Music Library Association
2016-2017 Annual Report
The annual reports of the special officers, committees, representatives, and liaisons were compiled by Gerry Szymanski. Annual Report compiled and edited by Misti Shaw with assistance from Michelle Hahn. Committee charges are included in the Administrative Structure found on the Music Library Association Web site, at:

http://www.musiclibraryassoc.org/members/group_select.asp?type=12582

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**Special Officers**

**Advertising Manager**

Scott Stone

**Report on Activities:**

The advertising revenue for Notes vol. 73 (September 2016-June 2017) totaled $19,597.50. This amount represents a $1,818.50 (10.2%) increase in revenue compared to the previous fiscal year (2015-2016).

For each issue in Notes vol.73, there was an average of 26.5 advertisers (including exchange ads with other affiliated societies), as compared to an average of 25 advertisers per issue in vol.72.

One very consistent advertiser placed ads on the MLA main website during this time period, bringing in a total of $6,600 in revenue. This amount represents a $2,580 decrease in revenue and three less advertisers compared to the previous fiscal year.

The Orlando conference website provided $2,800 in revenue over the course of 4 months from two different advertisers. This is the exact amount of revenue from the previous conference (Cincinnati) website, but earned in one less month and from two less advertisers. Additionally, paid advertising on Guidebook brought in an additional $1000, conference lanyards were sponsored by Bloomsbury Popular Music for ~$500 profit to MLA, and hotel room key advertisements were sold to Alexander Street for ~$1000 profit.

The Advertising Manager encourages MLA members who purchase products or services from our advertisers to thank them for supporting MLA and to mention where their ad was read.

**List of previous goal (15/16) and progress made:**

Goal: Work with Web Manager and Web Committee to investigate possibilities for increasing number of online ads without increasing the ad space footprint. Progress: During the past year the Web Manager and I have worked closely together primarily to diversify the ad placement opportunities on the national convention page. We will test this coming year for the Portland convention.

**Goal for the upcoming year:**

Goal: Identify and attempt to sell ad space to sheet music publishers who might not already be aware of MLA.

**Archivist**

Melissa E. Werthheimer

**Report on Activities:**

In the middle of this fiscal year, the MLA Archivist changed from Sandy Rodriguez to Melissa E. Wertheimer. Melissa assumed official duties in February 2017 after appointment at the Orlando meeting.
Both MLA Archivists responded to a number of queries regarding submissions and transfers of chapter materials to local repositories. Melissa has answered reference requests from MLA members and a library student in Australia. Melissa continues to coordinate with the SCPA Curator to work with chapter chairs and archivists to coordinate the transfer of chapter materials, as well as deaccession materials appraised for more appropriate institutions.

Sandy's activities included the proposal of an MLA Electronic Records Program Implementation Project. This project was approved for funding in 2016 to establish an electronic records submission process and process the electronic records accessioned thus far. The University E-Records Archivist hired in summer 2017 by the University of Maryland will coordinate with Vin Novara this academic year.

Sandy updated the MLA Archives work space and served as a member of the MLA Archivist Search Committee. Melissa is in the process of updating the work space with accurate chapter repository contact information as chapter elections take place. Sandy's work on an MLA Archivist Handbook is on hold; Melissa will take on the remainder of this project FY2019.

Melissa’s main activities since February center around visibility for the collection and advocating its research value for members and non-members of MLA. Melissa curated an online exhibit hosted by the University of Maryland Libraries, Connecting the Dots: Henry and Sidney Cowell Writings in the Music Library Association Archives (www.lib.umd.edu/mla-cowells). This example of online scholarly communication is especially useful for MLA publicity.

The MLA Archives will be the subject of a 55-minute session at MLA Portland. “Our MLA Archives: Focusing and Visibility and Access” will include the MLA Archivist and chapter representatives. This presentation is another key step to accomplish the ongoing goal of collection visibility and collaboration among chapter archives.

There is now an official email address for the MLA Archivist: archivist@musiclibraryassoc.org.

Goals for 2017-2018:

Make progress on implementation of the electronic records program; coordinate with SCPA Curator and UMD's new E-Records Archivist; hire a UMD iSchool student for the project.

Continue to update the MLA Archives work space and communicate with chapters on new developments.

Continue to issue a call for submissions to the MLA Archives and serve as official contact to SCPA Curator.

Finalize preliminary finding aids by record group. Upon completion, publicize availability on MLA-L and the MLA Archives webpage.

Update the MLA Archives webpage with information about the collection, including sample images of records. The page's current information addresses official transfers procedures, and can further serve to entice collection findability and use.

Use MLA's Facebook page to promote the collection with images of especially unique documents.

Continue to be an ambassador for the collection and a reference for MLA members about MLA history.

These goals reflect the MLA Strategic Plan goals of Organizational Excellence, Advocacy, and Value of the Profession.
order to contain costs and facilitate planning. The team visited 8 hotels in Kansas City and St. Louis in July 2016 and submitted a report in Sept recommending a partnership with 5 Hilton properties, which the Board adopted.

In conjunction with the above project, in Spring 2017 the CMs entered into negotiations with V-cube for a possible contract to live stream and capture portions of the annual meeting for the next 5 years. In June the proposed contract was handed off to the Board for possible action.

MLA’s 87th annual meeting will be held at the Hilton Downton in Portland, Oregon January 31 – February 4, 2018. Planning for this meeting, held one month earlier than “normal,” has been ongoing.

2017-2018 Goals:
Ongoing planning for future annual meetings, including being available to assist with any potential adjustments to the 5-year hotel contracts.

MOUG Liaison
Jennifer Vaughn

The MOUG Board held its annual summer meeting July 11, 2017 in Columbus, Ohio. The Board also visited the OCLC offices in Dublin, OH on July 10.

The Board approved a slate of candidates to stand for election to the offices of Continuing Education Coordinator and Secretary/Newsletter Editor later in 2017.

Autumn Faulkner has been appointed as OLAC-MOUG Liaison.

The Ralph Papakhian Travel Grant has revised eligibility requirements for 2018, making first-time attendance at MOUG not a requirement.

MOUG’s 40th anniversary will be celebrated in Portland at a special reception to which all MLA and MOUG meeting attendees will be invited. A fundraising initiative and an oral history project are also underway as part of the MOUG at 40 commemoration.

Newsletter Editor
Michelle Hahn

List of Previous goals and progress made toward each goal

1. Assess success of new publishing schedule. Prior to the Orlando meeting, reflect on the more frequent schedule, paying particular attention to whether the workload is too much for the Editor, and whether the amount of content was sufficient.

The first year of the 6 issues per year schedule was a success. Though it was more frequent than the previous schedule, it was never an issue to fill more than 20 pages of content, thanks to the contributions of our members. The more frequent workload was not too much, either, with the exception of late contributions putting a little strain on me as the publishing date approached. However, that would have been a strain even on a once-a-year schedule, and is manageable.

2. Complete creation of a working template and style guide for future Newsletters. This will develop consistency in style, layout, and content.

A working template is complete, as is a style guide. Each was created for both a printable and an HTML version. There are minor tweaks to be made after each publication as I encounter the need in practice, and of course, the approved change to publishing in printable (PDF) form only will alter those as well.

3. Recruit content creators. I would like to start tapping committee chairs and interest group coordinators to write more about their work, and I hope that the new Oral History Committee column, as well as features of other committees/interest groups, will inspire others. A particular focus will be on creating a diversity column, with the help of Joy Doan (chair, Diversity Committee).

The inclusion of more MLA Board Members for the From The Board column (previously known as the From The President column) has been a success for everyone involved. I have enjoyed working with everyone who has submitted content. The membership has gotten a more transparent yet approachable view of the organization’s work. And the potential strain on the President to have to submit additional content due to the more frequent publication schedule has been alleviated.

Several committees have stepped up to include their work or member created content. This was most noticeable with the publication of the Supplement issue dedicated to letting members become more familiar with what goes on in MLA and helping them to more knowledgeably decide where they would like to be more involved. The regular inclusion of content from the Oral History Committee is also evidence of this success.
Thanks to the committee chair Joy Doan, the Diversity Committee is more actively engaged in providing regular content to the Newsletter for the Diversity Column that we have been working to establish for a little while.

4. Keep an eye on the progress of the Advocacy Task Force, should it be approved by the Board, and complete and preparations I can to be ready to move forward on the Advocacy Forum when their recommendations are complete.

The task force began its work in earnest in mid-2016. It took some time to iron out who was to be involved and how, as the strategic plan had listed specific personnel in specific roles. The last I saw before Orlando was that a report was to be submitted to the board in July of 2016. I am unaware of or not remembering what else has been done or what was decided by the board leading up to Orlando or within the months following it, so I have some catch up to do.

List of goals for next year

1. Alignment of online publication practice for archival purposes. In 2012, the MLA Newsletter transitioned to an online-only format, published on the Open Journal System platform. In December 2016, we upgraded to the latest version of the platform, which unfortunately did not carry over the online-only issues in their entirety. Namely, images were not retained, but the textual content is intact. As a result of those issues in the upgrade, improvements in the PDF which have made it ideal for archiving, and the improvement of mobile technology for viewing PDF, the Board has approved a change to PDF-only publication moving forward. In order to bring the previous online-only issues “back from the dead”, I will be making an effort to transform those issues into PDF for posterity.

2. Enhance the MLA Archives of the Newsletter. I have not yet submitted printable versions of the Newsletter to the MLA Archives, and the online-only versions were also not archived in that way. I will be working to get all of those printed and to the MLA Archives for posterity as well.

Open Access Editor
Kathleen DeLaurenti

Open Access activities are still in the early stages, but some exciting actions are moving forward:

Broude Trust
Conversations with Ronald Broude continue; he has reached out to his editors about open access to their contributions with favorable results. He may be attending ATMLA in October which could provide opportunities to discuss next steps.

Humanities Commons
Katie Buehner and I are exploring Humanities Commons as a potential open access repository for managing MLA conference proceeding with possibilities for additional publishing as the site develops.

- Katie and I met with Nicki Agate of Humanities Commons at ALA to get an initial introduction to the site
- I participated in a meeting led by Kathleen Fitzpatrick, who is leading the next steps in develop of the Humanities Commons site to talk about next steps with most recent Mellon Funding;
- I have been invited to and will be attending a governance meeting along with liaisons from a number of other scholarly societies in the humanities in NYC to help shape what the scholarly partnership program will look like as well as setting priorities for development of Humanities Commons services.

*BMS has been working with Nicky Agate as well to set up a presence on the site; this could be something worth ex think about joining as a consortium to lever age access amongst our organizations.

Bibliography
Two members have approached me about the potential to explore bibliography projects for open access publication. I have had some initial conversations with Maristella Feustle and Anna Kijas with the plan to develop a proposal process for open bibliography projects. I hope to have a process developed and approved by the publications committee and the board in place to begin accepting project proposals before the 2018 meeting in Oregon.

MLA Publications
I have been trying to collect a complete list of previous MLA publications to explore the potential of working with authors and publishers on rights reversion of titles that are no longer in print and would be good candidates for open access release.

Placement Officer
Sara Outhier

Report on Activities:
The Placement Officer posted 74 position announce-
Special Officer Reports, continued

ments to the Placement Service between July 2016 and June 2017. This number is up seven postings from last fiscal year (67).

At MLA’s 2017 Annual Meeting in Orlando, the interview room hosted scheduled interviews, with three hiring institutions represented, and five MLA search committees held interviews

Goal for 2018:

To update the Career Resource guides on the MLA website.

Publicity and Outreach Officer
Sara Nodine

List of previous goals and progress made toward each goal:

Exhibits: This year MLA exhibited at the AMS/SMT meeting in Vancouver (November) and ACRL meeting in Baltimore (March).

The AMS/SMT meeting was well attended, especially considering its meeting is Canada. Our table was not located it what would have appeared to be beneficial location, but we still saw a great deal of traffic. Of most benefit were the numerous discussions I had with current musicology students (at varying levels of schooling) regarding possible careers in music librarianship.

This was the first time MLA had a presence at ACRL. While attendance/traffic at the table was low in comparison with the number attending the conference, I was struck by how many MLA current or past members stopped. I think that the support these members felt by having their “home” organization present was notable and I encourage MLA to continue exhibiting at ACRL, even with the high expense of table space.

Physical flyers: The flyers created by the membership have been very helpful at exhibit tables and as a way to distribute information about the association in an organized and concise way.

Social media: Still used Facebook and Twitter to distribute information, when announcements were needed, during the conference, and when we were represented at other meetings (AMS/SMT and ACRL).

MLA Blog: Getting members or groups to contribute to the blog has proven very challenging. The Board agreed to discontinue the blog at the last meeting, at least in its current format. If the space can be used to collect other information pieces, it will be maintained by the web committee or another party.

MLA Liaisons: A meeting with available existing liaisons and those interested in possibly becoming one was held at the Orlando meeting, though only one current liaison attended and two others expressed interest. I had conversations with other members outside that meeting time discussing their connections with other organizations.

List of goals for the next year and how they relate to MLA Strategic Plan:

Exhibits: This year we will attend the Society for Ethnomusicology meeting in Denver, Colorado and the annual American Library Association meeting in New Orleans, Louisiana.

According to records from previous P&O officers, we exhibited at an SEM conference in 2010. In those notes it was suggested the conference could pull around 800 people, comparable (though a little less) to the AMS/SMT meeting.

The ALA meeting last summer in Orlando was a wonderful experience to meet a broad range of students, librarians, and other conference attendees. I believe if we want to continue to influence outside our current membership and become more impactful in the future, we need to have a presence at the national level. ACRL is a similar venture, though for a different audience.

I am revamping our exhibit materials (signs, table offerings, etc.) to reflect a more updated look which I believe will be more appealing to those coming by the table.

Social media: We can continue to develop how social media is being used, though it is currently still growing at a steady pace. Many of our members are still most active on the “Music Librarians” Facebook group, which is not officially affiliated with the organization.

MLA Liaisons: At the meeting in Orlando I discussed the liaison program with the three people who showed up at the scheduled time, as well as a couple of other members.

There is still interest to keep these kinds of relationships going. I would like to pursue how these connections may be able to help more with exhibiting at their respective conferences. While I don’t want to pull people away from a conference they may be required to attend, I would like to see how they might...
be more valuable about spreading the word at meetings.

Committee Reports

Archives and Special Collections Committee
Adriana Cuervo, Chair

Members: John Bewley, Sofia Becerra-Licha, Adriana P. Cuervo (chair), Jonathan Manton, Maristella Feustle, and Elizabeth Surles

List of previous goals and progress made toward each goal:

Issue report on Description of Archival Music Materials

The MLA Working Group for Description of Archival Music Materials has been meeting regularly by phone and has completed initial drafts of most sections of its final report. The Group's next steps include continuing to make revisions, completing any incomplete sections, opening the draft for outside comment, arranging for the supplement's publication, and presenting its final results at the 2018 MLA conference in Portland. The session proposal was accepted by the program committee, and we’re on the schedule to present the preliminary results of this important work.

List of goals for the next year:


There is a possible collaboration with the Society of American Archivists' publications program as this is a work that speaks to both archivists and music librarians. The group will report regularly with status updates regarding the proposal to the Board via the President and the Chair of the Archives and Special Collections Committee. The MLA Board will be responsible for approval of the final terms of any formal partnership. This goal speaks directly to the strategic plan Organizational Excellence - Objective 3 “Pursue joint ventures with other organizations that offer financial as well as professional opportunities and advantages.”

Career Development Committee
Ana Dubnjakovic, Chair


Report on Activities:

The Career Development & Services Committee held its business meeting at the annual conference in Orlando. The Committee discussed ongoing work on the Qualifications for Music Librarians document, and conducted a Town Hall presentation to present results of study and solicit feedback. 2 new members were added to the committee replacing outgoing members.

Conference mentoring at the annual meeting in Orlando included 17 mentor/mentee pairs. Twenty-two committees participated in the Get Involved program. The new circular layout helped focus passing members and facilitate conversation. MLSG group reports 63 new members. This 32% increase over the previous year is likely due to increased outreach efforts including contacting library schools and a newsletter article inviting students to participate. The First-time attendee event had 15 to 20 participants and was more informal this year due to lower numbers. Career Advisory Service coordinators updated mentors list and facilitated 12 consultations at the annual meeting. The feedback was sparse but very positive.

Progress report on goals for 2016-2017:

1. Continue working on Qualifications for Music Librarians document. Additional data informing the process were gathered and the subgroup is working on compiling the final document.

2. Implement the year-long mentoring program for new members. Service is up and running.

Goals for 2017-2018:

1. Continue working on Qualifications for Music Librarians document

2. Work on assessing the new year-long mentoring service
Committee Reports, continued

Cataloging and Metadata Committee
Tracey Snyder, Chair

Members: Tracey Snyder (Chair, CMC, appointed 2016), Mary Huismann (Chair, Content Standards Subcommittee, 2016), James Soe Nyun (Chair, Encoding Standards Subcommittee, 2015), Casey Mullin (Chair, Vocabularies Subcommittee, 2014), Elizabeth Hille Cribbs (CMC Webmaster/Secretary, 2015), Christopher Holden (Editor, Music Cataloging Bulletin, 2015), Linda Blair (BIBCO Music Funnel Coordinator, 2015), Mark Scharff (NACO-Music Project Coordinator, 2015), Nancy Lorimer (SACO Music Funnel Coordinator, 2012), Susan Vita (Library of Congress Representative), Jay Weitz (OCLC Representative)

All of the subcommittees, as well as the NMP Advisory Committee, welcomed new members this year, filling vacancies left by outgoing members.

Report on activities:

Structure and operations:
The committee encompasses three subcommittees and three music-specific Program for Cooperative Cataloging (PCC) funnels (NACO, SACO, and BIBCO), the chairs and coordinators of which serve on the committee. The three funnel coordinators also participate as ex officio members of the relevant subcommittees. The work of the subcommittees is carried out by smaller task groups coordinated by the subcommittee chairs and other members. Specific duties of the various members of the committee, subcommittees, and funnels are outlined in the CMC handbook, which can be found on the CMC website.

Subcommittee work:
Together, the subcommittees are responsible for the content and maintenance of a number of indispensable resources, including Metadata for Music Resources, Types of Composition list, Thematic Indexes list, thesaurus of musical genre and form terms (LCGFT), thesaurus of medium of performance terms (LCMPT), and comprehensive best practices documents for these two thesauri and for RDA. These resources can be accessed from the CMC website. When there are significant updates to these resources, CMC members announce this on the CMC blog as well as in the Music Cataloging Bulletin. Subcommittees also participate actively in the development of RDA, LC-PCC PS, MARC, and IFLA LRM. See individual subcommittee reports for details of this and other work.

Funnel work:
The past year saw continued growth in the membership of the BIBCO Music Funnel and the NACO-Music Project as well as graduations to independent contributor status. The SACO Music Funnel Coordinator, working with the CMC Vocabularies Subcommittee and the Library of Congress, completed work on outstanding terms for LCGFT; proposals for new and revised terms for LCGFT, in addition to LCMPT and LCSH, can now be submitted by members of the community.

MLA Linked Data Working Group:
The MLA Linked Data Working Group (LDWG) is an informal working group that was convened by CMC and is co-chaired by CMC members but draws its membership from across the various areas of MLA. LDWG works on various tasks in support of the Linked Data for Performed Music project that is part of the Mellon grant-funded Linked Data for Production (LD4P) portfolio. This year, LDWG focused its efforts on providing MLA input to the Performed Music Ontology project (PMO). The 16 members of LDWG contributed 89 raw use cases in the areas of medium of performance, aggregates, sequence, events, and performers to the project. LDWG also analyzed further use cases from within PMO and developed requirements for further discussion. Other LDWG contributions to the PMO work included reviewing five external event ontologies and commenting on PMO draft specifications.

Programming:
At MLA 2017, CMC sponsored or co-sponsored three program sessions (one of which was a plenary) plus our traditional Cataloging and Metadata Town Hall session. We also co-sponsored (with the MLA Education Committee and the Music OCLC Users Group (MOUG)) a pre-conference workshop related to RDA and Linked Data, taught by Kathy Glennan. The workshop met attendance and revenue requirements, generating a profit for MLA, and attendee feedback on the workshop, related documentation, and advance instruction was very positive. At MLA 2018, CMC will again sponsor or co-sponsor three program sessions plus CMC Town Hall.

Resources and communication:
CMC made some exciting innovations in this realm in the 2016-2017 year. With tremendous assistance from MLA Webmaster Katie Buehner and CMC Secretary/Webmaster Elizabeth Hille Cribbs, we continued to update and improve the content, organization, and layout of the CMC website. Most notably, we im-
implemented a new FAQ page, suggestion forms for revisions to RDA and its accompanying policy statements and best practices, and a YouTube channel. The CMC chair and the three subcommittee chairs produced informational screencasts and posted them to the YouTube channel, and we intend to produce new screencasts each year. We also made improvements to the CMC Handbook, applied a Creative Commons license to our website and our various best practices documents, and continued to utilize the CMC blog and various email lists to publish/publicize business meeting agendas, reports, and other documents.

MLA liaison work with ALA:
The committee chair and subcommittee chairs attended ALA meetings as MLA liaisons, where they represented the perspective of the music cataloging community on ALA committees and interest groups related to cataloging (Authority Control Interest Group (ACIG), OLAC’s Cataloging Policy Committee (OLAC-CAPC), the Committee on Cataloging: Description and Access (CC:DA), the MARC Advisory Committee (MAC), the Metadata Interest Group (MIG), the Metadata Standards Committee (MSC), and the Subject Analysis Committee (SAC)). The Music Cataloging Bulletin contains reports from these meetings, which are also available on the CMC website.

Work with other groups:
CMC collaborates with other groups on a variety of projects. In addition to ongoing involvement with ALA, LC, PCC, and LD4P/PMO, representatives from CMC worked with OLAC (participating in a joint task group with OLAC to make recommendations related to select RDA elements and MARC fields and confering with OCLC), the MLA Emerging Technologies & Services Committee (participating in the Music Discovery Requirements (MDR) Update Task Force and producing MDR 2), and the IAML Cataloguing and Metadata Section (volunteering to create mappings between the UNIMARC Medium of Performance vocabulary and LCMPT). Additionally, CMC worked with the MLA Education Committee and MOUG to co-sponsor a pre-conference workshop at MLA 2017, described above. Also in the past year, the set of guidelines known as Descriptive Cataloging of Rare Materials (Music) (DCRM(M)) was published, after years of work by members of CMC and the RBMS Bibliographic Standards Committee. Finally, CMC members represented the music cataloging community in a “pop-up” meeting of the RDA Steering Committee at ALA Annual 2017.

Past goals 2016-2017:
Please see the reports of the individual subcommittees for more detail on how these goals were met.

Continue to participate in explorations of BIBFRAME and other Linked Data ontologies, and contribute to the work of the Linked Data for Performed Music grant project.

We met this goal through the work of the MLA Linked Data Working Group.

Continue work on development and problem-solving related to the conversion of music subject headings to medium of performance (LCMPT), music genre (LCGFT), demographic group, geography, and other controlled, faceted terms.

Further progress has been made in this area, and work continues under the Vocabularies Subcommittee. Additionally, the chair of the Vocabularies Subcommittee chairs a working group within ALA that has produced a white paper exploring this further.

Provide expert comment on RDA revision proposals created by the RSC Music Working Group, ALA, and other constituencies, as well as other documents issued for community review.

We met this goal through the work of the Content Standards Subcommittee.

Propose LC-PCC Policy Statements relating to RDA music cataloging as needed.

We met this goal through the work of the Content Standards Subcommittee.

Contribute to continuing MARC21 developments through the MARC Advisory Committee. Communicate with the LC MARC Office on MARC issues related to music and RDA.

We met this goal through the work of the Encoding Standards Subcommittee.

Maintain cataloging best practices documents (including RDA, LCMPT, and LCGFT best practices).

We met this goal through the work of the Content Standards Subcommittee and the Vocabularies Subcommittee.

Maintain the Metadata for Music Resources site, Types of Composition list, Thematic Indexes list, LCGFT, and LCMPT, and vet music-related terms for LCSH.
Committee Reports, continued

We met this goal through the work of the Encoding Standards Subcommittee, the Vocabularies Subcommittee, and the SACO Music Funnel.

Leverage committee members’ expertise by providing educational and training presentations, such as webinars and workshops, as opportunities arise.

We met this goal through the hands-on pre-conference workshop related to RDA and Linked Data at MLA 2017 and the new series of CMC screencasts, described above.

Collaborate as appropriate with other MLA, ALA, and music-related groups.

We met this goal through our participation as liaisons to various ALA groups and through our collaboration with various MLA and music-related groups as described above.

Goals for 2017-2018:

Please see the reports of the individual subcommittees for more specific, related goals.

Continue to participate in explorations of BIBFRAME and other Linked Data ontologies, and contribute to the work of the Linked Data for Performed Music grant project.

Continue work on development and problem-solving related to the conversion of music subject headings to medium of performance (LCMPT), music genre (LCGFT), demographic group, geography, and other controlled, faceted terms.

Provide expert comment on RDA revision proposals created by the RSC Music Working Group, ALA, and other constituencies, as well as other documents issued for community review.

Propose LC-PCC Policy Statements relating to RDA music cataloging as needed.

Contribute to continuing MARC21 developments through the MARC Advisory Committee. Communicate with the LC MARC Office on MARC issues related to music and RDA.

Maintain cataloging best practices documents (including RDA, LCMPT, and LCGFT best practices).

Maintain the Metadata for Music Resources site, Types of Composition list, Thematic Indexes list, LCGFT, and LCMPT, and vet music-related terms for LCSH.

Leverage committee members’ expertise by providing educational and training presentations, such as webinars and workshops, as opportunities arise.

Collaborate as appropriate with other MLA, ALA, and music-related groups.

MLA Strategic Plan

These goals support the MLA Strategic Plan goals as of Organizational Excellence, Value of the Profession, Education, and Technology, through CMC’s continuing commitment to excellence and its collaborations with other national and international library organizations; through the visibility which CMC brings to MLA through our liaison and other professional relationships; through the relevancy of CMC’s work to current issues in librarianship, especially CMC’s work with the developing RDA standard and the LC thesaurus vocabularies; and through CMC’s efforts to use technology to provide online training for music metadata practitioners.

Contents Standards Subcommittee

Mary Huismann, Chair

Members (as of March 2017):


We thank Sonia Archer-Capuzzo, Christopher Diamond, Bruce Evans, Damian Iseminger, Morris Levy, and Sophie Rondeau, who rotated off of Content Standards Subcommittee in February 2017. We welcome Drew Beisswenger, Kristi Bergland, Monica Figueroa, and Michelle Urberg, who joined the Content Standards Subcommittee in March 2017.

Report On Activities:

1. RDA Best Practices for Music

CSS continues to maintain the RDA Best Practices (in the RDA Toolkit) and the supplements document (at the CMC website). A Google form (available at the CMC website) was developed for the community to
submit requests for new or revised RDA best practices.

Huismann worked with CMC webmaster (Elizabeth Hille Cribbs) and ALA’s Managing Editor for the RDA Toolkit (James Hennelly) to review new and revised content of MLA’s Best Practices for RDA in the Toolkit content management system. Huismann also worked with Cribbs to update the links for the supplements documents.

New and revised best practices include:

RDA 2.4.1.1 Statement of Responsibility—Scope
RDA 2.5.2 Designation of Edition
RDA 2.15.1 Basic Instructions on Recording Identifiers for the Manifestation
RDA 2.15.2 Publisher’s Number for Notated Music
RDA 2.15.3 Plate Number for Notated Music
RDA 3.9.1.3 Recording Production Methods
RDA 3.9.2 Production Method for Manuscript
RDA 3.10.2 Generation of Audio Recording
RDA 3.19.3 Encoding Format
RDA 6.14.2.3.1, RDA 6.14.2.5.2.1. Selection of language of non-distinctive preferred title and definition of cognate (text prepared by VSS)
RDA 6.14.2.8.3 Complete Works of a Single Type of Composition for One Specific Medium or Various Media
RDA 6.15.1.3 Recording Medium of Performance
RDA 6.15.1.6.1 Number of Parts or Performers for Each Instrument or Voice
RDA 6.15.1.6.3 Number of Performers for a Group of Percussion Instruments
RDA 6.16 Numeric Designation of a Musical Work
RDA 6.28.1.9 Additional Elements in Authorized Access Points Representing Musical Works
RDA 6.28.1.9.1 Medium of Performance
RDA 7.15.1.3 Recording Illustrative Content
RDA 7.22.1.4 Duration of Component Parts
RDA 11.7.1.4 Type of Corporate Body
RDA 11.13.1.1 General Guidelines on Constructing Authorized Access Points to Represent Corporate Bodies

New and revised content in the supplements document include:

Supplement 1:

Audio cartridge (e.g., 8-track)
Flexi discs (aka Soundsheet, phonosheet)
Revisions to reflect changes to RDA 3.19.3 (Encoding Format)
Base material for cylinders

Supplement 3:
Updated full MARC record examples

2. Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs)

Churukian and Huismann provided input to drafts and revisions of LC-PCC PSs.

3. Joint Task Groups

a. Joint MLA/OLAC Playaways RDA Best Practices task group

Olson continued to work on the joint MLA/OLAC task force to create RDA best practices for Playaways.

b. Joint MLA/OLAC MARC 33X/34X task group (July 2017)

Huismann chaired a joint task group with OLAC to examine and make recommendations on issues of consistency and application of various RDA elements encoded in MARC 336, 337, 338, 344, and 347 fields. The recommendations will also serve as a starting point to harmonize application of these elements between resource formats (e.g., audio recordings, video recordings, etc.). CSS members Bergland, Falk, Figueroa, and Urberg participated in the task group.

4. Other

Lo Prete served as liaison to the Music Discovery Requirements Task Force to communicate changes in the RDA Best Practices that may affect the task force’s document.
Committee Reports, continued

Churukian, Figueroa, Olson, and Urberg reviewed sections of the draft of Music Discovery Requirements Version 2.

Huismann prepared a report regarding music cataloging concerns and RDA in response to a request from the RDA Steering Committee for its RDA “pop-up” meeting at ALA Annual in June 2017.

Huismann and Kishimoto served as members of the RSC Music Working Group.

Huismann served as liaison to ALA/CC:DA (Committee on Cataloging: Description and Access). Reports from the meetings held at ALA Midwinter and Annual were posted to the CMC blog and published in the Music Cataloging Bulletin.

Huismann worked with the ALA representative to the RDA Steering Committee to formulate the ALA position on fast-track RDA revision proposals.

List of Previous Goals and Progress Made Toward Each Goal:

1. Review RDA revision proposals (proposals submitted to the RSC) from other constituencies and provide comments to inform the official ALA responses

Status: Completed for this year. Toolkit content is frozen until the April 2018 update as a result of the RDA Toolkit Restructure and Redesign (3R) Project.

2. Provide input on RDA revision proposals generated by ALA and RMWG as they develop

Status: Completed for this year. Toolkit content is frozen until the April 2018 update as a result of the RDA Toolkit Restructure and Redesign (3R) Project.

3. Propose revisions to LC-PCC PSs as needed

Status: Completed for this year. Toolkit content is frozen until the April 2018 update as a result of the RDA Toolkit Restructure and Redesign (3R) Project.

4. Continue to enhance the RDA Best Practices and supplement document

Status: Ongoing

5. Evaluate and monitor CSS workflow and work groups for efficiency and maximum engagement

Status: Ongoing

6. Engage in webinars and other training opportunities as needed

Status: Deferred until IFLA-LRM is approved and the 3R project has a firmer timeline

Goals for 2017-2018:

The Content Standards Subcommittee’s goals for 2017-2018 are as follows:

1. Perform a comprehensive review of the RDA Best Practices while the RDA Toolkit content is frozen.

2. Prepare to revise the RDA Best Practices as required for the RDA Toolkit Restructure and Redesign (3R) Project.

3. Work collaboratively with LC, RMWG, OLAC, and others to provide input and/or revisions to RDA proposals, LC-PCC Policy Statements, and other documents

4. Engage in webinars and other training opportunities as needed, especially for the IFLA-LRM implementation/3R Project.

All of these goals promote core values of access, collaboration, and expertise of members.

Encoding Standards Subcommittee

James L. Soe Nyun, Chair


We thank Matthew Wise and Karla Jurgenmeyer, who rotated off of Encoding Standards Subcommittee in February 2017, and Deborah J. Morris, who resigned in August, 2016. We welcome Matt Ertz and Felicia Piscitelli, who joined the Encoding Standards Subcommittee in March 2017.

Report On Activities:

1. MARC 382 Documentation Update

ESS with input from Vocabularies Subcommittee reviewed all examples in the MARC21 documentation for Field 382 in the Bibliographic and Authority format. Most examples were either deleted or update to reflect developments in the subfields defined for
Field 382 and to align them with Best Practices for Using LCMPT.

Task group members (Adams, Lorimer, Vermeij, with Soe Nyun from ESS, Casey Mullin, Jennifer Vaughn, J. Bradford Young from VSS) to prepare the revisions and gather comments from ESS and the broader CMC. Updates submitted to Network Development and MARC Standards Office on September 16, 2016. Changes published in MARC Update #23, November, 2016.

2. Update Music Metadata Resources Pages

Task leader Karla Jurgenmeyer collected new content and content areas for MMR site, and inventoried links and site language needing to be cleaned up. New content area identified highlights ontologies of interest to the music community.

Changes completed by Elizabeth Hille Cribbs by February, 2017.

3. Addressed making repeatable MARC Field 384, Key, and validating Subfield 3, Materials Specified.

Developed draft that expanded original MARC Fast-Track request of making Field 384 repeatable to also request validating Subfield 3, so that repeated instances of Field 384 could be associated with parts of the description to which they pertain. Document finalized during August, 2017 and submitted for consideration of the MARC Steering Group.

4. Identifying Newer MARC Fields for RDA Element that Lack Subfield 3, and Drafting Discussion Paper

Group formed, consisting of Adams, Busselel, Ertz, Holden (Project lead), Knop. Paper deadline for consideration at Midwinter MAC meeting is early November.

5. Contributed to Music Ontology Development Through Linked Data Working Group

While not a formal task of the Encoding Standards Subcommittee, several members participated as part of MLA’s Linked Data Working Group, which was formed to provide MLA’s input into ontology development as part of the Performed Music Ontology component of the Linked Data for Production Grant. ESS members included Adams, Szeto, Vermeij, with Soe Nyun serving as co-chair.

List of Previous Goals and Progress Made Toward Each Goal:

1. Look at the repeatability of MARC Field 384, Key.

Final proposal developed this year. Submitted to NDMSO for consideration by MARC Steering Group.

2. Examine potential use of $3 in various RDA element fields where it is not currently defined, and possibly develop MARC discussion paper.

Working group formed. Drafting paper for discussion at February, 2018 Midwinter meeting.

3. Complete updating examples for MARC Field 382 and submit to NDMSO for documentation update.

Work completed in September, 2016 and incorporated into MARC documentation with Update 23.

4. Look at continuing to refresh content on the MMR site.

Worked to update stale content.

5. Contribute to contribute linked data developments as appropriate, channeled through MLA LDWG for ontology work or through ESS for other aspects.

Main work here through the work of members engaged in LDWG projects to develop use cases, review draft specifications, and to participate in continuing discussions of unresolved issues (the latter mainly through LDWG chairs).

Goals for 2017-2018:

The Encoding Standards Subcommittee’s goals for 2017-2018 are as follows:


2. Work with OLAC to examine the music community’s use of Subfield n to demarcate qualifying dates. Develop proposals or papers in support of any agreed-upon changes.

3. Remain engaged in MARC developments to allow removing ISBD punctuation from MARC records, and solicit and organize feedback from the music community as appropriate.
Committee Reports, continued

4. Stay abreast of efforts to harmonize the medium of performance vocabularies in UNIMARC with the Library of Congress Medium of Performance Thesaurus, and look for opportunities to contribute expertise.

5. Stay up to date on developments in BIBFRAME, and look for opportunities to contribute to its evolution.

6. ISO/TC 46/SC4/WG16 to revise Dublin Core will be getting under way next year. Look for ways to facilitate music community engagement with the work through providing links on the MMR site and/or other ways as appropriate.

All of these goals promote core values of access, collaboration, and expertise of members.

Vocabularies Subcommittee
Casey Mullin, Chair


We thank Matt Ertz and Janelle West, who rotated off of Vocabularies Subcommittee in February 2017. We welcome Joshua Henry, Marty Jenkins, Morris Levy, and Kyle Shockey, who joined Vocabularies Subcommittee in March 2017.

Report on activities:

Standing task groups:
Types of Composition List Maintenance (West (coordinator through February 2017), Levy (coordinator since March 2017), Belford, Young, Alberts, Henry)

The following new and modified terms were vetted (in alphabetical order):

Bambuco: Added as a type
Cantiga: Revised entry
Coranto: Added as a reference to Courante
Cradle song: Added as a type
Duo concertante: Now treated as distinctive in all cases; added a historical statement about previous treatment as a type for pre-20th century works
Invence: Added as reference to Invention
Nocturnal: Added as a distinctive term
Peça: Added as a reference to Piece
Sinfonietta concertante: Added as a type, with reference to RDA 6.14.2.5.2.1 Choice of Language exception
Stückchen: Added as a type
Symphony concertante: Added as a type, with reference to RDA 6.14.2.5.2.1 Choice of Language exception
Tanulmány: Added as a type, with reference to RDA 6.14.2.5.2.1 Choice of Language exception
Tirana: Added as type
Tricinium: Revised entry to bring into alignment with similar entry for Bicinium
Wiegenlied: Now treated as a type (was distinctive)
Zene: Added as a type

The entire subcommittee discussed incorporating a functional definition of “cognate” into official documentation; it was decided to add content to the MLA RDA Best Practices at 6.14.2.3.1 and 6.14.2.5.2.1.

LCMPT/LCGFT Maintenance (Billet (coordinator), David, Shaffer, Hartsock, Jenkins)

Commenced “Hymns” project in order to respond to need for a way to distinguish free-standing hymn texts from hymn music while retaining broad pan-religious scope. Complexity of the project eventually called for discontinuing work in favor of “Musical texts” project.

Commenced “Musical texts” project in order to begin to address broader need for genre/form access to any text presented separately from associated musical
Committee Reports, continued

setting. Developed SACO proposals (7 new terms and changes to 8 existing terms); terms were approved on Monthly list 1704.

Commenced a project to review the hierarchy and choice of preferred/variant term for the LCGFT term Underground dance music; proposal submitted to SACO Music Funnel in May 2017.

Commenced a project to evaluate the LCGFT term Rap (Music)

Thematic Indexes List Maintenance (Schaub (coordinator), Belford, Mullin, Shockey)

Added 5 indexes to the list: one for César Franck, two for Francisco Ta’rega, two for Frantis’ek Xaver Duš’ek, and one for Louis Spohr.

Gained approval from LC for authorized access point use indexes for Healey Willan, Christopher Gibbons, Othmar Schoeck, Ernst Krenek and Frantis’ek Xaver Duš’ek; updated the list accordingly.

LCMPT/LCGFT Best Practices Maintenance (Mullin (coordinator), Young, Vaughn, Spence)

After consultation with the MLA Board and Chair of the Publications Committee, revised both best practices to include Creative Commons license statements, and re-released them in June 2016; prompting this decision was a French translation of the LCMPT best practices, recently prepared by Répertoire de vedettes-matière of Université Laval.

Prepared a revision to the LCMPT best practices, which was released in February 2017; this revision incorporates the new 382 subfields $r$ and $t$, as well as additional language about partial medium statements and “bi-level” medium statements.

Special task group: Deriving Faceted Music Terms From LCSH (Mullin (coordinator), Vaughn, Lorimer, (SACO Music Funnel coordinator, ex officio), Billet, Tuncer, Lyon, Hartsock, Shockey, Jenkins)

Provided feedback on the LCSH form subdivision mapping document prepared by the ALA/CaMMS Subcommittee on Genre/Form Implementation.

Prepared LCGFT mappings for MARC form of musical composition codes.

Completed initial LCGFT mappings for LCSH music headings, as well as demographic, geographic and chronological mappings for same.

Prepared a draft textual algorithm for these mappings and sent to Gary Strawn for programming and feedback. In July 2017, Strawn subsequently prepared a complete algorithm document and accompanying spreadsheet for both the 382 and 655/etc. components, which the task group has been evaluating and providing feedback on it.

Analyzed the output of a test of the algorithm on a set of tens of thousands of score and sound recordings, in February-May 2017, identifying gaps and discrepancies in the algorithm.

In June 2017, The ALCTS/CaMMS/SAC/SGFI Working Group on Full Implementation of Library of Congress Faceted Vocabularies (chaired by Mullin) submitted the final draft of a white paper entitled “A Brave New (Faceted) World: Towards Full Implementation of Library of Congress Faceted Vocabularies”, the first draft of which was reviewed by SGFI and SAC at ALA Midwinter in Atlanta. The paper is slated to be released widely in Fall 2017.

Other:

Mullin gave a presentation at SAC Forum at ALA Midwinter in Atlanta entitled “Faceted Vocabularies for Music: Dispatches from the Front Lines.” He reiterated the rationale for implementation of the new vocabularies, demonstrated the MLA best practices for LCMPT and LCGFT through several examples, and summarized ongoing efforts to retrospectively generate faceted terms in legacy bibliographic records.

List of previous goals and progress made toward each goal:

Prepare an operational definition for the term “cognate” (which is not defined in RDA), and prepare a complete set of working procedures for maintaining the TOC list and vetting proposed additions and modifications – promotes core values of collaboration and expertise of members.

Status: Completed

Complete project to add Musical texts and a complement of narrower terms in LCGFT, which will include Librettos and Hymn texts – promotes core values of collaboration, expertise of members and access.

Status: Completed

Investigate encoding MLATI as Linked Data and registering it as an official RDA vocabulary – promotes core values of collaboration, expertise of members and access.

Status: Completed
**Committee Reports, continued**

Status: Deferred, based on issues raised at the VS business meeting in Orlando in February 2017.

Finish developing specifications to programmatically derive 655 fields from 6xx fields and fixed field data in bibliographic records. Continue to collaborate with Gary Strawn (Northwestern University) to design a program that can—along with the 382 specifications already developed in 2015—be run on entire databases of bibliographic records – promotes core values of collaboration, expertise of members and access

Status: Initial specifications finished. Robust testing and iterative revision of the algorithm has been underway since Spring 2017.

Continue to serve as a vetting body for the Music SA-CO Funnel – promotes core values of collaboration and expertise of members

Status: Ongoing.

List of goals for the next year and how they relate to the MLA Strategic Plan:

Continue testing the LCSH derivation algorithm (including batch tests and the associated OCLC toolkit); release a stable version of the program and toolkit for widespread testing and public comment by January 2018 or soon thereafter – promotes core values of collaboration, expertise of members and access

Continue investigating encoding MLATI as Linked Data and registering it as an official RDA vocabulary – promotes core values of collaboration, expertise of members and access

Complete LCGFT Rap/Hip hop project and commence LCGFT Romances project, as well as 2-3 additional projects to be determined – promotes core values of collaboration and expertise of members

Continue to serve as a vetting body for the Music SA-CO Funnel – promotes core values of collaboration and expertise of members

**Report on Activities:**

Outgoing chair Susannah Cleveland completed the Development Officer handbook and provided guidance. With the Diversity Scholarship Fundraising Subcommittee, we met the $50,000 goal for the first diversity scholarship. Because the Diversity Scholarship Fundraising Subcommittee met its goal, the subcommittee was disbanded.

The Development Officer has reinstated the Developing Trends column, which appears in every other MLA newsletter. The most recent column informed members about Giving Assistant, which is a way for members to contribute money to MLA through the GA online shopping portal. The committee is working with the web team to determine the best way to market and advertise Giving Assistant (such as through a banner or webpage).

Goals: The committee will work with the Business Office and convention planners on sponsors for the Portland meeting.

Because Ashgate was purchased by Taylor & Francis, we have been working with Taylor & Francis to offer a similar discount and we will update the membership.

We plan to increase the planned giving group of MLA and the Development Officer is attending a one-day workshop in Los Angeles on the basics of planned giving.

**Marketing Subcommittee**

Members: Liza Weisbrod, Chair (2017); Myrna Layton (2016); Melissa Moll (2016); Allison Rea (2016)

Report on activities:

MLA-logoed merchandise continues to be available for purchase at the MLA Café Press shop, and for the fourth year in a row, limited edition conference-logoed merchandise was created and made available for the 2017 meeting. Overall, the MLA Café Press shop did $462.30 in sales for FY 2016/2017 giving us a $77.10 commission on all sales.

At the 2017 Annual Meeting in Orlando, the Silent Auction raised $916, and $3,147 was received in donations.

**List of previous goals and progress made toward each goal:**

Continue to create and maintain desirable merchandise on the MLA Shop at Café Press, possibly includ-
Committee Reports, continued

ing MLA Orlando 2017 logoed merchandise: This goal was met, as articulated above.

Acquire an array of unique and desirable items to offer at the 2017 Silent Auction in Orlando: This goal was met, as articulated above.

Seek to more effectively market the MLA Café Press merchandise through seasonal and occasional plugs: Ongoing.

Investigate other merchandise possibilities such as retro-logoed and chapter-logoed merchandise: Retro logos were selected for conversion to TIFF; these may eventually be added to the Café Press shop for merchandise creation.

List of goals for the next year and how they relate to MLA Strategic Plan:

Continue to create and maintain desirable merchandise on the MLA Shop at Café Press, possibly including MLA Portland 2018 logoed merchandise.

Seek to more effectively market the MLA Café Press merchandise through seasonal and occasional plugs.

Follow up with MLA Archives to create TIFF versions of MLA retro logos; add to Café Press shop to allow for creation of retro-logoed merchandise.

Acquire an array of unique and desirable items to offer at the 2018 Silent Auction in Portland.

MLA Shop and Silent Auction endeavors relate to fundraising and outreach initiatives of the strategic plan and are anticipated to make a positive impact in those areas.

(Diversity Committee
Joy Doan, Chair

Members: Joy Doan (2015) Chair; Randye L. Jones (2015); Vincent H. Pelote (2015); Lisa Shiotia (2015); Patrick Sifuentes (2015); Wendy A. Sistrunk (2015); Mallory Sajewski (ex officio, Chair Membership Committee); Misti Shaw (2017); Sara K. Nodine (ex officio, Officer, Publicity & Outreach)

Four members rotated off of the Diversity Committee in February 2017.


During the winter business meeting in Orlando, FL, the Diversity Committee discussed the inclusion of personal pronoun selection, as well as photography permission indication for the Annual Meeting name tags. We strongly believe that these options will provide heightened visibility to the diverse makeup of our organization, and we herein request that the board consider our proposal.

The September 2017 report to the Board requested an update on the accepted proposal to include personal pronouns, as well as photography permission indication for the Annual Meeting name tags. We again thank the Board for their support of this initiative.

Summary of Activities: During the winter business meeting in Orlando, FL, the Diversity Committee discussed and agreed to writing three (3) columns per year in the MLA Newsletter (also mentioned in the April 2017 report to the Board). To date, one column has been contributed; member Patrick Sifuentes wrote “MLA Diversity in Action: Adaptability, You’re Already Doing It” for the July-August
Committee Reports, continued

newsletter. The next column should be forthcoming in the November-December 2017 newsletter. (Our hope is to have a spot-light column for the selected Diversity Scholarship recipient.)

The Diversity Committee and the Public Services Committee jointly proposed a panel session for the 2018 MLA Annual Meeting (originally mentioned on April 2017 Board Report). The panel has been accepted, and the Committees are continuing planning for this session (e.g., finalizing speakers).

Though the Diversity Committee is one of MLA’s youngest committees, we are committed to establishing a strong presence in the Organization. This extends to a web presence. After the winter business meeting in Orlando, FL, the Diversity Committee has updated and kept the Committee’s webpage current. To date, we have added the charge, previous reports, the Committee’s handbook and the most recent business meeting agenda/minutes.

Education Committee
No report submitted.

Emerging Technologies & Services Committee
Jonathan Manton, Chair

Members: Elizabeth Berndt-Morris, Katie Buehner (Member, ex-officio), Joy Doan, Amy Jackson, Jonathan Manton (Chair), Michelle Urberg, Melanie Zeck

Report on activities:
The Emerging Technologies and Services Committee (ETSC) has had another busy year.

Seven members of the ETSC rotated off the committee at the MLA annual meeting in Orlando, FL - Adam Crandel, Francesca Giannetti, Jessica S. Harvey, Kerry C. Masteller, Pamela Pagels, Alyssa G. Resnick and Kimmy Szeto. Four new members have since been appointed - Elizabeth Berndt-Morris, Amy Jackson, Michelle Urberg, and Melanie Zeck. This brings the committee size down to six members plus ex-officio, fulfilling one of the committee’s goals for 2016-2017 of creating a smaller committee with members that rotate off more evenly.

At the 2017 annual meeting, the ETSC sponsored and introduced a well received session entitled Teresa Carreño: Issues of Access, Memory, and {Digital} Scholarship. This session highlighted two ongoing digital humanities / emerging technology projects related to the life and work of Teresa Carreño, Documenting Carreño", presented by Anna Kijas, and Stanford’s “Player Piano Project," presented by Jerry McBride. Jesús Eloy Gutiérrez, Director of the Centro Documental Teatro Teresa Carreño in Caracas, Venezuela, also submitted a pre-recorded presentation outlining the current state of the research/archives situation in Caracas and the possibilities that digital collaboration can enable when faced with challenges of access to archives and economic resources. Jesús also joined the session live via Skype for the Q&A session at the end of the presentations. The ETSC would like to thank all of the presenters for their contributions to this excellent session.

Following the launch of a reformed Musical Discovery Requirements (MDR) Task Force in August 2016, under the leadership of Nara Newcomer, the ETSC, along with CMC, undertook an in-depth review of the updated MDR. The results of this review were then considered by the MDR Update Task Force and incorporated into the MDR as appropriate before the MDR was then sent out to the wider library community for review, ahead of submission to the MLA board for final approval. The new MDR notably includes a maintenance plan, which will result in a new set of responsibilities for the ETSC. Moving forward, the CMC will maintain a list of new changes to content and encoding standards as well as vocabularies that will have ramifications for the MDR. The Chair of CMC will share this list with the Chair of ETSC once a year, who will then consider the noted changes as well as other changes relating to discovery to determine if a working group needs to be formed to revise sections of the MDR. It is hoped that this maintenance solution will ensure future changes to the MDR are small incremental ones, avoiding the need for future large scale task forces, such as the recent MDR Update Task Force. ETSC would like to acknowledge the outstanding work of the MDR Update Task Force in finalizing its work and thank Nara Newcomer for her expert leadership of the group.

Last but certainly not least, the ETSC has spent most of the year planning a pre-conference for the MLA 2018 meeting in Portland, OR. Building on the success of the MLA THATCamp, held in conjunction with the 2015 MLA Annual Meeting in Denver, this pre-conference, presented by the MLA Emerging Technologies Services Committee (ETSC), will include many of the common elements of a THATCamp. It will enable librarians, humanists, and technologists of all skill levels to learn and build together in a collaborative, interactive, informal, spontaneous and productive environment. The TechCamp will be structured around three pre-arranged hands-on workshops featuring topics related to processing born digital materials, coding using R and effectively employing Fair Use in digital projects. The day will
Committee Reports, continued

also feature participant-proposed lightning talks that will provide a platform for attendees to share digital projects, tools, and programs, as well as works in progress or ideas. Registration will be $50 and will be open to both members and non-members of MLA. It is hoped that this event will bring in members of the local library, humanities and technology communities in the Portland area and in doing so help to introduce them to MLA, its work and its members.

2017-2018 Goals

The ETSC’s main focus over the next 6 months will be the successful planning and hosting of the MLA TechCamp pre-conference in Portland, OR. Following the annual meeting, the ETSC will regroup to consider the next project or goal(s) the committee would like work on. This may include revisiting the idea of exploring interest in possibly forming a working group of MLA members using Avalon or other media streaming solutions. The working group would be tasked with suggesting new or revised features for these tools.

An administrative goal for ETSC in the coming year will be to create detailed handover documentation for future chairs of the committee, to get them up to speed as quickly as possible on the committee’s current work and structure.

MLA Strategic Plan

The ETSC continues to align with the current MLA Strategic Plan through the goals of value to the profession, education, and advocacy. The committee’s work includes disseminating information on the latest trends, tools, services, and developments relating to solutions and systems used by libraries and librarians, with special attention to their handling of music materials, incorporating a balance of public services and technical services aspects. The committee also acts as an expert body to help educate members on use or adoption of these various emerging tools or services. Finally, the committee works to advocate for standards and best practices related to these emerging tools and services.

Finance Committee

Hermine Vermeij, Chair

Members: Paula Hickner (Assistant Administrative Officer); Anna Kijas (Assistant Fiscal Officer); Mark McKnight (President); Michael Rogan (Past President); Hermine Vermeij (Fiscal Officer; chair); Janelle West (Administrative Officer)

The Finance Committee met once in FY17 (face-to-face at the 2017 Middleton meeting) and carried out other business by email.

The Finance Committee assembles the annual budget for Board approval. Balancing the budget was made possible by making certain adjustments to the anticipated income and expenses, based on the practices of previous years, as well as noting some overall trends. A summary of the larger considerations:

Keeping membership rates the same for FY18 was a priority, especially because membership rates were increased in FY17. Conference registration rates and IAML membership rates will remain unchanged as well.

As we did for FY17’s budget, we recommended using a portion of the allowed income from the MLA fund to help balance the budget.

The budget was in the black and approved at the Board meeting in Middleton, WI (May 2017).

Other Activities:

Reviewed options and costs for recording and streaming the Portland 2018 convention content.

Updated the Fiscal Policies Handbook.

Set amounts for honoraria, awards and endowment usage for FY18.

Legislation Committee

Tammy Ravas, Chair


FY 2017 activities:

1. Ravas attended ALA Midwinter in Atlanta on behalf of MLA. Main issues discussed were the inauguration, concerns about how incoming presidential administration would handle intellectual property issues, moving the U.S. Copyright Office out of the Library of Congress, and giving feedback to the Library of Congress on hiring the next permanent Register of Copyrights.

2. Harbeson gave his committee-sponsored presentation, “Copyright of Institutional Recordings,” at MLA
Committee Reports, continued

2017 in Orlando.

3. Legislation Committee discussed Best Practices in Fair Use Working Group progress (DeLaurenti) as well as reports on MLA representation at the USCO’s meetings on Software-Enabled Consumer Products in May 2016 (Harbeson), and ALA Annual 2016 (Harbeson).

4. Ravas submitted responses to IAML’s Copyright Committee’s National Copyright Survey.

5. Legislation Committee submitted program proposal for Best Practices in Fair Use for Music Librarians. Proposal was accepted and will be given by DeLaurenti at the Portland MLA Conference in 2018.

6. DeLaurenti attended ALA Annual 2017 on behalf of MLA’s Legislation Committee this summer.

Membership Committee

Mallory Sajewski, Chair

Members: Mallory Sajewski (2017), Chair; Kenneth Kaufman (2016); Terry Lewis (2016); Zoe Rath (2016); Jessica Abbazio (2017); Joe Clark (2017); Terra Merkey (2017); Joy Doan (ex-officio, Chair, Diversity Committee); Allison McClanahan (ex-officio, Music Library Students and Emerging Professionals); Sara Nodine (ex-officio, Publicity & Outreach Officer)

We thank Jason Imbesi, Beth Christensen, Carla Williams, and Jennifer Wochner, who rotated off of the committee in 2017.

Report on Activities:

Rick McRae, Coordinator of the Reduced Registration Program, was appointed to the Membership Committee as an ex-officio member. The Committee was successful in obtaining the Board’s approval of its proposal to extend eligibility for the Reduced Registration Program to all paraprofessional members in good standing, regardless of years of MLA membership or number of meetings attended. This change will be in effect for the 2018 meeting in Portland, and the Committee continues to discuss eligibility for the program.

The Committee continued to work closely with the Music Library Student Group, which has since rebranded as Music Library Students and Emerging Professionals (MLStEP). The MLStEP advisor and officers attended the Committee’s business meeting in Orlando to discuss their recent activities and ways the Committee might support them moving forward. The MLStEP Membership Officer, Allison McClanahan, was appointed to the Membership Committee as an ex-officio member to further strengthen this relationship.

Goals for 2017-2018:
The Committee will continue to explore eligibility for the Reduced Registration Program. The Coordinator will introduce a second wave of applications after the initial deadline date if there are spots still available, during which all members in good standing may apply. Following the 2018 meeting, the Committee will propose additional changes to the Board if necessary.

The Committee will continue to work closely with MLStEP to support their activities, assist in the recruiting of student members, and help students successfully transition into full members of the Association. The Committee will also explore establishing student voting privileges.

The Committee will reach out to lapsed members to conduct “exit interviews.”

The Committee will form a working group of potential stakeholders within the Association (Web, Publications, Marketing, etc.) to create an updated version of the Careers in Music Librarianship brochure. The final form of this informational resource might become a more general brochure/promotional item that will be readily available online so all members can download and distribute as needed. The Committee hopes the brochure will incorporate more accurate and inclusive language about the Association and the field of music librarianship.

The Committee will explore the possibility of creating an online/virtual membership option. This would be a cheaper membership category for people who are unable to be “full-time” members, but who might have enough of an interest in MLA to want access to protected content on the website, get a reduced rate for an MLA/ALA webinar or EOP workshop, etc. The Committee is most concerned about the impact this might have on the number of full members of the Association, and will carefully consider all related issues while preparing a proposal for the Board.

Nominating Committee

Andrew Justice, chair

Members:


Report on Activities: The committee, formed in spring 2017, was tasked with finding a slate of candidates for Vice President / President, Recording Secretary, Members-at-Large, and, potentially, the MLA
Committee Reports, continued

Citation. The call for nominations was made in June. Many outstanding nominations were received in all categories. The committee contacted potential nominees, narrowed the field, deliberated, and narrowed the list further to the requisite number of candidates. The committee believes that the slate reflects the diversity of MLA in terms of job type, institution type, geography, and gender. Discussions were also held among committee members for potential recipients of the MLA Citation. The election slate and recommendations for the MLA Citation will be submitted to the MLA Board of Directors for approval at their October 2017 meeting.

List of previous goals and progress made toward each goal: The Nominating Committee has the same general goal each year: prepare a slate of candidates for the MLA Board of Directors elections and to recommend the awarding of the MLA Citation. Those goals have been met.

List of goals for the next year and how they relate to the MLA Strategic Plan:

The Nominating Committee strives to represent the diversity of the membership in the election slates that are chosen. It will continue to refine its methods for the best way to achieve this goal.

Oral History Committee
Therese Dickman, Chair

Members: Therese Dickman (2021), chair; Marci Cohen (2020); Robert DeLand (2018); Kathleen Haeffliger (2020); Mallory Sajewski (2019); Daryll Stevens (2020) and Treshani Perera (2020).

Therese Dickman (Southern Illinois University Edwardsville) was appointed Chair of the OH Committee, following Rob DeLand (VanderCook School of Music) who served a four-year term. Therese served previously as the first chair of the MLA Oral History Committee from 2010-2013.

In collaboration with editor, Michelle Hahn, OHC members prepared two oral history-related articles that were published in the MLA Oral History Insights column of the MLA Newsletter:


Several audio recordings of oral history interviews were also transcribed by OHC members in FY2016-17.

The OHC Chair surveyed current Oral History Committee members to ascertain their areas of interests to contribute towards OHC goals this coming year. These dedicated members and others who are strongly interested in serving as well as experienced in oral history practices are needed to strengthen MLA’s Oral History archives.

Two MLA members have expressed strong interest in serving on the committee and are recommended to be appointed as members of the Committee:

1. Woody Colahan (University of Denver), a member of the Mountain Plains chapter, has recently conducted two oral history interviews and is interested in doing more interviews if appointed to the MLA Oral History Committee.

2. Lynne Weber (University of Minnesota-Mankato), a member of the Midwest Chapter, as a returning member after a year off the committee. Lynne brings extensive experience as an oral historian, within MLA, the Midwest chapter, and in her professional career.

Goals for FY2017-2018:
As part of the MLA Strategic Plan 2011-2020, an FY2016-2017 Action identified by the Planning Committee was to “Strengthen MLA’s Oral History Archives.” The transition to a new Committee chair in 2017 has delayed accomplishing some of the stated recommendations this year. Going forward, however, those recommendations will be embraced and incorporated into the goals for FY2017-2018. The OHC Chair and members will work to accomplish and surpass if possible all the goals outlined below:

Goal: Identify specific MLA members to interview, particularly those of “advanced age or service to MLA” whose stories “need” to be told and archived. Highest among these are former MLA Presidents who have yet to be interviewed, from the oldest to most recent. MLA Citation Award recipients, Notes editors, MLA Conference organizers/managers, former MLA Board members, and music publisher and
**Committee Reports, continued**

A-R Editions MLA members are among those to be considered for interviewing. Lists of long-time MLA members may facilitate identifying other high priority MLA oral history interviewees. Diversity and inclusivity will be provided to the extent possible. Goal: To conduct six highest priority new oral history interviews in FY17-18.

Goal: Link the MLA Oral History Committee webpage to existing MLA chapter oral history projects and provide contact information for chapter OH project coordinators. MLA Chapter Oral History projects (including those of the California, Midwest, NEMLA, SEMLA and TMLA chapters) have already gathered historically important oral history interviews of many of its leading members. Furthermore, participants in chapter oral history projects may provide the most efficient means of gathering interviews of MLA members identified as highest priority to be interviewed. When that is not possible (e.g. when someone prefers being interviewed by someone who knows them well outside one’s chapter), funds to travel to conduct an interview may be required and requested from the MLA Board.

Goal: To facilitate Open Access to gathered recent and retroactive MLA project oral history interviews, the OHC Chair will collaborate with the MLA webmaster and OA Editor to explore and develop an MLA webpage to publish completed, approved MLA National Oral History Project interview transcripts and audio files. Note: Some MLA chapters seek a similar place to publish completed project oral history interviews and audio files; a similar means from the MLA OH webpage will be sought to be developed for those projects. Oral history best practices will guide this process (e.g. proper release statements signed, editing and corrections made in consultation with the interviewee and interviewers when possible, etc.)

The current Oral History Committee work space can be used to gather oral history project documents and gathered audio files and drafted transcripts. Sharing the OH files can be done in stages—making interview materials accessible to MLA members first and then later opening them to the public. This would allow assessment as to how well the webpage works for MLA members to easily access the posted oral history interview materials.

Goal: Prepare additional oral-history related articles in collaboration with Michele Hahn for publication in the MLA Oral History Insights column of the MLA Newsletter. MLA chapter oral history project information or oral history best practice information may be shared in addition to interview-derived articles for variety and to increase interest in expanding oral history project participation.

Goal: Sponsor an Oral-History based Program for the 2019 MLA Annual Meeting. Program ideas will be explored during the coming year to educate MLA members about oral history best practices; available linked oral histories from the new MLA Oral History webpages; and / or to feature gathered oral history interviews. These endeavors can further MLA’s strategic plan aims to Add Value to the Profession, better utilize Technology to Educate and enhance Outreach and Open Access to MLA members and others to better meet 21st Century librarianship and educational needs.

**Planning Committee**
Gerry Szymanski, Chair

**Members:** Joe Clark (Assistant Parliamentarian), Andy Leach (Assistant Planning Officer) Suzanne Lovejoy (Parliamentarian 2017-18), Lisa Shiota (Recording Secretary 2017-18), Gerry Szymanski (Chair & Planning Officer 2017-18)

- MLA Annual Report for 2015-2016 posted on MLA Website (through efforts by Laura Moody, former Planning Officer)

- Solicited letters of renewal to the MLA membership and renewed six Interest Groups (formerly Roundtables): American Music, Bibliography, Black Music Collections, Conservatories, Jewish Music, and Retirement. Solicited letters of support for the creation of the new Local Music Interest Group.

- Created 2017 Orlando Annual Meeting post-conference survey. Analyzed and discussed the results of the survey, focusing on the video streaming and the relationship between membership and the annual meeting. Discussed how many members renew when the Annual Meeting approaches. Discussed how much of the critical mass of membership is needed to sustain the organization and obstacles to continuing membership.

**2016 Action Plan**
Goal Area: MEMBERSHIP

- Evaluated membership goals and recommended that MLA consider a retention officer to follow up on new members and why people leave membership. Proposed new virtual membership with various categories, and brought up questions such as: Should we worry about virtual membership drawing people away from general membership? Could virtual members serve on committees? Could committees include a
minimum number of virtual members? Proposed a new membership level for people only a few years into the profession (like the annual meeting).

2016 Action Plan
Goal Area: MEMBERSHIP
- Discussed and evaluated the Carol June Bradley Award, which is not currently funded enough to disperse funds. Recommended contacting former students and UB for financial support. Discussed if the scope of award (history of music librarianship) was too narrow? Calculated that the award needs $19,000 more in fund to generate $1,000 award. Recommended that the Development Officer and Committee might have ideas to support, or to start a directed campaign. Suggested connecting to the Oral History Committee, as well.

2016 Action Plan
Goal Area: VALUE TO THE PROFESSION
- Discussed and recommended new language for inclusion for the Kevin Freeman Travel Grant application process after suggestions from the Freeman Committee, including: (1) updating the wording of the criteria for applicants representing diverse groups to include transgender people, and (2) rewording the application criteria so that it is clearer whether paraprofessionals with their MLS and aspirations to become music librarians can or cannot apply for this award. Determined that Freeman Grant eligibility should be based on language in census data, rather than executive order listing underrepresented groups. Joe gave us stats on racial and ethnic diversity in MLA and compared with ALA; ALA is more diverse. Discovered that language was no longer current, and rewrote language for recommendation. Agreed MLA should make the eligibility requirements more open rather than narrow them, which will encourage more applications

2016 Action Plan
Goal Area: MEMBERSHIP
Focus: DIVERSITY
- Worked with Board Member-at-Large Anna Kijas to develop a new MLA “Code of Conduct” to replace the current “Non-Discrimination and Anti-Harassment Policy.” Submitted to Board for provisional approval with intent to submit to MLA membership. Worked with Web Editor to upload to MLA blog and to solicit comments before November 30. Board will review and make a final vote on the policy, soon.

2016 Action Plan
Goal Area: MEMBERSHIP
Focus: DIVERSITY
- Solicited and concatenated annual reports from all committee chairs, special officers, editors, and chapter chairs of MLA for the MLA Annual Report for 2016–17

Preservation Committee
Maristella Feustle, chair

Members: Maristella J. Feustle (Chair, 2014-2018); Alice M. Carli (2014-2018); Christopher E. Diamond (2014-2018); Madeline O. Dietrich (2014-2018); Cynthia F. Miller (2014-2018); Robert S. DeLand (2015-2019); Amy K. Kimura (2016-2020); Maria J. Loizou (2016-2020); Matthew Vest (2016-2020); Elizabeth Berndt-Morris (Member, 2017-2021); Treshani Perera (Member, 2017-2021)

The Preservation Committee wishes to thank members Kathleen Harrison and Greg MacAyeal, whose terms ended at the 2017 meeting in Orlando, for their service. The Committee also welcomes new members Treshani Perera and Elizabeth Berndt-Morris, and looks forward to working with them.

Activities in 2016-2017 and Future Plans:

The committee sponsored a session on “More Product, Less Process” at the Orlando meeting, and is sponsoring a session on the preservation of local music for the Portland meeting. (Goal areas: Value to the Profession, Education).

Updates to the committee web pages are imminent. (Goal areas: Value to the Profession, Education).

A draft whitepaper on quality construction of books and scores will be circulated in the fourth quarter of 2017, with the goal of adoption at the 2018 meeting in Portland.

Program Committee
Leslie Andersen, Chair

Members: Leslie Andersen (2016), Chair; Erin Conor (2017); Kirstin Dougan (2015); Andy Leach (2014); Greg MacAyeal (2016); Anne Shelley (2017)

Report on Activities: The Association held its first-ever Pan-American meeting in Orlando in 2017. It was also the first regional IAML meeting hosted by MLA. There were 38 session and 14 poster session accepted for a 74% acceptance rate. Abstracts were provided in English, Spanish and Portuguese. There was also a preconference and SAA workshop before the meeting.

The 2018 meeting will be held in Portland. Submitted were 63 proposals for presentations, plenaries, and posters. We accepted 36 presentations/plenaries for an acceptance rate of 57. We rejected 15 pro-
Committee Reports, continued

posals. There will be 12 poster sessions. There will be a preconference; MLA TechCamp 2018, before the start of the conference.

List of previous goals and progress made toward each goal:

This goal was suggested by the previous Program Chair, Kirstin Dougan: “Investigate implementing a program delivery tool like SCHED (https://sched.com/), which would ease the burden on the web coordinator and program chair, as it allows the schedule to be displayed as a website AND as an app, meaning the data only needs to be maintained and updated in one place.”

This goal has been partially implemented but yet to be implemented.

List of goals for the next year and how they relate to MLA Strategic Plan:

Goal Area: Organizational Excellence; Objective 1: Develop and sustain the resources to ensure the vitality of the Association, its programs and services.

This year in Portland, we will for the first time, try a new way of scheduling the meeting. In order to reduce our “footprint” and therefore, the costs associated, all sessions and meetings will take place on Thursday and Friday only, leaving Saturday dedicated to plenary sessions. Only after the annual meeting survey will we know if this model is successful.

Public Libraries Committee
Laurie Bailey, Chair


Report on Activities: August 2016: The MLA Annual Meeting Program Committee accepted the PLC’s program proposal for the MLA Annual Meeting in Orlando, FL, “Music Instruction (Public Library Style),” presented by David King, Carolyn Dow, and Laurie Bailey.

February 23, 2017: Annual Meeting: PLC participated in the “Get Involved in MLA” session.

February 23, 2017: Annual Meeting: PLC held its annual business meeting.

February 23, 2017: Annual meeting: PLC members David King, Carolyn Dow, and Laurie Bailey presented “Music Instruction (Public Library Style)” in a 25-minute session.


Ongoing: The PLC has been discussing ways to promote and encourage public librarian participation in MLA, and specifically attendance at chapter and national meetings. The PLC drafted a survey to be conducted via public library-focused listservs to help assess how many public library music specialists are working in U.S. libraries and what their current job duties are, as well as to gauge their knowledge of and interest in MLA. We expanded this project to include a question from MLA’s Music Advocacy Task Force to gather data for their work.

List of previous goals and progress made toward each goal:

1. Increase awareness of public library-related issues within MLA. The PLC will actively participate in MLA meetings, publications, and activities to help maintain and ideally increase the visibility of public music library-relevant topics and staff.

Progress: The PLC has offered a public library-focused session at the last two Annual Meetings and participates in “Get Involved in MLA” in order to reach out to MLA members and annual meeting attendees. PLC member Carolyn Dow presented a paper on trends and innovations in public music library services at a seminar presented by the Swedish IAML branch in Gothenburg, Sweden, in June 2017. She chaired the Public Library Section sessions at the IAML congress in Riga, with one session on “The Future of Music Libraries” and the other on outreach and collaboration. She serves on the IAML Outreach Committee, representing the public library community. She was program chair and worked on local arrangements for the MLA Mountain Plains Chapter meeting in Lincoln, Nebraska, in May 2017. PLC Chair Laurie Bailey presented a lightning round talk titled “We Could Make Such Beautiful Music Together: A Trio of Partnerships at San Diego Public Li-
brary” on August 6, 2016 during the MLA West Coast joint chapter meeting in Seattle, WA.

2. Promote discussion of public library issues.

The PLC will draft and conduct a survey of U.S. public librarians and staff to assess current music-related staffing and job duties of those not participating in or aware of MLA.

Progress: The survey has been drafted and approved by the MLA Board and will be concluded before the 2018 Annual Meeting in Portland in order for data to be presented and discussed at the PLC annual business meeting.

3. Organize a tour of the Orlando Public Library or other cultural location of interest to public music librarians to be held during the MLA 2017 annual meeting.

Progress: PLC did not organize a tour in 2017 due to low interest and the distance from the conference site to a public library location.

4. Seek out co-sponsors for future programs relevant to public librarians.

Progress: This was a goal from the 2015-16 PLC Annual Report. We did not pursue this idea for the 2017 annual meeting, reporting, “...We will possibly pursue this avenue for the MLA 2018 annual meeting.” PLC did actively pursue a co-sponsored session and topic idea for MLA 2018, and the co-sponsored proposal was accepted.

List of goals for the next year and how they relate to MLA Strategic Plan:

1. Increase awareness of public library-related issues within MLA.

The PLC will actively participate in MLA meetings, publications, and activities to help maintain and, ideally, increase the visibility of public music library-relevant topics and staff.

2. Promote discussion of public library issues.

The PLC will compile and present results from the forthcoming Public Library Music Specialist survey, targeting U.S. public librarians and staff, in order to assess current music-related staffing and job duties of those not participating in or aware of MLA.

3. Organize a tour of the Multnomah County Library central branch or other cultural location of interest to public music librarians, to be held during the MLA 2018 Annual Meeting.

All three goals align with FY2016-2017 Action: Expand Membership opportunities at all levels of the Association.

Goal Area: Membership
Focus: Outreach
Goal statement: Membership in MLA is valued by and beneficial to a broad range of organizations and individuals, and membership reflects the broad diversity of musics and populations we serve.

Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

Public Services Committee
Sara Beutter Manus, Chair

Instruction Subcommittee

Previous Goals:

Continue conversation about the information literacy repository, including how the MLA website may support this work. Ongoing.

Establish a working group, affiliated with the Instruction Subcommittee, to talk about an MLA response to the Framework for Information Literacy. Ongoing.

Goals for 2017-18:

Present the subcommittee-proposed session, “Instruction Showcase: Tools and Strategies for Re-Energizing Your Teaching” at the MLA 2018 meeting.

Goal Area: Advocacy; Objective 5, Promote and encourage the use of music in all disciplines.”

Participate in the panel discussion/presentation of “Diversity & Inclusion through the Lens of Critical Librarianship” at the MLA 2018 meeting. This session is co-sponsored by the Public Services Committee and the Diversity Committee. Goal Area: Membership; Objective 1, “Increase outreach efforts to members from underrepresented groups.”

Determine the fate of the Music Information Literacy Repository. Goal Area: Advocacy; Objective 3, “Publish open access content on the web.”
Committee Reports, continued

Conclude the working group on the MLA Response to the Framework for Information Literacy and deliver a list of recommendations to the Board. Goal Area: Advocacy; Objective 1, “Develop and disseminate official positions on intellectual property, access, and scholarly communication issues.”

Reference and Access Subcommittee: Erin Conor (2014), Chair; Anita Breckbill (2015); Kate Lambaria (2017); Carlos Peña (2015); Anne Shelley (2015); Peter Shirts (2016); Matthew Vest (2017);

Previous Goals:
Continue to respond to responses to the “Ask MLA” feature on the MLA website. Ongoing.


Goals for 2017-18:
Appoint a new chair for the subcommittee.

Continue to offer responses to queries from the “Ask MLA” feature on the MLA website. Goal Area: Organizational Excellence; Objective 2, “Improve access to information by and about the Association to meet the needs of members and other interested parties.”

Use information gathered from the “Public Services Town Hall” at MLA 2018 to determine new directions and projects for the subcommittee. Goal Area: Advocacy; Objective 1, “Develop and disseminate official positions on intellectual property, access, and scholarly communication issues.”


Previous Goals:
Continue to pose reference tool reviews on the MLA Blog. Ongoing.


Goals for 2017-18:
Appoint a new subcommittee chair.

Evaluate the reference tool reviews initiative and determine whether or not to proceed with the project. Goal Area: Value of the Profession; Objective 2, “Increase the visibility of MLA to media organizations and social media networks.”

Use information gathered from the “Public Services Town Hall” at MLA 2018 to determine new directions and projects for the subcommittee. Goal Area: Advocacy; Objective 5, “Promote and encourage the use of music in all disciplines.”

Publications Committee
Bonna Boettcher, Chair


Goals for 2016-17 and progress made:
Continue working with A-R Editions on expanding marketing for MLA’s publications, both print and electronic

We discussed the need to market both e-books and print books to the broader library and library-school communities. Extending our potential audience will be the primary way to increase sales and also to expand MLA’s influence, given that standing orders are generally static or diminishing, with limited appeal.

Work to solve the issues in providing e-only access to Notes in time for the 2017-18 renewal cycle; a possible model is nearing completion.

Many of the past roadblocks to providing an e-only option for Notes have been eliminated, and e-access is currently available, although not yet as a subscription option. Pending uncovering any serious problems, maybe for the 2018-19 renewal cycle?!

Complete the Notes SHERPA/RoMEO profile, which is in progress.
Committee Reports, continued

Done! The agreement has been forwarded to SHER-PA/RoMEO and is in their queue for adding to the web site. In addition, author and reviewer agreements are under review with MLA’s legal counsel.

Support efforts to establish a writing support/coaching service, in conjunction with the Career Services Committee.

Deferred; needs additional discussion.

Goals for 2017-18

Continue working with A-R Editions on expanding marketing for MLA’s publications, both print and electronic.

Offer e-only access to Notes as an option for the 2018-19 renewal cycle.

Implement revised Notes author and reviewer agreements.

With an Open-Access editor on board, move toward MLA’s first OA publication and also continue to build communication channels between all the monographic series editors.

Welcome a new Publications Committee chair.

Resource Sharing Collection Development Committee
Michael Duffy, Chair

Members: Michael Duffy (Western Michigan University), chair, 2015-; Houman Behzadi (University of Toronto), 2014-; Amy L. Edmonds (Ball State University), 2017-; Keith D. Eiten (Wheaton College), 2015-; Laura Gayle Green (Florida State University), 2015-; Catherine Hammer (Harvard University/Boston Conservatory at Berklee), 2017-; Lisa Hooper (Tulane University), 2014-; Jerry L. McBride (Stanford University), 2015-; Robin Preiss (New York University), 2015-; John R. Redford (Biola University), 2017-; Darwin F. Scott (Princeton University), 2014-; Sheridan Stormes (Butler University), 2015-; Abbey Thompson (Northern Illinois University), 2015-; Kent D. Underwood (New York University), 2014-.

Report on activities:
2 committee members resigned and 3 joined the committee in 2017.

One RSCD-sponsored presentation will occur at the MLA 2018 Portland Meeting:

Winston Barham and Rachel Fox Von Swearingen will present “Data-Driven Music Score Approval Plans: Working with data, vendors, and other institutions to get what you need.”

Goals for 2016-17 and progress made

Continue development of the RSCD Committee website.

The RSCD website is active at http://libguides.musiclibraryassoc.org/PersianMusic. A working group of Laura Gayle Green, Sheridan Stormes, and Abbey Thompson is working to solicit more contributions of collecting guides to this site.

Continue discussion of a possible formal role for the RSCD committee (and thus MLA) in the annual selection of books for the music section of ACRL’s Resources for College Libraries.

We continued this discussion, and will continue to keep this on our agenda for the coming year. At the moment, we have a working group of Kent Underwood and Keith Eiten.

Continue discussion of documenting cooperative collection development and resource sharing plans between institutions that involve music materials.

We have a working group assigned to this task, consisting of Houman Behzadi, Mike Duffy, and Abbey Thompson. We are identifying library consortia in the United States and Canada with MLA representation with the goal of reaching out to MLA members at member institutions to identify agreements that music librarians may have made within particular consortia.

Discuss a potential book on music collection development.

Laura Gayle Green and Lisa Hooper are working on this project.

Goals for 2017-18:

Continue development of the RSCD Committee website.

Continue discussion of a possible formal role for the RSCD committee (and thus MLA) in the annual selection of books for the music section of ACRL’s Resources for College Libraries.

Continue discussion of documenting cooperative collection development and resource sharing plans be-
tween institutions that involve music materials.

Discuss a potential book on music collection development.

**Web Committee**  
Ray Heigemeir, Chair

**Members:** Jennifer K. Matthews, Paul A. Cary, Vaughan Hennen, Stephen P. Henry, Jason Imbesi, Amy Jackson, Kerry C. Masteller, Abbey Thompson.

Ex-officios: Katie Buehner, Elizabeth H. Cribbs, Paula L. Hickner, Janelle West, A-R Editions representative

**Report of activities:**

New members: Vaughan Hennen, Stephen Henry, Jason Imbesi, Amy Jackson, Kerry Masteller, and Abbey Thompson were appointed to the Web Committee in 2017. All have completed initial training on the use of YourMembership's web editing platform.

Notes Now and E-NOTES

Jason Imbesi is serving as liaison to Notes and completing necessary web work on Notes Now and E-NOTES. E-NOTES launched over the summer and appears to be working well. In addition the Notes Style Sheet should be made available in Fall 2017 (thanks to Paul Cary and Jason Imbesi for their work on this project).

Wordpress

The Web Manager is experimenting with greater use of MLA's Wordpress installation. Six blogs (MLA, CMC, Midwest, Texas, Atlantic, California, MLSTEP) are now active or in the process of being activated. All blogs are set to aggregate into a main website feed. Additionally, the 2018 conference website is being built in Wordpress, which should make editing the site simpler and allow for more robust tool integration. One example is the use of a tool called “Pods” which allows the user to extend Wordpress's core database to include custom fields. The conference schedule is being built using Pods so that it can dynamically pull information to display on web pages, as well as be updated through the use of database records. It is hoped that this system could be used for other MLA online projects, like the Library School Directory.

Chapter Site Migrations

Texas and California are both almost migrated to YourMembership. Mountain-Plains and Pacific Northwest templates are set to be built in Fall 2017, while SEMLA migration will be completed in 2018.

**LibGuides**

The Resource Sharing and Collection Development Committee released their first collections guide (Persian Music) in 2017. LibGuides is also being used to deliver chapter meeting websites (Midwest, Atlantic, and California in Fall 2017).

Wiki-style microsites

The Notes Style Sheet, Fiscal Policies Handbook, and Music Discovery Requirements are all moving into wiki-style microsites. Notes Style Sheet is ready for release. Fiscal Policies will be migrated by Paul Cary, and Patricia Sasser is migrating MDR.

MLSTEP website

As of September 2017, this website is ready for beta-release. The unofficial status of this group has complicated web work, and it would be good to have its status formalized.

Homepage slideshow

There are small, but important improvements, to the homepage slideshow. A lack of shared graphics editing software has made slide creation difficult, but the Committee can now use a set of templates in Google Drive (using Google Drawings) to create slides of the correct size, using a standard font and format. This has made slides easier to produce, and should allow this task to be turned over to a member(s) of the committee for future maintenance.

The sustainability and usability of OJS and the future of MLA online news and publications

Last year, Michelle Hahn and the Web Manager worked to update MLA’s installation of OJS, the platform which hosts the MLA Newsletter. They also discussed a broader MLA news strategy that would involve the blog (now prominent on the homepage), MLA’s social media platforms, and more. Michelle’s vision of how MLA could leverage its web tools in order to promote its activities and membership across channels and audiences is inspired, and the Web Manager would very much like to see the topic developed in the near future.

The Web Manager has also been talking with Kathleen DeLaurenti here and there about her vision for
Joint Committee Reports

Open access in her role as Editor, to Jim Zychowicz at A-R about problems with delivery for Music Cataloging Bulletin, and Ray continues to look for long-term solutions to storing and delivering conference materials. Our current practices for uploading materials to both the conference website and the MLA site proper is cumbersome and time-consuming, and likely cannot be sustained without some data management tool. It was hoped that OJS would be the robust platform that MLA needs, but it is not flexible enough to handle all the content types MLA needs it to host. Kathleen is keeping an eye on Humanities Commons, which might be a more comprehensive solution, but also not a cheap one.

Content updates

Web help documentation is being revised and simplified. Ray continues to encourage committee and interest group chairs to author the basic information that appears (or does not, in many cases) on the lists of committees and groups. The new Diversity Scholarship has basic information on the site, and Ray/web team will work with content owners to enhance the Scholarship’s online presence, including legacy content from the MLA/ARL Diversity Initiative.

MLA/MPA/MOLA Joint Committee
Elizabeth Davis, coordinator

Committee members:
Music Library Association (MLA):
Michael Crowley, Elizabeth Davis, Jane Gottlieb

Music Publishers’ Association (MPA):
Daniel Dorff, Theodore Presser; David Flachs, Schirmer; Mickey Jianniney, JW Pepper; Charles Slater, JW Pepper

Major Orchestras Librarians’ Association (MOLA):
Jane Cross, U.S. Marine Band (April meeting); Sara Griffin, NY Philharmonic; Robert Sutherland, Metropolitan Opera; Melissa Robason, Metropolitan Opera

The Committee met twice during this year. The first meeting was held on Friday, October 28, 2016 at 10:00am at the New York Public Library for the Performing Arts

Present were: Jane Cross, US Marine Band; Michael Crowley, City College (CUNY); Elizabeth Davis, Columbia; Daniel Dorff, Theodore Presser; David Flachs, G. Schirmer/Music Sales; Jane Gottlieb, The Juilliard School; Sara Griffin, The New York Philharmonic; Mickey Jianniney, JW Pepper; Melissa Robason, The Metropolitan Opera

Minutes from the previous meeting were approved. Opening discussion centered around Juilliard and New York Philharmonic activities in China. The Juilliard School will open in Tianjin in 2019 and will offer a pre-college program as well as a graduate program with three degree options: orchestra studies, chamber music, and collaborative piano. The New York Philharmonic spends 10 days in Shanghai each summer offering a range of concert opportunities that include classical and children’s concerts as well as training opportunities for Chinese musicians.

The focus of conversation then moved to our presentation proposal for the MLA conference being rejected for the second time, and how might we change our proposed session title to ensure inclusion at MLA’s 2018 conference in Portland, Oregon. MPA representatives were candid in their assessment of the challenges inherent in their industry to allowing a more seamless consumer experience, especially regarding moving their content to digital formats. There is a desire for a standard format and platform, on all sides. A session more geared to the challenges publishers face in meeting the growing demand for digital content delivery, and the strides they are making, might be interesting for MLA in 2018.

Jane Gottlieb mentioned the discussion on MLA-L recently about academic/public libraries beginning to receive PDF sheet music. They are not readily capable of printing and binding it in order to make it available to their students, nor is there an effective way to make it available digitally. David clarified that while print materials are covered under the right of first sale, digital content is not. This sparked a brief discussion of the hurdle academic/public libraries continue to face with the inability to license digital content (e.g. iTunes, Henle app, etc.) for library patrons.

Dan reminded us that Theodore Presser is more than happy to send scores unbound when they are print on demand, just please include the instruction. Jane Cross expressed gratitude, but pointed out that sometimes it is hard to remember which publisher offers what levels of service. Dan offered that it might not hurt to ask every publisher, in case it would encourage them to offer the level of service we desire.

Jane Cross mentioned having viewed a prototype for a new digital music reader device being developed in Japan, slated to go on the market this summer. Discussion ensued about the logistics of using such devices and the effects such change would have on both publishers and librarians.
David and Dan helped fill us in on recent events at the Copyright Office and with ASCAP/BMI, and their possible implications. The departure of the Registrar of Copyrights could signal a move of the Copyright Office away from the Library of Congress. Pressure continues to be applied to law makers to lift the statutory rate system and allow free market negotiation of all music licensing. The most recent court ruling concerning ASCAP/BMI have them maintaining status quo and not being allowed any further licensing jurisdiction beyond performing rights. David mentioned that this may be his last meeting with this committee. He will be missed, and we are grateful for all of the time and insights he has shared with us over the years.

The second meeting was held on Monday, May 22 at the Juilliard School.

Present were: Daniel Dorff, Theodore Presser (via phone); Mickey Jianniney, JW Pepper; Ian McLaughlin, JW Pepper; Michael Crowley, City College (CUNY); Elizabeth Davis, Columbia University; Jane Gottlieb, The Juilliard School; Sara Griffin, The New York Philharmonic; Robert Sutherland, The Metropolitan Opera.

The meeting began with a report from MOLA representatives on their annual conference held in San Diego, CA from May 5-8. They noted the variety of conference sessions dealing with the digital delivery of scores, including new products like nKoda, Newzik and GVIDO. MOLA also announced the upcoming production of a new Gershwin critical edition (University of Michigan), as well as an updated version of "Music Preparation Guidelines for Orchestral Music." In light of the variety of technological solutions to digital score delivery mentioned, Jane Gottlieb commented about how music librarians will want a unified-platform that helps serve a diverse clientele, ideally something that will work harmoniously with library proxy-server technology. Daniel Dorff said a unified platform is ideal for music publishers as well, but the marketplace will ultimately determine whose product will become most popular.

MLA reported on their annual conference held in Orlando, FL from February 22-26. As part of this Pan-American-music themed program, MLA invited and hosted a number of scholars from Latin-American countries (Brazil, Cuba, Mexico and Venezuela). Michael Crowley commented on the wealth of presentations showcasing the archival music collections at host institutions and the prevalent trend among educational and cultural institutions to provide access to archival materials through online repositories and self-publishing.

Daniel Dorff extended an open invitation to MPA's annual luncheon & awards meeting being held June 16 at the Redbury Hotel in New York City. He went on to explain the different types of awards based on content, including an award for cover art and many for engraving. Robert Sutherland is the coordinator of the judging of the awards. Dorff noted two panel discussions relevant to the committee, including one on 'the future of music in public education' and another on the transition away from 'brick & mortar' vendors towards digital delivery systems.

The focus of discussion then honed in on the assessment of digital score products, with Daniel Dorff asking MPA members to share their feedback on Zinfonia. Robert Sutherland critiqued the product for its slow turn-around time on score rentals and the sometimes redundant ordering process.

Daniel Dorff explained how nKoda is similar to MakeMusic in that it offers customers access to sheet music through streaming technology, through a tiered-subscription model. He suggested collaboration between nKoda and Zinfonia could be especially helpful in serving orchestra libraries. Robert Sutherland brought up the issue of being able to access scores that had been previously rented and annotated, which MPA representatives said should not be problematic given nKoda's ability to store layers of annotations.

Jane Gottlieb asked if nKoda would make sense for campus libraries where there is broader scope for the use for materials (ie. chamber music performance, solo study, analysis, etc.). The concerns of these types of institutions should also be considered as new products are developed.

Ian McLaughlin demonstrated the JW Pepper app, which will allow access to subscribed scores with the ability to print one copy. He said the model on which the app was based is the app ForScore.

Daniel Dorff mentioned how the recent acquisition of Sheet Music Plus by Hal Leonard opens up new possibilities for digital scores. Elizabeth Davis also noted the recent acquisition of Alexander Street Press by Proquest.

Jane Gottlieb said an ideal platform would allow access to all of the major music publishing companies (ie., Schirmer, Boosey, Universal, Schott, etc.) in addition to new works produced through composer collectives and other self-publishing mechanisms.
Joint Committee Reports, continued

Joseph Polisi, President of Juilliard, visited the meeting to give a quick recap on the progress of the branch of the Juilliard School opening in Tianjin, China in 2019. He also asked for help from the music publishers in developing a product that can fit the needs of the new institution.

Our next meeting was tentatively scheduled for Friday October 27, 2017 with the location TBD.

MLA/AMS Committee on RISM
James Cassaro, Chair

At its meeting in Louisville, Laurent Pougin reported that the RISM Commission mixte had met three times in 2016, twice in Rome during the IAML Congress in June and once in Mainz in October. The meetings in Rome focused on MUSCAT, the new cataloging software for RISM data, while that in Mainz on participation in meetings of the Commission mixte, and the need to add new members.

Sarah Adams, director of the U.S. RISM Office at the Eda Kuhn Loeb Music Library at Harvard University reported on two principal areas: the ongoing submission of newly cataloged manuscripts to the database via Kallisto and preparation for working with MUSCAT. During the last year the U.S. RISM Office has continued to gather information from U.S. institutions in support of a project to update holdings in the RISM Series A/II database. It has kept a steady stream of new records. Although the immediate priority for this project is manuscripts of 17th- and 18th-century composers, the survey request to institutions encouraged inclusion of their manuscript holdings of composers active during the first half of the 19th century as well.

In 2016, approximately 1,500 new U.S. manuscript records have been contributed to the database, including records from the Harvard Music Library and the Houghton Library, the Pierpont Morgan Library, the Peabody Institute Library, and the Moravian Music Foundation. Migration to MUSCAT has occupied much of the Office’s time this past year. Kallisto was decommissioned permanently on November 9, 2016 and migration of the data into MUSCAT was done on November 10–14, with MUSCAT going live on November 14. MUSCAT is more compatible with U.S. library systems which should encourage institutions to input their data. Sarah and Christina Linklater, Keeper of the Isham Library, will present a MUSCAT workshop at the MLA conference in Orlando in February 2017. The possibility of offering a workshop at Harvard next summer is under discussion.

The joint committee discussed various projects and initiatives that it will undertake in the coming year. The creation of a dedicated homepage for U.S. RISM will be done, providing links to similar pages of other organizations as well as the RISM website. We will look to other national RISM offices—France, UK/Ireland—as models for the U.S. site. MLA is interested in having more IAML content on its website, and may be interested in hosting the U.S. RISM site as well.

A proposal to catalog 19th-century manuscripts of Stephen Foster, Antonín Dvořák, Ethelbert Nevin, and Adolph Foerster at the University of Pittsburgh was accepted by the committee. The project will be spread across two years, and will use graduate student assistance to input the data. Once phase one of the project is complete, a call to other institutions to create similar projects, those not needing external funding, will go out. This will lay the groundwork for larger grant-funded projects on American music in the future.

NISO
Nara Newcomer, MLA representative

Members:
Nara Newcomer, NISO Representative
David Sommerfield, alternate

Report on Activities:

NISO creates numerous new standards (often going through multiple drafts), systematically reviews existing standards, and forms groups to create standards. As MLA’s representative, I have the opportunity to review each ballot, and cast a vote of “yes”, “no” or “abstain”, as well as to provide comments. I review each ballot for issues specific to MLA’s aims. For ballots with minimal MLA-specific issues, I generally vote with the majority or abstain. For ballots with MLA-specific issues, I seek appropriate input, then add our comments and vote as appropriate. Ballots with MLA significance are summarized below.

Ballot Details: Systematic Review of ISO 2709:2008 - Information and documentation -- Format for information exchange. This is the MARC21 standard. Consulted with MLA’s CMC before voting to approve.

Ballot Details: N921, NWIP, Guidelines for Bibliographic references and citations to information

Yes (approve as a new project) (Reviewed the guidelines in the existing standard for music and recorded
sound, and they address logical and relevant issues for citations.)

I continue to monitor NISO’s Open Discovery Initiative. The initiative is targeted towards transparency and fairness in discovery, particularly data exchange, indexing, and linking. So far, music-specific aspects have not surfaced, though music users will certainly benefit from the initiative along with everyone else.

List of previous goals and progress made toward each goal:

Goal: Monitor NISO ballots for items of MLA significance and seek input when appropriate.

Progress: Accomplished. This was a relatively quiet year for NISO ballots with MLA significance.

List of goals for the next year and how they relate to MLA Strategic Plan:

Goal: Monitor NISO ballots for items of MLA significance and seek input when appropriate.

This falls within the MLA Strategic Plan goal statement: “MLA’s activities are relevant to current issues in librarianship and music, and non-members understand the mission and goals of the Association.”

RILM US Governing Board

Members: Jane Gottlieb (Music Library Association); Bonna Boettcher, ex-officio (U.S. RILM Office); Barbara Dobbs Mackenzie (RILM International); John Roberts (IAML); Matthew Arndt (SMT); Pamela Starr (AMS, chair, 2016); Jessie Ann Owens (AMS representative, 2017-2018); Craig Parker (CMS); Judy Tsou (SAM); Philip Bohlman (SEM).

Report on Activities:

The US –RILM Governing Board convened at the AMS meeting in Vancouver, Canada, November 4, 2016. All of the above members were present, with the exception of Philip Bohlman of SEM and John Roberts (IAML). A new SEM representative will need to be appointed. Pamela Starr chaired the meeting; per the group’s terms of reference, the MLA representative (Jane Gottlieb), will assume the chair position at the 2017 meeting in Rochester.

The Governing Board discussed the U.S.-RILM Office’s annual report and budget, which had been submitted (in advance) by Bonna Boettcher. The Board, by consensus, approved of the reports and commented Bonna and Julie for their accomplishments on a tight budget.

Barbara Mackenzie (RILM International) reported on RILM’s new products, including RILM Full Text.

Following the meeting Judy Tsou presented AMS with a very generous challenge grant of $10,000 to enhance its Lenore Coral Fund, which provides support to the US-RILM Office. As reported by Jessie Ann Owens in the fall issue of the AMS Newsletter:

“Judy Tsou has made a leadership gift of $10,000 to support the AMS Lenore Coral/RILM Fund.

The AMS Lenore Coral/RILM Fund was established through a bequest by Lenore Coral (1939-2005), a distinguished musicologist and long-time director of the Sidney Cox Library of Music and Dance at Cornell University, to support the US-RILM office at Cornell. This office, overseen by Bonna J. Boettcher, is responsible for submitting abstracts for publications by scholars in the United States to the international RILM office (www.rilm.org). Tsou’s contribution recognizes the importance of RILM for music scholarship. Jessie Ann Owens (UC Davis) and Jane Gottlieb (Juilliard School) spearheaded a complementary effort to strengthen the Coral/RILM endowment. An additional $20,000 has been raised, increasing the Leonore Coral/RILM Fund overall from roughly $45,000 to $75,000.”

Judy’s generous and strategic gift enables AMS to significantly increase its support of the US-RILM Office. The office remains very grateful for MLA’s annual funding of $10,000.

Best of Chapters Award

Jacey Kepich, Chair

Members: Jacey Kepich, Leslie McCall, Carolyn Johnson

Alan Asher rotated off the committee after the Annual Meeting in Orlando.

Activities: In July 2016, the committee selected a single presentation, Nelson and Krimm from the Southeast Chapter, for the Best of Chapter presentation for the meeting in Orlando.

During summer 2017, the chair discovered that the committee had accidentally been omitted from MLA handbook and contacted the appropriate MLA administrators to request its addition.
Current projects: the committee has been discussing the creation of a rubric to assist the evaluation of contest submissions. No action has been taken beyond internal discussion.

For the upcoming 2018 meeting in Portland, the committee selected a single presenter, Katie Buehner, from the Midwest chapter. As has been the tradition and practice of the Best of Chapters Committee, the current chair, Jacey Kepich, will rotate off the committee at the conclusion of the annual conference in Portland, and Leslie McCall will assume the duties of Chair of the Committee at that time. A potential incoming member has already been identified and will be contacted by the outgoing chair. If this individual is no longer interested, the committee will attempt to fill the vacancy during the Get Involved session at the annual meeting.

Lenore F. Coral IAML Travel Grant
John Shepard, Chair

Members, 2017-2018: Sarah J. Adams, Carolyn E. Dow, David C. Hunter, John Shepard (Chair)

Summary of activities: A call for applications—with a deadline of 1 December 2017—was sent out via MLA-L on 30 August 2017. The call was reposted on 31 August 2017 with a corrected link to the travel grant web page (https://www.musiclibraryassoc.org/page/CoralGrant).

A second call for applications was sent as a reminder to MLA-L on 30 October 2017.

If applications are received by the 1 December 2017 deadline, the Coral Travel Grant committee members will deliberate and make a recommendation for a recipient to the MLA Board of Directors by the deadline for submissions of reports to the board for its winter 2018 meeting.

Diversity Scholarship Award
Michael Colby, Chair

Members: Michael Colby-Chair, Susannah Cleveland, Patrick Sifuentes, Treshani Perera

Activities:

The committee drafted the criteria and application procedure for the MLA Diversity Scholarship Award, which we were able to offer for the first time this year. With input from the Board, this was approved and the call was issued in early May. The call went out to MLA-L, the ALA Affiliate Organizations e-mail list, and to Mark Puente, director of diversity and leadership programs at the Association of Research Libraries, who forwarded it to several lists, including (but not limited to) the ARL Spectrum Scholar list, Black Caucus of ALA, REFORMA, and the ALA Diversity List. Due to a constricted timeline for applications, we did not receive a large response, but the committee was sufficiently impressed with the candidate's qualifications to recommend him for the award; the Board approved the recommendation of the committee. The candidate was notified by MLA President Mark McKnight.

List of goals for the next year and how they relate to MLA Strategic Plan:

The work of the committee relates to the strategic goal of increasing diversity in the profession and organization. Our goals include completing the committee handbook and improving outreach in order to increase the pool of candidates next year.

Dena Epstein Award
Angela Pratesi, Chair

Members: Angela Pratesi (2014), Chair; Marci Cohen (2015); Rahni Kennedy (2016)

Report on Activities:
The committee reviewed four applications to join the Committee, and selected one new member: Charley Roush (2017-2020).

The committee did not grant an award this year due to insufficient funding.

List of previous goals and progress made toward each goal:
The committee completed its previous goals by creating documentation for its activities and processes to facilitate the work of the Committee in future years.

List of goals for the next year and how they relate to MLA Strategic Plan:
Because we are unable to offer an award for 2017-2018 and we have attained our previous goals, we have no new goals.

Kevin Freeman Award
Kyra Folk-Farber, Chair


Report on activities:
Chapter Reports

In 2016, we received 22 applications to attend the 2017 Annual MLA Meeting in Orlando, which was an increase from 15 applications the previous year. We recommended that our approved funding of $2,300.00 be distributed among six applicants. Two applicants were first-time attendees at MLA and two applicants are from underrepresented minority groups. The 2016-2017 winners were: Avery Boddy, Treshani Perera, Emily Vickers, Vaughan Hennen, Michael Crowley, and Michelle Urberg.

In March 2017, former committee chair Rebecca McCallum cycled off the committee and we welcomed Jason Imbesi as new member.

The committee worked with the Board to make the 2017 award applicant criteria clearer and more inclusive. In collaboration with the Board, we removed the definition of “underrepresented minority groups” so that applicants can identify themselves as belonging to such a group if they wish and we modified language to make it clearer whether or not paraprofessionals are eligible to apply.

With help from members of the Web Committee, the application form is no longer on the MLA website; it is now on Survey Monkey.

Applications for the 2018 award opened on July 10 and close on Sept. 29, 2017. The committee will make recommendations to the Board in early November, and will notify the winners by mid-November.

List of previous goals and progress made toward each goal:

Goals from 2016-2017 included creating a committee handbook for the committee’s space on the MLA website. A rough document is in progress and should be completed by the end of the current chair’s cycle.

List of goals for the next year and how they relate to MLA Strategic Plan:

The committee intends to continue communication with award recipients following their notifications. We will meet with award recipients briefly at the conference so that we can take their photos and they will be asked to write one-paragraph reports of their conference experience for the newsletter. Staying engaged with promising new and aspiring music librarians aligns with the goal of increasing outreach to our membership as stated in the MLA Strategic Plan.

Walter Gerboth Award

No report submitted.

Publications Awards

Alan Karass, Chair

Members: Members: Alan Karass (Chair), Allison McClanahan, Sandy Rodriguez

At the MLA Annual Meeting in Orlando, FL the following awards were announced:

Vincent H. Duckles Award: Reinmar Emans and Ulrich Krämer, editors of Musikeditionen im Wandel der Geschichte (Berlin; Boston: De Gruyter, 2015)


Following the Orlando meeting, Allison McClanahan was appointed as a new member of the committee, following Renée McBride’s rotation off the committee and Alan Karass’s appointment as chair.

During Summer 2017, the Committee selected nominees for the Vincent H. Duckles, Richard S. Hill, and Eva Judd O’Meara Awards for 2016 publications and submitted their nominations to the MLA Board. Award recipients will be announced at the MLA Annual Meeting in Portland, OR in 2018.

Chapter Reports

Atlantic Chapter

Kathleen DeLaurenti, Chair (Peabody Institute)
Thom Pease, Vice Chair/Chair-Elect (Library of Congress)
Beth Royall, Secretary-Treasurer (University of West Virginia)

Outgoing Officers (Terms Ended Fall 2017):
David King, Past-Chair (Carnegie Library of Pittsburgh)
Stephen Henry, Secretary-Treasurer (University of Maryland, College Park)
Chapter Reports, continued

The chapter’s website is http://www.musiclibraryassoc.org/mpage/atmla

Other communication resources:

Facebook:
https://www.facebook.com/groups/MLAAtlanticChapter/Listserv:
https://listserv.umd.edu/archives/atmla-l.html

DUES: $12 a year for librarians, $7 for paraprofessionals, new $25 sustaining member level offered for 2017-18

Operating account: $4,968.88 on June 30, 2017
Membership numbers: 66 members (highest level in documented records)

Chapter committees:

Communications Committee (Brittany Jones, chair, beginning Fall 2017)

Membership Committee (Avery Boddie, chair, beginning Fall 2017)

Nominating Committee (Carlos Pena, chair)

Chapter meetings:

2017 (Date TBD) Rutgers University
Activities:
The chapter awarded the 2017 ATMLA Travel Grant to Avery Boddie to attend the MLA National Meeting in Orlando, FL.

The chapter awarded its first ATMLA Fall Meeting travel grant to April James to attend the fall joint meeting with Greater NYC at Rutgers University. We selected Melissa Wertheimer’s presentation "A Chapter of MLA History for Our Chapter Meeting" for Best of Chapters for the 2018 meeting in Portland, OR.

The Nominating Committee conducted our second online election. New officers Thom Pease, chair-elect and Beth Royall, Secretary-Treasurer were elected to office and began their terms of services in fall 2018.

Goals:
Apply for funding through the MLA Chapter Grants for innovative outreach projects.

Address ways to continue fiscal health through direct appeals to members and a meeting registration increase for professional librarians to $25, matching the sustaining member options.

Increase funding for travel grants to national meetings to better meet applicant need.

California Chapter
John Redford, chair

Officers:
Chair: John Redford, Biola University
Secretary/Treasurer: Taylor Greene, Chapman University
Vice Chair/Chair Elect: Lindsay Hansen Brown, California State University Northridge

Website address: http://mlacc.musiclibraryassoc.org/

Other communication resources (Newsletter, Facebook, blog, listserv, etc.): Listserv: https://listserv.csufresno.edu/cgi-bin/wa? Ao=MLA-CC

Chapter blog and newsletters are incorporated in the chapter website

Dues: $20 for regular members; free for students

Operating Account (as of June 30; this information will help MLA’s AOs document the information we supposedly have about chapter compliance with IRS guidelines for MLA’s filing of the 990-N for each chapter).

$7,954.34

Membership numbers (as of June 30, or a good guess): 49 regular; 6 student

Chapter Committees or other working groups:

Membership Director: Taylor Greene

Nominating Committee: Ray Heigemeir, Stanford University; Scott Stone, University of California, Irvine

Program Committee: Lindsay Hansen Brown; Scott Stone; Michael Colby, University of California, Davis


Activities: planning the annual Chapter meeting to be
Chapter Reports, continued

held at UC Davis, Oct. 19-20; digitizing former Northern and Southern Chapter archival materials and creating a finding aid; generating support for MLA's Diversity Scholarship

Goals: complete the above activities; further outreach to MLIS students; plan the 2017 chapter meeting; migrate Chapter website to MLA umbrella site (http://www.musiclibraryassoc.org/mpage/ccmla)

Greater New York Chapter
Eric Mortensen, chair

Officers:
Chair: Eric Mortensen
Vice-Chair: Colin Bitter
Secretary/Treasurer: Janelle Varin (prior to May 2017)
Michael Crowley (as of May 2017)

Communication resources:
Website and blog: http://www.musiclibraryassoc.org/mpage/gnymla
Facebook: https://www.facebook.com/gnymla/
Listserv: gnymla-l@rider.edu; http://www.musiclibraryassoc.org/mpage/gnymla_listserv

Financial dues:
Annual dues: $15
Membership: 54 members as of 30 June 2017
Operating account as of 30 June 2017: $3,526.97

Chapter meetings:
Fall 2016: The Morgan Library & Museum, October 28, 2016

Activities:
Chapter election was held in Spring 2017. Michael Crowley was elected to the office of Secretary/Treasurer, succeeding Janelle Varin. Members also voted to raise annual dues to $10 from $15.

Presentation and tour of New York Philharmonic Archives in May 2017.

Goals:
A joint meeting with Atlantic MLA chapter will be held at Rutgers University in New Brunswick, NJ in October 2017.
A scholarship will be offered to allow a library student or early-career librarian to attend the 2018 MLA annual meeting in Portland. Funds will come partially from a chapter grant which was approved, and the increase in annual dues.

Midwest Chapter
Keith Cochran, Chair

Officers:
Chair: Keith Cochran, Indiana University
Chair-Elect: Susannah Cleveland, Bowling Green State University
Secretary/Treasurer: James Procell, University of Louisville
Newsletter Editor: Abbey Thompson, Northern Illinois University
Webmaster: Elizabeth Hille Cribbs, Kansas City Public Library

Website address: http://www.musiclibraryassoc.org/mpage/mwmla

Other Communication Resources:
Midwest Notebook (newsletter), published in January, May, and September each year.
Electronic Discussion List: MWMLA-L (List owner, Paula Hickner, University of Kentucky)

Dues: $12 regular members; $6 students
Operating Account:
Total account balance: $14,020.93
(this includes scholarship funds)
Membership: 82
Committees
Standing Committees
Chapter Reports, continued

Bylaws (Chair: Beth Christensen, St. Olaf College)
Membership (Chair: Paula Hickner, University of Kentucky)
Program (Chair: Susannah Cleveland, Bowling Green State University)
Publications (Chair: Rob DeLand, VanderCook College of Music)

Special Committees
Cataloging (Chair: Charles Peters, Indiana University)
Public Services (Chair: Robert Delvin, Illinois Wesleyan University)
Scholarship (Co-Chair: Robert Delvin, Illinois Wesleyan University, and Andi Beckendorff, Luther College)
Technology, Archives, Preservation, and Sound (Chair: Michelle Hahn, Indiana University)

Chapter Meetings
Bloomington IL (October 13-15, 2016)
Iowa City, IA (October 12-14, 2017)

Activities
During the 2017 national meeting, we also met as a chapter to discuss the upcoming meeting in Iowa City, IA.

Our Webmaster, Elizabeth Hille Cribbs redesigned the chapter’s web page and migrated it to the new address.

At the meeting in Bloomington, IL the chapter voted to donate $1,000 to the MLA Diversity Fund. The amount was donated later in the fall.

We continue to sponsor two scholarship programs, one for students (the Phyllis J. Schoonover Scholarship), the other for support staff (the Leslie Troutman Scholarship). At the meeting in 2016, we awarded 2 students the Schoonover Scholarship, and 1 support staff the Troutman Scholarship.

Goals
The Midwest Chapter has been conducting oral history interviews with members for a number of years. We will discuss where we are in the project and when we can expect to complete it.

Continue to work on increasing membership, particularly among students and para-professionals.

Mountain Plains Chapter
No report submitted.

New England Chapter
Laura Stokes, Chair

Officers: The officers changed at the spring 2017 chapter meeting on June 2, 2017.

2016–2017 Officers
Chair: Laura Stokes
Vice-Chair/Chair-Elect: Jared Rex
Past Chair: Zoë Rath
Secretary-Treasurer: Sharon Saunders
Member-at-Large: Jonathan Manton
Newsletter Editor: Maryalice Perrin-Mohr
Web Editor: Sarah Hunter
Archivist: Sofia Becerra-Licha

2017–2018 Officers
Chair: Jared Rex
Vice-Chair/Chair-Elect: Marci Cohen
Past Chair: Laura Stokes
Secretary-Treasurer: Alan Karass
Member-at-Large: Jonathan Manton
Newsletter Editor: Memory Apata
Web Editor: Sarah Hunter
Archivist: Sofia Becerra-Licha

Website address
http://nemla.musiclibraryassoc.org/

Other communication resources (Newsletter, Facebook, blog, listserv, etc.)
Google Group listserv: NEMLA-L
**Chapter Reports, continued**

Our newsletter, New England Quarter Notes, is published quarterly on our website; back issues can be found in the Internet Archive.


YouTube account: https://www.youtube.com/user/NEMLA12

Twitter: @NEMLA5

Dues

Regular: $12.00

Student/Retired: $6.00

Institutional: $16.00

Three-year option for Regular Members: $36.00

Operating Account (as of August 7)

As of August 7, 2017, our operating account held the following balances:

Savings: $4,005.39

Checking: $3,738.88

Total: $7,744.27

Membership numbers (as of August 7)

As of August 7, we had 59 active members.

Chapter Committees or other working groups

Publications committee

Instruction committee

Education and outreach committee

Technical services committee

Nominating committee

Program committee

Oral history committee

Chapter Meetings (dates and locations)

Spring 2016:

Fall 2016:

October 14, 2016: Bennington College, Bennington, VT

Spring 2017:

June 2, 2017: Massachusetts Institute of Technology (MIT), Cambridge, MA

Fall 2017 (upcoming):

October 20, 2017: Yale University, New Haven, CT

**Activities**

The chapter as a whole met twice: in the fall at Bennington College (attendance: 27), and in the spring at MIT (attendance: 52).

We also held a successful annual chapter dinner at the MLA national meeting in Orlando (attendance: 31).

In the spring of 2017, the NEMLA membership voted on two newly-open positions. The results of the election were:

Vice-Chair/Chair Elect: Marci Cohen

Member-at-Large: Alan Karass

The board considered the possibility of moving our chapter membership system to the integrated membership system run by MLA’s central offices. The board decided to keep our membership system separate for the foreseeable future due to our unique 3-year membership option.

Zoë Rath attended a career fair for library school students at Simmons College to make NEMLA’s presence visible. This event inspired interested students to attend our spring meeting, some of which received our first-time attendee award.

The Oral History committee purchased transcription software with the remaining funds allocated for the Oral Histories project.

NEMLA received a grant of $500 from the Music Library Association to help offset expenses associated with a library school student, recent graduate, or new professional residing in New England attending the 2018 MLA national annual meeting in Portland, Oregon. The recipient will be announced at our fall meeting.

The board voted to offer free meeting registration to
Chapter reports, continued

NEMLA members who bring a first-time attendee to our meeting this fall in order to encourage outreach to interested parties unaware of our organization from current members.

Goals

The board is continuing to discuss our approach for first-time meeting attendees including how to retain and encourage new members to join and become active in our organization. We are exploring pairing first-time attendees with mentors to encourage retention of these new attendees.

Our fall meeting is planned for Yale University in October 2017.

The Oral History committee will continue to take new oral histories.

Sofía Becerra-Licha is planning the transfer of the remaining NEMLA physical archives to MLA.

The board will update the website to reflect the current committees and to make it easier to find information about their activities and functions. We hope that this will generate more interest among NEMLA members in participating in those committees.

The board is considering establishing communities of interest to either supplement or replace our current committee structure. We plan to solicit feedback from our members over the next year.

We plan to hold additional open houses at library schools throughout New England to promote our organization.

New York State/Ontario Chapter Houman Behzadi, Chair

Officers (this is for the July 1, 2016 - June 30, 2017 MLA Fiscal Year):

Chair: Houman Behzadi, University of Toronto
Past Chair: Edward Komara, SUNY Potsdam
Vice Chair/Chair Elect: Lenora Schneller, Cornell University
Secretary - Treasurer: Beth Anne Kelly, Cornell University
Publicity & Outreach Coordinator: none
Newsletter Editor: none

Webmaster: Jennifer Vaughn, Syracuse University
Website address: http://www.musiclibraryassoc.org/mpage/nyso
Dues: $10 per year
Membership numbers (as of September 5, 2016): 24
Chapter Committees or other working groups: none
Chapter Meetings (dates and locations): Edward Johnson Building, Faculty of Music, the University of Toronto, October 15, 2016

Activities: Fall chapter meeting, the University of Toronto, October 15, 2016; Chapter breakfast meeting, Music Library Association national meeting, Orlando, FL, February 25, 2016.

Goals: Plan for Fall 2017 chapter meeting at Nazareth College, Rochester NY.

Pacific Northwest Chapter Verletta Kern, Chair

Officers (this for the July 1 2016-June 30, 2017 MLA Fiscal Year):

Chair: Verletta Kern, University of Washington
Past Chair: John Vallier, University of Washington
Vice Chair/Chair Elect: Stefan Hintersteininger, Canadian Music Centre
Secretary-Treasurer: Bill Blair, University of Victoria
Publicity & Outreach Coordinator: Ann Shaffer, University of Oregon
Newsletter Editor: Ann Shaffer, University of Oregon
Webmaster: Verletta Kern, University of Washington
Website address: https://pnwmla.wordpress.com
Dues: $20 per year
Operating Account: $2862.71 Canadian ($2353.71 U.S.) as of September 12, 2016
Membership numbers: 19
Chapter reports, continued

Chapter Committees or other working groups:
- Oral History Committee, Cate Gerhart, Chair
- Pacific Northwest Archives Committee, Cate Gerhart, Chair
- Nominating Committee, Erin Conor, Chair

Chapter Meetings:
University of Alaska
Anchorage, Alaska
July 7, 2017

Activities: Summer chapter meeting, Began the process of taking oral histories

Goals:
Continue to collect oral histories as our membership continues to retire.

Work with the MLA national archives to secure all Pacific Northwest materials held in the national archives and incorporate them into our local archive, allowing us to complete our work and deposit our archive as part of the University of Washington’s Pacific Northwest Archive.

Increase outreach on social media through creation of a Facebook group for the chapter.

Plan for next chapter meeting at Central Washington University in Ellensburg, Washington.

Begin planning our 50th anniversary celebration in 2020.

Southeast Chapter
Chris Durman, Chair

Officers: Chair: Chris Durman (University of Tennessee), cdurman@utk.edu; Chair-Elect: Sara Nodine (Florida State University), snodine@admin.fsu.edu; Secretary-Treasurer: Amy Strickland (University of Miami), a.strickland@miami.edu; Members-at-Large: Liza Weisbrod (Auburn University), WEISBEL@auburn.edu; Laura Williams (Duke University), laura.williams@duke.edu

Newsletter Editors: Shelley Rogers (University of West Georgia), shelley@westga.edu; Grover Baker (Middle Tennessee State University), grover.baker@mtsu.edu

Web Editor: Jake Schaub (Vanderbilt University), jake.schaub@vanderbilt.edu

Archivist: David Hursh (East Carolina University), hurshd@mail.ecu.edu

Chapter web site: http://semla.musiclibraryassoc.org/

Email distribution list: semla-l@listserv.uga.edu


Dues: Regular: $15, Students: $5, Retired: $5, Institutional: $20

Operating Account: As of October 5th, 2017:
PayPal: $2,297.58
Checking: $9,661.36
Savings: $19,457.38
TOTAL: $31,416.32

Membership numbers: As of October 5th 2017, SEM-LA currently has 84 members, 4 institutional members and 80 individual members.

Chapter Committees or other working groups:

2017 Program Committee (Joint Meeting with the Texas Chapter): Laura Williams, Chair (Duke University); Keith Chapman (Rice University); Felicia Piscitelli (Texas A & M University); Sara Outhier (University of North Texas); Lindsay Million (Middle Tennessee State University); Lisa Hooper (Tulane University)

2017 Nominating Committee: Liza Weisbrod, Chair (Duke University); Sarah Hess Cohen (Florida State University); Sara Manus (Vanderbilt University)

2017 Local Arrangements Committee: Lisa Hooper, Chair (Tulane University); Laurie Phillips (Loyola University); Lindsey Reno (University of New Orleans); Jeannette Thompson (Tulane University); and Rachel Tillay (Tulane University).

2017 Pauline Shaw Bayne Travel Grant Committee: Sara Nodine, Chair (Florida State University); Sara Nodine, Chair (Florida State University); Guy Leach (University of Georgia); Lina Sheahan (Belmont University)

2017 SEMLA Best of Chapters Nomination Committee: Sara Nodine, Chair (Florida State University);
Chapter reports, continued

Lynne Jaffe (At Your Service: Library Contract Cataloging); Scott Phinney (University of South Carolina)

Chapter Meetings:
Annual Meeting: Duke University, Durham, NC, October 20–22, 2016

Chapter Activities:
In response to a proposal to consider a SEMLA travel grant that would assist in funding travel to the Annual MLA Meeting a task force composed of Diane Steinhaus (University of North Carolina at Chapel Hill), Sara Nodine (Florida State University), and Monica Figueroa (University of North Carolina at Chapel Hill) was formed to investigate this possibility and to create a proposal for the SEMLA membership to discuss and, perhaps, vote on during the SEMLA Annual Meeting. The task force completed their work and the proposal has been distributed to the membership in preparation for the discussion that will be held at the SEMLA Business Meeting at the 2017 SEMLA/TMLA Annual Meeting.

Chapter Goals:
Increase awareness of SEMLA’s oral history interviews by publishing transcriptions of the interviews as a recurring feature in Breve Notes: Newsletter of the Southeast Chapter of the Music Library Association. This supports the MLA Strategic Plan in the following ways:

Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians.

Plan, promote, and deliver workshops in support of the MLA Educational Outreach Program at the 2017 SEMLA/TMLA Annual Meeting in New Orleans, LA. This supports the MLA Strategic Plan in the following ways:

Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians.

Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs.

Texas Chapter
Maristella Feustle, Chair

The Texas Chapter of MLA held its annual meeting at Hardin-Simmons University in Abilene, TX on October 7–8, 2016. During the business meeting a decision was made to offer travel grants to attend the statewide meeting. A formal proposal would be presented at our meeting in Orlando. We voted to make a donation to the MLA Diversity Scholarship. We also voted to integrate our Chapter Membership renewals with MLA membership renewals and to join SEMLA in New Orleans for a joint conference in October of 2017.

At the end of the meeting Maristella Feustle (UNT) became Past-Chair, Keith Chapman (Rice) assumed the role of Chair and Clayton Crenshaw (Baylor) was elected Vice-Chair/Chair-Elect. Mary Brower (Rice) continued on as Secretary/Treasurer for a second term. At our meeting in Orlando we accepted the proposal made by Mary Brower and James Floyd (Hardin-Simmons) to offer 2 travel grants on an experimental basis. An ad hoc committee of Cari Alexander (TCU), Mary Brower and Keith Chapman was formed to review travel grant applications and award the grants.

The membership also voted to make some minor changes to our constitution and bylaws regarding the membership year and voting practices.

We awarded our first two travel grants to Adam Nunzio La Spata (UNT) and Joshua Macias (UNT) to attend the joint SEMLA/TMLA meeting in New Orleans.

The joint meeting with SEMLA was held at Tulane University on New Orleans, October 12–14, 2017. TMLA was pleased to have 8 members present papers at the conference. At the TMLA business meeting following the conference program we voted to continue working on updating our constitution and bylaws.

At the end of the meeting Clayton Crenshaw assumed the role of Chair, Pam Pagels (SMU) was elected Vice-Chair/Chair-Elect and Keith Chapman became Past-Chair. Mary Brower will continue as Secretary/Treasurer for one more year. Pam Pagels offered SMU for our 2018 meeting pending administrative approval.
MLA Board of Directors 2017 Annual Report

The MLA Board met three times in fiscal year July 2016-June 2017:

October 13, 2016 Bloomington-Normal, IL
February 21-26, 2017 Orlando, FL
May 24-25, 2017 Middleton, WI

Transitions:
At the annual meeting in Orlando, Mark McKnight assumed the duties as President, and Michael Rogan became Vice President/Past President. Andrew Justice, Laura Moody, and Darwin Scott completed their Board member-at-large terms, succeeded by Assistant Fiscal Officer Anna Kijas, Assistant Parliamentarian Joe Clark, and Assistant Planning and Reports Officer Andy Leach. Janelle West became Administrative Officer, and Paula Hickner became Assistant Administrative Officer.

Budget:
At its Middleton meeting, the Board approved a balanced budget for FY 2017-2018, with member dues unchanged from the previous fiscal year. Honoraria continue to be in a transition period between the current structure and the structure recommended in 2014 by the Special Officers and Editors Honoraria Task Force.

Registration rates for members and exhibitors for the 2018 annual meeting in Portland, OR were set at the same levels as 2017.

IAML dues for 2018 were set at the same level as 2017, but without the $10 discount for new IAML members.

Actions:
Roundtables were changed to Interest Groups.
The eligibility requirements for the Walter Gerboth Award were expanded to include any applicants who are in the first five years of their library career.
The Non-Discrimination Policy for Conference Contracts was approved.

Endorsements:
The Board endorsed the Music Library Association Response to Recent United States Executive Orders.

Committees, Interest Groups, Task Forces, and Working Groups:
The charges for the Resource Sharing & Collection Development and Education Committees were revised.
The Diversity Scholarship and Educational Outreach Program Subcommittees were dissolved.
The Diversity Award Committee was created, and the Diversity Scholarship Award Criteria and Procedures were approved.

Five search committees were formed and completed their work during the year:
Development Officer, Paul Cary, chair; Lindsay Hansen, appointed
Open Access Editor, Richard Griscom, chair; Kathleen DeLaurenti, appointed
Index & Bibliography Series Editor, Ruthann McTyre, chair; Maristella Feustle, appointed
MLA Archivist, Alan Karass, chair; Melissa Wertheimer, appointed
Placement Officer, Renee McBride, chair; Sara Outhier, appointed
One task force was created during the year:
Music Library Advocacy Task Force

Three task forces completed their work during the year:
Future of the Basic Music Library Task Force, Darwin Scott, chair (disbanded)
***Board report***

NASM Graduate Standards Review; David C. Hunter, chair

NASM Undergraduate Standards Review; Ruthann McTyre, chair

One previously appointed task force continued their work:

Music Discovery Requirements Update Task Force, Jessica Harvey, chair

Task force final reports are posted on the Ad Hoc Reports page on the MLA site.

*submitted by Lisa Shiota, Recording Secretary*

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**2017 Board of Directors**

President: Mark McKnight

Past President: Michael Rogan

Recording Secretary: Lisa Shiota

Administrative Officer: Janelle West

Assistant Administrative Officer: Paula Hickner

Members-at-Large 2016-2018

Suzanne Eggleston Lovejoy

Gerry Szymanski

Hermine Vermeij

Members-at-Large 2017-2019

Joe Clark

Anna Kijas

Andy Leach
## MUSIC LIBRARY ASSOCIATION
### STATEMENTS OF FINANCIAL POSITION
#### June 30, 2017 and 2016

### ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
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<tr>
<td>Cash and cash equivalents</td>
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<td>$361,349</td>
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<tr>
<td>Accounts receivable</td>
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<td>Royalty receivable</td>
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<td>Inventories</td>
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<td>Prepaid expenses</td>
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<td>10,984</td>
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<td><strong>Total current assets</strong></td>
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<td>440,131</td>
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<tr>
<td><strong>INVESTMENTS</strong></td>
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<tr>
<td>Investments in mutual funds:</td>
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<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>1,029,767</td>
<td>794,881</td>
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<tr>
<td>Temporarily restricted</td>
<td>379,112</td>
<td>358,615</td>
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<tr>
<td><strong>Total investments in mutual funds</strong></td>
<td>1,408,879</td>
<td>1,153,496</td>
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<tr>
<td><strong>EQUIPMENT, NET</strong></td>
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<td>0</td>
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<tr>
<td><strong>WEBSITE COSTS, NET</strong></td>
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</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$1,769,465</td>
<td>$1,593,627</td>
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### LIABILITIES AND NET ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
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</tr>
<tr>
<td>Accounts payable</td>
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<td>$11,091</td>
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<tr>
<td>Customer prepayments</td>
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<td><strong>Total current liabilities</strong></td>
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<td>51,355</td>
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<tr>
<td><strong>NET ASSETS</strong></td>
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<td></td>
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<tr>
<td>Unrestricted</td>
<td>1,316,969</td>
<td>1,183,657</td>
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<tr>
<td>Temporarily restricted</td>
<td>379,112</td>
<td>358,615</td>
</tr>
<tr>
<td><strong>Total net assets</strong></td>
<td>1,696,081</td>
<td>1,542,272</td>
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<tr>
<td><strong>TOTAL LIABILITIES AND NET ASSETS</strong></td>
<td>$1,769,465</td>
<td>$1,593,627</td>
</tr>
<tr>
<td>Changes in net assets:</td>
<td>Unrestricted</td>
<td>Temporarily restricted</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>--------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Public support and revenues:</td>
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<td></td>
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<tr>
<td>Contributions</td>
<td>$ 15,477</td>
<td>$ 30,579</td>
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<td>Dues</td>
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<td>Sales of publications</td>
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<td>Conventions</td>
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<td>Interest and dividends</td>
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<td>Realized and unrealized gain (loss)</td>
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<tr>
<td>on investments, net</td>
<td>74,363</td>
<td>8,957</td>
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<td>Other</td>
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<tr>
<td>Net assets released from restriction:</td>
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<tr>
<td>Payment of awards</td>
<td>29,422</td>
<td>(29,422)</td>
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<tr>
<td>Total public support and revenues</td>
<td>571,255</td>
<td>20,497</td>
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</tbody>
</table>

| Expenses:                              |              |                        |        |
| Program services:                      |              |                        |        |
| Advocacy                               | 19,567       | 0                      | 19,567 |
| Publications                           | 61,105       | 0                      | 61,105 |
| Conventions                            | 141,979      | 0                      | 141,979|
| Awards                                 | 29,422       | 0                      | 29,422 |
| Member services                        | 16,925       | 0                      | 16,925 |
| Total program services                 | 268,998      | 0                      | 268,998|

| Supporting services:                   |              |                        |        |
| Management and general                 | 168,945      | 0                      | 168,945|
| Total expenses                         | 437,943      | 0                      | 437,943|

| Change in net assets                   | 133,312      | 20,497                 | 153,809|

| Net assets, beginning                  | 1,183,657    | 358,615                | 1,542,272|

| Net assets, ending                     | $ 1,316,969  | $ 379,112              | $ 1,696,081|
MUSIC LIBRARY ASSOCIATION
STATEMENT OF ACTIVITIES
Year ended June 30, 2016

<table>
<thead>
<tr>
<th>Changes in net assets:</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public support and revenues:</td>
<td></td>
<td></td>
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<tr>
<td>Contributions</td>
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<td>$ 32,584</td>
<td>$ 50,379</td>
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<td>Dues</td>
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<tr>
<td>Sales of publications</td>
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<tr>
<td>Conventions</td>
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<td>144,002</td>
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<tr>
<td>Interest and dividends</td>
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<td>9,090</td>
<td>50,853</td>
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<tr>
<td>Realized and unrealized gain (loss)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>on investments, net</td>
<td>(47,217)</td>
<td>3,244</td>
<td>(43,973)</td>
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<tr>
<td>Other</td>
<td>10,988</td>
<td>0</td>
<td>10,988</td>
</tr>
<tr>
<td>Net assets released from restriction:</td>
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<td></td>
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</tr>
<tr>
<td>Payment of awards</td>
<td>9,666</td>
<td>(9,666)</td>
<td>0</td>
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<tr>
<td>Total public support and revenues</td>
<td>455,739</td>
<td>35,252</td>
<td>490,991</td>
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</tbody>
</table>

Expenses:

Program services:

<table>
<thead>
<tr>
<th>Program services</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advocacy</td>
<td>30,808</td>
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<td>30,808</td>
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<tr>
<td>Publications</td>
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<td>68,690</td>
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<tr>
<td>Conventions</td>
<td>134,560</td>
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<td>134,560</td>
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<tr>
<td>Awards</td>
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<td>9,666</td>
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<tr>
<td>Member services</td>
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<td>31,062</td>
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<tr>
<td>Total program services</td>
<td>274,786</td>
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<td>274,786</td>
</tr>
</tbody>
</table>

Supporting services:

<table>
<thead>
<tr>
<th>Supporting services</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management and general</td>
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<td>181,310</td>
</tr>
<tr>
<td>Total expenses</td>
<td>456,096</td>
<td>0</td>
<td>456,096</td>
</tr>
</tbody>
</table>

Change in net assets                        | (357)        | 35,252                 | 34,895 |

Net assets, beginning                       | 1,184,014    | 323,363                | 1,507,377 |

Net assets, ending                          | $ 1,183,657  | $ 358,615              | $ 1,542,272 |

SVA Certified Public Accountants, S.C. has audited MLA’s financial statements and provided a report. The accompanying notes (not provided here) are an integral part of these financial statements. The statement shown here is only an excerpt. A public copy of the statements is available from the MLA Business Office.
--Janelle West, Administrative Officer.