, 2011) at the Boston Conservatory & Berklee College of Music, Boston, MA.

Program Committee: Suzanne Lovejoy (Chair), Jennifer Hunt and Erica Charis (Site Hosts, Boston Conservatory & Berklee College of Music).

Fall 2011 (October 14, 2011) at the Battell House, Norfolk, CT.

Program Committee: Anna E. Kijas (Chair), Jim Nelson (Site Host, Battell House and Norfolk Chamber Music Festival).

Spring 2012 (March 9, 2012) at Simmons College, Boston, MA.

Program Committee: Anna E. Kijas (Chair), Dr. Michele Cloonan and Dr. Em Claire Knowles (Site Hosts, Simmons College).

Future meeting plans: the Fall 2012 chapter meeting will be held at the Portland Public Library (Portland, Maine). For Spring 2013, we will hold our meeting at Dartmouth College (Hanover, NH). We are also planning on holding our upcoming 50th anniversary meeting at Wellesley College (Wellesley, MA).

New Initiatives and Projects 2011-12:

At the Spring 2012 meeting held at Simmons College, NEMLA was able to record, for the first time, its chapter meeting using both audio and video technologies with the assistance of the Simmons GSLIS Media Lab. Following this meeting, the NEMLA Board decided to explore options that would allow us to continue recording presentations at NEMLA chapter meetings with the goal of reaching members who are unable to attend, as well as to make entire presentations accessible at any time.

Between December 2011 and February 2012, a Volunteer and Internship Placement Program survey was distributed to the NEMLA membership. The intent of this survey was to determine whether there is enough interest to warrant such a service at the chapter level. Due to the positive response, primarily from students interested in internships positions, we have established a temporary committee, led by Sarah Funke Donovan, who is charged with developing an Internship Placement Program at the chapter level.

In addition, the Education and Outreach Committee recently completed an assessment of music needs in public libraries in preparation for offering workshops geared towards music libraries. The Education and Outreach Committee, under the direction of Member-at-Large, Sam Cook, will begin creating programs that will address topics for which there was a demonstrated need.

NEMLA received an MLA Chapter Grant of $600 which was meant to provide assistance for NEMLA members attending the 2012 Pre-Conference at the annual MLA meeting on February 15, 2012, which would allow them to become certified instructors for the Education and Outreach workshops. Due to the cancellation of the Pre-Conference, the funding was not utilized. Past Chair, Suzanne Lovejoy, received permission to apply this funding to a new initiative or project by the end of 2013.
Chapter Reports, continued

Chapter Web site: http://nemla.musiclibraryassoc.org/

Chapter wiki: http://nemla.musiclibraryassoc.org/wiki


Chapter Twitter page: http://twitter.com/nemla5

Dues:
Regular: $12.00, Student/Retired: $6.00, Institutional: $16.00, Three-year option for Regular Members: $36.00

Members
92 – personal members
1 – institutional member

For a current list of members, see: http://nemla.musiclibraryassoc.org/membership.php.

New York State/Ontario Chapter

Officers
Chair: Lisa McFall, Hamilton College, lmcfall@hamilton.edu
Vice Chair/Chair-Elect: Bonna Boettcher, Cornell University, bjb57@cornell.edu
Past Chair: Gerry Szymanski, Eastman School of Music, gszymanski@esm.rochester.edu
Secretary/Treasurer: Charlotte Cooper, Finger Lakes Community College, coopecj@FLCC.EDU
Newsletter Editor: Gerry Szymanski, Eastman School of Music, gszymanski@esm.rochester.edu

Chapter Meetings

University of Toronto (29–30 October 2010)
Hamilton College (14 October 2011)
Syracuse University (12 October 2012)

Chapter Projects
Plans are underway to conduct a chapter-wide survey to collect chapter members’ opinions on a variety of subjects including the possibility of joint meetings with other chapters, meeting biennially in a central location, and extending the term of the chapter chair to two years.

Chapter Web site: nyso.musiclibraryassoc.org
Listserv: NYSO-L: listserv@listserv.acsu.buffalo.edu

Pacific Northwest Chapter

Officers
Chair: Erin Conor, Reed College, econor@reed.edu
Past Chair: Cate Gerhart, University of Washington, gerhart@u.washington.edu
Secretary/Treasurer: Bill Blair, University of Victoria, blairw@uvic.ca
Newsletter Editor: Terry Horner, University of British Columbia, terry.horner@ubc.ca
Webmaster: Verletta Kern, University of Washington, vkern@uw.edu
Publicity and Outreach Coordinator: Verletta Kern, University of Washington, vkern@uw.edu

Chapter Meetings

May 4th-5th, 2012, Reed College, Portland, OR

Chapter Web site: http://pnwmla.wordpress.com/
Listserv: pnwmla-l@u.washington.edu
Chapter Projects
Membership passed several changes to the Chapter Constitution, including the addition of Webmaster as an appointed position and the creation of a new appointed position, Publicity and Outreach Coordinator. Chapter brochure (designed by Verletta Kern). Members staffed chapter booths at the Oregon Library Association conference (Bend, OR, April 25th -27th, 2012) and the Washington Library Association conference (Tulalip, WA, April 18th-20th). This activity was partially funded by an MLA Chapter Grant.

Southern California Chapter

Officers: Scott Stone, Chair; James Soe Nyun, Past Chair; John Redford, Secretary/Treasurer; Blair Whittington, Member at Large – Membership; Kathy Carbone, Member at Large – Publications

Report on Activities: MLASCC co-sponsored the workshop, “Spring Fling: Music Cataloging Workshop” along with the California Library Association on April 13, 2012. This workshop, presented by MLASCC members Hermine Vermeij and John Redford and MLANCC member Nancy Lorimer, focused on basic musical score and recording principles using both AACR2 and RDA. It was offered in both an in person option at CSU Los Angeles as well as online to virtual participants.

On June 1, 2012 MLASCC’s annual meeting was hosted by Ken Calkins and Jim Soe Nyun at UCSD. During this single day meeting members heard presentations by Stephanie Bonjack, Eunice Schroeder, Jeannie Pool, John Redford, Gary Wolber, and Scott Stone. Along with these presentations, attendees were also treated to tours of the newly remodeled Arts Library and recently constructed Mandell Weiss Center for the Performing Arts.

Additionally, MLASCC has continued working towards a merge with MLANCC. At this point in time we have drafted a Constitution, obtained feedback from the membership, redrafted the Constitution based on feedback, and obtained pro bono legal services to help with the financial aspects of merging two non-profit organizations. We hope to have this process completed in the near future and be able to present the MLA California Chapter (MLACC) at the San Jose conference in 2013.

Goals for upcoming year: Successfully complete the merger with MLANCC.

Southeast Chapter

Officers for 2011-2012
Chair: Joyce Clinkscales, Emory University, Heilbrun Music & Media Library, Woodruff Library, Atlanta, GA 30322-2870; libjm01@emory.edu

Past Chair: John Druesedow (retired, Duke University Music Library), 2318 Caroline Drive, Durham, NC 27705-2314; jdruesedow@gmail.com

Secretary/Treasurer: Lisa Hooper, Tulane University, Howard-Tilton Memorial Library, 7001 Freret Street, New Orleans, LA 70118; lhooper1@tulane.edu

Member-at-Large (Nominating Committee Chair): Nara Newcomer; East Carolina University, Music Library, AJ Fletcher Music Building, East Carolina University, Greenville, NC 27858-4353; newcomern@ecu.edu

Member-at-Large (Program Committee Chair): Sara Nodine (Florida State University), 122 N. Copeland Street, Tallahassee, FL 32306; snodine@fsu.edu

Newsletter Editor: Grover Baker; Middle Tennessee State University, Center for Popular Music, Murfreesboro, TN 37132; gbaker@mtsu.edu

Web Editor: Elizabeth McCraw, University of North Carolina at Chapel Hill, Wilson Technical Services CB
Chapter Reports, continued

#3930, Chapel Hill, NC 27514,
emccraw@email.unc.edu

(Appointed April 13, 2012, to replace Nick Homenda,
who had served since October 22, 2011)

Archivist: David Hursh, East Carolina University,
Music Library, Greenville, NC 27858-4853;
hurshd@ecu.edu

Chapter Meetings
Annual meeting: Chapel Hill, NC, October 20-22,
2011
Interim meeting: Dallas, TX, February 17, 2012

Chapter Projects
MLA 2014, Atlanta
The chapter is preparing to host the 2014 national
meeting in Atlanta. The Local Arrangements Com-
mitee co-chaired by Kevin Fleming and Shelley
Smith has planning underway.

SEMLA Oral History Project
Jenny Colvin continues to gather interviews from
SEMLA past presidents.

Awards and Grants
Pauline Shaw Bayne Travel Grants for 2011 were
awarded to Sonia Archer-Capuzzo and Jacey Kepich,
both of the University of North Carolina at Greensbo-ror.

Chapter Web site
http://semla.musiclibraryassoc.org

Texas Chapter

Chair
Andrew Justice, Music Librarian for Audio and Digi-
tal Services
University of North Texas
P.O. Box 305190, Denton, TX 76203-5190
(940) 369-7061
andrew.justice@unt.edu

Vice-Chair/Chair-Elect
John Brower, Head of Public Services
Lee Davis Library, San Jacinto College Central
8060 Spencer Hwy
Pasadena, TX 77505
(281) 476-1850
john.brower@sjcd.edu

Past Chair
Tina Murdock, Assistant Manager
Fine Arts and Humanities Divisions, Dallas Public
Library
1515 Young Street
Dallas, TX  75201
(214) 671-8337
tina.murdock@dallaslibrary.org

Secretary/Treasurer
Janelle West, Music Catalog Librarian
University of North Texas
P.O. Box 305190, Denton, TX 76203-5190
(940) 565-2857
janelle.west@unt.edu

Committees:
Database Committee
Jon Haupt
Andrew Justice

Meeting Handbook Committee
Bruce Evans
Ralph Hartsock
Andrew Justice

Membership Committee
Keith Chapman
Bruce Hall
Jana Atkins
Mary DuMont Brower

Oral Histories Committee
Donna Arnold
Chapter Reports, continued

Katie Buehner
Constitution and Bylaws Review Committee
Mary DuMont Brower
Bruce Evans
Andrew Justice
Keith Chapman
Tina Murdock

Chapter Grants: None

Last Meeting: Sept. 30 - October 1, 2011; Dallas, TX (national meeting prep)

Chapter Web Site:
http://tmla.musiclibraryassoc.org

Board of Directors Annual Report

The MLA Board met eight times in fiscal year July 2011-June 2012: September 21-23, 2011, in Boston, Massachusetts; online, November 14, 2011; February 13-15 and 18-19, 2012 in Dallas, Texas; online, March 7, April 11, and May 9, 2012; May 30-June 2, 2012 in Middleton, Wisconsin; and online, June 19, 2012.

At the annual meeting in Dallas, Past-President Ruthann McTyre completed her term in office, and Michael Colby was elected Vice President/President Elect. Cheryl Taranto, Susannah Cleveland, and Liza Vick completed their Board member-at-large terms, succeeded by Paula Hickner, Assistant Fiscal Officer; Mark Scharff, Assistant Parliamentarian; and Steve Landstreet, Assistant Planning and Reports Gatherer. Pamela Bristah was re-elected as Recording Secretary. Linda Blair was became the Administrative Officer, succeeding Michael Rogan. At the May-June Board meeting, Judy Tsou concluded her tenure on the Board, as former President of IAML-US.

At its Middleton meeting, the Board approved a reduced and balanced budget for FY 2012-2013, making targeted reductions across the entirety of the budget and increasing registration fees for the 2013 meeting by $20, but with no increase in membership dues. The budget was adjusted to make a 26.7% cut to honoraria for special officers and editors; cuts in travel support and a 50% cut in per diems for Board members, convention managers, the ALA representative, BCC committee chairs attending ALA, the Legislation Committee, and the Publicity Officer; shortening fall and winter Board meetings from three days to two; reduced chapter and Freeman grants; defunding new inventory for the MLA Shop; defunding the Big Band; switching vendors to reduce credit card fees; eliminating postcard mailings for membership renewal and conference registration; defunding design of new brochures; ceasing publication of the MLA Newsletter and the Annual Report in PDF; making adjustments to the 2013 conference to save hotel and catering costs; setting the LAC fund-raising target for 2013 to $15,000.

The Strategic Planning Task Force presented its final report to the Board at the Boston meeting. President McBride created a subsequent implementation plan, and appointed a steering committee and six subcommittees to create operational objectives for each of the six major goal areas in the plan (Organizational Excellence, Value of the Profession, Advocacy, Membership, Education, and Technology), with members drawn from related MLA committees. These six groups identified action items; each group’s representative on the Steering Committee selected one short-term action step as the highest priority for 2012-13, and from among the long-term goals in their area, selected the highest priority item, one that MLA should begin working on now. President McBride then created a Board task force to create an operational plan.

At the fall meeting, the Board approved a change to publication contracts so that both author and editors
are paid their flat fee at the time of publication; under the previous contract, editors were paid later in the process, when royalties were paid to MLA by A-R. The Planning Committee of the Board created a Committee Handbook Template; at the Boston meeting, the Board charged each MLA committee to create a handbook based on the template. At the May online meeting, the Board approved Open Meeting Guidelines created by the Planning Committee, designed to facilitate open, public access to Board meetings and documents.

At the fall Board meeting, the Board voted to continue working with the conference management firm Helm-Briscoe on site selection for 2014 and 2015 conferences, and to evaluate their services and fiscal impact after the 2014 and 2015 site negotiations are completed. During the June online meeting, the Board renewed A-R Edition’s contract to continue as MLA’s Business Office for three years, through Dec. 31, 2015, and also renewed MLA’s publication contract with A-R.

At the Dallas meeting, the Board approved to reclassify all permanently restricted investments as temporarily restricted investments, with the approval of MLA’s auditor and legal counsel. Keeping award money in permanently restricted funds had required MLA to keep the principle in each fund intact. In a year when the stock market went down, MLA had to pay monies from the MLA Fund into the award funds to maintain the principle of each fund at its original level. With temporarily restricted funds, the principle may fluctuate. At the same meeting, the Board approved that the Mayo Endowment be eliminated and the funds added to the Wicker Endowment.

At the Dallas meeting, the Board approved selling advertising on the MLA website, with advertising limited to six-seven pages: Home; Employment and education; About MLA; Publications; Member resources; Awards and grants; and the possible addition of the Current openings/Job openings page.

As a result of the MLA – IAML-US merger, President Jerry McBride represented MLA as the United States branch of IAML at the IAML Council and General Assembly meetings for the first time, Dublin, July 2011.

At the fall meeting, the Investment Subcommittee was dissolved, replaced by an ad hoc committee that will evaluate MLA’s investment account performance and risk profile every four years beginning fall 2013, and the Educational Outreach Program was made a subcommittee of the Education Committee. In light of Strategic Plan recommendations, the Membership Committee was re-established at the Dallas meeting. At the same meeting, the Outreach Committee was dissolved.

Four search committees were formed and completed their work during the year:

Assistant Administrative Officer, Eunice Schroeder, chair; Paul Cary appointed

Index and Bibliography Series Editor, Jean Morrow, chair; Richard Griscom appointed

Assistant Convention Manager, Paula Hickner, chair; Jim Farrington appointed

Publicity and Outreach Officer, Pat Fisken, chair; Bob Follet, appointed

Seven task forces completed their work during the year:
-Branch Libraries, Linda Fairtile, chair
-Strategic Planning, David Gilbert, chair
-Information Technology Implementation Team, Michael Rogan, chair
-Digital Audio Collections, Daniel Boomhower, chair
-Archives Policies, Nancy Nuzzo, chair
-Virtual EOP, Veronica Wells, chair
-Notes Royalties, Tracey Rudnick, chair
Board Report, continued

At the fall meeting, two joint task forces with the Library of Congress were established at the request of the Library, under the aegis of the BCC, with work ongoing:
- RDA Music Implementation Task Force, Casey Mullin, chair
- RDA Music Revisions Facilitation Task Force, Robert Freeborn, chair

Two task forces and working groups were established in FY2011-12, with work ongoing:
- Digital Audio Proposal Task Force, John Vallier, chair
- Notes Contract Working Group, Tracey Rudnick, chair

Task force reports and results from MLA-sanctioned surveys are now posted on the Ad Hoc Reports page on the MLA site.

Directions in Music Cataloging, edited by Peter H. Lisius and Richard Griscom, was published as the 36th title in the Index and Bibliography series, and An Index to Articles Published in The Etude Magazine, 1883-1957, by Pamela R. Dennis, was published as the 37th title in the series.

A chapter grant was awarded to the Mountain Plains chapter to support travel funding for new members to attend chapter meetings.

Submitted by Pamela Bristah, Recording Secretary

The MLA Financial Statement continues on the following page.

2012 Board of Directors:

President
Jerry McBride
Stanford University

Vice-President
Michael Colby
University of California-Davis

Recording Secretary
Pamela Bristah
Wellesley College

Administrative Officer
Linda W. Blair
Eastman School of Music

Assistant Administrative Officer
Paul Cary
Baldwin-Wallace College

Members-at-Large 2011-2013
Daniel F. Boomhower
Library of Congress

Kirstin Dougan
University of Illinois at Urbana-Champaign

Laurie J. Sampsel
University of Colorado at Boulder

Members-at-Large 2012-2014
Paula Hickner
University of Kentucky

Stephen Landstreet
Free Library of Philadelphia

Mark Scharff
Washington University in St. Louis
Music Library Association

Financial Report

June 30, 2012
## MUSIC LIBRARY ASSOCIATION

### CONTENTS

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<thead>
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<th>Page</th>
</tr>
</thead>
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<td>INDEPENDENT AUDITOR’S REPORT</td>
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</tr>
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<td>FINANCIAL STATEMENTS</td>
<td></td>
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<tr>
<td>Statements of financial position</td>
<td>2</td>
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<td>Statement of activities - 2012</td>
<td>3</td>
</tr>
<tr>
<td>Statement of activities - 2011</td>
<td>4</td>
</tr>
<tr>
<td>Statements of cash flows</td>
<td>5</td>
</tr>
<tr>
<td>Notes to financial statements</td>
<td>6</td>
</tr>
</tbody>
</table>
INDEPENDENT AUDITOR’S REPORT

To the Board of Directors
Music Library Association
Middleton, Wisconsin

We have audited the accompanying statements of financial position of Music Library Association as of June 30, 2012 and 2011, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Association’s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association’s internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Music Library Association as of June 30, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

October 10, 2012

SVA Certified Public Accountants, S.C.
MUSIC LIBRARY ASSOCIATION  
STATEMENTS OF FINANCIAL POSITION  
June 30, 2012 and 2011

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>Restated 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$114,208</td>
<td>$91,304</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>3,261</td>
<td>8,893</td>
</tr>
<tr>
<td>Inventories</td>
<td>6,444</td>
<td>6,508</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>975</td>
<td>0</td>
</tr>
<tr>
<td>Total current assets</td>
<td>124,888</td>
<td>106,705</td>
</tr>
<tr>
<td><strong>INVESTMENTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments in mutual funds:</td>
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<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>623,410</td>
<td>586,378</td>
</tr>
<tr>
<td>Temporarily restricted</td>
<td>263,627</td>
<td>165,101</td>
</tr>
<tr>
<td>Permanently restricted</td>
<td>0</td>
<td>90,368</td>
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<tr>
<td>Total investments in mutual funds</td>
<td>887,037</td>
<td>841,847</td>
</tr>
<tr>
<td><strong>PROPERTY AND EQUIPMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment, net of accumulated depreciation</td>
<td>501</td>
<td>1,003</td>
</tr>
<tr>
<td><strong>WEBSITE COSTS, NET OF AMORTIZATION</strong></td>
<td>13,065</td>
<td>30,863</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$1,025,491</td>
<td>$980,418</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LIABILITIES AND NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>$24,949</td>
<td>$14,991</td>
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<tr>
<td>Customer prepayments</td>
<td>59,630</td>
<td>72,360</td>
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<tr>
<td>Total current liabilities</td>
<td>84,579</td>
<td>87,351</td>
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<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board designated</td>
<td>0</td>
<td>884</td>
</tr>
<tr>
<td>Other</td>
<td>677,285</td>
<td>636,714</td>
</tr>
<tr>
<td>Total unrestricted</td>
<td>677,285</td>
<td>637,598</td>
</tr>
<tr>
<td>Temporarily restricted</td>
<td>263,627</td>
<td>165,101</td>
</tr>
<tr>
<td>Permanently restricted</td>
<td>0</td>
<td>90,368</td>
</tr>
<tr>
<td>Total net assets</td>
<td>940,912</td>
<td>893,067</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES AND NET ASSETS</strong></td>
<td>$1,025,491</td>
<td>$980,418</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
Changes in net assets:

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Permanently restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions</td>
<td>$ 8,311</td>
<td>$ 8,815</td>
<td>$ 0</td>
<td>$ 17,126</td>
</tr>
<tr>
<td>Dues</td>
<td>152,181</td>
<td>0</td>
<td>0</td>
<td>152,181</td>
</tr>
<tr>
<td>Sales of publications</td>
<td>152,421</td>
<td>0</td>
<td>0</td>
<td>152,421</td>
</tr>
<tr>
<td>Conventions</td>
<td>128,611</td>
<td>0</td>
<td>0</td>
<td>128,611</td>
</tr>
<tr>
<td>Interest and dividends</td>
<td>19,268</td>
<td>7,088</td>
<td>0</td>
<td>26,356</td>
</tr>
<tr>
<td>Realized and unrealized gain (loss) on investments, net</td>
<td>(11,756)</td>
<td>326</td>
<td>0</td>
<td>(11,430)</td>
</tr>
<tr>
<td>Other</td>
<td>2,648</td>
<td>1,829</td>
<td>0</td>
<td>4,477</td>
</tr>
</tbody>
</table>

Net assets released from restriction:

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Permanently restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reclassification (see Note D)</td>
<td>0</td>
<td>90,368</td>
<td>(90,368)</td>
<td>0</td>
</tr>
<tr>
<td>Payment of awards</td>
<td>9,900</td>
<td>(9,900)</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Total public support and revenues: 461,584 98,526 (90,368) 469,742

Excess of assets acquired over liabilities assumed in the donation of IAML-US (See Note F) 47,641 0 0 47,641

Total revenues: 509,225 98,526 (90,368) 517,383

Expenses:

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Permanently restricted</th>
<th>Total</th>
</tr>
</thead>
</table>
| Program services:
  General expenses                                      | 25,739       | 0                      | 0                      | 25,739 |
  Publications                                           | 79,216       | 0                      | 0                      | 79,216 |
  Conventions                                            | 123,299      | 0                      | 0                      | 123,299 |
  Awards                                                 | 9,900        | 0                      | 0                      | 9,900  |
  Member services                                        | 22,661       | 0                      | 0                      | 22,661 |

Total program services: 260,815 0 0 260,815

Supporting services:

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Permanently restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management and general</td>
<td>208,723</td>
<td>0</td>
<td>0</td>
<td>208,723</td>
</tr>
</tbody>
</table>

Total expenses: 469,538 0 0 469,538

Change in net assets: 39,687 98,526 (90,368) 47,845

Net assets, beginning: 637,598 165,101 90,368 893,067

Net assets, ending: $ 677,285 $ 263,627 $ 0 $ 940,912

The accompanying notes are an integral part of these financial statements.
MUSIC LIBRARY ASSOCIATION
STATEMENT OF ACTIVITIES
Year ended June 30, 2011

Changes in net assets:

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Restated temporarily restricted</th>
<th>Restated permanently restricted</th>
<th>Restated total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public support and revenues:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions</td>
<td>$ 11,534</td>
<td>$ 11,976</td>
<td>0</td>
<td>$ 23,510</td>
</tr>
<tr>
<td>Dues</td>
<td>122,115</td>
<td>0</td>
<td>0</td>
<td>122,115</td>
</tr>
<tr>
<td>Sales of publications</td>
<td>158,572</td>
<td>0</td>
<td>0</td>
<td>158,572</td>
</tr>
<tr>
<td>Conventions</td>
<td>173,811</td>
<td>0</td>
<td>0</td>
<td>173,811</td>
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<tr>
<td>Interest and dividends</td>
<td>16,507</td>
<td>6,342</td>
<td>0</td>
<td>22,849</td>
</tr>
<tr>
<td>Realized and unrealized gain (loss) on investments, net</td>
<td>76,779</td>
<td>29,437</td>
<td>0</td>
<td>106,216</td>
</tr>
<tr>
<td>Other</td>
<td>2,173</td>
<td>0</td>
<td>0</td>
<td>2,173</td>
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<tr>
<td>Net assets released from restriction:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reclassification (see Note D)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Payment of awards</td>
<td>8,550</td>
<td>(8,550)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total public support and revenues</td>
<td>570,041</td>
<td>39,205</td>
<td>0</td>
<td>609,246</td>
</tr>
</tbody>
</table>

Excess of assets acquired over liabilities assumed in the donation of IAML-US (See Note F) | 0 | 0 | 0 | 0

Total revenues | 570,041 | 39,205 | 0 | 609,246

Expenses:

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Restated temporarily restricted</th>
<th>Restated permanently restricted</th>
<th>Restated total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program services:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General expenses</td>
<td>21,729</td>
<td>0</td>
<td>0</td>
<td>21,729</td>
</tr>
<tr>
<td>Publications</td>
<td>86,286</td>
<td>0</td>
<td>0</td>
<td>86,286</td>
</tr>
<tr>
<td>Conventions</td>
<td>190,242</td>
<td>0</td>
<td>0</td>
<td>190,242</td>
</tr>
<tr>
<td>Awards</td>
<td>8,550</td>
<td>0</td>
<td>0</td>
<td>8,550</td>
</tr>
<tr>
<td>Member services</td>
<td>13,338</td>
<td>0</td>
<td>0</td>
<td>13,338</td>
</tr>
<tr>
<td>Total program services</td>
<td>320,145</td>
<td>0</td>
<td>0</td>
<td>320,145</td>
</tr>
</tbody>
</table>

Supporting services:

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Restated temporarily restricted</th>
<th>Restated permanently restricted</th>
<th>Restated total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management and general</td>
<td>229,420</td>
<td>0</td>
<td>0</td>
<td>229,420</td>
</tr>
<tr>
<td>Total expenses</td>
<td>549,565</td>
<td>0</td>
<td>0</td>
<td>549,565</td>
</tr>
</tbody>
</table>

Change in net assets | 20,476 | 39,205 | 0 | 59,681

Net assets, beginning, as originally reported | 617,122 | 59,072 | 157,192 | 833,386

Prior period adjustments | 0 | 66,824 | (66,824) | 0

Net assets, beginning, as restated | 617,122 | 125,896 | 90,368 | 833,386

Net assets, ending | $ 637,598 | $ 165,101 | $ 90,368 | $ 893,067

The accompanying notes are an integral part of these financial statements.
## CASH FLOWS FROM OPERATING ACTIVITIES

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in net assets</td>
<td>$47,845</td>
<td>$59,681</td>
</tr>
</tbody>
</table>

Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>502</td>
<td>501</td>
</tr>
<tr>
<td>Amortization</td>
<td>19,448</td>
<td>30,695</td>
</tr>
<tr>
<td>Net loss (gain) on investments</td>
<td>11,430</td>
<td>(106,216)</td>
</tr>
<tr>
<td>Acquisition of IAML-US</td>
<td>(47,641)</td>
<td>0</td>
</tr>
</tbody>
</table>

Increase (decrease) in cash due to changes in:

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable</td>
<td>5,632</td>
<td>(341)</td>
</tr>
<tr>
<td>Inventories</td>
<td>64</td>
<td>263</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>(975)</td>
<td>0</td>
</tr>
<tr>
<td>Accounts payable</td>
<td>9,958</td>
<td>(7,917)</td>
</tr>
<tr>
<td>Customer prepayments</td>
<td>(12,730)</td>
<td>14,660</td>
</tr>
</tbody>
</table>

Net cash provided by (used in) operating activities

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net cash provided by (used in) operating activities</td>
<td>33,533</td>
<td>(8,674)</td>
</tr>
</tbody>
</table>

## CASH FLOWS FROM INVESTING ACTIVITIES

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of website</td>
<td>(1,650)</td>
<td>(4,000)</td>
</tr>
<tr>
<td>Purchases of investments</td>
<td>(212,992)</td>
<td>(346,105)</td>
</tr>
<tr>
<td>Proceeds from sales of investments</td>
<td>156,372</td>
<td>387,046</td>
</tr>
<tr>
<td>Acquisition of IAML-US</td>
<td>47,641</td>
<td>0</td>
</tr>
</tbody>
</table>

Net cash provided by (used in) investing activities

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net cash provided by (used in) investing activities</td>
<td>(10,629)</td>
<td>36,941</td>
</tr>
</tbody>
</table>

## CASH FLOWS FROM FINANCING ACTIVITIES

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in cash and cash equivalents</td>
<td>22,904</td>
<td>28,267</td>
</tr>
</tbody>
</table>

Cash and cash equivalents:

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning</td>
<td>91,304</td>
<td>63,037</td>
</tr>
<tr>
<td>Ending</td>
<td>$114,208</td>
<td>$91,304</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
NOTE A -- Nature of business and significant accounting policies

Nature of business
Music Library Association (the Association) was formed in 1945 as a non-stock, non-profit corporation. The primary purposes of the Association are to promote the establishment, growth, and use of music libraries; to encourage the collection of music and musical literature in libraries; to further studies in musical bibliography; to increase efficiency in music library service and administration; and to promote the profession of music librarianship. On July 1, 2011, the Association merged with the U.S. Branch of the International Association of Music Libraries, Archives and Document Centres, Inc. (IAML-US) (See Note F).

A summary of significant accounting policies follows:

Basis of accounting
The financial statements of the Association have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities.

Basis of presentation
Under accounting principles generally accepted in the United States of America (U.S. GAAP), the organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Temporarily restricted net assets are those whose use has been restricted or that have been limited by donors to a specific time period or purpose.

Use of estimates
The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Exempt status
The Association is exempt from income taxes under Internal Revenue Code Section 501(c)(3) as a public charity and not a private foundation. The Association is also exempt from Wisconsin income tax.

The Association’s income tax filings are subject to audit by various taxing authorities. Open periods subject to audit for federal and Wisconsin purposes are generally the previous three and four years of tax returns filed, respectively. There were no interest or penalties recorded for the years ended June 30, 2012 and 2011.

Cash and cash equivalents
For purposes of reporting cash flows, the Association considers all investments purchased with a maturity of three months or less to be cash equivalents.
NOTE A -- Nature of business and significant accounting policies (Continued)

Accounts receivable
The Association utilizes the direct write-off method of accounting for bad debts. The use of this method has no material effect on the financial statements. Accounts receivable are written off when management determines an account is uncollectible. A receivable is considered past due if payments have not been received by the Association after 90 days. Accounts receivable is non-interest bearing.

Donated assets
Donated marketable securities and other noncash assets are recorded as contributions at their estimated fair values at the date of donation. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose.

Inventory
Inventory consists of music publications produced for the Association and is valued at the lower of cost or market with cost being determined by the first-in, first-out method.

Investments
Purchased investments are recorded at fair value, and donated investments are recorded as contributions at fair value on the date of receipt. Realized gains and losses on sales of investments are determined on the basis of the specific identification of the cost of the security sold.

Equipment
Equipment is stated at cost. Depreciation of equipment is computed by the straight-line method based on an estimated useful life of five years.

Maintenance and repairs of equipment are charged to operations, and major improvements are capitalized. Upon retirement, sale or other disposition of equipment, the cost and accumulated depreciation are eliminated from the accounts, and any resulting gain or loss is included in operations.

Depreciation expense amounted to $502 and $501 for the years ended June 30, 2012 and 2011, respectively.

Website
Capitalized website costs presented on the statements of financial position are stated at cost. Amortization of website costs is computed by the straight-line method based upon the estimated useful lives of the assets, generally three years.

Amortization expense totaled $19,448 and $30,695 for the years ended June 30, 2012 and 2011, respectively. Accumulated amortization was $80,670 and $61,222 as of June 30, 2012 and 2011, respectively.

Capitalization policy
The Association’s policy is to capitalize equipment with a unit cost of $500 or greater and a useful life of more than one year.
NOTE A -- Nature of business and significant accounting policies (Continued)

Impairment of long-lived assets
The Association reviews long-lived assets for impairment whenever events or changes in business circumstances indicate that the carrying amount of an asset may not be fully recoverable. An impairment loss would be recognized when the estimated future cash flows from the use of the asset are less than the carrying amount of that asset. To date, there have been no such losses.

Revenue recognition
Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished, such as the payment of expenses related to the restriction), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Donor-restricted supports whose restrictions are met in the same reporting period are reported as unrestricted support.

Revenue from conventions and sales of publications is recognized when earned.

Interest, dividends, gains and losses on investments are reported as an increase or decrease in unrestricted net assets unless explicitly restricted by donors.

Membership dues
Membership dues are determined on an annual basis. Membership dues are recognized as revenue in the period earned.

Expense allocation
The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Subsequent events
These financial statements have not been updated for subsequent events occurring after October 10, 2012, which is the date these financial statements were available to be issued. The Association has no responsibility to update these financial statements for events and circumstances occurring after this date.
NOTE B -- Investments

Investments in mutual funds are stated at fair value and were $887,037 and $841,847 as of June 30, 2012 and 2011, respectively.

Interest and dividends earned on investments and other cash accounts totaled $26,356 and $22,849 for the years ended June 30, 2012 and 2011, respectively. Investment fees totaled $4,557 and $4,304 for the years ended June 30, 2012 and 2011, respectively. These fees are included in management and general expenses.

Approximately 94% of the Association’s net assets are comprised of investments in various investment securities, namely mutual funds. Investment securities are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the value of investment securities will occur in the near term and such changes could materially affect the amounts reported in the statements of financial position. Of the total assets held in investment accounts, 79% and 21% were invested in Fidelity and Calvert mutual fund accounts, respectively, as of June 30, 2012 and 2011.

NOTE C -- Fair value disclosure

The fair value measurement for the categories of asset and liabilities that are measured at fair value on a recurring basis are as follows:

<table>
<thead>
<tr>
<th>Fair value measurement using</th>
<th>Quoted prices in active markets for identical inputs (level 1)</th>
<th>Significant other observable inputs (level 2)</th>
<th>Significant unobservable inputs (level 3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments in mutual funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Value</td>
<td>$ 51,654</td>
<td>$ 51,654</td>
<td>$ 0</td>
</tr>
<tr>
<td>Blend</td>
<td>172,674</td>
<td>172,674</td>
<td>0</td>
</tr>
<tr>
<td>Growth</td>
<td>99,605</td>
<td>99,605</td>
<td>0</td>
</tr>
<tr>
<td>Commodity</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Bonds</td>
<td>332,865</td>
<td>332,865</td>
<td>0</td>
</tr>
<tr>
<td>Short-term fund</td>
<td>25,940</td>
<td>25,940</td>
<td>0</td>
</tr>
<tr>
<td>Moderate allocation fund</td>
<td>204,299</td>
<td>204,299</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 887,037</strong></td>
<td><strong>$ 887,037</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>
NOTE C -- Fair value disclosure (Continued)

<table>
<thead>
<tr>
<th>Fair value measurement using</th>
<th>Quoted prices in active markets for identical inputs (level 1)</th>
<th>Significant other observable inputs (level 2)</th>
<th>Significant unobservable inputs (level 3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

As of June 30, 2011:

**Assets**

Investments in mutual funds\(^1\)

<table>
<thead>
<tr>
<th></th>
<th>Balance</th>
<th>Quoted prices</th>
<th>Significant other observable inputs</th>
<th>Significant unobservable inputs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Value</td>
<td>$ 54,053</td>
<td>$ 54,053</td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td>Blend</td>
<td>183,172</td>
<td>183,172</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Growth</td>
<td>99,727</td>
<td>99,727</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Commodity</td>
<td>482</td>
<td>482</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Bonds</td>
<td>300,882</td>
<td>300,882</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Short-term fund</td>
<td>8,647</td>
<td>8,647</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Moderate allocation fund</td>
<td>194,884</td>
<td>194,884</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

$ 841,847  $ 841,847  $ 0  $ 0

\(^1\) The carrying amount reported approximates fair value because the values are derived from quoted prices in active markets for identical assets.

NOTE D -- Endowments and other restrictions on net assets

The Association’s endowment consisted of cash and investments in marketable securities which represented contributions received in prior years that were permanently restricted by donors for investment. Earnings on the endowment were considered temporarily restricted and were used for awards to third parties. Net assets associated with endowment funds were classified and reported based on the existence or absence of donor-imposed restrictions.

As required by GAAP, net assets associated with endowment funds, including funds designated by the board of directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

The board of directors of the Association has interpreted the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) as requiring consideration of both the original gift amount and the net appreciation on those invested gifts when making investment decisions or setting spending policies over donor-restricted endowment funds rather than focusing on prudent spending of only the net appreciation on those funds. UPMIFA eliminates the historical dollar threshold and establishes prudent spending guidelines that consider both the duration and preservation of the fund.
NOTE D -- Endowments and other restrictions on net assets (Continued)

In accordance with UPMIFA, the Association considered the following factors in making a determination to appropriate or accumulate donor restricted endowment funds including the duration and preservation of the funds, the purpose of the Association and the donor-restricted endowment funds, general economic conditions, the possible effect of inflation and deflation, the expected total return from income and the appreciation of investments, other resources of the Association, and the investment policies of the Association.

The Association adopted investment and spending policies for endowment assets that attempted to provide a predictable stream of funding for awards to third parties. The Association worked with its finance committee and two investment advisors to achieve positive investment results. These individuals were charged with measurement of investment results and presentation to the Association's board of directors. To satisfy its long-term rate of return objectives, the Association relied on its finance committee and third-party advisors to implement strategies where investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

Endowment assets invested in marketable securities were $0 and $90,368 as of June 30, 2012 and 2011, respectively. These net assets represented contributions from donors that were to be invested in perpetuity. During fiscal year 2012, management received confirmation from two donors that required reclassification of certain permanently restricted net assets received in prior years to temporarily restricted net assets (see Note G). Management and the board of directors determined that the remaining permanently restricted net assets were both old and small in amount and the underlying donor agreements or correspondence regarding the donor’s intent with respect to these contributions did not exist. Following guidance in UPMIFA, permanently net assets of $90,638 were reclassified as temporarily restricted net assets as of June 30, 2012.

The Association also receives pledges from various donors which are restricted as to purpose to be used for awards to third parties. Temporarily restricted net assets of $263,627 and $165,101 as of June 30, 2012 and 2011, respectively, represent the unexpended balance and earnings of the original contributions.

NOTE E -- Commitments and contingencies

The Association has entered into a management agreement, expiring on December 31, 2015, with A-R Editions, Inc. (A-R) for accounting and publishing services. The Association pays A-R a management fee, calculated on a monthly basis, at a flat rate plus charges for additional services. Management fees totaled $73,162 and $72,600 for the years ended June 30, 2012 and 2011, respectively.
NOTE F -- Business combination

On July 1, 2011, the Association merged with the U.S. Branch of the International Association of Music Libraries, Archives and Document Centres, Inc. (IAML-US). IAML-US, a non-profit corporation, encouraged and promoted the activities of music libraries, archives and documentation centers in supporting and facilitating the realization of projects in music bibliography, music documentation and the music library and information science at national and international levels. The boards of the Association and IAML-US determined that it was in the best interest of their respective organizations and members to combine their organizations and membership. Pursuant to the terms of the combination, the Association is the surviving organization, owns title to all real estate and other assets owned by IAML-US, and assumed all liabilities. In addition, the officers and directors of the Association continue to serve as the officers and directors of the surviving organization. As a result of the merger, the Association offers all members the opportunity to join the International Association of Music Libraries. Under U.S. GAAP, the combination is accounted for using the acquisition method.

There was no consideration transferred as a result of the merger. The fair value of the cash acquired at the merger date was $47,641. There were no other assets acquired or liabilities assumed as of the merger date.

NOTE G -- Prior period adjustments

During 2012, management reevaluated the classification of certain permanently restricted net assets received in prior years. Management determined that two contributions received in prior years in the aggregate amount of $66,824 were previously classified as permanently restricted net assets rather than temporarily restricted net assets as was the donor’s intent. Pursuant to a review of underlying agreements and correspondence with the original donors regarding the use of the original contributions, the Association has recorded a prior period adjustment to properly reflect the donor’s intent. The adjustment did not affect total net assets or the change in net assets as previously reported as of June 30, 2011.

The effects of the prior period adjustments on the 2011 financial statements are summarized as follows:

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Permanently restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net assets, as previously reported</td>
<td>$ 637,598</td>
<td>$ 98,227</td>
<td>$ 157,192</td>
<td>$ 893,067</td>
</tr>
<tr>
<td>Prior period adjustments</td>
<td>0</td>
<td>66,824</td>
<td>(66,824)</td>
<td>0</td>
</tr>
<tr>
<td>Net assets, as restated</td>
<td>$ 637,598</td>
<td>$ 165,101</td>
<td>$ 90,368</td>
<td>$ 893,067</td>
</tr>
<tr>
<td>Investments, as previously reported</td>
<td>$ 586,378</td>
<td>$ 98,227</td>
<td>$ 157,192</td>
<td>$ 841,847</td>
</tr>
<tr>
<td>Prior period adjustments</td>
<td>0</td>
<td>66,824</td>
<td>(66,824)</td>
<td>0</td>
</tr>
<tr>
<td>Investments, as restated</td>
<td>$ 586,378</td>
<td>$ 165,101</td>
<td>$ 90,368</td>
<td>$ 841,847</td>
</tr>
</tbody>
</table>