The annual reports of the special officers, committees, representatives, liaisons, and chapters were compiled by Steve Landstreet and Misti Shaw. Committee charges are included in the Administrative Structure found on the Music Library Association Web site, at:
http://www.musiclibraryassoc.org/members/group_select.asp?type=12582

### Special Officers

**Advertising Manager**

**Anne Shelley**

The advertising revenue for *Notes* vol. 69 (September 2012–June 2013) totaled $21,353. This amount represents a less than 1% decrease in revenue compared to the previous fiscal year (2011–2012).

For each issue in *Notes* vol. 69, there was an average of twenty-seven advertisers. This number is down from an average of thirty advertisers per issue in 2011–2012.

Returning advertisers who ran ads in all fours issues of *Notes* vol. 69 accounted for three-fourths of the total number of advertisers for 2012–2013. These advertisers were:


After communication with the MLA President and several proposals to the MLA Board, the option to advertise on the MLA website became available to advertisers for the first time in September 2012. Four different advertisers ran seven months’ worth of ads in FY 2013. Total revenue from web ads in FY13 was $1,100.

The Advertising Manager encourages MLA members who purchase products or services from our advertisers to thank them for supporting MLA and to mention where their ad was read.

**List of previous goals and progress made toward each goal:**

1. Increase number of ads on MLA website: The MLA website began supporting ads in September 2012. Four different advertisers ran seven months’ worth of website ads in FY2013.

2. Better define related responsibilities with other MLA special officers: Because the Advertising Manager is not currently responsible for all advertising opportunities in MLA (conference
Special Officer Reports, continued

booklet ads and mailing list rental), this past year I continued to work as needed with the Assistant Convention Manager and the MLA Business Office referring current and potential clients to the right contact person. Strong communication among special officers and others in the administrative structure has helped make these conversations relatively seamless for our advertisers, and I look forward to continuing our work together in the next fiscal year.

List of goals for the next year:
1. Increase number of ads on MLA website.
2. Work with MLA Web Editor on how website redesign will affect web ads.
3. Revise “Information for Advertisers” web page to reflect changes in MLA website design.
4. Work with MLA Fiscal Officer to adjust web ad pricing according to website redesign.

Convention Managers
Laura Gayle Green, Convention Manager
Jim Farrington, Asst. Convention Manager

82nd Annual Meeting, San José, CA
27 February – 3 March 2013

MLA’s 82nd Annual Meeting had a registration of 409 individuals and 37 paid exhibitors occupying 48 tables (8 gratis tables). A successful pre-conference workshop on RDA was held. Wireless internet was made available to conference attendees on the meeting floor; users were encouraged to make donations to MLA to support this service. New for 2013 was the use of the Guidebook application for smartphone and tablet users. Reports show the application was downloaded to 221 devices.

83rd Annual Meeting, Atlanta, GA
26 February – 2 March 2014

MLA’s 83rd annual meeting will be held at the Grand Hyatt Atlanta in the Buckhead area of Atlanta. As soon as the 2013 meeting concluded, Green contacted hotel staff to gather information for building the conference budget, including catering and A-V services. Farrington secured a provider for exhibition services.

84th Annual Meeting, Denver, CO
25 February – 1 March 2015

MLA’s 84th annual meeting will be held at the Westin Denver Downtown.

Hotel Selection/Negotiation Assistance
Green and Farrington continue to work with Helms-Briscoe regarding hotel selection and negotiation assistance. To date their work has been timely and been most useful in the process from arranging site visits to negotiations.

2014-2015 Goals

2015 Annual Meeting: following the 2014 meeting, begin working with the Westin Denver Downtown, as well as the 2015 Program Committee, to begin making arrangements and prepare a draft budget for the Board to consider.

2016 Annual Meeting: Site visits will be conducted in August 2013.

2017 Annual Meeting: Site visits will be conducted in 2014.

The Convention Managers await direction from the Board regarding any changes to standard operating procedures in light of the MLA Conferences Task force report.

Convention Management transition: Green will complete her term as Convention Manager in June 2014; Farrington will begin on 1 July; tentatively both plan on meeting with the yet-to-be-named incoming Assistant Convention Manager to handle the transition of responsibilities.

Convention Manual and Calendar
Green will continue to update the manual as necessary and Farrington will prepare the 2014-15 Convention Calendar.

**Placement Officer**  
**Joe Clark**

January 1, 2013 marked a transition in the Placement Service as Alisa Rata Stutzbach stepped down and Joe Clark became the new Placement Officer.

The job market is about where it was last year, with 63 announcements listed from July 2012 through June 2013 (compared with 67 from the previous fiscal year). With the number of qualified candidates still surpassing vacancies, the Placement Service is continuing to post paraprofessional positions in music libraries.

The Interview Room at MLA’s Annual Meeting in San Jose was booked solid, with additional interviews taking place “off the grid.” At least thirty-five interviews occurred, with six institutions at the meeting. In an effort to continue the ongoing one-stop employment/career center, the Placement Service shared a table with the Résumé and Cover Letter Review Service and the Career Advisory Service. This also allowed all involved to make better use of the limited number of Reduced Registration volunteers.

The focus of the Placement Officer during the upcoming year is the smooth transition to the new MLA web platform. The conversion has begun, with the goal of making the new website easier to navigate and more useful for job seekers. The Placement Officer is also working with members of the Career Development & Services Committee on updating the Career Resources listed on MLA’s webpage.

**Publicity and Outreach Officer**  
**Robert Follet**

**Exhibits**

This year MLA exhibited at two conferences, the Joint Conference of Librarians of Color held in fall in Kansas City, and the ALA annual conference in Chicago in late June. The primary focus of the first conference was the ARL/MLA Diversity Initiative. There was considerable interest in the information available. The ALA conference was also very successful. Statistics kept at the exhibit showed a 22 per cent increase in the number of persons visiting the both and asking a question or discussing an issue. There was also considerable interest in the two newest MLA publications, partially thanks to AR Editions offering an ALA discount for copies order though their website through August.

**Fall mailing**

The fall mailing to North American library schools was sent in early September. I received three phone calls asking for additional information.

**Press releases**

Press releases were sent to various library and/or musical listservs announcing new publications, the winners of awards, and calls for applications for awards. Sites were chosen based on their relevance to the information in the release. All releases were also posted on the Facebook page.

**Membership**

Worked with the chair of the membership committee to create a single sheet on the advantages of MLA membership. Used this sheet at the ALA conference.

**Social media**

The Facebook page (facebook.com/musiclibraryassociation) was announced in late November. Thus far the page has 401 friends. On an average week there are about 50 to 100 visits. I have posted all press releases, information the national meeting, and other pertinent announcements. In recent months various chapters and committees have begun posting announcements as well.

The MLA blog was announced in March following the national meeting. I spent a large portion of my time from January until the launch on the blog. Unfortunately although I believe
Special Officer Reports, continued

physical structure on the blog is sound, the blog has been a disaster. I take full responsibility for this failure.

Organizational liaisons
Met at national meeting with the liaisons and discussed various concerns. It was agreed that, where possible, liaisons would provide MLA materials for common tables at conferences where MLA is not exhibiting. This past May I sent materials to Kansas City for the common table at the ARSC conference.

Diversity initiative
As mentioned above, MLA exhibited this year at the jclc2 conference. At the task force meeting at the national meeting it was agreed that I would include a sheet on the initiative in the fall 2013 mailing to library schools.

Goals
Regarding the previous goals: there has been some success in introducing social media. Although the Facebook page is being used, the blog has been a disaster. I do plan to work with the task force on social media in whatever manner they request.

MLA plans to exhibit at two conferences in the next year, the College Music Society and the Society for American Music. Until the financial outlook improves, the society will be exhibiting at ALA in alternate years.

Web Manager
Verletta Kern

This has been a busy year preparing for a full scale website migration to the YourMembership platform. The new platform will integrate the online directory into a single platform alongside the website, leaving MLA members with a seamless website experience. It will also create opportunity to show what we do as an organization through an event calendar and online slideshow. The new site includes new ways to connect with fellow members and offers the potential for online forums and file libraries that can be shared both internally and externally. In short, the new platform will lead to a more dynamic site.

In preparation for migration, I solicited members for the newly formed MLA Web Committee and prepared an inventory of all 231 webpages in the current Ektron website platform. The inventory list became the framework for the migration. Paul Cary and I, with consultation from content providers and the board, identified which content should be migrated to the new platform, which content should be updated, and which content should be archived at the MLA Archives. Print copies of content slated for archiving was sent to the MLA Archives and we are currently working on digitally archiving the site as well. Preparation for migration also included completing the YourMembership training program and creating administrative accounts for web committee members to do their work.

A site migration seemed like a good time to reevaluate the current structure of a site so I put together a successful proposal to the board for card sorting software which the web committee used to have a sub-set of our site membership combine and categorize a sub-set of content on the current site. These categories were used to design the menu structure in the new site. All members of the web committee have actively migrated web content over to the new site.

In addition to the site migration planning, I have also kept busy making the usual updates to the current website. I set up a chapter email account for the Midwest Chapter and setup their online election via Survey Monkey. I also worked with NELMA to resolve a site login issue on their website.

Special thanks to Michelle Oswell, Paul Cary, and Jim Zychowicz for their assistance in navigating the landscape of MLA web services.

List of previous goals and progress made toward each goal
Not applicable, new position within MLA
List of goals for the next year
Archiving: Continue work with the MLA Archivist to archive the current MLA website. This content will be of historical value to our organization in the future.

Chapter Support: Work with California Chapter to host their Word Press site on the MLA server. In addition, NEMLA is also moving to Word Press and will need their site installed on our server as well. Chapters are some of our best advocates for MLA with some members starting at the chapter level and moving towards national membership. We need to ensure our chapters have a strong web presence.

Evaluate Web Services: In conjunction with the Web Committee’s goal of a needs assessment, I would like to take a closer look at our current web support services and see if they align with the needs of the membership. This would support the strategic goal of organizational excellence.

Committee Reports
Bibliographic Control Committee
Beth Iseminger, Chair

Members: Beth Iseminger (Chair, BCC, 2012), Raymond Schmidt (Chair, Authorities Subcommittee, 2013), Tracey Snyder (Chair, Descriptive Cataloging Subcommittee, 2012), Sandy Rodriguez (Chair, Subcommittee on MARC Formats, 2013), Lisa McFall (Chair, Metadata Subcommittee, 2013), Hermine Vermeij (Chair, Subject Access Subcommittee, 2010), Jennifer Matthews (BCC Recording Secretary/Webmaster, 2011), Nancy Lorimer (SACO Music Funnel Coordinator, 2011), Alan Ringwood (editor, Music Cataloging Bulletin, 2011), Mark Scharff (NACO Music Project Coordinator), Sue Vita (Library of Congress Representative), Jay Weitz (OCLC Representative)

Report on Activities
In the four-year rotation of Bibliographic Control Committee (BCC) members, Raymond Schmidt succeeded Damian Iseminger as chair of the Authorities Subcommittee, Sandy Rodriguez succeeded Bruce Evans as chair of the MARC Formats Subcommittee, and Lisa McFall succeeded Jenn Riley as chair of the Metadata Subcommittee. In addition, BCC recommended twelve appointments to fill subcommittee vacancies, including at least one new appointment to each subcommittee. This year, BCC accepted all applications received, because all were needed to fill open positions on the subcommittees. Both the Authorities and MARC Formats subcommittees only had one applicant each. For the work of specific BCC subcommittees and task forces, please see their separate reports.

This year, BCC has worked on many items related to the bibliographic control of music. Specific contributions and initiatives are highlighted below.

RDA Preconference
BCC sponsored a well-attended and well-received preconference at the MLA Annual Meeting in San Jose in February 2013. Attendance was originally set for 80 maximum attendees, which was later increased to 100, with a wait list still necessary. Evaluations written at the end of the day were very positive, including the following highlights: 100% of attendees thought the presenters taught practical information; 99% of attendees were pleased with the new information on RDA that was presented; and 96% of attendees reported the materials distributed before and during the workshop were of high value. The most helpful parts of the preconference, based on the evaluations, were: the examples; the homework assignments; a cataloging spreadsheet and teaching tool developed by Kevin Kishimoto; and a LibGuide created by Tracey Snyder, which provided background reading, exercises, examples, and other information.

The preconference was divided into two parts, “Providing Access” and “Resource Description”. Damian Iseminger organized the first part on access, which he taught with Nancy Lorimer, Hermine Vermeij, and Raymond Schmidt.
Committee Reports, continued

Tracey Snyder organized the second part on description and co-taught with Kevin Kishimoto, Mary Huismann, and Kathy Glennan. Beth Iseminger as BCC Chair provided overall organization and ongoing communication with attendees. BCC would like to thank Convention Manager Laura Gayle Green for her help in setting up the preconference.

The RDA preconference supported the MLA Strategic Plan goal area of Education, especially through the expanded number of workshop attendees, which increased enrollment in MLA-sponsored training and professional development.

RDA Plenary

In collaboration with the Public Services Committee and the Emerging Technologies and Services Committee, BCC co-sponsored a plenary session at the MLA Annual Meeting in San Jose entitled “RDA for All: RDA, Music Discovery, and Beyond.” The speakers were Kathy Glennan, Stephen Henry, Nara Newcomer, and Stephanie Bonjack, with Beth Iseminger moderating. The session focused on RDA and how it relates to public services, the Music Discovery Requirements, and future developments for bibliographic control. The collaboration between the three groups worked quite well and desires were expressed for this kind of collaboration to continue in future sessions.

Best Practices

The RDA Music Implementation Task Force is to be commended for their dedication and hard work in compiling a first draft of Best Practices for Music Cataloging Using RDA and MARC21.

RDA Revisions

The Descriptive Cataloging Subcommittee and the Authorities Subcommittee were involved in co-authoring three RDA revision proposals. See the reports of these two committees for details. BCC also offered feedback on twelve RDA revision proposals emanating from other national and international cataloging organizations.

MARC

The incoming chair of the MARC Formats Subcommittee, Sandy Rodriguez, worked this year to establish a continued presence for MLA on the MARC Advisory Committee. The incoming chair succeeded in expanding MLA’s role on this committee to include voting privileges.

The outgoing chair of the MARC Formats Subcommittee, Bruce Evans, led the group in creating three MARBI proposals. He also presented them at the Midwinter MARBI meeting, where they were accepted.

Genre/Form and Medium of Performance Projects

Work continues on the genre/form and medium of performance vocabulary projects. At the MLA Annual Meeting in San Jose, it was announced that the goal is to have the vocabularies themselves finished by the 2015 MLA meeting.

MLA Liaisons Work with ALA

The five BCC subcommittee chairs attended ALA meetings as MLA liaisons, where they represented the perspective of the music cataloging community on ALA committees and interest groups related to cataloging (Authority Control Interest Group (ACIG), OLAC’s Cataloging Policy Committee (OLAC-CAPC), the Committee on Cataloging: Description and Access (CC:DA), the Machine-Readable Bibliographic Information Committee (MARBI), the Metadata Interest Group (MIG), and the Subject Analysis Committee (SAC)). The Music Cataloging Bulletin contains reports from these meetings, which are also available on the BCC Web site (http://www.musiclibraryassoc.org/ BCC/bcc.html) along with annual reports provided by the Library of Congress and OCLC representatives.

RDA Cataloging Webinars

Members of BCC have been working with the
Committee Reports, continued

BCC Chair and the MLA Educational Outreach Program Subcommittee to set up online RDA cataloging training, based on the training presented in the RDA Preconference. Three cataloging webinars have been proposed through ALA Editions for this year, including the topics popular and world music sound recording cataloging, classical sound recording cataloging, and score cataloging. The audience is intended to be those who need training on RDA cataloging for music and are familiar with AACR2 and possibly with music cataloging. The topic of music cataloging for beginners will be saved for a future webinar or webinars. To date, official agreement for presenting these webinars and specific times have not yet been arranged.

JSC RDA Music Joint Working Group

The Chair worked with Barbara Tillett, the chair of the Joint Steering Committee for Development of RDA (JSC), to establish the RDA Music Joint Working Group (JWG). This group grew out of the former BCC RDA Music Revisions Facilitation Task Force. The current working group represents an international collaboration between MLA, the Canadian Association of Music Libraries, Archives and Documentation Centres (CAML), and the Library of Congress. A member representing European music library interests may also be appointed in the future. The group membership was designed to include three members from each constituency, plus a European member.

BCC Review Task Force

BCC Chair Beth Iseminger participated in the BCC Review Task Force, along with Mary Huisman, Karen Little, and BCC past-chair Kathy Glennan. As an outcome of this group’s recommendations, the MLA Board charged BCC with the following: pursuing various new liaison roles (PCC, MOUG, the IAML Cataloguing Commission, and the ACRL Rare Books and Manuscripts Section (RBMS) Bib Standards Committee); re-envisioning the BCC structure through consolidating the Authorities/Descriptive and MARC/Metadata subcommittees; and exploring the relationship between the NACO-Music Project and MLA-BCC, including identifying, with MOUG, the possibilities and issues of making NMP part of MLA.

The BCC chair brought together the NACO-Music Project (NMP) Coordinator and the SACO Music Funnel (SMF) Coordinator in an informal working group, so that the three of us can collaborate on PCC matters affecting music cataloging. At ALA Annual in Chicago, the three of us met with the chair of the PCC Standing Committee on Standards (PCC-SCS), Rebecca Culbertson. We discussed ways in which MLA/NMP/SMF could contribute to music-related PCC decisions, guidelines, and policy statements. This meeting established our communication method with PCC, and established the BCC chair as the MLA liaison with PCC-SCS.

The BCC chair discussed liaison possibilities with the chair of the IAML Cataloguing Commission, Joe Hafner. We decided to an informal liaison relationship. The BCC Chair will inform the commission chair of any RDA proposals on which we are working or commenting, so that the IAML group can also share their comments. The commission chair will also communicate with the BCC chair about any topics which IAML feels are of particular importance, especially in relation to RDA.

National Recording Preservation Plan and Audio Cataloging Best Practices

At the MLA meeting in San Jose, the MLA Board endorsed the Library of Congress National Recording Preservation Plan. Part of the plan includes a recommendation to establish best practices for audio cataloging. LC is seeking partnerships with various organizations in carrying out this plan, and the BCC Chair has been in discussion with representatives from LC about MLA-BCC involvement in developing audio cataloging best practices for published and archival/unpublished sound recordings. The group which will work on these best practices is still being formed.
Committee Handbook Status
Complete. The BCC Procedures Manual (i.e. handbook) covers BCC proper as well as all subcommittees and task forces. The manual is available at this address: http://bcc.musiclibraryassoc.org/BCC%20proced-2012-01.pdf

Past Goals
BCC met the goal of preparing and presenting RDA training materials and instruction for music catalogers, through the highly successful RDA Preconference, mentioned above.

The BCC Chair worked to help form the RDA Music Joint Working Group this year, meeting the goal of continuing work with LC, CAML, and others to identify and prioritize music issues that need resolution in RDA.

Sandy Rodriguez, incoming MARC Formats Subcommittee chair met and exceeded the goal of ensuring continuing MLA representation on MARC Advisory Committee by not only gaining MLA representation on the committee but gaining voting presence as well.

The BCC Chair worked to help form the RDA Music Joint Working Group this year, meeting the goal of continuing work with LC, CAML, and others to identify and prioritize music issues that need resolution in RDA.

Sandy Rodriguez, incoming MARC Formats Subcommittee chair met and exceeded the goal of ensuring continuing MLA representation on MARC Advisory Committee by not only gaining MLA representation on the committee but gaining voting presence as well.

The incoming Metadata Subcommittee chair, Lisa McFall, is working with the chair of the ALA Metadata Standards committee (Jenn Riley) to establish MLA presence on the committee. The committee is evidently being cautious about establishing too many liaisons to the committee, so work on this goal is ongoing. The Metadata Subcommittee chair and the BCC chair both feel strongly that MLA needs to be represented at this group in some way, even as a non-voting liaison or representative.

Communicate with the LC MARC Office on MARC issues related to music and RDA. Both the outgoing and incoming MARC subcommittee chairs, and the BCC chair, have worked successfully on this goal over the last year.

The goal of working collaboratively with LC on the Library of Congress Medium of Performance Thesaurus and the music portions of the Library of Congress Genre-Form Thesaurus is ongoing. The Subject Access Subcommittee and Genre/Form Task Force have been working diligently with LC on these two thesauri.

As part of meeting the goal of maintaining MLA influence and participation with PCC and strengthening the relationship between the two groups, the BCC chair met with the chair of PCC’s Standing Committee on Standards during the ALA Annual Meeting 2013, as detailed above.

BCC has promoted much collaboration between subcommittees and task forces, meeting the goal of supporting work of subcommittees and task forces, including cross-subcommittee and task force work. The Authorities and Descriptive Cataloging Subcommittees have worked together and with other BCC groups on RDA revisions and other RDA matters. The Subject Access Subcommittee and Genre/Form Task Force have worked collaboratively together and with the Library of Congress on the genre/form and medium of performance vocabularies. In addition, we have combined business meetings during the MLA annual meeting, in the interest of cross-subcommittee work and balancing the conference “footprint”.

BCC is noted for our contributions during ALA meetings, through the work of the BCC subcommittee chairs in their liaison roles. In addition, BCC, through our member on the RDA Music Joint Working group, is actively collaborating with CAML and LC in RDA music revisions, as noted above. Finally, BCC is working with the Education Outreach Program in creating instructional RDA cataloging webinars. All of these endeavors meet the goal of collaborating with other MLA and music-related groups.

Finish transferring the BCC website into a new wiki platform. This goal is ongoing, and is expected to be completed in the 2013-2014 year.

Update BCC Procedures Manual as needed. This ongoing goal has been met as needed.

Goals 2013-2014
Prepare RDA revision proposals in collaboration with other constituencies represented on the JSC RDA Joint Working Group.
Committee Reports, continued

Propose PCC Policy Statements relating to RDA music cataloging as needed.

Contribute to continuing MARC21 developments through the MARC Advisory Committee. Communicate with the LC MARC Office on MARC issues related to music and RDA.

Create new authority records for Library of Congress Medium of Performance Thesaurus terms and begin creating authority records for music-related Library of Congress Genre/Form Thesaurus terms, in collaboration with LC.

Present RDA music cataloging online training via webinars.

Continue the relationship with PCC-SCS.

Discuss and make plans for finishing the recommendations from the BCC Review Task Force.

Collaborate as appropriate with other MLA, ALA, and music-related groups.

Go live with the new BCC website on the MLA platform.

Update the BCC Procedures Manual as needed.

These goals support the MLA Strategic Plan goal areas of Organizational Excellence, Value of the Profession, and Education, through BCC’s continuing commitment to excellence and its collaborations with other national and international library organizations; through the visibility which BCC brings to MLA through our liaison and other professional relationships; through the relevancy of BCC’s work to current issues in librarianship, especially BCC’s work with the developing RDA standard and the LC thesaurus vocabularies; and through BCC’s efforts to use technology to provide online RDA training for music catalogers.

Authorities Subcommittee
Raymond Schmidt, Chair


As part of the subcommittee chair’s liaison responsibilities, Damian Iseminger (chair through February 2013) attended the meetings of the LITA/ALCTS-CaMMS Authority Control Interest Group (ACIG) and the Online Audiovisual Catalogers Cataloging Policy Committee Meeting (CAPC) held January 2013 at ALA Midwinter in Seattle, WA. Current chair Raymond Schmidt attended the ACIG and CAPC meetings in June 2013 at ALA Annual in Chicago, IL. Reports from the January and June meetings have been published in the Music Cataloging Bulletin and are available on the BCC website.

Subcommittee activities naturally focused on RDA in the months leading up to the Library of Congress’ RDA implementation “day one” on March 31, 2013. Along with several others in BCC, subcommittee members planned and created content for “Hit the Ground Running: RDA Training for Music Catalogers,” a daylong pre-conference held during the MLA meeting in San Jose. Two Authorities subcommittee members, Damian Iseminger and Raymond Schmidt, presented “Access” portions of the workshop.

Subcommittee members Damian Iseminger and Raymond Schmidt continue to serve on the RDA Music Implementation Task Force, which issued its first public draft of Best Practices for Music Cataloging, Using RDA and MARC21 in February 2013. The Task Force is currently working toward the completion of version 1.0 of the document, which incorporates feedback gathered since the release of the initial draft.

Collaborating with the Descriptive subcommittee, the Authorities Subcommittee has been involved since May 2013 in preparing and submitting recommendations and RDA revision proposals to the RDA Music Joint Working Group (RMJWC), which in turn submits proposals to the Joint Steering Committee for the Development of RDA (JSC). A major proposal seeks to clarify the ways in which medium of
Committee Reports, continued

performance is recorded either as a data element or as part of an authorized access point. The proposal was submitted to JSC on August 1, 2013. The Authorities subcommittee also considered the question of whether RDA should provide more guidance on the use of numeric designators in authorized access points for musical works (i.e. opus, serial, and thematic index numbers). The subcommittee reported back to RMJWC on this issue on June 4, 2013; to date, no consensus has been reached, but considerable groundwork has been laid for developing a future discussion paper or revision proposal.

Past Goals
The subcommittee met its goal of creating and presenting the RDA pre-conference at MLA in San Jose, which was well attended. The website for the pre-conference continues to serve as a training resource for music catalogers implementing RDA.

The chair’s goal to work with the incoming chair on developing policies and procedures for updating the online resource Thematic Indexes Used in the Library of Congress/NACO Authority File is still in progress.

The subcommittee fulfilled its goal of providing recommendations and revision proposals to the RDA Music Joint Working Group.

Goals for FY 2013-2014
The chair plans to have the subcommittee collaborate with Michelle Koth and members of the former MLA Working Group on Types of Composition to update the online document “Types of Composition for Use in Music Uniform Titles” to bring the content in line with current RDA standards. Making RDA-related changes will ensure the continued usefulness of this document, which is a long-standing and vital tool for music catalogers. The subcommittee will work with the BCC chair to investigate hosting the document on the MLA website. These activities fulfill the MLA Strategic Plan goal area of Advocacy and Education, through publishing of the Types document, and fostering excellence in music cataloging.

The subcommittee will also explore the feasibility of creating a new resource for catalogers to provide a standard score order when recording medium of performance. Such a standard could be incorporated into Best Practices for Music Catalogers. By providing guidance in adhering to cataloging standards, this activity aligns with the MLA Strategic Plan’s goal area of Education.

The subcommittee’s ongoing work to revise and improve RDA through the proposals submitted to JSC aligns with the MLA goal area of Organizational Excellence in the MLA Strategic Plan. In the coming year, the subcommittee will collaborate with the RDA Music Joint Working Group to develop a discussion paper or proposal related to the use of numeric designations in authorized access points for musical works, to be completed in time for the RDA revision cycle in 2014.

Descriptive Cataloging Subcommittee
Tracey Snyder, Chair


The 2012-2013 fiscal year was another busy one for DCS, with most of the subcommittee’s activity centering on the ongoing revision of the new cataloging code, RDA.

In summer 2012, subcommittee members reviewed and provided feedback on 12 RDA revision proposals emanating from Library of Congress (LC), the Canadian Committee on Cataloguing (CCC), the Australian Committee on Cataloguing (ACOC), IAML, and the European
Committee Reports, continued

RDA Interest Group (EURIG), as well as a discussion paper by the ALA Committee on Cataloging: Description and Access (CC:DA) Task Force on Machine-Actionable Data Elements in RDA Chapter 3.

At the November 2012 meeting of the Joint Steering Committee for Development of RDA (JSC), several music-related RDA revision proposals generated by MLA were deliberated and approved. The subcommittee communicated our feedback and input to the ALA representative to the JSC per his request in order to help finalize the approved revisions.

The subcommittee collaborated with members of OLAC in a discussion investigating the inconsistency between the RDA Chapter 2 element of statement of responsibility and the RDA Chapter 7 elements of performer and artistic/technical credits. MLA and OLAC submitted a joint discussion paper to CC:DA, which was discussed at ALA 2013.

In spring 2013, the Chair worked with the ALA representative to the JSC to propose new relationship designators for incidental music and refine existing relationship designators for cadenzas via the fast-track process for RDA revisions.

Members of DCS and other BCC subcommittees provided input on a few issues being investigated by the RDA Music Joint Working Group (RMJWG), two of which were ultimately addressed in RDA revision proposals. One proposal dealt with recording preferred titles of numbered parts of a work and the other with recording the preferred title of a musical work when the title consists solely of the name of one type of composition.

In spring and summer 2013, members of DCS and other BCC subcommittees collaborated to generate a significant RDA revision proposal that, if approved, will substantially improve the RDA instructions for recording medium of performance data for musical works.

The July 2013 release of the RDA Toolkit reflected several changes in instructions affecting the identification musical works, as a result of the successful RDA revision proposals created in part by DCS in the previous fiscal year (spring 2012).

At MLA 2013 in San Jose, subcommittee chair Tracey Snyder and subcommittee member Kathy Glennan served as two of the instructors for the daylong RDA preconference, which was by all accounts deemed successful. Tracey also organized the afternoon sessions for this training. Since the preconference, Tracey and the instructors have fielded numerous questions on RDA via personal email and email lists.

Past Goals

The subcommittee met its goal of reviewing (with other BCC subcommittees) the RDA revision proposals (proposals submitted summer 2012) from other constituencies (LC, CCC, ACOC, IAML, and EURIG) and providing useful commentary to inform the official MLA response that was submitted to ALA. The Chair conveyed summaries of the comments to ALA for inclusion in the official ALA responses.

The goal of collaborating with the Authorities Subcommittee to generate more RDA revision proposals as needed was quite successful. Subcommittee members and other BCC members collaborated to generate a significant RDA revision proposal that, if approved, will substantially improve the RDA instructions for recording medium of performance data for musical works.

The Chair will continue to serve on the joint RDA Music Revisions Facilitation Task Force (now under the auspices of the JSC) and will assist in determining further revisions needed. Status update: The new name of this group is RDA Music Joint Working Group (RMJWG). The Chair continues to serve as a representative of MLA.

The goal of developing content for the bibliographic portion of the 2013 RDA preconference was met with great success. Chair Tracey Snyder continues to maintain a LibGuide that
Committee Reports, continued

provides access to the preconference materials and other instructional materials for music cataloging with RDA.

The goal of participating on the newly formed Task Force on Instructions for Recording Relationships (appointed by CC:DA) was met. Chair Tracey Snyder served on this group, which submitted a discussion paper to the JSC, via CC:DA.

Goals for 2013-2014

The Descriptive subcommittee, along with other BCC members, will review RDA revision proposals (proposals submitted to the JSC summer 2013) from other constituencies as needed and provide commentary if applicable, to inform the official ALA responses.

Generate RDA revision proposals as needed. MLA-sponsored proposals will be funneled through the RMJWG, of which chair Tracey Snyder is a substantially contributing member. Likely topics for this year’s proposals include: preferred titles of compilations and how this relates especially to sound recordings, numeric designations in preferred titles, and continued revisions relating to refining instructions for medium of performance, particularly in light of developments with the Library of Congress Medium of Performance Thesaurus (LCMPT).

Continue to collaborate with members of OLAC to explore solutions for the problem of inconsistency between the RDA Chapter 2 element of statement of responsibility and the RDA Chapter 7 elements of performer and artistic/technical credits, following CC:DA discussion at ALA 2013 of the MLA/OLAC joint discussion paper that was submitted to CC:DA in spring 2013.

Chair Tracey Snyder and subcommittee member Damian Iseminger will serve as instructors for webinars on music cataloging in RDA. Snyder will also continue to maintain the preconference LibGuide for the time being.

These goals relate to the MLA Strategic Plan goal areas of Organizational Excellence (collaborative work with OLAC, ALA, and other organizations in preparing RDA revisions) and Education (RDA webinars, use of technology to provide professional development and training support via upcoming RDA webinars and continued maintenance of the RDA preconference LibGuide.)

MARC Formats Subcommittee

Sandy Rodriguez, Chair, with Bruce Evans, past chair


Bruce Evans (chair through February 2013) presented three MARBI papers at ALA Midwinter in Seattle, January, 2013 on behalf of the Music Library Association. The first, No. 2013-03 (Making Field 250 Repeatable in the MARC21 Bibliographic Format) was actually a joint effort between MLA and LC and builds on feedback received from No. 2012-05, presented by LC at ALA Annual 2012. The Proposal was approved as written. The second, No. 2013-04 (Defining New Code for Score in Field 008/20 (Format of music) in the MARC21 Bibliographic Format) builds on the precedent set by the successful passage of No. 2012-07, which created a new value k for vocal score in field 008/20 and corresponding values c and d in field 008/20. The proposal passed with the understanding that MLA will work with LC to tweak the wording of the scope for codes a and z. The third, No. 2013-02 (New fields to Accommodate Records for Medium of Performance Vocabulary for Music in the MARC21 Authority Format) is a follow up to 2012-DP02, presented at ALA Annual 2012. The Proposal was approved as written.

At ALA Annual in Chicago, Illinois, June, 2013, the chair, Sandy Rodriguez, participated in the final meeting of MARBI. There were no MLA-sponsored papers at this meeting. At the end of
the meeting, it was announced that the MARC Advisory Committee (MAC) will continue to convene in order to maintain MARC and to examine MARC conversion issues relating to BIBFRAME. MLA’s liaison to MARBI will continue to represent MLA to the advisory committee.

Past Goals
Revise subcommittee’s charge in accordance with dissolution of MARBI, and the ALCTS-LITA Metadata Standards Committee that will take its place. This goal has been deferred until after the official dissolution of MARBI at ALA Annual 2013 and the pending reorganization of the BCC subcommittees. Revised goal carried over below.

The subcommittee was successful in the goal of making sure MLA preserves its liaison role with the MARC Advisory Committee. In fact, the MLA liaison’s role was expanded to allow voting privileges for MARC change proposals and discussion on papers related to BIBFRAME.

In addressing the goal of working on MARC RDA-related issues, the following proposals were submitted and approved at MARBI Midwinter (see MARBI comments in Report on Activities section for more details): No. 2013-03: Making Field 250 Repeatable in the MARC21 Bibliographic Format; No. 2013-04: Defining New Code for Score in Field 008/20 (Format of music) in the MARC21 Bibliographic Format; No. 2013-02: New fields to Accommodate Records for Medium of Performance Vocabulary for Music in the MARC21 Authority Format.

As a follow-up to MARBI Proposal 2013-04, clarified definitions for codes a, l, and z in MARC 008/20 Format of Music to accommodate RDA’s broader definition of score. The definitions were accepted.

Goals for 2013-2014
Revise subcommittee’s charge in accordance with dissolution of MARBI, and the MARC Advisory Committee that will take over the maintenance of the MARC Formats.

Redefine “q” in MARC Bibliographic 007/04 for sound recordings to align with the definitions given in video recordings 007/08 and motion pictures 007/08, allowing for surround sound for recordings with more than 4 playback channels.

Work with the Subject Access Subcommittee on MARC changes needed for the development and implementation of the Library of Congress Medium of Performance Thesaurus.

Follow and provide comment on issues relating to MARC and the Library of Congress Genre/Form Thesaurus as these issues arise from the ALA-SAC Subcommittee on Genre/Form Implementation and the MLA Subject Access Subcommittee.

Continue to work on, or lend support to, MARC issues related to RDA.

These goals reflect the MLA Strategic Plan goal area of Value of the Profession, in that the work to revise MARC and make it RDA-compatible are quite relevant to current issues in librarianship. In addition, the goals of working on MARC in relation to the Library of Congress Medium of Performance Thesaurus and the Library of Congress Genre/Form Thesaurus support the goal area of Organizational Excellence, in pursuing professional work with other organizations to make the genre and medium projects a reality.

Metadata Subcommittee
Lisa McFall, Chair


The 2012-2013 year has been a year of rebuilding and reorganization. We had several members rotate off, and Jenn Riley completed her five years as committee chair and was replaced by Lisa McFall.
Committee Reports, continued

The Subcommittee chair has been part of ongoing discussions about a new database, ProMusicDB, whose goal is to be a primary resource for information on recordings, musicians, and popular music in particular. The chair has been working on the project with Christy Crowl, founder of ProMusicDB, and has been discussing the potential role of the Metadata Subcommittee in providing its expertise in database/metadata structure and name authority work. This project is still in early development stage. On the request of Ms. Crowl and the subcommittee chair, the MLA Board has expressed enthusiasm for the project and has written a letter of support on behalf of the music library community.

The subcommittee has also been discussing a revised version of the Metadata Standards and Guidelines Relevant to Digital Audio document with which the Metadata Subcommittee assisted the PARS Task Force on Audio Preservation Metadata in 2010. The actual work on this project will commence in the 2013-2014 year.

Past Goals
Prepare initial content for the Clearinghouse to be approved by the MLA Board, and go live with this content by Spring 2012. Due to the reorganization of the committee, this goal was unmet in the 2012-2013 year. A new goal for the prototype of this project has been set for January 2014.

To meet the goal of exploring partnerships with groups outside of MLA, bringing knowledge of music metadata issues to relevant groups, and informing MLA of initiatives relevant to our work going on in other areas, the chair continues her relationship as MLA liaison to the ALA Metadata Interest Group. The chair is also pursuing a liaison relationship to the newly-formed ALCTS/LITA Metadata Standards Committee as that committee’s charge and membership is being formalized. The work with ProMusicDB and the digital audio metadata standards also help meet this goal.

Goals 2013-2014
Prepare prototype content for the Metadata Clearinghouse, with a goal to go live with this content by January 2014. This reflects the MLA Strategic Plan goal area of Advocacy, through publishing web content that supports and increases visibility for the music library profession. It also supports the goal area Value of the Profession, by using technology to build awareness of the work of music librarians.

Continue partnering with groups outside of MLA, such as ProMusicDB and the ALA Metadata Standards Committee, to bring knowledge of music metadata issues to such groups and to share MLA’s expertise with music metadata with outside groups. This supports the MLA Strategic Plan goal area of Value of the Profession, by increasing the visibility of MLA among other organizations.

Subject Access Subcommittee
Hermine Vermeij, Chair


The Library of Congress liaison to SAS, Geraldine Ostrove, retired from the LC Policy and Standards Division in May 2013. Currently, Janis Young from PSD is acting as liaison to SAS.

Once again, developing the Library of Congress Medium of Performance Thesaurus (LCMPT) was the subcommittee’s highest priority. LC would like to see the thesaurus complete or near complete by the end of 2013, so SAS and the LC Genre/Form Project Group are working hard to finalize terms and hierarchies, so that authority records may be created.

MLA and LC submitted a MARBI proposal (2013-02, New Fields to Accommodate Authority Records for Medium of Performance Vocabulary for Music in the MARC 21 Authority Format) to establish a new block of MARC fields for medium of performance authority records, which will be
Committee Reports, continued

populated by LCMPT terms. The proposal passed, and established the 162, 462, 562, and 762 fields.

MLA and LC have exchanged a number of discussion papers on the topic of medium of performance, including papers on top terms for the thesaurus, authority data elements, terms for choral music, and terms for ensembles. LC has prepared a preliminary hierarchy of instrument terms for the subcommittee’s review.

Past Goals
The goal of helping to support the Music SACO Funnel is ongoing.

The subcommittee has reviewed documents from the Library of Congress music genre/form/medium project group and provided feedback. The group has reviewed papers on authority data elements, choral terms, compound terms, ensemble terms, and preliminary instrument hierarchy.

The subcommittee is close to meeting the goal of finalizing the list of medium of performance terms, and we have begun creating the hierarchy of terms.

The goal of contributing a MARBI proposal for medium of performance authority records is completed, and the MARBI proposal passed in January 2013.

The goal of collaborating with LC to form policy for topical music subject headings is deferred. Both groups agree that the need to finish LCMPT and LCGFT is paramount. Implementation and topical policy will need to follow after the vocabularies are finished.

Goals 2013-2014
- In cooperation with the LC genre/form/medium project members, finish list and hierarchy of terms and creation of authority records for medium of performance vocabulary.

This goal meets the MLA Strategic Plan goal areas of Organizational Excellence and Value of the Profession, through an important collaborative endeavor that will result in a new authoritative vocabulary and in greatly improved access to medium of performance in library systems.

-Continue to support the SACO Music Funnel.

Review documents from the Library of Congress music genre/form project group and provide feedback.

-These goals meet the MLA Strategic Plan goal area of Education and Organizational Excellence, by promoting collaboration between and expertise of MLA members.

Respond to any subject-related RDA proposals or discussions.

-This goal also supports the MLA Strategic Plan goal area of Organizational Excellence, through collaboration on the international RDA standard.

MLA/RBMS Joint Task Group on Rare Music
Nancy Lorimer, MLA-BCC Liaison

A close reading of the text of Descriptive Cataloging of Rare Materials (Music) (DCRM(M)) took place from May 25 through June 7, 2013. There were twenty-three readers in all, drawn from the RBMS Bibliographic Standards Committee (BSC), MLA Bibliographic Control Committee, and the Library of Congress. Over the summer, the task group has been working through the comments generated through the close reading and incorporating any changes into the document. This should be complete by the end of September.

Also over the summer, the DCRM steering committee, of which I am a member, decided to repurpose Appendix C of the DCRM manuals (currently Core-level records) to instead cover AACR2 capitalization rules, now that AACR2 is not so readily available to everyone. I have recently developed the Appendix C for DCRM(M) and will be bringing to the steering group for approval.
Committee Reports, continued

Once this, and few other miscellaneous items are complete, we will be forwarding the manual to various groups for approval. Approvals need to be received from MLA, RBMS and Library of Congress Policy and Standard Division, and then we will be working through the publication process with ALA Editions. It is important to note here that there will be no print version of DCRM (M); it will be electronic only. It will be available on Cataloger’s Desktop and as a free PDF on the RBMS website. Links from the document will provide guidance on using DCRM(M) with RDA.

RBMS BSC has begun making plans to adapt the DCRM manuals for use with RDA. A task group, originally created to revise DCRM(B) (i.e. books), decided at ALA Annual that instead of separate manuals for each format, DCRM in RDA would be a single document, mirroring RDA. This was later approved by BSC. Development of the text will likewise involve all formats, with the task group likely dealing with the basic instructions and then farming it out to specialized format groups for any necessary additions/revisions. The formal structure for this has yet to be created, but it is likely this is how it will work.

SACO Music Funnel
Nancy Lorimer, Coordinator

The Music Funnel continues to slowly expand. Submissions have increased substantially in the second half this year, but this has yet to be reflected in the number of approved subject headings, due to what seems to be somewhat increased time lag between receipt at LC and scheduling of submissions. Five new subject headings were approved through the funnel, all of which were submitted before mid-February 2013. Two more are currently scheduled for review in the latest tentative list. Ten subject heading proposals, 1 classification proposal, and 2 revised heading proposals are waiting to be scheduled.

The funnel recently received its own institution code (CaStSMF) and all future (and I hope those proposals currently not scheduled) will be submitted with that code.

I have found that the most effective way so far to publicize the funnel and its benefits, is to monitor MLA-L, MOUG-L, etc. and jump in when someone has a question about a non-existent subject heading. This method reaches those who have perhaps never considered submitting a subject heading before and those who are not full-time catalogers. Through this method and individual conversations with catalogers, submissions have increased.

I am in the process of completing a help sheet intended for publication in the Music Cataloging Bulletin, but I feel that the proactive encouragement of submissions through mailing lists has truly served us well thus far. The problem is less the actual submission process, in which I can talk individuals through any particular problems for that specific heading (and they do vary rather widely!) and do the submission myself, but in actually getting people to submit in the first place. Active encouragement may well work better than passive explanations. I also needed to figure out the workflow for those members who wish to submit their proposals directly in Mina-ret rather than filling out the worksheet. I just recently was able to confirm how this workflow would work.

While it seemed initially that MLA members would be very active in creation of records for the two thesauri (Library of Congress Medium of Performance Thesaurus and Library of Congress Genre/Form Thesaurus), this now seems less the case. LC catalogers will be carrying out this process using a method only available within the confines of LC, at least for medium of performance terms. This will likely be the same with genre/form terms, though it does seem likely that we will be submitting some revisions and new terms required for the thesaurus ahead of time through the funnel process. This will not require in itself any further training. Once we get closer to posting the genre/form terms, we will have a better idea about the type of training required for MLA people, if any.

Goals 2013-2014
Complete help sheet for SACO Music website
Committee Reports, continued

and Music cataloging bulletin.

Provide oversight and submission for any new records required for the genre/form project through SACO Music.

Continue to publicize the funnel and its membership, with goal of further increasing participation.

Genre/Form Task Force
Nancy Lorimer, Chair

Members: Nancy Lorimer (Chair), Ralph Hartsock, Caitlin Hunter, Beth Iseminger, Marty Jenkins, Mark McKnight, Casey Mullin, Thom Pease, Karen Peters, Sheila Torres-Blank, Hermine Vermeij

BCC voting members have approved Nancy Lorimer as the new chair of the task force, following Beth Iseminger who will continue as a member of the group.

During the past year, the task force reviewed work done by Nancy on the genre hierarchies, including a combined list of all genre terms in one hierarchy, review of the top terms of the hierarchy (especially the terms “Art music”, “Popular music”, and “Folk music”), and an analysis of some jazz terms as prototype authority records.

At the MLA Annual Meeting in February 2013, the task force agreed to the goal of beginning the creation of authority records for genre terms within the next year, as well as the goal of finishing the task force’s work by MLA 2015. These goals are also highlighted below.

Additionally, Nancy has created a listserv to foster communication between everyone work on the genre/form and medium of performance projects, including all members of the Genre/Form Task Force, the Subject Access Subcommittee, and the LC project group. Since it is sometimes easier for LC staff to access a listserv rather than a wiki, this listserv is proving to be very helpful.

During the summer, the task force has been working on creating scope notes for the terms “Art music”, “Folk music” and “Popular music” and have been reviewing and adjusting the hierarchy for Popular music. The task force will soon be moving to terms in the folk, art, and dance hierarchies.

Past Goals

The goal of seeking technical advice from those having experience working with large database projects like this has been deferred. Technical advice regarding retrospective implementation could be transferred to a new BCC task force, to be identified later, which would work on thornier implementation issues. Technical advice for implementation of the new LCGFT and LCMP vocabularies may be pursued in cooperation with the Library of Congress genre experts, which will be helpful in giving weight to the needs of the project.

The task force met the goal of combining the hierarchies into one. The second part of this goal, analyzing and refining the list, continues.

The task force continues work towards new genre authority records, in collaboration with the Medium of Performance Project/Subject Access Subcommittee and the Library of Congress.

Since the terms are still being finalized, the goal of submitting new authority records through the SACO Music Funnel continues as a goal for this year.

Goals 2013-2014

Begin creating authority records for music genre/form terms.

Respond to any discussion papers from the Library of Congress genre/form project group.

Generate discussion papers for LC to review as needed.

Complete the task force’s charge and work by MLA 2015.

Support work on medium of performance authority records as needed, since the need to com-
Committee Reports, continued

Complete the medium portion of the projects is pressing, per LC’s desire to complete LCMPT by January 2014.

These goals meet the MLA Strategic Plan goal areas of Organizational Excellence and Advocacy, by collaboration with the Library of Congress and by improving access to music information through genre/form.

RDA Music Implementation Task Force
Casey Mullin, Chair

Members: Casey Mullin (Chair), Mary Huismann, Damian Iseminger, Nancy Lorimer, Daniel Paradis, Ray Schmidt, Hermine Vermeij

The RDA Music Implementation Task Force’s work continues apace, as Best Practices for Music Cataloging Using RDA and MARC21, currently in draft form, is evolving into a bona fide “Version 1.0”, to be vetted by BCC, permanently published on the MLA website, and ideally integrated into the RDA Toolkit.

The Task Force continues to conduct its business primarily in the BCC wiki space. Whereas a table-based approach was followed during the previous report year, a more modular approach, with separate pages for most issues, is being followed now. In addition to being more manageable for Task Force members, this approach is also intended to facilitate the tracking and summarization of changes from version to version of the best practices document.

The Task Force co-sponsored a session at MLA San Jose entitled “RDA Best Practices for Music: A Conversation”; Mullin moderated, and Lorimer and Paradis served on the panel. In addition to being a well-attended, content-rich session, it generated a substantial amount of feedback, which is informing the revision process for the next version of the best practices document.

Past Goals
Create music-related best practices documentation to supplement RDA.

A full draft of Best Practices for Music Cataloging Using RDA and MARC21 was released for public comment in February 2013. A complete “Version 1.0” is in progress, and will incorporate recent RDA and LC-PCC PS changes, as well as substantial feedback from the music cataloging community. Despite its draft status, the document has been praised for its timeliness (released just prior to RDA implementation by LC and many other agencies) and thoroughness. Anecdotal evidence suggests it is already heavily used by practicing catalogers.

Monitor progress on RDA change proposals that would affect the best practices decisions.

The Task Force is currently evaluating the RDA and LC-PCC PS changes which were part of the July release on the RDA Toolkit.

Identify a means for continually reviewing, updating and disseminating the best practices document.

Mullin has been receiving feedback on the best practices document from members of the music cataloging community, and has conveyed it as appropriate to the Task Force via the wiki. He has also participated in e-mail discussions with other members of BCC regarding potential future changes to MARC, RDA and LC-PCC PS.

The Task Force strongly supports integrating the music best practices into the RDA Toolkit (analogous to the LC-PCC PSs). This would be in addition to a version-controlled “canonical” document (i.e., a Word document or PDF file).

Reviewing and updating beyond “Version 1.0” will be a continuous task; the Task Force feels this should eventually be absorbed into the work of one or more permanent BCC subcommittees.

Make recommendations regarding the relationship between the MLA music-related best practices document and other official RDA policies such as the LC-PCC PS and decisions disseminated by the Program for Cooperative Cataloging.
The Task Force is currently evaluating the RDA and LC-PCC PS changes which were part of the July release on the RDA Toolkit.

The Task Force explored the question of whether these two community standards should be more closely intertwined. That is, should some of MLA’s best practices be “elevated” to the level of a LC-PCC PS? Any such proposals will be proposed through BCC, and from there proposed to PCC and LC as possible policy statements. In order to have a better understanding of the extent of the differences between MLA’s best practices and LC-PCC PS, the Task Force decided to make a list of rules where MLA’s recommendations differ or augment LC-PCC PS.

Develop official MLA workflows to be shared in the RDA Toolkit for score and sound recording cataloging, and other music formats if the need arises.

The Task Force noted that workflows seem better suited as training tools rather than instantiations of MLA best practices. Workflows also do not appear to be commonly used or in high demand at this time. Rather, the Task Force felt that detailed MARC mappings would be a stronger addition to the Toolkit in the short term, and that designing workflows would be better handled by a group charged to create and develop RDA training materials. The Task Force will therefore develop MARC mappings. Mullin asked BCC to revise the Task Force’s charge accordingly.

Create complete examples: scores, sound recordings, musical works, and musical expressions.

These will be incorporated as an appendix of the next version of the best practices document.

Goals 2013-2014
Complete “Version 1.0” of the best practices document and seek endorsement from BCC.

Work with ALA Publishing to publish the best practices content to the RDA Toolkit.

Work with the appropriate MLA parties to determine the proper permanent “home” for the canonical, version-controlled best practices document.

Advise the BCC Chair and other BCC members of RDA policy statements which are discovered to be needed in the course of the Task Force’s work.

Prepare and convene a program session at the MLA 2014 Annual Meeting in Atlanta entitled “RDA: Where We Are, One Year Later”; Mullin will co-moderate.

Prepare music-specific mappings for the RDA Toolkit.

Prepare complete MARC record examples, to be incorporated into the best practices document.

These goals relate to the MLA Strategic Plan goal area of Education, as the work products of the Task Force will directly benefit MLA members who are music catalogers, whether or not they are able to attend official workshops or conference sessions. Issuing up-to-date best practices and related documentation is also related to the MLA Strategic Plan goal area Value of the Profession, as such materials sustain MLA’s high profile in the cataloging community. Thirdly, the issuing and continual updating of music cataloging materials, especially those in electronic form, contribute to MLA Strategic Plan goal area Advocacy, through publishing open access content.

Career Development & Services Committee
Alan Ringwood, Chair

Members: Lisa Shiota (2008); Lisa Woznicki (2008); Suzanne Eggleston Lovejoy (ex officio, New Members Forum, 2009); Veronica Wells (2010); Maurice Wheeler (2010); Alan Ringwood, (2011), Chair; Neil Hughes (2012); Jennifer Hunt (2012); Zoe Rath (ex officio, New Members Forum, 2012); Joe Clark (ex officio, Placement Officer, 2013); Emma Dederick (2013); Ana Dubnjakovic (2013); Terra Merkey (2013); Anya Brodricht (ex officio, Music Library Student Group); Laura Moody (ex officio, Conference Mentoring Service)
Committee Reports, continued

competencies for music librarians. Begun in 2010, work continued through early 2013. Committee members voted at the annual conference to approve the document and send it to the MLA Board. Following their review, the Board returned the document to the Committee, noting that it already seemed to be behind the times, and recommending that a new statement of core competencies be prepared. The Committee will pursue this in the upcoming year.

The Committee sponsored a program session at the 2013 annual conference in San Jose entitled, “Music Librarianship: What Types of Jobs Are Available, Who’s Hiring, and How to Land One of Today’s Jobs.” MLA Placement Officer Joe Clark (Kent State University) presented findings from his research on entry-level positions in music librarianship and identified trends that he has noticed in recent job postings. Sheridan Stormes (Butler University), past Chair of the CDS Committee, discussed the development of the new core competencies for music librarians. Susannah Cleveland (University of North Texas) concluded the presentation by offering suggestions on preparing a job application and reviewing proper interview etiquette.

The 2013 annual conference marked the first time that the CDS Committee coordinated the Get Involved session. This event allows new members to talk with representatives from various MLA committees and roundtables about joining a committee or roundtable. Jennifer Hunt (Boston Conservatory) worked with Susannah Cleveland, one of the originators of the event, to prepare and host this year’s session. Most committees had a representative present to speak with interested potential new members. Hunt will continue as coordinator, and a second person to serve with her as co-coordinator will be appointed.

The Career Advisory Service (CAS) was offered solely as a face-to-face service at the 2013 conference, as opposed to both face-to-face and via an online forum as it had been through the 2012 conference in Dallas. Sixteen members requested meetings with an advisor in advance of the San Jose conference, and two others approached one of the CAS coordinators, Lisa Shiota (Library of Congress) or Neil Hughes (University of Georgia), in person in San Jose to request a meeting, for a total of eighteen. Nine advisors served in San Jose. Current coordinators are Neil Hughes and Ana Dubnjakovic (University of South Carolina).

The Résumé and Cover Letter Review Service was also active at the annual conference. Twelve members requested an in-person consultation with one of the four reviewers. A handful of résumés were reviewed virtually throughout the year. A set of guidelines governing use of the service was developed earlier this year. The Service is currently coordinated by Veronica Wells (University of the Pacific) and Terra Merkey (Duquesne University).

The New Members Forum sent thirty-six invitations to attend the First-Time Attendees Reception in San Jose. Twenty-eight people attended the event, which included a buffet dinner. A number of representatives from MLA addressed the gathering, including President Jerry McBride; Vice President-President-Elect Michael Colby; CDS chair Alan Ringwood; Placement Officer Joe Clark; Anya Brodrick (Boston University) and Jason Gottsacker (logistical analyst, Coca-Cola Co.) for the Music Library Student Group; Jim Zychowicz (A-R Editions, MLA Business Office); Susannah Cleveland, for the Get Involved with MLA session; and Jason Imbesi (University of Michigan), for the Membership Committee. Suzanne Lovejoy (Yale University) and Zoë Rath (Berklee College of Music) continue as coordinators.

The Conference Mentoring Service paired up sixteen mentors and mentees for the San Jose conference. This service has become a staple of the annual conference and is well received by mentors and mentees. Laura Moody (Rock and Roll Hall of Fame and Museum), who has coordinated this service for the past five years, intends to identify someone to succeed her as coordinator.
Committee Reports, continued

The Music Library Student Group has created a new website (http://www.musiclibrarystudents.org/) that includes new and improved content, including blog posts from both officers and MLSG members, and a series of podcasts featuring interviews with "real" music librarians. Thirty-five members joined the group this year. The MLSG will hold officer elections in the fall, and they are preparing a three part blog series that will be posted in the coming weeks.

Committee Handbook status: Not started

Progress report on goals from 2012-2013


Complete revision of Core Competencies for Music Librarians and present to the Board for approval. Update: Completed, but the Board recommended a more thorough-going revision. The Committee will prepare a new version.

Compile a list of MLA member institutions that indicates if librarians at those institutions a) have faculty status, b) are ranked, and c) are tenured. The list will serve to identify reviewers for tenure and promotion files. Update: The committee will pursue this in the upcoming year.

Career Advisory Service: Begin a process whereby new MLA members are paired with advisors. Continue to offer the Career Advisory Service year-round, and at annual meetings. Work with Outreach Officer to publicize this service more widely. Update: In process.

Conference Mentoring: For the 2013 annual conference, expand communications to listservs and social networking sites beyond MLA to reach those who may not be aware of MLA or the Conference Mentoring Program, or may feel as if MLA is not open to them. Update: In process.

Music Library Student Group: Expand membership, especially internationally. Create a vision statement and goals, and create strategies to achieve them. Update: In process.

Goals for 2013-2014 and how they relate to the MLA Strategic Plan

1) Draft a new Core Competencies for Music Librarians document. This supports the core value of expertise.

2) Compile a list of MLA member institutions that indicates if librarians at those institutions a) have faculty status, b) are ranked, and c) are tenured. The list will serve to identify reviewers for tenure and promotion files. This supports Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

3) Career Advisory Service: Ensure that there are at least twelve advisors for the 2014 conference in Atlanta. Make advisors’ résumés available to participants at the time of sign-up to allow each participant to select an advisor who meets his/her needs, and investigate possibility of making advisors’ résumés available on the MLA website. Revise the post-conference survey to include more questions about what additional services participants may need. These items support Organizational Excellence, Objective 1: Develop and maintain the necessary resources to ensure the vitality of the Association, its programs and services.

4) Music Library Student Group: Encourage more participation from non-officer members. This supports the core value of inclusivity

Development Committee
Susannah Cleveland, Chair

Report on Activities

Under the direction of former Development Officer Jim Cassaro, the Committee assisted with Local Arrangements fundraising for the 2013 annual meeting in San Jose, CA; over $21,000 was raised from institutions, businesses, and individuals. Similarly, work has begun on raising money for the 2014 annual meeting in Atlanta, GA.

The Marketing Subcommittee raised a total of...
Committee Reports, continued

$2,132 in sales and the silent auction at the San Jose meeting, See their attached report for more detail. Another $4,975 was raised and/or pledged in honor of Mary Wallace Davidson and Jerry McBride. The drink ticket initiative generated $2,969 in donations.

Jim Cassaro again hosted a “Donors Reception” in San Jose to offer thanks to corporate and sustaining members of the Association.

The Committee began work on an Endowment Policy and should be able to wrap up that work soon.

Jim Cassaro rotated off as Development Officer (and chair of this committee—many thanks to him for his effective stewardship of MLA’s development programs!) at the conclusion of the annual meeting in San Jose when I was appointed to take his place. Two committee members’ terms expired (Mary DuMont Brower and Peter Munstedt – thanks to both of them for their service!). In consultation with Michael Colby, I have opted, for now, to hold off a bit on selecting new members as we reassess development activities to see more precisely what contributions committee members could make to improve the effectiveness of development strategies. Committee Handbook status: Not yet started

Goals for 2013-2014
Assist with Local Arrangements fundraising for the 2014 annual meeting in Atlanta, GA.

Hold a “Donors Reception” at the 2014 Annual Meeting in Atlanta, GA.

Continue discussion of how to sustain the ARL/MLA DII scholarship program after the initial three years of the IMLS grant is completed (in conjunction with the ARL/MLA Diversity Scholarship Publicity Task Force).

Complete work on the Endowment Policy.

Begin planning for a capital campaign to support MLA’s existing named funds.

Create a committee handbook and also begin work on a Development Officer handbook.

Marketing Subcommittee
Janelle West, Chair


Report on activities:
2012/2013 brought important changes to the Marketing Subcommittee, the most prominent being the change of name from Promotional Sales Subcommittee to Marketing Subcommittee. Another monumental change was the discontinuation of the MLA Shop. A closeout sale was held at the San Jose meeting, and inventory was liquidated, yielding a total of $618. Moving forward, the Silent Auction, which yielded $1,514 at the San Jose meeting, will continue to be a primary focus of the Subcommittee.

At the Subcommittee business meeting in San Jose, the committee discussed ways to continue making MLA logoed merchandise available to MLA membership without the costs associated with running the MLA Shop. Of the possibilities discussed, Café Press stood out as an appropriate choice, and since the meeting, the MLA Board has approved the creation of an account. There will be no set-up fees, up-front costs, or out of pocket maintenance expenses associated with the account, and MLA will earn royalties on sales. As of this report, an account has been created, and the MLA logo is being adapted to fit Café Press specifications.

Committee Handbook status: In progress.

Goals for 2013-2014:
Complete set-up of the Café Press site, through the selection of appropriate merchandise and the finalization of MLA logo modifications.

Acquire an array of unique and desirable items to offer at the Silent Auction in Atlanta 2014.

Café Press and Silent Auction endeavors relate to fundraising and outreach initiatives of the strategic plan and are anticipated to make a positive
Committee Reports, continued

impact in those areas.

Many thanks to the members of the Marketing Subcommittee for your participation and enthusiasm!

Emerging Technologies & Services Committee
No report submitted.

Education Committee
Lisa Shiota, Chair


Report on Activities:
At the San Jose meeting, the Education Committee co-sponsored the RDA pre-conference with MOUG and BCC. It also sponsored the program, “E-Scores Made Easy: Acquisition, Access, Storage and Licensing.”

There were email discussions concerning a possible webinar in the months following the e-scores presentation, but ultimately was tabled due to scheduling difficulties. It is hoped that video/audio conferencing follow-ups to hot topics generated at MLA meetings could be coordinated in the near future.

There was much discussion over email concerning a proposal for “Managing Change” pre-conference in Atlanta, which Education and Career Development and Services Committees are co-sponsoring.

The Directory of Library School Offerings in Music Librarianship is undergoing a revision, due for release in the fall.

Committee Handbook status: a task force was formed. Discussions began in July, with a working draft deadline for October 2013.

List of previous goals and progress made toward each goal:
1. Finish the Committee Handbook for use in advising present and future Education Committee members.

   Status: in process.

2. EOP will test resources for a virtual training session. (Aligns with Education, Objective 2: Use technology to provide training and professional development opportunities through webcasts and other web-based workshops.)

   Status: See EOP’s report, attached.

3. Create a program session (preconference if possible) about managing people. (Aligns with Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs.)

   Status: proposal submitted to the board. Awaiting final approval for next year’s conference.

4. Create official Facebook page for MLA. (Aligns with Education, Objective 1)

   Status: page was created by Publicity and Outreach.

List of goals for the next year and how they relate to the MLA Strategic Plan:
1. Finish the Committee Handbook for use in advising present and future Education Committee members.

2. Possible collaboration with Career Development and Services Committee on “Core Competencies for Music Librarians” document. (Aligns with goals towards Education and Value of the Profession)

3. Continue to work with the board to create program sessions/preconferences that are useful to the constituency. (Aligns with Education, Objective 2: Use technology to provide training and professional development opportunities through webcasts and other web-based workshops.)
Committee Reports, continued

Educational Outreach Program Subcommittee
Grover Baker, Chair

Members: Grover Baker, (2013), Chair; Mary Huismann (2012); Christopher Mehrens (2012); Mac Nelson (2012); Joan O’Connor (2012); Liza Weisbrod (2012)

Report on Activities: Two EOP preconference workshops were held this year. On October 18, 2012 in Tuscaloosa, Alabama, the Southeast Chapter held their fourth preconference, “Music in Libraries: Just the Basics,” with workshops on sound and video recordings cataloging, music reference and music collection development. 14 people were in attendance. A day later, on October 19, 2012, the Atlantic Chapter held their preconference on “RDA and Sound Recordings.” 49 people were in attendance.

The EOP was pleased to co-sponsor the extremely successful RDA preconference at the San Jose annual meeting. A poster session was presented by Mary Huismann entitled “Meet the not so New Kid on the MLA Block,” and Liza Weisbrod led the EOP sponsored the session, “Using In-class Assessments as an Active Learning Tool.”

Following the annual meeting, David King stepped down as Chair. Grover Baker was appointed as the new Chair, effective March 2013.

Two test webinars were conducted in February to evaluate iLinc and Cisco WebEx webinar presentation software. Liza Weisbrod served as instructor. Following these tests, then EOP chair, David King began exploring the possibility of partnering with another organization to produce webinars. ALA Editions was identified and preliminary inquiries were made. As a result, a proposal was prepared and submitted to the Board to enter into a partnership with ALA Editions to present three trial webinars. The Board discussed the proposal at their May 2013 meeting and agreed to begin negotiations. The trial webinars will focus on cataloging with RDA: Sound recordings – popular and world music; Sound recordings – classical music; and music scores. Specific fees, including a discount to MLA membership, and revenue sharing will be negotiated.

This partnership will provide several benefits. There will be no cost for webinar software, since that will be provided by ALA Editions. ALA Editions will also provide marketing for the webinars, including eblasts to its list of approximately 47,000 people. ALA Editions will also handle registration and collection of fees for the webinars.

Finally, Michael Duffy successfully submitted a proposal for a music reference session, entitled “The Musical Web: Music Reference for the Non-Specialist,” to be presented during the ALA Annual Meeting in Chicago on July 1, 2013.

Committee Handbook Status: Not begun.

List of previous goals and progress made toward each goal:
1. Webinar goals
   a. Complete a test webinar on a cataloging topic.
   b. Test additional features required for successful workshops, such as interactive exercises, grading, and the ability of the instructor to see student work and provide feedback to students.
   c. Prepare a list of EOP workshops that can be currently presented in a webinar format or could be adapted to such a format.
   d. Gather more information on registration and payment for webinars.

Progress: Two webinars were conducted in February, testing iLinc and Cisco WebEx, with Liza Weisbrod serving as instructor. Then EOP chair David King explored partnering with another organization to produce webinars. ALA Editions was identified, preliminary inquiries were made, and a proposal was submitted and approved by the Board to begin negotiations with ALA Editions to present three trial webinars. Topics for three trial webinars, all focusing on RDA cataloging were identified: Sound recordings – popular and world music; Sound recordings – classical music; and music scores. Specific fees, including a discount to MLA membership, and revenue sharing will be negotiated.
Committee Reports, continued

music; and music scores. ALA Editions has an established method for handling registration and payment of fees for webinars.

(Aligns with Education, Objective 2: Use technology to provide training and professional development opportunities through webcast and other web-based workshops)

2. Conduct workshops at state and national library associations.

Progress: Michael Duffy successfully submitted a proposal for a music reference session, entitled “The Musical Web: Music Reference for the Non-Specialist,” to be presented during the ALA Annual Meeting in Chicago on July 1, 2013.

(Aligns with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups.)

3. Create a committee handbook.

Progress: No progress was made toward this goal during the year. With the transition to the new chair, the need to complete this action item was overlooked. It has been added to the goals for the upcoming year.

(Aligns with Organizational Excellence, Objective 1: Develop and sustain the necessary resources to ensure the vitality of the Association, its programs and services)

4. Create an EOP brochure for distribution at public events or to be sent to interested parties.

Progress: Incomplete. Because the Board no longer funds brochure expenses, this goal will be re-evaluated.

(Aligns with Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians)

The remaining goals, numbers 5 to 9, align with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups. This is the EOP’s primary goal in relation to the MLA Strategic Plan 2011.

5. Add more content, for use by the instructors, to the EOP Dropbox.

Progress: Some documents have been added to the “MLAEOP” folder on Dropbox. Additional efforts need to be made to inform EOP instructors about this service and to encourage instructors to add their materials.

6. Finalize the revised learning objectives for cataloging workshops (sound recordings, video recordings and scores) to reflect the changes brought about by RDA.

Progress: Mac Nelson worked with the RDA implementation task force to update the learning objectives for all three cataloging workshops. The resulting document has been uploaded to the “MLAEOP” file on Dropbox.

7. At the San Jose annual meeting, make a presentation on “In-class assessments” and present a poster on the EOP subcommittee. Assist in organizing of RDA preconference with the Education Committee, BCC and MOUG.

Progress: EOP was pleased to cosponsor the extremely successful RDA preconference at San Jose. A poster session was presented by Mary Huisman entitled “Meet the not so New Kid on the MLA Block,” and Liza Weisbrod led the EOP sponsored the session, “Using In-class Assessments as an Active Learning Tool.”

8. Pursue continuing education credits for EOP workshop attendees.

Progress: Not completed.

9. Organize EOP preconferences at MLA chapter meetings.

Progress: Two preconference workshops were held this year. On October 18, 2012 in Tuscaloosa, Alabama, the Southeast Chapter held their fourth preconference, “Music in Libraries: Just the Basics,” with workshops on sound and video recordings cataloging, music reference and music collection development. 14 people were in
Committee Reports, continued

attendance. A day later, on October 19, 2012, the Atlantic Chapter held a preconference on “RDA and Sound Recordings.” 49 people were in attendance.

List of goals for the next year and how they relate to the MLA Strategic Plan:

1. Webinar goals
   a. Assist the Board as needed to finalize negotiations for a trial partnership with ALA Editions to present EOP webinars.
   b. Secure instructors and lead three trial RDA cataloging webinars: Sound recordings – popular and world music; Sound recordings – classical music; and Music scores.
   c. Produce revenue for MLA.

(Goals align with Organizational Excellence, Objective 3: Pursue joint ventures with other organizations that offer financial as well as professional opportunities and advantages; Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians; Value of the Profession, Objective 3: Use new technologies to build greater public awareness, understanding and support for the Association, music libraries and music librarianship; Membership, Objective 1: Increase outreach efforts to members from underrepresented groups; Membership, Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music; Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs; Education, Objective 2: Use technology to provide training and professional development opportunities though webcast and other web-based workshops.)

2. Identify three (3) EOP certified instructors who will commit to present sessions at state library association annual meetings during the upcoming year.

(Aligns with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups and Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians.)

3. Create a committee handbook.

(Aligns with Organizational Excellence, Objective 1: Develop and sustain the necessary resources to ensure the vitality of the Association, its programs and services)

The remaining goals, numbers 4 through 8, align with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups. This is the EOP’s primary goal in relation to the MLA Strategic Plan 2011.

4. Create an updated list of EOP instructors for the MLA website.

(Also aligns with Organizational Excellence, Objective 1: Develop and sustain the necessary resources to ensure the vitality of the Association, its programs and services)

5. Continue to add appropriate materials to the MLA EOP Dropbox folder. Inform EOP instructors about this service and encourage them to share their materials.

(Also aligns with Organizational Excellence, Objective 1: Develop and sustain the necessary resources to ensure the vitality of the Association, its programs and services; Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties; and Technology, Objective 2: Provide systems that support collaboration among members and that permit direct and timely publication of approved content to the web.)

6. Evaluate the learning objectives for the collection development and cataloging workshops. Revise as needed.

(Also aligns with Organizational Excellence, Objective 1: Develop and sustain the necessary
resources to ensure the vitality of the Association, its programs and services)

7. Investigate continuing education credits for EOP workshop attendees.

(Also aligns with Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs.)

8. Organize EOP preconferences at MLA chapter meetings.

Finance Committee
Submitted by Paula Hickner

Members: Linda Blair (Assistant Administrative Officer, 2010); Stephanie Bonjack (Assistant Fiscal Officer, 2013); Paul Cary (Administrative Officer, 2012); Michael Colby (President, 2012); Paula Hickner (Fiscal Officer, chair, 2012); Jerry McBride (Past President, 2010)

Report on Activities:
The Finance Committee met nine times during the 2012/13 fiscal year. By meeting six times online using Adobe Connect, we were able to conduct business that was normally conducted face-to-face at the winter, spring, and fall meetings.

- The Committee spent time learning about our investments through reading, discussion within the Committee and with A-R, and an online meeting with our financial advisor at Fidelity
- Reviewed membership recommendation to reestablish the Investment Subcommittee of the Finance Committee.

Resulting BARs passed by Board include:
- Procedures for reporting overage in budget during fiscal year
- Spending policy for award and endowment funds year
- Establish the Investments Subcommittee of the Finance Committee
- Use of funds from the Silent Auction
- Policy on cancellation and refunds for exhibitor tables
- Travel Companions and Accompanying Persons at the annual meeting
- Rates for mailing list
- Proposed increase in membership fees
- Travel reimbursement

Investments Subcommittee
Paul Cary, Chair

Charge: The Investments Subcommittee tracks and monitors MLA’s investments, provides information and advice to the Finance Committee and Board about investments, and reports on the performance of investments, in accordance with the financial objectives and policies set by the Board and in the context of MLA’s relationships with professional investment advisers. The Subcommittee will periodically evaluate MLA’s risk profile to ensure that it continues to meet the Association’s financial objectives.

The Investments Subcommittee was reconstituted during the 2012-2013 year to monitor MLA’s investments and make recommendations to the Board about investment policy. The Subcommittee consists of the Administrative Officer (chair), the Assistant Administrative Officer, the Fiscal Officer and Assistant Fiscal Officer, and three MLA members-at-large who serve rotating three year terms.

The Subcommittee met for the first time at the Annual Meeting in San Jose in March 2013. Linda Blair chaired the meeting and presented an overview of the landscape of MLA’s investments, which are divided between guided portfolios at
Committee and socially-responsible mutual funds at Calvert. We discussed the reclassification of some of MLA’s holdings from Permanently Restricted to Temporarily Restricted and how we should invest the reclassed money. The consensus was that we needed to complete a review of MLA’s entire investment situation before making that decision.

Since the annual meeting, the subcommittee has been working to identify advisors who might help us with that review, and we hope to begin that process shortly.

Goals for 2013-2014
- Identify an advisor to conduct a review of MLA’s entire investment picture
- Complete said review to ensure that our assets are invested appropriately
- Develop an updated investment policy, probably working in concert with an advisor
- Decide how to invest the assets reclassified from Permanently Restricted to Temporarily Restricted

Our goals, and indeed all of our work, are most relevant to Objective 1 in the Organizational Excellence section of the Strategic Plan: “Develop and sustain the necessary resources to ensure the vitality of the Association, its programs and services.”

Legislation Committee
Eric Harbeson, Chair

Members: Eric Harbeson (2010), Chair; Leslie Anderson (2010); Kathleen DeLaurenti (2010); D.J. Hoek (2010); Karen Lund (2010); Amanda Maple (2010); Tammy Ravas, ex officio; Yi Hong Sim (2010); John Vallier (2011); Pam Pagels (2013); Beth Fleming (2013); Sean Luyk (2013)

Report on Activities: Following up on the momentum from our program on fair use and best practices at the 2012 meeting in Dallas, the Committee worked to put together a proposal for a new task force to develop a statement of best practices for fair use in music materials. The Board approved the proposal, and the task force has been formed. DeLaurenti is chairing the task force and Sim and Ravas are also serving (along with Harbeson, ex officio). The Committee did not present a public program at the annual meeting in San José, but has put together a program proposal for the 2014 meeting in Atlanta. Harbeson continued to represent MLA’s legislative agenda and interests at ALA meetings in Seattle and Chicago. In Chicago, he presented a well-attended session on copyright and non-print formats with Tomas Lipinski and Laura Quilter.

The legislative landscape might be described as a “hurry up and wait” scene currently. Register of Copyrights Maria Pallante appeared before Congress with a call for the “Next Great Copyright Act,” encouraging Congress to consider a brand new copyright Act to replace the aging 1976 Act. She called for many changes, many of which will likely affect MLA’s interests. Rep. Bob Goodlatte (R-VA), chair of the House Judiciary Committee has responded, and the Subcommittee on Courts, Intellectual Property, and the Internet has held hearings, but there has so far been no opportunity for public comment. It is anticipated that such an overhaul will not happen quickly. The current 1976 Act took more than 20 years to enact; it is uncertain how long this theoretical new law will take, but it is clearly in the very early stages.

Committee Handbook status: Not completed

Goals from 2012–13:
- Statement of Best Practices in Fair Use for Music Libraries: This task has been completed with the appointment of a task force to prepare such a document.
- Update Copyright Site FAQs: This task is ongoing
- Committee Handbook: This task is ongoing
- Monitor legislation, responding as appropriate: This is a standing objective for the Committee.
Committee Reports, continued

There has been movement on legislation during the past year, but no opportunities so far to share our voice. Though not in any official capacity with MLA, Harbeson spoke on the subject of Section 108 reform at a symposium at Columbia Law School, sponsored by the Copyright Office, in February. Proceedings from that symposium will be published in an upcoming issue of the Columbia Journal of Law and the Arts.

- Develop timely and interesting programming for MLA annual meetings: The Committee opted not to develop a program for the San José meeting, but has submitted a proposal for the Atlanta meeting.

List of goals for 2013–14

- Examine committee charge and structure in light of strategic plan, and make recommendations: During our business meeting in San José, the Committee raised concerns about its limits and structure with respect to the organization’s needs.

- Update Committee handbook (carry over): All committees have been charged to produce such a handbook.

- Update Copyright Site FAQs (carry over): Finishing this project addresses Advocacy objective no. 2 (education is power) and 3 (the site is open access and licensed under a Creative Commons license), as well as generally addressing the goal of education.

- Monitor Legislation, responding as appropriate (carry over): The committee will continue to monitor developments in Congress, the courts, and elsewhere, responding as appropriate and building coalitions and alliances when possible. This is a central part of the Committee’s charge, and specifically addresses Advocacy objective no. 4 (“increase legislators’, publishers’ and vendors’ awareness of the Association’s official positions on intellectual property issues.”)

- Develop timely and interesting programming for MLA annual meetings (carry over): This generally addresses the Education and Advocacy goal areas, and may address more specific objectives depending on the nature of the program.

Membership Committee
Jason Imbesi, Chair

Members: Jason Imbesi (2013), Chair; Mary DuMont Brower (2012); Beth Christensen (2013); Michelle Hahn (2012); Randye Jones (2012); Nobue Matsuoka-Motley (2012); Carla Williams (2013); Jennifer Wochner (2013)

Report on Activities:
In addition to working towards meeting the goals outlined in last year’s annual report (discussed below), the Committee has undertaken and completed some additional activities over the past year. At the request of Publicity and Outreach Officer, the Committee designed a one-page flyer that concisely states many of the benefits and privileges that come with membership and involvement in the association. The flyer was created for display and distribution at the MLA exhibit at the ALA annual conference in June. Because it is a resource that can easily be modified, the Committee hopes that the flyer will be utilized again in the future for various promotional and outreach purposes.

Currently, the Committee is working with the Finance Committee towards addressing the following action item within the MLA Strategic Plan:

“Research membership dues rates of comparable professional organizations by monitoring the inflation rate of membership dues to develop a policy to increase MLA dues and subscription rates gradually to avoid steep dues increases.”

To complete the task, the Membership Committee will be gathering relevant quantitative and qualitative information from 11 different benchmark organizations. Both committees will then analyze the collected data and submit a report with our findings and suggestions to the Board well ahead of the next dues cycle.

Lastly, over the past year, the chair organized
Committee Reports, continued

most of the Committee’s documentation for administrative purposes and submitted appropriate materials to the MLA archives. The chair is also in the process of creating the Committee handbook.

Committee Handbook status: Almost completed.

List of previous goals and progress made toward each goal:
* Last fall, using data supplied by the Business Office, the Committee analyzed a list of memberships that had lapsed prior to the 2012 renewal cycle and contacted approximately 400 of these past members by e-mail inviting them to consider rejoining. Unfortunately, this effort resulted in only a handful of renewals. The Committee may undertake a modified, and hopefully improved, version of this project in the future.

* Over the past year, the Committee has gathered data from the NASM membership roster to see where there are music collections but no MLA members, either professional or paraprofessional. In addition, the Committee has also begun to compile a list of professional organizations and interest groups to contact in order to establish or strengthen partnerships with them, to sustain the interest of our current members and to possibly bring in some new members from underserved populations (paraprofessionals, public and performing arts librarians, music organizations, etc.). This is a long-term project that is included in the Committee’s list of goals for next year (and discussed in the next section).

* Last fall, the Committee gathered chapter membership rosters and shared those with A-R in order to supply correct information in the online membership directory. Chapter affiliation data in the online directory has been based on geography and not on current chapter membership. Currently, this project has been set aside. The Committee and A-R have not determined the most efficient and effective way to keep such affiliation data up-to-date.

* Between October and December, the Committee conducted the first phase of a multi-year survey of student members, recent graduates, and new professionals to garner information about their status in the field, their connection to the organization, and their ideas about the role of MLA in music librarianship. The survey will track student members through the first two years following the completion of their library degree. 92 surveys were completed. This spring the Committee compiled and analyzed survey data and submitted an article about the survey for publication in the May-June issue of the MLA Newsletter. A more detailed report is included in the Committee’s Fall 2013 Board report.

* The Committee sought Board approval to add a dues category for part-time librarians, part-time paraprofessional staff and those currently between jobs. As a result, the paraprofessional dues category was modified to accommodate this request and was renamed Paraprofessional/Non-salaried/Part-time.

* The Committee sought Board approval to set up installment payment plans for dues. While A-R had indicated that it could accommodate this type of payment plan, the Board rejected the suggestion.

List of goals for the next year and how they relate to the MLA Strategic Plan:

* As mentioned in the previous section, the Committee has gathered data from the NASM membership roster to see where there are music collections but no MLA members, either professional or paraprofessional. In addition, the Committee has also begun to compile a list of professional organizations and interest groups to contact in order to establish or strengthen partnerships with them, to sustain the interest of our current members and to possibly bring in some new members from underserved populations (paraprofessionals, public and performing arts librarians, music organizations, etc.). A handful of these organizations include MOLA, SAM, AMS, National Association of Negro Musicians, ACRL, PLA (Public Libraries Association), SLA (Special Libraries Association), and state library
associations. Initially, e-mails will be sent to relevant NASM contacts as well as to membership contacts at the to-be-determined professional organizations and interest groups in order to gain a sense of what the MLA can do for them and vice-versa. It would be beneficial to our organization to examine how a liaison or similar connection could benefit MLA by sharing information about activities, events, and other benefits that would be of interest to MLA. As the MLA currently has liaisons for a number of these organizations, part of our effort will be to coordinate with the Publicity and Outreach Officer for input and to determine other ways he and the liaisons might be able to assist. How the Committee moves forward from there, depends upon the outcome of this interaction. This is a long-term project.

Objective 1: Increase outreach efforts to members from underrepresented groups

By 2015: MLA gathers data from the memberships of various relevant associations and music professionals to assess what needs they have that MLA can provide.

Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

For 2012-2013: Examine MLA’s relationship with MOUG and how that works. Explore how to apply that to our relationships with other organizations such as MOLA, theater and dance librarian groups. What can we offer them as members?

* The Committee plans to contact other entities across the MLA (committees, task forces, officers, etc.) to see how our committee can assist them and vice-versa. Doing so would foster more open communication between the involved parties and serve as a way to stay better informed about nascent projects and activities that affect members. Engaging in such interactions would also hopefully spur more collaborative efforts and subsequently create opportunities to reach out to underserved member groups in order to better serve them and retain their membership.

Objective 1: Increase outreach efforts to members from underrepresented groups

* The Committee will continue and complete work on the Strategic Plan action item (discussed in the Report on Activities section above).

* The Committee will revisit some dues-based initiatives to be offered forth to the Board – such as providing early renewal incentives, aligning chapter renewal cycles with MLA and/or IAML, and establishing a refer-a-friend incentive program.

Objective 1: Increase outreach efforts to members from underrepresented groups

By 2015: MLA redesigns annual dues matrix to include relevant groups outside the traditional MLA population.

* The Committee will carry out the next phase of the student survey (discussed in the Report on Activities section above).

Objective 1: Increase outreach efforts to members from underrepresented groups

By 2015: MLA gathers data over a number of years from a group of student members by tracking their career paths, including first jobs, how MLA helped them, what more MLA could do to assist them in career preparation, and to keep them as members if they are not working specifically in music libraries.

Nominating Committee
Liza Vick, Chair

Members: Liza Vick (2013), Chair; George Bozicwic (2013); Bruce Evans (2013); Connie Mayer (2013); Ruthann McTyre (2013)

Report on Activities: The committee was formed in spring 2013 and issued a call for nominations in May. Many outstanding nominations were received, including two for the Citation, five for President-Elect/Vice President, 10 for Recording Secretary, and 25 for Member-at-Large. During
the month of June the committee contacted potential candidates for office, narrowed the field to those willing to run, deliberated, and narrowed the list further to the requisite number of candidates (two each for President-Elect and Recording Secretary, six for Member-at-Large). This draft slate (we hope) reflects the diversity of MLA in terms of job type, institution type, geography, and gender. The slate and Citation recommendations are pending approval.

Committee Handbook status: We used the handbook prepared by the 2012 committee in accordance with the MLA committee handbook template (and made revisions pursuant to 2013 board decisions).

Task Force: The 2012 Committee (chaired by Susannah Cleveland) generated a task force report on MLA elections (found on the MLA web site with completed task force reports), and a list of common questions that members have asked about the nomination process (appended to the handbook) that is designed to clarify common misunderstandings as well as offer guidance to those wishing to run for office. Our 2013 committee found both of these documents incredibly helpful to us and to the potential candidates.

List of previous goals and progress made toward each goal: Our charge is to seek candidates for offices whose terms are next to expire and recommend persons to receive citations (November 2013 election ballot). We prepared a draft slate that will be presented to the MLA board of directors for decision at their September 2013 meeting.

List of goals for the next year and how they relate to the MLA Strategic Plan: N/A (rotating committee) although the nominating committee does always seek to represent the diversity of the membership and promote active involvement in the association.

**Oral History Committee**
No report submitted.

**Planning Committee**

**Stephen Landstreet, Chair**

Members: Stephen Landstreet, Planning and Reports Officer, Chair (2012), Rick McRae, Assistant Planning and Reports Officer (2013), Pamela Bristah, Recording Secretary (2010), Mark Scharff, Parliamentarian (2012), Michael Duffy, Assistant Parliamentarian (2013)

**Report on activities and progress towards goals 2012-13:**
Planning will continue to oversee the Annual Meeting Survey as an ongoing committee responsibility; this year’s San Jose survey was revised, administered, and received 222 responses, with the general results made available to the membership.

Finished the Roundtable Guidelines and posted the document to the MLA website to help roundtable coordinators be more effective in their roles.

A sub-unit of the Planning Committee (Landstreet and McRae) worked extensively on action plans for 2013 and 2014 for implementing higher priority elements of MLA’s Strategic Plan.

Pressed for expanded emphasis on MLA’s blog and social media presence; the blog debuted during the winter of 2013, and both a new Web Committee and a new Social Media Task Force, chaired by Stephanie Bonjack, were created in the spring and summer of 2013.

**Goals for 2013-2014:**
Continue to press for expanded diversity efforts within MLA; progress to this point has been fitful. Oversee an expanded presence on MLA’s website for both IAML and the R-projects, with links to the latter from the site.

Develop an area on MLA’s new website which will highlight past positions that the Association has taken, and provide a platform for increased advocacy efforts on our part.

Follow up on the 2010 Board Self-Study report,
Committee Reports, continued

evaluating and tracking progress on specific recommendations.

Review the Conferences and Program Committee Structure Task Force Report for recommendations to implement which will strengthen the value and viability of our annual meetings.

Ensure that committees complete their committee handbooks to aid in the leadership transition process when committee chairs change.

Develop a plan for self-study by committees to ensure that they continue to fulfill their charges.

Preservation Committee
Sandi-Jo Malmon, Chair


The prevailing goal of the committee is to enhance the knowledge of the MLA membership and others who are interested in music preservation issues.

The Preservation Committee would like to extend its sincere thanks to Mary Black Junttonen and Judith Frangos who cycled off the committee after the 2013 annual meeting in San Jose. We appreciate all of their hard work, creative energy and active interest in the committee. In addition, the committee lost two major contributors during the past year. Sandy Rodriguez and Paul Cary chose to leave the committee due to other competing commitments in MLA and beyond. We would gladly welcome them back anytime!

We welcome the new appointments of Greg MacAyeal from Northwestern University, Maristella Feustle from the University of North Texas and Kathleen Harrison from Southern Illinois University, Carbondale. We are eager to put their talents to use.

While in San Jose, the committee co-sponsored a session with the Contemporary Music Round Table on Ozalids and Open Reels: Preservation Problems for 20th Century Music Collections. It was well attend having approximately 50 attendees.

Future Plans:
At our business meeting, the committee continued our discussions articulating the various kinds of projects we would like to be involved in. These projects include digitization of scores and audio; disaster recovery; investigating our relationship to ARSC as well as making a concerted effort to engage with the copyright and legislation committees.

The committee continues to believe that the work on the audio section of the preservation web site (http://committees.musiclibraryassoc.org/Preservation/HomePage) is important and will continue its work on completing the site. Updates will be added over time.

Atlanta 2014

At our business meeting in San Jose we discussed the recently released Library of Congress National Recording Preservation Plan. After a lengthy discussion we decided it would be interesting to put together a session for the 2014 MLA meeting in Atlanta. We think there will (and should) be a lot of interest in this. We submitted a program proposal for a plenary session to reach a broader audience as well as a regular concurrent program session on a related topic. We have yet to receive approval from the MLA program committee for the Atlanta, but we hope our proposals on this topic will be accepted. We have secured a number of great speakers who will give the MLA membership a very good introduction to the plan.

In the session we will present the Association with a broad but informative overview of the Library of Congress National Recording Preservation Plan, released in February 2013. This will include the history of the plan (including MLA’s contributions), the necessity for the plan and an overview of some key aspects of its content. We
Committee Reports, continued

will specifically highlight the recommendations in the plan that reference developing collaborative partnerships, copyright issues, and strategies for prioritizing media collections for preservation. The session will be followed by a discussion by our panelists. The Music Library Association has two representatives on the National Recording Preservation Board who have been working with MLA to identify areas for further review and implementation, so this is a timely opportunity to share this plan with our community.

As always, the committee members are without peer in their knowledge, enthusiasm and willingness to contribute. I am honored to serve as their chair, and look forward to continuing our exciting work.

Program Committee
No report submitted.

Public Libraries Committee
David King, Chair

Members: David M. King (2011), Chair; Laurie Bailey (2010); Michael Dalby (2011); Bracken Klar (2010); Stephen Landstreet (2010); Richard LeSueur (2010); Kristine Nelsen (2011); Blair Whittington (2011)

Report on Activities: At the Annual Meeting in San Jose, we organized a tour of the San Jose Public Library. There were 15 people in attendance. We held a no-host breakfast for public librarians. Thirteen people attended our Public Libraries Committee Meeting, with a discussion on a number of topics related to public libraries, including partnering with other cultural organizations.

Committee Handbook status: None

List of previous goals and progress made toward each goal:
- Promote discussion of public library issues.

Progress: At the San Jose Annual Meeting, had a committee meeting with a discussion on public library issues and a no-host breakfast for public librarians.

- Organize a tour of the San Jose Public Library.

Progress: Completed

- Seek out co-sponsors for future programs relevant to public librarians.

Progress: Had discussions with several committees on co-sponsoring events in San Jose and Atlanta

- Complete the committee handbook.

Progress: Not done.

List of goals for the next year and how they relate to the MLA Strategic Plan:
Goals 1 to 3 align with Membership, Objective 1: Increase outreach efforts to members from underrepresented groups and Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

Promote discussion of public library issues.

Organize a tour of the Atlanta Public Library.

Seek out co-sponsors for future programs relevant to public librarians.

Complete the committee handbook.

Aligns with Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

Publications Committee
Philip Vandermeer, Chair

Members:
Chair: Philip Vandermeer (2011) Editors: Dan Boomhower (Basic Music Library, 2006); Deborah Campana (Basic Manual Series, 2011); Richard Griscom (Index & Bibliography Series, 2012); Jane Gottlieb (Notes, 2010); Mark McKnight (Technical Reports, 2010); Peter Munstedt (Basic Manual Series, 2011); Tammy Ravas (Copyright
**Committee Reports, continued**

Web Site, 2010); Alan Ringwood (Music Cataloging Bulletin, 2011); Misti Shaw (Newsletter, 2009) Ex officio: Bob Follet (Publicity, 2012); Anne Shelley (Advertising, 2011); Linda Blair (MLA Asst. Administrative Officer, 2011); Paul Cary (MLA Administrative Officer, 2012); James Zychowicz (A-R Editions)

**Goals from 2012-13, and progress made:**
1. Continue to work with new Publicity and Outreach Officer Bob Follet and editors to publicize new and forthcoming publications in a more timely fashion and to a wider audience. [Progress is on-going.]

2. Revise the charge of Publications Committee in light of the new co-publishing model between MLA and A-R Editions. [Completed.]

3. Revisit the main purpose(s) of the committee to make sure it is addressing current needs of the association. [There is wide agreement that the committee should be continuously involved in strategic planning, and it has become the primary agenda item for the annual meetings of the committee.]

4. Work with the newly appointed Publications Planning Task Force (Boomhower, Shelley, Vandermeer, Campana, Zychowicz, and Cary) to improve the MLA Monographic Series by discussing their primary purposes and investigating ways to expand their appeal outside music librarianship. (Completed the work of the task force with a strategic plan that was vetted and approved by the Publications Committee and the MLA Board.)

**Goals for 2013-14:**
1. With the approval by the MLA Board of the new charge and the strategic plan for MLA’s monographic series, the full committee has taken up the work of continuing strategic planning for MLA publications.

2. Recommend a new chair of the Publications Committee to the MLA President, to be appointed by the Atlanta meeting. [The chair has made his intentions known to the MLA President and the committee that he will be resigning as chair prior to the meeting in Atlanta.]

3. Investigate open access issues for MLA Online Publications.

**Public Services Committee**
**Tom Bickley, Chair**

**Members:** Tom Bickley, (2012), Chair; Brian McMillan (2011); Lindsay Hansen (2010)

**Report on Activities:**
At the 2013 Annual Meeting in San Jose, the Public Services Committee co-sponsored Plenary III: RDA for All: RDA, Music Discovery, and Beyond. The committee met on 28 Feb 2013, discussing the status of the Reference Services Subcommittee, ideas for projects, etc.

Committee Handbook status: in process

**List of previous goals and progress made toward each goal:**
Develop program proposals regarding Information Literacy and Public Services

Progress toward this goal included presentations at the San Jose meeting and generation of ideas for development of a clearinghouse and proposals for sessions for future meetings.

**List of goals for the next year and how they relate to the MLA Strategic Plan:**
Clarify roles of subcommittees and continue to develop material and presentations to support provision of excellent public services and instruction by music librarians.

Participate in the MLA Blog with postings relevant to the Public Services Committee charge.

These relate to MLA Strategic Plan items:

MLA promotes and supports the equitable and ethical use of music in learning, it participates in the evolution of scholarly communication, and its official positions on these issues are widely known and influential.

MLA’s activities are relevant to current issues in
Committee Reports, continued

librarianship and music, and non-members understand the mission and goals of the Association. Membership in MLA is valued by and beneficial to a broad range of organizations and individuals, and membership reflects the broad diversity of musics and populations we serve.

Instruction Subcommittee
Brian McMillan, Chair

Members: Brian McMillan (2011), Chair; Andrea Beckendorf (2012); Tom Caw (2009); Amy Edmonds (2009); Rebecca Koblick (2011); Sara J. Beutter Manus (2011); Nancy Zavac (2009)

At the 2013 Annual Meeting in San Jose, the Instruction Subcommittee presented Information Literacy Beyond the Classroom: Reaching Music Students in Non-Traditional Environments, with speakers Andrea Beckendorf (Luther College), Sara Beutter Manus (Vanderbilt University), and Brian McMillan (McGill University). The subcommittee business meeting was attended by several non-committee members interested in the work of the committee. The subcommittee continues work (in collaboration with the Reference Access Subcommittee) on the development of a clearinghouse for music library-related instruction/exercises to present (in beta form) for discussion at MLA 2014.

Reference & Access Services Subcommittee
Lindsay Hansen, Chair

Members: Lindsay Hansen (2010), Chair; Jana Atkins (2012); Erin Conor (2010); Alan Green (2011); Lisa Hooper (2011); Ilana Revkin (2012); Scott Stone (2011); Cheryl Taranto (2012)

At the 2013 Annual Meeting in San Jose, the Reference & Access Services Subcommittee presented Base Lining: Follow-up on the Interlibrary Loan and Music Collections Survey of 2011, with speakers Ilana Revkin (Boston Conservatory of Music), Cheryl Taranto (University of Nevada, Las Vegas), Lisa Hooper (Tulane University), Hayden Battle (Tulane University), and moderator Lindsay Hansen (CSU Northridge). RAS submitted two proposals for the Atlanta meeting—a reference workshop for theatre and dance (co-submitted with Small Academic Libraries roundtable) and a reference workshop for music industry/business (co-submitted with the Education committee). The subcommittee plans collaborative work (with the Instruction Subcommittee) on the development of a clearinghouse for music library-related instruction/exercises to present (in beta form) for discussion at MLA 2014. The subcommittee business meeting discussed proposals for the Atlanta meeting and collaboration with the Instruction Subcommittee.

Reference Sources Subcommittee

Members: (vacant) Chair; Kristen Castellana (2009); Margaret Ericson (2009); Paul Friedman (2011); Ray Heigemeir (2009); Verletta Kern (2009); Steven Nordstrom (2011); Michelle Oswell (2009); Darwin Scott (2009)

The Reference Sources Subcommittee contributed to the organization and content of the San Jose plenary session on RDA. RSS Chair Jenny Colvin’s absence (and following resignation) resulted in the RSS not holding a business meeting at San Jose. Public Services Committee chair Tom Bickley strategized with committee members and MLA President Michael Colby regarding revitalization of this subcommittee.

Resource Sharing and Collection Development Committee
Keith Cochran, Chair

Our committee sponsored a panel discussion on “Collaborative Collection Development: Challenges and Solutions” at the annual meeting in San Jose, California. Debbie Campana graciously chaired the panel in my absence (due to the recent death of my father), and Sharon Saunders, Laura Stokes, and Joe Clark presented.

One member, Stephen Nordstrom, has left the committee, since he has resigned his position as Music and Dance Librarian at Brigham Young
Committee Reports, continued

University, and is now pursuing a Master’s degree in Business Administration.

Committee Handbook Status
Unfortunately the committee has not made any progress on the handbook this year. We will devote more attention to it in the year to come.

Goals
Our primary goal each year is to organize panels for the annual meeting on topics pertaining to resource sharing and collection development that we think will be of interest to other librarians in the field. Thus we see our committee contributing to the goal of advocacy. That is we are demonstrating the continued importance of these areas of librarianship and thereby supporting the use of music in a wide variety of contexts.

Web Committee
Verletta Kern, Chair


Report on Activities
As a brand new committee formed in April 2013, the Web Committee has hit the ground running planning for and actively implementing a full website migration to the new YourMembership.com platform. The committee, with support from the MLA Board, put together a card sort of select webpages on the current site and invited a sub-set of the membership to sort the webpages into meaningful categories. The card sort and suggested categories were used to set up the menu structure for the new website.

All committee members went through training on the new YourMembership platform and began the work of transitioning web content over to the new YourMembership platform. Katie Buehner worked with the Local Arrangements Committee to design the annual meeting portion of the website. Katie’s design skills also came in handy in developing the new homepage and adding to the visual appeal of the site.

Ray Heigemeir took the lead on developing a Web Style Guide that the committee referenced during the web migration. The guide will serve as a valuable resource for all future Web Committees and Web Managers. He also moved the awards and grants pages and worked closely with our Development Officer on updating and migrating development and donation content.

Rebecca O’Donoghue took the lead on migrating committees, round tables, and task forces into the new platform. She wrote the section of the Style Guide on best practices for groups, which are set up differently in YourMembership than appearing strictly static on a page. She also moved several of the reports pages and other pages as needed.

Veronica Wells worked closely with the Career Development & Services Committee and our Placement Officer to revise and transition career focused content into the new YourMembership Career Center. This work involved re-envisioning how services would be displayed as the new Career Center functions differently from the current site.

Paul Cary and Jim Zychowicz led the way in getting back-end financials up and running in YourMembership. Jim spent much time getting data ready to support the YourMembership online directory and worked on getting registration set up for the annual meeting. Paul and Verletta also worked closely transitioning files from the current website over to the new platform. The migration timeline has been tight as the new site needs to be in place prior to registration for the annual meeting. The Web Committee has risen to the occasion and is on track to release the new website this fall.

In addition to the website migration, Rebecca O’Donoghue set up the Business Meeting request form used to request spaces at the annual meeting.
Committee Handbook status:
In progress, new committee

List of previous goals and progress made toward each goal:
Not applicable

List of goals for the next year and how they relate to the MLA Strategic Plan:
An ambitious group, we have a number of goals for the coming year.

Usability & Migration: Our most pressing goal is to complete the migration of the MLA website over to the new platform with a Fall launch. Prior to launch, we will run usability testing on the new site. The Web Committee will have a set of users walk through the site to perform routine tasks. The testing will inform the committee on any changes that need to be made prior to our new site launch. Because the website impacts all areas of the strategic plan in one way or another, it is important that the site is functioning in a way users would expect.

Training: Post-migration, developing training materials and documentation will be key for content editors including Special Officers and committee, round table, and task force chairs. Training will help the Web Committee move into a consulting role while making sure the site is up to date.

Exploring Possibilities: Once the dust settles on the migration, we will continue to explore the capabilities of the new web platform including options for online voting solutions, collaborative group workspaces, and ways to make the site more mobile/tablet-friendly. We also look forward to working with the Social Media Task Force to explore ways to incorporate social media feeds. These areas have the potential to impact the outreach and organizational excellence areas of the strategic plan.

Assessing Needs: Rather than waiting for organization needs to arise and finding a solution, the Web Committee would like begin planning for current and future needs within the organization. To this end, we hope to survey the MLA Board; Committee, Round Table, Task Force Chairs; and Chapter Chairs and Web Editors regarding their current and future technology needs. This information will help the Web Committee draft a plan to support organizational excellence.

Award Reports

Best of Chapters Award
No report submitted.

Carol June Bradley Award
Mac Nelson, Chair

Four applications for the 2013 The Carol June Bradley Award Committee received in July 2012. As announced at the 2013 annual meeting, the award went to John Beckwith and Robin Elliott, editors of Helmut Kallmann: Mapping Canada’s Music and other Selected Writings. Kallmann (1922-2012) was among the most distinguished of Canada’s music librarians and an eminent historian of music librarianship. Beckwith and Elliott have included in this volume a biography of Kallmann as well as selections from his autobiographical writings and published articles, one of which is entitled “Music Library Association Digs Up Our Musical Past.”

After serving as chair in 2012, Jennifer Ottervick completed her three-year term on the committee. Following the 2013 annual meeting, Kristie Nelsen (Anchorage Public Library) was appointed to the committee by the MLA Board. Beginning his third year of service on the committee, Mac Nelson took over as chair for 2013. Continuing this annual rotation, Greg MacAyeal (Northwestern University) will become chair after the 2014 meeting.

In June 2013, MLA Publicity and Outreach Officer Bob Follet posted a call on behalf of the committee to the MLA listserv for applications. Two submissions were received, and the committee is now in the process of selecting the winner(s), who will be notified in November.

Committee Handbook status:
Since 2010, the Committee Handbook has been


**Awards Reports, continued**

under review and revision, including the addition of a calendar. In 2012, during her year as chair, Jennifer Ottervick continued this work, making it possible to envision completion of this process by the end of 2013.

**List of previous goals and progress made toward each goal:**

Goal: Review award criteria and definition of "historical research in music librarianship."

Progress: The 2012 and 2013 call for applications broadened the award description to include research about music special collections, patron activities, and education.

Goal: Update MLA website to include a list of previous winners and their topics.

Progress: Web site updated and current as of 2013.

**List of goals for the next year and how they relate to the MLA Strategic Plan:**

Goal: To continue work on the previous year’s goal of increasing the visibility of the Bradley Award.

Relation to SP: Help build value and visibility of the profession; promote music in learning.

**Dena Epstein Award**

**Sarah Dorsey, Chair**

**Members:** Sarah Dorsey, Robin Rausch, Drew Beisswenger

**Report on Activities:**

The committee put out a call for applications in May for the July 1 deadline. We received 7 applications by the deadline and then examined the applications and recommendation letters. Members submitted their rankings and a lively online discussion ensued. A recommendation was sent to the board, summarized below:

We recommend that Alecia Barbour receive the 2013 Dena Epstein award. She holds a BM in Piano and Music Theory from the University of Tulsa, a MA in Music (Ethnomusicology) from Stony Brook University, and she is a Ph.D. candidate in Ethnomusicology at Stony Brook University. The working title of her dissertation, and the project that will be supported by the award, is Music and Remembrance: Listening to U.S. “Internment” Camps, 1939-1947.

Alecia is looking at Japanese American containment camps and examining the role of music and sound therein. Her project is compelling on a number of levels as it aims to reveal a challenging chapter of American history. She is presenting a novel view of the sonic environment of the camps. Alecia will use the award to support a two-week trip to Ithaca, NY for research in a collection which is housed in the Division of Rare and Manuscript Collections at Cornell University. Committee Handbook status: In progress

**Kevin Freeman Travel Grant**

**Sarah Adams, Chair**

**Members:** Sarah Adams, Sally Bauer, James Soe Nyun, Carolyn Doi

This year the committee received 12 applications and recommended awards to 3 candidates. The Board accepted the committee’s recommendations, which were announced at the 2013 annual meeting. Two students and one new professional received grants to assist with their travel to the 2013 meeting in San Jose.

Carolyn Doi was appointed to the committee this year, replacing Sarah Adams. The deadline to submit applications for the 2014 award is 30 September 2013. Per the board, the funding for the 2014 grant is $2000 and the committee may use its discretion in the number and amount of each grant to be awarded.

**Walter Gerboth Award**

**Deborah Pierce, Chair**

**Members:** Deborah Pierce, Anna Kijas, Kathleen Abromeit
Report on Activities: The 2013 award was presented to Jessica Nay for her work toward the completion of a thematic catalog of the works of Ferdinand Praeger. Kathleen Abromeit was appointed to the committee to replace Erin Conor. A call for applications for the 2014 award was posted in May 2013. The deadline for applications was July 16, 2013.

Committee Handbook status: We are currently working on drafting our handbook and hope to complete a draft before the 2014 annual meeting.

Goals: The committee is concerned about the small number of applications received in the past few years and will be discussing how we might identify and encourage young professionals interested in research to apply for the award. These ideas will be incorporated into suggestions in our handbook.

Publications Awards
Suzanne Moulton-Gertig

Members: Suzanne Moulton-Gertig, (2011), Chair; Christopher Mehrens (2012); Mark Palkovic (2013).

Report on Activities:
The awards for publications appearing in 2011 were announced at the annual meeting in San José in February 2013. The Richard S. Hill Award for the best article on music librarianship or article of a music bibliographic nature was presented to James L. Zychowicz for his article, “Gustav Mahler’s Second Century: Achievements in Scholarship and Challenges for Research,” Notes 67/3 (2011): 457-482. The Eva Judd O’Meara Award for the best review published in Notes was awarded to Lance W. Brunner for his review of Inside the Offertory: Aspects of Chronology and Transmission by Rebecca Maloy, Oxford University Press, Notes 68/2 (Dec 2011): 332-334. The Vincent H. Duckles Award was awarded to Jerry McBride for his work Douglas Moore: a Bio-Bibliography. (A-R Editions, 2011). The awards for publications appearing in 2012 will be submitted to the Board for approval at their September 2013 meeting and will be announced at the MLA annual meeting in Atlanta in February 2014.

Joint Committees

Joint Committee: MLA, MPA, & MOLA
No report submitted.

MLA/AMS Joint Committee on RISM
No report submitted.

RILM/US Governing Board
Sarah Adams, Chair

Members: Sarah Adams (Music Library Association, 2006), Chair; Bonna Boettcher, ex-officio (U.S. RILM Office); Alexander Rehding (Society for Music Theory, 2012); Sarah Nodine (Society for American Music, 2009); John Roberts (IAML); Douglass Seaton (College Music Society); Pamela Starr (American Musicological Society, 2012); Phillip Bohlman (Society for Ethnomusicology, 2013)

Report on Activities
The RILM U.S. Office, located in the Sidney Cox Library of Music and Dance at Cornell University, is supported financially by the societies and associations represented on the Governing Board. The Board, which meets once per year, is concerned with assuring that the Office has sufficient funding to carry out its vital work of identifying music scholarship published in the United States, and subsequently providing citations and abstracts to the International RILM Center. From 1 July 2012 to 30 June 2013 the U.S. RILM Office submitted 5558 items to the RILM International Center, including 2300 accessions, 2848 abstracts, and 410 reviews.

The Governing Board met on 2 November 2012 during the annual conference of the American Musicological Society. Tina Frühauf, an editor from RILM International joined the meeting on behalf of the International Office and in place of Barbara Mackenzie. Honey Meconi completed her term on the Board as AMS representative in 2012 and was replaced by Pamela Starr.
Joint Committees, continued

James Cowdery served as SEM representative in 2012 and has been replaced by Phillip Bohlman.

This past year we completed new governance documents to be shared with our respective societies. We continue to seek ways we can support the work of the U.S. Office.

An ongoing goal of the RILM organization, both on national and international levels, is to boost author participation. Towards this end the Board drafted a letter to be sent to U.S. journals in order to elicit their cooperation in submitting abstracts directly to RILM. Working with the Office we have identified those journals that currently require and submit abstracts, with the goal of getting others to do so as well. We have also developed a target list of journals that do not include abstracts. The letters will be co-signed by Board members (depending on particular journal title) and Bonna as head of the U.S. Office. In communication with RILM International criteria, the U.S. Office has reviewed and revised their list of core journals, adding several new titles, including: American Music Research Center Journal, Journal of Schenkerian Studies, Journal of Music History Pedagogy and Journal of Popular Music Studies.

Goals for 2013-2014:

- Continue to seek long term solutions for securing stable and adequate funding of the Office’s operations. This remains a pressing issue.

- Seek additional ways to increase rates of abstract submission to RILM by encouraging author and volunteer participation

- Continue to raise awareness and promote the work of RILM in respective scholarly societies and beyond, such as sending postings to newsletters or electronic publications

Chapter Reports

Atlantic Chapter

Officers: Chair: Richard Griscom (University of Pennsylvania), griscom@upenn.edu; Past Chair: Kristin Heath (Carnegie Mellon University), kheath@andrew.cmu.edu; Secretary/Treasurer: Lisa Shiota (Library of Congress), lshi@loc.gov

Standing Committees

Chair, Communications Committee: Linda Dempf (College of New Jersey), dempf@tcnj.edu;
Chair, Membership Committee: Darwin Scott (Princeton University), dfscott@princeton.edu;
Chair, Nominating Committee: Nobue Matsuoka (American University), nobue@american.edu;
Chair, Program Committee: Terra Merkey (Duquesne University), merkeyt@duq.edu
Newsletter & Website Editor: Linda Dempf (College of New Jersey), dempf@tcnj.edu

Chapter Meetings


Chapter web site: http://atlantic.pages.tcnj.edu

Email distribution list: ATMLA-L@listserv.umd.edu; web interface: http://www.listserv.umd.edu/archives/atmla-l.html; owner, Kathy Glennan (University of Maryland), kglennan@umd.edu

Chapter blog: http://atlantic.pages.tcnj.edu/chapter-blog

Facebook: ATMLA--Music Library Association Atlantic Chapter, https://www.facebook.com/groups/MLAAtlanticChapter

Establishment of ATMLA archives: The chapter chair signed an agreement establishing the ATMLA archives at the University of Maryland.

Chapter travel grant: A call for applications for the chapter’s travel grant yielded no applicants for 2012.

Proposed amendments to constitution and by-laws: The executive board has drafted language to amend the chapter constitution and bylaws to (1) allow electronic balloting for biannual elections and votes to amend the bylaws and (2) establish a
term limit for committee appointments. These amendments were discussed at the fall 2013 chapter meeting and will be voted on at the fall 2014 chapter meeting.

**California Chapter**

**Officers:**
Chair: Veronica Wells (University of the Pacific)  
Past Chair: Scott Stone (Chapman University)  
Secretary/Treasurer: Terry Lewis (CSU Fresno)

**Report on activities:**
National Meeting in San Jose:

The Local Arrangements Committee was active in organizing and assisting with the national meeting in San Jose. Among other things, we identified potential donors, organized local activities, staffed the registration table, helped with setting up and taking down the local arrangements reception, and helped with organizing the banquet. Patricia Stroh did an excellent job as the Chair of the Local Arrangements Committee.

Merger of NCC and SCC:
In January, the Northern California Chapter and the Southern California Chapter officially merged to become the California Chapter. Elections were held in the Spring for the positions of Chair and Secretary/Treasurer. Veronica Wells was elected as Chair and Terry Lewis was elected as Secretary Treasurer.

This summer, the officers have been busy with figuring out the bank account, the website, and the upcoming meeting. The Web Committee (James Soe Nyun, Jonathan Manton, and Stephanie Hartono) have been very helpful with designing the website.

**Chapter Meeting:**
Our first meeting as a merged chapter will be October 25-26 at Chapman University in Orange, California. Scott Stone (Past Chair) will be our host.

**Greater New York Chapter**

**Officers:** Chair: Nick Patterson, Columbia University, patterson@columbia.edu  
Vice-Chair: Sally Bauer, New York Public Library, sallybauer@nypl.org  
Secretary-Treasurer: Arsi Ioannidou, Mannes College/The New School, ioanna-da@newschool.edu  
Webmaster: Nick Patterson

**Chapter Meetings**
Columbia University (June 26, 2013)  
Library for the Performing Arts, NYPL (December 14, 2012) Long Island Service Center, NYPL, (June 26, 2012)

**Chapter Projects**
A survey of the membership is planned for Fall 2013, to gather information for future chapter direction and activities. Other items under discussion are the possibility of a student travel grant, and increasing outreach to local LIS students.

Chapter web site: http://gnymla.wordpress.com  
Listserv: gnymla-l@rider.edu  
(listserv administrator: Mi-Hye Chun, chyun@rider.edu)

**Midwest Chapter**

**Officers:**
Chair: Kirstin Dougan, University of Illinois Urbana Champaign; Chair-Elect: Sheridan Stormes, Butler University; Secretary/Treasurer: Jennifer Matthews, University of Notre Dame; Newsletter Editor: Anne Shelley, Illinois State University; Webmaster: Abbey Thompson Chapel, University of Minnesota

**Committees**
Chair, Bylaws Committee: Beth Christensen, St. Olaf College  
Chair, Membership Committee: Jason Imbesi, Interlochen Center for the Arts; Past-Chair: Michael Duffy, Northern Illinois University  
Chair, Publications Committee: Jennifer Matthews, University of Notre Dame; Chair, Cataloging Committee: James Procell, University of Louisville; Past-Chair: Sue Stancu, Indiana University
Chapter Reports, continued

Chair, Public Services Committee: Rebecca Littman, University of Wisconsin-Milwaukee; Past-Chair: Liz Berndt Morris, Central Michigan University
Chair, Technology, Archives, Preservation & Sound (TAPS): Emma Dederick, Indiana University

Chapter Meetings
Butler University, Indianapolis, IN (October 13-15, 2011)
Naperville, IL (October 11-13, 2012)
Cleveland, OH (October 10-12, 2013)

Scholarships Awarded
Five travel scholarships were awarded for the MWMLA annual meeting in 2012. Matthew Ertz, Sarah McAfoose, and Sherry Patterson received the Troutman Scholarship (for library staff and paraprofessionals); Nurhak Tuncer and Jennifer Vaughn received the Retirees’ Scholarship (for students).

Chapter Web Site: http://www.mlamidwest.org/
index.html
Electronic Discussion List: MWMLA-L@lsv.uky.edu
MWMLA-L List Owner: Paula Hickner, University of Kentucky

Dues
Regular: $12.00, Student/Retired: $6.00

Members
103 members during 2012-2013

Mountain Plains Chapter
No report submitted.

New England Chapter

Officers (2012-2013): Anna E. Kijas, Chair; Jennifer A. Hunt, Vice Chair/Program Chair; Suzanne Lovejoy, Past Chair; Jonathan Manton/Christina Linklater, Secretary/Treasurer; Sam Cook, Member-at-Large; Jennifer Olson, Web Site Editor; Carolyn Schwartz, Newsletter Editor; Zoe Rath, Web 2.0 Coordinator

Officers (2013-2014): Jennifer A. Hunt, Chair; Kerry Carwile Masteller, Vice Chair/Program Chair; Anna E. Kijas, Past Chair; Sarah Funke Donovan, Secretary/Treasurer; Sam Cook, Member-at-Large; Jennifer Olson, Web Site Editor; Erica Charis, Newsletter Editor; Zoe Rath, Web 2.0 Coordinator; Sofia Becerra-Licha, Archivist

Chapter Meetings:
Fall 2012 (October 5, 2012) at the Portland Public Library, Portland, Maine.
Program Committee: Jennifer A. Hunt (Chair), Wendy Nowell and Tom Wilsbach (Site Hosts, Portland Public Library).

Spring 2013 (May 10, 2013) at Dartmouth College, Hanover, New Hampshire.
Program Committee: Jennifer A. Hunt, (Chair), Patricia Fisken (Site Host, Dartmouth College).

Future meeting plans: The Fall 2013 chapter meeting (50th anniversary) will be held at the Boston Athenaeum (Boston, Massachusetts). The Spring 2014 meeting will be held at Brown University (Providence, Rhode Island).

New Initiatives and Projects 2012-13:
The Chapter made a purchase of video recording equipment so that all meetings could be recorded and later viewed on our website. To date, the last three chapter meetings have been recorded.
A volunteer and intern placement email list has been established by a working group of the chapter led by Sarah Funke Donovan. Libraries and archives are welcome to post music-related internship opportunities located in the New England or greater New England area, and students and early-career professionals are welcome to browse listings for opportunities in the New England music librarianship field. https://groups.google.com/forum/#!forum/nemla_internships

The Board agreed to establish an archivist position, which is a non-voting board position. Sofia Becerra-Licha assumed the position in March 2013. The archivist is responsible for preserving...
Chapter Reports, continued

the documents of the chapter and coordinating the retention of materials from the board officers.

In conjunction with the 50th anniversary of the chapter, board members began an oral history project. Long-time members of NEMLA have been interviewed and audio recorded. So far 10 interviews have been completed. The interviews will soon be posted on the chapter’s website.

The Chapter is currently holding a contest for a new logo. Chapter members in good standing will vote at the fall chapter meeting to select a winner.

Board members recently attended an online session of Your.membership.com along with members of the California chapter and other MLA officials. The chapter’s website is outdated and needs to be revamped/redone. As of now, the board is leaning towards using WordPress to create a new site. Work on a new site should commence sometime in the later fall.

The Board nominated Anna Kijas’ presentation "Creating an Alt-Bio-Bibliography using Omeka and Geo-spatial Tools" for MLA’s Best of Chapters award. Anna’s presentation was among those selected, and she will be presenting in Atlanta next February.

Chapter website: http://nemla.musiclibraryassoc.org/


Chapter Twitter page: http://twitter.com/nemla5

Dues:
Regular: $12.00, Student/Retired: $6.00, Institutional: $16.00, Three-year option for Regular Members: $36.00

Members:

Personal members: 67 in good standing
Institutional member: 1

For a current list of members, see http://nemla.musiclibraryassoc.org/membership.php

New York State/Ontario Chapter

Officers: Lisa McFall, chair (through 12 October 2012) and past-chair (13 October 2012-5 October 2013); Bonna Boettcher, chair-elect (through 12 October 2012) and chair (13 October 2012-5 October 2013); Rachel von Swearingen, chair elect (from 13 October 2012-5 October 2013); Gerry Szymanski, past-chair (through 12 October 2012); Charlotte Cooper, Secretary-Treasurer (through 12 October 2012); Beth Kelly, Secretary-Treasurer (from 13 October 2012).

The New York State/Ontario Chapter met on 12 October 2012 at Syracuse University, hosted by Rachel von Swearingen. Welcomed by Suzanne Thorin, Dean of Libraries at Syracuse, we remembered our colleague, Mary Wallace Davidson, who had just passed away. The program included presentations by the staff of the Belfer Sound Archive, a talk about her work on the Ferdinand Praeger Archive at Buffalo, by Jessica Nay, and a hot topics session, mostly focusing on copyright and sound recordings and RDA.

Chapter members in attendance at the annual MLA meeting in San Jose met for dinner, and Bonna Boettcher attended the Chapter Folks’ breakfast meeting. In addition, planning got underway for the Fall 2013 meeting, which will be held jointly with the Atlantic Chapter, 4-5 October 2013 in Pittsburgh. We look forward to joining our neighbors to the south.

Pacific Northwest Chapter

Officers:
Chair: Anna Seaberg, King County Library System, aseaberg@kcls.org Past Chair: Erin Conor, Reed College, econor@reed.edu Vice Chair/Chair Elect: Ann Shaffer, University of Oregon Secretary/Treasurer: Bill Blair, University of Victoria, blairw@uvic.ca Newsletter Editor: Terry Horner, University of British Columbia,
**Chapter Reports, continued**

terry.horner@ubc.ca

Webmaster: Verletta Kern, University of Washington, vkern@uw.edu
Publicity and Outreach Coordinator: Verletta Kern, University of Washington, vkern@uw.edu

Chapter Meetings: May 3rd-4th, 2013, University of Washington, and Cornish College of the Arts, Seattle

Chapter Web-site: http://pnwmla.wordpress.com/

Listserv: pnwmla-l@u.washington.edu

**Chapter Projects:**

Chapter members organized and presented a session on Music Librarianship at the joint conference of the Oregon and Washington Library Associations. Forty people attended; 15% were interested in guidance with cataloging, 25% with collection development, 30% with reference, and 30% were interested in all three.

Chapter is moving forward with a Chapter oral history, with the help of a grant of $500 from MLA.

MLA’s Best of Chapters Committee chose Becky O’Donoghue’s presentation "Coldplay's Day (not) in Court: Theorizing Music Plagiarism" for the MLA 2014 program in Atlanta, Georgia.

**Southeast Chapter**

**Officers:**

Chair: Joyce Clinkscales, Emory University, Heilbrun Music & Media Library, Woodruff Library, Atlanta, GA 30322-2870; libjm01@emory.edu.

Vice Chair: Renée McBride, Davis Library, CB 3914, University of North Carolina at Chapel Hill, Chapel Hill, NC 27514-8890; mcbrider@email.unc.edu.

Secretary/Treasurer: Amy Strickland, Marta and Austin Weeks Music Library, University of Miami, P.O. Box 248165, Coral Gables, FL 33124; a.strickland@miami.edu.

Note: Lisa Hooper (Tulane University) served as Secretary/Treasurer until February 1, 2013, when her resignation took effect.

Member-at-Large (Nominating Committee Chair): Sara Nodine (Florida State University), 122 N. Copeland Street, Tallahassee, FL 32306; snodine@fsu.edu.

Member-at-Large (Program Committee Chair): Jacob Schaub, Anne Potter Wilson Music Library, Blair School of Music, Vanderbilt University, 2400 Blakemore Ave., Nashville, TN 37212; jake.schaub@vanderbilt.edu.

Newsletter Editor: Grover Baker, Middle Tennessee State University, Center for Popular Music, Murfreesboro, TN 37132; gbaker@mtsu.edu.

Web Editor: Elizabeth McCraw, University of North Carolina at Chapel Hill, Wilson Technical Services CB #3930, Chapel Hill, NC 27514, emccraw@email.unc.edu.

Archivist: David Hursh, Music Library, East Carolina University, Greenville, NC 27858-4853; hurshd@ecu.edu.

**Chapter Meetings**

Annual meeting: Tuscaloosa, AL, October 18-20, 2012.

Interim business meeting: San José, CA, February 28, 2013.

**Chapter Activities**

Travel Grant Funding: The chapter addressed the ongoing need to fund the Pauline Shaw Bayne Travel Grant. A successful 2012 campaign led by the newly appointed Travel Grant Funding Task Force raised $600 in contributions from chapter members. The Task Force’s final report of March 2013 included recommendations for making the grant more sustainable. Some of those recommendations have already been implemented.

Task Force members were Sonia Archer-Capuzzo, Sara Nodine, and Diane Steinhaus, chair.

MLA Atlanta: The chapter continues its preparations for hosting the 2014 national meeting in Atlanta. Kevin Fleming (Georgia State Universi-
Chapter Reports, continued

The Pauline Shaw Bayne Travel Grant for 2013 was awarded to Elizabeth Durusau of the University of Georgia.

Chapter Website
http://semla.musiclibraryassoc.org

Electronic Distribution List
semla-l@listserv.uga.edu

Texas Chapter

Officers:
Chair
John Brower, Head of Public Services
Lee Davis Library, San Jacinto College Central
8060 Spencer Hwy
Pasadena, TX 77505
(281) 476-1850
john.brower@sjcd.edu

Vice-Chair/Chair-Elect
Katie Buehner, Coordinator of the Music Library
University of Houston Libraries
220 School of Music Building
Houston, TX 77204-4017
(713) 743-3196
kbusner@uh.edu

Past Chair
Andrew Justice, Music Librarian for Audio and Digital Services
University of North Texas
P.O. Box 305190, Denton, TX 76203-5190
(940) 369-7061
andrew.justice@unt.edu

Secretary/Treasurer
Janelle West, Music Catalog Librarian
University of North Texas
P.O. Box 305190, Denton, TX 76203-5190
(940) 565-2857
janelle.west@unt.edu

Committees:
Database Committee
Katie Buehner
Andrew Justice

Meeting Handbook Committee
Bruce Evans
Ralph Hartsock
Andrew Justice

Membership Committee
Keith Chapman
Bruce Hall
Jana Atkins
Mary DuMont Brower

Oral Histories Committee
Donna Arnold
Katie Buehner

Constitution and Bylaws Review Committee
Mary DuMont Brower
Bruce Evans
Andrew Justice
Keith Chapman
Tina Murdock

Chapter Grants: None
Last Meeting: Oct. 5-6, 2012 San Marcos Texas
Chapter Web Site:
http://tmla.musiclibraryassoc.org
**Board Report**

**Board of Directors Annual Report**

The MLA Board met nine times in fiscal year July 2012-June 2013:
- August 8, 2012, online
- September 28-29, 2012, Pittsburgh, Pennsylvania
- November 14, 2012, online
- December 10, 2012, online
- February 26-27 and March 2-3, 2013, San Jose, California
- April 9, 2013, online
- April 30, 2013, online
- May 23-25, 2013, Middleton, Wisconsin
- June 24, 2013, online

At the annual meeting in San Jose, Michael Colby became President and Jerry McBride became Past President. Daniel Boomhower, Kirstin Dougan, and Laurie Sampsel completed their Board member-at-large terms, succeeded by Stephanie Bonjack, Assistant Fiscal Officer; Michael Duffy, Assistant Parliamentarian; and Rick McRae, Assistant Planning and Reports Officer. Paul Cary became the Administrative Officer, succeeding Linda Blair, who became the Assistant Administrative Officer.

At its Middleton meeting, the Board approved a balanced budget for FY 2013-2014, making reductions across the budget, increasing membership dues and Notes institutional rates by $10, and in a post-meeting vote, increasing registration fees for the 2014 meeting by $10. The budget was balanced without drawing on the MLA Fund, MLA’s endowment. Honoraria were unchanged from the FY 2012-13 budget, pending the outcome of the follow-up honoraria task force. The Board reduced funding for publicity travel and exhibit costs and for BCC travel, and did not fund requests to create a brochure and a video. The overall budget will remain balanced if conference costs remain under control, and if conference attendance numbers are maintained.

The convention budget, included in the overall budget, was balanced by replacing the banquet with a closing party, and on allocating the minimum amount required by the hotel contract for catering at the Atlanta meeting. The Board eliminated catering for small groups of participants, such as breakfasts for the Board, chapter chairs, and committee chairs, and the vendor lunch, and funded events for larger groups, such the opening and closing receptions, coffee breaks, the first-timers’ reception, and the donors’ reception, which will require a higher level of giving to attend.

The Board voted to offer a $10 membership discount to new individual IAML members for the 2014 membership year, to encourage membership in IAML. The Paraprofessional dues category was modified to include part-time librarians and those currently between jobs, and renamed “Paraprofessional/Non-Salaried/Part-time.” Honorary members are now included within the Personal membership category. Candidates for President are now required to be members of IAML.

A Board task force, chaired by Michael Colby, synthesized and prioritized action items arising from the strategic plan to produce an initial action plan. The Board approved Roundtable Guidelines proposed by the Planning Committee, and established the Special Officer position of Web Manager.

The Board voted to implement a mobile app for the conference program booklet, and approved using the Ratliff Fund to support up to four 2013 IAML memberships for libraries in Latin America countries, along with membership in MLA. The Board also approved the merger of the Northern and Southern California Chapters into a single California Chapter, and voted to pursuing funding for an ALA Spectrum Scholarship to support an ARL/MLA diversity scholar, beginning FY 2015/16.

MLA will continue working with the conference management firm Helm-Briscoe through the
**Board Report continued**

2016 conference. The Board approved a contract with YourMembership.com, a provider of membership management and web site software; as an interim step in fall 2012, the MLA site was moved to iMedia, and is in transition to move to the YourMembership.com platform. The Board approved MLA Notes participation in two JSTOR programs, Publisher Sales Service, and Register & Read.

The Board endorsed the goals of the Library of Congress National Recording Preservation Plan, published December 2012; MLA will take a leadership role on plan recommendations in areas in which MLA is already working, as well as initiatives new to MLA. The Board also endorsed the ProMusica project, a metadata project for music performances and recordings akin to the IMDB. A Web Committee and a Retirees Roundtable were established. The Archives Roundtable was retired and replaced by a newly-established Archives and Special Collections Committee. The Investment Subcommittee was re-established and its membership reconstituted. The Promotional Sales Subcommittee was renamed the Marketing Subcommittee.

Four search committees were formed and completed their work during the year:
- Placement Officer; Beth Christensen, chair; Joe Clark appointed
- Web Manager, a new Special Officer position; David Gilbert, chair; Verletta Kern appointed
- Archivist, a new Special Officer position; Liza Vick, chair; Sandy Rodriguez appointed
- Development Officer; Bonna Boettcher, chair; Suzanne Cleveland appointed

Eight task forces and working groups completed their work during the year:
- Web Site Services Implementation Task Force, Michael Rogan, chair
- Conference and Program Committee Task Force, Amanda Maple, chair
- Publications Planning Task Force, Phil Vandermeer, chair
- Bibliographic Control Committee Task Force, Beth Iseminger, chair
- MLA Nominating Committee Task Force, Susannah Cleveland, chair
- System User Groups Study, Misti Shaw, coordinator
- Branch Libraries Task Force, Linda Fairtile, chair
- MLA Special Officers and Editors Honoraria Task Force, Kirstin Dougan, chair

Four task forces and workgroups were appointed in FY 2012-2013, with work ongoing:
- ARL/MLA Diversity Scholarship Publicity Task Force, Jim Cassaro, chair
- Special Officers and Editors Honoraria Policy Task Force, Paula Hickner, chair
- Strategic Plan Implementation Task Force, Jerry McBride, chair

The Web Site Transition Task Force, Michelle Oswell, chair, was disbanded and replaced by a newly established Web Committee. Four previously-appointed task forces and workgroups continued their work:
- Digital Audio Proposal Task Force, John Vallier, chair
- Notes Contract Working Group, Tracey Rudnick, chair
- RDA Music Implementation Task Force, Casey Mullin, chair
- RDA Music Revisions Facilitation Task Force, Robert Freeborn, chair

Task force final reports and results from MLA surveys are posted on the Ad Hoc Reports page on the MLA site.

Money for the Asking: Fundraising in Music Libraries, by Peter Munstedt, and and Basic Music Reference: A Guide for Non-specialist Librarians, Library Assistants, and Student Employees, by Alan Green and Michael J. Duffy, IV, were published as the seventh and eighth titles, respectively, in the Basic Music Library series.

A chapter grant was awarded to the Pacific Northwest Chapter to fund an oral history of the chapter.
greater than 1000字
# MUSIC LIBRARY ASSOCIATION

**STATEMENTS OF FINANCIAL POSITION**

**2013**

## ASSETS

### CURRENT ASSETS

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<tr>
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<th>2013</th>
<th>2012</th>
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<tbody>
<tr>
<td>Cash and cash equivalents</td>
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<td>$114,208</td>
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<td>Accounts receivable</td>
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<td>Inventories</td>
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<td>Prepaid expenses</td>
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Total current assets: $158,197  
124,888

### INVESTMENTS

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<th>Investments in mutual funds:</th>
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<td>Unrestricted</td>
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<td>Temporarily restricted</td>
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<td>263,627</td>
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Total investments in mutual funds: $956,510  
887,037

### EQUIPMENT, NET

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### WEBSITE COSTS, NET

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### TOTAL ASSETS

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<tr>
<td></td>
<td>$1,115,807</td>
<td>$1,025,491</td>
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## LIABILITIES AND NET ASSETS

### CURRENT LIABILITIES

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<th>2013</th>
<th>2012</th>
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<td>Accounts payable</td>
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<td>Customer prepayments</td>
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<td>Accrued expenses</td>
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Total current liabilities: $82,792  
84,579

### NET ASSETS

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<td>Unrestricted</td>
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<td>677,285</td>
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<tr>
<td>Temporarily restricted</td>
<td>284,803</td>
<td>263,627</td>
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Total net assets: $1,033,015  
940,912

### TOTAL LIABILITIES AND NET ASSETS

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<th>2013</th>
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<tr>
<td></td>
<td>$1,115,807</td>
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SVA Certified Public Accountants, S.C. has audited MLA’s financial statements and provided a report. The accompanying notes (not provided here) are an integral part of these financial statements. The statement shown here is only an excerpt. A public copy of the statements is available from the MLA Business Office.

-- Paul Cary, Administrative Officer